

## Conditions and Operations for a Beer Garden or Wine/Sales in a City Park

The Event Organizer must:

1. Obtain Beer or Wine Consumption in a Park Permit (application attached)
2. Must be approved by the Board of Park Commissioners.
3. Obtain Temporary Class "B" Retailers License. Applications are available in the City Clerk's Office and must be approved by the Common Council – please allow a minimum of 30 days.
4. Abide by all of the following regulations.
  - Each sponsoring organization shall have its beer or wine garden area specifically delineated by a fence for selling, serving, and consumption of beer. The fence shall completely enclose the area except for space for ingress and egress. An adult member of the sponsoring organization or a security guard will check the identification of all persons entering the beer garden area.
  - One or more security guards shall be on duty at all times during the operation of the area to prevent entry of minors or intoxicated people into the area and to prevent beer from being carried out or passed out of the area. The Police Department is authorized to require additional security based on past experience or special concerns about the event.
  - The organization shall prevent patrons from obstructing sidewalks and roadways adjacent to its area.
  - **Toilet Facilities:** At least one portable toilet for men, one for women, and one handicap accessible unit shall be provided at each location.
  - **Litter Control:** Each organization is responsible for leaving the area free from litter so that it is in acceptable condition for the next event. In accordance with Park Commission policies, a clean-up deposit of \$1000 may be required. We encourage renting a sufficient number of trash cans and/or dumpsters to minimize clean-up and avoid possible forfeiture of the clean-up deposit. Any group which leaves the area in a condition which requires special clean-up by Park crews shall be assessed the cost of the clean-up.
  - **NO GLASS CONTAINERS ALLOWED IN THE PARKS!**
  - Each organization shall provide a reasonable number of signs indicating that drinking alcoholic beverages is prohibited on city streets and public ways, and that City Ordinances prohibit carrying out open containers containing alcohol from designated areas.
  - No person under the age of twenty-one (21) shall participate in serving or delivering beer or wine to patrons.
  - All permits and outdoor sales of beer or wine shall expire at such times as designated by the Park Superintendent, and shall never extend beyond 9:30pm.
  - At least one licensed bartender shall be present at each outdoor area during all times of operation.
  - Any live, amplified, or recorded music shall require approval by the Superintendent of Parks and/or Board of Park Commissioners.

**FERMENTED MALT/WINE BEVERAGE SALES APPLICATION  
CITY OF KENOSHA – PARK DIVISION**

Name of Event: \_\_\_\_\_

Location of Event \_\_\_\_\_ Date of Event \_\_\_\_\_

Name of Group Responsible \_\_\_\_\_

Person that is Responsible for License and Regulations \_\_\_\_\_

Address \_\_\_\_\_

Daytime # \_\_\_\_\_ Evening # \_\_\_\_\_ Cell # \_\_\_\_\_

**Beer Selling Permit Information**

Name of the licensed bartender(s) that will be responsible (must be licensed in the City of Kenosha).

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Security Company/ Brief description of how security will be handled.

\_\_\_\_\_  
\_\_\_\_\_

Have you applied for the Temporary Class "B" Retailers License (from the City Clerk's Office)?

- No       Yes, Indicate Application Date: \_\_\_\_\_

**\*A copy needs to be given to given to Park Division prior to event.**

Have you submitted the Certificate of Insurance with a liquor liability naming the City of Kenosha as additionally insured?

- No       Yes, Indicate Application Date: \_\_\_\_\_

**\*A copy needs to be given to given to Park Division prior to event.**