

**CITY OF KENOSHA PARK DIVISION
2017 FEES AND CHARGES**

SESQUICENTENNIAL BAND SHELL (Pennoyer Park)		
PARK FACILITY OR USE	DEPOSIT	RENTAL
Pennoyer Park Bandshell	\$150.00	\$100.00/per day – Non-Profit Organizations \$200.00/per day – Resident \$225.00/per day – Non-Resident
Concession stand (each)		\$10.00 (Electric included)
Cancellation Fee		\$50.00

PARK RULES AND REGULATIONS

1. "Park Use Agreement" form to be filed and all fees in full paid at the time of reservation. Credit and debit cards are not accepted.
2. A "Park Use Agreement" for events where no alcohol will be present can be issued to applicants 18 years of age or older. A "Park Use Agreement" for events involving alcoholic beverages will only be issued to applicants 21 years of age or older.
3. Changes, alterations, or defacement of property to any facility, its furnishings or equipment will not be permitted. Any person or group causing damage to property or equipment will be required to pay for current cost of repair including labor, or replacement to restore furnishings or equipment to its original condition. Until full payment for damage is received, the City shall have the right to deny future application without any stated cause.
4. Beer/Wine permits will be issued only for approved events where fermented malt beverages are being served with the approval of the Park Superintendent or his designee. Permit is for consumption only; the sale of fermented malt beverages is prohibited. Organizations/ individuals that have received a fermented malt beverage permit will be required to have an adult over the age of 21 present at all times and have designated security personnel to ensure that no fermented malt beverages are taken outside the facility. The permittee is responsible for all fees related to security personnel and equipment. Consumption of fermented malt beverages is prohibited after 9:30 PM. No fermented malt beverages are allowed outside of the facility.
5. If additional staff is required for the event, a direct charge will be billed to the organization/individual.
6. Cancellation Policy: The City of Kenosha Park Division requires a minimum of 30 days notification of any rental cancellation. A \$50.00 fee will be charged for any cancellations. All fees will be forfeited if event is canceled without minimum notification.
7. Forfeiture of all fees including deposit will result if any of the following occurs:
 1. Facility damage beyond normal use.
 2. Excessive maintenance is required following use.
 3. Any act by the applicant and/or applicant's group requires police action.
 4. Cancellation of an event in progress due to violation of City policies, rules, or regulations governing such usage.

8. The Park Division is not responsible for equipment or material owned by persons using the buildings. Such equipment may not be stored at the buildings without written permission from the Park Superintendent or his designee. The City is not responsible for lost or stolen items. The City is not responsible for any items delivered before, or left after an event.
9. The use of the name, address, or telephone number of the City of Kenosha Park Division as the address or headquarters of any group using a facility is prohibited.
10. The announcements, press releases, fliers, etc., relating to meeting must clearly state the sponsoring agent's name and not the City of Kenosha Park Division. Any signage will require prior approval of the Board of Park Commissioners.
11. The application must be signed by an adult who will be in attendance and will assume full responsibility for the group use of the facility. The adult signing the reservation form is a duly authorized representative for any and all damages, missing items, and clean up. The applicant must be the individual in charge of the event and must be in attendance throughout the duration of the event. In addition, the applicant must verify all conditions are met and acceptable on the "Park Use Agreement" form at the conclusion of the event, including cleanup.
12. Dates and hours on the reservation form must include setup, take-down, and cleaning time.
13. **RIGHT OF DENIAL:** The Park Division reserves the right to deny the use of any facility to a person and/or group for good reason. Examples: A conflict with planned or ongoing facility use; lack of personnel to prepare facilities; a known history of disruptive or undesirable conduct by the person and/or group.