

**CITY OF KENOSHA PARK DIVISION
2016 FEES AND CHARGES**

WEDDINGS – CASH OR CHECK ONLY		
PARK FACILITY	FEE – 2 Hours	FEE – 3 Hours
Lincoln Garden, Lincoln Gazebo and Wolfenbuttel Garden	\$50.00 Resident \$100.00 Non-Resident \$25.00 Non-Profit Organizations	\$75.00 Resident \$150.00 Non-Resident \$25.00 Non-Profit Organizations
Cancellation Fee	\$50.00	\$50.00

WEDDING RULES AND REGULATIONS

1. Weddings:
 - a. Permits are rented in increments of 2 hours or 3 hours only. Scheduled 1/2 hour between each event.
 - b. Rotary Softball Tournament is held the second/third weekend in July in Lincoln Park. No weddings are permitted during this time.
 - c. **No guarantee on date of flowers being planted or removed.**
2. Wedding permits must be paid in full when making reservation. If reservation and payment is less than 30 days prior to the event fees must be paid in cash only.
3. NO reservations will be accepted less than 10 days prior to the requested date. If the area is not reserved it will be available on a first come basis. However, no electricity will be available.
4. Cancellation Policy: Cancellations must be made 30 days prior to the rental date to receive a full refund less an administrative fee of \$50.00. There will be no refunds less than 30 days prior to the rental date.
5. Reservations: May be taken up to a year in advance for the period of June 1 – September 30, with payment at the time of reservation.
6. The application must be signed by an adult (18 years of age or older) who will be in attendance and who will assume full responsibility for group use. The adult signing the reservation form is the duly authorized representative for all damage, missing items and cleanup.
7. Hours on reservation form must include set-up and take-down, including any chair or tent rentals.
8. Right of Denial: The Park Division reserves the right to deny the use of any facility to a person and/or group for good reason. Examples: a conflict with a planned or ongoing facility use; lack of personnel to prepare facilities; a known history of disruptive or undesirable conduct by the person and/or group.
9. Beer/wine permits will be issued only for approved events where fermented malt beverages/wine are being served with the approval of the Park Superintendent or his designee. Permit is for consumption only; the sale of fermented malt beverages/wine is prohibited. Organizations/individuals that have received a fermented malt beverage/wine permit will be required to have an adult over the age of 21 present at all times. The permittee is responsible for all fees related to security personnel and equipment. Consumption of fermented malt beverages/wine is prohibited after 10:00 PM.