



City of Kenosha
 Department of Neighborhood Services and Inspections
 625 52nd Street, Room 100, Kenosha, WI 53140
 Phone: 262.653.4263, Fax: 262.653.4254

Office Use Only:

APPLICATION FOR ACCESSORY PERMIT

This document must be legible or will be returned.

You will be notified when your permit is ready; please do not submit payment with permit application.

A survey prepared by a Professional Land Surveyor, licensed by the State of Wisconsin (see attachment), is required.

The following must be submitted with this permit application: One (1) full size set of plans, **AND** One (1) 8" x 11" or 11" x 17" size set of plans.

Project Address _____

The property is commercial or multi-family: Yes No
 If yes, approval by the Dept. of City Development is required.

City Development Authorization _____

Owner _____

*Contractor _____

Mailing Address _____

Mailing Address _____

City _____ State _____ Zip _____

City _____ State _____ Zip _____

Phone (_____) _____

Phone (_____) _____

*Note to Contractor: Please see attached "State Licensing Requirements."

Estimated Cost \$ _____ Project Name (if commercial property): _____

Corner Lot: Yes _____ No _____ Square Footage of Accessory Building _____

Accessory Bldg. Size: _____ by _____ Height _____

Setbacks in feet from property lines: Front _____ Rear _____ Left _____ Right _____

CHECK ONE: One-family Two-family Multi-family Commercial

Indicate type of accessory building: Garage Shed Gazebo Greenhouse Pavilion

Other _____ Tent - (Specify dates for tent: From _____ To _____)

Is an existing garage or shed being torn down? Yes No (If yes, a raze permit application must be completed and submitted with this permit application)

Office Use Only: Zoning _____ Zoning Review and Approval _____

I agree to comply with all applicable codes, statutes, and ordinances, and with the conditions of this permit; understand that the issuance of the permit creates no legal liability, express or implied, on the state or municipality; and, certify that all of the permit information herein is accurate. I expressly grant the building inspector, or the inspector's authorized agent, permission to enter the premises for which this permit is sought at all reasonable hours and for any proper purpose to inspect the work which is being done.

Applicant Signature: _____

DESCRIPTION	PRICE PER UNIT	QUANTITY
RESIDENTIAL ACCESSORY MINIMUM	\$ 50.00 Ea.	_____
COMMERCIAL ACCESSORY SQ. FT.	\$.32 Per Sq. Ft.	_____
COMMERCIAL ACCESSORY MINIMUM	\$ 75.00 Ea.	_____
PLAN REVIEW	\$ 50.00 Ea.	_____



ACCESSORY BUILDING INFORMATION SHEET

For Residential Accessory Buildings:

1. The following building setbacks are required, as measured from property lot lines.

Zoning Districts:	Front:	Interior Side:	Side Street Lot Line:	Rear:	Distance From Another Building on Lot:	Suggested Overhang:
TRD-1, TRD-2	70' <small>(Unless otherwise approved by City Development)</small>	4'	15'	4'	5'	8"
RS-1, RM-2, RR-3	70'	4'	20'	4'	5'	16"
RS-2	70'	3'	20'	3'	5'	12"
RD, RM-1	70'	2'	20'	2'	5'	8"
RS-3, RG-1, RG-2	70'	2'	15'	2'	5'	8"

- At least three (3) days PRIOR to any digging, call Digger's Hotline at 1.800.242.8511.
- Maximum allowable building height is sixteen feet (16'), as measured from the grade of the front of the building.
- Pressurized/treated lumber is required for the bottom wall plate.
- Driveways at houses built after 1980 need nine feet (9') between the property line and the residence.
- The total ground area covered by all accessory buildings associated with one- and two-family residential properties, shall not exceed fifteen percent (15%) of the lot area; or, 840 square feet, whichever is less.

Example: Lot width (50') x lot depth (100')
 Total area = 5,000 sq. ft.
 x 15%
 750 sq. ft. = maximum ground area that can be covered by all accessory buildings.

- Inspections Required:** ☎ **Call 262.653.4263 for:**
- Slab form inspection prior to pouring slab.
 - Final inspection when project is complete.

ACCESSORY BUILDING INFORMATION SHEET – Page Two

RESIDENTIAL CONSTRUCTION STANDARDS:

- Slab: All organic material to be removed, and a minimum thickness of four inches (4") of concrete is required.
- Base Plate: Single two inch by four inch (2" x 4") pressure treated lumber, with anchor bolts, no less than one-half inch (1/2") in width, spaced no more than eight feet (8') apart.
- Top Plate: Double two inch by four inch (2" x 4") construction grade lumber.
- Wall Studs: Two inch by four inch (2" x 4") construction grade lumber with a maximum spacing of twenty-four inches (24"), and a maximum wall height of ten feet (10').
- Rafters: Maximum spacing of twenty-four inches (24"). Rafter size will vary depending on the span.
- Roofs: Tie-down clips are required.
- Collar Ties: Required at every third rafter, with maximum spacing of forty-eight inches (48").

Note: Dimensions and standards listed above are code requirements. Specific structural conditions must be determined by the owner or contractor, and approved by the building inspector.

INSPECTIONS REQUIRED:

- Footing: When footing is excavated and formed; or, slab is formed and sand/gravel cushion and reinforcement is in place.
- Rough-in: For any plumbing, heating, or electrical work that is involved.
- Framing: When all framing is complete and all mechanical is installed, but before insulating. Garages, where framing will not be covered on the inside, do not require a framing inspection.
- Insulation: When all wall insulation is in place and ceiling and wall vapor barriers are in place.
- Final: When all work is complete and before garage is occupied or used for any purpose.

ACCESSORY BUILDING INFORMATION SHEET – Page Three

SURVEY REQUIREMENTS FOR CONSTRUCTION OF ACCESSORY BUILDINGS:

Why is a Survey Required?

A property survey is required for all proposed accessory buildings. Land and its improvements are a major financial investment; therefore, all land ownership boundaries, corners, features, and improvements should be located, monumented, and mapped by a property survey and filed in public records. A survey will verify that planned improvements are in compliance with zoning setbacks and coverage requirements.

What is a Property Survey?

A property survey is a detailed plan of the lot with all existing and proposed improvements shown on the plan. (See Exhibit 1)

Who Prepares the Property Survey?

A property survey must be prepared by a Professional Land Surveyor who is licensed by the Wisconsin Department of Regulation & Licensing. The surveyor will stamp and certify the survey document.

What is Required to be Shown on the Survey?

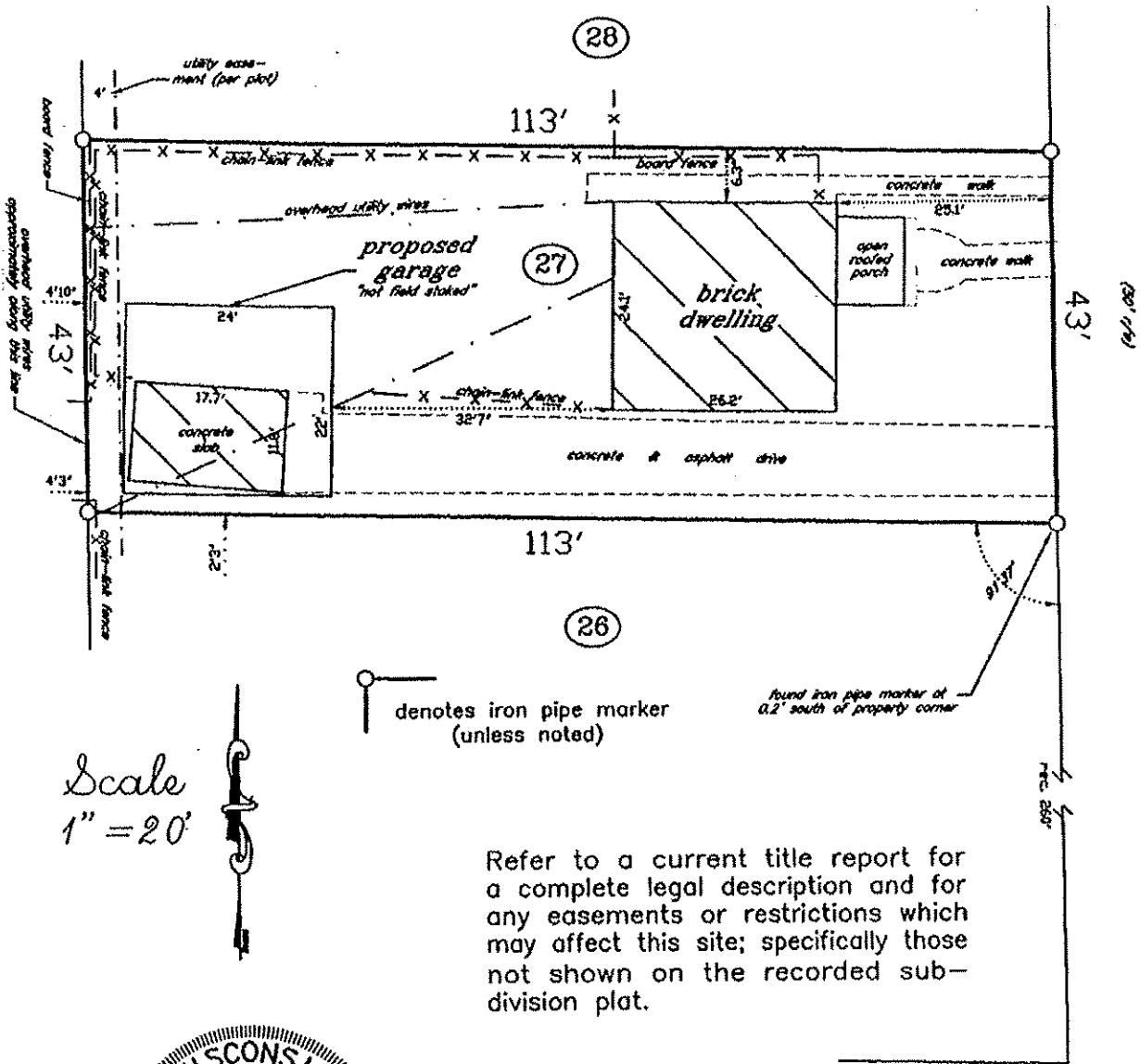
1. The property owner's name, the assessor's parcel number, and the site address.
2. All property lines, all easements (utilities, access, etc.), and site dimensions.
3. Exact location and dimensions of all existing and proposed buildings, distances between existing and proposed buildings, and distances from existing and proposed buildings to all property lines.
4. Lot size and all adjacent public streets, alleys, and roadways.
5. Location of all impervious surfaces on the lot (i.e., patios, sidewalks, existing and/or proposed driveways).
6. Identity of each building by its use (garage, residence, etc.), including decks, retaining walls, etc.
7. Owner must be able to show corner irons on the site to the satisfaction of the building inspector.

This is a guide to the most common questions and problems.
It is not intended, nor shall it be considered, a complete set of requirements.

Department of Neighborhood Services and Inspections
625 52nd Street, Room 100, Kenosha, WI 53140
Phone 262.653.4263, Fax 262.653.4254
www.kenosha.org

address:

tax key parcel no.:



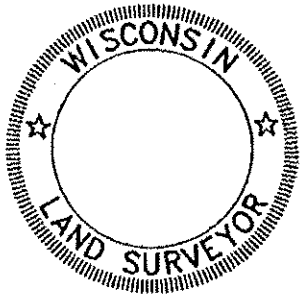
Scale
1" = 20'



denotes iron pipe marker
(unless noted)

found iron pipe marker at
0.2' south of property corner

Refer to a current title report for
a complete legal description and for
any easements or restrictions which
may affect this site; specifically those
not shown on the recorded sub-
division plat.



I hereby certify that
this property was
surveyed under my
direction. This
plat is a true re-
presentation thereof.

Reg. Land Surveyor
Date

Plat of Survey of
LOT

SUBDIVISION

in 1/4 Section

CITY OF KENOSHA
KENOSHA COUNTY, WIS.

-for-
Name



City of Kenosha
Department of Neighborhood Services and Inspections
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State Licensing Requirements for Contractors:

Note to Contractors of One- or Two-family Dwellings:

Any contractor that performs work on a one- or two-family dwelling must possess the following two licenses:

1) Dwelling Contractor Number: _____

Signature of Designee: _____

Print Name: _____

2) Dwelling Qualifier Number: _____

Dwelling Qualifier Licensee Signature: _____

Print Name: _____

Note to Contractors of Multi-family Dwellings or Commercial Projects:

Any contractor that performs work on a multi-family dwelling or commercial property must possess the above two licenses **OR**:

Building Contractor Registration (BCR) Number: _____

Signature of Designee: _____

Note to Property Owners:

If the owner of the property is listed as the contractor, a license is not required; however, the attached "Cautionary Statement" must be signed by the property owner.

CITY OF KENOSHA
Department of Neighborhood Services and Inspections

CAUTIONARY STATEMENT TO OWNERS OBTAINING BUILDING PERMITS

101.65(lr) of the Wisconsin Statutes requires municipalities that enforce the Uniform Dwelling Code to provide an owner who applies for a building permit with a statement advising the owner that:

If the owner hires a contractor to perform work under the building permit, and the contractor is not bonded or insured as required under S.101.654(2)(a), the following consequences might occur:

- a) The owner may be held liable for any bodily injury to or death of others or for any damage to the property of others that arises out of the work performed under the building permit or that is caused by any negligence by the contractor that occurs in connection with the work performed under the building permit.
- b) The owner may not be able to collect from the contractor damages for any loss sustained by the owner because of a violation by the contractor of the one- and two-family dwelling code or an ordinance enacted under Sub.(1)(a) because of any bodily injury to or death of others or damage to the property of others that arises out of the work performed under the building permit or because of any bodily injury to or death of others or damage to the property of others that is caused by any negligence by the contractor that occurs in connection with the work performed under the building permit.

Owner's Signature: _____ Date: _____

ADDITIONAL RESPONSIBILITIES FOR OWNERS OF PROJECTS DISTURBING ONE OR MORE ACRE OF SOIL

I understand that this project is subject to Ch. NR 151 regarding additional erosion control and stormwater management and will comply with those standards.

Owner's Signature: _____ Date: _____

PERMIT ISSUED SUBJECT TO THE FOLLOWING

- 1. Work shall be started within sixty (60) days of the issue date, or permit becomes
- 2. Permit expires six months to
- 3. Fee for permit issued after work has commenced will be two (2) times
- 4. The applicant shall be responsible for obtaining the permit for the proper address. A permit is not transferable to another address.
- 5. Permits issued for razing buildings shall become null and void if work is not commenced and completed within thirty (30) days, or as stated.
- 6. All plumbing, electrical, and HVAC work shall be done by licensed contractors under proper permits.
- 7. Remodeled/renovated basement areas are not to be used as sleeping areas; unless in accordance with residential one- and two-family alteration and remodeling standards.
- 8. The applicant assumes full responsibility for proper location of property lines and the proper building/structure location from property lines.