



WOOD MULCH ORDER

CITY OF KENOSHA DEPT OF PUBLIC WORKS – PARK DIVISION

Name: _____

Public Works-Park Division

PARK DIVISION USE ONLY

Address: _____

ATTN: City Forester

Date of Order: _____

625-52nd Street

Date of Order Rec'd: _____

Kenosha, WI 53140

Date of Delivery: _____

(262) 653-4080

Delivered By: _____

Phone Number: _____

Cell Ph. Number: _____

E-mail: _____

The undersigned offers to purchase wood mulch from the City of Kenosha subject to the following terms and conditions:

- 1) **Definition.** Wood mulch is defined as tree stems, branches, buds, and leaves that have been chipped and which may be suitable as mulch for landscaping purposes.
(Dependent upon season, leaves may or may not be present in wood mulch. Once an order is delivered to the proper location, city staff can not pick order back up.)
- 2) **Quantity.** Loads are based upon a ten cubic yard dump box. The actual amount received may be more or less than ten cubic yards. Requests for half loads or less are charged the same amount as a full load.
- 3) **Purchase Price.** A load of wood mulch delivered to City of Kenosha residents is \$50.00. A check must accompany this form and made payable to "City of Kenosha."
- 4) **Delivery.** Once the check and this form are received, your request will be added to a list and delivered according to the date the order was received at the Department of Public Works. Park Division Staff will attempt to contact you by telephone or e-mail prior to delivery. The property owner is responsible for complying with local ordinances governing storage.
- 5) **Release of Damages.** I expressly agree that the City is not responsible for damages caused by the delivery or weight of the truck, such as, but not limited to, cracked sidewalks and driveways, ruts, or damages to turf.
- 6) **Termination.** This agreement will become null and void upon receipt of wood mulch. If wood mulch has not been received by December 31 of the year of the order was placed, this agreement shall be null and void in which case a full refund will be provided by the City of Kenosha to Purchaser.

Loads ordered for delivery outside of City of Kenosha city limits are subject to approval by Park Division staff prior to payment.

Owner's Signature: _____

Date: _____

WOOD MULCH LOCATION DIAGRAM: Purchaser must sketch a diagram on the back of this document, indicating the approximate location for piling wood mulch.