

2013 ADOPTED BUDGET

CITY OF KENOSHA



SUBMITTED BY

The Honorable Keith G. Bosman, Mayor



Frank J. Pacetti, City Administrator



FINANCE COMMITTEE

Daniel Prozanski, Jr.,
Chairman

Tod Ohnstad

David Bogdala

Rocco LaMacchia

Keith Rosenberg

Curt Wilson

(This page left blank intentionally.)

CITY OF KENOSHA, WISCONSIN
MEMBERS OF THE COMMON COUNCIL

Eric J. Haugaard	President
Eric J. Haugaard	Alderman, 1 st District
Chris Schwartz.....	Alderman, 2 nd District
Jan Michalski.....	Alderman, 3 rd District
G. John Ruffolo	Alderman, 4 th District
Rocco J. LaMacchia, Sr.	Alderman, 5 th District
Tod Ohnstad	Alderman, 6 th District
Patrick Juliana	Alderman, 7 th District
Kevin E. Mathewson	Alderman, 8 th District
Keith W. Rosenberg	Alderman, 9 th District
Anthony Kennedy	Alderman, 10 th District
Scott N. Gordon	Alderman, 11 th District
Steve Bostrom.....	Alderman, 12 th District
Curt Wilson.....	Alderman, 13 th District
Daniel L. Prozanski, Jr.	Alderman, 14 th District
Michael J. Orth	Alderman, 15 th District
Jesse L. Downing	Alderman, 16 th District
David F. Bogdala.	Alderman, 17 th District

RESOLUTION NO. ___151-12

BY: Committee on Finance

**ADOPTING BUDGETS, MAKING APPROPRIATIONS
AND LEVYING 2012 PROPERTY TAXES**

WHEREAS, budgets have been presented to the Common Council of the City of Kenosha in accordance with law, setting forth estimated receipts and expenditures for the year 2013.

THEREFORE, BE IT RESOLVED AS FOLLOWS:

SECTION ONE That a tax be levied against all taxable property within the City of Kenosha for the purpose of defraying the expenditures of appropriations for the City General Fund as set forth, in the sum of **\$46,135,324**.

Revenues for the City of Kenosha General Fund other than the General Property Tax for the Fiscal Year 2013 are hereby fixed and determined in the amount of **\$25,865,219**.

SECTION TWO Appropriations for City General Fund Operation. That there be and hereby is appropriated out of the receipts of the City General Fund of the City of Kenosha for the Year 2013 to various accounts comprising the City General Fund Budget in the amount of **\$72,000,543**.

EXPENDITURES

GENERAL GOVERNMENT

Council	\$246,092
Legal	769,152
Board of Review	8,740
Mayor's Youth Commission	1,405
Independent Audit	51,000
Assessing	556,683
Labor Negotiations	10,595
Budget/Financial Services	758,654
Information Technology	736,099
Clerk-Treasurer	449,856
Administration	540,542
Human Resources & Labor Relations	624,906
Mail	113,955
Community Development & Inspections	1,569,845
Municipal Building Facility	431,876
Other Facilities	36,250
Elections	70,455

Municipal Court	302,211
-----------------	---------

TOTAL GENERAL GOVERNMENT	\$7,278,316
---------------------------------	--------------------

PUBLIC SAFETY

Police Department

Police Administration	\$578,390
Investigations Division	4,420,206
Police Patrol	16,197,260
Counter Services	272,363
Safety Building Occupancy Expense	133,366
Support Services	341,698
Planning, Research & Training	345,496
Auxiliary Services	247,147
Kenosha Street Crimes Unit	1,261,128
Community Services	402,268
Police Share Joint Services Costs	2,721,490
Total	\$26,920,812

Fire Department

Fire Administration	\$455,594
Dispatching & Communications	680,372
Fire Suppression	10,930,338
Fire Prevention	275,049
Training & Education	331,999
Total	\$12,673,352

TOTAL PUBLIC SAFETY	\$39,594,164
----------------------------	---------------------

PUBLIC WORKS

Public Works Administration	\$295,616
Engineering	350,000
Roadways & Bridges	1,084,302
Snow & Ice Removal	1,145,425
Electrical Maintenance and Service	1,607,423
Street Signs & Markings	196,064
Auxiliary Services	72,228
Waste Collections	2,061,018
Solid Waste Disposal	1,416,145

TOTAL PUBLIC WORKS \$8,228,221

HEALTH SERVICES

Health Administration-Professional Services	\$729,637
Animal Control	143,292

TOTAL HEALTH SERVICES \$872,929

PARKS

Park Administration	\$125,392
Baseball Diamonds	217,320
Flower Gardens	130,087
Soccer	59,247
Beaches	60,253
Special Areas & Activities	107,134
General Maintenance	2,139,892
Swimming Pools	305,865

TOTAL PARKS \$3,145,190

CONTRIBUTIONS TO OTHER FUNDS

Enterprise - Mass Transit	\$1,349,076
Enterprise - Airport	362,339
I.S.F. - Central Stores	81,605

TOTAL CONTRIBUTION TO OTHER FUNDS \$1,793,020

EMPLOYEE FRINGE BENEFITS

Group Life Insurance	\$81,000
State Unemployment Compensation	190,876
Personal Use of City Cars	490
Flex Benefit Program Costs	1,750

TOTAL EMPLOYEE FRINGE BENEFITS \$274,116

GENERAL INSURANCE

General Insurance Costs	\$371,800
General Insurance-Administrative	129,239
General Insurance-Claims Paid	150,000
General Insurance-Worker's Compensation	679,520

TOTAL GENERAL INSURANCE \$1,330,559

MISCELLANEOUS NON-DEPARTMENTAL

Tax Roll Refunds	\$15,000
Sales Tax	10,000
Bad Debt Expense	40,000
Miscellaneous Expense	20,000

TOTAL MISCELLANEOUS NON-DEPARTMENTAL \$85,000

RESERVES

Contingency	\$250,000
Salary & Fringe Benefit	676,147

TOTAL RESERVES \$926,147

DEBT SERVICE - NET OF REVENUES

TOTAL DEBT SERVICE-NET OF REVENUES \$8,472,881

TOTAL EXPENDITURES \$72,000,543

SECTION THREE Payment of Claims. That the Mayor, City Clerk-Treasurer and Director of Finance be and they hereby are authorized to draw the necessary orders from time to time for the payment of all claims and expenditures of all monies within the limitations of the above appropriations.

SECTION FOUR Recycling and Yardwaste Program Special Revenue Fund and Payment of Claims. That a tax in the amount of \$73,499 be levied for the Recycling and Yardwaste Special Revenue Fund and that the Mayor, City Clerk-Treasurer and Director of Finance be and they hereby are authorized to draw the necessary orders from time to time for the current expense of the operating system.

SECTION FIVE Tax Levy for Emergency Medical Services. That a tax in the amount of \$4,791,932 be levied for the Emergency Medical Services Special Revenue Fund and that the Mayor, City Clerk-Treasurer and Director of Finance be and they hereby are authorized to draw the necessary orders from time to time for the current expense of the operating system.

SECTION SIX Tax Levy for Community Promotion. That a tax in the amount of \$ 109,085 be levied for the Community Promotion Special Revenue Fund and that the Mayor, City Clerk-Treasurer and Director of Finance be and they hereby are authorized to draw the necessary orders from time to time for the current expense of the operating system.

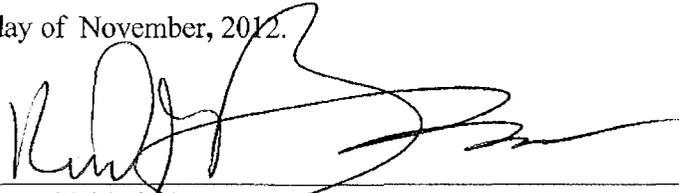
SECTION SEVEN Tax Levy for Public Library. That a tax in the amount of \$5,569,366 be levied against all taxable property within the City of Kenosha, which sum shall be appropriated to the Library Board for the current expense of operating the Kenosha Library System.

SECTION EIGHT Tax Levy for Public Museum. That a tax in the amount of \$ 1,512,580 be levied against all taxable property within the City of Kenosha, which sum shall be appropriated to the Museum Board for the current expense of operating the Kenosha Museum.

SECTION NINE For TID No. 12. The Common Council appropriates payment of the Tax Increment Project Revenue Bonds, (Towne Investments Project) (the "Bonds") the tax increment revenue ("Tax Increments") derived from the Developer's Property in Tax Incremental District No. 12 which is described in the Development Financing Agreement (Tax Incremental District No. 12) dated as of December 8, 2008 between the City and BPOK 3 LLC, to the extent such Tax Increments are necessary to pay the debt service due on the Bonds in 2013.

Adopted this 28th day of November, 2012.

APPROVED



MAYOR

Keith G. Bosman

ATTEST

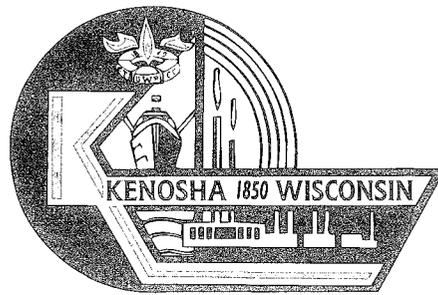


CITY CLERK

Debra L. Salas

Drafted by: Department of Finance

**KEITH G. BOSMAN
MAYOR**



*CITY OF KENOSHA
625 - 52nd Street
Kenosha, Wisconsin 53140
(262) 653-4000
Fax (262) 653-4010*

TO: MEMBERS OF THE COMMON COUNCIL

I am pleased to present for your consideration the 2013 Annual Operating Budget for the City of Kenosha.

The City maintains the budget document as a tool for financial planning and to provide additional information on the services provided by the City. As a result, the City has received the Distinguished Budget Award from the Government Finance Officers Association for the last eighteen years. This award is only given to those units of government which have made an outstanding effort to provide meaningful information to all users of the budget document.

All communities are experiencing a continued slow down in development, as is the City. As a result, this document continues to be one of our planning tools. While growth in a community adds jobs and tax base, a continued slow down in growth brings about a reduction in jobs and tax base, but continues to impact City operations to the same or greater extent. In the past, spending limits imposed by the Expenditure Restraint Program meant that the City had to continue to look for ways to control costs in the face of an increased demand for services. This formula allows for an adjusted allowable community growth and inflation, and is imposed on expenditures of the general fund only. In some years, this task was easier than in other years; however, the City has always been able to meet the requirements of the program and will do so again this year. Although the total funding of the program by the State of Wisconsin remains the same as in the past, our estimated revenue for 2012 was approximately \$98,000 more than 2011. The state has modified the definition of "inflation factor" effective with the 2012 budget from a CPI floor of 3% to zero. This change may impact future ability to qualify for this revenue source.

In an attempt to resolve its budget deficit, the State of Wisconsin reduced state aid to local governments. The loss of \$1.6 million in state revenue, as a result of the state's action taken in 2004, continued to affect future budgets for the City. Facing another budget deficit, the State of Wisconsin reduced state aid to local governments resulting in an estimated \$500,000 loss for the City for the budget year 2010. The 2012 budget realized a further reduction in state aid of \$1.8 million less than 2011. The 2013 budget reflects no increase in state funding.

Local governments continue to be under levy limits by the State. Under the state limits, the levy can not exceed the percentage increase in the City's net new construction percentage (with a few exceptions). The formula allows for community growth only and is imposed on revenues (the levy) for all city services, not just the general operating fund. Net new construction has gone from a high of 3.493% six years ago to 0.48% for the 2013 budget. Although the rate of inflation is about 2.5%, the formula allows for no increase in levy dollars to support the rate of inflation.

GOALS FOR 2013

Based on a continuing decrease in construction and the impact this will have on future growth numbers which will further impact expenditure restraint and levy limit calculations, this budget was developed in an attempt to look beyond 2012. Maintaining delivery of services to the citizenry and balancing the expenditure cap and levy freeze continue to be a challenge. This budget balances this expectation with the allocation of available resources – a combination of expenditures and revenue adjustments. The budget does contain adjustments to expenditures, as explained in the Expenditure Highlights Section without eliminating essential services.

OPERATING BUDGET ISSUES

Revenues

Major Revenues:

- Expenditure Restraint Program – This program was initiated in 1991 in an attempt to control municipal expenditures and, therefore, hold down increases in property tax levies. The concept of this voluntary program is quite simple. If a municipality's general fund budget, excluding debt service, does not exceed a certain percentage set by the State each year, then the municipality will receive a payment under the program. This percentage increase is the annual rate of inflation as measured by the Consumer Price Index, plus an additional percentage to account for real growth in the community.

This latter factor is equal to 60 percent of the percentage increase in net new construction during the prior year. For the City to qualify for a payment in 2014, the 2013 budget must not increase by more than an estimated 2.7%, excluding debt service and tipping fees. Failure to do so results in the loss of the entire payment of approximately \$2.5 million. The Expenditure Restraint program is a critical factor that must be taken into consideration in developing the General Operating Budget. The 2013 budget once again qualifies us for this payment. Kenosha has qualified for this payment every year since the inception of the program.

- State Shared Revenues – This program, which has been in existence for many years, is the largest source of non-tax levy revenue in the General Fund. It again accounts for about 16 percent of total revenue for 2013. This program has resulted in revenue representing as much as 24 percent of our total general fund revenues, which was prior to 2004 and has been declining each year.

Shared Revenue is driven by a complicated formula which determines a municipality's wealth and financial need in comparison to other municipalities throughout the State of Wisconsin. While there are a number of components to the formula, a major element is per capita equalized values. This is the factor used by the state to determine a municipality's "tax base wealth" and has a major impact on the amount of shared

revenues a community receives in a given year. The formula also has a provision which guarantees that a community will receive at least 95 percent of the prior year's amount.

- General Transportation Aids – There are two payments under this program. Local Streets payment assist local government in the maintenance, improvement, and construction of local roads. Connecting Streets funding is for portions of State of Wisconsin trunk highway systems that pass through the City.

Decreases in state funding are particularly difficult to absorb because of the little growth in other non-tax levy revenues in recent years. Whereas major state and federal aid once accounted for 56 percent of general fund revenues, these sources only make up approximately 23 percent of the 2013 budget compared to 26 percent two years ago. Without the ability to increase non-tax levy revenues by this same percentage of loss in aids and the desire to not eliminate essential services, pressure will continue to be placed on the tax levy.

Other Revenues:

- Revenues generated for licenses and permits are reviewed by the responsible department and recommended changes are made to the Common Council for approval, generally on an every other year basis. The amount of revenue that is generated from permit and development fees is based on the development and construction market. The 2013 budget reflects a decrease in revenues compared to the 2012 budget due to the continuing slow construction market.
- Public charges for services revenues such as swimming pools and other Park fees are weather sensitive. The 2013 budget reflects an increase in revenues compared to 2012 due to the opening of both pools for the 2013 season and a review of all Park revenues with adjustments in fees where necessary.

- Commercial Revenues – The largest revenue in this category is the Cable Franchise fee. The 2013 budget reflects no change from the 2012 estimate.
- Municipal Court Fines and Costs – The creation of Community Service Officer positions in 2012 has reflected positively in the additional revenue estimated for 2012 and is also reflected in the 2013 budgeted amount.
- Other revenues – Will remain essentially unchanged from 2012.

Revenue Assumptions:

- Revenue assumptions are based on the best available source of information.

Major Revenues:

- 1) Expenditure Restraint Program, State Shared Revenue and General Transportation Aids amounts are as projected by various state agencies.
- 2) Other Revenues – The Finance Department reviews past actual revenue history. This trend is adjusted annually for known or anticipated variables. Departments are responsible for reviewing the fees for services provided by their departments and making appropriate recommendations to the Common Council for revisions.

Expenditure Highlights

The City has a long tradition of responsible budgeting. The 2013 expenditure budget continues this tradition using constraints set by this administration. The 2013 expenditure budget criteria given to department heads stated that the 2013 budget is again tax levy driven due to the levy limits mandated by the State, as well as the economic slow down and loss of state funding. The expenditure budget for 2013 is approximately \$1,117,000 more than 2012. The following highlights major areas for 2013:

- 1) Community Protection and Quality of Life – This Administration continues to place

the safety, health, and welfare of the community as a top priority. The 2013 Operating and Capital Improvement budgets for Police, Fire, Public Works, and Parks Departments reflect this commitment.

The success in community protection is a direct reflection of a long-standing budgetary commitment to provide personnel, equipment and training necessary for a strong protective services program. In order to keep pace and respond to the increasing challenges of our changing world, we need to continue to provide the necessary tools for protective services to ensure that these departments can continue to operate at a high level in responding to all types of emergencies. The 2013 budget includes the full impact of three Patrol officer positions for twelve months.

- 2) Parks - The 2013 budget includes the additional operating costs, including temporary and seasonal staffing, resulting from the opening of both pools for the 2013 season.
- 3) The 2013 budget for Transit includes a change to driver staffing.
- 4) After three years of no increase plus furloughs, except for Police and Fire, this budget includes a 2% across the board increase for certain classes of employees.
- 5) In 2012, the State budget required that all employees eligible under the State Retirement System, with the exception of protective service and Transit employees, must pay 50% of the pension contribution rate. In 2013 the State Retirement System increased the required contribution from .75% - 1.8% which is reflected in this budget.
- 6) The 2013 budget reflects a uniform change to both medical and prescription plans for all qualified employees and retirees.

Debt Administration

The City's bond rating agency, Moody's Investor Service, recently recalibrated municipal ratings to their global scale. Based on the global scale the rating becomes Aa2 (which is

equivalent to the Aa3 the City has maintained since an upgrade in 2003). That rating increase was based on the City's continued growth in tax base, a solid financial operation, reserve balances and above average but manageable debt. In order to maintain this rating, the City needs to continue it's responsible budgeting while maintaining a sound reserve balance especially during a weakened economic environment. The City also maintains a rapid repayment of its debt.

CAPITAL IMPROVEMENT PROGRAM

We continue to make strides in our goal of linking the Capital Improvement Program (CIP) with the Operating Budget. Changes that have already been implemented include detailed project descriptions, project priorities, and the rationale used to determine what capital outlay to include in the Operating Budget and what to include in the Capital Improvement Program.

The CIP document also includes an estimate for the impact each project will have on the annual operating budget. This document is an important long-range planning guide which is updated annually due to project priority changes, project cost changes, etc. The Capital Improvement Budget provides a five year plan for annual Common Council approval.

The increased focus on the Capital Improvement Program, with specific funding targets, has the benefit of allowing the City to maintain stable long-term borrowing requirements, to do a better job of long-range planning, to maintain the City's infrastructure on a more current basis, and to continue to replace City equipment on a replacement plan basis which will reflect in equipment maintenance operating expenditures. The 2013 – 2017 budget reflects a target of approximately \$11 million in each of the five years. Some highlights include:

- 1) Street Improvements – Improving the condition of our street infrastructure continues to be a priority. This emphasis, besides providing an economic benefit to our citizens, positively impacts our operating budget as less resources are needed for repairing of potholes and general maintenance.

- 2) Park Improvements – Creating new park space and enhancing the condition of existing parks is a priority in order to enhance the quality of life for the taxpayers of the City. The Capital Improvement Plan includes specific park projects as well as a Comprehensive Outdoor Recreational Plan and implementation program.
- 3) Replacement of fire and rescue vehicles as well as the ongoing replacement of police squads.
- 4) The plan includes the City's share of funding an upgraded software system for Police, Fire and Sheriff use at Joint Services.
- 5) The plan includes a streetcar expansion plan.

ECONOMIC REPORT

The local economy continues to experience a general down turn in residential and commercial sectors but showed moderate performance in the institutional industrial sector.

Business Park of Kenosha

Phase I of this development is a joint partnership between the WISPARK Corporation and Kenosha Area Business Alliance. All of the land has been sold. More than 40 companies, accounting for over 1,300 jobs, are located in the park. Centrysis, a centrifuge manufacturing business completed construction of a second building in 2010.

A tax increment district (TID) was created in 2002 to facilitate the development of Phase II. This phase added approximately 105 acres to the business park which is located across from the Kenosha Regional Airport. The first building, a 626,000 square foot warehouse/distribution center, was completed in 2008. Bradshaw Medical, a large medical instrument manufacturer, completed the construction of a new owner occupied building in the second phase of the Business Park of Kenosha in 2010.

Commercial

Construction began on a neighborhood retail center at the Green Bay Road/Washington Road

intersection where CVS was the first tenant. Speedway gas station and convenience store constructed a new facility on 60th Street which opened in 2010. Finally, the first phase of the Kenosha Medical Campus, located in the Green Bay Road corridor, completed construction in 2010.

Institutional

Gateway Technical College expanded their existing facility at the Kenosha Regional Airport in 2010. The Kenosha Unified School District constructed a major addition to Indian Trail Academy which became the City's third comprehensive high school. The Kenosha Boys & Girls Club opened the new facility on 52nd Street with square footage of 79,600 square feet. Finally, the Public Safety Building expansion and remodeling was completed adding 61,000 square feet.

LakeView Corporate Park

Lakeview Corporate Park is a mixed-use real estate development located in the Village of Pleasant Prairie in the County of Kenosha. The park is located off I-94 midway between Chicago and Milwaukee, one mile north of the Wisconsin/Illinois border.

There are a total of 82 companies located in LakeView, representing approximately 6,241 jobs. It is estimated that an additional 1,360 positions will be in place over the next couple of years. The park continues to have a spin-off effect on the greater Kenosha community in terms of additional industrial companies located in Kenosha's Business Park as well as residential and retail throughout the Kenosha and Racine metropolitan area.

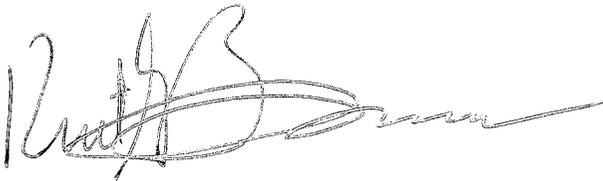
OUTLOOK

The future continues to present the challenge of planning and managing growth while keeping property taxes under control in light of stagnant or decreasing sources of state and federal funding. The City is constantly looking at new and better ways of providing essential services while also maintaining the quality of life factors that attract people to Kenosha for homes, jobs and recreation.

We have shown success as demonstrated by the diversification of the local economy, and a low crime rate while keeping our overall costs low in comparison to other similarly sized communities in the state. We must also continue to make capital investments in the community to secure the bright economic future that has been achieved thus far. The Business Park of Kenosha, various commercial and institutional investments are examples of projects that benefit the City and are bringing jobs and economic diversity.

With continued vision, cooperation, and planning, I am confident Kenosha will remain a great place to live and work.

Sincerely,

A handwritten signature in black ink, appearing to read "Keith G. Bosman". The signature is fluid and cursive, with a large, stylized initial "K" and "B".

Keith G. Bosman

Mayor

(This page left blank intentionally.)



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Kenosha
Wisconsin**

For the Fiscal Year Beginning

January 1, 2012

Linda C. Danson Jeffrey R. Egan

President

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented an award of Distinguished Budget Presentation to the City of Kenosha, Wisconsin for the fiscal year 2012.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communication device.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

TABLE OF CONTENTS

<u>Tab</u>		<u>Page</u>
1	Budget Policies	
	Budget Policies	1-1
2	Budget Summaries	
	City Overview and Organization	2-1
	Summary of Full-Time Positions	2-2
	Description of Fund Structure	2-4
	Budget Summaries	2-8
3	General Fund	
	General Fund	3-1
	Summary of Revenues & Expenditures	3-2
	Analysis of Fund Balance	3-24
	General Government	
	General Government	3-25
	Common Council	3-26
	Legal	3-28
	Board of Review	3-30
	Mayor's Youth Commission	3-32
	Independent Audit	3-34
	Assessing	3-36
	Labor Negotiations	3-40
	Finance - Budget/Financial Services	3-42
	Information Technology	3-46
	City Clerk/Treasurer	3-48
	City Administration	3-50
	Human Resources & Labor Relations	3-52
	Mail	3-56
	Community Development & Inspections	3-58
	Municipal Building Facility	3-62
	Elections	3-66
	Municipal Court	3-68

TABLE OF CONTENTS

<u>Tab</u>		<u>Page</u>
	Public Safety	
	Police Department	3-71
	Fire Department	3-101
	Health Services	3-118
	Public Works	
	Public Works - Streets and Waste	3-121
	Parks	
	Parks	3-150
	Non-Departmental	
	Other Service Accounts	3-177
4	Special Revenue Funds	
	Special Revenue Funds	4-1
	Special Revenue Funds Major Revenues	4-3
	Community Development Block Grant Program.	4-4
	Library	4-6
	Museums	4-10
	School Resource Officers Program	4-16
	Sign Inspection Program	4-17
	H.O.M.E. Program	4-19
	Recycling	4-20
	Yard Waste Management	4-21
	Emergency Medical Services	4-26
	Community Promotion	4-30
5	Debt Service Funds	
	Debt Service Funds	5-1
	Debt Service Funds Major Revenues	5-2
	Summary of 2012 Debt Retirement Funding and Statutory Debt Limit	5-4
	Schedule of Debt Service Requirements	5-5
6	Capital Improvement Program	
	Capital Improvement Program	6-1
	Capital Improvement Project Major Revenues	6-2
	Non-Routine Capital Improvement Projects	6-3
	Capital Improvement Program Summary	6-6

TABLE OF CONTENTS

<u>Tab</u>		<u>Page</u>
7	Enterprise Funds	
	Enterprise Funds	7-1
	Enterprise Funds Major Revenues	7-2
	Storm Water Utility	7-3
	Parking	7-20
	Mass Transit	7-21
	Airport	7-41
	Golf Course	7-46
	Kenosha Water Utility	7-50
8	Internal Service Funds	
	Internal Service Funds	8-1
	Internal Service Funds Major Revenues	8-2
	Health Insurance Fund	8-3
	Central Stores	8-8
	Engineering Services	8-12
	Fleet Maintenance	8-16
	Civic Center	8-20
9	Supplemental Information	
	Capital Outlay Summary	9-1
	Non-Capital Office Furniture and Equipment (362)	9-2
	Other Non-Capital (369)	9-3
	Overtime Summary	9-4
	Temporary and Seasonal Summary	9-6
10	Statistical Information	
	Statistical Information	10-1
11	Glossary	
	Glossary	11-1

FINANCIAL POLICIES

The City of Kenosha's financial policies set forth the basic framework for the overall fiscal management of the City. Operating concurrently with changing circumstances and conditions, these policies assist the decision making process of the City Council. These policies provide guidelines for evaluating both current activities and proposals for future programs.

Most of the policies represent long standing principles, traditions and practices, and have followed generally accepted accounting principles. The policies have guided the City in the past and have helped maintain financial stability over a long period of time.

OPERATING BUDGET POLICES

- The City will prepare an annual budget for all operating funds in accordance with §2.02 of the Code of General Ordinances, which incorporates, by reference, §65.90 of the Wisconsin State Statutes.

The ordinance, in general requires:

1. A budget for governmental and proprietary funds.
 2. A budget available for public inspection.
 3. A public hearing prior to adoption by the Common Council.
 4. An itemization of all indebtedness, expenditures, revenues, and anticipated surpluses.
 5. A two-thirds (2/3rds) vote of the entire membership of the Common Council to modify an adopted appropriation.
-
- The City will maintain a budgetary control system to ensure adherence to the adopted budget and will prepare reports comparing actual revenues and expenditures to budgeted amounts.
 - A contingency account will be maintained in the annual operating budget to provide for unanticipated expenditures of a nonrecurring nature or to meet unforeseen increases in service delivery costs. Transfers from the contingency account must be approved by the Common Council.
 - Budget amendments and transfers modifying the adopted appropriation are initiated by the department. After review by the Finance Department, the transfer is forwarded to Administration for recommendation of approval to the Finance Committee, with final approval by the Common Council.
 - Budget transfers within departments are initiated by the department. The Finance Department reviews for availability of funds and approves. Transfers from personal services accounts to other accounts within the department must be reviewed and

approved by Administration.

- Carry over of prior year budget fund authorization is initiated by the department. The requests are reviewed by the Finance Department and Administration for recommendation of approval to the Finance Committee with final approval by the Common Council.
- Budgets are classified as either lapsing (spending authority terminates at the year end) or non-lapsing (spending authority continues through the life of the project). All lapsing budgets are prepared for fiscal year operations beginning January 1 and ending December 31.

Lapsing Appropriation

General Fund

Various Special Revenue Funds

Debt Service Funds

Proprietary Funds

Internal Service Funds

Budgeted revenues and appropriations for the ensuing year for this classification are established on a modified accrual basis of accounting. Proprietary fund budgets generally serve as a financial plan with revenues and costs varying with the demand for service.

Non-Lapsing Appropriations

Capital Project Funds

Community Development Block Grant

Budgets for this classification are established as a project-length budget which authorizes total expenditures over the duration of a project rather than year to year.

- Operating budgets are adopted on a fund/department/division(program) basis.
- Increases to the adopted budgets are made only in the following situations:
 - emergency situations
 - nonrecurring appropriations with offsetting revenues
 - carry over of prior year appropriations

OPERATING BUDGET PROCESS

The following established the City's operating budget for the ensuing fiscal calendar year.

- The City's operating budget process begins with the development of the budget calendar and instructions to department heads regarding the expenditure policy of the Mayor. This policy will include fiscal and operational guidelines as well as guidelines relating to budgetary increases, etc.
- Departments prepare budget requests and estimated projections, which provide the Departments of Administration and Finance with information to analyze the requests against previous budget years and against the total overall needs of the City.
- The Mayor, City Administrator, Director of Finance and Director of Personnel review department budgets with each department head and staff.
- Upon completion of these deliberations, the Finance Department will prepare the Executive Budget for presentation by the Mayor to the legislative body. The legislative body refers the Executive Budget to various standing committees and then to the Finance Committee. The Finance Committee is responsible for review of the Executive Budget and referral to the Common Council for adoption.
- The City holds a public hearing on the budget and a Committee of the Whole meeting to deliberate the Executive Budget and any amendments recommended by the Finance Committee.
- The budget is adopted by the Common Council through an appropriation resolution.
- Once the budget is adopted, the Finance Department makes the adopted version of the budget document available to all departments, legislative body and the public.

OPERATING BUDGET PREPARATION CRITERIA

The following budget criteria was established by the Mayor prior to the preparation of the 2013 Budget.

Budgets for 2013 must meet the requirements under the Expenditure Restraint Program and the State of Wisconsin tax levy freeze.

CITY OF KENOSHA – 2013
OPERATING BUDGET PREPARATION TIMETABLE

October 1	Mayor to distribute Operating Budget to the Common Council
October 5	Publication of Public Hearing Notice and Budget Summary in official newspaper.
October 23 - 29	Committees review Proposed Budgets
November 13	Executive Proposed Budget presented to the Finance Committee with department heads in attendance.
November 27	Public Hearing and Committee of the Whole meeting.
November 28	Adoption of operating budget by Common Council.

CITY OF KENOSHA – 2013
CAPITAL IMPROVEMENT BUDGET PREPARATION CALENDAR

October 1	Mayor to distribute Capital Improvement Plan to the Common Council
October 23 - 29	Committees review Proposed Budgets
November 12	Finance Committee will review and make recommendations.
November 27	Public Hearing and Committee of the Whole meeting.
November 28	Common Council adoption of the five-year Capital Improvement Program document.

CAPITAL BUDGET POLICIES

- The City shall utilize available funding sources for capital improvements whenever practical and feasible:
 - grant funds
 - special assessments
 - developer contributions
- The City will develop a five year capital improvement program, which will be reviewed and updated annually, and adopted prior to the adoption of the operating budget.
- The complete five year capital project funding plan must be balanced each year by matching projected expenditures with proposed revenue sources.
- The City will maintain its physical assets at a level adequate to protect the City's capital investment and to minimize future maintenance and replacement costs. The budget will provide for the adequate maintenance and the orderly replacement of the capital plant and equipment from current revenues when possible.
- The City will try to ensure that industrial acreage is available for development within the City and served with necessary infrastructure.

CAPITAL IMPROVEMENT BUDGET PROCESS

The following established the City's capital improvement budget for the ensuing fiscal calendar year:

- The City's capital improvement budget process begins with the development of the budget calendar and instruction to department heads.
- Departments update five year Capital Improvement Plan budget requests. The five year budgets are analyzed against previous budget years and against the total overall needs of the City.
- The Mayor, City Administrator, Director of Finance and City Planner review department budgets with each department head.
- Upon completion of the deliberations, the City Plan Department will prepare a five year Capital Improvement budget for presentation by the Mayor to the legislative body. The legislative body refers the budget to the various standing committees and then to the Finance Committee. The Finance Committee is responsible for review of the budget and referral to the Common Council for adoption.
- The City holds a public hearing on the budget and the Committee of the Whole meeting to deliberate the budget as amended by the Finance Committee.

- The budget is adopted by the Common Council through an appropriation resolution. Adoption of the Capital Improvement Budget must be done prior to adoption of the Operating Budget.

REVENUE POLICIES

- The City will try to maintain a diversified and stable revenue system to minimize short-run fluctuations in any one revenue source.
- The City will attempt to maximize benefits from major revenue sources as a way of maintaining a stable tax rate.
- The City will follow an aggressive policy of collecting revenues.
- The City will establish all user charges and fees at a level related to the full cost (operating, direct, and indirect) of providing the service, whenever practical.
- The City will review license fees/charges to determine if the revenues support the cost of providing the service.
- Sewer and Water Utility funds will be self-supporting through user fees.
 - Rate adjustments for the Sewer Utility will be submitted to the Common Council for review and approval.

RESERVE POLICIES

- The City's General Fund operating budget will establish a contingency expenditure appropriation in the annual operating budget to provide for all unanticipated expenditures of a nonrecurring nature, or to meet unexpected small increases in service delivery costs.
- The City shall try to maintain a minimum General Fund working capital equal to 10% of the subsequent year's General Fund operating budget to provide funds for reasonable cash flow needs. This reserve could also be used when the City encounters unforeseen emergencies such as storms, floods, severe unexpected increases in service costs, or other situations which are determined to be emergency situations by the Common Council.
- Reserves will be established in the Water and Sewer Utilities in accordance with Revenue Bond Ordinance provisions.
- All general obligation debts will be paid through a general debt service fund. Operating budgets will be prepared to meet the annual principal, interest, and service charge costs for each fund. Net debt service requirements (debt service expenditures less debt service revenue) will be funded through the general tax levy.

INVESTMENT POLICIES

AUTHORITY

The following Wisconsin State Statutes apply as to the authority of the City of Kenosha regarding public depositions and investments of public funds.

§34.01(5), Definition of Public Depository
§34.05, Designation of Public Depository
§34.06, Liability of Treasurer
§34.07, Security
§34.08, Payment of Losses
§66.0603, Investments

The following factors are taken into consideration regarding the investment of City funds.

LEGALITY

§34.01(5) Wisconsin State Statutes name the eligible types of public depositories and §66.0603 Wisconsin State Statute defines authorized investments. The City shall comply with these statutes when making investments of funds.

SAFETY

Safety of principal is a prime consideration when City funds are invested.

Certificates of Deposit shall be purchased only from financial institutions as defined by Wisconsin State Statute §34.01(5), which are insured to the first \$100,000.00 of principal by FSLIC, FDIC, or Wisconsin Credit Union Saving Insurance Corp. and are eligible for \$400,000.00 principal guarantee by the State Municipal Guarantee Fund. Certificates of Deposit in excess of \$500,000.00 shall be perfected by a third party agreement whereby collateral shall be held by a third party.

Acceptable collateral are Treasury Notes, Bills or Bonds, or any security backed by the full faith and credit of the United States government.

REPURCHASE AGREEMENTS

When City funds of less than \$500,000.00 are invested in a repurchase agreement of fourteen days or less, the financial institution shall supply the City of a listing of U.S. Government securities that the institution is pledging on its books to secure the repurchase agreements. Repurchase agreements of \$500,000.00 or more or in excess of fourteen days shall be secured the same as Certificates of Deposit.

The City Treasurer may make the following types of investments:

1. Investment of General Fund Float in City Concentration account per contract with the financial institution.
2. State of Wisconsin Local Government Pooled Investment Fund.
3. United States Treasury Bills, Notes, or Bonds.
4. Certificates of Deposit with designated Public Depositories.
5. Repurchase Agreements with designated Public Depositories.

LIQUIDITY

The immediate day to day cash flow needs of the City shall be considered when investment decisions are made.

Any investment maturing sixty days or longer shall not be made until the Treasurer and Director of Finance have agreed that the investment is prudent in regards to the cash flow needs of the City.

No funds shall be invested longer than one year.

YIELD

The yield of investment shall become a determining factor only after legality, safety , and liquidity have been determined.

The City Treasurer shall invest City funds, and in his/her absence, the Deputy City Treasurer or Director of Finance shall invest City funds.

DEBT POLICIES

- The City will confine long-term borrowing to capital improvements and equipment with high cost and long expected useful life.
- The City will follow a policy of full disclosure on every financial report and bond prospectus.
- The City will use short term debt for cash flow and bond or note anticipation purposes.
- The City will first look to available current resources before using debt to fund capital improvements.
- Section 67.03 (1) of the Wisconsin State Statutes provides that the amount of indebtedness of a municipality shall not exceed 5 percent of the equalized valuation of the taxable property in the municipality. However, the City administration has informally set an internal debt limit which equates to 70 percent of the maximum amount allowed by Wisconsin Statutes. The purpose is to provide a margin of safety for potential adverse changes in valuation.

ACCOUNTING POLICIES

- The accounts of the City are presented on the basis of funds and account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures.
- The books and records of the City are maintained in conformance with accounting principles accepted as the standard in the industry. The only exception to conformance with accounting principles result from State or Federal law.
- An annual audit will be performed by an independent accounting firm.
- The accounting records of the City are maintained on the modified accrual basis of accounting for the General Fund, Special Revenue Funds, Debt Service Funds, Capital Project Funds, Expendable Trust Funds and Agency Funds. The accrual basis of accounting is used for the Enterprise Funds, Internal Service Funds, and Non-Expendable Trust Funds.
- In general, under the modified accrual basis of accounting, revenues are recognized when they become measurable and available as new current assets. Expenditures are generally recognized when the related fund liability is incurred.
- In general, under the accrual basis of accounting, revenues are recognized when earned and expenses are recognized when liabilities are incurred without regard to receipt or disbursement of each.

EMPLOYEE BENEFITS

Those employees expected to work over 1,200 hours per year and expected to be employed for at least one year from date of hire are eligible to participate in the Wisconsin Retirement System (WRS), a statewide cost-sharing multiple-employer public employee retirement system. Covered employees are required by statute to contribute to the plan based on a percentages of their salary. Effective with passage of the 2011-2013 State of Wisconsin budget, non-protective service public employees, except Transit, are required to pay 50% of the pension contribution on a pre-tax basis. The rates of employer and employee contributions are set annually by WRS based on actuarial evaluations. The State's policy is to fund retirement contributions to meet current costs of the plan and amortized prior service costs over 40 years. The 2013 rate requirements for the Wisconsin Retirement System employees are as follows:

	<u>General</u>	<u>Elected</u>	<u>Police</u>	<u>Fire</u>
Employee Contribution	6.65	7.00	6.65	6.65
Employer	6.65	7.00	16.35	18.95
TOTAL	13.30	14.00	23.00	25.60

In addition to the Wisconsin Retirement System, the State of Wisconsin administers a plan for certain retired employees of the Police and Fire Departments. These individuals had been covered by a private pension plan prior to the City joining the WRS. No new employees are added to the plan. The City's policy is to fund retirement contributions to meet current benefit payments to retired employees.

Post Retirement Benefits

In addition to providing pension benefits, the City provides certain paid health care benefits for retired employees as follows:

Police Department employees voluntarily retiring with 15 years of service and upon reaching age 53, until eligible for other paid hospital-surgical insurance, eligible for Medicare or other government furnished hospital-surgical insurance, or attains the age of 65, whichever occurs first.

Fire Department employees voluntarily retiring with 15 years of service and reaching age 53 (less than 15 years and age 55), until eligible for other paid hospital-surgical insurance, or eligible for Medicare or other governmental furnished hospital-surgical insurance, or attains the age of 65, whichever occurs first.

Transit union employees retiring with 15 years of service and reaching age 60 (less than 15 years and age 62), until eligible for other paid health hospital-surgical insurance, eligible for Medicare or attains the ages of 65, whichever occurs first.

All other full time employees retiring with 15 years of service and reaching age 60 (less than 15 years but equal or greater than 8 years of service, and age 62), until eligible for other paid hospital-surgical insurance, or eligible for Medicare or other government furnished hospital-surgical insurance or attains the age of 65, whichever occurs first.

Compensated Absences

Employees accumulate vacation and sick leave at various rates depending upon bargaining group and length of service. Employees are compensated upon termination for unused vacation earned in the current year. No liability for unpaid vacation benefits exist at year end as vacations are forfeited if not used in the calendar year earned.

Employees are not compensated for unused sick leave upon termination of employment. Depending on bargaining group, employees may be eligible for fifty percent of accumulated sick leave, excluding sick leave bank hours, to be paid upon normal retirement or disability. The City establishes an accrual of the projected future cost of absences, for which employees will be paid, during the period that employees render the services necessary to be eligible for such benefits as required by GASB.

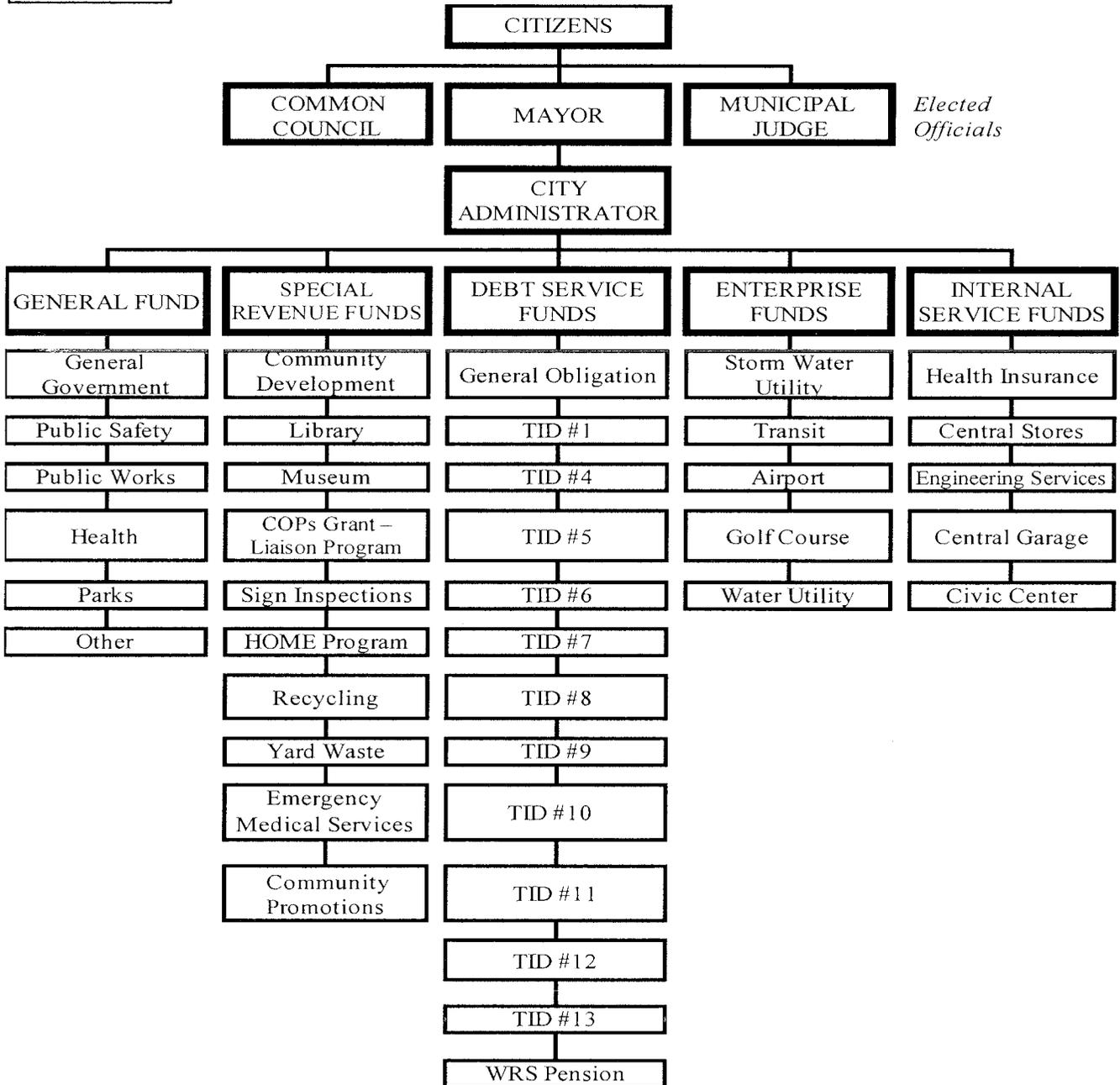
(This page left blank intentionally.)

CITY OF KENOSHA, WISCONSIN

Ideally located on the shores of Lake Michigan between Chicago and Milwaukee, Kenosha has grown from a tiny agricultural community to a dynamic commercial and industrial center. Originally known as “Pike Creek”, Kenosha received its earliest settlers in 1835. They came primarily from New England to farm the fertile country beyond the lake plain. In 1836, recognizing the growing importance of the area as a harbor city, the name was changed to Southport. The City was finally incorporated in 1850 and designated the seat of Kenosha County.

	<u>2010</u>	<u>2011</u>	<u>2012</u>
Population	96,400	99,450	99,450 estimated
Square Miles	26.58	26.61	26.62
Equalized Values (000)	6,405,483	6,011,116	5,618,843

Organization



**CITY OF KENOSHA, WISCONSIN
FUNDED FULL-TIME POSITIONS**

<i>Positions</i>	2011	2012	Adopted 2013
Legal	6.0	6.0	6.0
Assessing	5.5	5.5	6.0
Finance - Budget/Financial Services	8.4	8.4	8.4
Information Technology	1.0	1.0	1.0
Clerk/Treasurer	4.5	4.5	5.0
City Administration	5.0	5.0	5.0
Human Resources	5.0	5.0	5.0
Community Development & Inspections (2)	29.0	19.0	18.0
Municipal Office Building	2.0	2.0	1.0
Municipal Court	4.0	4.0	4.0
Police	209.0	211.0	211.0
Fire	156.0	155.0	155.0
Public Works	67.0	65.0	65.0
Parks	23.5	22.5	22.5
General Insurance	2.0	1.0	1.0
Total General Fund	527.9	514.9	513.9
Library	41.0	37.0	37.0
Museum	15.0	14.0	13.0
Kenosha Housing Authority (1)	9.0	7.0	7.0
Water Utility	82.0	80.0	83.0
Transit	56.6	50.6	46.6
Airport	4.0	3.0	3.0
Golf Course	0.5	0.5	0.5
Central Stores	1.0	1.0	1.0
Engineering	15.0	15.0	16.0
Fleet Maintenance	10.0	10.0	10.0
Total Other Funds	234.1	218.1	217.1
Total City of Kenosha Funded Positions	762.0	733.0	731.0

(1) Operates independently under authority of City of Kenosha

(2) Positions previously budgeted separately for 2011 in City Development and Neighborhood Services & Inspections. In 2012 positions were combined in the newly formed Community Development & Inspections.

**CITY OF KENOSHA, WISCONSIN
UNFUNDED FULL-TIME POSITIONS**

<i>Positions</i>	Adopted 2013
Police	1.0
Fire	1.0
Public Works	2.0
General Insurance	1.0
Total General Fund	5.0
 Museum	 2.0
Transit	2.0
Airport	1.0
Total Other Funds	5.0
 Total City of Kenosha Unfunded Positions	 10.0

Labor Relations

A majority of the City of Kenosha Employees are represented by one of the following major associations:

1. Local 71 American Federation of State, County and Municipal Employees (AFSCME) represents 182 employees. A three year labor contract expires at the end of 2013.
2. Local 998 American Transit Union represents 34 employees. A two year labor contract expired at the end of 2011.
3. Local 414 International Assoc. of Fire Fighters represents 141 employees. A two year labor contract expired at the end of 2012.
4. The Kenosha Professional Police Assoc. represents 166 employees. A three year labor contract expired at the end of 2012.

CITY OF KENOSHA, WISCONSIN

Description of Fund Structure

A fund is an independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources together with all related liabilities, obligations, reserves, and equities which are segregated for the purpose of carrying on specific activities or attaining certain objectives.

Governmental Funds

General Fund - Major fund which accounts for all activities not accounted for in other funds. Most tax-funded functions, such as police and fire protection, are accounted for here.

Special Revenue Funds - Funds used to account for revenue legally earmarked for a particular purpose.

Debt Service Funds - Funds used to account for revenues and expenditures used to repay the principal and interest due on debt in that year.

Capital Improvement Projects - Funds used to account for financial resources used to construct or acquire capital facilities, etc.

Governmental funds are budgeted using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the City considers revenues to be available if they are collected within 60 days of the end of the current fiscal year. Expenditures generally are recorded when the liability is incurred, as under accrual accounting. However, principal and interest on general long term debt, claims and judgments, and compensated absences are recorded only when payment is due. General capital asset acquisitions are reported as expenditures in governmental funds. Proceeds of general long-term debt and acquisitions under capital leases are reported as other financing sources.

CITY OF KENOSHA, WISCONSIN

Proprietary Funds

Enterprise Funds - Funds used to account for government services that derive a substantial portion of their revenue from user charges.

Internal Service Funds - Funds used to account for the goods and services provided by one department to other government departments on a cost-reimbursement basis.

Proprietary funds are budgeted using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded at the time liabilities are incurred, regardless of when the related cash flow takes place. Non exchange transactions, in which the City gives (or receives) value without directly receiving (or giving) equal value in exchange, include property taxes, grants, entitlement, and donations. Revenue from grants, entitlement, and donations are recognized in the fiscal year in which all eligibility requirements imposed by the provider have been met. Eligibility requirements include timing requirements, which specify the year when the resources are required to be used or the fiscal year when use is first permitted; matching requirements, in which the City must provide local resources to be used for a specific purpose; and expenditure requirements, in which the resources are provided to the City on a reimbursement basis.

(This page left blank intentionally.)

CITY OF KENOSHA, WISCONSIN

Functional Units

Functional units within the budget describe related activities aimed at accomplishing a major service or regulatory program. This activity is shown throughout the budget document as a two digit number in the heading of the budget detail (for example, 01 is General Government).

In the aggregate, these functional units are shown as either major funds or non-major funds as illustrated below:

<u>Functional Unit</u>	<u>Major Fund</u>	<u>Non-Major Fund</u>
General Government	X	
Public Safety	X	
Public Works & Sanitation	X	
Health	X	
Culture & Recreation	X	
Urban Development		X
Other	X	X
Capital		X
Debt	X	X

Major funds relate to funds whose revenues, expenditures/expenses, assets or liabilities are at least 10% of corresponding totals for all governmental or enterprise funds and at least 5% of the aggregate amount for the same item.

City of Kenosha
Three Year Financial Summary Information and
Summary of Comparative 2013 Expenditure Budget By Individual Fund

Fund	2011 Adopted	2012 Adopted	2013 Adopted	% Increase (Decrease) 2013 vs 2012
General Fund				
General Government	6,332,581	7,166,679	7,278,316	1.6%
Public Safety	40,749,414	39,394,447	39,594,164	0.5%
Public Works & Sanitation	8,634,513	8,119,560	8,228,221	1.3%
Health	1,411,234	873,166	872,929	0.0%
Culture & Recreation	3,388,475	3,005,268	3,145,190	4.7%
Debt Service	8,072,830	8,353,356	8,472,881	1.4%
Other	3,751,731	3,944,842	4,408,842	11.8%
Total General Fund	72,340,778	70,857,318	72,000,543	1.6%
Special Revenue Funds				
Kenosha Public Library	7,000,188	7,180,526	7,483,886	4.2%
Kenosha Public Museums	2,604,159	2,413,822	2,440,757	1.1%
Recycling & Yard Waste Management	724,731	650,054	655,634	0.9%
Emergency Medical Services	7,270,155	7,476,258	7,791,932	4.2%
Community Promotion	149,175	142,135	157,635	10.9%
Total Special Revenue Funds	17,748,408	17,862,795	18,529,844	3.7%
Debt Service Funds				
General Obligation	9,408,652	13,966,197	11,465,597	-17.9%
TID 4 – Harborpark	6,339,832	3,589,876	5,830,963	62.4%
TID 5 – Business Park	1,591,080	1,641,968	1,622,500	-1.2%
TID 6 – Harborside Streetscape	700,000	117,680	297,925	153.2%
TID 7 – Brass Site	224,105	224,105	665,105	196.8%
TID 8 – Business Park-Phase II	300,000	400,000	500,000	25.0%
TID 9 – MacWhyte Site	367,114	399,882	473,063	18.3%
TID 10 - Wilson Heights	175,174	171,174	167,174	-2.3%
TID 11 - First Industrial	—	—	1,839,425	-%
TID 13 - Gordon	—	—	1,345,213	-%
Total Debt Service Funds	19,105,957	20,510,882	24,206,965	18.0%

City of Kenosha
Three Year Financial Summary Information and
Summary of Comparative 2013 Expenditure Budget By Individual Fund

Fund	2011 Adopted	2012 Adopted	2013 Adopted	% Increase (Decrease) 2013 vs 2012
Capital Project Funds				
Administration	175,000	500,000	850,000	70.0%
Airport	20,000	785,000	2,328,000	196.6%
Community Development	117,500	3,817,500	117,500	-96.9%
Fire Department	1,075,260	984,000	1,563,126	58.9%
Library	70,000	100,000	182,000	82.0%
Museums	—	1,250,000	145,000	-88.4%
Police Department	664,900	463,900	311,900	-32.8%
Parks	1,482,000	2,993,831	3,643,376	21.7%
Public Works – Other	1,536,500	5,160,663	1,939,000	-62.4%
Public Works – Infrastructure	6,595,000	6,791,500	3,925,000	-42.2%
Redevelopment Authority	225,000	362,000	412,000	13.8%
Storm Water Utility	4,236,000	4,903,000	3,842,700	-21.6%
Transit	2,240,200	2,222,700	1,035,000	-53.4%
Total Capital Project Funds	18,437,360	30,334,094	20,294,602	-33.1%
Enterprise Funds				
Storm Water Utility	6,622,408	6,956,443	6,918,208	-0.5%
Transit	7,104,665	6,675,019	6,781,457	1.6%
Airport	756,234	742,577	763,433	2.8%
Washington Park Golf Course	292,018	293,986	351,801	19.7%
Kenosha Water Utility	35,097,925	32,039,790	34,732,493	8.4%
Total Enterprise Funds	49,873,250	46,707,815	49,547,392	6.1%
Internal Service Funds				
Health Insurance	17,260,800	17,177,712	15,673,500	-8.8%
Central Stores	1,962,649	2,265,244	2,164,852	-4.4%
Engineering	1,368,832	1,289,978	1,268,433	-1.7%
Central Garage	977,643	997,890	989,679	-0.8%
Civic Center	185,915	285,115	284,800	-0.1%
Total Internal Service Funds	21,755,839	22,015,939	20,381,264	-7.4%
Total Expenditures, All Funds	199,261,592	208,288,843	204,960,610	-1.6%

City of Kenosha
Three Year Financial Summary Information and
Summary of Comparative 2013 Revenue Budget By Individual Fund

Fund	Revenue Category	2011 Adopted	2012 Adopted	2013 Adopted	% Increase (Decrease) 2013 vs 2012
General Fund					
	Property Tax Levy – Operating	36,895,350	37,072,964	37,662,443	1.6%
	Property Tax Levy – Debt Service	8,072,830	8,353,356	8,472,881	1.4%
	Other Taxes	2,785,000	3,125,000	3,186,000	2.0%
	Intergovernmental Revenues	19,644,681	17,575,734	17,597,145	0.1%
	Licenses and Permits	1,347,135	1,142,387	1,088,910	-4.7%
	Fines and Forfeitures	1,600,000	1,645,000	1,820,500	10.7%
	Public Charges for Service	582,850	347,380	551,350	58.7%
	Commercial Revenue	1,130,932	1,224,497	1,226,278	0.1%
	Interest Income	160,000	117,000	131,000	12.0%
	Miscellaneous Revenues	32,500	64,500	54,000	-16.3%
	Other Financing Sources	89,500	189,500	210,036	10.8%
	Total General Fund	72,340,778	70,857,318	72,000,543	1.6%
Special Revenue Funds					
	Property Tax Levy – Operating	10,894,970	10,584,390	10,644,497	0.6%
	Property Tax Levy – Debt Service	492,171	1,157,860	1,411,965	21.9%
	Intergovernmental Revenues	2,103,391	1,899,511	1,914,669	0.8%
	Public Charges for Service	3,387,800	3,257,300	3,507,350	7.7%
	Miscellaneous Revenues	4,000	24,750	26,500	7.1%
	Other Financing Sources	880,076	938,984	1,024,863	9.1%
	Total Special Revenue Funds	17,762,408	17,862,795	18,529,844	3.7%
Debt Service Funds					
	Tax Levy – Debt Service	8,072,830	8,353,356	8,472,881	1.4%
	Other Taxes	8,703,875	8,371,883	13,068,453	56.1%
	Miscellaneous Revenues	2,171,995	3,299,077	2,478,314	-24.9%
	Total Debt Service Funds	18,948,700	20,024,316	24,019,648	20.0%

City of Kenosha
Three Year Financial Summary Information and
Summary of Comparative 2013 Revenue Budget By Individual Fund

Fund	Revenue Category	2011 Adopted	2012 Adopted	2013 Adopted	% Increase (Decrease) 2013 vs 2012
Capital Project Funds					
	Note Proceeds	14,679,000	20,465,021	15,252,227	-25.5%
	Intergovernmental Revenues	3,758,360	9,869,073	5,042,375	-48.9%
	Total Capital Project Funds	18,437,360	30,334,094	20,294,602	-33.1%
Enterprise Funds					
	Intergovernmental Revenues	4,188,771	3,530,654	3,733,427	5.7%
	Public Charges for Service	40,711,898	37,873,513	40,694,843	7.4%
	Commercial Revenue	1,814,288	1,819,213	2,038,791	12.1%
	Miscellaneous Revenues	60,000	70,000	121,000	72.9%
	Other Financing Sources	1,893,045	1,873,473	1,711,415	-8.7%
	Total Enterprise Funds	48,668,002	45,166,853	48,299,476	6.9%
Internal Service Funds					
	Charges for Service	21,662,235	21,798,688	20,201,133	-7.3%
	Other Financing Sources	87,649	81,050	81,605	0.7%
	Total Internal Service Funds	21,749,884	21,879,738	20,282,738	-7.3%
Total Revenue By Funds		197,907,132	206,125,114	203,426,851	-1.3%

City of Kenosha
Three Year Financial Summary Information and
Governmental Funds – Estimated Fund Balances

Fund Balances as of 12/31	2011 Actual	2012 Estimated	2013 Estimated
Major Governmental Funds:			
General Fund (Reserved & Working Capital)			
Beginning Balance	10,959,305	11,456,814	11,931,591
Net Change	497,509	474,777	–
Ending Fund Balance	11,456,814	11,931,591	11,931,591
General Obligation Debt – Restricted			
Beginning Balance	1,250,210	3,131,678	817,914
Net Change	1,881,468	(2,313,764)	(514,402)
Ending Fund Balance	3,131,678	817,914	303,512
Non-Major Governmental Funds:			
Special Revenue Funds – Restricted			
Beginning Balance	569,746	1,229,557	1,622,547
Net Change	659,811	392,990	–
Ending Fund Balance	1,229,557	1,622,547	1,622,547
Debt Service Funds – Restricted			
Beginning Balance	(265,006)	(600,467)	1,226,731
Net Change	(335,461)	1,827,198	327,085
Ending Fund Balance	(600,467)	1,226,731	1,553,816
Capital Project Funds – Restricted			
Beginning Balance	15,349,306	17,353,380	14,592,856
Net Change	2,004,074	(2,760,524)	–
Ending Fund Balance	17,353,380	14,592,856	14,592,856

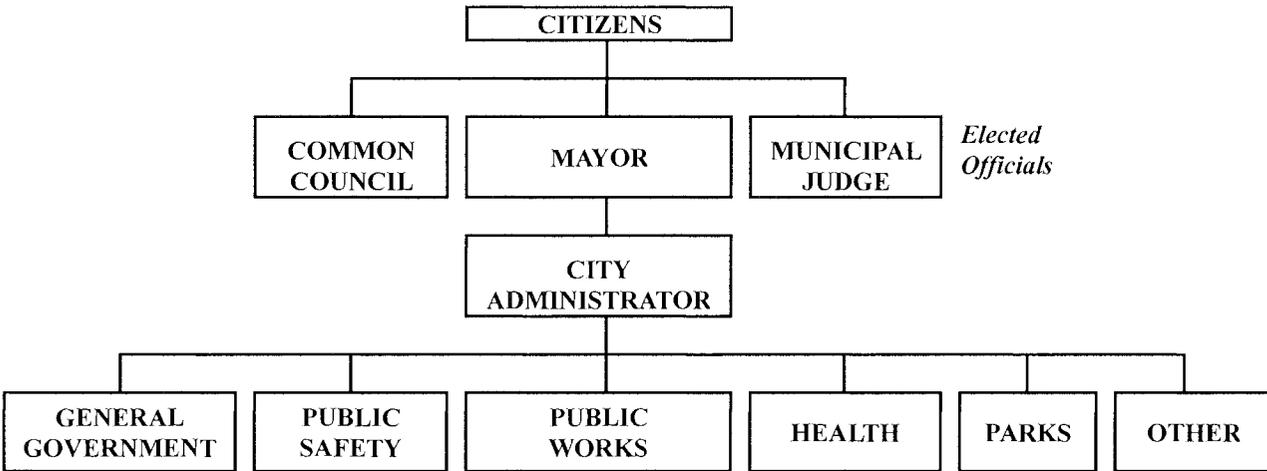
A fund will have balance sheet accounts consisting of assets, liabilities, and fund balance, and a series of revenue and expenditure accounts. A fund balance is created or increased when fund revenues exceed fund expenditures for a fiscal period. Correspondingly, a fund's balance is decreased when fund expenditures exceed fund revenues. The balance sheet accounts identify the assets that belong to a fund, such as cash or a grant payment receivable; and what liabilities it owes, such as an accounts payable to a supplier. The difference between a fund's assets and liabilities equals fund balance. A positive fund balance represents a financial resource available to finance expenditures of a following fiscal period. A deficit balance can only be recovered by having revenues that exceed expenditures in a following fiscal period.

GENERAL FUND

The General Fund is used to account for the primary operations of the City of Kenosha that are financed from property taxes and other general revenues. Included in this fund are police and fire protection, street maintenance, waste disposal, and park maintenance, among other services.

This fund is maintained and budgeted on the modified accrual basis of accounting.

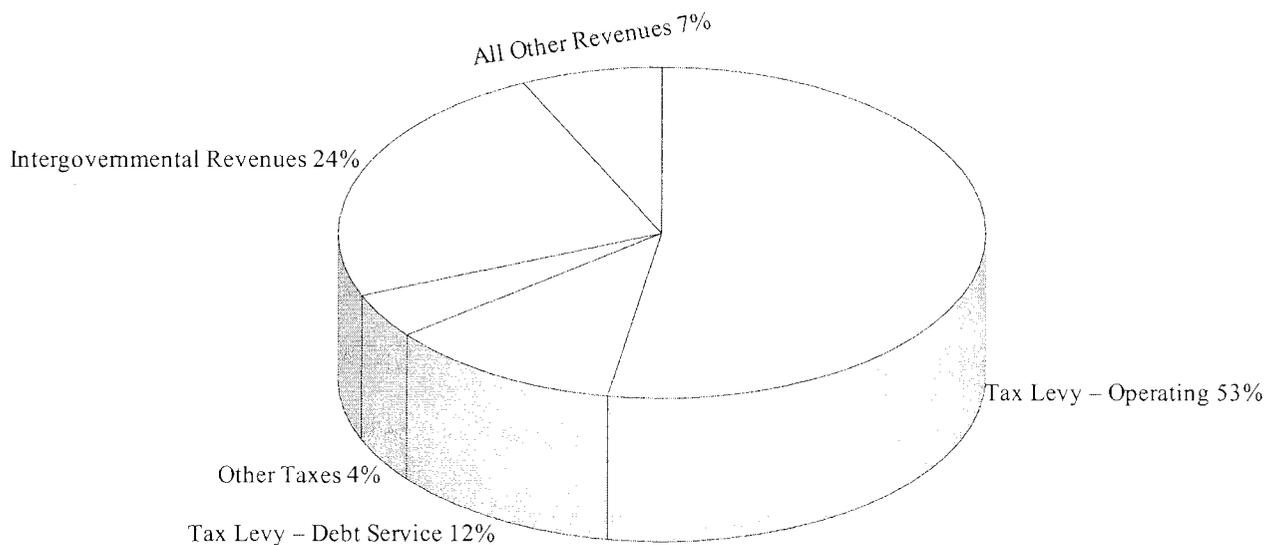
Organization



SUMMARY OF 2013 GENERAL FUND BUDGET

Comparative Revenues

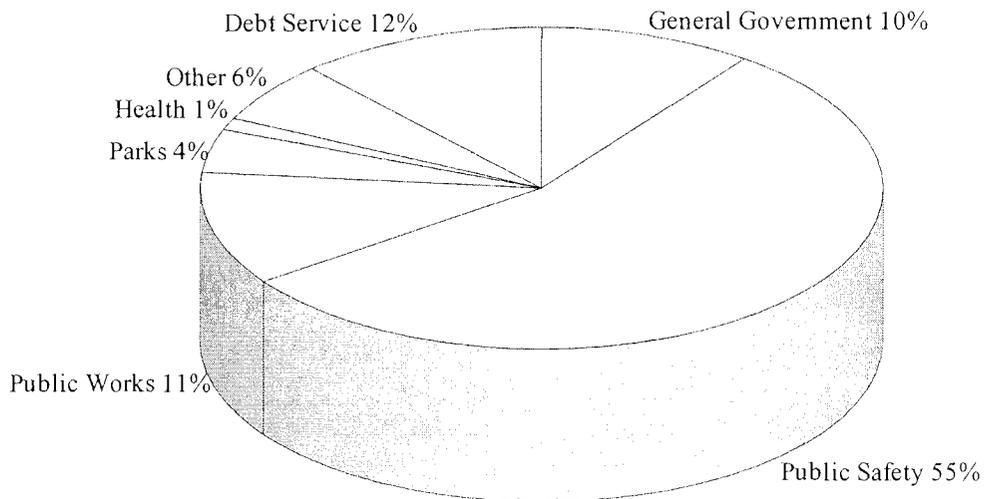
	2011 Actual Revenues	2012 Budgeted Revenues	Actual Received 06/30/12	2012 Estimated Revenues	2013 Adopted Budget
Tax Levy – Operating	\$36,895,350	\$37,072,964	\$37,072,964	\$37,072,964	\$37,662,443
Tax Levy – Debt Service	\$8,072,830	\$8,353,356	\$4,176,678	\$8,353,356	\$8,472,881
Other Taxes	\$3,069,030	\$3,125,000	\$316,526	\$3,194,377	\$3,186,000
Intergovernmental Revenues	\$19,678,623	\$17,575,734	\$1,504,224	\$17,576,904	\$17,597,145
Licenses & Permits	\$1,203,750	\$1,142,387	\$577,604	\$920,825	\$1,088,910
Fines & Forfeitures	\$1,566,299	\$1,645,000	\$901,420	\$1,813,500	\$1,820,500
Public Charges for Services	\$732,801	\$347,380	\$365,109	\$551,558	\$551,350
Commercial Revenue	\$1,155,058	\$1,224,497	\$355,347	\$1,235,370	\$1,226,278
Interest Income	\$143,271	\$117,000	\$20,997	\$134,651	\$131,000
Miscellaneous Revenue	\$175,708	\$64,500	\$52,689	\$99,435	\$54,000
Other Financing Sources	-	\$189,500	-	-	\$210,036
Total	<u>\$72,692,720</u>	<u>\$70,857,318</u>	<u>\$45,343,558</u>	<u>\$70,952,940</u>	<u>\$72,000,543</u>



SUMMARY OF 2013 GENERAL FUND BUDGET

Comparative Expenditures

	2011 Actual Expenditures	2012 Revised Budget	Expenditures to 06/30/12	2012 Estimated Expenditures	2013 Adopted Budget
General Government	\$7,552,652	\$7,227,741	\$3,465,485	\$7,053,666	\$7,278,316
Public Safety	\$39,535,446	\$39,411,654	\$18,808,906	\$39,087,234	\$39,594,164
Public Works	\$8,751,656	\$8,069,158	\$3,941,635	\$8,194,271	\$8,228,221
Parks	\$3,170,670	\$3,013,071	\$1,339,558	\$3,008,235	\$3,145,190
Health	\$1,402,127	\$873,166	\$497,587	\$873,166	\$872,929
Other	\$3,855,239	\$3,909,172	\$2,115,239	\$3,908,235	\$4,408,842
Debt Service	\$8,072,830	\$8,353,356	\$4,176,678	\$8,353,356	\$8,472,881
Total	<u>\$72,340,620</u>	<u>\$70,857,318</u>	<u>\$34,345,088</u>	<u>\$70,478,163</u>	<u>\$72,000,543</u>



Graph rounds to 99%

GENERAL FUND REVENUES

Taxes

All required funding that cannot be generated from State aids, permits, licenses, and all other revenues, must be derived from a PROPERTY TAX LEVY. In 2013, \$37,662,443 must be levied to support General Fund operations while another \$8,472,881 is being levied for debt retirement in the General Fund and \$1,411,965 in the Special Revenue Fund. The tax rate is expressed in terms of “mills”, with one mill equivalent to one dollar tax for every \$1,000 of assessed value.

The largest source of PAYMENT IN LIEU OF TAXES is collected from the Water Utility under the accounting guidelines for enterprise funds. Since the Water Utility is tax-exempt, this payment is made as reimbursement for City services, such as police and fire protection. The total payment from all sources is estimated at approximately \$2.3 million in 2013.

OTHER TAXES include mobile home fees and penalty and interest paid on current and delinquent taxes.

Intergovernmental Revenues

STATE SHARED REVENUE is the largest single intergovernmental revenue source and the second largest revenue source other than property taxes. This payment represents approximately 16.2% of general fund revenues in 2013. This revenue continues to decline from the approximate 20.7% for 2006 to the current low of 16.2%. The appropriation for this payment is based on a formula which takes into account equalized values, population, and local tax effort. This revenue declined from a high of \$16 million in 1989 to \$13.6 million in 1994, due primarily to a rapid growth in equalized values over the period. This major source of revenue increased from 1995 to 1998, but declined to \$14.5 million in 1999 due to higher than average equalized value growth and has increased minimally each year between 2000 and 2003. This payment decreased to approximately \$13.8 million in 2004 as a result of State reductions of revenue to local municipalities in anticipation of a State budget deficit and had remained at approximately \$13.8 million for the last six budget years. The 2010 budget decreased another \$500,000 due to State reductions to approximately \$13.2 million thru 2011. 2012 and 2013 remain at \$11.4 million.

The City will also receive an EXPENDITURE RESTRAINT PAYMENT in 2013 of about \$2.5 million. This amount has remained about the same since 2003. This is a program that rewards communities who keep expenditures at or below inflation. The City of Kenosha has qualified for this payment every year since its introduction in 1991.

STATE AID – LOCAL AND CONNECTING STREETS is for expenditures related to maintaining local streets and state highways in the City. This payment had remained at approximately \$2.7 million for 2005 through 2009, compared to \$2.8 million received in 2004 and \$2.9 million in 2003. The City will receive approximately \$2.5 million for 2012 and is estimating that 2013 will increase to \$2.8 million.

PAYMENT FOR MUNICIPAL SERVICES is paid by the state to reimburse the City for police, fire and waste services on state-owned buildings that are serviced by the City which included providing services to the University of Wisconsin-Parkside. In 2012, the City was notified that the state will no longer honor

GENERAL FUND REVENUES

the long standing agreement between the state, Kenosha County and the Town of Somers. We have estimated that the funding will be reduced from an estimated \$260,000 in 2012 to \$50,000 in 2013.

Licenses and Permits

The City collects fees for various licenses and permits that are issued for a variety of business activities and professional occupations. These include licenses for tavern operators, taxicab drivers, beer and wine dealers, among others.

The largest source of revenue comes from the issuance of building and structure permits. The revenue from this source goes to offset the cost of conducting building inspections and for reviewing construction plans. The 2008 revenue from this source totaled approximately \$1.3 million. Due to the continued decrease in building construction, the revenue has declined since 2008 to \$826,000 in 2011. The Department of Community Development is estimating approximately \$725,000 for 2013 as a result of the continuing stagnant economy.

Fines and Forfeitures

COURT FINES AND COSTS are collected from violators of local laws and ordinances as ordered by the Municipal Judge. These total approximately \$1 million to \$1.3 million per year.

PARKING VIOLATIONS are collected from violators of parking meters, signs, and ordinances, and from violators of snow emergency parking restrictions. This totals approximately \$500,000 per year.

Public Charges for Services

The City also collects fees for various services that are provided including:

- ADMISSION FEES for City swimming pools and athletic fields
- SPECIAL CHARGES for razing buildings and for weed cutting

Commercial Revenue

The largest of this category of revenue is made up by CABLE TV FRANCHISE FEE. The City receives 5 percent of gross revenues from the local cable operator under a franchise agreement that allows this company to provide cable services to residents. In addition, the City has received franchise fees from AT&T connections. The City is estimating \$1.1 million from this source in 2013.

Interest Income

The City receives income from investing available funds through a cash management plan. This includes investing funds in U.S. Treasury securities, as well as the Local Government Investment pool,

GENERAL FUND REVENUES

and through overnight repurchase agreements that are made by the City's banking institution on a daily basis. This revenue source can fluctuate from year to year depending on prevailing interest rates. The 2012 revenue is expected to total approximately \$30,000 due to stagnant interest rates. As interest rates have remained unchanged, the 2013 expected interest income for the General Fund is \$30,000.

Miscellaneous Revenues

All revenues that do not fall under any of the prior categories are classified under miscellaneous.

GENERAL FUND REVENUES

Analysis of Major Revenue Sources

Revenue	2011	2012	2013	2012 vs 2013	
	Actual	Budget	Adopted Budget	\$ Change	% Change
Tax Levy – Operating	\$36,895,350	\$37,072,964	\$37,662,443	\$589,479	1.6%
Tax Levy – Debt Service	8,072,830	8,353,356	8,472,881	119,525	1.4%
Total Tax Levy	44,968,180	45,426,320	46,135,324	709,004	1.6%

Major Revenues

Exempt Computer Aid Payment	325,096	325,000	300,000	(25,000)	-7.7%
Payment in Lieu of Taxes	2,058,043	2,248,000	2,300,000	52,000	2.3%
State Shared Revenues	13,295,725	11,491,237	11,492,787	1,550	-%
Expenditure Restraint Payment	2,439,438	2,538,337	2,529,700	(8,637)	-0.3%
State Aid – Local & Conn. Streets	2,803,663	2,525,000	2,809,000	284,000	11.2%
Municipal Services Payment	266,026	284,000	50,000	(234,000)	-82.4%
Building & Structure Permits	826,686	732,500	725,000	(7,500)	-1.0%
Court Fines & Costs	1,141,304	1,145,000	1,320,500	175,500	15.3%
Parking Violations	424,995	500,000	500,000	---	-%
Cable TV Franchise Fee	1,066,019	1,150,000	1,150,000	---	-%
Interest Income	143,271	117,000	131,000	14,000	12.0%
Total Major Revenues	24,790,266	23,056,074	23,307,987	251,913	1.1%
All Other Revenue Sources	2,934,274	2,374,924	2,557,232	182,308	7.7%
Total Revenues	<u>\$72,692,720</u>	<u>\$70,857,318</u>	<u>\$72,000,543</u>	<u>\$1,143,225</u>	<u>1.6%</u>

(This page left blank intentionally.)

CITY OF KENOSHA, WISCONSIN

2013 GENERAL FUND BUDGET

GENERAL FUND

2013 GENERAL FUND OPERATING BUDGET - REVENUES

TAXES
TAXES

	2011 ACTUAL REVENUES	2012 BUDGETED REVENUES	2012 ACTUAL RECEIVED 06/30/12	2012 ESTIMATED REVENUES	2013 ADOPTED BUDGETED REVENUES
REAL & PERSONAL PROPERTY					
41101 TAX LEVY-GENERAL	36,895,350-	37,072,964-	37,072,964-	37,072,964-	37,662,443-
41102 TAX LEVY-DEBT SERVICE	8,072,830-	8,353,356-	4,176,678-	8,353,356-	8,472,881-
41103 TAX CREDIT OVER/UNDER APPLIED	48		5-	5-	
41107 AG USE VALUE PENALTY	3,436-				
41108 GRAIN TAX			5,943-	5,943-	5,000-
41124 PEN & INT DELQ BONDED SP ASMT	38,595-	28,000-	21,374-	28,000-	21,000-
41125 PEN & INT CURRENT TAX ROLL	186,906-	160,000-	106,005-	230,000-	190,000-
41126 PEN & INT DELQ PER PROPERTY	32,711-	15,000-	14,413-	19,000-	20,000-
41150 EXEMPT COMPUTER AID PAYMENT	325,096-	325,000-		313,000-	300,000-
41151 PAYMENT IN LIEU OF TAXES	2,058,043-	2,248,000-		2,248,000-	2,300,000-
**REAL & PERSONAL PROPERTY	47,612,919-	48,202,320-	41,397,382-	48,270,268-	48,971,324-
TAXES - OTHER					
41201 MOBILE HOME FEES/LOT CR.	119,569-	120,000-	62,902-	120,000-	120,000-
41202 FIRE DEPT DUES	207,758-	204,000-	205,429-	205,429-	205,000-
41204 HOTEL/MOTEL TAX ORD #44-81	96,964-	25,000-	99,545	25,000-	25,000-
**TAXES - OTHER	424,291-	349,000-	168,786-	350,429-	350,000-
STATE TAXES					
43201 STATE SHARED TAXES	13,295,725-	11,491,237-		11,491,237-	11,492,787-
43202 EXPEND RESTRAINT PROGRAM (ERP)	2,439,438-	2,538,337-		2,538,337-	2,529,700-
**STATE TAXES	15,735,163-	14,029,574-		14,029,574-	14,022,487-
FEDERAL GRANTS					
43326 FEMA DISTASTER PROGRAM	88,182-				
**FEDERAL GRANTS	88,182-				
STATE GRANTS & REVENUES					
43401 STATE AID LOCAL STREETS	2,510,440-	2,260,000-	1,129,698-	2,260,000-	2,519,000-
43402 STATE AID CONNECTING STREETS	293,223-	265,000-	147,174-	294,300-	290,000-
43421 WEMA/FEMA DISASTER PROGRAMS	35,337-				
43447 GAS TANK INSPECTIONS	5,348-	5,000-	4,970-	5,130-	5,000-
43492 MUNICIPAL SERVICES PROGRAM	266,026-	284,000-		260,000-	50,000-
43499 STATE GRANTS - OTHER	844-				
**STATE GRANTS & REVENUES	3,111,218-	2,814,000-	1,281,842-	2,819,430-	2,864,000-
OTHER INTERGOVERNMENT REVENUE					
43601 LAND LEASE-STREETCAR SITE	130,000-	130,000-		130,000-	130,000-
43602 GEN CITY SERV WATER UTILITY	138,140-	150,000-		138,140-	138,140-
43606 BUILDING RENTAL KHA	16,563-	17,160-	10,010-	17,160-	17,674-
43614 INDIRECT COST REIMBURSEMENT	435,045-	435,000-	209,522-	435,000-	424,844-
43622 USMS TASK FORCE REIMB	24,312-		2,850-	7,600-	
**OTHER INTERGOVERNMENT REV	744,060-	732,160-	222,382-	727,900-	710,658-
STREET USE					
44101 LOADING ZONES	3,790-	2,000-		2,900-	2,900-

GENERAL FUND
 LICENSES AND PERMITS
 LICENSES AND PERMITS

2013 GENERAL FUND OPERATING BUDGET - REVENUES

	2011 ACTUAL REVENUES	2012 BUDGETED REVENUES	2012 ACTUAL RECEIVED 06/30/12	2012 ESTIMATED REVENUES	2013 ADOPTED BUDGETED REVENUES
STREET USE					
44102 TAXICABS	675-	600-	600-	600-	600-
44106 STREET OPENING PERMITS	25,500-	25,000-	19,250-	25,000-	25,000-
44107 PARKING L CURB O. & SIDEWALK P	13,790-	13,000-	4,605-	13,000-	13,000-
44109 STREET PARTY PERMITS	1,530-	1,600-	540-	1,500-	1,500-
**STREET USE	45,285-	42,200-	24,995-	43,000-	43,000-
ALCOHOLIC BEVERAGE LICENSES					
44202 CLASS "A" BEER	22,995-	25,000-	23,150-	23,650-	23,650-
44203 CLASS "B" BEER TAVERN	96,642-	94,000-	95,642-	97,000-	97,000-
44204 CLASS "A" LIQUOR	9,475-	9,200-	9,625-	9,625-	9,400-
44207 TAVERN TRANSFER	170-	150-	180-	190-	150-
44208 SPECIAL BEER	320-	250-	320-	380-	300-
44210 SPECIAL WINE	270-	150-	170-	300-	250-
44211 CLASS "C" WINE	775-	800-	825-	825-	800-
**ALCOHOLIC BEVERAGE LICENS	130,647-	129,550-	129,912-	131,970-	131,550-
HEALTH LICENSES					
44301 LODGING/ROOMING HOUSES	3,250-	3,250-		3,250-	3,250-
44302 PET FANCIER LICENSE	245-	140-	140-	175-	150-
44304 DOG LICENSES	25,502-	21,500-	19,842-	21,500-	21,500-
44305 MOBILE HOME LICENSES	1,100-	1,100-	1,100-	1,100-	1,100-
44308 KENNEL LICENSE	1,600-	400-	200-	1,600-	1,600-
44310 LATE FEES 44301	25-		30-	55-	
44315 OUTDOOR DINING PERMIT	3,150-	1,500-	750-	1,050-	1,050-
**HEALTH LICENSES	34,872-	27,890-	22,062-	28,730-	28,650-
POLICE & PROTECTIVE LICENSES					
44401 PEDDLERS	10,625-	31,250-	3,225-	5,000-	5,000-
44402 JUNK DEALERS	1,200-	1,200-	1,200-	1,200-	1,200-
**POLICE & PROTECTIVE LICEN	11,825-	32,450-	4,425-	6,200-	6,200-
AMUSEMENTS LICENSES					
44501 THEATRES	1,000-	1,000-	1,000-	1,000-	1,000-
44502 AMUSEMENT LICENSES	33,810-	30,000-	36,690-	38,545-	37,000-
44504 CIRCUS	100-				
44507 CABARETS	26,325-	26,000-	23,875-	26,000-	26,000-
44509 YOUTH AMUSEMENT ENTERPRISES	2,930-	4,725-	1,925-	2,000-	2,000-
44511 PUBLIC ENTERTAINMENT LICENSE	175-				
**AMUSEMENTS LICENSES	64,340-	61,725-	63,490-	67,545-	66,000-
MERCHANDISING LICENSES/PERMITS					
44601 CIGARETTES	11,400-	12,000-	10,600-	11,000-	11,000-
44602 CHRISTMAS TREES	250-	250-		250-	250-
**MERCHANDISING LICENSES/PE	11,650-	12,250-	10,600-	11,250-	11,250-
PROF & OCCUPATIONAL PERMITS					
44702 TOWING TRUCK SERVICE	900-	22,250-	700-	800-	800-

GENERAL FUND
 LICENSES AND PERMITS
 LICENSES AND PERMITS

2013 GENERAL FUND OPERATING BUDGET - REVENUES

	2011 ACTUAL REVENUES	2012 BUDGETED REVENUES	2012 ACTUAL RECEIVED 06/30/12	2012 ESTIMATED REVENUES	2013 ADOPTED BUDGETED REVENUES
PROF & OCCUPATIONAL PERMI					
44703 PRIVATE WASTE COLLECTORS	185-	185-		185-	185-
44704 SIGN CONTRACTORS	1,080-	1,020-	630-	750-	1,000-
44705 SIDEWALK LAYERS	2,275-	2,190-	1,730-	2,190-	2,100-
44707 HEATING CONTRACTOR	300-	300-	270-	330-	300-
44708 TAXI DRIVERS	2,340-	1,900-	1,355-	1,900-	1,900-
44709 TAVERN OPERATORS	70,270-	75,000-	57,610-	70,000-	70,000-
44712 MASSAGE THERAPY-ESTBLSH/TECH	100-				
44715 2ND HAND ARTICLE DEALERS LIC	325-	327-	83-	325-	325-
44716 2ND HAND JEWELRY DEALERS LIC	295-	300-	60-	300-	300-
44718 PAWN BROKERS LIC	25-				
44721 RECYCLING CENTERS	350-	350-	350-	350-	350-
**PROF & OCCUPATIONAL PERMI	78,445-	103,822-	62,788-	77,130-	77,260-
BUILDINGS & STRUCTURE PERMITS					
44802 BUILDING PERMITS	555,388-	500,000-	160,649-	350,000-	500,000-
44803 PLUMBING PERMITS	65,799-	70,000-	31,929-	65,000-	70,000-
44804 ELECTRICAL PERMITS	111,843-	85,000-	45,170-	90,000-	100,000-
44805 HEATING PERMITS	60,903-	70,000-	17,140-	40,000-	45,000-
44806 RE-INSPECTION FEE	14,328-	7,500-	5,664-	10,000-	10,000-
44809 TEMP OCCUPANCY PERMITS	7,000-				
44810 UNPAID PERMIT FEES	11,425-		1,220		
**BUILDINGS & STRUCTURE PER	826,686-	732,500-	259,332-	555,000-	725,000-
COURT FINES AND COSTS					
45103 M/C FINES SUBJECT TO SURCHARGE	868,856-	890,000-	450,336-	910,000-	915,000-
45104 MUNICIPAL COURT COSTS	264,847-	250,000-	147,298-	393,000-	395,000-
45106 MUNICIPAL COURT WITNESS FEES	4-		110-		
45108 INTEREST/FILING FEES	7,597-	5,000-	9,352-	10,500-	10,500-
**COURT FINES AND COSTS	1,141,304-	1,145,000-	607,096-	1,313,500-	1,320,500-
PARKING					
45203 PARKING VIOLATIONS-OTHER	424,995-	500,000-	294,324-	500,000-	500,000-
**PARKING	424,995-	500,000-	294,324-	500,000-	500,000-
POLICE DEPARTMENT					
46103 EVIDENCE FUNDS	1,853-		16,077-	16,077-	
**POLICE DEPARTMENT	1,853-		16,077-	16,077-	
FIRE DEPARTMENT					
46205 GAS TANK INSPECTION FEE	1,270-	1,000-	1,005-	1,350-	1,300-
46207 FPB-PLAN REVIEW/INSPECTION FEE	7,632-	7,000-	2,880-	7,000-	7,000-
46208 BONFIRE PERMIT	150-			150-	
46209 MOTOR VEHICLE ACCIDENT FEES	88,470-	70,000-	53,897-	80,000-	80,000-
46210 SPRINKLER SYSTEMS	7,550-	6,000-	5,350-	7,000-	7,000-
46211 FIRE ALARM SYSTEMS	8,900-	5,000-	1,725-	4,000-	4,000-
46212 ANSUL SYSTEMS	4,200-	2,000-	2,750-	4,500-	4,000-

GENERAL FUND
PUBLIC CHARGES FOR SERVICES
PUBLIC CHARGES FOR SERVICES

2013 GENERAL FUND OPERATING BUDGET - REVENUES

	2011 ACTUAL REVENUES	2012 BUDGETED REVENUES	2012 ACTUAL RECEIVED 06/30/12	2012 ESTIMATED REVENUES	2013 ADOPTED BUDGETED REVENUES
FIRE DEPARTMENT					
46213 FIREWORKS	1,600-	1,000-	950-	1,550-	1,500-
**FIRE DEPARTMENT	119,772-	92,000-	68,557-	105,550-	104,800-
PUBLIC WORKS					
46302 MAPS & PRINTS-P.W.	39-		8-	20-	
46311 MATERIALS & SUPPLIES SOLD	3,822-			325-	
46394 WHITE GOODS PICKUP FEES	1,500-	1,500-	150-	240-	500-
**PUBLIC WORKS	5,361-	1,500-	158-	585-	500-
PARKS DEPARTMENT					
46501 PICNIC RENTALS (RESIDENT)	14,108-	15,800-	10,588-	17,000-	22,500-
46502 PICNIC RENTALS (NON-RESIDENT)	925-	1,500-	1,100-	1,500-	1,875-
46503 OTHER LABOR CHARGES	4,528-			2,600-	
46504 PARK CHARGES	887	1,000-			
46506 CONCESSION-PARKS	601-				
46509 PARK USE FEE					40,000-
46510 EQUIPMENT RENTAL	7,573-		325-	514-	
46511 LOCKER FEES	721-	1,000-		700-	1,000-
46512 POOL FEES-ANDERSON PL CHILDREN	34,280-				45,000-
46513 POOL FEES-WASHINGTON PL CH	22,705-	25,000-	8,814-	35,100-	20,000-
46514 POOL FEES ANDERSON POOL ADULT	19,697-				22,500-
46515 POOL FEES WASHINGTON POOL ADUL	13,147-	15,000-	5,330-	22,500-	10,000-
46516 POOL RENTAL	900-	600-	300-	600-	600-
46517 POOL PASSES	12,205-	7,200-	5,720-	6,750-	12,500-
46519 NON-SWIMMING FEE	5,208-	3,500-	435-	1,473-	5,000-
46520 BASEBALL/SOFTBALL PREP	5,460-	2,500-	1,980-	3,000-	6,000-
46521 BASEBALL/SOFTBALL NO PREP	3,495-	3,000-	2,360-	2,995-	6,000-
46522 BASEBALL/SOFTBALL TOURNAMENT	2,325-			1,575-	1,500-
46523 SOCCER GAMES	1,050-	1,000-	920-	1,080-	1,200-
46524 SOCCER PRACTICES	1,235-	785-	275-	420-	1,000-
46526 LACROSSE	270-	250-	570-	570-	1,200-
46527 RUGBY	920-	250-	175-	485-	1,000-
46528 TENNIS	120-	120-	100-	100-	200-
46529 PARK FACILITY FEE	1,638-	1,000-	450-	700-	1,000-
46531 SHOWMOBILE	2,063-	1,500-	63-	600-	1,000-
46532 BEER PERMITS	2,375-	2,000-	2,025-	2,625-	2,600-
46533 LIGHTS FEE-ATHLETIC FIELDS	2,180-	600-	270-	1,635-	3,250-
46534 SWIM COUPONS-CHILD	435-		165-	545-	650-
46535 SWIM COUPONS-ADULT	260-		110-	305-	650-
46580 RENT-BEACH HOUSE (RESIDENT)	14,720-	13,500-	15,430-	18,000-	25,000-
46581 RENT-BEACH HOUSE (NON-RESIDENT)	5,090-	4,800-	2,905-	3,800-	5,500-
46583 RENT-ORIBILETTI (NON-PROFIT)	6,840-	4,500-	3,360-	4,400-	4,500-
46584 RENT - BAKER BUILDING	1,050-				
46585 CONCESSION BUILDINGS	100-		125-	125-	125-
46586 PENNOYER PARK BANDSHELL	313-	125-	375-	750-	1,500-
46587 WOLFENBUTTEL GARDEN (2 HRS.)	840-	800-	680-	720-	1,000-

GENERAL FUND
PUBLIC CHARGES FOR SERVICES
PUBLIC CHARGES FOR SERVICES

2013 GENERAL FUND OPERATING BUDGET - REVENUES

	2011 ACTUAL REVENUES	2012 BUDGETED REVENUES	2012 ACTUAL RECEIVED 06/30/12	2012 ESTIMATED REVENUES	2013 ADOPTED BUDGETED REVENUES
PARKS DEPARTMENT					
46588 WOLFENBUTTEL GARDEN (3 HRS.)	400-	500-	1,475-	1,475-	1,875-
46589 LINCOLN FLOWER GARDEN (2 HRS.)	345-	400-	320-	480-	625-
46590 LINCOLN FLOWER GARDEN (3 HRS)	250-	250-	75-	75-	300-
**PARKS DEPARTMENT	189,485-	108,480-	66,820-	135,197-	248,650-
BUILDING & ZONING					
46601 HOUSING APPEALS			50-		
46602 ZONING PETITION FEES	5,767-	7,000-	3,265-	3,800-	4,000-
46603 DEVELOPER FEES	43,478-	35,000-	21,813-	35,000-	40,000-
**BUILDING & ZONING	49,245-	42,000-	25,128-	38,800-	44,000-
OTHER SERVICES					
46703 SALE POLL LISTS-ORD/COPIES	3,228-	2,000-	2,175-	2,250-	2,000-
46705 CUSTOMER SEARCH FEES	1,580-	1,400-	720-	1,200-	1,400-
**OTHER SERVICES	4,808-	3,400-	2,895-	3,450-	3,400-
SPECIAL CHARGES					
46801 RAZING CONDEMNED BUILDINGS	58,882-		68,751-	70,000-	
46802 WEED CUTTING	92,031-		7,664-	31,500-	
46803 OTHER SPECIAL CHARGES	37,351-	100,000-	10,364-	11,000-	150,000-
46806 TRASH REMOVAL	41,785-		11,997-	14,200-	
46807 REINSPECTION FEES S.A.	71,552-		39,014-	68,000-	
46808 BOARDING/SECURING S.A.	20,569-		10,046-	14,100-	
**SPECIAL CHARGES	322,170-	100,000-	147,836-	208,800-	150,000-
OTHER SERVICES					
46901 INS REIMB LIGHT POLE/TRAF SIG	33,141-		28,766-	40,000-	
46904 DAMAGE TO CITY PROPERTY	3,104-		3,099-	3,099-	
46908 INS. REIMB.-OTHER	3,862-		5,773-		
**OTHER SERVICES	40,107-		37,638-	43,099-	
COMMERCIAL REVENUES					
47104 SALE OF PROPERTY-NON-TAXABLE	46,046-	30,000-	20,410-	40,000-	30,000-
47106 COMSYS INC RENT	20,732-	21,478-	21,354-	21,354-	21,995-
47108 CABLE TV FRANCHISE FEE	1,066,019-	1,150,000-	298,905-	1,150,000-	1,150,000-
47116 SUBDIVISION FILING FEES	1,500-	2,000-	1,770-	3,000-	3,000-
47199 MISC LEASE REVENUES	7,204-	7,459-	4,351-	7,459-	7,683-
**COMMERCIAL REVENUES	1,141,501-	1,210,937-	346,790-	1,221,813-	1,212,678-
HARBOR REVENUES					
47307 SYED/BEST WESTERN HARBORSIDE	12,000-	12,000-	7,000-	12,000-	12,000-
47308 KENOSHA YACHT CLUB LEASE	1,557-	1,560-	1,557-	1,557-	1,600-
**HARBOR REVENUES	13,557-	13,560-	8,557-	13,557-	13,600-
SALE OF FIXED ASSETS					
47704 SALE F.A.-POLICE-NONTAXABLE	23,991-				

GENERAL FUND
 NON-GOVERNMENTAL GRANTS
 NON-GOVERNMENTAL GRANTS

2013 GENERAL FUND OPERATING BUDGET - REVENUES

	2011 ACTUAL REVENUES	2012 BUDGETED REVENUES	2012 ACTUAL RECEIVED 06/30/12	2012 ESTIMATED REVENUES	2013 ADOPTED BUDGETED REVENUES
SALE OF FIXED ASSETS					
47706 SALE F.A.-OTHER-NONTAXABLE	2,285-				
**SALE OF FIXED ASSETS	26,276-				
INTEREST INCOME					
48101 INTEREST ON INVESTMENTS	31,229-	20,000-	13,412-	30,000-	30,000-
48103 INTEREST ON SPEC ASSMTS	18,791-		7,585-	7,651-	
48109 DIVIDEND INCOME	93,251-	97,000-		97,000-	101,000-
**INTEREST INCOME	143,271-	117,000-	20,997-	134,651-	131,000-
MISCELLANEOUS REVENUES					
49102 PRIOR YEAR EXP REIMB	12,220-		2,455-	15,800-	
49107 RESTITUTION-CIRCUIT COURT	141-		11-	11-	
49108 LABOR/OVERHEAD CHARGED OUT	23,096-	20,000-	9,774-	12,000-	10,000-
49111 MISCELLANEOUS	90,024-	25,000-	30,904-	32,000-	25,000-
49115 MOTOR FUEL TAX REFUND	19,257-	15,000-	7,461-	15,000-	15,000-
49117 CASH OVERAGE & SHORTAGE	266-		69-	49-	
49118 EMP WITNESS & JURY FEES RET'D	499-	500-	350-	475-	500-
49133 SETTLEMENTS				20,500-	
49150 WAGE/GARNISHMENT FEE	3,929-	4,000-	1,665-	3,600-	3,500-
**MISCELLANEOUS REVENUES	149,432-	64,500-	52,689-	99,435-	54,000-
OTHER FINANCING PROCEEDS					
49841 INTER FUND TRANSFER - IN		189,500-			210,036-
**OTHER FINANCING PROCEEDS		189,500-			210,036-
***GENERAL FUND	72,692,720-	70,857,318-	45,343,558-	70,952,940-	72,000,543-

(This page left blank intentionally.)

(This page left blank intentionally.)

2013 GENERAL FUND OPERATING BUDGET-EXPENDITURES

	2011 ACTUAL EXPEND.	2012 REVISED BUDGET	EXPEND. TO 6/30/2012	2012 ESTIMATED EXPEND.	2013 ADOPTED BUDGET
GENERAL GOVERNMENT					
COUNCIL	484,999	249,332	109,058	236,481	246,092
LEGAL	712,987	711,647	337,093	708,590	769,152
BOARD OF REVIEW	2,450	8,720	1,258	3,120	8,740
MAYOR'S YOUTH COMMISSION	33-	1,405	838	1,120	1,405
INDEPENDENT AUDIT	48,692	51,000	50,000	51,000	51,000
ASSESSING	498,729	504,592	244,458	501,840	556,683
LABOR NEGOTIATIONS	22,660	10,595	649	10,535	10,595
BUDGET/FINANCIAL SERVICES	765,370	740,380	360,375	738,875	758,654
INFORMATION TECHNOLOGY	697,055	735,685	361,237	735,685	736,099
CLERK TREASURER	363,936	450,552	203,352	421,421	449,856
ADMINISTRATION	551,627	500,274	231,683	494,016	540,542
HR & LABOR RELATIONS	565,122	609,837	281,279	608,939	624,906
MAIL	95,820	113,472	78,531	113,372	113,955
COMMUNITY DEVELOPMENT	1,800,776	1,582,969	743,201	1,466,868	1,569,845
MUNICIPAL BUILDING FACILITY	458,861	438,164	193,367	428,160	431,876
OTHER FACILITIES	24,493	26,970	27,671-	33,603	36,250
ELECTIONS	142,917	185,967	143,637	199,582	70,455
MUNICIPAL COURT	316,191	306,180	153,140	300,459	302,211
****GENERAL GOVERNMENT	7,552,652	7,227,741	3,465,485	7,053,666	7,278,316

2013 GENERAL FUND OPERATING BUDGET-EXPENDITURES

	2011 ACTUAL EXPEND.	2012 REVISED BUDGET	EXPEND. TO 6/30/2012	2012 ESTIMATED EXPEND.	2013 ADOPTED BUDGET
PUBLIC SAFETY					
POLICE DEPT					
POLICE ADMINISTRATION	668,083	578,815	220,710	557,086	578,390
INVESTIGATIONS DIVISION	4,342,694	4,409,534	2,112,832	4,360,109	4,420,206
POLICE PATROL	16,027,885	15,897,086	7,571,166	15,792,722	16,197,260
COUNTER SERVICES	288,581	271,300	135,211	271,300	272,363
SAFETY BLDG OCCUPANCY EXPENSE	139,932	116,055	58,028	116,055	133,366
SUPPORT SERVICES		390,640	176,760	363,470	341,698
PLANNING, RESEARCH & TRAINING	598,611	469,157	198,217	457,734	345,496
AUXILIARY SERVICES	197,006	228,745	108,135	227,295	247,147
KENOSHA STREET CRIMES UNIT	1,191,148	1,260,612	587,350	1,219,478	1,261,128
COMMUNITY SERVICES	404,262	398,724	220,160	413,839	402,268
POLICE SHARE JOINT SERVICE CST	3,064,392	2,768,378	1,379,241	2,758,488	2,721,490
**POLICE DEPT	26,922,594	26,789,046	12,767,810	26,537,576	26,920,812
FIRE DEPT					
FIRE ADMINISTRATION	459,900	452,562	227,080	452,197	455,594
DISPATCHING & COMMUNICATIONS	766,089	692,095	344,810	692,095	680,372
FIRE SUPPRESSION	10,828,772	10,897,857	5,254,255	10,866,013	10,930,338
FIRE PREVENTION	258,067	273,393	132,612	270,674	275,049
TRAINING & EDUCATION	300,024	306,701	82,339	268,679	331,999
**FIRE DEPT	12,612,852	12,622,608	6,041,096	12,549,658	12,673,352

2013 GENERAL FUND OPERATING BUDGET-EXPENDITURES

	2011 ACTUAL EXPEND.	2012 REVISED BUDGET	EXPEND. TO 6/30/2012	2012 ESTIMATED EXPEND.	2013 ADOPTED BUDGET
PUBLIC WORKS DEPT					
****PUBLIC SAFETY	39,535,446	39,411,654	18,808,906	39,087,234	39,594,164
PUBLIC WORKS & SANITATION					
PUBLIC WORKS ADMINISTRATION	263,628	282,137	124,915	247,897	295,616
ENGINEERING	316,312	350,000	131,260	350,000	350,000
ROADWAYS & BRIDGES	1,469,124	941,375	611,973	949,173	1,084,302
SNOW & ICE REMOVAL	1,239,893	1,157,500	644,723	1,152,619	1,145,425
ELECTRICAL MAINT & SERVICE	1,565,146	1,638,774	680,418	1,652,315	1,607,423
STREET SIGNS & MARKINGS	189,859	204,662	81,137	289,375	196,064
AUXILIARY SERVICES	60,528	80,698	28,735	70,093	72,228
WASTE COLLECTIONS	2,096,390	2,008,357	1,024,818	2,016,407	2,061,018
SOLID WASTE DISPOSAL	1,550,776	1,405,655	613,656	1,466,392	1,416,145
****PUBLIC WORKS & SANITATION	8,751,656	8,069,158	3,941,635	8,194,271	8,228,221
HEALTH					
HEALTH ADM - COUNTY SERVICES	1,083,557	732,766	427,448	732,766	729,637
ANIMAL CONTROL	318,570	140,400	70,139	140,400	143,292
****HEALTH	1,402,127	873,166	497,587	873,166	872,929

2013 GENERAL FUND OPERATING BUDGET-EXPENDITURES

	2011 ACTUAL EXPEND.	2012 REVISED BUDGET	EXPEND. TO 6/30/2012	2012 ESTIMATED EXPEND.	2013 ADOPTED BUDGET
CULTURE & RECREATION					
PARKS-ADMINISTRATION	124,559	121,596	59,788	123,799	125,392
BASEBALL DIAMONDS	245,966	244,894	100,087	253,820	217,320
FLOWER GARDENS	127,578	107,707	65,758	107,434	130,087
SOCCER	63,537	70,709	30,784	75,912	59,247
BEACHES	51,003	59,532	14,039	28,304	60,253
PARKS SPEC AREAS & ACTIVITIES	100,622	114,961	23,175	97,080	107,134
PARKS GENERAL MAINTENANCE	2,162,319	2,084,139	1,107,335	2,118,959	2,139,892
SWIMMING POOLS	308,931	209,533	73,081	202,927	305,865
FORESTRY/STORM WATER UTILITY	13,845-	<u> </u>	134,489-	<u> </u>	<u> </u>
****CULTURE & RECREATION	3,170,670	3,013,071	1,339,558	3,008,235	3,145,190

2013 GENERAL FUND OPERATING BUDGET-EXPENDITURES

	2011 ACTUAL EXPEND.	2012 REVISED BUDGET	EXPEND. TO 6/30/2012	2012 ESTIMATED EXPEND.	2013 ADOPTED BUDGET
OTHER					
ENTERP-MASS TRANSIT	1,495,225	1,520,104	759,672	1,430,665	1,349,076
ENTERP-AIRPORT	373,701	354,129	177,066	354,129	362,339
ENTERP-GOLF COURSE		687			
I.S.F.-CENTRAL STORES	91,010	81,050	40,524	81,050	81,605
CENTRAL GARAGE		8,251			
SPECIAL REVENUE FUNDS		1,078			
GROUP LIFE INSURANCE	73,944	81,000	40,015	75,000	81,000
ST UNEMPLOY COMP	265,196	288,314	132,945	190,000	190,876
PERSONAL USE OF CITY CARS	575	490	247	490	490
FLEX BENEFIT PROGRAM COSTS	7,610		920	1,750	1,750
GENERAL INS COSTS	299,497	344,985	329,890	333,493	371,800
GEN'L INS.-ADMINISTRATIVE	90,957	128,830	72,481	127,830	129,239
GEN'L INS.-CLAIMS PAID	120,748	150,000	75,292	150,000	150,000
WORKER'S COMP EXPENSES	744,120	575,700	427,591	748,700	679,520
DEPT HSING/STREET SPEC CHARGES	159,667		42,574	42,574	
TAX ROLL REFUNDS	25,128	15,000	594	15,000	15,000
SALES TAX	7,886	10,000	5,651	8,000	10,000
BAD DEBT EXPENSE	72,654	40,000		40,000	40,000
MISCELLANEOUS EXPENSE	27,321	20,000	9,777	20,000	20,000
CONTINGENCY RESERVE		219,429		219,429	250,000
SALARY & FRINGE BENEFIT RESERV		70,125		70,125	676,147
DEBT SERVICE NET OF REVENUES	8,072,830	8,353,356	4,176,678	8,353,356	8,472,881
****OTHER	11,928,069	12,262,528	6,291,917	12,261,591	12,881,723
****TOTAL GENERAL FUND	72,340,620	70,857,318	34,345,088	70,478,163	72,000,543

CITY OF KENOSHA, WISCONSIN

2013 GENERAL FUND BUDGET

SUPPLEMENTARY INFORMATION

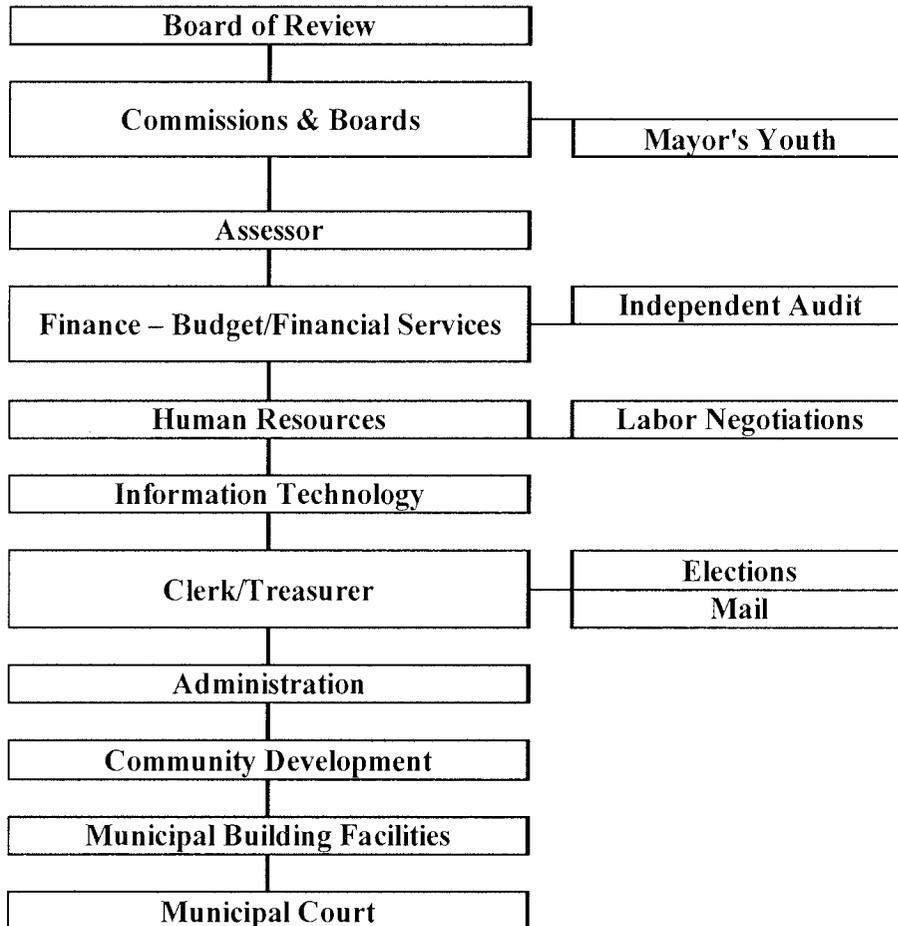
**ANALYSIS OF PROJECTED GENERAL FUND WORKING
CAPITAL BALANCE AS OF DECEMBER 31, 2012**

General Fund Working Capital Balance per Audit as of December 31, 2011	\$9,954,400
Less: Estimated expenditures for the year ended December 31, 2012	(70,478,163)
Plus: Estimated revenues for year the ended December 31, 2012	70,952,940
Estimated General Fund Working Capital Balance at December 31, 2012 before appropriation to 2013 Budget	10,429,177
Less: Amount appropriated from General Fund Working Capital Balance to the 2013 City of Kenosha General Fund Budget	(0)
Estimated General Fund Working Capital Balance at December 31, 2012 after deducting amount applied to the 2013 City of Kenosha General Fund Budget	10,429,177
Adopted 2013 Budget	72,000,543
Estimated General Fund Working Capital Balance at December 31, 2012 as a percent of 2013 Adopted City of Kenosha General Fund Budget	14.5%

GENERAL GOVERNMENT

The General Government service area includes departments that provide administrative and support services to departments of the City of Kenosha. Primary responsibilities include policy development, accounts payable, payroll, legal services, personnel administration, planning, cash management, elections, and city assessing, among others.

Organization



COMMON COUNCIL

The Common Council is the elected legislative body of the City of Kenosha. The seventeen members of the Common Council are elected by their respective Aldermanic districts for two year terms every even numbered year. The Common Council acts under the authority granted by Wisconsin State Statutes.

Responsibilities/Activities

First and foremost, the Common Council's major focus is to respond to citizens' concerns regarding municipal operations. Citizens are invited to attend Council meetings, which are held on the first and third Monday of each month. Additional meetings are held as they are needed.

Members of the Common Council serve to fill the membership on four standing committees that send recommendations to the Council on various matters affecting the City. Various members of the Council also serve on other Boards and Commissions as required.

Council members work to pass all City Ordinances and to insure their enforcement. The Council members also review and approve all City Budgets and claims against the City of Kenosha. The Common Council also levies taxes in order to provide City services to Kenosha residents. The Council also votes on all matters regarding land usage. The members of Council provide overall policy direction of municipal operations.

110 GENERAL FUND
01 GENERAL GOVERNMENT

1 COUNCIL

DESCRIPTION	ACTUAL 2011	REVISED 2012	6 MO YTD 6/12	ESTIMATED 2012	2013 ADOPTED BUDGET
50101 COUNCIL					
112 SALARIES-ALDERMAN REGULAR	93,501	93,510	46,801	93,510	93,510
113 ALDERMAN-EXPENSE ALLOWANCE	20,400	20,400	10,150	20,400	20,400
133 PER DIEM	1,700	3,000	550	2,500	3,000
145 SECRETARIAL ALLOWANCE	390	3,240	435	1,500	3,240
151 WRS/RETIREMENT	12,116	8,450	3,942	8,320	8,410
152 F.I.C.A.	7,157	7,450	3,470	7,320	7,450
158 MEDICARE CONTRIBUTION	1,681	1,750	839	1,720	1,750
TOTAL PERSONAL SERVICES	136,945	137,800	66,187	135,270	137,760
219 OTHER PROFESSIONAL SERVICES	266,330	25,000	4,208	20,000	25,000
232 OFFICE EQUIPMENT	6,589	11,500	4,797	11,500	11,500
235 EQUIPMENT REPAIRS/MAINT.	3,300	4,002	3,630	4,000	4,002
261 MILEAGE	197	500	83	200	500
262 COMMERCIAL TRAVEL		1,000		500	1,000
263 MEALS & LODGING	20	2,000		1,000	2,000
264 REGISTRATION		500		250	500
265 ALDERMAN-TECH REIMBURSEMENT	23,812	26,520	12,553	25,561	26,520
TOTAL CONTRACTUAL SERVICES	300,248	71,022	25,271	63,011	71,022
311 OFFICE SUPPLIES/PRINTING	3,019	6,000	2,590	5,000	6,000
321 PUBLICATION OF LEGAL NOTICES	30,248	18,000	1,135	18,000	16,000
322 SUBSCRIPTIONS & BOOKS		600		300	600
323 MEMBERSHIP DUES	14,227	14,210	13,875	14,200	14,210
367 CLOTHING & UNIFORM REPLACEMENT	312				
388 PHOTOGRAPHIC EQUIP & SUPPLIES		1,200		500	
389 OTHER		500		200	500
TOTAL MATERIALS AND SUPPLIES	47,806	40,510	17,600	38,200	37,310
DEPARTMENT TOTAL	484,999	249,332	109,058	236,481	246,092

LEGAL

The City Attorney's Office provides comprehensive legal services to the City of Kenosha, its governing body and subunits. This includes the Water Utility, Library, Museum, Redevelopment Authority and Housing Authority, its department heads, and approximately twenty-five (25) Boards and Commissions. The only areas in which the office is not involved are labor contract negotiations, grievances and arbitration; bonding, areas involving special expertise, and in areas which the office is legally or ethically precluded from handling, due to a conflict of interest.

Responsibilities/Activities

The City Attorney's Office provides accurate and complete legal advice on matters affecting the City. The Office also provides and/or oversees all actions brought by or against the City, its officers and employees before Federal, State, and Appellate Courts.

Violations of City Ordinances are diligently prosecuted and delinquent accounts receivables and personal property taxes are fervently collected. The Office represents the City's interest in State and City administrative hearings

The Office drafts and/or approves all ordinances, resolutions, contracts, leases, and other legal documents.

The City Attorney's Office assists in zoning and land use issues, negotiating boundary adjustment agreements, and assists in redevelopment activities.

Other major activities include attending to intergovernmental relations issues.

The City Attorney also handles environmental remediation issues, as well as advises on sanitary sewer and water service issues.

Funded Full-Time Positions

	2011	2012	Adopted 2013
City Attorney	1	1	1
Deputy City Attorney	1	1	1
Assistant City Attorney II	2	2	2
Legal Secretary	2	2	2
Total Legal Department	<u>6</u>	<u>6</u>	<u>6</u>

110 GENERAL FUND
01 GENERAL GOVERNMENT

3 LEGAL

DESCRIPTION	ACTUAL 2011	REVISED 2012	6 MO YTD 6/12	ESTIMATED 2012	2013 ADOPTED BUDGET
50301 LEGAL					
111 SALARIES-PERMANENT REGULAR	447,570	463,470	230,190	462,000	477,722
122 PERMANENT PART-TIME					35,325
131 OVERTIME	7,324	6,000	188	6,000	6,120
132 TEMP/SEAS/L.T.E.	13,230	20,520	6,424	20,520	20,520
135 LONGEVITY	240	240	120	240	240
146 PRODUCTIVITY INCENTIVE	1,375				
151 WRS/RETIREMENT	41,729	27,720	13,600	27,630	34,550
152 F.I.C.A.	28,279	29,130	14,233	29,035	32,210
155 HEALTH INSURANCE EXPENSE	119,727	108,600	54,300	108,600	102,000
158 MEDICARE CONTRIBUTION	6,805	7,116	3,422	7,090	7,830
TOTAL PERSONAL SERVICES	666,279	662,796	322,477	661,115	716,517
219 OTHER PROFESSIONAL SERVICES	15,236	17,575	2,914	17,575	20,163
226 CELLULAR/WIRELESS SERVICE COST	1,497	1,580	577	1,400	1,580
232 OFFICE EQUIPMENT	501	1,460	271	690	725
261 MILEAGE	409	500	34	500	500
263 MEALS & LODGING	468	1,100	458	900	1,100
264 REGISTRATION	2,291	3,016	809	3,016	3,296
TOTAL CONTRACTUAL SERVICES	20,402	25,231	5,063	24,081	27,364
311 OFFICE SUPPLIES/PRINTING	2,247	2,400	678	2,400	2,400
322 SUBSCRIPTIONS & BOOKS	22,212	19,188	7,069	19,188	20,684
323 MEMBERSHIP DUES	1,847	2,032	1,806	1,806	2,187
TOTAL MATERIALS AND SUPPLIES	26,306	23,620	9,553	23,394	25,271
DEPARTMENT TOTAL	712,987	711,647	337,093	708,590	769,152

BOARD OF REVIEW

The primary function of the Board of Review budget is to provide funding for legal counsel and clerical support to the board during assessment hearings.

Responsibilities/Activities

A City-wide revaluation is performed every two years. It is the responsibility of the Board of Review to hear all objections to the valuation of property. Based upon oral testimony the Board decides if the assessment is fair and equitable.

110 GENERAL FUND
01 GENERAL GOVERNMENT

4 BOARD OF REVIEW

DESCRIPTION	ACTUAL 2011	REVISED 2012	6 MO YTD 6/12	ESTIMATED 2012	2013 ADOPTED BUDGET
50401 BOARD OF REVIEW					
132 TEMP/SEAS/L.T.E.	_____	1,810	1,240	1,950	1,810
151 WRS/RETIREMENT	_____	110	_____	_____	130
152 F.I.C.A.	_____	120	_____	_____	120
158 MEDICARE CONTRIBUTION	_____	30	18	30	30
TOTAL PERSONAL SERVICES	_____	2,070	1,258	1,980	2,090
219 OTHER PROFESSIONAL SERVICES	2,450	6,000	_____	1,000	6,000
263 MEALS & LODGING	_____	300	_____	60	300
264 REGISTRATION	_____	50	_____	_____	50
TOTAL CONTRACTUAL SERVICES	2,450	6,350	_____	1,060	6,350
311 OFFICE SUPPLIES/PRINTING	_____	250	_____	30	250
321 PUBLICATION OF LEGAL NOTICES	_____	50	_____	50	50
TOTAL MATERIALS AND SUPPLIES	_____	300	_____	80	300
DEPARTMENT TOTAL	2,450	8,720	1,258	3,120	8,740

MAYOR'S YOUTH COMMISSION

The Mayor's Youth Commission was created to address community concerns regarding our community's youth through formal government input. The commission is comprised of volunteers of a wide variety of ages and occupations and is involved in many activities such as a brick memorial, quarterly award presentations, clothing/food drives, annual scholarship interviews/presentations, and an annual banquet.

The Commission identifies and recognizes individual minors and young adults who excel in any field of worthy endeavor, and generally acts as a resource for youth in City government matters.

Responsibilities/Activities

The Commission identifies and recommends to the Mayor commendations of various individuals under the age of twenty-one who excel in any field or have gone above and beyond to contribute to the well-being of the City of Kenosha and/or its citizens.

High school junior, senior, and college level award winners are eligible for one of many scholarships awarded annually. The funds used for scholarship awards are raised with the annual Buy-a-Brick program. Community members are encouraged to purchase an engraved memorial brick to honor a loved one who has passed. These bricks are placed in a memorial at Wolfenbittel Park annually.

110 GENERAL FUND
 01 GENERAL GOVERNMENT

6 COMMUNITY PROMOTION

DESCRIPTION	ACTUAL 2011	REVISED 2012	6 MO YTD 6/12	ESTIMATED 2012	2013 ADOPTED BUDGET
50605 MAYOR'S YOUTH COMMISSION					
145 SECRETARIAL ALLOWANCE	225	450	45	200	450
151 WRS/RETIREMENT	874-	40	3	20	40
152 F.I.C.A.	14	30	3	20	30
158 MEDICARE CONTRIBUTION	3	10	1	5	10
TOTAL PERSONAL SERVICES	632-	530	52	245	530
219 OTHER PROFESSIONAL SERVICES	146	144	144	144	144
263 MEALS & LODGING	453	731	642	731	731
TOTAL CONTRACTUAL SERVICES	599	875	786	875	875
DIVISION TOTAL	33-	1,405	838	1,120	1,405

INDEPENDENT AUDIT

The City of Kenosha is required by Wisconsin State Statutes to have an annual independent audit of the City's financial condition. In addition, an annual independent audit for federal and state funded programs is required. Budget and Financial Services is responsible for obtaining an independent audit firm to provide these services, prepares all lead schedules and work papers for audit and completes the Single Audit Report and Comprehensive Annual Financial Reports (CAFR).

Responsibilities/Activities

According to Wisconsin State Statutes, the City of Kenosha is required to provide an independent audit and opinion on the financial position of the City. An independent audit firm conducts on-site audits of the City's financial records.

110 GENERAL FUND
 01 GENERAL GOVERNMENT

7 INDEPENDENT AUDIT

DESCRIPTION	ACTUAL 2011	REVISED 2012	6 MO YTD 6/12	ESTIMATED 2012	2013 ADOPTED BUDGET
50701 INDEPENDENT AUDIT					
211 AUDITING SERVICES	48,645	50,000	50,000	50,000	50,000
219 OTHER PROFESSIONAL SERVICES	47	1,000	<u> </u>	1,000	1,000
TOTAL CONTRACTUAL SERVICES	48,692	51,000	50,000	51,000	51,000
DEPARTMENT TOTAL	48,692	51,000	50,000	51,000	51,000

ASSESSING

The mission of the Assessing Department is to administer the assessment program in a manner that assures public confidence in accuracy, fairness, and productivity in accordance with Wisconsin State Statutes.

Responsibilities/Activities

One of the Assessing Department's primary objectives is to discover, list, and value all real and personal property in an equitable manner that is understandable and explainable to the public. The Department strives to effectively manage all assessment processes, personnel procedures, data systems, and public relations. It also functions to maintain and provide accurate and current assessment information and service internally and externally.

	2011 Actual	2012 Estimated	2013 Estimated
Total Assessed Values, January 1	6,015,739,500	5,371,543,900	5,374,960,000
Real Estate:	5,841,925,800	5,203,548,900	5,206,960,000
Residential	4,134,838,000	3,552,578,900	3,565,000,000
Commercial	1,560,950,400	1,510,407,600	1,510,000,000
Agricultural, Undeveloped and Other	871,400	962,400	960,000
Manufacturing (assessed by state)	145,266,000	131,266,000	131,000,000
Personal Property (includes manufacturing)	173,813,700	167,995,000	168,000,000
Mobile Homes (not included in total assessed value)	7,337,800	7,395,300	7,385,000
Parcel Count, January 1			
Residential	29,654	29,653	29,700
Commercial	2,442	2,438	2,450
Agricultural	67	72	70
Manufacturing	114	108	110
Personal Property (includes manufacturing)	2,249	2,264	2,265
Mobile Homes	442	442	442
TOTAL	34,968	34,987	35,037
Sales Inspections	1,445	1,518	1,500
Building Permit Inspections	1,652	1,600	1,600
Other Property Inspections	25,352	5,500	8,000
Assessment Information Requests	8,424	11,000	9,000
Board of Assessors	272	270	270
Board of Review	16	13	20

ASSESSING

<i>Funded Full Time Positions</i>

	<u>2011</u>	<u>2012</u>	<u>Adopted 2013</u>
City Assessor (1)	0.5	0.5	1.0
Deputy City Assessor	1.0	1.0	1.0
Appraiser I/II	3.0	3.0	3.0
Assessment Aide II	<u>1.0</u>	<u>1.0</u>	<u>1.0</u>
Total Assessing Department	<u>5.5</u>	<u>5.5</u>	<u>6.0</u>

(1) Positions are budgeted 50% Assessing, 50% City Clerk/Treasurer for 2011 and 2012.

(This page left blank intentionally.)

110 GENERAL FUND
01 GENERAL GOVERNMENT

9 ASSESSING

DESCRIPTION	ACTUAL 2011	REVISED 2012	6 MO YTD 6/12	ESTIMATED 2012	2013 ADOPTED BUDGET
50901 ASSESSING					
111 SALARIES-PERMANENT REGULAR	313,066	329,604	162,213	329,604	364,153
131 OVERTIME	9				
132 TEMP/SEAS/L.T.E.	1,755	2,890	4,939	4,939	8,800
135 LONGEVITY	303	300	150	300	310
146 PRODUCTIVITY INCENTIVE	1,563				
151 WRS/RETIREMENT	31,719	19,681	9,579	19,500	24,830
152 F.I.C.A.	19,439	20,639	9,881	20,460	23,150
155 HEALTH INSURANCE EXPENSE	109,750	89,742	49,775	89,742	93,500
158 MEDICARE CONTRIBUTION	4,572	4,836	2,382	4,855	5,420
TOTAL PERSONAL SERVICES	482,176	467,692	238,919	469,400	520,163
219 OTHER PROFESSIONAL SERVICES	5,658	18,000		17,100	18,000
226 CELLULAR/WIRELESS SERVICE COST			233	640	720
232 OFFICE EQUIPMENT	298	800	150	500	500
261 MILEAGE	3,387	5,000	1,233	4,500	4,500
262 COMMERCIAL TRAVEL		400			
263 MEALS & LODGING	871	2,000	104	1,500	1,500
264 REGISTRATION	490	1,800	255	1,500	1,500
TOTAL CONTRACTUAL SERVICES	10,704	28,000	1,975	25,740	26,720
311 OFFICE SUPPLIES/PRINTING	2,924	4,500	578	3,000	4,500
316 COMPUTER SOFTWARE	1,626	2,700	1,725	2,000	2,225
321 PUBLICATION OF LEGAL NOTICES	35	50	46	50	50
322 SUBSCRIPTIONS & BOOKS	443	800	800	800	2,200
323 MEMBERSHIP DUES	821	850	415	850	825
TOTAL MATERIALS AND SUPPLIES	5,849	8,900	3,564	6,700	9,800
DEPARTMENT TOTAL	498,729	504,592	244,458	501,840	556,683

LABOR NEGOTIATIONS

Under Charter Ordinance 29, the Department of Human Resources is responsible for directing and coordinating all labor negotiations and labor contract administration activities for the City of Kenosha's four bargaining units. In addition, Human Resources functions as the City's representative for labor negotiations and labor contract administration with the City/County Joint Services organization.

Although Act 10 and Act 32 legislation has dramatically altered the landscape for collective bargaining in the State of Wisconsin, as of this writing, through several state-wide legal appeals, it is too early to ascertain the true long-term impact of the legislation to the collective bargaining rights of some of the City's unions.

Responsibilities/Activities

The Department of Human Resources works to establish and maintain a positive labor relations atmosphere, to provide one clear and consistent management position across all departments in all dealings with City bargaining units. The director acts as the City's chief negotiator in all labor contract negotiations, and serves to coordinate and work with City Administration to approve any grievance settlements at all steps of the grievance and arbitration process. Human Resources works with both labor and management on the daily matters involving operations as they affect issues related to contract language, national and state bargaining laws, and grievance and arbitration precedents.

The department conducts labor negotiations with four City bargaining units. Human Resources maintains a dialogue with Union Officials to solve employee concerns and problems, participating in step 1-5 grievance appeal hearings, as necessary.

The department represents the City's positions at Civil Service Commission grievance hearings. It also negotiates modifications to labor agreements during the term or conclusion of a contract, and acts to resolve problems and disputes.

Human Resources continuously researches and advises labor and management on matters involving labor laws. It also handles contract administration questions posed by department managers and supervisors and conducts training as appropriate.

The department also meets and confers, as appropriate, with non-represented employees on compensation and employment benefits matters.

110 GENERAL FUND
 01 GENERAL GOVERNMENT

10 LABOR NEGOTIATIONS

DESCRIPTION	ACTUAL 2011	REVISED 2012	6 MO YTD 6/12	ESTIMATED 2012	2013 ADOPTED BUDGET
51001 LABOR NEGOTIATIONS					
212 LEGAL-LABOR/PERSONNEL	22,380	10,000	164	10,000	10,000
263 MEALS & LODGING		250	205	250	250
264 REGISTRATION	90	150	90	90	150
TOTAL CONTRACTUAL SERVICES	22,470	10,400	459	10,340	10,400
323 MEMBERSHIP DUES	190	195	190	195	195
TOTAL MATERIALS AND SUPPLIES	190	195	190	195	195
DEPARTMENT TOTAL	22,660	10,595	649	10,535	10,595

FINANCE - BUDGET / FINANCIAL SERVICES

Budget and Financial Services is responsible for the financial operations of the City, including budgeting, internal controls, payroll, accounts payable, accounts receivable, internal and external financial reporting, debt management, investments, financial forecasting, developing and implementing City-wide financial procedures, general risk management health and fringe benefit management, the financial operation of the Storm Water Utility Fund, and a centralized purchasing system.

Budget and Financial Services is responsible for the recording and processing of City-wide financials, procurement, health and benefit management, and risk management activities. This includes on-going monitoring to ensure compliance with City-wide accounting, purchasing, and risk management policies and procedures, while meeting GASB, GAAP, and grantor agencies requirements as well as other external customers, by coordinating efforts with other City departments. The Department prepares and submits grant billings on a timely basis and monitors receipt and receipting of grant funds for departments.

Responsibilities/Activities

Budget and Financial Services is responsible for auditing pay documents for compliance with relevant policies, procedures and legal requirements relative to payroll and required benefit payments. Processes and remits payments to employees, regulatory agencies and vendors. Provides timely reporting to tax agencies and employees.

The Department also pays vendors for goods and services within 30 days of invoice date. Audits all payments to ensure compliance with policies, procedures, and legal requirements as they apply to distribution of funds for City purchases. Resolves vendor concerns in a timely manner and increases vendor satisfaction ratings regarding timeliness and accuracy of payments.

The Department provides centralized coordination and administration of City-wide procurement functions, including the purchase of goods, materials, and equipment; professional service agreements; maintenance contracts; interlocal agreements and disposal of surplus items.

The Department reviews and reports the fiscal impact of federal and state legislation; prepares Annual Financial Statements and manages the annual comprehensive and single audit; develops long-term financing plans in support of the Capital Improvement Program; and records and accounts for all assets of the City.

Budget and Financial Services develops and maintains the city's budget system making recommendations to City Administration. Preparation of statistical information for budgeting and financial statements also falls under the Departmental responsibilities. The Department analyzes the City's annual borrowing needs as determined by the Capital Improvement Program and operating cash flow analysis. Budget and Financial Services plans and coordinates the annual financing through financial advisors and bond attorneys. Bond ratings are obtained for each issue from rating agencies.

Financial operations of Risk Management and of the Storm Water Utility also fall under the jurisdiction of Budget and Financial Services.

FINANCE - BUDGET / FINANCIAL SERVICES

Funded Full-Time Positions

	2011	2012	Adopted 2013
Director of Finance	1.0	1.0	1.0
Purchasing Manager	1.0	1.0	1.0
Deputy Director of Finance	0.0	0.0	1.0
Accountant	2.0	2.0	1.0
Account Clerk Coordinator	1.0	1.0	1.0
Account Clerk II (1)	2.4	2.4	2.4
Account Clerk II (2)	1.0	1.0	1.0
Total Funded	8.4	8.4	8.4

(1) One position is budgeted 40% to Budget/Financial Services and 60% to Transit.

(2) Position is authorized in Budget/Financial Services, position is funded in Storm Water Utility.

(This page left blank intentionally.)

110 GENERAL FUND
01 GENERAL GOVERNMENT

11 FINANCE DEPT

DESCRIPTION	ACTUAL 2011	REVISED 2012	6 MO YTD 6/12	ESTIMATED 2012	2013 ADOPTED BUDGET
51101 BUDGET/FINANCIAL SERVICES					
111 SALARIES-PERMANENT REGULAR	461,268	467,260	232,572	467,260	485,669
122 PERMANENT PART-TIME	29,768	35,000	14,832	35,000	35,700
131 OVERTIME	1,907	5,000		5,000	5,100
135 LONGEVITY	529	580	282	725	625
146 PRODUCTIVITY INCENTIVE	2,100				
151 WRS/RETIREMENT	48,707	30,000	14,613	30,000	35,060
152 F.I.C.A.	29,967	31,500	14,882	31,500	32,680
155 HEALTH INSURANCE EXPENSE	159,056	133,940	66,970	133,940	125,800
158 MEDICARE CONTRIBUTION	7,132	7,400	3,480	7,400	7,650
TOTAL PERSONAL SERVICES	740,434	710,680	347,631	710,825	728,284
219 OTHER PROFESSIONAL SERVICES	6,250	6,250	1,130	6,250	6,250
226 CELLULAR/WIRELESS SERVICE COST	749	660	289	700	700
232 OFFICE EQUIPMENT	2,135	3,440	778	2,900	2,930
261 MILEAGE		300		150	350
262 COMMERCIAL TRAVEL					500
263 MEALS & LODGING	170	600	31	200	875
264 REGISTRATION		1,000	780	1,000	1,365
TOTAL CONTRACTUAL SERVICES	9,304	12,250	3,008	11,200	12,970
311 OFFICE SUPPLIES/PRINTING	14,328	15,500	9,007	15,500	15,500
322 SUBSCRIPTIONS & BOOKS	614	750	39	650	750
323 MEMBERSHIP DUES	690	1,200	690	700	1,150
TOTAL MATERIALS AND SUPPLIES	15,632	17,450	9,736	16,850	17,400
DIVISION TOTAL	765,370	740,380	360,375	738,875	758,654

INFORMATION TECHNOLOGY

Information Technology requirements of the City of Kenosha are fulfilled through a contract with ComSys, Inc. The contract provides for the development of new programs, maintenance and enhancement of existing programs and maintenance of hardware.

Responsibilities/Activities

Information Technology services are provided to all departments of the City of Kenosha.

Information Technology (I.T.) analyzes, designs, and recommends computer programs and respective support systems in order to provide the most efficient and economic methods of fulfilling the City's technology needs.

I.T. plans and implements new technologies, as well as guidance relating to long range planning, administers and manages the City's various information systems, and maintains computer hardware and provides recommendations for all I.T. related equipment.

The Department also provides training for in-house applications, desktop application software and any other training as needed by City employees. I.T. maintains a HelpDesk available to all City departments, and maintains the City's website and intranet. Information Technology is responsible for maintaining and updating the City's main phone service.

Funded Full-Time Positions

	<u>2011</u>	<u>2012</u>	<u>Adopted 2013</u>
Technology & Media Specialist	<u>1.0</u>	<u>1.0</u>	<u>1.0</u>
Total Funded	<u>1.0</u>	<u>1.0</u>	<u>1.0</u>

110 GENERAL FUND
01 GENERAL GOVERNMENT

11 FINANCE DEPT

DESCRIPTION	ACTUAL 2011	REVISED 2012	6 MO YTD 6/12	ESTIMATED 2012	2013 ADOPTED BUDGET
51102 INFORMATION TECHNOLOGY					
111 SALARIES-PERMANENT REGULAR	57,007	57,230	28,614	57,230	58,375
146 PRODUCTIVITY INCENTIVE	250				
151 WRS/RETIREMENT	5,244	3,380	1,688	3,380	3,890
152 F.I.C.A.	3,550	3,550	1,774	3,550	3,620
155 HEALTH INSURANCE EXPENSE	19,955	18,100	9,050	18,100	17,000
158 MEDICARE CONTRIBUTION	830	830	415	830	850
TOTAL PERSONAL SERVICES	86,836	83,090	41,541	83,090	83,735
215 DATA PROCESSING	445,150	458,945	228,353	458,945	472,714
219 OTHER PROFESSIONAL SERVICES	8,980	26,400	14,160	26,400	22,400
232 OFFICE EQUIPMENT	1,519		1,028		
233 LICENSING/MAINT AGREEMENTS	53,956	80,000	54,506	80,000	70,000
235 EQUIPMENT REPAIRS/MAINT.	72	1,500		1,500	1,500
TOTAL CONTRACTUAL SERVICES	509,677	566,845	298,047	566,845	566,614
311 OFFICE SUPPLIES/PRINTING	607	750	192	750	750
TOTAL MATERIALS AND SUPPLIES	607	750	192	750	750
539 DATA PROCESSING - OTHER	99,935	85,000	21,457	85,000	85,000
TOTAL CAPITAL OUTLAY-PURCHASE	99,935	85,000	21,457	85,000	85,000
DIVISION TOTAL	697,055	735,685	361,237	735,685	736,099

CITY CLERK/TREASURER

The City Clerk/Treasurer Department is responsible for tax collection, receipt of all revenues received by the City, municipal Court fine collection, licensing, Common Council, Finance Committee and election administration. This office is often a citizen's first point of contact with City Hall.

The City Clerk/Treasurer provides accurate, timely collection and recording of taxes as well as other funds due to the City along with the issuance and administration of various business, personal and pet licenses. It also serves to support and administer meetings of the Common Council, Finance Committee, Board of Review and Canvass Board. The Department also works to ensure the proper coordination and administration of the election process.

Responsibilities/Activities

The Department is responsible for the preparation, mailing and collection of approximately 35,000 real estate and business personal property tax bills, as well as numerous special assessment bills. Following collection periods, settlement statements and payments to overlapping governmental units are prepared and disbursed.

More than 30 types of licenses are processed and issued by the department. Official records and archives are maintained, including, but not limited to, ordinances, resolutions, agreements, leases, contracts, easements, annexations, attachments, surveys and other City business.

Funded Full-Time Positions

	2011	2012	Adopted 2013
Clerk/Treasurer (1)	0.5	0.5	1.0
Deputy Clerk/Treasurer	1.0	1.0	1.0
Cashier	1.0	1.0	0.0
Information Coordinator	0.0	0.0	1.0
Clerk Typist III	1.0	1.0	1.0
Clerk Typist I	1.0	1.0	1.0
Total Funded	4.5	4.5	5.0

(1) Position is budgeted 50% City Clerk/Treasurer/50% Assessing for 2011 and 2012.

110 GENERAL FUND
01 GENERAL GOVERNMENT

12 CLERK TREASURER

DESCRIPTION	ACTUAL 2011	REVISED 2012	6 MO YTD 6/12	ESTIMATED 2012	2013 ADOPTED BUDGET
51201 CLERK TREASURER					
111 SALARIES-PERMANENT REGULAR	192,275	250,245	111,136	232,000	275,284
121 WAGES PERMANENT REGULAR					
122 PERMANENT PART-TIME	21,199	23,470	10,370	23,470	23,939
131 OVERTIME			94	94	
132 TEMP/SEAS/L.T.E.	7,368	14,410	7,853	14,400	2,410
135 LONGEVITY	263	300	120	240	240
146 PRODUCTIVITY INCENTIVE	438				
151 WRS/RETIREMENT	22,393	17,845	6,883	15,095	20,080
152 F.I.C.A.	13,242	18,755	7,435	15,860	18,720
155 HEALTH INSURANCE EXPENSE	90,278	86,733	40,725	86,733	85,000
158 MEDICARE CONTRIBUTION	3,205	4,381	1,849	3,920	4,380
TOTAL PERSONAL SERVICES	350,661	416,139	186,465	391,812	430,053
219 OTHER PROFESSIONAL SERVICES	3,569	17,000	11,725	17,000	3,700
226 CELLULAR/WIRELESS SERVICE COST	743	790	303	700	790
232 OFFICE EQUIPMENT	484	923		900	923
261 MILEAGE		200		200	200
263 MEALS & LODGING		300	18	200	300
264 REGISTRATION		200		200	200
TOTAL CONTRACTUAL SERVICES	4,796	19,413	12,046	19,200	6,113
311 OFFICE SUPPLIES/PRINTING	8,205	13,390	4,687	10,000	13,390
322 SUBSCRIPTIONS & BOOKS	189	1,400		200	200
323 MEMBERSHIP DUES	85	100	45	100	100
362 OFFICE FURNITURE & EQUIPMENT		110	109	109	
TOTAL MATERIALS AND SUPPLIES	8,479	15,000	4,841	10,409	13,690
DEPARTMENT TOTAL	363,936	450,552	203,352	421,421	449,856

CITY ADMINISTRATION

The Mayor is the Chief Executive of the City of Kenosha. The City Administrator, who is the Chief Operating Officer of the City of Kenosha, reports directly to the Mayor. All department heads, I.T., Community Promotion, and the Mayor's Youth Commission report to the Mayor and the City Administrator.

Responsibilities/Activities

City Administration works to provide citizens with a clean, safe, well-managed, fiscally sound and environmentally pleasant city in which to reside.

Administration receives and responds to all Aldermanic concerns, develops policies for Common Council review and adoption, and implements the procedures to enact the policies adopted by the Common Council. The Administration develops and submits the Annual Budget to the Common Council as well.

The Department of Administration coordinates the activities and overall coordination of City Departments that provide essential services to citizens of Kenosha and including providing overall direction in organizational planning. City Administration works to promote the economic development and manage the growth in the City of Kenosha.

The Department of Administration serves as legislative liaison with elected officials and agencies of the state and federal governments. Administration strives to promote intergovernmental cooperation and provide for the overall management of City government.

Funded Full-Time Positions

	2011	2012	Adopted 2013
Mayor	1.0	1.0	1.0
City Administrator	1.0	1.0	1.0
Executive Assistant	1.0	1.0	1.0
Administrative Assistant	1.0	1.0	1.0
Community Relations Liaison	1.0	1.0	1.0
Total Funded	<u>5.0</u>	<u>5.0</u>	<u>5.0</u>

110 GENERAL FUND
01 GENERAL GOVERNMENT

13 GENERAL ADMINISTRATION

DESCRIPTION	ACTUAL 2011	REVISED 2012	6 MO YTD 6/12	ESTIMATED 2012	2013 ADOPTED BUDGET
51301 ADMINISTRATION					
111 SALARIES-PERMANENT REGULAR	375,727	351,026	157,554	338,019	381,996
132 TEMP/SEAS/L.T.E.			2,013	9,710	
135 LONGEVITY	715	840	120	240	240
146 PRODUCTIVITY INCENTIVE	1,125				
151 WRS/RETIREMENT	34,837	21,681	9,759	20,870	25,700
152 F.I.C.A.	21,317	21,816	9,609	20,980	23,700
155 HEALTH INSURANCE EXPENSE	99,773	81,450	40,725	81,450	85,000
158 MEDICARE CONTRIBUTION	5,424	5,105	2,276	5,050	5,550
TOTAL PERSONAL SERVICES	538,918	481,918	222,056	476,319	522,186
226 CELLULAR/WIRELESS SERVICE COST	1,387	1,560	572	1,400	1,560
232 OFFICE EQUIPMENT	876	900	77	400	900
261 MILEAGE	1,304	1,000	713	1,000	1,000
262 COMMERCIAL TRAVEL	739	1,750	450	1,600	1,750
263 MEALS & LODGING	1,753	3,000	413	2,500	3,000
264 REGISTRATION		2,000	968	2,000	2,000
TOTAL CONTRACTUAL SERVICES	6,059	10,210	3,193	8,900	10,210
311 OFFICE SUPPLIES/PRINTING	1,888	2,770	949	2,600	2,770
323 MEMBERSHIP DUES	2,575	2,650	2,650	2,650	2,650
341 VEHICLE FUEL CHARGE/OIL/ETC	1,904	1,826	1,088	1,800	1,826
342 CENTRAL GARAGE LABOR CHARGES	126	500	1,044	1,044	500
343 CENT.GARAGE-PARTS&MAT. CHARGES	48	300	703	703	300
344 OUTSIDE MATERIAL & LABOR		100			100
362 OFFICE FURNITURE & EQUIPMENT	109				
TOTAL MATERIALS AND SUPPLIES	6,650	8,146	6,434	8,797	8,146
DIVISION TOTAL	551,627	500,274	231,683	494,016	540,542

HUMAN RESOURCES & LABOR RELATIONS

The Department of Human Resources & Labor Relations, under Charter Ordinance 29, provides for the management, administration and coordination of the broad areas of personnel management, including job evaluation, recruitment, selection, test development and validation, job classification and compensation, benefits administration (including wellness coordination), risk management activities (including work comp administration, safety coordination and claims support services), activities associated with Equal Employment Opportunity, policy development, training and administering compliance with federal laws. Through all of the above activities, it is expected that the City of Kenosha will employ and retain well qualified and productive employees, enhance diversity, maintain a positive and effective labor relations atmosphere, and achieve compliance with applicable State and Federal laws.

Responsibilities/Activities

Human Resources and Labor Relations functions to provide for a full range of human resource services to user departments, while establishing and maintaining an environment in which the full potential of individual employees can be maximized.

Via the implementation of an on-line application tracking system the department recruits and screens applicants for City positions, as well as developing methods of selection for both original and promotional hires. The department conducts departmental and position reviews; recommends and implements salary changes; and oversees the City's classification and compensation plan.

The department is responsible for training and counseling managers, supervisors and employees on personnel related policies, procedures, disciplinary matters, rules and regulations. The Department also trains managers, supervisors and employees on various topics and laws such as FMLA, ADA, COBRA, HIPPA, and FLSA, harassment training, conducting investigations and performance evaluations, etc.

The department oversees all third-party administration of worker's compensation claims, self-administers unemployment insurance claims, safety training coordination and assists the City Attorney's office with liability claims support.

The department staffs the Civil Service and Police and Fire Commission meetings and hearings.

The department assists in the resolution of employee disputes and concerns. The department also controls unnecessary absences from work by closely monitoring all injury reports, investigating accidents or reviewing such investigations performed by departmental supervisors, and by reviewing medical substantiation of disability claims. Reviewing temporarily disabled employees and rehabilitation progress, implementing appropriate light duty work assignments and ensuring return to full unrestricted duty as soon as possible are ways the department maintains a productive workforce.

The department maintains random drug and alcohol testing programs for employees covered under those applicable Federal laws. Where appropriate, the department administers, trains and investigates various personnel-related resolutions and ordinances.

HUMAN RESOURCES & LABOR RELATIONS

The department meets with community agencies as necessary to discuss job recruitments, civil rights matters, ADA compliance, citizen complaints and issues concerning youth and community partnerships. The department also acts as a liaison for City administration to answer questions, give presentations and facilitate meetings concerning personnel matters. The department coordinates and tracks all activities/complaints related to Equal Employment Opportunity Commission and/or Equal Rights Division.

The Department oversees the benefit administration of the City's health insurance plan assisting with the resolution of claims disputes and benefit interpretation. The department also collaborates with the Finance Director and the City Administrator as well as third party experts on strategic claims analysis to determine trends, target positive outcomes and solutions in order to design its health plan. The department manages the City's integrated wellness program which includes an on-site health clinic, annual health risk appraisals, educational outreach programs and other wellness activities in order to establish an organizational culture of health and wellness among its employees and their families.

Funded Full-Time Positions

	<u>2011</u>	<u>2012</u>	Adopted <u>2013</u>
Director of Human Resources & Labor Relations	1.0	1.0	1.0
Human Resources Analyst	2.0	2.0	2.0
Equal Employment Coordinator	1.0	1.0	1.0
Human Resources Assistant	<u>1.0</u>	<u>1.0</u>	<u>1.0</u>
Total Human Resources & Labor Relations	<u>5.0</u>	<u>5.0</u>	<u>5.0</u>

(This page left blank intentionally.)

110 GENERAL FUND
01 GENERAL GOVERNMENT

13 GENERAL ADMINISTRATION

DESCRIPTION	ACTUAL 2011	REVISED 2012	6 MO YTD 6/12	ESTIMATED 2012	2013 ADOPTED BUDGET
51303 HR & LABOR RELATIONS					
111 SALARIES-PERMANENT REGULAR	289,470	350,270	169,513	350,270	357,276
131 OVERTIME	1,347				
144 EDUCATION REIMB ALLOWANCE	22,539	29,000	12,519	26,000	29,000
146 PRODUCTIVITY INCENTIVE	750				
151 WRS/RETIREMENT	26,947	20,675	10,001	20,670	23,760
152 F.I.C.A.	17,931	21,720	10,405	21,720	22,160
155 HEALTH INSURANCE EXPENSE	99,773	90,500	45,250	90,500	85,000
158 MEDICARE CONTRIBUTION	4,205	5,087	2,433	5,080	5,190
163 EMPLOYEE WATCHES	2,605	3,220	2,647	2,647	3,450
TOTAL PERSONAL SERVICES	465,567	520,472	252,768	516,887	525,836
212 LEGAL-LABOR/PERSONNEL	58,871	35,000	14,001	40,000	35,000
216 MEDICAL EXAMS/VACCINATIONS/ETC	18,677	31,125	7,513	29,000	33,800
219 OTHER PROFESSIONAL SERVICES	11,753	12,400	1,110	12,400	18,900
226 CELLULAR/WIRELESS SERVICE COST	772	660	364	660	660
232 OFFICE EQUIPMENT	879	1,695	392	1,695	1,695
261 MILEAGE	895	1,000	397	1,000	1,500
263 MEALS & LODGING	692	1,200	684	1,000	1,200
264 REGISTRATION	25				
TOTAL CONTRACTUAL SERVICES	92,564	83,080	24,461	85,755	92,755
311 OFFICE SUPPLIES/PRINTING	3,948	4,000	2,177	4,000	4,000
323 MEMBERSHIP DUES	285	285	297	297	315
326 ADVERTISING	2,758	2,000	1,576	2,000	2,000
TOTAL MATERIALS AND SUPPLIES	6,991	6,285	4,050	6,297	6,315
DIVISION TOTAL	565,122	609,837	281,279	608,939	624,906

MAIL

The Mail Department is operated under the direction of the City Clerk/Treasurer and performs related work as required. The Mail Department serves all City of Kenosha departments, aldermen, and several outside agencies located in the municipality.

110 GENERAL FUND
 01 GENERAL GOVERNMENT

13 GENERAL ADMINISTRATION

DESCRIPTION	ACTUAL 2011	REVISED 2012	6 MO YTD 6/12	ESTIMATED 2012	2013 ADOPTED BUDGET
51306 MAIL					
122 PERMANENT PART-TIME	15,258	15,642	10,603	15,642	15,955
151 WRS/RETIREMENT	1,753	930	626	930	1,070
152 F.I.C.A.	946	970	657	970	990
158 MEDICARE CONTRIBUTION	221	230	154	230	240
TOTAL PERSONAL SERVICES	18,178	17,772	12,040	17,772	18,255
282 EQUIPMENT RENTAL	4,434	4,500	1,996	4,500	4,500
TOTAL CONTRACTUAL SERVICES	4,434	4,500	1,996	4,500	4,500
311 OFFICE SUPPLIES/PRINTING	749	1,200	397	1,100	1,200
312 POSTAGE	72,459	90,000	64,098	90,000	90,000
TOTAL MATERIALS AND SUPPLIES	73,208	91,200	64,495	91,100	91,200
DIVISION TOTAL	95,820	113,472	78,531	113,372	113,955

COMMUNITY DEVELOPMENT & INSPECTIONS

The Department of Community Development & Inspections was established in 2012 as a result of a consolidation of two former departments - City Development and Neighborhood Services & Inspections. The two-fold mission of the department is to ensure the health, safety and welfare of residents, workers and visitors of all buildings as well as to promote a community which accommodates planned opportunities for growth, housing and economic vitality.

Responsibilities and Activities

The Department of Community Development & Inspections is comprised of four divisions – Planning & Zoning, Community Development, Building Inspection and Property Maintenance. These divisions, supported by a clerical staff, provide a wide range of services in the following areas:

- Building Inspection
- Capital Improvement Programming
- Code Compliance
- Community Development Block Grant Program
- Comprehensive Planning
- Development Reviews
- Grass & Weeds Inspection
- Historic Preservation
- HOME Program
- Mapping
- Neighborhood Inspection Program
- Neighborhood Planning
- Neighborhood Stabilization Program
- Permit Review and Issuance
- Property Maintenance Inspection
- Redevelopment
- Tax Incremental Financing Districts
- Zoning

Boards/Commissions/Committees/Authorities

The Department of Community Development & Inspections provides direct Staff support to the following bodies:

- Board of Housing Appeals
- Board of Zoning Appeals
- City Plan Commission
- Community Development Block Grant Committee
- Historic Preservation Commission
- HOME Program Commission
- Industrial Park Control Committee
- Redevelopment Authority of the City of Kenosha

COMMUNITY DEVELOPMENT & INSPECTIONS

COMMUNITY DEVELOPMENT & INSPECTIONS	2011 Actual	2012 Projected	2013 Estimated
Annexation/Attachments	2	2	2
CDBG Program Annual Allocation	\$1,163,013	\$844,227	\$844,277
CDBG Projects	27	17	17
Certificates of Occupancy Issued	400	460	460
Code Violations Complied	4,375	4,700	5,000
Comprehensive Plan Amendments	95	10	95
Conditional Use Permits/Airport Plan Reviews/Site Plan Reviews	92	106	100
Construction Plans Reviewed	496	300	300
Future Street Designations	21	1	1
Historic Nominations/Certifications	4	10	10
HOME Program Annual Allocation	\$4,764,881	\$341,645	\$341,645
Homeowner Rehab Loan Projects	0	2	10
Housing Rehabilitation Grant Projects	20	20	5
Industrial Park Projects	2	2	2
Lodging Houses Inspected	13	13	13
Manufactured Homes Inspected	0	133	192
Multi-Family Units Funded (HOME Program)	6	17	0
Neighborhood Inspection Program Cases	564	864	1,000
Permits Issued	3,305	3,300	3,300
Rezoning	8	5	8
Single Family Acquired/Rehabbed (HOME & NSP)	1	1	0
Single Family New Construction Completed (HOME & NSP)	6	6	0
Subdivisions/Certified Surveys/Lot Line Adjustment Survey	6	12	12
Tall Grass and Weed Cases	1,110	1,200	1,200
Unsafe Buildings Razed	3	3	5
Vacations (Streets and Alleys)	1	1	1
Zoning Variance/Exception Applications	1	2	2

Funded Full-Time Positions

The Department of Community Development & Inspections is proposed to consist of 18 full time positions:

2013 Adopted Full-Time Positions	
Director of Community Development	1
Deputy Director of Community Development & Inspections	1
Clerk Typist II	1
Community Development Specialists III	4
Housing Inspector II	4
Planner II	1
Planning Technician	1
Secretary II	1
Secretary III	1
Senior Inspector	2
Zoning Coordinator	1

2011*	2012	2013
29	18	18

*Cumulative positions of Department of City Development and Department of Neighborhood Services & Inspections.

(This page left blank intentionally.)

110 GENERAL FUND
01 GENERAL GOVERNMENT

16 COMMUNITY DEVELOPMENT

DESCRIPTION	ACTUAL 2011	REVISED 2012	6 MO YTD 6/12	ESTIMATED 2012	2013 ADOPTED BUDGET
51601 COMMUNITY DEVELOPMENT					
111 SALARIES-PERMANENT REGULAR	1,271,805	1,167,365	551,688	1,103,500	1,129,636
122 PERMANENT PART-TIME	16,188	37,567	11,952	35,000	95,344
131 OVERTIME	5,284	1,000	2,192	3,000	2,040
132 TEMP/SEAS/L.T.E.	9,374	6,960	2,685	6,960	6,960
135 LONGEVITY	1,300	1,185	775	1,375	1,395
142 CAR/CELL PHONE/MOTORCYCLE ALLW	1,620	1,680	720	1,440	1,440
146 PRODUCTIVITY INCENTIVE	4,806				
151 WRS/RETIREMENT	124,691	71,737	33,282	67,950	82,250
152 F.I.C.A.	79,212	75,383	34,427	71,400	76,690
155 HEALTH INSURANCE EXPENSE	492,104	343,900	171,950	343,900	306,000
158 MEDICARE CONTRIBUTION	18,896	17,630	8,141	16,700	17,940
TOTAL PERSONAL SERVICES	2,025,280	1,724,407	817,812	1,651,225	1,719,695
219 OTHER PROFESSIONAL SERVICES	39,732	40,000	22,650	40,000	10,000
226 CELLULAR/WIRELESS SERVICE COST	3,000	2,923	1,100	2,600	2,720
232 OFFICE EQUIPMENT	5,464	4,475	2,345	4,475	4,963
233 LICENSING/MAINT AGREEMENTS	1,425	1,425	1,425	1,425	1,425
261 MILEAGE	23,345	29,750	8,971	23,000	29,750
263 MEALS & LODGING	238	1,200	119	600	1,200
264 REGISTRATION	3,474	4,000	575	1,500	5,500
TOTAL CONTRACTUAL SERVICES	76,678	83,773	37,185	73,600	55,558
311 OFFICE SUPPLIES/PRINTING	9,092	16,000	3,781	12,000	14,500
321 PUBLICATION OF LEGAL NOTICES	567	1,150	146	1,150	1,150
322 SUBSCRIPTIONS & BOOKS	754	1,214	298	1,214	1,619
323 MEMBERSHIP DUES	3,415	3,842	1,710	3,687	3,882
361 SMALL TOOLS	57	200		200	200
367 CLOTHING & UNIFORM REPLACEMENT	1,013	2,000			2,000
384 AUDIO & VIDEO CASSETTES	149	300		300	
388 PHOTOGRAPHIC EQUIP & SUPPLIES	445	300		300	
TOTAL MATERIALS AND SUPPLIES	15,492	25,006	5,935	18,851	23,351
909 MISCELLANEOUS	381		75		
931 CDBG FUND	178,602-	76,617-	76,033-	153,233-	168,845-
935 SPECIAL REV FUND	138,453-	173,600-	41,773-	123,575-	59,914-
TOTAL OTHER	316,674-	250,217-	117,731-	276,808-	228,759-
DEPARTMENT TOTAL	1,800,776	1,582,969	743,201	1,466,868	1,569,845

PUBLIC WORKS – MUNICIPAL BUILDING FACILITY

The Municipal Building staff is responsible for the maintenance of the Municipal Office Building and grounds, including parking lots and the Veteran’s Memorial Fountain. Municipal Office Building maintenance falls under the direction of the Public Works Department.

Responsibilities/Activities

The major activities accomplished by Municipal Office Building staff are to maintain boilers, heaters, air conditioners, and other mechanical equipment of the building; plow, shovel, and remove ice from building parking lot and walkways; oversee contracted janitorial services; coordinate remodeling projects; assist in the production of special events as directed by City Administration; maintain and operate the Veteran’s Memorial Fountain; support the operations of additional agencies located within the Municipal Office Building, such as Information Technology (I. T.), City Employee’s Credit Union, Police and Firemen’s Credit Union, Kenosha Housing Authority and the offsite storage facility; and general repair and maintenance duties. When requested, assists other city departments with maintenance needs.

Funded Full-Time Positions

	2011	2012	Adopted 2013
Chief Custodian	1	1	1
Building Maintenance Helper II	1	1	0
Total Municipal Office Building	2	2	1

110 GENERAL FUND
01 GENERAL GOVERNMENT

18 FACILITIES MANAGEMENT

DESCRIPTION	ACTUAL 2011	REVISED 2012	6 MO YTD 6/12	ESTIMATED 2012	2013 ADOPTED BUDGET
51801 MUNICIPAL BUILDING FACILITY					
111 SALARIES-PERMANENT REGULAR	52,597	52,800	26,400	52,800	53,856
121 WAGES PERMANENT REGULAR	61,300	30,198	8,874	20,000	
122 PERMANENT PART-TIME					16,320
131 OVERTIME	3,898	5,000	1,069	4,000	5,100
135 LONGEVITY	360	360	210	420	420
146 PRODUCTIVITY INCENTIVE	500				
151 WRS/RETIREMENT	12,383	5,217	2,158	4,560	5,040
152 P.I.C.A.	7,356	5,486	2,265	4,800	4,700
155 HEALTH INSURANCE EXPENSE	38,943	36,200	18,100	36,200	17,000
158 MEDICARE CONTRIBUTION	1,719	1,283	530	1,130	1,100
TOTAL PERSONAL SERVICES	179,056	136,544	59,606	123,910	103,536
221 ELECTRICAL	66,333	70,300	31,516	71,000	72,900
222 NATURAL GAS	28,531	39,500	18,721	35,000	40,000
223 STORM WATER UTILITY	3,980	4,000	1,998	4,000	4,200
224 WATER	12,730	6,600	3,544	10,500	7,000
225 TELE-LONG DISTANCE/LOCAL CALLS	16,033	9,000	3,251	9,000	9,000
226 CELLULAR/WIRELESS SERVICE COST	969	900	283	900	800
227 TELEPHONE - EQUIPMENT/OTHER	53,193	42,000	27,074	52,000	68,500
241 HEATING & AIR CONDITIONING	6,958	15,000	2,327	12,000	10,300
242 ELEVATOR	8,495	9,100	8,885	10,600	9,110
243 CLEANING CONTRACT-BLDG	53,872	59,320	21,330	55,000	55,480
245 ROOF REPAIRS	568	3,500		2,000	3,000
246 OTHER BLDG MAINTENANCE	8,512	15,400	6,992	15,400	19,600
249 OTHER GROUNDS MAINTENANCE	3,388	3,500		3,500	2,000
TOTAL CONTRACTUAL SERVICES	263,562	278,120	125,921	280,900	301,890
341 VEHICLE FUEL CHARGE/OIL/ETC	1,105	1,300	394	1,000	1,250
342 CENTRAL GARAGE LABOR CHARGES		400	432	850	1,000
343 CENT.GARAGE-PARTS&MAT. CHARGES		300	117	900	1,200
351 ROAD SALT	561	600			
357 BUILDING MATERIALS		300			300
361 SMALL TOOLS	348	1,500		1,500	1,800
367 CLOTHING & UNIFORM REPLACEMENT	230	500		500	500
382 HOUSEKEEPING-JANITORIAL SUPPLI	7,202	7,500	3,888	7,500	7,800
389 OTHER	6,797	11,100	3,009	11,100	12,600
TOTAL MATERIALS AND SUPPLIES	16,243	23,500	7,840	23,350	26,450
DIVISION TOTAL	458,861	438,164	193,367	428,160	431,876

(This page left blank intentionally.)

110 GENERAL FUND
01 GENERAL GOVERNMENT

18 FACILITIES MANAGEMENT

DESCRIPTION	ACTUAL 2011	REVISED 2012	6 MO YTD 6/12	ESTIMATED 2012	2013 ADOPTED BUDGET
51802 OTHER FACILITIES					
221 ELECTRICAL	10,617	8,770	3,299	11,000	12,000
222 NATURAL GAS	1,691	2,800	468	2,800	3,000
223 STORM WATER UTILITY	9,580	8,500	6,289	11,000	11,330
224 WATER	333	400	180	600	640
241 HEATING & AIR CONDITIONING		800		800	800
245 ROOF REPAIRS		1,200		1,200	1,200
246 OTHER BLDG MAINTENANCE	631	1,500		1,500	3,700
249 OTHER GROUNDS MAINTENANCE		500		500	500
271 STATE INS POLICY FIRE&EXT COV	1,039	1,300	1,103	1,103	2,080
277 BOILER INSURANCE	602	1,000	585	600	800
TOTAL CONTRACTUAL SERVICES	24,493	26,770	11,924	31,103	36,050
389 OTHER		200			200
TOTAL MATERIALS AND SUPPLIES		200			200
713 INSURED LOSSES-OTHER CAUSES			39,595-	2,500	
TOTAL INSURED LOSSES			39,595-	2,500	
DIVISION TOTAL	24,493	26,970	27,671-	33,603	36,250
DEPARTMENT TOTAL	483,354	465,134	165,696	461,763	468,126

ELECTIONS

The City Clerk has statutory responsibility to conduct all elections within the corporate limits of the City and is the filing officer for all candidates running for municipal office.

Responsibilities/Activities

The City Clerk has the responsibility of coordinating and administering the election process. This includes providing a trustworthy environment to register voters and conduct elections according to Wisconsin State Statutes.

City Clerk staff is certified to conduct voter registration and administer elections through the use of the Statewide Voter Registration System. Voting machines are maintained and tested. Necessary election materials are prepared and voting sites are set up prior to elections. Staff also conducts the absentee ballot process as well as the training of election workers and special voter registrars.

110 GENERAL FUND
01 GENERAL GOVERNMENT

19 ELECTIONS

DESCRIPTION	ACTUAL 2011	REVISED 2012	6 MO YTD 6/12	ESTIMATED 2012	2013 ADOPTED BUDGET
51901 ELECTIONS					
121 WAGES PERMANENT REGULAR	30,784	43,837	44,563	53,740	
131 OVERTIME	4,502	3,500	4,067	4,100	1,785
132 TEMP/SEAS/L.T.E.	76,495	91,500	78,648	91,500	44,050
151 WRS/RETIREMENT	4,156	2,796	2,869	3,415	120
152 F.I.C.A.	2,227	2,938	3,015	3,590	120
158 MEDICARE CONTRIBUTION	520	696	706	2,170	30
TOTAL PERSONAL SERVICES	118,684	145,267	133,868	158,515	46,105
219 OTHER PROFESSIONAL SERVICES		10,000		10,000	5,000
226 CELLULAR/WIRELESS SERVICE COST			172	420	500
232 OFFICE EQUIPMENT	17,852	17,900		12,200	12,200
261 MILEAGE	219				
263 MEALS & LODGING	139	500	163	200	100
264 REGISTRATION	20				400
283 OFFICE SPACE RENTAL	740	1,000	977	1,000	500
TOTAL CONTRACTUAL SERVICES	18,970	29,400	1,312	23,820	18,700
311 OFFICE SUPPLIES/PRINTING	5,148	10,000	8,145	16,047	5,000
341 VEHICLE FUEL CHARGE/OIL/ETC	115	600	312	500	300
342 CENTRAL GARAGE LABOR CHARGES		500		500	250
343 CENT.GARAGE-PARTS&MAT. CHARGES		200		200	100
TOTAL MATERIALS AND SUPPLIES	5,263	11,300	8,457	17,247	5,650
DEPARTMENT TOTAL	142,917	185,967	143,637	199,582	70,455

MUNICIPAL COURT

Municipal Court adjudicates all non-criminal traffic and local ordinance violations in the City of Kenosha. The Court has one municipal judge who is elected for a term of four years. The Court staff consists of three full-time clerks who are responsible for all contacts with defendants and the public, collecting forfeitures, record keeping, required state reporting, and maintaining the court calendar. The Kenosha Police Department provides a court officer who oversees initial appearances and certain hearings.

The annual case load the the Municipal Court is approximately 18,000 – 21,500. It is the fourth largest Municipal Court in Wisconsin. Seventy-five percent of the cases that are heard are traffic related while the remaining twenty-five percent involve city ordinance violations. The Court also has juvenile jurisdiction for individuals aged 12-16.

Responsibilities/Activities

The Court collects and processes over \$1,800,000 in forfeitures and costs each year. The Court relies on a number of different sanctions and methods to collect the forfeitures that it imposes. For traffic and juvenile violations the usual sanction for failure to pay is a two year suspension of driving privilege. For city ordinance violations the alternative for failure to pay is most often incarceration in the Kenosha County Jail. In addition to these sanctions the Court utilizes tax interception, a collection agency, and docket judgments with the Kenosha County Clerk of Courts.

Municipal Court is in session every weekday morning from 8:30 a.m. until noon and at 5:00 p.m. the last Tuesday of every month. Initial appearances are scheduled each morning. Indigency hearings take place every Monday, while motions to suppress evidence, reopen, and modify a sentence or to sanction a defendant are scheduled on Tuesday mornings. Trials to the court are heard Wednesday thru Friday. Each year the Municipal Judge conducts approximately 150 trials and 1,000 other hearings.

Funded Full-Time Positions

	2011	2012	Adopted 2013
Municipal Judge	1	1	1
Court Clerk II	1	1	1
Court Clerk I	2	2	2
Total Funded	<u>4</u>	<u>4</u>	<u>4</u>

110 GENERAL FUND
01 GENERAL GOVERNMENT

20 MUNICIPAL COURT

DESCRIPTION	ACTUAL 2011	REVISED 2012	6 MO YTD 6/12	ESTIMATED 2012	2013 ADOPTED BUDGET
52001 MUNICIPAL COURT					
111 SALARIES-PERMANENT REGULAR	185,627	190,890	93,398	185,800	189,041
135 LONGEVITY	120	120	60	120	165
146 PRODUCTIVITY INCENTIVE	875				
151 WRS/RETIREMENT	17,808	11,950	5,806	11,700	12,770
152 F.I.C.A.	11,519	11,850	5,795	11,540	11,740
155 HEALTH INSURANCE EXPENSE	79,818	72,400	36,200	72,400	68,000
158 MEDICARE CONTRIBUTION	2,694	2,770	1,355	2,700	2,750
TOTAL PERSONAL SERVICES	298,461	289,980	142,614	284,260	284,466
219 OTHER PROFESSIONAL SERVICES	9,000	7,750	5,794	7,750	8,000
232 OFFICE EQUIPMENT	718	730	412	730	230
235 EQUIPMENT REPAIRS/MAINT.			99	99	
261 MILEAGE	263	400	238	300	650
263 MEALS & LODGING	526	500	269	500	750
264 REGISTRATION	1,115	1,350	865	1,350	1,185
TOTAL CONTRACTUAL SERVICES	11,622	10,730	7,677	10,729	10,815
311 OFFICE SUPPLIES/PRINTING	5,705	5,100	2,516	5,100	6,000
322 SUBSCRIPTIONS & BOOKS	109	150	113	150	210
323 MEMBERSHIP DUES	220	220	220	220	720
362 OFFICE FURNITURE & EQUIPMENT	74				
TOTAL MATERIALS AND SUPPLIES	6,108	5,470	2,849	5,470	6,930
DEPARTMENT TOTAL	316,191	306,180	153,140	300,459	302,211

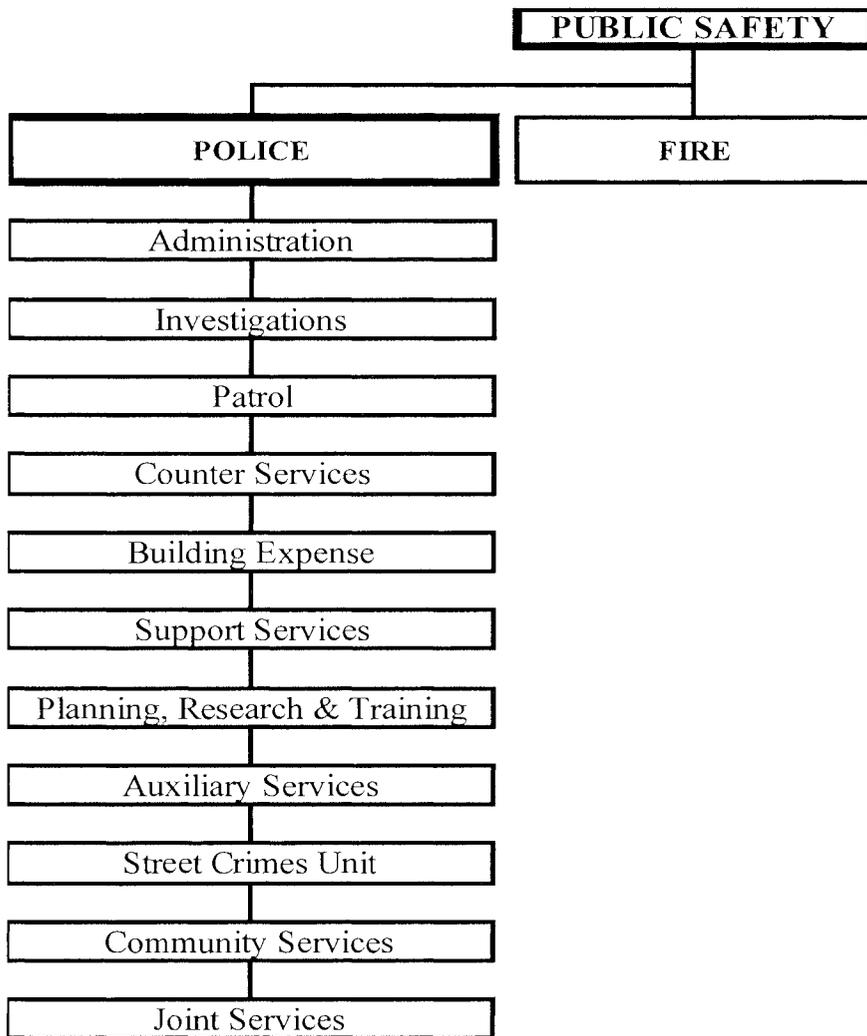
(This page left blank intentionally.)

POLICE DEPARTMENT

The mission of the Kenosha Police Department is to serve all people with respect, fairness and compassion. We are committed to preserving peace, order and safety; enforcing laws and ordinances; and safeguarding constitutional rights.

The Police Department's main function is to provide a safe environment in the City of Kenosha. This is achieved by maintaining a patrol force, apprehending criminal offenders, investigating and preventing criminal activity and facilitation of the safe movement of vehicles and pedestrians.

Organization



POLICE DEPARTMENT

Funded Full-Time Positions

	2011	2012	Adopted 2013
<u>Administration</u>			
Police Chief	1	1	1
Assistant Police Chief	2	0	0
Deputy Chief	0	1	1
Inspector	0	1	1
Captain	1	0	0
Clerical Supervisor	1	1	1
Total Administration	5	4	4
 <u>Investigations</u>			
Captain	1	1	1
Lieutenant	1	1	1
Sergeant	3	3	3
Detective	30	30	30
Police Officer	2	2	2
Clerk Typist I/II	1	1	1
Total Investigations	38	38	38
 <u>Patrol</u>			
Captain	3	3	3
Lieutenant	6	5	6
Sergeant	10	9	9
Police Officer	114	118	118
Crime Prevention Officer	2	2	2
Clerk Typist I/II	1	0	0
Parking Enforcement Aide	3	0	0
Court Officer	2	2	2
Total Patrol	141	139	140
 <u>Counter Services</u>			
Clerk Typist I	4	4	4
Total Counter Services	4	4	4
 <u>Support Services</u>			
Parking Enforcement Aide	0	1	1
Community Service Officer	0	5	5
Total Support Services	0	6	6

POLICE DEPARTMENT

Funded Full-Time Positions

	2011	2012	Adopted 2013
<u>Planning, Research & Training</u>			
Captain	1	1	1
Lieutenant	2	1	0
Sergeant	1	1	1
Total Planning, Research & Training	4	3	2
 <u>Kenosha Street Crimes Unit</u>			
Detective	3	3	3
Police Officer	8	8	8
Total Kenosha Street Crimes Unit	11	11	11
 <u>Community Services</u>			
Lieutenant	1	1	1
Police Officer	4	4	4
Safety Officer	1	1	1
Total Community Services	6	6	6
Total Funded	209	211	211

Unfunded Full-Time Positions

	2011	2012	Adopted 2013
<u>Patrol</u>			
Clerk Typist I/II	0	1	1
Total Unfunded Positions	0	1	1

Note: Unfunded positions are shown in the total position count for 2011.

110 GENERAL FUND
02 PUBLIC SAFETY

21 POLICE DEPT

DESCRIPTION	ACTUAL 2011	REVISED 2012	6 MO YTD 6/12	ESTIMATED 2012	2013 ADOPTED BUDGET
52100 POLICE DEPT					
111 SALARIES-PERMANENT REGULAR	12,820,330	13,260,004	6,453,744	13,108,245	13,408,817
121 WAGES PERMANENT REGULAR	119	38	38	38	
131 OVERTIME	677,686	589,500	318,300	643,000	627,196
132 TEMP/SEAS/L.T.E.	154,528	170,610	89,741	168,610	168,610
135 LONGEVITY	15,200	15,565	6,910	13,420	12,885
136 SHIFT DIFFERENTIAL	75,080	80,340	38,680	76,480	85,459
137 EDUCATION PAY	6,260	6,060	2,820	5,640	5,460
138 SPECIAL PAY	30,364	47,953	17,537	33,480	32,460
142 CAR/CELL PHONE/MOTORCYCLE ALLW	1,770	1,800	720	1,300	2,160
143 DRY CLEANING/CLOTHING ALLOW	106,981	109,197	4,123	109,205	107,613
146 PRODUCTIVITY INCENTIVE	40,125	10,000	10,000	10,000	
147 COMP TIME BUY BACK	149,448	154,100		154,100	154,100
151 WRS/RETIREMENT	2,907,720	2,992,524	1,441,579	2,974,282	3,241,870
152 F.I.C.A.	850,306	885,266	417,893	878,669	895,910
153 62:13 PENSION PAYMENTS	10,519	12,000	3,440	8,500	8,500
155 HEALTH INSURANCE EXPENSE	5,319,033	4,743,126	2,371,563	4,743,126	4,509,000
158 MEDICARE CONTRIBUTION	201,236	209,353	98,936	207,820	211,810
TOTAL PERSONAL SERVICES	23,366,705	23,287,436	11,276,024	23,135,915	23,471,850
215 DATA PROCESSING	10,000	10,000	10,000	10,000	10,000
216 MEDICAL EXAMS/VACCINATIONS/ETC	1,800	200			200
219 OTHER PROFESSIONAL SERVICES	81,677	91,100	9,881	91,096	91,100
221 ELECTRICAL	4,405	5,300	2,243	5,000	5,300
222 NATURAL GAS	1,300	2,550	726	1,620	1,700
223 STORM WATER UTILITY	455	460	230	460	460
224 WATER	182	300	84	180	180
225 TELE-LONG DISTANCE/LOCAL CALLS	2,839	6,500	1,184	2,480	2,480
226 CELLULAR/WIRELESS SERVICE COST	10,756	23,926	6,026	13,343	13,330
227 TELEPHONE - EQUIPMENT/OTHER	1,481	1,120	1,139	2,280	2,280
231 COMMUNICATIONS EQUIPMENT	40,358	63,236	19,854	63,236	66,014
232 OFFICE EQUIPMENT	4,172	4,630	2,427	4,710	5,175
235 EQUIPMENT REPAIRS/MAINT.	1,830	2,050	222	422	1,550
246 OTHER BLDG MAINTENANCE	276	430	115	430	280
251 CITY SHARE-JOINT SERVICES	3,064,392	2,768,378	1,379,241	2,758,488	2,721,490
256 PRISONER MEALS	49,497	61,600	22,624	65,000	84,852
257 TRAFFIC VIOLATION REG PROGRAM	15,000	15,000	5,000	15,000	15,000
259 OTHER	14	34	33	35	100
261 MILEAGE	354	600		500	600
262 COMMERCIAL TRAVEL		1,750		500	1,750
263 MEALS & LODGING	17,831	21,050	3,178	20,900	20,900
264 REGISTRATION	19,755	20,300	4,598	20,300	20,300
282 EQUIPMENT RENTAL	2,183				
283 OFFICE SPACE RENTAL	139,932	116,055	58,028	116,055	133,366
289 OTHER RENT/LEASES	300	200		300	700
TOTAL CONTRACTUAL SERVICES	3,470,789	3,216,769	1,526,833	3,192,335	3,199,107

110 GENERAL FUND
02 PUBLIC SAFETY

21 POLICE DEPT

DESCRIPTION	ACTUAL 2011	REVISED 2012	6 MO YTD 6/12	ESTIMATED 2012	2013 ADOPTED BUDGET
52100 POLICE DEPT					
311 OFFICE SUPPLIES/PRINTING	43,968	40,850	17,491	41,000	41,000
316 COMPUTER SOFTWARE	5,050	2,620	1,343	2,043	2,000
322 SUBSCRIPTIONS & BOOKS	460	500	158	333	300
323 MEMBERSHIP DUES	1,125	2,335	783	1,585	1,805
341 VEHICLE FUEL CHARGE/OIL/ETC	363,322	383,850	164,819	381,850	381,850
344 OUTSIDE MATERIAL & LABOR	9,694	35,286	6,823	20,000	35,000
345 JOINT SERVICE EQUIP CHARGES	83,358	99,700	44,091	112,491	97,600
362 OFFICE FURNITURE & EQUIPMENT	313				
364 REVOLVERS ETC	4,039	4,000	3,620	3,620	4,000
365 POLICE OFFICERS EQUIPMENT	32,283	82,526	16,924	72,800	50,500
367 CLOTHING & UNIFORM REPLACEMENT	53,200	66,860	27,428	62,060	59,200
369 OTHER NON CAPITAL EQUIPMENT	2,256	6,500	2,579	6,000	
381 CANINE SERVICES & SUPPLIES		7,000	1,287	7,000	
382 HOUSEKEEPING-JANITORIAL SUPPLI		200	159	200	200
384 AUDIO & VIDEO CASSETTES	105	200		200	200
385 BATTERIES	3,983	4,500	224	4,500	3,000
389 OTHER	620	2,200	535	2,228	2,200
TOTAL MATERIALS AND SUPPLIES	603,776	739,127	288,264	717,910	678,855
711 INSURED LOSSES-ACCIDENT CAUSED	23,113	912	18,066	6,579	
714 UNINSURED LOSS-ACCIDENT CAUSED		3,802	3,837	3,837	
TOTAL INSURED LOSSES	23,113	4,714	21,903	10,416	
935 SPECIAL REV FUND	547,084-	459,000-	345,214-	519,000-	429,000-
941 GRANT EQUIP/SERVICES	5,295				
TOTAL OTHER	541,789-	459,000-	345,214-	519,000-	429,000-
DEPARTMENT TOTAL	26,922,594	26,789,046	12,767,810	26,537,576	26,920,812

POLICE – ADMINISTRATION

The Administration Division is comprised of the Chief of Police, the Deputy Chief of Police, and the Inspector of Police. The Division is responsible for the planning, coordination, and execution of the Police Department operations.

Responsibilities/Activities

Police Administration provides support services for other divisions in the Department, as well as providing liaison services with other agencies housed in the Public Safety Building. It also serves as the liaison with other City agencies and departments, and with citizens and civic organizations.

Police Administration plans and implements the Police Department budget, maintains the quality and efficiency of police services in the community, develops and maintains the in-house and mobile computer networks and maintains the Police Department radio communication systems.

110 GENERAL FUND
02 PUBLIC SAFETY

21 POLICE DEPT

DESCRIPTION	ACTUAL 2011	REVISED 2012	6 MO YTD 6/12	ESTIMATED 2012	2013 ADOPTED BUDGET
52101 POLICE ADMINISTRATION					
111 SALARIES-PERMANENT REGULAR	422,302	369,030	129,216	353,897	369,661
135 LONGEVITY	940	1,140	270	540	540
137 EDUCATION PAY	380	180	90	180	600
143 DRY CLEANING/CLOTHING ALLOW	1,584	2,112		1,584	1,584
146 PRODUCTIVITY INCENTIVE	1,125	125	125	125	
151 WRS/RETIREMENT	77,154	71,651	23,670	68,425	76,640
152 F.I.C.A.	24,621	23,097	7,893	22,209	23,090
155 HEALTH INSURANCE EXPENSE	98,807	72,400	36,200	72,400	68,000
158 MEDICARE CONTRIBUTION	6,137	5,405	1,846	5,219	5,400
TOTAL PERSONAL SERVICES	633,050	545,140	199,310	524,579	545,515
215 DATA PROCESSING	10,000	10,000	10,000	10,000	10,000
216 MEDICAL EXAMS/VACCINATIONS/ETC	1,800	200			200
219 OTHER PROFESSIONAL SERVICES	9,517	9,900	4,839	9,900	9,900
226 CELLULAR/WIRELESS SERVICE COST	1,963	2,770	2,112	3,223	2,770
232 OFFICE EQUIPMENT	2,711	2,680	1,513	2,680	2,900
235 EQUIPMENT REPAIRS/MAINT.	205	250	222	222	250
TOTAL CONTRACTUAL SERVICES	26,196	25,800	18,686	26,025	26,020
316 COMPUTER SOFTWARE	4,051	1,620	344	1,044	1,000
323 MEMBERSHIP DUES	1,005	1,005	655	655	705
341 VEHICLE FUEL CHARGE/OIL/ETC	2,134	3,200	1,343	3,200	3,200
345 JOINT SERVICE EQUIP CHARGES	341	600	94	105	500
362 OFFICE FURNITURE & EQUIPMENT	155				
367 CLOTHING & UNIFORM REPLACEMENT	1,200	1,200		1,200	1,200
389 OTHER	49	250	278	278	250
TOTAL MATERIALS AND SUPPLIES	8,837	7,875	2,714	6,482	6,855
DIVISION TOTAL	668,083	578,815	220,710	557,086	578,390

POLICE – INVESTIGATIONS

The Division is responsible for successfully concluding investigations initiated by the Patrol Division and/or Gang Unit. Specialized skills such as interrogation techniques, informant management and crime analysis are required. Additionally, the formation of specialized units, such as the Sensitive Crimes Unit and the Financial Crimes Unit are necessary.

Responsibilities/Activities

The Division identifies and monitors individuals and groups involved in criminal activities. The Division is also called to investigate criminal and misdemeanor cases initiated by the Patrol Division by using specialized skills and personnel. Officers are responsible for the apprehension of perpetrators of crimes and misdemeanors.

The Division may be asked to assist other agencies, including the FBI Counter Terrorism Task Force of Kenosha County and the U.S. Marshall's Fugitive Task Force.

The District Attorney calls on the Division to prepare investigative cases for prosecution. The Division also investigates complaints of police wrongdoings and misconduct and also investigates any Internal Affairs complaints for the Kenosha Police Department, and other agencies upon request and with the approval of the Chief of Police.

The Division also investigates municipal ordinance violations, conducts sensitive crime, drug and gang investigations; works to recover stolen property and investigates hazardous device incidents. The Division conducts criminal traffic investigations, investigates complaints of fraud and computer crimes.

110 GENERAL FUND
02 PUBLIC SAFETY

21 POLICE DEPT

DESCRIPTION	ACTUAL	REVISED	6 MO YTD	ESTIMATED	2013
	2011	2012	6/12	2012	ADOPTED BUDGET
52102 INVESTIGATIONS DIVISION					
111 SALARIES-PERMANENT REGULAR	2,513,619	2,586,200	1,283,360	2,536,628	2,585,055
131 OVERTIME	112,440	100,000	51,470	120,000	120,000
135 LONGEVITY	5,255	5,905	2,655	4,900	4,740
136 SHIFT DIFFERENTIAL	5,840	6,240	3,120	6,000	6,240
137 EDUCATION PAY	1,620	1,620	810	1,620	2,220
138 SPECIAL PAY	3,150	3,182	1,343	2,450	2,200
143 DRY CLEANING/CLOTHING ALLOW	18,568	19,536	176	19,536	19,536
146 PRODUCTIVITY INCENTIVE	8,250	2,500	2,500	2,500	
147 COMP TIME BUY BACK	29,950	35,000		35,000	35,000
151 WRS/RETIREMENT	563,583	586,090	284,258	579,807	630,970
152 F.I.C.A.	166,029	170,980	83,091	169,165	172,050
155 HEALTH INSURANCE EXPENSE	739,283	687,800	343,900	687,800	646,000
158 MEDICARE CONTRIBUTION	38,828	39,990	19,433	39,566	40,240
TOTAL PERSONAL SERVICES	4,206,415	4,245,043	2,076,116	4,204,972	4,264,251
219 OTHER PROFESSIONAL SERVICES	61,031	73,260	1,824	73,260	73,260
226 CELLULAR/WIRELESS SERVICE COST	2,902	10,936	1,424	3,000	3,000
261 MILEAGE		100			100
262 COMMERCIAL TRAVEL		1,000			1,000
263 MEALS & LODGING	273	250	133	200	200
282 EQUIPMENT RENTAL	760				
TOTAL CONTRACTUAL SERVICES	64,966	85,546	3,381	76,460	77,560
316 COMPUTER SOFTWARE	999	1,000	999	999	1,000
322 SUBSCRIPTIONS & BOOKS	83	120	83	83	100
323 MEMBERSHIP DUES	95	375	70	145	145
341 VEHICLE FUEL CHARGE/OIL/ETC	45,075	48,650	20,448	48,650	48,650
345 JOINT SERVICE EQUIP CHARGES	10,897	12,100	5,919	12,100	12,100
365 POLICE OFFICERS EQUIPMENT	1,256	2,300	49	2,300	2,000
367 CLOTHING & UNIFORM REPLACEMENT	12,908	14,400	5,767	14,400	14,400
TOTAL MATERIALS AND SUPPLIES	71,313	78,945	33,335	78,677	78,395
DIVISION TOTAL	4,342,694	4,409,534	2,112,832	4,360,109	4,420,206

POLICE – PATROL

The Patrol Division is comprised of Patrol Services, Bicycle Unit, Motorcycle Unit and Accident Investigations/Crime Scene Unit. The Patrol Division responds to calls for emergency and non-emergency services 24 hours per day.

Responsibilities/Activities

It is the responsibility of the Patrol Division to enforce the laws, monitor crimes, preserve peace, promote public relations, protect the public, and provide traffic and pedestrian control. The role of the Patrol Division is synonymous with the mission of the Police Department.

The Patrol Division is active in foot patrol assignments. These assignments take place in various sections of the City of Kenosha, to curtail criminal activity and to open lines of communications with the public.

The Accident Investigation/Crime Scene Unit is responsible for investigation of hit and run accidents as well as the technical investigation/reconstruction of serious injury or fatal accidents. The officers assigned to this unit are also responsible for collection of evidence at major crime scenes as well as technical analysis of the evidence. These officers also provide expert court testimony when called upon.

The Bicycle Unit provides patrols in neighborhoods, the lake front, parks and special events. The bicycles make it easy to provide services in crowded environments as well as remote locations that are difficult to access with a squad car.

The Motorcycle Unit provides patrol functions with an emphasis on traffic safety and traffic law enforcement. The Motorcycle unit provides escorts as needed and patrols special events. Like the bicycles, the motorcycles provide easy access to areas that are difficult to access with a squad car.

The Patrol Division helps to support and staff the Hazardous Device Squad, as well as the Tactical Response Team. Both of these specialized units are part of a City of Kenosha Police Department and Kenosha County Sheriff's Department operation.

110 GENERAL FUND
02 PUBLIC SAFETY

21 POLICE DEPT

DESCRIPTION	ACTUAL 2011	REVISED 2012	6 MO YTD 6/12	ESTIMATED 2012	2013 ADOPTED BUDGET
52103 POLICE PATROL					
111 SALARIES-PERMANENT REGULAR	8,331,288	8,580,602	4,176,909	8,512,000	8,794,305
121 WAGES PERMANENT REGULAR	119	38	38	38	
131 OVERTIME	445,548	360,000	212,464	410,000	382,350
135 LONGEVITY	7,605	7,140	3,025	6,000	5,740
136 SHIFT DIFFERENTIAL	63,720	67,380	32,440	64,000	72,480
137 EDUCATION PAY	3,060	3,060	1,320	2,640	2,640
138 SPECIAL PAY	21,888	38,056	13,695	26,000	24,810
142 CAR/CELL PHONE/MOTORCYCLE ALLW	1,770	1,800	720	1,300	2,160
143 DRY CLEANING/CLOTHING ALLOW	72,468	72,336	572	73,400	72,336
146 PRODUCTIVITY INCENTIVE	25,000	6,625	6,625	6,625	
147 COMP TIME BUY BACK	102,780	104,000		104,000	104,000
151 WRS/RETIREMENT	1,915,684	1,985,402	961,701	1,979,300	2,175,990
152 F.I.C.A.	553,092	572,538	270,332	570,800	586,580
153 62:13 PENSION PAYMENTS	10,519	12,000	3,440	8,500	8,500
155 HEALTH INSURANCE EXPENSE	3,983,046	3,439,926	1,719,963	3,439,926	3,302,000
158 MEDICARE CONTRIBUTION	129,297	133,907	63,221	133,500	137,190
TOTAL PERSONAL SERVICES	15,666,884	15,384,810	7,466,465	15,338,029	15,671,081
219 OTHER PROFESSIONAL SERVICES	10,649	7,500	2,782	7,500	7,500
222 NATURAL GAS	82	350	53	120	200
226 CELLULAR/WIRELESS SERVICE COST	1,878	3,160	668	2,800	3,200
227 TELEPHONE - EQUIPMENT/OTHER	545	420	420	840	840
231 COMMUNICATIONS EQUIPMENT	40,358	63,236	19,854	63,236	66,014
232 OFFICE EQUIPMENT	1,461	1,500	914	1,830	1,975
235 EQUIPMENT REPAIRS/MAINT.	1,427	1,500			1,000
257 TRAFFIC VIOLATION REG PROGRAM	15,000	15,000	5,000	15,000	15,000
259 OTHER	14	34	33	35	100
261 MILEAGE	317				
263 MEALS & LODGING	115	500	208	400	400
282 EQUIPMENT RENTAL	1,423				
TOTAL CONTRACTUAL SERVICES	73,269	93,200	29,932	91,761	96,229
311 OFFICE SUPPLIES/PRINTING	30,251	26,000	11,173	26,000	26,000
341 VEHICLE FUEL CHARGE/OIL/ETC	303,767	318,000	138,293	318,000	318,000
344 OUTSIDE MATERIAL & LABOR	9,694	35,286	6,823	20,000	35,000
345 JOINT SERVICE EQUIP CHARGES	69,726	80,000	37,178	95,286	80,000
362 OFFICE FURNITURE & EQUIPMENT	158				
364 REVOLVERS ETC	4,039	4,000	3,620	3,620	4,000
365 POLICE OFFICERS EQUIPMENT	30,673	40,966	10,048	40,000	40,000
367 CLOTHING & UNIFORM REPLACEMENT	30,978	33,160	17,291	33,160	32,000

(This page left blank intentionally.)

110 GENERAL FUND
02 PUBLIC SAFETY

21 POLICE DEPT

DESCRIPTION	ACTUAL 2011	REVISED 2012	6 MO YTD 6/12	ESTIMATED 2012	2013 ADOPTED BUDGET
369 OTHER NON CAPITAL EQUIPMENT	2,256	3,500	30	3,000	_____
381 CANINE SERVICES & SUPPLIES	_____	7,000	1,287	7,000	_____
384 AUDIO & VIDEO CASSETTES	105	200	_____	200	200
385 BATTERIES	3,983	4,500	224	4,500	3,000
389 OTHER	669	1,750	257	1,750	1,750
TOTAL MATERIALS AND SUPPLIES	486,299	554,362	226,224	552,516	539,950
711 INSURED LOSSES-ACCIDENT CAUSED	23,113	912	18,066	6,579	_____
714 UNINSURED LOSS-ACCIDENT CAUSED	_____	3,802	3,837	3,837	_____
TOTAL INSURED LOSSES	23,113	4,714	21,903	10,416	_____
935 SPECIAL REV FUND	226,975-	140,000-	173,358-	200,000-	110,000-
941 GRANT EQUIP/SERVICES	5,295	_____	_____	_____	_____
TOTAL OTHER	221,680-	140,000-	173,358-	200,000-	110,000-
DIVISION TOTAL	16,027,885	15,897,086	7,571,166	15,792,722	16,197,260

POLICE COUNTER SERVICES

Counter Services staff has the responsibility of greeting citizens, answering phone calls, providing information to the public based on knowledge of Police policies, and referring citizen inquires to appropriate channels. The purpose of the Police Counter is to provide clerical and administrative support to other divisions in the Department by maintaining proper records, including leave and attendance records of all officers in the Department.

Responsibilities/Activities

The Police Counter performs various functions to foster positive public relations with the community. This includes addressing all inquiries from the citizens, either through phone calls or face-to-face encounters.

Counter employees assist in processing citizens for court. This includes addressing questions regarding parking tickets and directing citizens to the Citation Management system, or sending the citizens to a Court Officer for any follow-up that may be needed.

Police Counter also provides for departmental support by maintaining the files for equipment violations, entering data and compiling various reports. Counter employees also assist the Fraud Unit by processing worthless check packets. In addition, monthly parking tickets statistics are compiled for each shift.

110 GENERAL FUND
02 PUBLIC SAFETY

21 POLICE DEPT

DESCRIPTION	ACTUAL 2011	REVISED 2012	6 MO YTD 6/12	ESTIMATED 2012	2013 ADOPTED BUDGET
52104 COUNTER SERVICES					
111 SALARIES-PERMANENT REGULAR	174,238	174,920	87,456	174,920	178,418
135 LONGEVITY	240	240	120	240	365
146 PRODUCTIVITY INCENTIVE	875				
151 WRS/RETIREMENT	20,327	10,340	5,167	10,340	11,890
152 F.I.C.A.	10,603	10,860	5,080	10,860	11,090
155 HEALTH INSURANCE EXPENSE	79,818	72,400	36,200	72,400	68,000
158 MEDICARE CONTRIBUTION	2,480	2,540	1,188	2,540	2,600
TOTAL PERSONAL SERVICES	288,581	271,300	135,211	271,300	272,363
DIVISION TOTAL	288,581	271,300	135,211	271,300	272,363

POLICE – SAFETY BUILDING OCCUPANCY

The Police Department pays annual rent to Kenosha County for occupancy in the Public Safety Building. The Safety Building houses the City of Kenosha Police Department, the Kenosha County Sheriff's Department, the Kenosha City/County Joint Services, Kenosha County Information Technologies, Kenosha County Mail Services and the Kenosha County Jail.

110 GENERAL FUND
 02 PUBLIC SAFETY

21 POLICE DEPT

DESCRIPTION	ACTUAL 2011	REVISED 2012	6 MO YTD 6/12	ESTIMATED 2012	2013 ADOPTED BUDGET
52105 SAFETY BLDG OCCUPANCY EXPENSE					
283 OFFICE SPACE RENTAL	139,932	116,055	58,028	116,055	133,366
TOTAL CONTRACTUAL SERVICES	139,932	116,055	58,028	116,055	133,366
DIVISION TOTAL	139,932	116,055	58,028	116,055	133,366

POLICE – SUPPORT SERVICES

The Support Services Division is comprised of five Community Service Officers and a Parking Enforcement Officer. The division provides animal control, parking enforcement and traffic control.

Responsibilities/Activities

Police Support Services Division provides support to the Patrol Division of the Police Department by providing assistance with enforcement of parking violations throughout the city. The division will provide traffic control at traffic accident scenes, fire scenes or anywhere else in need of traffic control within the city.

Police Support Services will provide all animal control services for the city. The division will respond to complaints of animal control issues, investigate the complaints and enforce municipal ordinances as they pertain to the complaint. Animals will be captured, trapped and transport as needed.

Support Services will also assist by providing crossing guard services as needed, to fill in for absent crossing guards at school assignments. Transport of found bicycles and other found property will be provided by Support Services.

110 GENERAL FUND
02 PUBLIC SAFETY

21 POLICE DEPT

DESCRIPTION	ACTUAL 2011	REVISED 2012	6 MO YTD 6/12	ESTIMATED 2012	2013 ADOPTED BUDGET
52106 SUPPORT SERVICES					
111 SALARIES-PERMANENT REGULAR	_____	192,582	95,451	190,700	199,298
131 OVERTIME	_____	11,500	121	1,000	2,346
135 LONGEVITY	_____	_____	150	300	300
136 SHIFT DIFFERENTIAL	_____	960	320	800	979
151 WRS/RETIREMENT	_____	12,107	5,666	12,000	13,500
152 F.I.C.A.	_____	12,721	5,955	12,025	12,590
155 HEALTH INSURANCE EXPENSE	_____	108,600	54,300	108,600	102,000
158 MEDICARE CONTRIBUTION	_____	2,975	1,393	2,810	2,950
TOTAL PERSONAL SERVICES	_____	341,445	163,356	328,235	333,963
226 CELLULAR/WIRELESS SERVICE COST	_____	1,200	_____	_____	_____
TOTAL CONTRACTUAL SERVICES	_____	1,200	_____	_____	_____
323 MEMBERSHIP DUES	_____	235	58	235	235
365 POLICE OFFICERS EQUIPMENT	_____	35,760	6,827	27,000	5,000
367 CLOTHING & UNIFORM REPLACEMENT	_____	9,000	3,970	5,000	2,500
369 OTHER NON CAPITAL EQUIPMENT	_____	3,000	2,549	3,000	_____
TOTAL MATERIALS AND SUPPLIES	_____	47,995	13,404	35,235	7,735
DIVISION TOTAL	_____	390,640	176,760	363,470	341,698

POLICE – PLANNING, TRAINING AND SERVICE DIVISION

The Planning Unit is responsible for all planning and research services, providing staff reports, policy and procedures, proposals, needs assessments, and risk evaluations. The Training Unit provides in-service training, specialized training, and personnel development training.

Responsibilities/Activities

The Division develops new programs and evaluates current programs. It strives to research, develop and improve its existing policies and procedures, insuring that all Police Department personnel are informed of the dynamic changes in the laws in order to maintain current and modern police practices.

In addition, it provides in-service, specialized and personnel development training as well as coordinating the field training program. The division is responsible for providing testing for prospective officers and testing for promotions within the Police Department. The division is responsible for writing and administering Federal and State Grants.

110 GENERAL FUND
02 PUBLIC SAFETY

21 POLICE DEPT

DESCRIPTION	ACTUAL 2011	REVISED 2012	6 MO YTD 6/12	ESTIMATED 2012	2013 ADOPTED BUDGET
52107 PLANNING, RESEARCH & TRAINING					
111 SALARIES-PERMANENT REGULAR	319,320	244,770	111,883	244,770	163,810
131 OVERTIME	48,931	40,000	14,091	32,000	40,000
135 LONGEVITY	560	540	290	590	600
137 EDUCATION PAY	600	600	300	600	
143 DRY CLEANING/CLOTHING ALLOW	2,112	2,112		1,584	1,056
146 PRODUCTIVITY INCENTIVE	1,125	125	125	125	
151 WRS/RETIREMENT	79,296	61,934	27,238	59,960	47,260
152 F.I.C.A.	23,039	17,860	7,600	17,380	12,740
155 HEALTH INSURANCE EXPENSE	78,852	54,300	27,150	54,300	34,000
158 MEDICARE CONTRIBUTION	5,388	4,186	1,777	4,075	2,980
TOTAL PERSONAL SERVICES	559,223	426,427	190,454	415,384	302,446
235 EQUIPMENT REPAIRS/MAINT.		100			100
261 MILEAGE	37	500		500	500
262 COMMERCIAL TRAVEL		750		500	750
263 MEALS & LODGING	17,443	20,000	2,690	20,000	20,000
264 REGISTRATION	19,705	20,000	4,598	20,000	20,000
289 OTHER RENT/LEASES	300	200		300	700
TOTAL CONTRACTUAL SERVICES	37,485	41,550	7,288	41,300	42,050
322 SUBSCRIPTIONS & BOOKS	377	380	75	250	200
367 CLOTHING & UNIFORM REPLACEMENT	1,526	800	400	800	800
TOTAL MATERIALS AND SUPPLIES	1,903	1,180	475	1,050	1,000
DIVISION TOTAL	598,611	469,157	198,217	457,734	345,496

POLICE – AUXILIARY SERVICES

The Auxiliary Services Division is comprised of the school crossing guards and the Police Explorer Post 509. The purpose of these units is to provide auxiliary services for the Police Department.

Responsibilities/Activities

The Explorer Post is utilized for parking/traffic control as well as assistance at numerous departmental special events, i.e. bike rodeos, Law Day, neighborhood meetings, July 4th activities, Halloween safety patrols, and Easter egg hunt safety at the Kenosha Youth Foundation. The Auxiliary services lend special assistance at City sanctioned events, providing crowd control at all major events. The school crossing guards are utilized throughout the school year, providing safe pedestrian crossing at all the schools in the City of Kenosha. They may also be called on to assist in the crossing of pedestrians at special events in the City.

The use of crossing guards and the Explorers reduces the need for law enforcement officers for traffic control at schools and special events. This facilitates the safe movement of vehicles and pedestrian traffic and also includes the security of vehicles in parking lots during special events.

110 GENERAL FUND
02 PUBLIC SAFETY

21 POLICE DEPT

DESCRIPTION	ACTUAL 2011	REVISED 2012	6 MO YTD 6/12	ESTIMATED 2012	2013 ADOPTED BUDGET
52108 AUXILIARY SERVICES					
132 TEMP/SEAS/L.T.E.	137,955	153,080	79,781	151,080	151,080
143 DRY CLEANING/CLOTHING ALLOW	3,625	4,125	3,375	4,125	4,125
158 MEDICARE CONTRIBUTION	2,052	2,280	1,205	2,250	2,250
TOTAL PERSONAL SERVICES	143,632	159,485	84,361	157,455	157,455
225 TELE-LONG DISTANCE/LOCAL CALLS	2,222	4,800	971	1,980	1,980
226 CELLULAR/WIRELESS SERVICE COST	89	360	179	360	360
256 PRISONER MEALS	49,497	61,600	22,624	65,000	84,852
TOTAL CONTRACTUAL SERVICES	51,808	66,760	23,774	67,340	87,192
367 CLOTHING & UNIFORM REPLACEMENT	1,566	2,300	_____	2,300	2,300
389 OTHER	_____	200	_____	200	200
TOTAL MATERIALS AND SUPPLIES	1,566	2,500	_____	2,500	2,500
DIVISION TOTAL	197,006	228,745	108,135	227,295	247,147

POLICE – KENOSHA DRUG AND GANG UNITS

This unit targets street level narcotics violators and drug houses, gathers gang information, and conducts special surveillance operations. They are also responsible for identifying, monitoring and suppressing local criminal activity. The unit consists of Detectives and Gang Unit Police Officers who are under the direction of the Captain of Investigations. The focus of this division is to successfully investigate drug and gang activity, in Kenosha. Members of this unit are specially trained in drug enforcement, gang activity, and terrorism. This division utilizes specialized equipment to successfully complete their missions, investigations, and assignments.

Responsibilities/Activities

Both the Drug Unit and Gang Unit investigate criminal and misdemeanor cases that are self-initiated, referred to the unit by the Patrol Division, the Investigations Division, or outside agencies. Both units successfully prepare cases for the District Attorney's Office for criminal prosecution. They identify, locate, and monitor individuals or groups of individuals who engage in criminal activity, gang activity, or terrorism. They develop intelligence to anticipate future drug, gang, or terrorist activity.

The units also develop intelligence, monitor individuals and groups, investigate criminal activity, make cases against perpetrators of illegal and criminal activities. They complete crime analysis by areas and crimes, and engage in clandestine undercover activities to successfully conclude investigations. Assist other agencies. They also assist and train other agencies as required.

110 GENERAL FUND
02 PUBLIC SAFETY

21 POLICE DEPT

DESCRIPTION	ACTUAL 2011	REVISED 2012	6 MO YTD 6/12	ESTIMATED 2012	2013 ADOPTED BUDGET
52109 KENOSHA STREET CRIMES UNIT					
111 SALARIES-PERMANENT REGULAR	665,126	706,570	339,369	690,000	711,500
131 OVERTIME	40,265	60,000	28,229	50,000	60,000
136 SHIFT DIFFERENTIAL	5,520	5,760	2,800	5,680	5,760
138 SPECIAL PAY	3,488	3,514	1,536	3,100	3,520
143 DRY CLEANING/CLOTHING ALLOW	5,456	5,808		5,808	5,808
146 PRODUCTIVITY INCENTIVE	2,375	250	250	250	
147 COMP TIME BUY BACK	13,930	13,000		13,000	13,000
151 WRS/RETIREMENT	157,458	170,860	80,818	165,150	183,910
152 F.I.C.A.	45,074	49,270	22,304	47,630	49,580
155 HEALTH INSURANCE EXPENSE	219,500	199,100	99,550	199,100	187,000
158 MEDICARE CONTRIBUTION	10,541	11,530	5,216	11,150	11,600
TOTAL PERSONAL SERVICES	1,168,733	1,225,662	580,072	1,190,868	1,231,678
226 CELLULAR/WIRELESS SERVICE COST	3,924	5,500	1,643	3,960	4,000
TOTAL CONTRACTUAL SERVICES	3,924	5,500	1,643	3,960	4,000
323 MEMBERSHIP DUES		550		550	550
341 VEHICLE FUEL CHARGE/OIL/ETC	12,346	14,000	4,735	12,000	12,000
345 JOINT SERVICE EQUIP CHARGES	2,394	7,000	900	5,000	5,000
365 POLICE OFFICERS EQUIPMENT	354	3,500		3,500	3,500
367 CLOTHING & UNIFORM REPLACEMENT	3,397	4,400		3,600	4,400
TOTAL MATERIALS AND SUPPLIES	18,491	29,450	5,635	24,650	25,450
DIVISION TOTAL	1,191,148	1,260,612	587,350	1,219,478	1,261,128

POLICE – COMMUNITY SERVICES

The Community Services Division is comprised of Public Relations, Media Relations, Crime Prevention, School Liaison, and Safety Education. Safety Education for children and adults utilizing trained officers to convey a positive image of the Kenosha Police Department. One of the major purposes of the Community Services Division is to teach children and adults to be alert and aware of the things they can do to build our community up and stop the things that tear our community down. They encourage a positive relationship between the children and the Kenosha Police Department, and instill important safety values.

This unit also assists in the prevention of crimes from occurring at and around our area schools. They allow educators the opportunity to work with a police officer on problems regarding students.

Community Services also strives to organize and develop relationships with all media (i.e., radio, television, and print).

Responsibilities/Activities

Major initiatives and programs that are ongoing are Crime Stoppers, Operation I.D., Neighborhood Watch Program, Business Watch Program, Realtor Watch Program, Landlord Seminars, A Child Is Missing and Missing Exploited Children.

The Division serves as a liaison between the Kenosha Police Department, civic groups and the Kenosha Unified School District; supervises the School Resource officers; conducts background checks; provides a Public Information Officer; provides home and business security checks; and reviews requests from citizens for open records relating to Police reports.

The Community Services Division is active in officer recruitment, crime prevention, safety education and attends various public speaking engagements in both the schools and various organizations, as a representative of the Kenosha Police Department.

110 GENERAL FUND
02 PUBLIC SAFETY

21 POLICE DEPT

DESCRIPTION	ACTUAL 2011	REVISED 2012	6 MO YTD 6/12	ESTIMATED 2012	2013 ADOPTED BUDGET
52110 COMMUNITY SERVICES					
111 SALARIES-PERMANENT REGULAR	394,437	405,330	230,100	405,330	406,770
131 OVERTIME	30,502	18,000	11,925	30,000	22,500
132 TEMP/SEAS/L.T.E.	16,573	17,530	9,960	17,530	17,530
135 LONGEVITY	600	600	400	850	600
137 EDUCATION PAY	600	600	300	600	
138 SPECIAL PAY	1,838	3,201	963	1,930	1,930
143 DRY CLEANING/CLOTHING ALLOW	3,168	3,168		3,168	3,168
146 PRODUCTIVITY INCENTIVE	1,375	375	375	375	
147 COMP TIME BUY BACK	2,788	2,100		2,100	2,100
151 WRS/RETIREMENT	94,218	94,140	53,061	99,300	101,710
152 F.I.C.A.	27,848	27,940	15,638	28,600	28,190
155 HEALTH INSURANCE EXPENSE	119,727	108,600	54,300	108,600	102,000
158 MEDICARE CONTRIBUTION	6,513	6,540	3,657	6,710	6,600
TOTAL PERSONAL SERVICES	700,187	688,124	380,679	705,093	693,098
219 OTHER PROFESSIONAL SERVICES	480	440	436	436	440
221 ELECTRICAL	4,405	5,300	2,243	5,000	5,300
222 NATURAL GAS	1,218	2,200	673	1,500	1,500
223 STORM WATER UTILITY	455	460	230	460	460
224 WATER	182	300	84	180	180
225 TELE-LONG DISTANCE/LOCAL CALLS	617	1,700	213	500	500
227 TELEPHONE - EQUIPMENT/OTHER	936	700	719	1,440	1,440
232 OFFICE EQUIPMENT		450		200	300
235 EQUIPMENT REPAIRS/MAINT.	198	200		200	200
246 OTHER BLDG MAINTENANCE	276	430	115	430	280
263 MEALS & LODGING		300	147	300	300
264 REGISTRATION	50	300		300	300
TOTAL CONTRACTUAL SERVICES	8,817	12,780	4,860	10,946	11,200
311 OFFICE SUPPLIES/PRINTING	13,717	14,850	6,318	15,000	15,000
323 MEMBERSHIP DUES	25	170			170
367 CLOTHING & UNIFORM REPLACEMENT	1,625	1,600		1,600	1,600
382 HOUSEKEEPING-JANITORIAL SUPPLI		200	159	200	200
TOTAL MATERIALS AND SUPPLIES	15,367	16,820	6,477	16,800	16,970
935 SPECIAL REV FUND	320,109-	319,000-	171,856-	319,000-	319,000-
TOTAL OTHER	320,109-	319,000-	171,856-	319,000-	319,000-
DIVISION TOTAL	404,262	398,724	220,160	413,839	402,268

POLICE – JOINT SERVICES OPERATIONS

In 1981, the City of Kenosha and Kenosha County signed an agreement to a Joint Services Board to provide joint service functions, supporting the operations of the City of Kenosha Police Department and the Kenosha County Sheriff's Department. The Board consists of three members appointed by the City, three by the County and one independent member mutually confirmed by both parties.

The Joint Services operations provide communications, records management, evidence and property room, identification, collection of money from citations, fleet maintenance, car wash and general administrative services.

110 GENERAL FUND
02 PUBLIC SAFETY

21 POLICE DEPT

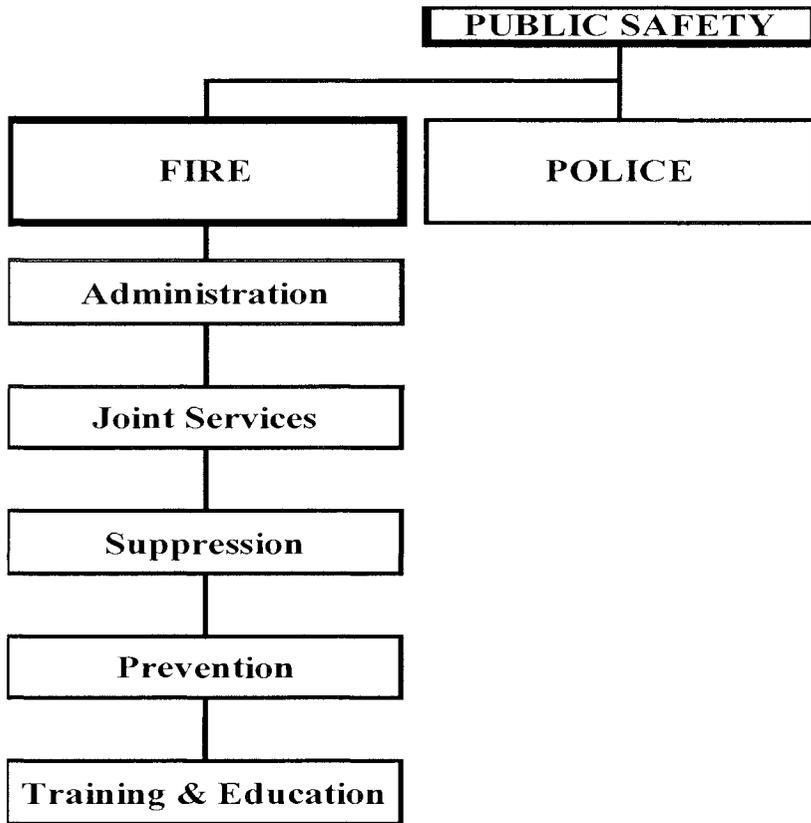
DESCRIPTION	ACTUAL 2011	REVISED 2012	6 MO YTD 6/12	ESTIMATED 2012	2013 ADOPTED BUDGET
52111 POLICE SHARE JOINT SERVICE CST					
251 CITY SHARE-JOINT SERVICES	3,064,392	2,768,378	1,379,241	2,758,488	2,721,490
TOTAL CONTRACTUAL SERVICES	3,064,392	2,768,378	1,379,241	2,758,488	2,721,490
DIVISION TOTAL	3,064,392	2,768,378	1,379,241	2,758,488	2,721,490
DEPARTMENT TOTAL	26,922,594	26,789,046	12,767,810	26,537,576	26,920,812

(This page left blank intentionally.)

FIRE DEPARTMENT

The Fire Department provides fire prevention, fire suppression, emergency medical services, and the development of fire safety programs. Emergency Medical Services is a Special Revenue Fund.

Organization



FIRE DEPARTMENT

Funded Full-Time Positions

	2011	2012	Adopted 2013
<u>Administration</u>			
Fire Chief	1	1	1
Deputy Chief	1	1	1
Clerk Typist II	2	2	2
Total Administration	4	4	4
<u>Suppression</u>			
House Captain	1	1	1
Line Captain	3	3	3
Mechanic Supervisor	1	1	1
Mechanic II	1	1	1
Lieutenant	18	18	18
Apparatus Operator	26	26	26
Firefighter	40	40	40
Total Suppression	90	90	90
<u>Fire Prevention</u>			
Division Chief	1	1	1
Inspector	2	1	1
Total Fire Prevention	3	2	2
<u>Emergency Medical Services (1)</u>			
Division Chief – Quality Control & Public Health	1	1	1
Emergency Medical Service Officer	1	1	1
Battalion Chief	3	3	3
House Captain	5	5	5
Line Captain	3	3	3
Lieutenant	6	6	6
Apparatus Operator	10	10	10
Firefighter	29	29	29
Total Emergency Medical Services	58	58	58
<u>Training & Education</u>			
Division Chief – Training	1	1	1
Total Training & Education	1	1	1
Total Funded	156	155	155

FIRE DEPARTMENT

Unfunded Full-Time Positions

	<u>2011</u>	<u>2012</u>	<u>Adopted 2013</u>
<u>Fire Prevention</u>			
Inspector	<u>0</u>	<u>1</u>	<u>1</u>
Total Unfunded	<u>0</u>	<u>1</u>	<u>1</u>

(1) Budget found in Special Revenue Fund

Note: Unfunded positions are shown in the total position count for 2011.

110 GENERAL FUND
02 PUBLIC SAFETY

22 FIRE DEPT

DESCRIPTION	ACTUAL	REVISED	6 MO YTD	ESTIMATED	2013
	2011	2012	6/12	2012	ADOPTED BUDGET
52200 FIRE DEPT					
111 SALARIES-PERMANENT REGULAR	6,215,028	6,386,918	3,157,304	6,327,130	6,440,339
121 WAGES PERMANENT REGULAR	53,308	51,355	26,421	52,000	51,224
131 OVERTIME	384,495	335,000	144,354	334,000	335,000
134 WORKING OUT OF CLASS		47,800	32,537	68,000	63,000
135 LONGEVITY	11,928	11,945	5,850	11,700	11,775
137 EDUCATION PAY	2,220	2,220	1,110	2,220	2,220
138 SPECIAL PAY	8,325	8,100	4,500	8,960	8,880
141 TOOL ALLOWANCE	600	600	300	600	600
146 PRODUCTIVITY INCENTIVE	19,625	5,875	5,875	5,875	
149 HOLIDAY BUY BACK	168,981	158,000	549	158,000	160,000
151 WRS/RETIREMENT	1,591,866	1,629,889	785,659	1,622,220	1,771,440
152 F.I.C.A.	13,208	12,691	6,461	12,625	12,870
153 62:13 PENSION PAYMENTS	138,006	140,000	54,276	130,500	130,500
154 62:13 SUPPLEMENTAL PENSION PAY	5,519	5,600	2,760	5,550	5,600
155 HEALTH INSURANCE EXPENSE	2,598,867	2,488,750	1,244,375	2,488,750	2,346,000
158 MEDICARE CONTRIBUTION	69,020	69,511	34,108	67,570	71,938
165 DEATH/DISABILITY MONTHLY	18,095	18,700	7,635	15,300	15,500
TOTAL PERSONAL SERVICES	11,299,091	11,372,954	5,514,074	11,311,000	11,426,886
219 OTHER PROFESSIONAL SERVICES	18,205	2,365	1,923	2,375	500
221 ELECTRICAL	61,534	60,900	31,270	64,829	66,000
222 NATURAL GAS	32,511	45,000	18,038	35,000	38,000
223 STORM WATER UTILITY	4,781	5,400	2,418	5,400	5,400
224 WATER	7,251	7,400	3,301	7,300	7,400
225 TELE-LONG DISTANCE/LOCAL CALLS	3,471	4,500	1,298	3,100	3,200
226 CELLULAR/WIRELESS SERVICE COST	1,122	790	289	720	790
227 TELEPHONE - EQUIPMENT/OTHER	1,030		516	1,031	2,191
231 COMMUNICATIONS EQUIPMENT	5,771	7,000	3,279	5,200	7,000
232 OFFICE EQUIPMENT	606	1,500	272	805	1,500
235 EQUIPMENT REPAIRS/MAINT.	8,996	17,350	4,655	17,350	24,725
241 HEATING & AIR CONDITIONING	3,794	13,300	4,723	17,000	10,500
244 PAINTING & CARPETING	3,980				
245 ROOF REPAIRS					2,500
246 OTHER BLDG MAINTENANCE	21,174	15,670	4,376	15,000	23,230
251 CITY SHARE-JOINT SERVICES	766,089	692,095	344,810	692,095	680,372
259 OTHER	19,830	18,775	8,558	18,775	24,125
261 MILEAGE	520	150	104	104	480
263 MEALS & LODGING	3,008	3,550	1,570	3,170	4,425
264 REGISTRATION	13,548	10,786	752	10,786	14,575
TOTAL CONTRACTUAL SERVICES	977,221	906,531	432,152	900,040	916,913

110 GENERAL FUND
02 PUBLIC SAFETY

22 FIRE DEPT

DESCRIPTION	ACTUAL 2011	REVISED 2012	6 MO YTD 6/12	ESTIMATED 2012	2013 ADOPTED BUDGET
52200 FIRE DEPT					
311 OFFICE SUPPLIES/PRINTING	7,121	7,000	4,922	7,000	7,000
316 COMPUTER SOFTWARE	1,200	2,830	1,200	1,583	1,950
322 SUBSCRIPTIONS & BOOKS	4,830	4,973	2,821	4,857	4,129
323 MEMBERSHIP DUES	1,058	1,340	704	1,248	1,545
341 VEHICLE FUEL CHARGE/OIL/ETC	83,748	80,000	38,787	80,000	77,950
342 CENTRAL GARAGE LABOR CHARGES		550			500
343 CENT.GARAGE-PARTS&MAT. CHARGES	96	2,500			2,500
344 OUTSIDE MATERIAL & LABOR	75,791	78,662	17,854	78,662	79,700
353 HORTICULTURAL SUPP-FERT ETC	1,250	1,300	135	1,300	1,300
357 BUILDING MATERIALS	1,126	1,290	438	1,290	1,290
358 FIRE FOAM		4,100		4,100	2,100
361 SMALL TOOLS	3,065	3,000	658	3,000	4,059
362 OFFICE FURNITURE & EQUIPMENT	935				
363 COMPUTER HARDWARE	7,510	3,300	1,719	3,300	
366 FIRE PREV & TRNG EQUIPMENT	867	1,650		1,650	1,650
367 CLOTHING & UNIFORM REPLACEMENT	101,388	97,730	12,037	97,730	115,090
369 OTHER NON CAPITAL EQUIPMENT	18,945	25,598	3,084	25,598	
382 HOUSEKEEPING-JANITORIAL SUPPLI	17,907	20,100	9,151	20,100	18,500
383 PREV&TRAIN-BOOK/SUPPLY/EQUIP.	5,283	2,250		2,250	3,450
385 BATTERIES	1,390	1,750	1,224	1,750	2,350
388 PHOTOGRAPHIC EQUIP & SUPPLIES	121	200		200	990
389 OTHER	2,909	3,000	136	3,000	3,500
TOTAL MATERIALS AND SUPPLIES	336,540	343,123	94,870	338,618	329,553
DEPARTMENT TOTAL	12,612,852	12,622,608	6,041,096	12,549,658	12,673,352

FIRE - ADMINISTRATION

Fire Administration is responsible for administering the total system of fire, emergency medical services (EMS), prevention and operations for the Kenosha Fire Department. This includes planning, training support services, program development, record keeping and reporting, budgeting and the management of personnel, buildings and apparatus.

Responsibilities/Activities

Fire Administration plans, organizes, staffs, directs and evaluates all Department functions, ensuring fiscally responsible emergency responses by the Department.

Fire Administration coordinates, maintains, and properly reports from the record system all emergencies, procurement, expenditures, and other required records of the Department. Administration also plans, organizes, and provides training and development for personnel which provide the City of Kenosha with highly trained, safe, and productive emergency responders.

Administration addresses federal, state, and local legislative concerns that affect the safety and welfare of citizens and employees. This helps in maintaining a well-balanced and current understanding of the laws and legislation that affect the overall Department's ability to provide effective service.

To ensure a proper level of emergency protection for the City of Kenosha and surrounding regions, Administration develops and maintains contractual agreements with other area fire departments and contractors. This creates an environment that fosters a fluid working relationship with the surrounding communities.

There is a check and balance process for all activities throughout the Department. Administration oversees and coordinates appropriate activities with other departments and agencies, ensuring continuity and good working relationships. The Division provides a conduit of constant communication throughout the community.

110 GENERAL FUND
02 PUBLIC SAFETY

22 FIRE DEPT

DESCRIPTION	ACTUAL 2011	REVISED 2012	6 MO YTD 6/12	ESTIMATED 2012	2013 ADOPTED BUDGET
52201 FIRE ADMINISTRATION					
111 SALARIES-PERMANENT REGULAR	300,132	305,055	152,574	305,150	306,909
135 LONGEVITY	840	840	420	840	840
146 PRODUCTIVITY INCENTIVE	1,000				
151 WRS/RETIREMENT	60,493	57,152	28,564	57,180	61,890
152 F.I.C.A.	5,476	5,430	2,718	5,425	5,540
155 HEALTH INSURANCE EXPENSE	79,818	72,400	36,200	72,400	68,000
158 MEDICARE CONTRIBUTION	1,281	1,270	636	1,270	1,300
TOTAL PERSONAL SERVICES	449,040	442,147	221,112	442,265	444,479
226 CELLULAR/WIRELESS SERVICE COST	1,122	790	289	720	790
232 OFFICE EQUIPMENT	606	1,000	272	705	1,000
261 MILEAGE	172				
263 MEALS & LODGING	282	400	32	400	800
264 REGISTRATION	175	250		250	500
TOTAL CONTRACTUAL SERVICES	2,357	2,440	593	2,075	3,090
311 OFFICE SUPPLIES/PRINTING	7,121	7,000	4,922	7,000	7,000
322 SUBSCRIPTIONS & BOOKS	89	125	99	99	125
323 MEMBERSHIP DUES	708	850	354	758	900
362 OFFICE FURNITURE & EQUIPMENT	585				
TOTAL MATERIALS AND SUPPLIES	8,503	7,975	5,375	7,857	8,025
DIVISION TOTAL	459,900	452,562	227,080	452,197	455,594

FIRE – DISPATCHING & COMMUNICATIONS

In 1981, the City of Kenosha and Kenosha County signed an agreement to form a Joint Services Board to provide joint service functions supporting the operations of the City of Kenosha Fire Department. The Board consists of three members appointed by the City, three by the County and one independent member mutually confirmed by both parties.

The Joint Services Operations provides fire suppression and emergency medical dispatching and communication services to the Fire Department.

110 GENERAL FUND
02 PUBLIC SAFETY

22 FIRE DEPT

DESCRIPTION	ACTUAL 2011	REVISED 2012	6 MO YTD 6/12	ESTIMATED 2012	2013 ADOPTED BUDGET
52202 DISPATCHING & COMMUNICATIONS					
251 CITY SHARE-JOINT SERVICES	766,089	692,095	344,810	692,095	680,372
TOTAL CONTRACTUAL SERVICES	766,089	692,095	344,810	692,095	680,372
DIVISION TOTAL	766,089	692,095	344,810	692,095	680,372

FIRE – SUPPRESSION

The Suppression Division is the largest unit within the Fire Department and includes Level B hazardous materials response. The Suppression Division's purpose is to minimize loss of life and property during emergencies and is interrelated with, and provides support to all other divisions.

Responsibilities/Activities

The Suppression Division responds with a modern fleet of fire apparatus from six fire stations. Under the direct supervision of a Battalion Chief, the division responds to all reports of fire, aircraft emergencies, water emergencies, motor vehicle accidents and other emergencies within the City of Kenosha.

All Suppression Division personnel conduct regular fire inspections of all commercial buildings to ensure these buildings are safe and in compliance with state laws and regulations.

Continuous readiness training is conducted to ensure responding personnel apply the most modern and safe practices of emergency response and mitigation.

Under the directions of the House Captains fire fighters provide preventive maintenance and routine care of the facilities and the apparatus housed there to ensure maximum fleet readiness and a clean, safe and properly maintained work environment.

110 GENERAL FUND
02 PUBLIC SAFETY

22 FIRE DEPT

DESCRIPTION	ACTUAL 2011	REVISED 2012	6 MO YTD 6/12	ESTIMATED 2012	2013 ADOPTED BUDGET
52203 FIRE SUPPRESSION					
111 SALARIES-PERMANENT REGULAR	5,675,004	5,830,138	2,878,753	5,770,000	5,881,436
121 WAGES PERMANENT REGULAR	53,308	51,355	26,421	52,000	51,224
131 OVERTIME	332,634	270,000	134,170	300,000	270,000
134 WORKING OUT OF CLASS		47,800	32,537	68,000	63,000
135 LONGEVITY	10,788	10,805	5,280	10,560	10,635
137 EDUCATION PAY	1,800	1,800	900	1,800	1,800
138 SPECIAL PAY	8,325	8,100	4,500	8,960	8,880
141 TOOL ALLOWANCE	600	600	300	600	600
146 PRODUCTIVITY INCENTIVE	17,750	5,500	5,500	5,500	
149 HOLIDAY BUY BACK	168,981	158,000	549	158,000	160,000
151 WRS/RETIREMENT	1,462,310	1,497,177	724,511	1,496,700	1,628,200
152 F.I.C.A.	7,732	7,261	3,743	7,200	7,330
153 62:13 PENSION PAYMENTS	138,006	140,000	54,276	130,500	130,500
154 62:13 SUPPLEMENTAL PENSION PAY	5,519	5,600	2,760	5,550	5,600
155 HEALTH INSURANCE EXPENSE	2,459,185	2,362,050	1,181,025	2,362,050	2,227,000
158 MEDICARE CONTRIBUTION	64,855	63,681	32,198	63,600	66,078
165 DEATH/DISABILITY MONTHLY	18,095	18,700	7,635	15,300	15,500
TOTAL PERSONAL SERVICES	10,424,892	10,478,567	5,095,058	10,456,320	10,527,783
219 OTHER PROFESSIONAL SERVICES	17,727	1,865	1,873	1,875	
221 ELECTRICAL	61,534	60,900	31,270	64,829	66,000
222 NATURAL GAS	32,511	45,000	18,038	35,000	38,000
223 STORM WATER UTILITY	4,781	5,400	2,418	5,400	5,400
224 WATER	7,251	7,400	3,301	7,300	7,400
225 TELE-LONG DISTANCE/LOCAL CALLS	3,471	4,500	1,298	3,100	3,200
227 TELEPHONE - EQUIPMENT/OTHER	1,030		516	1,031	2,191
231 COMMUNICATIONS EQUIPMENT	5,771	7,000	3,279	5,200	7,000
235 EQUIPMENT REPAIRS/MAINT.	8,996	16,850	4,655	16,850	19,225
241 HEATING & AIR CONDITIONING	3,794	13,300	4,723	17,000	10,500
245 ROOF REPAIRS					2,500
246 OTHER BLDG MAINTENANCE	21,174	15,670	4,376	15,000	23,230
259 OTHER	19,650	18,275	8,558	18,275	23,625
261 MILEAGE	348				230
263 MEALS & LODGING	1,490	2,050	1,278	2,050	1,850
264 REGISTRATION	2,839	1,450	552	1,450	2,505
TOTAL CONTRACTUAL SERVICES	192,367	199,660	86,135	194,360	212,856
316 COMPUTER SOFTWARE	1,200	2,830	1,200	1,583	1,950
323 MEMBERSHIP DUES	30				
341 VEHICLE FUEL CHARGE/OIL/ETC	83,748	80,000	38,787	80,000	77,950

(This page left blank intentionally.)

110 GENERAL FUND
02 PUBLIC SAFETY

22 FIRE DEPT

DESCRIPTION	ACTUAL 2011	REVISED 2012	6 MO YTD 6/12	ESTIMATED 2012	2013 ADOPTED BUDGET
342 CENTRAL GARAGE LABOR CHARGES		550			500
343 CENT.GARAGE-PARTS&MAT. CHARGES	96	2,500			2,500
344 OUTSIDE MATERIAL & LABOR	73,153	75,262	16,698	75,262	76,150
353 HORTICULTURAL SUPP-FERT ETC	1,250	1,300	135	1,300	1,300
357 BUILDING MATERIALS	1,126	1,290	438	1,290	1,290
361 SMALL TOOLS	3,065	3,000	658	3,000	4,059
363 COMPUTER HARDWARE	6,694	3,300	1,719	3,300	
369 OTHER NON CAPITAL EQUIPMENT	18,945	25,098	2,916	25,098	
382 HOUSEKEEPING-JANITORIAL SUPPLI	17,907	20,100	9,151	20,100	18,500
385 BATTERIES	1,390	1,400	1,224	1,400	2,000
389 OTHER	2,909	3,000	136	3,000	3,500
TOTAL MATERIALS AND SUPPLIES	211,513	219,630	73,062	215,333	189,699
DIVISION TOTAL	10,828,772	10,897,857	5,254,255	10,866,013	10,930,338

FIRE - FIRE PREVENTION BUREAU

The Fire Prevention Bureau's mission is to reduce life and property loss by the elimination of hazards. This is accomplished by increasing public awareness through education and training of the public in emergency life saving techniques, fire evacuation drills, inspections and fire investigations.

Responsibilities/Activities

The Fire Prevention Bureau is responsible for the following services to the community: plan review of new construction for compliance with life safety components; inspections of new construction and existing occupancies for life safety components and verification of functionality; fire prevention activities and public education for all schools, community service events, institutional instruction and public speaking engagements; and, juvenile fire setter counseling.

The bureau is responsible for the investigation of all fires of unknown origin.

Budget dollars help to support these activities through continuous training seminars to maintain certifications and maintenance of equipment.

Limited grant programs help to subsidize the amount of handouts available to the public and allow us to provide smoke detectors to those in need when available.

110 GENERAL FUND
02 PUBLIC SAFETY

22 FIRE DEPT

DESCRIPTION	ACTUAL 2011	REVISED 2012	6 MO YTD 6/12	ESTIMATED 2012	2013 ADOPTED BUDGET
52204 FIRE PREVENTION					
111 SALARIES-PERMANENT REGULAR	160,380	168,229	84,199	168,420	168,434
131 OVERTIME	10,409	15,000	4,947	14,000	15,000
135 LONGEVITY	300	300	150	300	300
137 EDUCATION PAY	420	420	210	420	420
146 PRODUCTIVITY INCENTIVE	500	250	250	250	
151 WRS/RETIREMENT	40,481	43,784	21,365	43,650	47,150
155 HEALTH INSURANCE EXPENSE	39,909	36,200	18,100	36,200	34,000
158 MEDICARE CONTRIBUTION	1,182	2,560	602	1,300	2,560
TOTAL PERSONAL SERVICES	253,581	266,743	129,823	264,540	267,864
261 MILEAGE		150	104	104	150
263 MEALS & LODGING	888	1,100	260	720	1,100
264 REGISTRATION	410	430	200	430	500
TOTAL CONTRACTUAL SERVICES	1,298	1,680	564	1,254	1,750
322 SUBSCRIPTIONS & BOOKS	1,338	1,630	1,360	1,540	1,650
323 MEMBERSHIP DUES	320	490	350	490	645
344 OUTSIDE MATERIAL & LABOR	1,335	2,000	515	2,000	1,500
383 PREV&TRAIN-BOOK/SUPPLY/EQUIP.	195	300		300	300
385 BATTERIES		350		350	350
388 PHOTOGRAPHIC EQUIP & SUPPLIES		200		200	990
TOTAL MATERIALS AND SUPPLIES	3,188	4,970	2,225	4,880	5,435
DIVISION TOTAL	258,067	273,393	132,612	270,674	275,049

FIRE - TRAINING

The Training and Safety Division of the fire department is responsible for developing, coordinating, evaluating, administering and conducting all training and safety practices for the members of the City of Kenosha Fire Department.

Responsibilities/Activities

The Training and Safety Division maintains, develops and delivers necessary job skills of the department's fire fighters in order to provide the highest level of fire and rescue service to the citizens and visitors of Kenosha. The division researches, evaluates and implements new suppression and rescue methods to comply with fire fighter safety mandates while meeting operational requirements to effectively serve our customers.

The Kenosha Fire Department Training and Safety Division meets operational requirements by developing, updating and improving the following areas:

- Basic recruit training
- Fire suppression operations
- Hazardous materials operations
- National Incident Management System compliance (NIMS)
- Personnel development training
- Safety: Post incident review, personnel protective equipment maintenance and compliance with governing standards for occupational health and safety of fire fighters.
- Special rescue emergencies

110 GENERAL FUND
02 PUBLIC SAFETY

22 FIRE DEPT

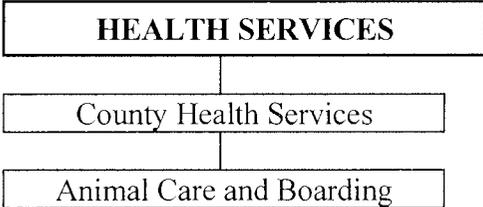
DESCRIPTION	ACTUAL 2011	REVISED 2012	6 MO YTD 6/12	ESTIMATED 2012	2013 ADOPTED BUDGET
52206 TRAINING & EDUCATION					
111 SALARIES-PERMANENT REGULAR	79,512	83,496	41,778	83,560	83,560
131 OVERTIME	41,452	50,000	5,237	20,000	50,000
146 PRODUCTIVITY INCENTIVE	375	125	125	125	
151 WRS/RETIREMENT	28,582	31,776	11,219	24,690	34,200
155 HEALTH INSURANCE EXPENSE	19,955	18,100	9,050	18,100	17,000
158 MEDICARE CONTRIBUTION	1,702	2,000	672	1,400	2,000
TOTAL PERSONAL SERVICES	171,578	185,497	68,081	147,875	186,760
219 OTHER PROFESSIONAL SERVICES	478	500	50	500	500
232 OFFICE EQUIPMENT		500		100	500
235 EQUIPMENT REPAIRS/MAINT.		500		500	5,500
244 PAINTING & CARPETING	3,980				
259 OTHER	180	500		500	500
261 MILEAGE					100
263 MEALS & LODGING	348				675
264 REGISTRATION	10,124	8,656		8,656	11,070
TOTAL CONTRACTUAL SERVICES	15,110	10,656	50	10,256	18,845
322 SUBSCRIPTIONS & BOOKS	3,403	3,218	1,362	3,218	2,354
344 OUTSIDE MATERIAL & LABOR	1,303	1,400	641	1,400	2,050
358 FIRE FOAM		4,100		4,100	2,100
362 OFFICE FURNITURE & EQUIPMENT	350				
363 COMPUTER HARDWARE	816				
366 FIRE PREV & TRNG EQUIPMENT	867	1,650		1,650	1,650
367 CLOTHING & UNIFORM REPLACEMENT	101,388	97,730	12,037	97,730	115,090
369 OTHER NON CAPITAL EQUIPMENT		500	168	500	
383 PREV&TRAIN-BOOK/SUPPLY/EQUIP.	5,088	1,950		1,950	3,150
388 PHOTOGRAPHIC EQUIP & SUPPLIES	121				
TOTAL MATERIALS AND SUPPLIES	113,336	110,548	14,208	110,548	126,394
DIVISION TOTAL	300,024	306,701	82,339	268,679	331,999
DEPARTMENT TOTAL	12,612,852	12,622,608	6,041,096	12,549,658	12,673,352

HEALTH SERVICES

In 1991, the City of Kenosha contracted with the Kenosha County Health Department to provide health services to City residents.

The City maintains a contract with Safe Harbor Animal Shelter for the intake and care of animals.

Organization



110 GENERAL FUND
04 HEALTH

41 HEALTH SERVICES

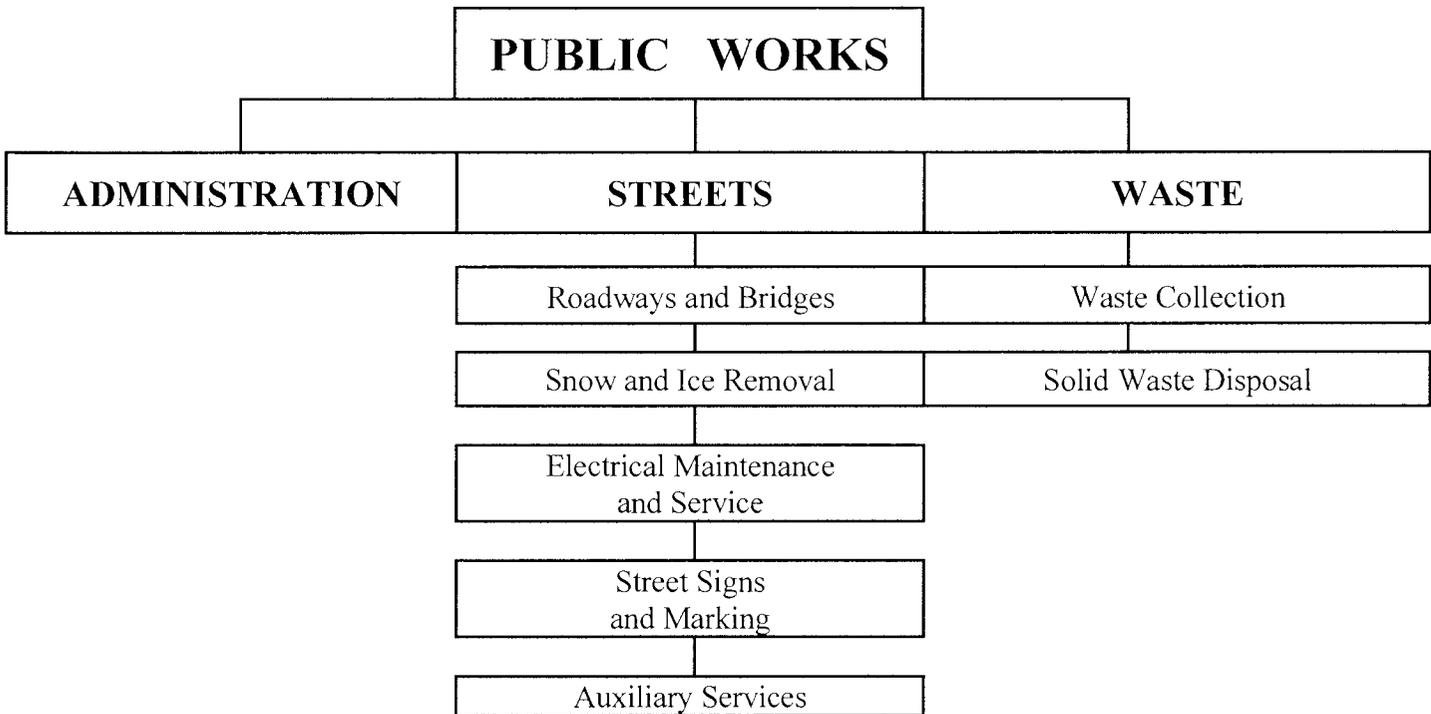
DESCRIPTION	ACTUAL 2011	REVISED 2012	6 MO YTD 6/12	ESTIMATED 2012	2013 ADOPTED BUDGET
54100 HEALTH SERVICES					
252 CITY SHARE-COUNTY HEALTH DEPT.	1,083,557	732,766	427,448	732,766	729,637
254 ANIMAL CONTROL COSTS	318,570	140,400	70,139	140,400	143,292
TOTAL CONTRACTUAL SERVICES	1,402,127	873,166	497,587	873,166	872,929
DEPARTMENT TOTAL	1,402,127	873,166	497,587	873,166	872,929

(This page left blank intentionally.)

PUBLIC WORKS DEPARTMENT

The Department of Public Works consists of the divisions of Administration, Engineering, Fleet Maintenance/Central Stores, Streets and Waste. Administration is responsible for the coordination of Public Works operations. Streets and Waste Divisions are responsible for maintaining the City of Kenosha's streets, snow and ice control, and waste disposal services. The Waste Division is responsible for the Recycling Program, and the Street Division manages the Yard Waste Program. The Divisions of Engineering, Central Stores and Fleet Maintenance are Internal Services Funds divisions. Public Works is responsible for the management of the Kenosha Stormwater Utility and also oversees the Municipal Office Building.

Organization



PUBLIC WORKS DEPARTMENT

Funded Full-Time Positions

<u>Administration</u>	2011	2012	Adopted 2013
Director of Public Works (4)	1	1	1
Administrative Secretary (4) (8)	0	0	1
Clerk Typist III (8)	1	1	0
Clerk Typist III (5)	1	1	1
Clerk Typist II	1	1	1
Soil Erosion Specialist (5) (6)	0	1	1
Total Administration	4	5	5
 <u>Streets</u>			
Superintendent of Streets (4)	1	1	1
Field Supervisor	2	2	2
Field Supervisor (5)	1	1	1
Electrical Repairer (1)	5	4	4
Dispatcher II (1) (4)	1	1	1
Construction and Maintenance Worker III (1) (2)	1	1	1
Construction and Maintenance Worker III (4)	2	2	2
Construction and Maintenance Worker II (1) (2)	1	1	1
Construction and Maintenance Worker II (4)	6	6	6
Equipment Operator (1)	6	6	6
Equipment Operator (4)	9	9	9
Equipment Operator (7)	1	1	1
Total Streets	36	35	35
 <u>Waste Collections</u>			
Superintendent of Waste	1	1	1
Field Supervisor	1	1	1
Waste Collector	17	15	15
Total Waste Collections	19	17	17
 <u>Waste Disposal</u>			
Equipment Operator	2	2	2
Total Waste Disposal	2	2	2
 <u>Recycling Program (3)</u>			
Waste Collector	6	6	6
Total Recycling Program	6	6	6
Total Funded	67	65	65

PUBLIC WORKS DEPARTMENT

Unfunded Full-Time

	2011	2012	Adopted 2013
<u>Streets</u>			
Electrical Repairer	0	1	1
Total Streets	0	1	1
 <u>Waste Collections</u>			
Waste Collector	0	1	1
Total Waste Collections	0	1	1
Total Unfunded	0	2	2

- (1) Positions distributed among Roadways & Bridges, Street Cleaning, Snow & Ice Removal, Electrical Maintenance, Street Signs & Markings, Storm Sewer Maintenance, and Auxiliary Services Divisions.
- (2) May be filled at a lower level.
- (3) Special Revenue Fund Budget.
- (4) Position is authorized in Public Works, a portion of position is funded in Public Works for allocation to Storm Water Utility.
- (5) Position is authorized in Public Works, 100 % of position is funded in Stormwater Utility.
- (6) Position formerly authorized in Neighborhood Services & Inspections, transferred to Public Works.
- (7) Position is dedicated and funded through Stormwater Utility.
- (8) Clerk Typist III position reclassified as Administrative Secretary for 2013.

Note: Unfunded positions are shown in the total position count for 2011.

110 GENERAL FUND
03 PUBLIC WORKS & SANITATION

31 PUBLIC WORKS DEPT

DESCRIPTION	ACTUAL 2011	REVISED 2012	6 MO YTD 6/12	ESTIMATED 2012	2013 ADOPTED BUDGET
53100 PUBLIC WORKS DEPT					
111 SALARIES-PERMANENT REGULAR	580,536	613,790	285,206	583,200	622,971
121 WAGES PERMANENT REGULAR	2,280,251	2,355,747	1,069,672	2,388,237	2,448,094
122 PERMANENT PART-TIME	32,299	72,144	27,383	72,307	76,961
131 OVERTIME	401,315	230,398	72,390	198,950	176,306
132 TEMP/SEAS/L.T.E.	131,316	90,949	46,319	129,049	91,012
135 LONGEVITY	7,835	8,335	3,000	6,035	7,080
146 PRODUCTIVITY INCENTIVE	11,375				
151 WRS/RETIREMENT	369,159	198,506	86,209	194,720	227,130
152 F.I.C.A.	206,882	208,594	90,457	204,285	211,760
155 HEALTH INSURANCE EXPENSE	1,275,209	1,031,700	515,850	1,031,700	969,000
158 MEDICARE CONTRIBUTION	49,647	48,894	21,526	49,075	49,640
TOTAL PERSONAL SERVICES	5,345,824	4,859,057	2,218,012	4,857,558	4,879,954
219 OTHER PROFESSIONAL SERVICES	348,388	361,100	147,587	371,500	361,600
221 ELECTRICAL	1,051,203	1,120,920	485,099	1,069,990	1,108,297
222 NATURAL GAS	31,761	47,200	33,329	36,000	42,000
223 STORM WATER UTILITY	23,940	27,300	9,012	24,300	27,500
224 WATER	5,395	4,200	4,598	6,600	6,100
225 TELE-LONG DISTANCE/LOCAL CALLS	1,389	1,775	670	1,225	1,725
226 CELLULAR/WIRELESS SERVICE COST	12,587	23,587	8,544	20,700	23,720
227 TELEPHONE - EQUIPMENT/OTHER	2,243	1,790	1,555	2,140	2,850
231 COMMUNICATIONS EQUIPMENT	6,176	7,800	3,361	6,600	6,500
232 OFFICE EQUIPMENT	1,649	2,200	936	2,100	2,450
233 LICENSING/MAINT AGREEMENTS		10,913		10,900	10,900
235 EQUIPMENT REPAIRS/MAINT.	2,898	3,300	718	3,295	3,300
241 HEATING & AIR CONDITIONING	2,962	1,875		1,875	2,175
246 OTHER BLDG MAINTENANCE	4,659	7,585	2,729	6,285	7,600
249 OTHER GROUNDS MAINTENANCE	160				400
253 WASTE DISPOSAL CHARGES	1,133,512	1,053,728	450,572	1,100,000	1,076,242
259 OTHER	3,522	3,700	1,150	3,300	3,400
261 MILEAGE	2,003	2,500		2,500	2,500
263 MEALS & LODGING	638	300	28	300	1,150
264 REGISTRATION	610	5,400	3,475	5,400	4,250
282 EQUIPMENT RENTAL		100		100	5,500
TOTAL CONTRACTUAL SERVICES	2,635,695	2,687,273	1,153,363	2,675,110	2,700,159
311 OFFICE SUPPLIES/PRINTING	5,489	8,550	2,155	8,550	8,550
321 PUBLICATION OF LEGAL NOTICES		150	105	150	150
323 MEMBERSHIP DUES		400		400	1,825
341 VEHICLE FUEL CHARGE/OIL/ETC	345,901	327,000	182,167	344,500	355,500
342 CENTRAL GARAGE LABOR CHARGES	557,790	506,780	272,754	574,700	549,917
343 CENT.GARAGE-PARTS&MAT. CHARGES	456,045	371,250	232,281	391,500	391,500
344 OUTSIDE MATERIAL & LABOR	106,741	118,800	62,481	121,800	115,300
349 EQUIP OPERATING EXPENSES-OTHER	30,317	16,000	15,474	16,000	16,000
351 ROAD SALT	335,416	306,241	229,438	306,000	309,000
352 CALCIUM CHLORIDE	4,229	4,800	4,446	4,446	4,800

110 GENERAL FUND
03 PUBLIC WORKS & SANITATION

31 PUBLIC WORKS DEPT

DESCRIPTION	ACTUAL 2011	REVISED 2012	6 MO YTD 6/12	ESTIMATED 2012	2013 ADOPTED BUDGET
353 HORTICULTURAL SUPP-FERT ETC	458	6,400	3,032	6,400	6,400
354 GRAVEL, SAND, STONE	3,393	5,000		5,000	5,000
355 CEMENT ASPHALT&CRACKFILL	52,351	52,000	11,211	52,000	52,000
357 BUILDING MATERIALS	545	200		200	1,000
361 SMALL TOOLS	9,151	9,500	3,778	9,300	9,500
367 CLOTHING & UNIFORM REPLACEMENT	5,969	7,775	106	7,775	8,000
371 PAVEMENT MARKINGS	160	1,000		1,000	1,000
372 TRAFFIC SIGNS & HARDWARE	31,800	39,000	6,486	39,000	39,000
373 TRAFFIC SIGNALS	15,039	14,000	4,067	13,200	15,000
374 STREET LIGHTING	38,332	39,000	1,974	39,000	40,000
375 ELECTRICAL SUPL TRAF&ST LHTG	19,775	28,000	5,365	28,000	30,000
378 BARRICADES, CONES, FLASHERS, ETC	2,497			2,500	2,500
382 HOUSEKEEPING-JANITORIAL SUPPLI	4,107	3,654	858	4,354	4,354
385 BATTERIES	663	800	240	800	800
387 EQUIPMENT CLEANING SUPPLIES	1,575	1,500	236	1,500	1,500
389 OTHER	14,424	18,300	10,466	18,300	18,300
TOTAL MATERIALS AND SUPPLIES	2,042,167	1,886,100	1,049,120	1,996,375	1,986,896
579 OTHER MISC EQUIPMENT		9,000	7,384	8,000	
TOTAL CAPITAL OUTLAY-PURCHASE		9,000	7,384	8,000	
711 INSURED LOSSES-ACCIDENT CAUSED	4,484	2,500	2,500	2,500	
713 INSURED LOSSES-OTHER CAUSES		5,000	6,147	2,500	
TOTAL INSURED LOSSES	4,484	7,500	8,647	5,000	
932 CIP FUND	26,350-				
934 OTHER CHARGE BACKS	1,132,899-	1,347,772-	494,891-	1,347,772-	1,338,788-
937 MISC CHARGE BACKS		32,000-			
999 CONTRA REVENUE	117,265-				
TOTAL OTHER	1,276,514-	1,379,772-	494,891-	1,347,772-	1,338,788-
DEPARTMENT TOTAL	8,751,656	8,069,158	3,941,635	8,194,271	8,228,221

PUBLIC WORKS – ADMINISTRATION

Public Works Administration is responsible for administrative coordination of all Public Works Divisions' operations. The policies established by the Mayor and Common Council, in addition to Departmental policies established by the Director, are implemented by the administrative staff and assigned Divisions of Administration, Engineering, Central Stores, Fleet Maintenance, Park, Municipal Office Building, Streets, Waste and Recycling. Public Works administers multi-million dollar operating and capital improvement program budgets.

Responsibilities/Activities

The Administration Division develops and administers major infrastructure programs, including: Engineering (project management) Street (construction, resurfacing, traffic, crackfilling, yardwaste collection), Fleet Maintenance (planning, procurement, maintenance), Park (parks, pools and golf course) and Waste (collection, disposal, recycling). It also manages aspects of engineering design/construction coordination, snow removal, concrete repair, drainage repairs, ice control and sidewalk replacement/repairs. Public Works Administration is responsible for the public outreach concerning all programs, projects and events tied to the numerous divisions of the Public Works Department.

Administration provides operational and clerical support to the Storm Water Utility and administers projects for other city departments, such as Library, Museum and Transit.

Administration also implements additionally assigned projects, as requested by the Mayor, and continually analyzes city service operations to seek more efficient processes and cost-saving measures.

110 GENERAL FUND
03 PUBLIC WORKS & SANITATION

31 PUBLIC WORKS DEPT

DESCRIPTION	ACTUAL 2011	REVISED 2012	6 MO YTD 6/12	ESTIMATED 2012	2013 ADOPTED BUDGET
53101 PUBLIC WORKS ADMINISTRATION					
111 SALARIES-PERMANENT REGULAR	179,059	205,890	81,258	175,000	203,720
122 PERMANENT PART-TIME	3,922	6,000	3,612	6,000	6,120
132 TEMP/SEAS/L.T.E.	1,628				
135 LONGEVITY	160	185	90	180	240
146 PRODUCTIVITY INCENTIVE	250				
151 WRS/RETIREMENT	18,716	12,519	5,013	11,000	13,980
152 F.I.C.A.	11,314	13,150	5,097	11,300	13,030
155 HEALTH INSURANCE EXPENSE	59,864	54,300	27,150	54,300	51,000
158 MEDICARE CONTRIBUTION	2,646	3,076	1,192	2,700	3,050
TOTAL PERSONAL SERVICES	277,559	295,120	123,412	260,480	291,140
226 CELLULAR/WIRELESS SERVICE COST	320	300	285	700	720
232 OFFICE EQUIPMENT	1,288	1,700	731	1,700	1,800
261 MILEAGE	1,885	2,500		2,500	2,500
263 MEALS & LODGING	604	200		200	1,100
264 REGISTRATION	610	5,400	3,475	5,400	4,250
TOTAL CONTRACTUAL SERVICES	4,707	10,100	4,491	10,500	10,370
311 OFFICE SUPPLIES/PRINTING	3,162	6,500	1,375	6,500	6,500
323 MEMBERSHIP DUES		300		300	1,700
TOTAL MATERIALS AND SUPPLIES	3,162	6,800	1,375	6,800	8,200
934 OTHER CHARGE BACKS	21,800-	29,883-	4,363-	29,883-	14,094-
TOTAL OTHER	21,800-	29,883-	4,363-	29,883-	14,094-
DIVISION TOTAL	263,628	282,137	124,915	247,897	295,616

PUBLIC WORKS – ENGINEERING

The Engineering Division coordinates and/or provides engineering services for the City. Its responsibilities include: technical reviews and studies; stormwater management; permit issuance and enforcement for work in the City right-of-way, such as street openings, sidewalks, etc.; plan review activities for new development; design and construction of public works improvement projects, and capital improvements for City facilities. The Engineering Division reports to the Director of Public Works.

Responsibilities/Activities

The Engineering Division is responsible for providing municipal engineering services for the City of Kenosha. Within budget restrictions, emphasis is placed upon providing technical review and analysis to justify and support policies, procedures and strategic decision-making, along with the responsibility of supporting the Stormwater Utility. In general, services include, but are not limited to, design, plan preparation, bidding and management of construction for public works and capital improvement projects; conducting technical analysis and producing technical reports as needed to support and justify strategic decision-making; reviewing plans for new development and subdivisions for compliance with City of Kenosha construction and drainage standards and stormwater management criteria; implementing of stormwater management activities and stormwater discharge permit conditions; responding to neighborhood and backyard drainage complaints; sidewalk, driveway and curb and gutter permit issuance and inspections; street opening permit issuance and inspections; traffic engineering including signals, signing and marking; surveying services, including field surveys, construction staking, subdividing City parcels, property descriptions, right-of-way plats, annexations, street and alley vacations, and other work as needed.

This budget provides for general engineering projects, permit work and activities that do not pertain to a specific Capital Improvement Project.

110 GENERAL FUND
 03 PUBLIC WORKS & SANITATION

31 PUBLIC WORKS DEPT

DESCRIPTION	ACTUAL 2011	REVISED 2012	6 MO YTD 6/12	ESTIMATED 2012	2013 ADOPTED BUDGET
53102 ENGINEERING					
219 OTHER PROFESSIONAL SERVICES	316,312	350,000	131,260	350,000	350,000
TOTAL CONTRACTUAL SERVICES	316,312	350,000	131,260	350,000	350,000
DIVISION TOTAL	316,312	350,000	131,260	350,000	350,000

PUBLIC WORKS – ROADWAYS & BRIDGES

The Street Division is responsible for the maintenance and repair of City streets, alleys, and bridges. Maintenance crews perform a wide variety of concrete and asphalt repairs. City personnel supervise and direct contractors who perform mudjacking and crackfilling to City specifications. Approximately 23 miles of gravel roads and alleys are graded and maintained. Alleys are periodically widened to their legal right-of-way width, cleaned of debris and trimmed of overgrown vegetation. The Street division picks up discarded appliances daily and disposes of them properly. Street Division equipment is used to assist the Fire Department when fighting major fires. Historical paving bricks are occasionally replaced or installed on brick streets and parkways.

Responsibilities/Activities

The Street Division is responsible for the repair and maintenance of streets and alleys, which includes coordinating pothole repairs and prevention programs. The Division also responds to emergencies such as storm damages, street buckling and pavement cave-ins. They also remove dead animals and objects from City streets.

	2011 Actual	2012 Estimated	2013 Estimated
Miles of streets maintained	311	311	312
Miles of alleys maintained	24	23	23
Number of individual alleys	434	430	430
Number of alleys graded	130	110	130
Square feet of paving bricks installed	0	100	100
Square feet of sidewalk replaced	200	200	200
Cubic yards of concrete poured	72	100	100
Tons of asphalt used (<i>potholes</i>)	691	700	700
Number of heat buckles repaired	6	10	6
Gallons of asphalt emulsion (<i>potholes</i>)	615	700	700
Tons of Stone	424	625	625

110 GENERAL FUND
03 PUBLIC WORKS & SANITATION

31 PUBLIC WORKS DEPT

DESCRIPTION	ACTUAL 2011	REVISED 2012	6 MO YTD 6/12	ESTIMATED 2012	2013 ADOPTED BUDGET
53103 ROADWAYS & BRIDGES					
111 SALARIES-PERMANENT REGULAR	204,840	201,458	102,816	205,700	211,002
121 WAGES PERMANENT REGULAR	863,189	960,071	409,075	843,180	1,041,165
131 OVERTIME	116,811	15,200	4,276	15,200	7,506
132 TEMP/SEAS/L.T.E.	64,100	35,860	26,631	77,420	41,435
135 LONGEVITY	4,835	5,023	1,965	3,950	4,371
146 PRODUCTIVITY INCENTIVE	5,625				
151 WRS/RETIREMENT	131,618	71,400	31,535	65,660	85,314
152 F.I.C.A.	75,815	75,036	32,966	69,000	80,940
155 HEALTH INSURANCE EXPENSE	547,053	433,948	216,974	433,948	407,575
158 MEDICARE CONTRIBUTION	18,247	17,644	7,858	16,610	18,930
TOTAL PERSONAL SERVICES	2,032,133	1,815,640	834,096	1,730,668	1,898,238
219 OTHER PROFESSIONAL SERVICES	288	2,000	288	2,000	2,000
221 ELECTRICAL	22,618	21,000	18,747	22,000	22,000
222 NATURAL GAS	17,300	24,000	25,406	18,000	24,000
223 STORM WATER UTILITY	19,478	21,800	6,759	19,500	21,800
224 WATER	4,429	3,100	4,134	5,500	5,000
225 TELE-LONG DISTANCE/LOCAL CALLS	1,287	1,600	642	1,100	1,600
226 CELLULAR/WIRELESS SERVICE COST	12,267	23,287	8,259	20,000	23,000
227 TELEPHONE - EQUIPMENT/OTHER	1,670	1,200	1,223	1,550	2,200
231 COMMUNICATIONS EQUIPMENT	5,503	6,800	3,361	5,600	5,500
232 OFFICE EQUIPMENT	361	500	205	400	400
233 LICENSING/MAINT AGREEMENTS		10,913		10,900	10,900
235 EQUIPMENT REPAIRS/MAINT.	583	800	223	800	800
241 HEATING & AIR CONDITIONING	1,555	300		300	600
246 OTHER BLDG MAINTENANCE	2,713	3,000	1,615	3,000	3,000
249 OTHER GROUNDS MAINTENANCE	160				400
259 OTHER	671	500		500	600
261 MILEAGE	40				
263 MEALS & LODGING	34	100	28	100	50
282 EQUIPMENT RENTAL		100		100	500
TOTAL CONTRACTUAL SERVICES	90,957	121,000	70,890	111,350	124,350
311 OFFICE SUPPLIES/PRINTING	1,670	1,500	780	1,500	1,500
341 VEHICLE FUEL CHARGE/OIL/ETC	60,524	55,000	32,355	55,000	59,500
342 CENTRAL GARAGE LABOR CHARGES	191,636	92,080	81,702	160,000	120,108
343 CENT.GARAGE-PARTS&MAT. CHARGES	108,406	76,000	54,506	76,000	76,000
344 OUTSIDE MATERIAL & LABOR	45,433	52,044	10,774	52,044	48,000
353 HORTICULTURAL SUPP-FERT ETC	320	3,000		3,000	3,000
354 GRAVEL, SAND, STONE	3,393	5,000		5,000	5,000

(This page left blank intentionally.)

110 GENERAL FUND
03 PUBLIC WORKS & SANITATION

31 PUBLIC WORKS DEPT

DESCRIPTION	ACTUAL 2011	REVISED 2012	6 MO YTD 6/12	ESTIMATED 2012	2013 ADOPTED BUDGET
355 CEMENT ASPHALT&CRACKFILL	52,351	52,000	11,211	52,000	52,000
357 BUILDING MATERIALS	545	200	<u> </u>	200	1,000
361 SMALL TOOLS	5,393	5,300	2,260	5,300	5,300
367 CLOTHING & UNIFORM REPLACEMENT	440	2,000	106	2,000	2,000
378 BARRICADES, CONES, FLASHERS, ETC	2,497	<u> </u>	<u> </u>	2,500	2,500
382 HOUSEKEEPING-JANITORIAL SUPPLI	1,369	1,500	470	1,500	1,500
385 BATTERIES	663	800	240	800	800
387 EQUIPMENT CLEANING SUPPLIES	1,575	1,500	236	1,500	1,500
389 OTHER	4,298	6,700	2,875	6,700	6,700
TOTAL MATERIALS AND SUPPLIES	480,513	354,624	197,515	425,044	386,408
711 INSURED LOSSES-ACCIDENT CAUSED	2,970	<u> </u>	<u> </u>	<u> </u>	<u> </u>
TOTAL INSURED LOSSES	2,970	<u> </u>	<u> </u>	<u> </u>	<u> </u>
932 CIP FUND	26,350-	<u> </u>	<u> </u>	<u> </u>	<u> </u>
934 OTHER CHARGE BACKS	1,111,099-	1,317,889-	490,528-	1,317,889-	1,324,694-
937 MISC CHARGE BACKS	<u> </u>	32,000-	<u> </u>	<u> </u>	<u> </u>
TOTAL OTHER	1,137,449-	1,349,889-	490,528-	1,317,889-	1,324,694-
DIVISION TOTAL	1,469,124	941,375	611,973	949,173	1,084,302

PUBLIC WORKS – SNOW AND ICE REMOVAL

Snow and ice control operations provide for efficient and timely removal of snow and ice from streets, alleys, and bridges. The Street Division removes snow from safety islands, subways, parking lots, and City-owned sidewalks. Sand barrels are placed at crossing guard locations throughout the City and refilled when necessary. Snow is loaded into dump trucks and hauled away when storage space along roads is no longer available. Sump pump ice is cut with graders throughout the winter to minimize the traffic hazards. Designated streets are salted to provide for a safe vehicular traffic flow. The winter of 2011-2012 received only half of the snow normally received during the snowfighting season, resulting in fewer salting and plowing operations.

Responsibilities/Activities

The Street Division's goal is to plow all City streets within 24 hours after a significant snowfall has ended. The Division is also responsible for salting designated salt routes within 8 hours after a snowfall has ended, to provide safe and open roads throughout the winter season.

The Division also responds to snow and ice-related emergency calls, such as sump pump ice, ice from broken water mains, ice storm glaze, fire fighting over spray, bridge glazing, and drifting.

	Actual 2011 – 2012 Snow Season	Estimated 2012 – 2013 Snow Season	Estimated 2013-2014 Snow Season
Miles of streets maintained	311	311	312
Miles of alleys maintained	24	23	23
Number of full plow runs	5	6	6
Number of salt runs	7	12	12
Tons of salt used	4,300	8,000	8,000
Tons of sand used	10	10	10
Seasonal inches of snowfall	22.75	44	44
Number of declared snow emergencies	0	2	2

110 GENERAL FUND
03 PUBLIC WORKS & SANITATION

31 PUBLIC WORKS DEPT

DESCRIPTION	ACTUAL 2011	REVISED 2012	6 MO YTD 6/12	ESTIMATED 2012	2013 ADOPTED BUDGET
53107 SNOW & ICE REMOVAL					
121 WAGES PERMANENT REGULAR	246,215	218,009	96,218	219,000	227,820
122 PERMANENT PART-TIME	256		163	163	
131 OVERTIME	224,925	128,650	46,472	128,650	110,000
132 TEMP/SEAS/L.T.E.	393				
151 WRS/RETIREMENT	54,133	20,455	8,921	20,525	23,150
152 F.I.C.A.	28,301	21,495	8,248	21,570	20,930
155 HEALTH INSURANCE EXPENSE	66,980	53,214	26,607	53,214	49,980
158 MEDICARE CONTRIBUTION	6,626	5,030	1,928	5,045	4,895
TOTAL PERSONAL SERVICES	627,829	446,853	188,557	448,167	436,775
219 OTHER PROFESSIONAL SERVICES	27,702	2,600	11,562	13,000	2,600
282 EQUIPMENT RENTAL					5,000
TOTAL CONTRACTUAL SERVICES	27,702	2,600	11,562	13,000	7,600
311 OFFICE SUPPLIES/PRINTING	414	300		300	300
321 PUBLICATION OF LEGAL NOTICES		150	105	150	150
341 VEHICLE FUEL CHARGE/OIL/ETC	77,744	86,000	41,771	80,000	86,000
342 CENTRAL GARAGE LABOR CHARGES	122,926	150,000	71,604	150,000	140,000
343 CENT.GARAGE-PARTS&MAT. CHARGES	108,952	120,000	63,541	110,000	120,000
344 OUTSIDE MATERIAL & LABOR	18,644	19,256	13,554	19,256	22,000
349 EQUIP OPERATING EXPENSES-OTHER	30,317	16,000	15,474	16,000	16,000
351 ROAD SALT	335,416	306,241	229,438	306,000	309,000
352 CALCIUM CHLORIDE	4,229	4,800	4,446	4,446	4,800
353 HORTICULTURAL SUPP-FERT ETC	55	400	131	400	400
361 SMALL TOOLS	996	1,000	734	1,000	1,000
389 OTHER	1,934	1,400	1,306	1,400	1,400
TOTAL MATERIALS AND SUPPLIES	701,627	705,547	442,104	688,952	701,050
711 INSURED LOSSES-ACCIDENT CAUSED		2,500	2,500	2,500	
TOTAL INSURED LOSSES		2,500	2,500	2,500	
999 CONTRA REVENUE	117,265-				
TOTAL OTHER	117,265-				
DIVISION TOTAL	1,239,893	1,157,500	644,723	1,152,619	1,145,425

PUBLIC WORKS – ELECTRICAL MAINTENANCE AND SERVICE

The majority of this budget pays for approximately 4,200 city-leased, WeEnergies-owned, street lights. The Street Division maintains 54 street light stations, which control an additional 3,000 City-owned street lights. The Street Division is responsible for the maintenance of 63 traffic signals, operated by computerized traffic controllers. There are approximately 50 City-owned buildings serviced by Street Division electricians. Electrical work is performed in connection with new structures and during remodeling and renovation of older facilities. Street Division electricians respond to Digger's Hotline requests for locating all City-owned underground electrical wiring.

Responsibilities/Activities

The Street Division provides emergency repairs and routine electrical maintenance of all traffic signals, street lights, City-owned buildings and equipment. The Division also provides electrical maintenance and repairs for all City Departments and various special events. Street Division Electrical Repairers perform preventive maintenance on traffic signals and street lighting, when time permits.

City electrical crews are continuing a streetlight pole replacement program replacing deteriorated steel and concrete light poles. In 2009, city electrical crews began replacing obsolete traffic signal controllers with new factory-supported unit. This program, funded through the Capital Improvement Project Budget, will continue through 2012 when all 30 obsolete units will be replaced.

	2011 Actual	2012 Estimated	2013 Estimated
Traffic signal knock-downs	21	30	30
Light pole knock-downs	25	35	35
New pole installations (Engr. Projects)	40	80	50
Digger's Hotline Locates	6,848	7,000	7,000

110 GENERAL FUND
03 PUBLIC WORKS & SANITATION

31 PUBLIC WORKS DEPT

DESCRIPTION	ACTUAL 2011	REVISED 2012	6 MO YTD 6/12	ESTIMATED 2012	2013 ADOPTED BUDGET
53109 ELECTRICAL MAINT & SERVICE					
111 SALARIES-PERMANENT REGULAR	62,733	67,152	31,488	62,980	62,980
121 WAGES PERMANENT REGULAR	189,867	206,300	87,899	274,225	201,718
131 OVERTIME	5,903	7,750	1,515	6,000	7,000
135 LONGEVITY	300	267	150	300	249
146 PRODUCTIVITY INCENTIVE	125				
151 WRS/RETIREMENT	28,387	16,610	7,143	20,270	18,630
152 F.I.C.A.	16,054	17,455	7,505	21,300	16,865
155 HEALTH INSURANCE EXPENSE	133,971	106,555	53,277	106,555	100,079
158 MEDICARE CONTRIBUTION	3,755	4,085	1,756	4,985	3,950
TOTAL PERSONAL SERVICES	441,095	426,174	190,733	496,615	411,471
221 ELECTRICAL	1,014,640	1,083,600	458,396	1,032,000	1,069,152
TOTAL CONTRACTUAL SERVICES	1,014,640	1,083,600	458,396	1,032,000	1,069,152
341 VEHICLE FUEL CHARGE/OIL/ETC	8,457	8,500	4,190	8,500	8,500
342 CENTRAL GARAGE LABOR CHARGES	12,733	20,000	6,264	20,000	20,000
343 CENT.GARAGE-PARTS&MAT. CHARGES	8,822	10,000	1,397	8,000	8,000
344 OUTSIDE MATERIAL & LABOR	2,982	2,500	1,236	2,500	3,300
361 SMALL TOOLS	787	1,000	377	1,000	1,000
373 TRAFFIC SIGNALS	15,039	14,000	4,067	13,200	15,000
374 STREET LIGHTING	38,332	39,000	1,974	39,000	40,000
375 ELECTRICAL SUPL TRAF&ST LHTG	19,775	28,000	5,365	28,000	30,000
389 OTHER	970	1,000	272	1,000	1,000
TOTAL MATERIALS AND SUPPLIES	107,897	124,000	25,142	121,200	126,800
711 INSURED LOSSES-ACCIDENT CAUSED	1,514				
713 INSURED LOSSES-OTHER CAUSES		5,000	6,147	2,500	
TOTAL INSURED LOSSES	1,514	5,000	6,147	2,500	
DIVISION TOTAL	1,565,146	1,638,774	680,418	1,652,315	1,607,423

PUBLIC WORKS – STREET SIGNS AND MARKINGS

The Street Division is responsible for the maintenance, installation and repair of all traffic control signs, including the emergency replacement of stop signs damaged during traffic accidents or vandalism. Pavement or traffic control markings, such as lane lines, pavement arrows, center lines, stop bars, traffic islands, parking stalls, and school crosswalks are installed using pavement tape or paint. Unnecessary markings are removed and pavement preparation is accomplished with a grinding machine.

Raised pavement markers, marking tape, epoxy markings, and paint are all used to mark roads and direct traffic. All raised pavement markers and epoxy markings are installed by a contractor, while, painting and tape projects are done by Street Division crews. All arterial streets are marked with either tape or epoxy paint.

Responsibilities/Activities

The Street Division provides for the maintenance, repair, and installation of roadway traffic signs and pavement markings, installs traffic monitor trailers on request, and installs traffic counters for Engineering data collection.

	2011 Actual	2012 Estimated	2013 Estimated
Number of stop signs replaced or installed	248	250	250
Number of yield signs replaced or installed	29	35	35
Number of other miscellaneous signs replaced or installed	1,019	1,100	1,100
Number of sign posts replaced or installed	488	500	500
TOTAL number of signs/posts replace/or installed	1,784	1,885	1,885
Linear feet of pavement marking installed	780	800	800
Legends installed (turn arrows, railroad markings, etc.)	52	50	50
Linear feet of pavement markings removed with grinder	100	100	100
Gallons of traffic paint used	75	100	100
Linear feet of sheeting used to fabricate signs	1,970	2,000	2,000

110 GENERAL FUND
03 PUBLIC WORKS & SANITATION

31 PUBLIC WORKS DEPT

DESCRIPTION	ACTUAL 2011	REVISED 2012	6 MO YTD 6/12	ESTIMATED 2012	2013 ADOPTED BUDGET
53110 STREET SIGNS & MARKINGS					
121 WAGES PERMANENT REGULAR	84,471	94,902	40,273	170,560	91,702
131 OVERTIME	1,984	3,100	1,105	2,500	3,000
132 TEMP/SEAS/L.T.E.	911	4,470	3,061	4,500	1,546
151 WRS/RETIREMENT	10,015	6,050	2,441	10,215	6,374
152 F.I.C.A.	5,415	6,355	2,565	10,730	5,769
155 HEALTH INSURANCE EXPENSE	41,859	33,195	16,598	33,195	31,178
158 MEDICARE CONTRIBUTION	1,266	1,490	644	2,575	1,395
TOTAL PERSONAL SERVICES	145,921	149,562	66,687	234,275	140,964
341 VEHICLE FUEL CHARGE/OIL/ETC	4,975	6,000	2,704	6,000	6,000
342 CENTRAL GARAGE LABOR CHARGES	3,762	4,700	2,412	4,700	4,700
343 CENT.GARAGE-PARTS&MAT. CHARGES	1,350	2,500	2,073	2,500	2,500
361 SMALL TOOLS	685	700	341	700	700
371 PAVEMENT MARKINGS	160	1,000		1,000	1,000
372 TRAFFIC SIGNS & HARDWARE	31,800	39,000	6,486	39,000	39,000
389 OTHER	1,206	1,200	434	1,200	1,200
TOTAL MATERIALS AND SUPPLIES	43,938	55,100	14,450	55,100	55,100
DIVISION TOTAL	189,859	204,662	81,137	289,375	196,064

PUBLIC WORKS – AUXILIARY SERVICES

Weeds are cut regularly along parkways, streets, and City-owned properties. Safety islands and other areas are chemically treated for weed control. American flags are placed along main streets during holidays. The City is a member of Digger's Hotline and is responsible for locating all City-owned underground utilities upon request.

Responsibilities/Activities

Public Works Auxiliary Services crews work to control the growth of noxious weeds on City property. Sight and vehicle hazards, caused by vegetation, are removed in order to provide a positive image of a well-maintained and beautiful City. Auxiliary Services personnel work to promote pride and patriotism in the community by placing American Flags along the City's main streets.

	2011 Actual	2012 Estimated	2013 Estimated
Holiday/Special Events when flags are put out	7	7	7
City-owned properties – mowed/maintained	68	70	71
Digger's Hotline request for markings	6,848	7,000	7,000

110 GENERAL FUND
03 PUBLIC WORKS & SANITATION

31 PUBLIC WORKS DEPT

DESCRIPTION	ACTUAL 2011	REVISED 2012	6 MO YTD 6/12	ESTIMATED 2012	2013 ADOPTED BUDGET
53113 AUXILIARY SERVICES					
121 WAGES PERMANENT REGULAR	19,603	34,775	7,992	30,000	30,833
131 OVERTIME		300		100	300
132 TEMP/SEAS/L.T.E.	4,869	4,470	155	1,000	1,819
151 WRS/RETIREMENT	2,675	2,335	481	1,780	2,002
152 F.I.C.A.	1,517	2,455	505	1,870	1,806
155 HEALTH INSURANCE EXPENSE	8,369	6,588	3,294	6,588	6,188
158 MEDICARE CONTRIBUTION	355	575	118	460	480
TOTAL PERSONAL SERVICES	37,388	51,498	12,545	41,798	43,428
235 EQUIPMENT REPAIRS/MAINT.	481	500	495	495	500
259 OTHER	2,851	3,200	1,150	2,800	2,800
TOTAL CONTRACTUAL SERVICES	3,332	3,700	1,645	3,295	3,300
341 VEHICLE FUEL CHARGE/OIL/ETC	1,183	3,500	1,064	3,000	3,500
342 CENTRAL GARAGE LABOR CHARGES	8,492	9,000	4,788	9,000	9,000
343 CENT.GARAGE-PARTS&MAT. CHARGES	5,242	5,000	3,414	5,000	5,000
353 HORTICULTURAL SUPP-FERT ETC	83	3,000	2,901	3,000	3,000
361 SMALL TOOLS	999	1,000		1,000	1,000
389 OTHER	3,809	4,000	2,378	4,000	4,000
TOTAL MATERIALS AND SUPPLIES	19,808	25,500	14,545	25,000	25,500
DIVISION TOTAL	60,528	80,698	28,735	70,093	72,228

PUBLIC WORKS – WASTE COLLECTIONS

The Waste Division is responsible for the curbside collection of residential solid waste. This service is offered weekly in all kinds of weather. There are nine waste routes and four recycling routes. The Waste Division also provides curbside collection of bulk items and a drop off at the City drop off site, located at 1001 - 50th Street.

Responsibilities/Activities

The Waste Division functions to maintain a clean and healthy environment through the collection of bulk, brush, solid waste, and recycling.

The Waste Division collects weekly curbside waste and scheduled bulk pickup. The projected tonnages are based upon tonnage amounts from 2000 to 2011.

	2011 Estimated	2012 Estimated	2013 Estimated
Daily Collection			
Curbside waste collection (tons)	22,700	25,400	25,900
Curbside bulk collection (tons)	2,200	2,600	2,600
Curbside waste collection (stops/wk)	30,860	30,880	30,880

110 GENERAL FUND
03 PUBLIC WORKS & SANITATION

31 PUBLIC WORKS DEPT

DESCRIPTION	ACTUAL 2011	REVISED 2012	6 MO YTD 6/12	ESTIMATED 2012	2013 ADOPTED BUDGET
53116 WASTE COLLECTIONS					
111 SALARIES-PERMANENT REGULAR	133,904	139,290	69,644	139,520	145,269
121 WAGES PERMANENT REGULAR	759,826	742,860	369,768	735,000	754,243
122 PERMANENT PART-TIME	28,121	66,144	23,608	66,144	70,841
131 OVERTIME	44,941	68,327	16,404	40,000	43,610
132 TEMP/SEAS/L.T.E.	59,415	46,149	16,472	46,129	46,212
135 LONGEVITY	2,120	2,440	585	1,185	1,800
146 PRODUCTIVITY INCENTIVE	5,375				
151 WRS/RETIREMENT	109,397	62,856	27,060	58,000	70,630
152 F.I.C.A.	60,880	66,046	29,899	60,875	65,850
155 HEALTH INSURANCE EXPENSE	377,204	307,700	153,850	307,700	289,000
158 MEDICARE CONTRIBUTION	14,977	15,451	7,171	14,910	15,400
TOTAL PERSONAL SERVICES	1,596,160	1,517,263	714,461	1,469,463	1,502,855
219 OTHER PROFESSIONAL SERVICES	377	2,000	1,703	2,000	2,000
221 ELECTRICAL	12,687	14,690	7,248	14,690	15,425
222 NATURAL GAS	14,461	23,200	7,923	18,000	18,000
223 STORM WATER UTILITY	4,462	5,500	2,253	4,800	5,700
224 WATER	966	1,100	464	1,100	1,100
225 TELE-LONG DISTANCE/LOCAL CALLS	102	175	28	125	125
227 TELEPHONE - EQUIPMENT/OTHER	573	590	332	590	650
231 COMMUNICATIONS EQUIPMENT	673	1,000		1,000	1,000
232 OFFICE EQUIPMENT					250
235 EQUIPMENT REPAIRS/MAINT.	1,834	2,000		2,000	2,000
241 HEATING & AIR CONDITIONING	1,407	1,575		1,575	1,575
246 OTHER BLDG MAINTENANCE	1,895	2,485	508	1,785	2,500
261 MILEAGE	78				
TOTAL CONTRACTUAL SERVICES	39,515	54,315	20,459	47,665	50,325
311 OFFICE SUPPLIES/PRINTING	243	250		250	250
323 MEMBERSHIP DUES		100		100	125
341 VEHICLE FUEL CHARGE/OIL/ETC	150,777	130,000	79,259	150,000	150,000
342 CENTRAL GARAGE LABOR CHARGES	161,018	168,000	91,908	168,000	192,109
343 CENT.GARAGE-PARTS&MAT. CHARGES	124,949	100,000	92,758	140,000	130,000
344 OUTSIDE MATERIAL & LABOR	12,963	17,000	14,934	20,000	22,000
361 SMALL TOOLS	291	500	66	300	500
367 CLOTHING & UNIFORM REPLACEMENT	5,529	5,775		5,775	6,000
382 HOUSEKEEPING-JANITORIAL SUPPLI	2,738	2,154	388	2,854	2,854
389 OTHER	2,207	4,000	3,201	4,000	4,000
TOTAL MATERIALS AND SUPPLIES	460,715	427,779	282,514	491,279	507,838

(This page left blank intentionally.)

110 GENERAL FUND
 03 PUBLIC WORKS & SANITATION

31 PUBLIC WORKS DEPT

DESCRIPTION	ACTUAL 2011	REVISED 2012	6 MO YTD 6/12	ESTIMATED 2012	2013 ADOPTED BUDGET
579 OTHER MISC EQUIPMENT	<u> </u>	9,000	7,384	8,000	<u> </u>
TOTAL CAPITAL OUTLAY-PURCHASE	<u> </u>	9,000	7,384	8,000	<u> </u>
DIVISION TOTAL	2,096,390	2,008,357	1,024,818	2,016,407	2,061,018

PUBLIC WORKS – SOLID WASTE DISPOSAL

The City of Kenosha operates a bulk waste site located at 1001 - 50th Street. Waste collected curbside and solid waste collected from City Departments are dumped at the Waste Division transfer station. The solid waste is loaded into semi-tractor trailers and taken to the landfill location.

Responsibilities/Activities

The Waste Division functions to remove all solid and bulk waste from the curb and dispose of it at the landfill or recycling facilities. The Division collects waste at the transfer station and hauls it to the landfill. The waste brought to the landfill includes curbside waste, curbside bulk, municipal dumpster collection, bulk drop-off and miscellaneous disposal by City Departments.

The number of trips to the landfill are estimated by taking the total tonnage of the curbside waste, curbside bulk and municipal dumpster collection and dividing by the maximum load allowed of 20 tons. The tonnage of material is based upon the 2000-2011 projected tonnages, plus additional tonnage due to the growth of the City.

	2011 Actual	2012 Estimated	2013 Estimated
Total waste landfilled (tons)	34,000	27,000	28,500
Trips to landfill	1,700	1,350	1,425
Bulk drop off (tons)	4,200	4,000	4,000
Tonnage (Dump Trucks)	100	0	0
Bulk drop off (pulls)	500	400	400

110 GENERAL FUND
03 PUBLIC WORKS & SANITATION

31 PUBLIC WORKS DEPT

DESCRIPTION	ACTUAL 2011	REVISED 2012	6 MO YTD 6/12	ESTIMATED 2012	2013 ADOPTED BUDGET
53117 SOLID WASTE DISPOSAL					
121 WAGES PERMANENT REGULAR	117,080	98,830	58,447	116,272	100,613
131 OVERTIME	6,751	7,071	2,618	6,500	4,890
135 LONGEVITY	420	420	210	420	420
151 WRS/RETIREMENT	14,218	6,281	3,615	7,270	7,050
152 F.I.C.A.	7,586	6,602	3,672	7,640	6,570
155 HEALTH INSURANCE EXPENSE	39,909	36,200	18,100	36,200	34,000
158 MEDICARE CONTRIBUTION	1,775	1,543	859	1,790	1,540
TOTAL PERSONAL SERVICES	187,739	156,947	87,521	176,092	155,083
219 OTHER PROFESSIONAL SERVICES	3,709	4,500	2,774	4,500	5,000
221 ELECTRICAL	1,258	1,630	708	1,300	1,720
246 OTHER BLDG MAINTENANCE	51	2,100	606	1,500	2,100
253 WASTE DISPOSAL CHARGES	1,133,512	1,053,728	450,572	1,100,000	1,076,242
TOTAL CONTRACTUAL SERVICES	1,138,530	1,061,958	454,660	1,107,300	1,085,062
341 VEHICLE FUEL CHARGE/OIL/ETC	42,241	38,000	20,824	42,000	42,000
342 CENTRAL GARAGE LABOR CHARGES	57,223	63,000	14,076	63,000	64,000
343 CENT.GARAGE-PARTS&MAT. CHARGES	98,324	57,750	14,592	50,000	50,000
344 OUTSIDE MATERIAL & LABOR	26,719	28,000	21,983	28,000	20,000
TOTAL MATERIALS AND SUPPLIES	224,507	186,750	71,475	183,000	176,000
DIVISION TOTAL	1,550,776	1,405,655	613,656	1,466,392	1,416,145
DEPARTMENT TOTAL	8,751,656	8,069,158	3,941,635	8,194,271	8,228,221

(This page left blank intentionally.)

(This page left blank intentionally.)

PARKS

The Parks service area is responsible for maintaining the City of Kenosha's park system, including the beaches, athletic fields, swimming pools, and other public areas. It is also responsible for overseeing the planting of trees on streets and in parks, as well as for maintaining existing trees.

Organization



PARKS

Funded Full-Time Positions

	2011	2012	Adopted 2013
<u>Administration</u>			
Superintendent of Parks	1.0	1.0	1.0
Total Administration	1.0	1.0	1.0
<u>General Parks</u>			
Field Supervisor (1) (3)	1.0	1.0	1.0
Golf Course Supervisor (2)	0.5	0.5	0.5
Construction & Maintenance Worker(3)(4)(6)(7)	11.0	10.0	11.0
Athletic Facilities Coordinator	1.0	1.0	0.0
Beach & Pool Supervisor	1.0	1.0	0.0
Equipment Operator (3)	2.0	2.0	2.0
Skilled Maintenance Repairer II (3)	1.0	1.0	1.0
Skilled Maintenance Repairer I (3)	1.0	1.0	1.0
Skilled Maintenance Repairer I (3) (7)	0.0	0.0	2.0
Nursery Worker (3) (7)	1.0	1.0	0.0
Arborist II (5)	1.0	1.0	1.0
Arborist I (5)	2.0	2.0	2.0
Total General Parks	22.5	21.5	21.5
Total Funded	23.5	22.5	22.5

(1) Position is budgeted 50 % Park, 50 % Forestry.

(2) Position is budgeted 50 % Park, 50 % Golf Course.

(3) Positions are authorized in Parks, a portion of the position is funded in Parks for allocation to Storm Water Utility.

(4) May be filled at a lower level.

(5) Positions are authorized in Parks, funded in Parks for allocation to Storm Water Utility

(6) One position of Construction & Maintenance Worker was unfunded for 2011, eliminated in 2012.

(7) Nursery Worker and one Construction Maintenance Worker position reclassified as Skilled Maintenance Repairer I for 2013.

110 GENERAL FUND
05 CULTURE & RECREATION

51 PARKS DEPT

DESCRIPTION	ACTUAL 2011	REVISED 2012	6 MO YTD 6/12	ESTIMATED 2012	2013 ADOPTED BUDGET
55100 PARKS DEPT					
111 SALARIES-PERMANENT REGULAR	173,473	174,150	87,072	174,150	177,633
121 WAGES PERMANENT REGULAR	885,565	973,510	460,556	973,510	989,648
122 PERMANENT PART-TIME	4,635	46,586	6,852	41,560	47,532
131 OVERTIME	62,434	26,330	6,182	33,669	28,387
132 TEMP/SEAS/L.T.E.	600,551	500,229	234,114	491,417	586,600
134 WORKING OUT OF CLASS		1,725	927	1,725	6,830
135 LONGEVITY	4,585	4,900	2,040	4,080	4,950
136 SHIFT DIFFERENTIAL	276	500	122	312	510
146 PRODUCTIVITY INCENTIVE	3,001				
151 WRS/RETIREMENT	159,066	91,428	41,435	90,723	106,620
152 F.I.C.A.	92,706	96,095	42,936	95,570	99,580
155 HEALTH INSURANCE EXPENSE	547,099	407,250	203,626	407,250	382,500
158 MEDICARE CONTRIBUTION	25,006	25,090	11,375	24,970	26,750
TOTAL PERSONAL SERVICES	2,558,397	2,347,793	1,097,237	2,338,936	2,457,540
219 OTHER PROFESSIONAL SERVICES	36,163	26,835	9,379	26,835	38,320
221 ELECTRICAL	145,352	141,180	51,171	137,000	140,935
222 NATURAL GAS	37,498	46,884	18,450	38,930	46,908
223 STORM WATER UTILITY	110,481	110,000	50,908	110,000	110,000
224 WATER	71,412	51,933	12,583	51,829	54,729
225 TELE-LONG DISTANCE/LOCAL CALLS	683	1,350	59	300	500
226 CELLULAR/WIRELESS SERVICE COST	2,155	2,786	729	2,465	2,900
227 TELEPHONE - EQUIPMENT/OTHER	2,868	1,650	1,678	3,250	4,008
231 COMMUNICATIONS EQUIPMENT	2,439	2,200			
232 OFFICE EQUIPMENT	1,142	1,450	164	1,200	1,450
235 EQUIPMENT REPAIRS/MAINT.	20,407	4,900	628	5,100	9,000
241 HEATING & AIR CONDITIONING	176	1,700	183	500	1,700
244 PAINTING & CARPETING	6,096	10,600	2,194	7,100	10,800
245 ROOF REPAIRS	3,000	3,500			3,500
246 OTHER BLDG MAINTENANCE	12,094	10,463	3,792	8,150	15,600
247 BALL DIAMOND LIGHT REPAIRS	17,953	6,000		6,000	6,000
248 OUTSIDE LIGHTING REPAIRS	5,623	4,250	2,751	4,250	4,250
249 OTHER GROUNDS MAINTENANCE	20,036	21,100	8,656	21,100	29,100
263 MEALS & LODGING	436	450	26	450	900
264 REGISTRATION	300	1,660	1,060	1,300	2,250
282 EQUIPMENT RENTAL	7,497	10,900	250	10,500	10,725
TOTAL CONTRACTUAL SERVICES	503,811	461,791	164,661	436,259	493,575
311 OFFICE SUPPLIES/PRINTING	3,907	4,235	2,802	4,356	4,825
322 SUBSCRIPTIONS & BOOKS		15			
323 MEMBERSHIP DUES	1,038	1,080	945	1,080	1,100
326 ADVERTISING		207	207	207	1,000
341 VEHICLE FUEL CHARGE/OIL/ETC	109,537	82,400	52,368	93,500	83,300
342 CENTRAL GARAGE LABOR CHARGES	113,346	146,080	77,346	151,500	166,108
343 CENT.GARAGE-PARTS&MAT. CHARGES	64,337	74,600	37,463	77,400	74,600
344 OUTSIDE MATERIAL & LABOR	53,309	39,050	23,739	39,050	30,350

110 GENERAL FUND
05 CULTURE & RECREATION

51 PARKS DEPT

DESCRIPTION	ACTUAL 2011	REVISED 2012	6 MO YTD 6/12	ESTIMATED 2012	2013 ADOPTED BUDGET
353 HORTICULTURAL SUPP-FERT ETC	35,881	45,700	23,971	45,500	49,500
354 GRAVEL, SAND, STONE	655	3,900	100	2,900	3,900
355 CEMENT ASPHALT&CRACKFILL	78	700		700	700
356 F. MARKING LIME & DIAMOND DRY	2,955	2,000	1,930	2,000	2,000
357 BUILDING MATERIALS	4,711	12,500	1,402	9,500	14,200
359 OTHER	1,836	1,837	1,819	1,819	2,000
361 SMALL TOOLS	11,754	10,450	5,611	10,150	10,650
362 OFFICE FURNITURE & EQUIPMENT		100		100	
367 CLOTHING & UNIFORM REPLACEMENT	228	2,800	659	1,700	2,800
368 SNOW FENCE & STREET POSTS	777	1,000	402	1,000	1,000
369 OTHER NON CAPITAL EQUIPMENT	19,091	17,650	5,884	17,650	
382 HOUSEKEEPING-JANITORIAL SUPPLI	11,484	9,050	7,074	12,050	11,000
386 RECREATION EQUIPMENT SUPPLIES	706	13,093	555	12,793	
389 OTHER	17,228	9,325	6,837	9,500	11,500
TOTAL MATERIALS AND SUPPLIES	452,858	477,772	251,114	494,455	470,533
711 INSURED LOSSES-ACCIDENT CAUSED	720				
713 INSURED LOSSES-OTHER CAUSES			1,362	1,362	
TOTAL INSURED LOSSES	720		1,362	1,362	
934 OTHER CHARGE BACKS	345,116-	274,285-	174,816-	262,777-	276,458-
TOTAL OTHER	345,116-	274,285-	174,816-	262,777-	276,458-
DEPARTMENT TOTAL	3,170,670	3,013,071	1,339,558	3,008,235	3,145,190

PARKS – ADMINISTRATION

Park Administration functions to support all park operations and provide the citizens of Kenosha with a quality system of parks and related services.

Responsibilities/Activities

Parks Administration is responsible for Parks Division budget planning and Capital Improvement Program implementation. Their website is updated yearly with changes to programming and information as changes are approved by the Board of Park Commissioners or Park Division Superintendent. Park Administration reviews and formulates the fees and charges on rentals and equipment for the upcoming calendar year and forwards them to the Board of Park Commissioners for approval. Parks Administration strives for continued Park Development.

The Park Administration is responsible for ensuring that a broad base of leisure opportunities exist through the provision of quality facilities, and environmental stewardship. The Division facilitates a broad range of program activities including sport activities and tournaments, special events, volunteer activities, public facility use permits, swimming pools, golf, and beaches. The goal is to keep pace with community growth through park acquisition, facility development and improvements. Staff will continue to secure park development and acquisition grants. Each park will be evaluated with proposed changes to make sure each one is more user-friendly and aesthetically pleasing.

110 GENERAL FUND
05 CULTURE & RECREATION

51 PARKS DEPT

DESCRIPTION	ACTUAL 2011	REVISED 2012	6 MO YTD 6/12	ESTIMATED 2012	2013 ADOPTED BUDGET
55101 PARKS-ADMINISTRATION					
111 SALARIES-PERMANENT REGULAR	79,373	79,680	39,840	79,680	81,274
122 PERMANENT PART-TIME	4,635	6,900	2,782	6,900	7,038
131 OVERTIME	1,567		83	2,050	1,530
132 TEMP/SEAS/L.T.E.	1,364				
135 LONGEVITY	400	300	150	300	300
146 PRODUCTIVITY INCENTIVE	375				
151 WRS/RETIREMENT	8,187	5,130	2,529	5,250	6,000
152 F.I.C.A.	5,414	5,390	2,657	5,520	5,590
155 HEALTH INSURANCE EXPENSE	19,955	18,100	9,050	18,100	17,000
158 MEDICARE CONTRIBUTION	1,266	1,260	621	1,290	1,310
TOTAL PERSONAL SERVICES	122,536	116,760	57,712	119,090	120,042
226 CELLULAR/WIRELESS SERVICE COST	1,082	986	363	1,000	1,100
232 OFFICE EQUIPMENT	1,142	1,300	164	1,200	1,300
263 MEALS & LODGING	436	250	26	250	300
264 REGISTRATION	300	460	60	300	400
TOTAL CONTRACTUAL SERVICES	2,960	2,996	613	2,750	3,100
311 OFFICE SUPPLIES/PRINTING	749	1,110	733	1,229	1,500
323 MEMBERSHIP DUES	700	730	730	730	750
TOTAL MATERIALS AND SUPPLIES	1,449	1,840	1,463	1,959	2,250
934 OTHER CHARGE BACKS	2,386-				
TOTAL OTHER	2,386-				
DIVISION TOTAL	124,559	121,596	59,788	123,799	125,392

PARKS – BASEBALL

The Parks Division crews are responsible for preparation and maintenance of all baseball & softball diamonds. It also provides a myriad of services for various organizations at all the athletic fields throughout the City.

Responsibilities/Activities

The Park Division has partnered with various organizations to facilitate athletic fields. Wester Kiwanis at Nash Park – Park staff prepares the diamonds Monday – Friday and the organization is responsible for weekends and tournaments. Kenosha Area Athletics at Poerio Park handles all field maintenance and scheduling of the fields. Optimist Little Leaguers at Kenosha Sports Complex utilizes all fields – Park staff handles scheduling for fields when not used by the organization. WI Shores Challenger Baseball also uses the complex on Saturdays for their programs. Park Division staff prepares several other individual diamonds at various parks including Lincoln, Columbus, Roosevelt and Anderson.

A few of the Park Division's year-end and future objectives for the baseball fields include repairing and upgrading diamond conditions by leveling, improving drainage and weed removal. Plans are to continue the replacement of backstops and player benches at the diamonds in Lincoln Park.

BASEBALL	2011 Actual	2012 Actual	2013 Estimated
Baseball fields maintained	29	29	29
Football fields maintained	3	3	3
Flag football games played	25	25	0
Tournaments supported	12	12	5
Baseball/Softball games played	1,600	1,600	1,600

110 GENERAL FUND
05 CULTURE & RECREATION

51 PARKS DEPT

DESCRIPTION	ACTUAL 2011	REVISED 2012	6 MO YTD 6/12	ESTIMATED 2012	2013 ADOPTED BUDGET
55102 BASEBALL DIAMONDS					
111 SALARIES-PERMANENT REGULAR	15,683	15,745	7,872	15,745	16,060
121 WAGES PERMANENT REGULAR	28,494	43,055	24,365	51,600	42,869
122 PERMANENT PART-TIME		19,843	1,526	19,660	
131 OVERTIME	4,417	3,050	725	3,500	3,111
132 TEMP/SEAS/L.T.E.	76,132	61,982	29,176	61,982	61,965
135 LONGEVITY	35	85	30	60	65
151 WRS/RETIREMENT	10,631	7,624	2,908	8,140	8,080
152 F.I.C.A.	6,594	8,010	2,948	8,560	7,530
155 HEALTH INSURANCE EXPENSE	26,354	19,458	9,729	19,458	18,275
158 MEDICARE CONTRIBUTION	1,804	2,093	899	2,215	1,830
TOTAL PERSONAL SERVICES	170,144	180,945	80,178	190,920	159,785
221 ELECTRICAL	20,465	20,745	7,548	20,500	19,000
224 WATER	5,102	3,969	707	3,900	4,200
226 CELLULAR/WIRELESS SERVICE COST	161	535	104	400	535
244 PAINTING & CARPETING	2,740	2,800	453	2,800	2,800
247 BALL DIAMOND LIGHT REPAIRS	17,953	6,000		6,000	6,000
249 OTHER GROUNDS MAINTENANCE	2,092	2,000	1,306	2,000	2,000
TOTAL CONTRACTUAL SERVICES	48,513	36,049	10,118	35,600	34,535
341 VEHICLE FUEL CHARGE/OIL/ETC	3,900	2,400	2,043	3,500	3,300
342 CENTRAL GARAGE LABOR CHARGES	7,185	4,500	1,908	4,500	4,500
343 CENT.GARAGE-PARTS&MAT. CHARGES	2,487	1,600	224	1,400	1,600
344 OUTSIDE MATERIAL & LABOR	762	2,000	1,193	2,000	2,000
353 HORTICULTURAL SUPP-FERT ETC	3,994	6,000	40	6,000	6,000
354 GRAVEL, SAND, STONE	655	2,500		1,500	2,500
356 F. MARKING LIME & DIAMOND DRY	2,955	2,000	1,930	2,000	2,000
357 BUILDING MATERIALS	209	400		400	400
361 SMALL TOOLS	428	700		500	700
369 OTHER NON CAPITAL EQUIPMENT	4,194	4,500	1,930	4,500	
386 RECREATION EQUIPMENT SUPPLIES	540	1,300	523	1,000	
TOTAL MATERIALS AND SUPPLIES	27,309	27,900	9,791	27,300	23,000
DIVISION TOTAL	245,966	244,894	100,087	253,820	217,320

PARKS – FLOWER GARDENS

Parks Division – Flower Gardens seeks to beautify the City of Kenosha by planting colorful and creative community-wide flower beds.

Responsibilities/Activities

Parks Division is responsible for the design, layout, planting and maintenance of all City of Kenosha flower beds and gardens. Park staff prepares the Warren Taylor Flower Garden in Lincoln Park and the Wolfenbittel Park Formal Floral Gardens in March annually. These sites are used June 1 through October 1 of each year with many occasions of more than 3 events per day. Staff also plants and maintains the Troha Flower Garden in Harbor Park, the flower beds along the Street Car stops on 54th Street, and the flower planters installed at all new park sign locations.

The Parks Division will continue the maintenance and winterization of existing flower beds, critique old designs and create new planting designs for the coming year. Flower beds are designed and orders placed during the winter months. Staff begins receiving and potting plants in March and maintains the plants in the greenhouse until planting season. Park staff is also responsible for various duties that were handled by the former Keep Kenosha Beautiful Coordinator such as overseeing volunteers, cleanups and speaking to various educational programs as requested.

FLOWER GARDENS	2011 Estimated	2012 Estimated	2013 Estimated
City-wide flower beds	134	134	134
Formal floral gardens	2	2	2
Circular entryway beds	2	2	2
Kenosha sign entryway beds	3	3	3
Adopt-A-Spot Beds	30	30	30

110 GENERAL FUND
05 CULTURE & RECREATION

51 PARKS DEPT

DESCRIPTION	ACTUAL 2011	REVISED 2012	6 MO YTD 6/12	ESTIMATED 2012	2013 ADOPTED BUDGET
55103 FLOWER GARDENS					
121 WAGES PERMANENT REGULAR	43,025	36,172	16,019	35,000	42,643
131 OVERTIME	619	489	376	489	499
132 TEMP/SEAS/L.T.E.	31,646	27,880	21,240	29,600	36,080
151 WRS/RETIREMENT	7,659	3,324	1,937	3,260	5,190
152 F.I.C.A.	4,379	3,503	2,019	3,420	3,910
155 HEALTH INSURANCE EXPENSE	15,816	11,675	5,838	11,675	10,965
158 MEDICARE CONTRIBUTION	1,092	944	542	950	1,160
TOTAL PERSONAL SERVICES	104,236	83,987	47,971	84,394	100,447
222 NATURAL GAS	1,617	1,680	642	800	1,700
224 WATER	1,045	990	86	990	990
246 OTHER BLDG MAINTENANCE	190	250	202	250	300
249 OTHER GROUNDS MAINTENANCE	70	100		100	100
264 REGISTRATION					350
TOTAL CONTRACTUAL SERVICES	2,922	3,020	930	2,140	3,440
353 HORTICULTURAL SUPP-FERT ETC	20,201	20,200	16,781	20,500	24,000
357 BUILDING MATERIALS	29	100	10	100	1,800
361 SMALL TOOLS	190	400	66	300	400
TOTAL MATERIALS AND SUPPLIES	20,420	20,700	16,857	20,900	26,200
DIVISION TOTAL	127,578	107,707	65,758	107,434	130,087

PARKS – SOCCER

The Parks Division crews are responsible for preparation and maintenance of all soccer fields that are enjoyed by a variety of organizations for games and practice.

Responsibilities/Activities

The Parks Division provides athletic field services to various organizations throughout the City, including but not limited to: Kenosha Area Soccer League with over 1,800 players at Anderson Park; and staff also sets up rugby, lacrosse and football fields for various organizations and KUSD; the Battle of the Borders Tournament.

The Parks Division maintains all soccer fields during the season and will renovate after the end of the KASL (Kenosha Area Soccer League) and high school seasons. Maintenance includes upgrading of playing surfaces (turf), fertilization, weed control, irrigating and leveling all fields by filling holes with topsoil, seed and cover.

SOCCER	2011 Actual	2012 Actual	2013 Estimated
Number of competitive fields maintained	16	16	16
Number of games	1,600	1,600	1600
Number of tournaments	1	1	1
RUGBY			
Number of competitive fields maintained	1	1	1
Number of games	8	7	8
Number of tournaments	1	1	1
LACROSSE			
Number of competitive fields maintained	1	2	2 – 3
Number of games	10	24	25
Number of tournaments	0	0	0

110 GENERAL FUND
05 CULTURE & RECREATION

51 PARKS DEPT

DESCRIPTION	ACTUAL 2011	REVISED 2012	6 MO YTD 6/12	ESTIMATED 2012	2013 ADOPTED BUDGET
55104 SOCCER					
121 WAGES PERMANENT REGULAR	12,249	13,352	5,626	15,900	12,897
131 OVERTIME	144	275		150	281
132 TEMP/SEAS/L.T.E.	22,821	23,780	6,579	20,000	13,950
151 WRS/RETIREMENT	2,753	1,968	557	1,265	1,540
152 F.I.C.A.	1,781	2,068	566	1,350	1,430
155 HEALTH INSURANCE EXPENSE	10,542	7,783	3,891	7,783	7,310
158 MEDICARE CONTRIBUTION	510	544	173	525	400
TOTAL PERSONAL SERVICES	50,800	49,770	17,392	46,973	37,808
224 WATER	6,293	7,939	324	7,939	7,939
249 OTHER GROUNDS MAINTENANCE	5,545	6,500	3,288	6,500	7,000
TOTAL CONTRACTUAL SERVICES	11,838	14,439	3,612	14,439	14,939
342 CENTRAL GARAGE LABOR CHARGES	378	1,500	5,976	7,000	1,500
343 CENT.GARAGE-PARTS&MAT. CHARGES	521	1,000	3,474	4,000	1,000
344 OUTSIDE MATERIAL & LABOR		350	244	350	350
353 HORTICULTURAL SUPP-FERT ETC		3,500		3,000	3,500
361 SMALL TOOLS		150	86	150	150
TOTAL MATERIALS AND SUPPLIES	899	6,500	9,780	14,500	6,500
DIVISION TOTAL	63,537	70,709	30,784	75,912	59,247

PARKS – BEACHES/SOUTHPORT BEACHHOUSE

The Parks Division strives to provide local residents and visitors to the City of Kenosha access to clean and safe beaches. The Southport Beachhouse is maintained as a place for activities and education.

Responsibilities/Activities

The Parks Division staff is responsible for the maintenance and operation of Kenosha's public beaches along the lakefront and the Southport Beachhouse. Their activities include cleaning of the beaches from Southport to Alford Park along the shoreline, monitoring the water quality and posting the conditions of the water. Elections are conducted at the Southport Beachhouse building each year. The building is closed annually January through March. Interior maintenance for the building is done in March.

BEACHES / SOUTHPORT BEACHHOUSE	2011 Estimated	2012 Estimated	2013 Estimated
Attendance Estimates	7,000	7,000	7,000
Beach House Rentals	125	125	100

110 GENERAL FUND
05 CULTURE & RECREATION

51 PARKS DEPT

DESCRIPTION	ACTUAL 2011	REVISED 2012	6 MO YTD 6/12	ESTIMATED 2012	2013 ADOPTED BUDGET
55106 BEACHES					
121 WAGES PERMANENT REGULAR	19,828	32,980	2,917	6,000	31,810
132 TEMP/SEAS/L.T.E.	264		509	509	
151 WRS/RETIREMENT	2,221	1,946	202	385	2,120
152 F.I.C.A.	1,221	2,045	207	410	1,980
155 HEALTH INSURANCE EXPENSE	15,816	11,675	5,838	11,675	10,965
158 MEDICARE CONTRIBUTION	289	478	48	95	470
TOTAL PERSONAL SERVICES	39,639	49,124	9,721	19,074	47,345
222 NATURAL GAS	5,380	6,308	3,278	5,130	6,308
224 WATER	5,795	3,600	928	3,600	3,600
246 OTHER BLDG MAINTENANCE	189	500	112	500	3,000
TOTAL CONTRACTUAL SERVICES	11,364	10,408	4,318	9,230	12,908
DIVISION TOTAL	51,003	59,532	14,039	28,304	60,253

PARKS – SPECIAL EVENTS

The Parks Division staff aims to provide exceptional park support services that enhance the use of public parks and City's resources for the benefit of residents and visitors to Kenosha.

Responsibilities/Activities

Parks Division staff members attend meetings with various organizations about their events. Employees set up equipment, may remain during the event and take down the equipment. There are several events that occur each year for the enjoyment of the public. These events include, Civic Parade, 4th of July activities, Food Folks & Spokes, Pike River Rendezvous and several art fairs and other events. Parks Division, in association with the Kenosha Unified School District, holds the Festival of Arts and Flowers in Lincoln Park. Parks Division also supports the Peanut Butter and Jam concerts during the Summer on Thursdays at noon and evenings in Veteran's Park. Parks staff provides equipment and labor for events held by outside organizations with a majority being not-for-profit. These events are held at non-park locations. These events are held at non-park locations such as Celebration Place.

The Parks Division will continue to evaluate and repair existing equipment (Showmobiles, picnic tables, benches). Parks Division works in conjunction with other City Departments, such as Fire, Police, and Administration, on special City-sanctioned events.

PARKS – SPECIAL EVENTS

PARK SPECIAL EVENTS	2011 Actual	2012 Estimate	2013 Estimate
Lincoln Park Flower Garden (Weddings)	9	14	16
Wolfenbuttel Park Flower Garden (Weddings)	28	24	40
*Alford Park Area #1	3	1	0
Alford Park Area #6 North (Picnic)	20	21	22
Alford Park Area #6 South (Picnic)	11	15	15
Anderson Park Shelter #1	20	16	20
Anderson Park Shelter #2	10	6	6
Baker Park	8	7	10
Hobbs Park	2	2	2
Kennedy Park	15	16	13
Lincoln Park Picnic Shelter & Concessions	6	14	10
Nash Park – Picnic Area	31	30	30
Poerio Nature Center	4	5	**13
Roosevelt Park	12	16	16
Simmons Park	15	22	22
Southport Picnic Shelter	6	5	5
Washington Park Area #1	16	18	18
Washington Park Area #2	14	28	***34
Poerio Shelter by ball diamonds	9	14	14
Note: these figures do not include non-rental usage of all Park areas.			

* Shelter damaged in storm

** New Playground

***New Restroom

(This page left blank intentionally.)

110 GENERAL FUND
05 CULTURE & RECREATION

51 PARKS DEPT

DESCRIPTION	ACTUAL 2011	REVISED 2012	6 MO YTD 6/12	ESTIMATED 2012	2013 ADOPTED BUDGET
55108 PARKS SPEC AREAS & ACTIVITIES					
111 SALARIES-PERMANENT REGULAR	15,683	15,745	7,872	15,745	16,060
121 WAGES PERMANENT REGULAR	6,097	15,889	2,036	6,100	12,104
131 OVERTIME	10,275	8,964	477	10,000	9,143
132 TEMP/SEAS/L.T.E.	18,333	30,143	3,938	22,000	32,177
146 PRODUCTIVITY INCENTIVE	63				
151 WRS/RETIREMENT	4,343	3,266	811	2,750	3,810
152 F.I.C.A.	2,653	3,431	831	2,900	3,560
155 HEALTH INSURANCE EXPENSE	15,816	11,675	5,838	11,675	10,965
158 MEDICARE CONTRIBUTION	730	1,028	203	790	1,020
TOTAL PERSONAL SERVICES	73,993	90,141	22,006	71,960	88,839
219 OTHER PROFESSIONAL SERVICES	4,672	6,520		6,520	6,520
221 ELECTRICAL	925	700	374	1,000	700
248 OUTSIDE LIGHTING REPAIRS	429	250		250	250
282 EQUIPMENT RENTAL	6,983	10,000	182	10,000	9,825
TOTAL CONTRACTUAL SERVICES	13,009	17,470	556	17,770	17,295
368 SNOW FENCE & STREET POSTS	777	1,000	402	1,000	1,000
369 OTHER NON CAPITAL EQUIPMENT	12,843	6,350	211	6,350	
TOTAL MATERIALS AND SUPPLIES	13,620	7,350	613	7,350	1,000
DIVISION TOTAL	100,622	114,961	23,175	97,080	107,134

PARKS – GENERAL MAINTENANCE

The Parks Division provides quality maintenance care and services of the Kenosha park system to meet the broad variety of leisure and sport needs for the citizens of Kenosha. Parks Division staff is responsible for a wide variety of services associated with the maintenance of over 900 acres of park lands at 75 park locations. Their responsibilities also include maintenance of boulevards, 52 park buildings, bikeways, a velodrome, HarborPark common areas' landscape, the Sesquicentennial Bandshell and other facilities.

Responsibilities/Activities

Work activities include, but are not limited to, park renovations and improvements; mowing; plumbing; procuring, installing and maintaining play equipment; developing and maintaining ice skating and sledding facilities; snow removal; small engine repair; park signs; trash collection; carpentry; and painting. Many of these activities are performed by seasonal employees. The support of our seasonal employees is vital to performing all these services during the summer season.

Playground equipment maintenance includes equipment inspection, painting, and replacement of parts as necessary due to vandalism, graffiti, and safety issues. Wood chips are placed and replenished under and around all the playground equipment as well as around trees in the parks.

Park maintenance services include fence line clearing, topdressing and seeding, repair and removal of fencing around athletic fields and playgrounds in various parks.

Carpentry projects include building maintenance, repairs to benches, tables, signs and other items as needed throughout the year.

The water system is turned on and off each year for buildings, drinking fountains and irrigation systems throughout the park system including Harbor Park, museum fountains and boulevards.

Park projects in 2012 included new equipment at Poerio Nature Center, CORP projects in various parks and Union Park bricks for sculptures.

PARKS – GENERAL MAINTENANCE

GENERAL MAINTENANCE	2011 Actual	2012 Actual	2013 Estimated
City parks maintained	75	75	75
Park buildings	54	54	54
Acreage mowed	917	917	917
Boulevards maintained	37	50	50
Ponds maintained	4	4	4
Tennis courts maintained	16	12	12
Park lights maintained	1,165	1,165	1,165
Miles of walkways	16	16	16
Bike trails	17	17	17
Basketball courts	16	16	16
Velodrome	1	1	1
Spray parks (Roosevelt and Southport Marina)	2	1	3
Skateboard park	2	2	2
Fountain – Museum & Piazza Cosenza	2	2	2

110 GENERAL FUND
05 CULTURE & RECREATION

51 PARKS DEPT

DESCRIPTION	ACTUAL 2011	REVISED 2012	6 MO YTD 6/12	ESTIMATED 2012	2013 ADOPTED BUDGET
55109 PARKS GENERAL MAINTENANCE					
111 SALARIES-PERMANENT REGULAR	31,367	31,490	15,744	31,490	32,749
121 WAGES PERMANENT REGULAR	562,651	617,034	393,930	660,609	617,126
122 PERMANENT PART-TIME		19,843	2,544	15,000	40,494
131 OVERTIME	8,589	4,507	2,653	8,380	4,693
132 TEMP/SEAS/L.T.E.	318,389	278,326	149,388	278,326	304,300
135 LONGEVITY	4,150	4,515	1,860	3,720	4,585
136 SHIFT DIFFERENTIAL	276	500	122	312	510
146 PRODUCTIVITY INCENTIVE	2,438				
151 WRS/RETIREMENT	91,620	52,978	30,473	55,473	60,980
152 F.I.C.A.	53,006	55,687	31,646	58,492	58,170
155 HEALTH INSURANCE EXPENSE	368,032	262,880	131,440	262,880	255,850
158 MEDICARE CONTRIBUTION	13,349	13,868	8,070	14,465	14,530
TOTAL PERSONAL SERVICES	1,453,867	1,341,628	767,870	1,389,147	1,393,987
219 OTHER PROFESSIONAL SERVICES	10,512	9,600	3,881	9,600	10,800
221 ELECTRICAL	97,184	99,235	37,766	95,000	99,235
222 NATURAL GAS	24,853	33,896	13,501	28,000	33,900
223 STORM WATER UTILITY	110,481	110,000	50,908	110,000	110,000
224 WATER	45,741	32,935	8,809	32,900	33,000
225 TELE-LONG DISTANCE/LOCAL CALLS	475	1,000	59	200	150
226 CELLULAR/WIRELESS SERVICE COST	781	1,100	230	900	1,100
227 TELEPHONE - EQUIPMENT/OTHER	2,556	1,500	1,457	2,800	3,562
231 COMMUNICATIONS EQUIPMENT	2,439	2,200			
235 EQUIPMENT REPAIRS/MAINT.	11,082	2,500	385	2,500	3,000
241 HEATING & AIR CONDITIONING	176	1,700	183	500	1,700
244 PAINTING & CARPETING	3,022	7,500	1,725	4,000	7,500
245 ROOF REPAIRS	3,000	3,500			3,500
246 OTHER BLDG MAINTENANCE	9,642	9,300	3,448	7,000	9,300
248 OUTSIDE LIGHTING REPAIRS	5,194	4,000	2,751	4,000	4,000
249 OTHER GROUNDS MAINTENANCE	11,827	12,000	3,732	12,000	19,000
263 MEALS & LODGING					200
282 EQUIPMENT RENTAL	514	900	68	500	900
TOTAL CONTRACTUAL SERVICES	339,479	332,866	128,903	309,900	340,847
311 OFFICE SUPPLIES/PRINTING	2,325	2,500	1,451	2,500	2,500
322 SUBSCRIPTIONS & BOOKS		15			
323 MEMBERSHIP DUES	338	350	215	350	350
326 ADVERTISING		207	207	207	
341 VEHICLE FUEL CHARGE/OIL/ETC	105,637	80,000	50,325	90,000	80,000
342 CENTRAL GARAGE LABOR CHARGES	105,783	140,080	69,462	140,000	160,108

110 GENERAL FUND
05 CULTURE & RECREATION

51 PARKS DEPT

DESCRIPTION	ACTUAL 2011	REVISED 2012	6 MO YTD 6/12	ESTIMATED 2012	2013 ADOPTED BUDGET
343 CENT.GARAGE-PARTS&MAT. CHARGES	61,329	72,000	33,765	72,000	72,000
344 OUTSIDE MATERIAL & LABOR	52,547	36,700	22,302	36,700	28,000
353 HORTICULTURAL SUPP-FERT ETC	11,686	16,000	7,150	16,000	16,000
354 GRAVEL, SAND, STONE		1,400	100	1,400	1,400
355 CEMENT ASPHALT&CRACKFILL	78	700		700	700
357 BUILDING MATERIALS	4,473	12,000	1,392	9,000	12,000
361 SMALL TOOLS	10,779	9,000	5,459	9,000	9,000
362 OFFICE FURNITURE & EQUIPMENT		100		100	
367 CLOTHING & UNIFORM REPLACEMENT	90	2,500	464	1,500	2,500
369 OTHER NON CAPITAL EQUIPMENT	296	6,800	3,743	6,800	
382 HOUSEKEEPING-JANITORIAL SUPPLI	11,484	9,000	7,057	12,000	11,000
386 RECREATION EQUIPMENT SUPPLIES	166	11,793	32	11,793	
389 OTHER	16,303	8,500	6,076	8,500	9,500
TOTAL MATERIALS AND SUPPLIES	383,314	409,645	209,200	418,550	405,058
711 INSURED LOSSES-ACCIDENT CAUSED	720				
713 INSURED LOSSES-OTHER CAUSES			1,362	1,362	
TOTAL INSURED LOSSES	720		1,362	1,362	
934 OTHER CHARGE BACKS	15,061-				
TOTAL OTHER	15,061-				
DIVISION TOTAL	2,162,319	2,084,139	1,107,335	2,118,959	2,139,892

PARKS – POOLS

The Parks Division works to provide safe and enjoyable water facilities for adults and children for fun and fitness. There are two outdoor facilities, one in Anderson Park and one at Washington Park.

Responsibilities/Activities

All Lifeguards receive In-Service training prior to pool openings and weekly training during the season. As needed, pool managers, lifeguards and concession attendants are hired during the season.

Season swim passes are available at Public Works Administration in the Municipal Office Building. Staff will continue to market these passes, along with coupons for those not purchasing passes.

The Parks Division regularly reviews the policies and procedures for pool operations for staff and the general public and adjusts as necessary.

Anderson and Washington Pools are drained at the end of each season for maintenance work.

Anderson Park will receive a new splashpad area in 2012.

Both pools will be compliant with the Virginia Graeme Baker Act in 2011.

POOLS	2011 Actual	2012 Estimated	2013 Estimated
Anderson	15,749	0	16,000
Washington	11,000	18,500	11,000
Total	28,000	18,500	27,000

POOLS	2011 Actual	2012 Estimated	2013 Estimated
Pool Passes – Adults	7	6	6
Pool Passes – Child	64	40	40
Coupons - Adult	60	40	40
Coupons - Child	170	100	100

110 GENERAL FUND
05 CULTURE & RECREATION

51 PARKS DEPT

DESCRIPTION	ACTUAL 2011	REVISED 2012	6 MO YTD 6/12	ESTIMATED 2012	2013 ADOPTED BUDGET
55111 SWIMMING POOLS					
121 WAGES PERMANENT REGULAR	51,738	51,431	15,473	41,000	56,364
131 OVERTIME	10,544	4,250	1,868	6,600	4,335
132 TEMP/SEAS/L.T.E.	126,728	75,385	23,284	78,000	135,395
134 WORKING OUT OF CLASS		1,725	927	1,725	6,830
151 WRS/RETIREMENT	7,273	3,399	1,078	2,910	4,500
152 F.I.C.A.	3,981	3,569	1,105	3,058	4,200
155 HEALTH INSURANCE EXPENSE	26,360	19,458	9,729	19,458	18,275
158 MEDICARE CONTRIBUTION	2,734	1,936	596	1,850	2,930
TOTAL PERSONAL SERVICES	229,358	161,153	54,060	154,601	232,829
219 OTHER PROFESSIONAL SERVICES	20,979	10,715	5,498	10,715	21,000
221 ELECTRICAL	26,778	20,500	5,483	20,500	22,000
222 NATURAL GAS	5,648	5,000	1,029	5,000	5,000
224 WATER	7,436	2,500	1,729	2,500	5,000
225 TELE-LONG DISTANCE/LOCAL CALLS	208	350		100	350
226 CELLULAR/WIRELESS SERVICE COST	131	165	32	165	165
227 TELEPHONE - EQUIPMENT/OTHER	312	150	221	450	446
232 OFFICE EQUIPMENT		150			150
235 EQUIPMENT REPAIRS/MAINT.	9,325	2,400	243	2,600	6,000
244 PAINTING & CARPETING	334	300	16	300	500
246 OTHER BLDG MAINTENANCE	2,073	413	30	400	3,000
249 OTHER GROUNDS MAINTENANCE	502	500	330	500	1,000
263 MEALS & LODGING		200		200	400
264 REGISTRATION		1,200	1,000	1,000	1,500
TOTAL CONTRACTUAL SERVICES	73,726	44,543	15,611	44,430	66,511
311 OFFICE SUPPLIES/PRINTING	833	625	618	627	825
326 ADVERTISING					1,000
359 OTHER	1,836	1,837	1,819	1,819	2,000
361 SMALL TOOLS	357	200		200	400
367 CLOTHING & UNIFORM REPLACEMENT	138	300	195	200	300
369 OTHER NON CAPITAL EQUIPMENT	1,758				
382 HOUSEKEEPING-JANITORIAL SUPPLI		50	17	50	
389 OTHER	925	825	761	1,000	2,000
TOTAL MATERIALS AND SUPPLIES	5,847	3,837	3,410	3,896	6,525
DIVISION TOTAL	308,931	209,533	73,081	202,927	305,865

PARKS – FORESTRY / STORMWATER UTILITY

The Parks Division Forestry Unit functions to promote and manage a vigorous, healthy, safe urban forest through professional care.

The Forestry Division became part of the Storm Water Utility in 2008.

110 GENERAL FUND
 05 CULTURE & RECREATION

51 PARKS DEPT

DESCRIPTION	ACTUAL 2011	REVISED 2012	6 MO YTD 6/12	ESTIMATED 2012	2013 ADOPTED BUDGET
55113 FORESTRY/STORM WATER UTILITY					
111 SALARIES-PERMANENT REGULAR	31,367	31,490	15,744	31,490	31,490
121 WAGES PERMANENT REGULAR	161,483	163,597	190	157,301	173,835
131 OVERTIME	26,279	4,795		2,500	4,795
132 TEMP/SEAS/L.T.E.	4,874	2,733		1,000	2,733
146 PRODUCTIVITY INCENTIVE	125				
151 WRS/RETIREMENT	24,379	11,793	940	11,290	14,400
152 F.I.C.A.	13,677	12,392	957	11,860	13,210
155 HEALTH INSURANCE EXPENSE	48,408	44,546	22,273	44,546	32,895
158 MEDICARE CONTRIBUTION	3,232	2,939	223	2,790	3,100
TOTAL PERSONAL SERVICES	313,824	274,285	40,327	262,777	276,458
934 OTHER CHARGE BACKS	327,669-	274,285-	174,816-	262,777-	276,458-
TOTAL OTHER	327,669-	274,285-	174,816-	262,777-	276,458-
DIVISION TOTAL	13,845-		134,489-		
DEPARTMENT TOTAL	3,170,670	3,013,071	1,339,558	3,008,235	3,145,190

(This page left blank intentionally.)

OTHER SERVICE ACCOUNTS

The other service area accounts for all expenditures that do not fall under the major service categories. This includes accounting for certain fringe benefits, general liability insurance, contributions made to subsidize other funds and the amount needed for retirement of debt payments, among others.

CONTRIBUTIONS TO OTHER FUNDS

The General fund makes contributions to other funds (primarily Enterprise and Internal Service Funds) when revenues from user charges and other financing sources are not sufficient to cover expenses of these funds.

EMPLOYEE FRINGE BENEFITS

The General Fund Budget includes amounts for various fringe benefits received by City of Kenosha employees. Most of these benefits are budgeted directly in the departments, while others are budgeted and expensed from this section. Fringe benefits include:

<u>Benefit</u>	<u>Where Budgeted</u>
Wisconsin Retirement	Within departmental budgets
F.I.C.A. and Medicare	Within departmental budgets
Health Insurance	Within departmental budgets
Group Life Insurance	Budgeted separately
Worker's Compensation	Budgeted separately
Unemployment Compensation	Budgeted separately

GENERAL INSURANCE

The City maintains liability insurance coverage for all City owned properties, administers a self-insured liability program and reviews potential risks and hazards. The purpose of General Insurance is to ensure that the City is not exposed to hazards and risks that could result in financial liability.

Responsibilities/Activities

General Insurance administers and coordinates damage and liability claims presented to the City. Investigation of the circumstances and facts associated with claims are conducted and appropriate recommendations are made. Processes claims by the City against other parties, as well as initiates and follows through on claims by the City against insurance companies for which it has purchased insurance for reimbursement of losses.

Coordinating the defense of all suits against the City resulting from alleged acts of negligence are reviewed by the department's staff along with the City Attorney. Staff reviews, analyzes, and obtains the appropriate level of insurance coverage.

OTHER SERVICE ACCOUNTS

Funded Full-Time Positions

	2011	2012	Adopted 2013
Risk Technician	1	0	0
Risk Assistant	1	1	1
Total Funded	2	1	1

Unfunded Full-Time Positions

	2011	2012	Adopted 2013
Risk Technician	0	1	1
Total Unfunded	0	1	1

Note: Unfunded positions were shown in the total position count for 2011. For 2012 and 2013 they are shown separately.

MISCELLANEOUS NON-DEPARTMENTAL

This category is for General Fund expenditures that do not relate to any one department, which includes:

Tax Roll Refunds

Public Claims and Settlements

Sales Tax

Bad Debt Expense and Accounts Receivable Collections

RESERVES

Reserves are maintained to provide for unanticipated expenditures of a nonrecurring basis or to meet unforeseen increases in service delivery costs. This category includes:

Contingency Reserve

Salary and Fringe Benefit Reserve

DEBT SERVICE

This is an amount equal to the Debt Service Tax Levy that is needed for the retirement of the City of Kenosha's long term debt due in 2013.

110 GENERAL FUND
09 OTHER

61 CONTRIBUTION TO OTHER FUNDS

DESCRIPTION	ACTUAL 2011	REVISED 2012	6 MO YTD 6/12	ESTIMATED 2012	2013 ADOPTED BUDGET
56100 CONTRIBUTION TO OTHER FUNDS					
611 CENTRAL STORES	91,010	81,050	40,524	81,050	81,605
613 CENTRAL GARAGE		8,251			
622 MASS TRANSIT-OPERATING	1,495,225	1,520,104	759,672	1,430,665	1,349,076
624 AIRPORT FUND	373,701	354,129	177,066	354,129	362,339
627 GOLF COURSE FUND		687			
651 RECYCLING/YARDWASTE		1,078			
TOTAL CONTRIBUTIONS TO OTHER	1,959,936	1,965,299	977,262	1,865,844	1,793,020
DEPARTMENT TOTAL	1,959,936	1,965,299	977,262	1,865,844	1,793,020

110 GENERAL FUND
09 OTHER

63 EMPLOYEE FRINGE BENEFITS

DESCRIPTION	ACTUAL 2011	REVISED 2012	6 MO YTD 6/12	ESTIMATED 2012	2013 ADOPTED BUDGET
56300 EMPLOYEE FRINGE BENEFITS					
151 WRS/RETIREMENT	300	300	111	300	300
152 F.I.C.A.	223	150	111	150	150
156 GROUP LIFE INSURANCE	73,944	81,000	40,015	75,000	81,000
157 STATE UNEMPLOYMENT COMP	265,196	288,314	132,945	190,000	190,876
158 MEDICARE CONTRIBUTION	52	40	25	40	40
TOTAL PERSONAL SERVICES	339,715	369,804	173,207	265,490	272,366
219 OTHER PROFESSIONAL SERVICES	7,610	_____	920	1,750	1,750
TOTAL CONTRACTUAL SERVICES	7,610		920	1,750	1,750
DEPARTMENT TOTAL	347,325	369,804	174,127	267,240	274,116

110 GENERAL FUND

09 OTHER

63 EMPLOYEE FRINGE BENEFITS

DESCRIPTION	ACTUAL 2011	REVISED 2012	6 MO YTD 6/12	ESTIMATED 2012	2013 ADOPTED BUDGET
56304 GROUP LIFE INSURANCE					
156 GROUP LIFE INSURANCE	73,944	81,000	40,015	75,000	81,000
TOTAL PERSONAL SERVICES	73,944	81,000	40,015	75,000	81,000
DIVISION TOTAL	73,944	81,000	40,015	75,000	81,000

110 GENERAL FUND

09 OTHER

63 EMPLOYEE FRINGE BENEFITS

DESCRIPTION	ACTUAL 2011	REVISED 2012	6 MO YTD 6/12	ESTIMATED 2012	2013 ADOPTED BUDGET
56308 ST UNEMPLOY COMP					
157 STATE UNEMPLOYMENT COMP	265,196	288,314	132,945	190,000	190,876
TOTAL PERSONAL SERVICES	265,196	288,314	132,945	190,000	190,876
DIVISION TOTAL	265,196	288,314	132,945	190,000	190,876

110 GENERAL FUND

09 OTHER

63 EMPLOYEE FRINGE BENEFITS

DESCRIPTION	ACTUAL 2011	REVISED 2012	6 MO YTD 6/12	ESTIMATED 2012	2013 ADOPTED BUDGET
56309 PERSONAL USE OF CITY CARS					
151 WRS/RETIREMENT	300	300	111	300	300
152 F.I.C.A.	223	150	111	150	150
158 MEDICARE CONTRIBUTION	52	40	25	40	40
TOTAL PERSONAL SERVICES	575	490	247	490	490
DIVISION TOTAL	575	490	247	490	490

(This page left blank intentionally.)

110 GENERAL FUND

09 OTHER

63 EMPLOYEE FRINGE BENEFITS

DESCRIPTION	ACTUAL 2011	REVISED 2012	6 MO YTD 6/12	ESTIMATED 2012	2013 ADOPTED BUDGET
56310 FLEX BENEFIT PROGRAM COSTS				-	
219 OTHER PROFESSIONAL SERVICES	7,610	_____	920	1,750	1,750
TOTAL CONTRACTUAL SERVICES	7,610	_____	920	1,750	1,750
DIVISION TOTAL	7,610	_____	920	1,750	1,750
DEPARTMENT TOTAL	347,325	369,804	174,127	267,240	274,116

110 GENERAL FUND
09 OTHER

64 GENERAL INSURANCE/WC EXPENSES

DESCRIPTION	ACTUAL 2011	REVISED 2012	6 MO YTD 6/12	ESTIMATED 2012	2013 ADOPTED BUDGET
56400 GENERAL INSURANCE/WC EXPENSES					
111 SALARIES-PERMANENT REGULAR	48,597	49,950	24,972	49,950	50,949
146 PRODUCTIVITY INCENTIVE	125				
151 WRS/RETIREMENT	4,460	2,950	1,473	2,950	3,390
152 F.I.C.A.	3,021	3,100	1,548	3,100	3,160
155 HEALTH INSURANCE EXPENSE	19,955	18,100	9,050	18,100	17,000
158 MEDICARE CONTRIBUTION	706	730	362	730	740
161 WORKMEN'S COMP MEDICAL SERVICE	533,786	300,000	187,941	300,000	300,000
162 STATE W C ASSESSMENT	24,579	18,000		18,000	39,520
164 SAFETY PRESCRIPTION GLASSES	990	2,000		1,000	2,000
166 DEATH/DISABILITY - OTHER	106,748	150,000	183,411	323,000	260,000
TOTAL PERSONAL SERVICES	742,967	544,830	408,757	716,830	676,759
212 LEGAL-LABOR/PERSONNEL	50,339	75,000	32,873	75,000	50,000
219 OTHER PROFESSIONAL SERVICES	134,970	162,700	58,442	162,700	160,000
271 STATE INS POLICY FIRE&EXT COV	42,677	69,125	69,689	69,689	85,500
273 CVMIC LIABILITY	139,679	153,000	144,214	145,000	157,000
276 AUTO POLICY	62,886	65,600	64,396	65,000	72,200
277 BOILER INSURANCE	1,911	2,010	1,904	1,904	2,100
278 EXCESS W.C./W.C. PREMIUM	50,475	53,200	49,547	50,000	53,000
279 EMPLOYEE BLANKET BONDS-ETC	1,869	2,050	140	1,900	2,000
299 OTHER	94,074-	78,000-		78,000-	78,000-
TOTAL CONTRACTUAL SERVICES	390,732	504,685	421,205	493,193	503,800
311 OFFICE SUPPLIES/PRINTING	875				
TOTAL MATERIALS AND SUPPLIES	875				
719 SELF-INSURANCE LOSSES	120,748	150,000	75,292	150,000	150,000
TOTAL INSURED LOSSES	120,748	150,000	75,292	150,000	150,000
DEPARTMENT TOTAL	1,255,322	1,199,515	905,254	1,360,023	1,330,559

110 GENERAL FUND

09 OTHER

64 GENERAL INSURANCE/WC EXPENSES

DESCRIPTION	ACTUAL	REVISED	6 MO YTD	ESTIMATED	2013
	2011	2012	6/12	2012	ADOPTED BUDGET
56401 GENERAL INS COSTS					
271 STATE INS POLICY FIRE&EXT COV	42,677	69,125	69,689	69,689	85,500
273 CVMIC LIABILITY	139,679	153,000	144,214	145,000	157,000
276 AUTO POLICY	62,886	65,600	64,396	65,000	72,200
277 BOILER INSURANCE	1,911	2,010	1,904	1,904	2,100
278 EXCESS W.C./W.C. PREMIUM	50,475	53,200	49,547	50,000	53,000
279 EMPLOYEE BLANKET BONDS-ETC	1,869	2,050	140	1,900	2,000
TOTAL CONTRACTUAL SERVICES	299,497	344,985	329,890	333,493	371,800
DIVISION TOTAL	299,497	344,985	329,890	333,493	371,800

110 GENERAL FUND
09 OTHER

64 GENERAL INSURANCE/WC EXPENSES

DESCRIPTION	ACTUAL 2011	REVISED 2012	6 MO YTD 6/12	ESTIMATED 2012	2013 ADOPTED BUDGET
56402 GEN'L INS.-ADMINISTRATIVE					
111 SALARIES-PERMANENT REGULAR	48,597	49,950	24,972	49,950	50,949
146 PRODUCTIVITY INCENTIVE	125				
151 WRS/RETIREMENT	4,460	2,950	1,473	2,950	3,390
152 F.I.C.A.	3,021	3,100	1,548	3,100	3,160
155 HEALTH INSURANCE EXPENSE	19,955	18,100	9,050	18,100	17,000
158 MEDICARE CONTRIBUTION	706	730	362	730	740
164 SAFETY PRESCRIPTION GLASSES	990	2,000		1,000	2,000
TOTAL PERSONAL SERVICES	77,854	76,830	37,405	75,830	77,239
219 OTHER PROFESSIONAL SERVICES	106,302	130,000	35,076	130,000	130,000
299 OTHER	94,074-	78,000-		78,000-	78,000-
TOTAL CONTRACTUAL SERVICES	12,228	52,000	35,076	52,000	52,000
311 OFFICE SUPPLIES/PRINTING	875				
TOTAL MATERIALS AND SUPPLIES	875				
DIVISION TOTAL	90,957	128,830	72,481	127,830	129,239

110 GENERAL FUND
09 OTHER

64 GENERAL INSURANCE/WC EXPENSES

DESCRIPTION	ACTUAL 2011	REVISED 2012	6 MO YTD 6/12	ESTIMATED 2012	2013 ADOPTED BUDGET
56404 GEN'L INS.-CLAIMS PAID					
719 SELF-INSURANCE LOSSES	120,748	150,000	75,292	150,000	150,000
TOTAL INSURED LOSSES	120,748	150,000	75,292	150,000	150,000
DIVISION TOTAL	120,748	150,000	75,292	150,000	150,000

110 GENERAL FUND
09 OTHER

64 GENERAL INSURANCE/WC EXPENSES

DESCRIPTION	ACTUAL 2011	REVISED 2012	6 MO YTD 6/12	ESTIMATED 2012	2013 ADOPTED BUDGET
56405 WORKER'S COMP EXPENSES					
161 WORKMEN'S COMP MEDICAL SERVICE	533,786	300,000	187,941	300,000	300,000
162 STATE W C ASSESSMENT	24,579	18,000		18,000	39,520
166 DEATH/DISABILITY - OTHER	106,748	150,000	183,411	323,000	260,000
TOTAL PERSONAL SERVICES	665,113	468,000	371,352	641,000	599,520
212 LEGAL-LABOR/PERSONNEL	50,339	75,000	32,873	75,000	50,000
219 OTHER PROFESSIONAL SERVICES	28,668	32,700	23,366	32,700	30,000
TOTAL CONTRACTUAL SERVICES	79,007	107,700	56,239	107,700	80,000
DIVISION TOTAL	744,120	575,700	427,591	748,700	679,520
DEPARTMENT TOTAL	1,255,322	1,199,515	905,254	1,360,023	1,330,559

110 GENERAL FUND
09 OTHER

65 MISC NON-DEPARTMENTAL

DESCRIPTION	ACTUAL 2011	REVISED 2012	6 MO YTD 6/12	ESTIMATED 2012	2013 ADOPTED BUDGET
56500 MISC NON-DEPARTMENTAL					
259 OTHER	170,065	20,000	49,209	60,574	20,000
TOTAL CONTRACTUAL SERVICES	170,065	20,000	49,209	60,574	20,000
421 ACCOUNTS RECEIVABLE	20,000	20,000	_____	20,000	20,000
422 DELQ P.P. TAX/S.A. CHARGES	52,654	20,000	_____	20,000	20,000
423 W/O-REAL ESTATE TAX	17,614	15,000	594	15,000	15,000
431 ASSESSING ERRORS	7,514	_____	_____	_____	_____
TOTAL CLAIMS & LOSSES	97,782	55,000	594	55,000	55,000
909 MISCELLANEOUS	24,809	10,000	8,793	10,000	10,000
TOTAL OTHER	24,809	10,000	8,793	10,000	10,000
DEPARTMENT TOTAL	292,656	85,000	58,596	125,574	85,000

110 GENERAL FUND
09 OTHER

65 MISC NON-DEPARTMENTAL

DESCRIPTION	ACTUAL 2011	REVISED 2012	6 MO YTD 6/12	ESTIMATED 2012	2013 ADOPTED BUDGET
56501 DEPT HSING/STREET SPEC CHARGES					
259 OTHER	159,667	_____	42,574	42,574	_____
TOTAL CONTRACTUAL SERVICES	159,667	_____	42,574	42,574	_____
DIVISION TOTAL	159,667	_____	42,574	42,574	_____

110 GENERAL FUND

09 OTHER

65 MISC NON-DEPARTMENTAL

DESCRIPTION	ACTUAL 2011	REVISED 2012	6 MO YTD 6/12	ESTIMATED 2012	2013 ADOPTED BUDGET
56505 TAX ROLL REFUNDS					
423 W/O-REAL ESTATE TAX	17,614	15,000	594	15,000	15,000
431 ASSESSING ERRORS	7,514				
TOTAL CLAIMS & LOSSES	25,128	<u>15,000</u>	<u>594</u>	<u>15,000</u>	<u>15,000</u>
DIVISION TOTAL	25,128	15,000	594	15,000	15,000

110 GENERAL FUND

09 OTHER

65 MISC NON-DEPARTMENTAL

DESCRIPTION	ACTUAL 2011	REVISED 2012	6 MO YTD 6/12	ESTIMATED 2012	2013 ADOPTED BUDGET
56507 SALES TAX					
259 OTHER	7,886	10,000	5,651	8,000	10,000
TOTAL CONTRACTUAL SERVICES	7,886	10,000	5,651	8,000	10,000
DIVISION TOTAL	7,886	10,000	5,651	8,000	10,000

110 GENERAL FUND
 09 OTHER

65 MISC NON-DEPARTMENTAL

DESCRIPTION	ACTUAL 2011	REVISED 2012	6 MO YTD 6/12	ESTIMATED 2012	2013 ADOPTED BUDGET
56508 BAD DEBT EXPENSE					
421 ACCOUNTS RECEIVABLE	20,000	20,000	_____	20,000	20,000
422 DELQ P.P. TAX/S.A. CHARGES	52,654	20,000	_____	20,000	20,000
TOTAL CLAIMS & LOSSES	72,654	40,000	_____	40,000	40,000
DIVISION TOTAL	72,654	40,000	_____	40,000	40,000

110 GENERAL FUND
09 OTHER

65 MISC NON-DEPARTMENTAL

DESCRIPTION	ACTUAL 2011	REVISED 2012	6 MO YTD 6/12	ESTIMATED 2012	2013 ADOPTED BUDGET
56519 MISCELLANEOUS EXPENSE					
259 OTHER	2,512	10,000	984	10,000	10,000
TOTAL CONTRACTUAL SERVICES	2,512	10,000	984	10,000	10,000
909 MISCELLANEOUS	24,809	10,000	8,793	10,000	10,000
TOTAL OTHER	24,809	10,000	8,793	10,000	10,000
DIVISION TOTAL	27,321	20,000	9,777	20,000	20,000
DEPARTMENT TOTAL	292,656	85,000	58,596	125,574	85,000

110 GENERAL FUND
09 OTHER

67 RESERVES

DESCRIPTION	ACTUAL 2011	REVISED 2012	6 MO YTD 6/12	ESTIMATED 2012	2013 ADOPTED BUDGET
56700 RESERVES					
146 PRODUCTIVITY INCENTIVE	_____	70,125	_____	70,125	86,000
159 RESERVE FOR SALARY INCREASE	_____	_____	_____	_____	590,147
TOTAL PERSONAL SERVICES		70,125		70,125	676,147
901 CONTINGENCY RESERVE	_____	219,429	_____	219,429	250,000
TOTAL OTHER		219,429		219,429	250,000
DEPARTMENT TOTAL	_____	289,554	_____	289,554	926,147

110 GENERAL FUND
09 OTHER

69 DEBT SERVICE NET OF REVENUES

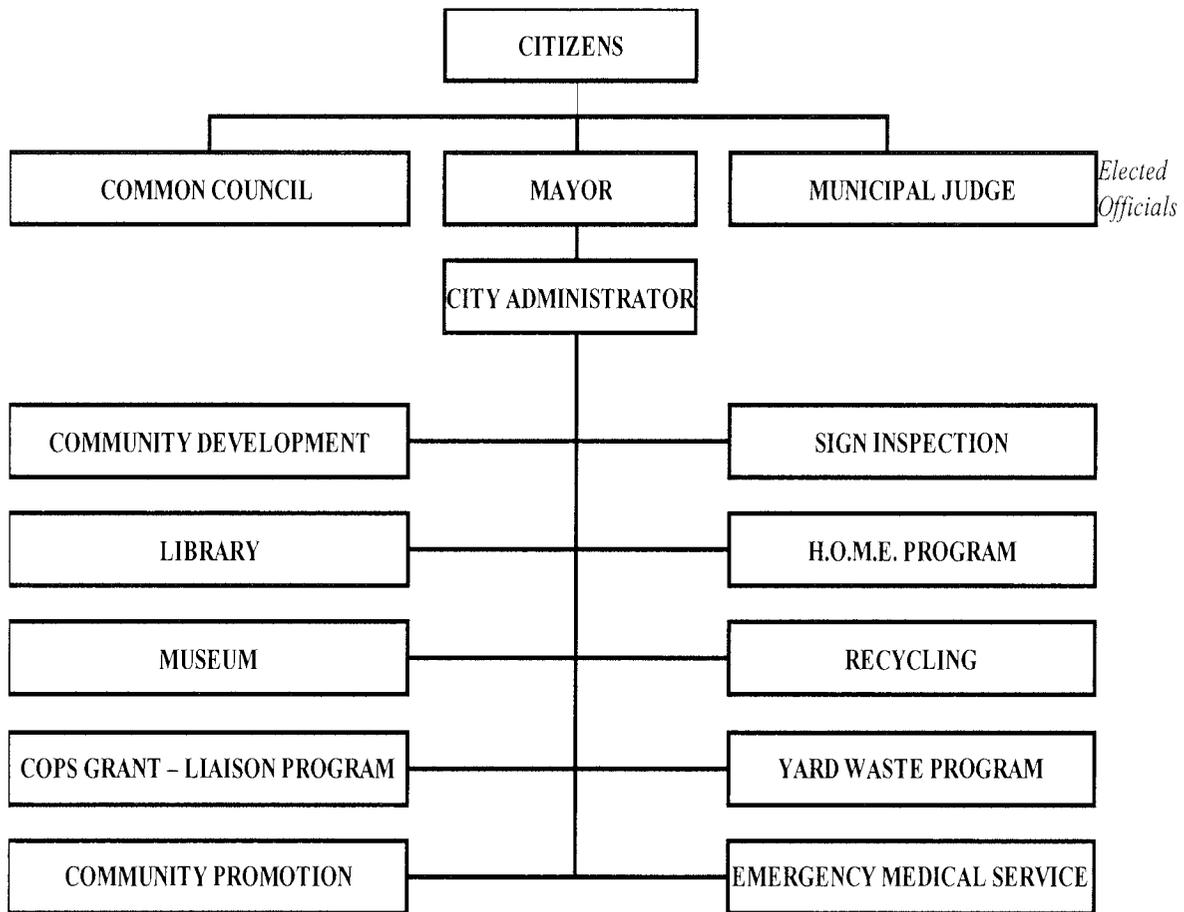
DESCRIPTION	ACTUAL 2011	REVISED 2012	6 MO YTD 6/12	ESTIMATED 2012	2013 ADOPTED BUDGET
56901 DEBT SERVICE NET OF REVENUES					
908 DEBT SERVICE NET OF REVENUES	8,072,830	8,353,356	4,176,678	8,353,356	8,472,881
TOTAL OTHER	8,072,830	8,353,356	4,176,678	8,353,356	8,472,881
DEPARTMENT TOTAL	8,072,830	8,353,356	4,176,678	8,353,356	8,472,881

SPECIAL REVENUE FUNDS

Special revenue funds are used to account for revenues from specific sources that are designated to finance certain functions or activities of the City of Kenosha.

These funds are maintained and budgeted on the modified accrual basis of accounting with the exception of the Community Development Block Grant Program. This program is maintained on the modified accrual basis of accounting and established as a project-length budget.

Organization



(This page left blank intentionally.)

SPECIAL REVENUE FUNDS MAJOR REVENUES

Taxes

The Special Revenue funds – Library, Museum, Recycling, EMS, and Community Promotion derive a portion of their revenues from a PROPERTY TAX LEVY. In 2013, \$ 12,056,462 must be levied to support these operations.

Community Development Block Grant Funding

The City has received funds from this allocation through the U.S. Department of Housing & Urban Development since 1974. These funds are used to benefit low and moderate income families and as an aid in the elimination of blight in neighborhoods. The \$ 844,227 estimated to be received in 2013 is the same amount as the 2012 actual subsidy.

State and County Revenues

This revenue source is received by the Library system under a contract with the Kenosha County Library System to offset the operation of a county-wide library computer network system. The \$ 1,530,169 for 2013 is up slightly from 2012.

Recycling & Volume Based Grant

This is a State grant payment to support the City's recycling program. The State of Wisconsin reduced the recycling grant to \$360,000 for 2013.

EMS – Ambulance User Fees

This is a user fee charged to the individual for an Emergency Medical Service Call.

COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

The City of Kenosha has received funds from the Community Development Block Grant Program (CDBG) through the U.S. Department of Housing and Urban Development since the inception of the program in 1974. Since that time the City has received funds to benefit low and moderate income people and aid in the elimination of slums and blight.

Responsibilities/Activities

Staff administers the City's Community Development Block Grant (CDBG) Program. The CDBG Program provides funds to not-for-profit organizations, businesses and homeowners through loans and grants that primarily benefit low-to-moderate income persons.

	<i>2011 Actual</i>	<i>2012 Actual</i>	<i>2013 Estimated</i>
Annual CDBG Allocation	\$966,167.00	\$844,227.00	\$844,227.00

2013 CDBG PROGRAM

Agency	Program	Amount
<u>Public Service</u>		
Urban League of Racine & Kenosha, Inc.	Sickle Cell Awareness, Education, & Testing	\$1,000
New Song Ministries, Inc.	Whole Person Training	\$1,400
Urban League of Racine & Kenosha, Inc.	Reducing Employment Barriers	\$1,600
Walkin' In My Shoes, Inc.	Survival Backpack Street Outreach Program	\$4,626
Kenosha Area Family & Aging Service, Inc.	Volunteer Transportation Service	\$5,000
Kenosha Literacy Council, Inc.	Literacy at Work	\$6,300
Kenosha Achievement Center, Inc.	Youth Employment Exploration	\$8,525
ELCA Urban Outreach Center	Helping Residents Become Self-Sufficient	\$11,225
Women & Children's Horizons, Inc.	Legal Advocacy Program -- Legal Coordinator	\$17,327
Kenosha YMCA, Inc.	Frank Neighborhood Project	\$23,000
Boys and Girls Club of Kenosha, Inc.	Gang Prevention and Diversion	\$23,031
Kenosha Co Interfaith Human Concerns Network	Emergency Family Shelter	\$23,600
	Total	\$126,634

COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

2013 CDBG PROGRAM CONTINUED

Agency	Program	Amount
<u>Housing, Neighborhood Improvement/Economic Development</u>		
Club Breakaway	Facility Improvements	\$2,800
Oasis Youth Center, Inc.	Facility Improvements	\$2,800
Urban League of Racine and Kenosha, Inc.	Facility Improvements	\$5,865
HOPE Council on Alcohol & Other Drug Abuse	Facility Improvements	\$6,010
Kenosha Human Development Services, Inc.	Shelter Facility Improvements	\$38,000
Women & Children's Horizons, Inc.	Shelter Facility Improvements	\$45,000
WI Women's Business Initiative Corp.	Micro Enterprise Technical Assistance/Loans	\$92,000
City of Kenosha – Public Works	Street Improvements	\$356,273
	Total	\$548,748
<u>Planning/Management</u>		
City of Kenosha	Program Administration/Comprehensive Planning	\$168,845
Total 2013 CDBG Program		\$844,227

KENOSHA PUBLIC LIBRARY

The Kenosha Public Library (KPL) provides the highest quality library resources for information, recreation, and lifelong learning for residents of all ages in the City and County of Kenosha. In upholding the Library Bill of Rights and the Freedom to Read and Freedom to View statements, the Library assures that library services are available to everyone.

Responsibilities/Activities

KPL provides quality library services in a timely and cost effective manner. It builds, organizes, and maintains library collections for all ages and skill levels that represent diverse points of view for reading, viewing, and listening. Library collections are now available on the Internet and on the shelf. Collections include informational, instructional, and recreational books, AV materials, and electronic resources. KPL also enhances the educational and personal development of children and teens by providing quality, high interest programming to foster reading readiness and encourage reading. In addition, KPL promotes lifelong learning by offering informative and enjoyable programs for customers of all ages.

KPL provides effective customer assistance in utilizing its collections, reference information, and readers' advisory services. It also provides well maintained facilities for quiet study and research, as well as for appropriate civic and community group programs and activities that contribute to the community's overall cultural life.

In 2013, KPL will continue to provide quality library services and collections for 69 hours a week during the school year and 65 hours a week in summer. Substantial growth in total computerized resource use is projected for 2013; while other major usage statistics will remain stable (see chart below). This continues the usage trends of the past four years. One-time 2013 expenses include \$10,557 to buy the delivery van at the end of its three year lease; \$29,000 for carpet replacement at Uptown, Northside, and Southwest libraries; and \$27,750 for a significant software upgrade to KPL's website and public access catalog.

For 2013, KPL will administer a federal grant on computerized services and resources and continue to manage the county-wide library computer network for the Kenosha County Library System. KPL will continue to diligently maintain its buildings and grounds. Using City capital funds, KPL will also manage the Northside Library Parking Lot Replacement Project.

	2011 Actual	2012 Estimate	2013 Goal
Computerized resource usage	3,499,496	5,000,000	5,500,000
Checkout of library materials	1,171,089	1,200,000	1,205,000
Reference and information questions	164,835	158,000	158,000
Library visits	835,594	750,000	750,000
Program attendance	26,871	29,000	28,000
Library collection (e-content not included)	392,224	385,000	380,000

KENOSHA PUBLIC LIBRARY

<i>Funded Full-Time Positions</i>

	2011 Actual	2012 Estimated	2013 Adopted
Library Director	1	1	1
Assistant Library Director	1	1	1
Maintenance Superintendent	1	1	1
Head of Administrative Services	1	1	1
Senior Librarian	6	5	5
Supervising Library Clerk	3	4	4
Supervising Driver Clerk	1	1	1
Administrative Secretary	1	1	1
Accounting Assistant	1	1	1
Administrative Assistant	1	0	0
Librarian	8	8	8
Library Assistant	2	2	2
Network Administrators	2	2	2
Circulation Technical Specialist	1	0	0
Building Maintenance	3	3	3
Clerks	8	6	6
Total Funded	41	37	37

KENOSHA PUBLIC LIBRARY

Total Revenues

	<u>2011 Actual</u>	<u>2012 Revised Budget</u>	<u>2012 Actual 6/30/2012</u>	<u>2012 Estimated</u>	<u>2013 Adopted Budget</u>
Tax Levy	\$4,584,056	\$4,086,056	\$2,043,000	\$4,086,056	\$4,157,401
Tax Levy – Debt Service	492,171	1,157,860	1,157,860	1,157,860	1,411,965
State & County Revenue	1,538,891	1,515,011	757,506	1,515,011	1,530,169
Photocopy Revenue	10,527	11,200	5,466	11,200	11,200
Interest	2,665	3,750	687	1,450	1,450
Other Revenues	172,323	183,600	87,626	178,010	178,010
Appropriation from (Addition to) Working Capital	106,942	223,049	--	219,888	193,691
Total Revenues	<u>\$6,907,575</u>	<u>\$7,180,526</u>	<u>\$4,052,145</u>	<u>\$7,169,475</u>	<u>\$7,483,886</u>

KENOSHA PUBLIC LIBRARY

Total Expenditures

	2011 Actual	2012 Revised Budget	2012 Actual 6/30/2012	2012 Estimated	2013 Adopted Budget
Personnel					
Salaries	\$3,256,450	\$3,199,410	\$1,601,632	\$3,199,410	\$3,242,035
Health Insurance	830,511	799,800	279,832	799,800	731,000
Other Benefits	699,247	548,756	290,039	543,756	571,744
Library Materials	522,307	523,510	280,239	523,510	523,510
Library Supplies	149,328	170,020	70,151	157,120	160,420
Buildings & Grounds	541,578	558,130	353,746	569,126	579,318
Computer & Equipment					
Maintenance	168,098	141,965	77,111	141,947	173,791
Professional Services	54,640	65,225	27,624	61,046	63,346
Travel & Training	7,609	13,700	4,537	13,700	14,000
Capital Outlay	-	-	-	-	10,557
Other Expenses	185,636	2,150	667	2,200	2,200
Debt Service	492,171	1,157,860	1,157,860	1,157,860	1,411,965
	<u>\$6,907,575</u>	<u>\$7,180,526</u>	<u>\$4,143,438</u>	<u>\$7,169,475</u>	<u>\$7,483,886</u>
Total Expenditures					

KENOSHA PUBLIC MUSEUMS

The Kenosha Public Museums have been a community treasure and regional tourist attraction for over 75 years. Last year the museums attracted nearly one quarter of a million visitors to the downtown and lakefront of Kenosha from all fifty states and dozens of countries. All three of the public museums - Kenosha Public Museum, Dinosaur Discovery Museum and The Civil War Museum - have been featured in regional and national travel magazines, newspapers and specialty journals, as well as related websites. The Kenosha Public Museum is a Smithsonian Affiliate and is accredited by the American Association of Museums. The Kenosha Public Museums are an over night tourist destination and listed as one of top tourist attractions by the Kenosha Area Convention and Visitors Bureau, UW-Milwaukee, Milwaukee Journal Sentinel, Daily News Group, and others. All three museums have been listed in the top 25 tourist attractions in the Milwaukee area.

The KPM, a natural history and fine art museum, offers outstanding changing exhibits, a variety of free public programs and a full complement of classes and workshops designed for ages 2 years to 99 years. It is the only museum that features butchered mammoth sites, some of the earliest evidence of humans in the New World. The DDM has the nation's largest display of meat eating dinosaurs and nine of them cannot be seen in any other museum. The CWM has become a nationally recognized resource by authors, historians, reenactors as well as school teachers and tour guides. The Veterans Gallery at the CWM is a year round monument to honor veterans of all wars and is a poignant reminder of the sacrifices of our soldiers throughout our nation's history.

The Kenosha Public Museums Foundation, Inc. continues to generate revenues for the ongoing operations of the Museums independent of the City tax levy. The Friends of the Kenosha Public Museums, Inc. with over 2500 households as members, is recruiting and supporting new "friends" for all three Museums. The Kenosha Public Museums are a dynamic and vibrant community resource growing and changing as Kenosha grows and changes.

Responsibilities/Activities

KENOSHA PUBLIC MUSEUMS

The mission of the Kenosha Public Museums is to enrich the lives of Kenoshans, guests and visitors through a variety of experiences that educate and stimulate curiosity.

KENOSHA PUBLIC MUSEUM

The Kenosha Public Museum collects, preserves and interprets decorative and fine arts, natural science specimens, and cultural artifacts from around the world.

DINOSAUR DISCOVERY MUSEUM

The Dinosaur Discovery Museum collects, preserves and interprets dinosaurs and their evolution through time.

CIVIL WAR MUSEUM

The Civil War Museum collects, preserves and interprets artifacts relating to the social and cultural experiences of the Upper Middle West population impacted by the Civil War.

KENOSHA PUBLIC MUSEUMS

Responsibilities/Activities (continued)

VISION STATEMENT

To be the center of cultural life in Kenosha and the catalyst for meaningful collaborations.

	2011 Actual	2012 Estimated	2013 Estimated
Museum Attendance – Total	241,805	242,000	245,000
Visitors - KPM	132,839	132,000	135,000
Visitors - DDM	38,165	40,000	41,000
Visitors – CWM	70,801	72,000	73,000
Travelogues	2,850	2,750	2,700
Tours/Group Programs	10,695	12,000	13,000
Outreach Programs	2,795	3,000	3,500
Rentals	7,696	8,000	8,500
City/Community Events	4,656	6,000	6,500
Adult, Children & Family Programs	22,781	23,000	24,000
Number of Classes	170	175	180
Number of Friends of Museum Members	2,100	2,150	2,200

(This page left blank intentionally.)

KENOSHA PUBLIC MUSEUMS

Funded Full-Time Positions

	2011	2012	Adopted 2013
Director	1	1	1
Deputy Director	0	0	1
Sr Curator Education	2	2	1
Exhibit Builder	0	0	1
Development Coordinator	1	1	0
Clerical Supervisor	1	1	0
Administrative Assistant	0	0	1
Chief Custodian	1	1	1
Curator II (Civil War)	1	1	1
Operations Manager	1	1	1
Curator I	3	3	3
Building Maintenance Helper	2	2	2
Clerk Typist II	1	1	0
Customer Relations-Retail	1	0	0
Total Funded	15	14	13

Unfunded Full-Time Positions

	2011	2012	Adopted 2013
Customer Relations-Retail	0	1	1
Clerk Typist II	0	0	1
Total Unfunded	0	1	2

Note: Unfunded positions were shown in the total position count for 2011.

KENOSHA PUBLIC MUSEUMS

Total Revenues

	<u>2011 Actual</u>	<u>2012 Revised Budget</u>	<u>2012 Actual 6/30/12</u>	<u>2012 Estimated</u>	<u>2013 Adopted Budget</u>
Tax Levy	\$1,670,759	\$1,509,722	\$754,800	\$1,509,722	\$1,512,580
Educational Programs	129,235	150,300	71,376	123,700	133,300
Sales Gallery	135,247	153,100	66,510	135,100	139,900
Admissions	117,972	132,000	36,969	115,000	115,000
Interest	708	1,000	463	1,000	1,000
Kenosha Public					
Museum Foundation	250,000	285,000	-	285,000	285,000
Other Revenues	151,391	127,700	70,663	137,500	139,500
Appropriation from					
Working Capital	-	55,000	-	55,000	114,477
	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Total Revenues	<u>\$2,455,312</u>	<u>\$2,413,822</u>	<u>\$1,000,781</u>	<u>\$2,362,022</u>	<u>\$2,440,757</u>

KENOSHA PUBLIC MUSEUMS

Total Expenditures

	2011 Actual	2012 Revised Budget	2012 Actual 6/30/12	2012 Estimated	2013 Adopted Budget
Administration					
Salaries	\$1,134,664	\$1,183,106	\$551,007	\$1,135,950	\$1,205,364
Health Insurance	310,411	300,000	117,650	250,000	272,300
Other Benefits	220,057	166,641	81,978	170,125	195,211
Admin – Services & Materials	108,112	88,450	59,221	96,380	85,857
Gift Shop	32,914	57,050	19,413	41,000	51,000
Education	74,250	65,400	30,231	75,168	72,150
Exhibits/Collections	82,434	74,200	42,353	57,575	68,400
Development/Public Relations	79,114	65,350	26,770	59,100	74,850
Utilities	352,301	349,875	156,888	331,150	347,925
Building & Grounds	62,879	63,750	31,033	59,942	67,700
	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Total Expenditures	<u>\$2,457,136</u>	<u>\$2,413,822</u>	<u>\$1,116,544</u>	<u>\$2,276,390</u>	<u>\$2,440,757</u>

SCHOOL RESOURCE OFFICERS PROGRAM

The program provides uniformed police officers to provide liaison services to be placed at sites designated by the Kenosha Unified School District. The City and the Kenosha Unified School District have an agreement assigning four full time resource officers to be billed at their rate of pay plus fringes for the days worked in the schools.

Responsibilities/Activities

The School Resource Officers Program provides for four uniformed law enforcement officers whose primary duty is liaison services for the Kenosha Unified School District. The agreement with KUSD will provide funding to offset the salaries and fringes of the School Resource Officers.

SIGN INSPECTION PROGRAM

All temporary and permanent signs are regulated per local ordinance. The revenue from the required permitting is dedicated to supporting the cost of the enforcement of this program.

Responsibilities/Activities

The Sign Inspection Program provides for the enforcement of the City of Kenosha's sign ordinance for all temporary and permanent signs. It is expected that \$15,600 in revenues will be used to offset the expenditures of the program.

(This page left blank intentionally.)

HOME PROGRAM

The HOME Investment Partnership Program was created under Title II of the National Affordable Housing Act of 1990 and provides funds to cities for expanding the supply of affordable housing.

Responsibilities/Activities

The HOME Program strengthens public/private partnerships and provides more affordable rental and home ownership housing through acquisition, rehabilitation and new construction. It is expected that \$34,164 in revenues from the HOME program will be used for administration cost for the program.

PUBLIC WORKS - RECYCLING

The City provides curbside single-stream recycling, which incorporates recyclable glass containers, plastic containers #1 through #7, newspapers, magazines, books with hard covers removed, mixed paper i.e., junk mail, unlined soda or merchandise boxes, corrugated cardboard, steel containers and aluminum cans. The Waste Division and a private contracted company also provide drop-off sites for recyclables. The City contracts with a private company to process and market the recyclables.

The City also provides two drop-off sites for waste oil. Waste tires are collected curbside with a scheduled pickup or the tires can be taken to the Waste Division drop-off site. The City allows residents to drop off scrap metal and clean wood at the Waste Division drop-off site. The City also offers a concrete, brick and stone drop off at the Street Division yard.

In 2010, in response to the new state law banning the landfilling of electronics, such as televisions and computers, the City offered a free drop-off of household electronic items at the City's Drop-Off Site at 1001 50th Street. Curbside collection of large household items, such as console televisions also began in 2010.

Responsibilities/Activities

The City provides curbside collection and drop-off of recyclable materials at two drop-off sites. Kenosha residents are provided with up-to-date local and state recycling initiatives. The City ensures compliance with local recycling ordinances and state recycling mandates.

The estimated tonnages are based upon a review of the tonnage amounts collected from 2000 to 2011 at each location. The City receives 144 recycling pulls free of charge annually. Remaining pulls are charged at a per pull rate. The amount provided includes 144 pulls.

	2011 Estimated	2012 Estimated	2013 Estimated
Curbside stops (per week)	31,050	31,070	31,070
Number of tons collected-Curbside	5,300	5,200	5,200
Number of tons collected-Waste Drop-Off Site	320	310	320
Number of tons collected-Private Company Drop-Off Site	110	100	100
Number of tons collected at Waste Drop-Off Site (tires, oil, metal, wood, brick)	610	760	760
Recycling pulls	200	200	200
Number of tons of Electronic Recycling	0	150	140

PUBLIC WORKS – YARDWASTE COLLECTIONS

Yardwaste is collected at the curb by the Street Division in the spring and fall, and is also accepted at a drop-off site. Cut and bundled brush, less than 6" in diameter, is collected curbside May through November.

The Yardwaste Drop-Off Site is located at 4071-88th Avenue. Brush no longer needs to be bundled or cut into short lengths at the drop-off site. On Wednesdays, an extra attendant is available to assist the elderly and disabled unload their yardwaste and brush.

Yardwaste Collections became a function of the Storm Water Utility in 2008.

PS-RECYCLING/YARDWASTE GRANT
 TAXES
 TAXES

2013 GENERAL FUND OPERATING BUDGET - REVENUES

	2011 ACTUAL REVENUES	2012 BUDGETED REVENUES	2012 ACTUAL RECEIVED 06/30/12	2012 ESTIMATED REVENUES	2013 ADOPTED BUDGETED REVENUES
REAL & PERSONAL PROPERTY					
41101 TAX LEVY-GENERAL	<u> </u>	229,354-	229,354-	229,354-	73,499-
**REAL & PERSONAL PROPERTY	<u> </u>	229,354-	229,354-	229,354-	73,499-
STATE GRANTS & REVENUES					
43409 RECYCLING/VOLUME BASED GRANTS	362,418-	360,000-	389,223-	389,223-	360,000-
**STATE GRANTS & REVENUES	362,418-	360,000-	389,223-	389,223-	360,000-
PUBLIC WORKS					
46397 SALE RECYCLABLES	5,193-	700-	342-	600-	700-
46399 BULK WASTE CHARGES	111,025-	60,000-	51,732-	112,000-	107,250-
**PUBLIC WORKS	116,218-	60,700-	52,074-	112,600-	107,950-
FUND BALANCE TRANSFERS					
49999 TRANSFER FROM WORKING CAPITAL	<u> </u>	<u> </u>	<u> </u>	<u> </u>	114,185-
**FUND BALANCE TRANSFERS	<u> </u>	<u> </u>	<u> </u>	<u> </u>	114,185-
***PS-RECYCLING/YARDWASTE GR	478,636-	650,054-	670,651-	731,177-	655,634-

205 PS-RECYCLING/YARDWASTE GRANT
03 PUBLIC WORKS & SANITATION

31 RECYCLING/YARDWASTE GRANT

DESCRIPTION	ACTUAL 2011	REVISED 2012	6 MO YTD 6/12	ESTIMATED 2012	2013 ADOPTED BUDGET
53100 RECYCLING/YARDWASTE GRANT					
121 WAGES PERMANENT REGULAR	319,857	298,088	162,727	328,900	304,050
122 PERMANENT PART-TIME	611		611	700	
131 OVERTIME	11,210	20,570	3,304	8,000	14,030
132 TEMP/SEAS/L.T.E.	72,176	75,800	26,355	63,127	75,702
135 LONGEVITY	375	600	300	600	600
151 WRS/RETIREMENT	40,204	21,560	10,388	23,725	24,260
152 F.I.C.A.	22,361	22,660	10,916	24,900	22,620
155 HEALTH INSURANCE EXPENSE	132,920	117,600	58,800	126,700	119,000
158 MEDICARE CONTRIBUTION	5,859	5,740	2,803	5,850	5,730
TOTAL PERSONAL SERVICES	605,573	562,618	276,204	582,502	565,992
219 OTHER PROFESSIONAL SERVICES	47,774	60,340	18,049	49,200	51,500
223 STORM WATER UTILITY	6,432	8,000	2,154	8,000	8,000
224 WATER	452	500	196	1,000	800
226 CELLULAR/WIRELESS SERVICE COST	180	201	71	200	200
253 WASTE DISPOSAL CHARGES					9,000
263 MEALS & LODGING					250
264 REGISTRATION					250
282 EQUIPMENT RENTAL	921	900	329	800	900
TOTAL CONTRACTUAL SERVICES	55,759	69,941	20,799	59,200	70,900
311 OFFICE SUPPLIES/PRINTING	3,233	3,800		3,800	3,800
323 MEMBERSHIP DUES		125			
341 VEHICLE FUEL CHARGE/OIL/ETC	66,124	64,000	25,063	64,000	64,000
342 CENTRAL GARAGE LABOR CHARGES	101,399	97,080	26,244	87,000	89,000
343 CENT.GARAGE-PARTS&MAT. CHARGES	63,437	72,000	22,533	62,000	72,000
344 OUTSIDE MATERIAL & LABOR	5,404	5,000		5,000	5,000
349 EQUIP OPERATING EXPENSES-OTHER	6,892	7,000	1,439	7,000	7,000
353 HORTICULTURAL SUPP-FERT ETC	141	500		500	500
357 BUILDING MATERIALS	444	1,000		1,000	1,000
367 CLOTHING & UNIFORM REPLACEMENT	1,500	1,500		1,500	1,600
389 OTHER	1,000	1,000	224	1,000	1,000
TOTAL MATERIALS AND SUPPLIES	249,574	253,005	75,503	232,800	244,900
934 OTHER CHARGE BACKS	289,144-	235,510-	66,904-	281,400-	226,158-
TOTAL OTHER	289,144-	235,510-	66,904-	281,400-	226,158-
DEPARTMENT TOTAL	621,762	650,054	305,602	593,102	655,634

205 PS-RECYCLING/YARDWASTE GRANT
03 PUBLIC WORKS & SANITATION

31 RECYCLING/YARDWASTE GRANT

DESCRIPTION	ACTUAL 2011	REVISED 2012	6 MO YTD 6/12	ESTIMATED 2012	2013 ADOPTED BUDGET
53118 RECYCLING					
121 WAGES PERMANENT REGULAR	251,211	298,088	129,499	260,000	304,050
122 PERMANENT PART-TIME	102		611	700	
131 OVERTIME	10,552	19,170	2,823	7,000	12,602
132 TEMP/SEAS/L.T.E.	7,953	7,800	2,054	13,127	7,702
135 LONGEVITY	375	600	300	600	600
151 WRS/RETIREMENT	30,138	19,220	7,862	16,625	21,610
152 F.I.C.A.	16,263	20,200	8,262	17,450	20,150
155 HEALTH INSURANCE EXPENSE	132,920	117,600	58,800	126,700	119,000
158 MEDICARE CONTRIBUTION	3,915	4,730	1,962	4,100	4,720
TOTAL PERSONAL SERVICES	453,429	487,408	212,173	446,302	490,434
219 OTHER PROFESSIONAL SERVICES	20,438	31,340	11,774	20,700	22,500
226 CELLULAR/WIRELESS SERVICE COST	92	101	37	100	100
253 WASTE DISPOSAL CHARGES					9,000
263 MEALS & LODGING					250
264 REGISTRATION					250
TOTAL CONTRACTUAL SERVICES	20,530	31,441	11,811	20,800	32,100
311 OFFICE SUPPLIES/PRINTING	3,231	3,500		3,500	3,500
323 MEMBERSHIP DUES		125			
341 VEHICLE FUEL CHARGE/OIL/ETC	32,511	32,000	14,926	32,000	32,000
342 CENTRAL GARAGE LABOR CHARGES	65,516	52,080	20,664	52,000	54,000
343 CENT.GARAGE-PARTS&MAT. CHARGES	39,641	37,000	14,794	32,000	37,000
344 OUTSIDE MATERIAL & LABOR	5,404	5,000		5,000	5,000
367 CLOTHING & UNIFORM REPLACEMENT	1,500	1,500		1,500	1,600
TOTAL MATERIALS AND SUPPLIES	147,803	131,205	50,384	126,000	133,100
DIVISION TOTAL	621,762	650,054	274,368	593,102	655,634

205 PS-RECYCLING/YARDWASTE GRANT
03 PUBLIC WORKS & SANITATION

31 RECYCLING/YARDWASTE GRANT

DESCRIPTION	ACTUAL 2011	REVISED 2012	6 MO YTD 6/12	ESTIMATED 2012	2013 ADOPTED BUDGET
53119 YARD WASTE MANAGEMENT					
121 WAGES PERMANENT REGULAR	68,646		33,228	68,900	
122 PERMANENT PART-TIME	509				
131 OVERTIME	658	1,400	481	1,000	1,428
132 TEMP/SEAS/L.T.E.	64,223	68,000	24,301	50,000	68,000
151 WRS/RETIREMENT	10,066	2,340	2,526	7,100	2,650
152 F.I.C.A.	6,098	2,460	2,654	7,450	2,470
158 MEDICARE CONTRIBUTION	1,944	1,010	841	1,750	1,010
TOTAL PERSONAL SERVICES	152,144	75,210	64,031	136,200	75,558
219 OTHER PROFESSIONAL SERVICES	27,336	29,000	6,275	28,500	29,000
223 STORM WATER UTILITY	6,432	8,000	2,154	8,000	8,000
224 WATER	452	500	196	1,000	800
226 CELLULAR/WIRELESS SERVICE COST	88	100	34	100	100
282 EQUIPMENT RENTAL	921	900	329	800	900
TOTAL CONTRACTUAL SERVICES	35,229	38,500	8,988	38,400	38,800
311 OFFICE SUPPLIES/PRINTING	2	300		300	300
341 VEHICLE FUEL CHARGE/OIL/ETC	33,613	32,000	10,137	32,000	32,000
342 CENTRAL GARAGE LABOR CHARGES	35,883	45,000	5,580	35,000	35,000
343 CENT.GARAGE-PARTS&MAT. CHARGES	23,796	35,000	7,739	30,000	35,000
349 EQUIP OPERATING EXPENSES-OTHER	6,892	7,000	1,439	7,000	7,000
353 HORTICULTURAL SUPP-FERT ETC	141	500		500	500
357 BUILDING MATERIALS	444	1,000		1,000	1,000
389 OTHER	1,000	1,000	224	1,000	1,000
TOTAL MATERIALS AND SUPPLIES	101,771	121,800	25,119	106,800	111,800
934 OTHER CHARGE BACKS	289,144-	235,510-	66,904-	281,400-	226,158-
TOTAL OTHER	289,144-	235,510-	66,904-	281,400-	226,158-
DEPARTMENT TOTAL			31,234		
FUND TOTAL	621,762	650,054	305,602	593,102	655,634

EMERGENCY MEDICAL SERVICES

The Emergency Medical Services Division is responsible for the planning, coordinating and administration of all pre-hospital emergency services delivered by the Kenosha Fire Department.

Responsibilities/Activities

The purpose of the EMS Division is to ensure that the highest level and best quality pre-hospital care is delivered to the citizens and visitors of Kenosha as quickly as possible. The division is deeply committed to continually improving its services and uses national performance excellence criteria as its benchmarks.

The Emergency Medical Services division engages in long-term planning processes to meet the changing population demographic and needs of the community. The EMS division strives to achieve this through ongoing improvements in the following areas:

- Improving the quality and content of EMS refresher training
- Ongoing skills-based EMS training and competency testing
- Improving the data collection ability of the division to allow for data-driven decision making and strategic planning
- Building new strategic alliances and partnerships within the community that will enable the EMS division to meet its vision of excellence and total quality.
- Setting and meeting the goal of accreditation through the Commission of Accreditation of Ambulance Standards

FIRE-EMERGENCY MED SERVICE
 TAXES
 TAXES

2013 GENERAL FUND OPERATING BUDGET - REVENUES

	2011 ACTUAL REVENUES	2012 BUDGETED REVENUES	2012 ACTUAL RECEIVED 06/30/12	2012 ESTIMATED REVENUES	2013 ADOPTED BUDGETED REVENUES
REAL & PERSONAL PROPERTY					
41101 TAX LEVY-GENERAL	4,520,155-	4,726,258-	4,726,258-	4,726,258-	4,791,932-
**REAL & PERSONAL PROPERTY	4,520,155-	4,726,258-	4,726,258-	4,726,258-	4,791,932-
FIRE DEPARTMENT					
46202 EMS-AMBULANCE USER FEES	3,040,579-	2,750,000-	1,000,417-	3,000,000-	3,000,000-
**FIRE DEPARTMENT	3,040,579-	2,750,000-	1,000,417-	3,000,000-	3,000,000-
MISCELLANEOUS REVENUES					
49102 PRIOR YEAR EXP REIMB	4,615-	-----	-----	-----	-----
49111 MISCELLANEOUS	1,712-	-----	-----	-----	-----
**MISCELLANEOUS REVENUES	6,327-	-----	-----	-----	-----
****FIRE-EMERGENCY MED SERVIC	7,567,061-	7,476,258-	5,726,675-	7,726,258-	7,791,932-

(This page left blank intentionally.)

206 FIRE-EMERGENCY MED SERVICE
02 PUBLIC SAFETY

22 FIRE-EMERGENCY MED SERVICE

DESCRIPTION	ACTUAL 2011	REVISED 2012	6 MO YTD 6/12	ESTIMATED 2012	2013 ADOPTED BUDGET
52205 FIRE-EMERGENCY MED SERVICE					
111 SALARIES-PERMANENT REGULAR	4,181,317	4,286,967	2,124,433	4,252,000	4,276,636
131 OVERTIME	232,606	205,000	88,939	205,000	205,000
134 WORKING OUT OF CLASS		42,000	27,695	55,000	56,500
135 LONGEVITY	5,115	5,375	2,610	5,220	5,325
137 EDUCATION PAY	1,680	1,680	840	1,680	1,680
138 SPECIAL PAY	2,655	2,200	1,500	3,120	3,240
139 RESCUE PAY	45,210	45,210	22,635	45,480	45,480
146 PRODUCTIVITY INCENTIVE	18,875	15,875	3,625	10,875	15,875
149 HOLIDAY BUY BACK	102,322	115,000	1,097	115,000	115,000
151 WRS/RETIREMENT	1,079,614	1,123,204	541,136	1,117,100	1,209,540
155 HEALTH INSURANCE EXPENSE	1,227,600	1,092,000	546,000	1,230,800	1,156,000
158 MEDICARE CONTRIBUTION	52,797	59,202	26,215	54,000	55,000
TOTAL PERSONAL SERVICES	6,949,791	6,993,713	3,386,725	7,095,275	7,145,276
216 MEDICAL EXAMS/VACCINATIONS/ETC					
219 OTHER PROFESSIONAL SERVICES	236,795	250,775	79,881	250,625	383,342
226 CELLULAR/WIRELESS SERVICE COST	2,224	3,000	1,216	2,490	3,000
227 TELEPHONE - EQUIPMENT/OTHER	18,535	6,000	6,177	6,450	350
235 EQUIPMENT REPAIRS/MAINT.	4,095	5,000	3,800	4,500	21,450
259 OTHER		100			
262 COMMERCIAL TRAVEL		100			
263 MEALS & LODGING	215	215		200	300
264 REGISTRATION	1,061	500	225	600	600
TOTAL CONTRACTUAL SERVICES	262,925	265,690	91,299	264,865	409,042
316 COMPUTER SOFTWARE	383	1,925		1,925	2,425
318 MEDICAL SUPPLIES	87,663	110,000	36,335	90,500	110,000
322 SUBSCRIPTIONS & BOOKS	2,295	2,280	1,519	2,280	2,504
323 MEMBERSHIP DUES	365	350	350	350	1,210
341 VEHICLE FUEL CHARGE/OIL/ETC	33,694	35,000	17,035	35,000	44,150
344 OUTSIDE MATERIAL & LABOR	41,256	38,200	8,547	38,200	40,000
361 SMALL TOOLS	23	500	112	500	1,000
362 OFFICE FURNITURE & EQUIPMENT	175				
363 COMPUTER HARDWARE	180	350	113	350	17,675
367 CLOTHING & UNIFORM REPLACEMENT		10,000		10,000	1,500
369 OTHER NON CAPITAL EQUIPMENT	4,646	11,000	6,450	11,000	9,400
382 HOUSEKEEPING-JANITORIAL SUPPLI	406	750		750	750
385 BATTERIES	264	1,500	1,245	1,500	2,000
389 OTHER	4,147	5,000	1,693	4,480	5,000
TOTAL MATERIALS AND SUPPLIES	175,497	216,855	73,399	196,835	237,614
DEPARTMENT TOTAL	7,388,213	7,476,258	3,551,423	7,556,975	7,791,932

COMMUNITY PROMOTION

Community Promotion provides a variety of high-quality special events to Kenosha citizens and visitors. The City considers special events an enhancement to the quality of life for residents within our community, and help to attract visitors and visitor expenditures to our community.

Responsibilities/Activities

Kenosha residents and visitors enjoy the July 4th Fireworks, and Civic Veterans Parade every year.

Music fills the air with the Peanut Butter & Jam Noontime and After Hours Concert Series, and everyone enjoys the Kenosha Pops Concert Band Performances.

In addition to our musical offerings, our community continues to enjoy the Pike River Rendezvous and the Civil War Days: A Salute to Freedom.

Many other events are held on a periodic or a one-time basis, such as Kenosha's Adventures in Flight, the Florentine Opera Company Season Preview Concert and the Kenosha Days of Discovery Tall Ships Festival.

In 2012, the city was pleased to host Miss America, Kenosha's own Laura Kaeppler, for several public appearances including the Civic Veterans Parade.

COMMUNITY PROMOTION
 TAXES
 TAXES

2013 GENERAL FUND OPERATING BUDGET - REVENUES

	2011 ACTUAL REVENUES	2012 BUDGETED REVENUES	2012 ACTUAL RECEIVED 06/30/12	2012 ESTIMATED REVENUES	2013 ADOPTED BUDGETED REVENUES
REAL & PERSONAL PROPERTY					
41101 TAX LEVY-GENERAL	120,000-	33,000-	33,000-	33,000-	109,085-
**REAL & PERSONAL PROPERTY	120,000-	33,000-	33,000-	33,000-	109,085-
COUNTY REVENUES					
43599 OTHER COUNTY REVENUE	24,500-	24,500-	22,500-	22,500-	24,500-
**COUNTY REVENUES	24,500-	24,500-	22,500-	22,500-	24,500-
MISCELLANEOUS REVENUES					
49119 DONATIONS-OTHER	1,520-		10,000-	10,000-	
49121 SPONSORSHIP - FIREWORKS	10,000-	10,000-	10,000-	10,000-	10,000-
49122 SPONSORSHIP - PARADE	12,750-	10,000-	4,050-	5,050-	14,050-
**MISCELLANEOUS REVENUES	24,270-	20,000-	24,050-	25,050-	24,050-
FUND BALANCE TRANSFERS					
49999 TRANSFER FROM WORKING CAPITAL		64,635-		70,377-	
**FUND BALANCE TRANSFERS		64,635-		70,377-	
***COMMUNITY PROMOTION	168,770-	142,135-	79,550-	150,927-	157,635-

222 COMMUNITY PROMOTION
09 OTHER

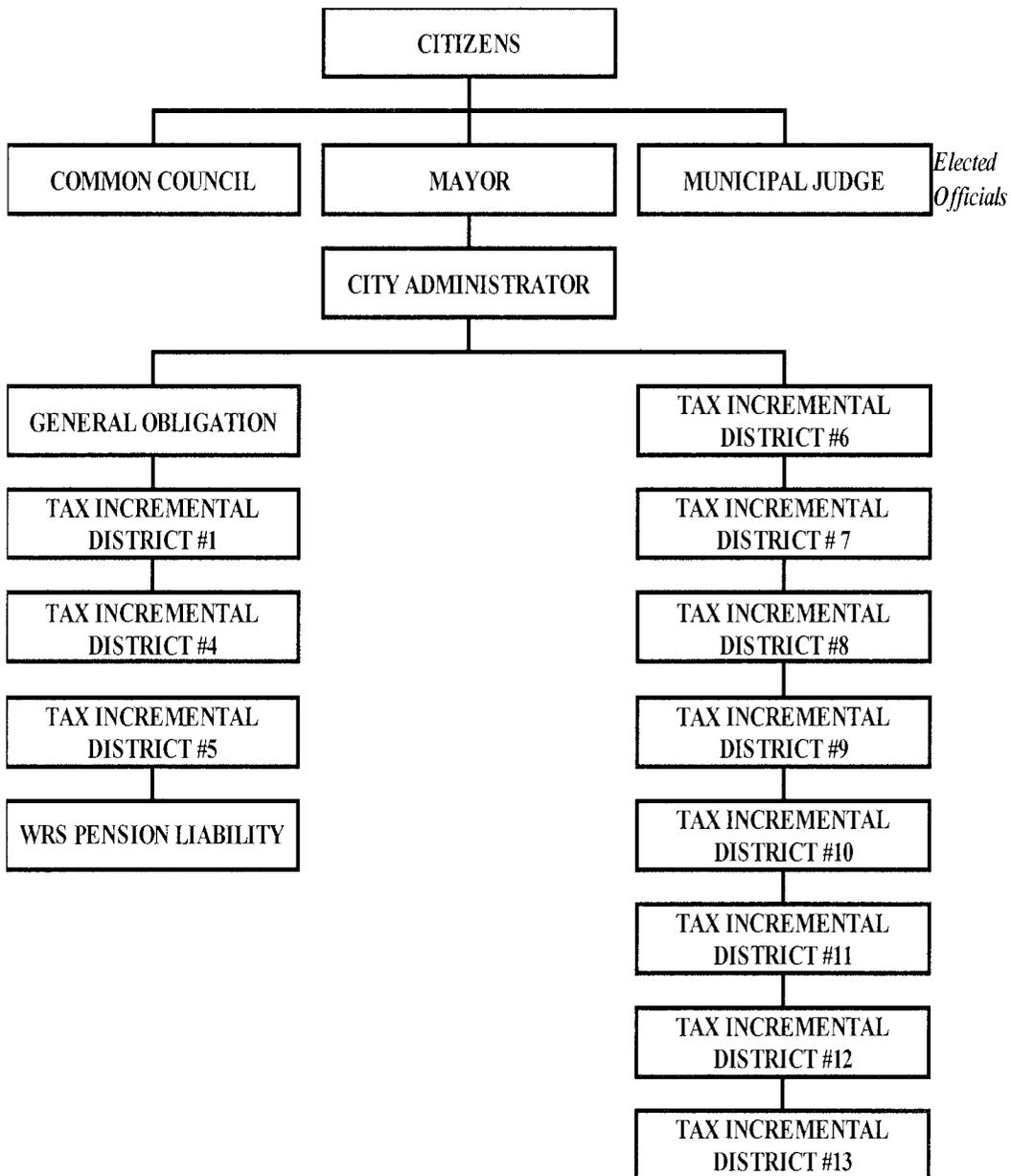
1 COMMUNITY PROMOTION

DESCRIPTION	ACTUAL 2011	REVISED 2012	6 MO YTD 6/12	ESTIMATED 2012	2013 ADOPTED BUDGET
50101 COMMUNITY PROMOTION-EXPENSES					
219 OTHER PROFESSIONAL SERVICES	1,703	3,000	1,777	1,777	3,000
259 OTHER	23,141	27,985	13,869	45,000	38,485
261 MILEAGE		100		100	100
263 MEALS & LODGING		250		250	250
291 FIREWORKS	41,300	41,300	12,000-	29,300	41,300
292 KENOSHA POPS BAND	36,000	36,000	36,000	36,000	36,000
293 KENOSHA SYMPHONY	2,000	3,000	3,000	3,000	3,000
294 BOY SCOUTS RESCUE SQUAD	5,000	5,000	2,500	5,000	5,000
295 JULY 4 PARADE	16,626	25,000	24,315	30,000	25,000
297 SISTER CITIES					5,000
TOTAL CONTRACTUAL SERVICES	125,770	141,635	69,461	150,427	157,135
311 OFFICE SUPPLIES/PRINTING	354	500		500	500
TOTAL MATERIALS AND SUPPLIES	354	500		500	500
DEPARTMENT TOTAL	126,124	142,135	69,461	150,927	157,635

DEBT SERVICE FUND

Debt Service Funds are established to account for the payment of principal and interest on all long-term debt issued by the City of Kenosha other than that payable from revenues of enterprise funds.

Organization



DEBT SERVICE

Taxes

The revenues for the Debt Service funds are derived from a property tax levy.

DEBT SERVICE FUNDS

	General Obligation	Tax Increment District #1	Tax Increment District #4	Tax Increment District #5	Tax Increment District #6	Tax Increment District #7	Tax Increment District #8
Adopted Revenues – 2013							
Tax Levy – Debt Service	\$8,472,881	\$—	\$—	\$—	\$—	\$—	\$—
Tax Increments	—	1,802,446	2,271,790	2,400,455	344,619	357,938	836,256
WRS Liability Repayment	225,500	—	—	—	—	—	—
Special Assessments	40,000	—	—	—	—	—	—
Interest	30,000	—	—	—	—	—	—
Miscellaneous	2,182,814	—	—	—	—	—	—
Transfer of Tax Increment	—	(1,802,446) (a)	1,802,446 (a)	—	—	—	—
Total Revenues	\$10,951,195	\$—	\$4,074,236	\$2,400,455	\$344,619	\$357,938	\$836,256

Adopted Expenditures – 2013							
Principal	\$7,946,018	\$—	\$5,682,374	\$1,500,000	\$297,925	\$450,000	\$500,000
Interest	3,519,579	—	148,589	122,500	—	215,105	—
Total Expenditures	\$11,465,597	\$—	\$5,830,963	\$1,622,500	\$297,925	\$665,105	\$500,000

	Tax Increment District #9	Tax Increment District #10	Tax Increment District #11	Tax Increment District #12	Tax Increment District #13	Total
Adopted Revenues – 2013						
Tax Levy – Debt Service	\$—	\$—	\$—	\$—	\$—	\$8,472,881
Tax Increments	628,508	21,718	2,441,403	25,308	1,938,012	13,068,453
WRS Liability Repayment	—	—	—	—	—	225,500
Special Assessments	—	—	—	—	—	40,000
Interest	—	—	—	—	—	30,000
Miscellaneous	—	—	—	—	—	2,182,814
Transfer of Tax Increment	—	—	—	—	—	—
Total Revenues	\$628,508	\$21,718	\$2,441,403	\$25,308	\$1,938,012	\$24,019,648

Adopted Expenditures – 2013						
Principal	\$438,662	\$100,000	\$1,400,000	\$—	\$1,000,000	\$19,314,979
Interest	34,401	67,174	439,425	—	345,213	4,891,986
Total Expenditures	\$473,063	\$167,174	\$1,839,425	\$—	\$1,345,213	\$24,206,965

(a) – The tax increment collected for TID #1 is transferred to TID #4.

**SUMMARY OF 2012 DEBT RETIREMENT FUNDING AND
STATUTORY DEBT LIMIT**

	<u>As of 1-1-09</u>	<u>As of 1-1-10</u>	<u>As of 1-1-11</u>	<u>As of 1-1-12</u>
Assessed Value – Real Estate	\$6,629,275,500	\$5,857,071,100	\$5,841,925,800	\$5,187,710,000
Assessed Value – Personal Property	\$152,558,800	\$171,211,000	\$173,813,700	\$161,871,700
Total Assessed Value	\$6,781,834,300	\$6,028,282,100	\$6,015,739,500	\$5,349,581,700
Total Equalized Value without TID	6,313,920,600	5,908,159,600	5,552,310,900	5,168,206,700
Total Equalized Value with TID	6,799,688,900	6,405,482,800	6,011,116,400	5,618,843,000
<u>STATUTORY DEBT LIMIT</u>				
	<u>12-31-09*</u>	<u>12-31-10*</u>	<u>12-31-11*</u>	<u>12-31-12*</u>
Maximum Allowable Debt (5% of Total Equalized Value)	339,984,445	320,274,140	300,555,820	280,942,150
Total City Debt as of	152,367,695	152,584,869	153,170,232	183,830,159
Percent of Allowable Debt	44.82%	47.64%	50.96%	65.43%
Balance of Allowable Debt	\$187,616,750	\$167,689,271	\$147,385,588	\$97,111,991

* Outstanding as of date of budget publication

SCHEDULE OF DEBT SERVICE REQUIREMENTS

	Promissory Notes – 2003		Promissory Notes – 2004		Refunding Bonds – 2004B		Refunding Bonds – 2005	
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest
2013	3,100,000	56,575	300,000	99,450	1,500,000	122,500	2,425,000	887,250
2014	—	—	2,700,000	47,250	1,700,000	42,500	2,550,000	766,000
2015	—	—	—	—	—	—	3,070,000	638,500
2016	—	—	—	—	—	—	3,225,000	485,000
2017	—	—	—	—	—	—	3,385,000	323,750
2018	—	—	—	—	—	—	3,090,000	154,500
2019	—	—	—	—	—	—	—	—
2020	—	—	—	—	—	—	—	—
2021	—	—	—	—	—	—	—	—
2022	—	—	—	—	—	—	—	—
2023	—	—	—	—	—	—	—	—
	<u>\$3,100,000</u>	<u>\$56,575</u>	<u>\$3,000,000</u>	<u>\$146,700</u>	<u>\$3,200,000</u>	<u>\$165,000</u>	<u>\$17,745,000</u>	<u>\$3,255,000</u>

	Promissory Notes – 2005A		Promissory Notes – 2005B		Promissory Notes – 2005C		Promissory Notes – 2005D	
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest
2013	800,000	365,000	487,269	12,731	700,000	114,050	1,944,094	55,906
2014	2,000,000	299,000	561,428	38,572	500,000	86,050	3,253,640	246,360
2015	4,980,000	124,500	2,854,978	330,022	1,600,000	64,800	18,269,079	2,325,921
2016	—	—	—	—	—	—	—	—
2017	—	—	—	—	—	—	—	—
2018	—	—	—	—	—	—	—	—
2019	—	—	—	—	—	—	—	—
2020	—	—	—	—	—	—	—	—
2021	—	—	—	—	—	—	—	—
2022	—	—	—	—	—	—	—	—
2023	—	—	—	—	—	—	—	—
	<u>\$7,780,000</u>	<u>\$788,500</u>	<u>\$3,903,675</u>	<u>\$381,325</u>	<u>\$2,800,000</u>	<u>\$264,900</u>	<u>\$23,466,813</u>	<u>\$2,628,187</u>

	Promissory Notes – 2006		Promissory Notes – 2007A		Refunding Bonds – 2007		Promissory Notes – 2007	
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest
2013	968,300	31,700	—	—	450,000	158,625	1,100,000	130,625
2014	931,201	68,799	—	—	595,000	137,725	—	108,625
2015	—	—	—	—	620,000	113,425	—	108,625
2016	1,915,667	314,333	—	—	645,000	88,125	1,000,000	81,125
2017	—	—	6,168,588	1,501,412	1,770,000	37,612	975,000	26,812
2018	—	—	—	—	—	—	—	—
2019	—	—	—	—	—	—	—	—
2020	—	—	—	—	—	—	—	—
2021	—	—	—	—	—	—	—	—
2022	—	—	—	—	—	—	—	—
2023	—	—	—	—	—	—	—	—
	<u>\$3,815,168</u>	<u>\$414,832</u>	<u>\$6,168,588</u>	<u>\$1,501,412</u>	<u>\$4,080,000</u>	<u>\$535,512</u>	<u>\$3,075,000</u>	<u>\$455,812</u>

SCHEDULE OF DEBT SERVICE REQUIREMENTS

	Promissory Notes – 2007B		Promissory Notes – 2008A		Promissory Notes – 2008B		Refunding Notes – 2009A	
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest
2013	—	—	—	306,500	—	164,000	300,000	21,600
2014	—	—	—	306,500	—	164,000	300,000	12,600
2015	1,806,426	193,574	1,500,000	280,250	—	164,000	270,000	4,050
2016	1,732,582	267,418	2,100,000	212,000	300,000	158,000	—	—
2017	2,694,640	550,360	1,000,000	145,000	300,000	146,000	—	—
2018	—	—	2,400,000	60,000	2,800,000	70,000	—	—
2019	—	—	—	—	—	—	—	—
2020	—	—	—	—	—	—	—	—
2021	—	—	—	—	—	—	—	—
2022	—	—	—	—	—	—	—	—
2023	—	—	—	—	—	—	—	—
	<u>\$6,233,648</u>	<u>\$1,011,352</u>	<u>\$7,000,000</u>	<u>\$1,310,250</u>	<u>\$3,400,000</u>	<u>\$866,000</u>	<u>\$870,000</u>	<u>\$38,250</u>

	Refunding Bonds – 2009		Promissory Notes – 2009		Promissory Notes – 2009		Promissory Notes – 2010A	
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest
2013	650,000	252,000	500,000	317,550	—	24,750	—	568,567
2014	675,000	224,656	1,100,000	293,550	—	24,750	—	568,567
2015	700,000	194,563	100,000	275,550	—	24,750	—	568,567
2016	725,000	160,688	1,125,000	251,550	—	24,750	825,000	552,141
2017	775,000	121,250	625,000	216,550	—	24,750	1,800,000	497,628
2018	825,000	76,219	2,125,000	168,025	—	24,750	1,800,000	419,462
2019	875,000	26,250	3,300,000	66,000	450,000	12,375	1,050,000	354,695
2020	—	—	—	—	—	—	6,800,000	165,002
2021	—	—	—	—	—	—	—	—
2022	—	—	—	—	—	—	—	—
2023	—	—	—	—	—	—	—	—
	<u>\$5,225,000</u>	<u>\$1,055,626</u>	<u>\$8,875,000</u>	<u>\$1,588,775</u>	<u>\$450,000</u>	<u>\$160,875</u>	<u>\$12,275,000</u>	<u>\$3,694,629</u>

	Promissory Notes – 2011		Refunding Bonds – 2011		Promissory Notes – 2012A		Promissory Notes – 2012A	
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest
2013	—	614,500	1,000,000	345,213	—	20,000	—	90,767
2014	—	614,500	1,000,000	325,212	—	20,000	—	90,767
2015	—	614,500	1,000,000	305,213	—	20,000	—	90,767
2016	1,200,000	590,500	1,000,000	285,212	—	20,000	—	90,767
2017	—	566,500	1,000,000	265,213	—	20,000	—	90,767
2018	1,700,000	524,250	1,100,000	245,212	—	20,000	700,000	90,767
2019	2,600,000	417,000	1,100,000	223,212	—	20,000	800,000	72,014
2020	300,000	346,000	1,200,000	183,150	—	20,000	900,000	47,718
2021	7,200,000	170,000	1,200,000	135,150	800,000	20,000	500,000	17,685
2022	—	—	1,200,000	87,150	—	—	—	—
2023	—	—	1,305,000	39,150	—	—	—	—
	<u>\$13,000,000</u>	<u>\$4,457,750</u>	<u>\$12,105,000</u>	<u>\$2,439,087</u>	<u>\$800,000</u>	<u>\$180,000</u>	<u>\$2,900,000</u>	<u>\$682,019</u>

SCHEDULE OF DEBT SERVICE REQUIREMENTS

	Promissory Notes – PSB 2012		Refunding Bonds – 2012		Promissory Notes – 2012B	
	Principal	Interest	Principal	Interest	Principal	Interest
2013	102,730	136,289	1,400,000	439,425	600,000	544,000
2014	141,228	133,484	1,200,000	383,425	—	483,000
2015	193,579	129,629	1,400,000	335,425	—	483,000
2016	209,109	124,344	1,400,000	307,425	300,000	480,000
2017	227,775	118,636	1,100,000	279,425	—	477,000
2018	237,436	112,417	1,500,000	235,425	300,000	471,000
2019	255,624	105,935	1,500,000	201,675	3,000,000	390,000
2020	272,839	98,957	1,500,000	126,675	1,700,000	281,000
2021	290,250	91,508	1,590,000	51,675	700,000	233,000
2022	299,046	83,584	—	—	4,380,000	109,500
2023-2030	2,762,651	337,816	—	—	—	—
	<u>\$4,992,267</u>	<u>\$1,472,599</u>	<u>\$12,590,000</u>	<u>\$2,360,575</u>	<u>\$10,980,000</u>	<u>\$3,951,500</u>

	TOTAL GENERAL OBLIGATION		Less 35% BAB Interest Credit 2010A Notes	NET GENERAL OBLIGATION	
	Principal	Interest		Principal	Interest
2013	18,327,393	5,879,573	198,998	18,327,393	5,680,575
2014	19,207,497	5,485,892	198,999	19,207,497	5,286,893
2015	38,364,062	7,389,631	198,998	38,364,062	7,190,633
2016	17,702,358	4,493,378	193,249	17,702,358	4,300,129
2017	21,821,003	5,408,665	174,170	21,821,003	5,234,495
2018	18,577,436	2,672,027	146,812	18,577,436	2,525,215
2019	14,930,624	1,889,156	124,143	14,930,624	1,765,013
2020	12,672,839	1,268,502	57,751	12,672,839	1,210,751
2021	12,280,250	719,018	—	12,280,250	719,018
2022	5,879,046	280,234	—	5,879,046	280,234
2023-2030	4,067,651	376,966	—	4,067,651	376,966
	<u>\$183,830,159</u>	<u>\$35,863,042</u>	<u>\$1,293,120</u>	<u>\$183,830,159</u>	<u>\$34,569,922</u>

Revenue Debt

The following revenue bond issues are not general obligations of the City. These bonds are totally supported by the respective system revenue and are shown here for informational purposes.

	WATER UTILITY			
	State Clean Water Fund Loans (3)		Water System Revenue Bonds – 2008	
	Principal	Interest	Principal	Interest
2013	461,212	30,169	1,975,000	715,650
2014	87,139	19,888	2,080,000	616,900
2015	89,900	17,082	2,165,000	533,700
2016	92,749	14,188	2,250,000	447,100
2017	95,688	11,202	2,350,000	353,750
2018	98,721	8,122	4,725,000	236,250
2019	101,849	4,944	—	—
2020	105,077	1,665	—	—
2021	—	—	—	—
2022	—	—	—	—
2023	—	—	—	—
	<u>\$1,132,335</u>	<u>\$107,260</u>	<u>\$15,545,000</u>	<u>\$2,903,350</u>

(This page left blank intentionally.)

CAPITAL IMPROVEMENT FUNDS

Capital Improvement Funds are established to account for the Capital Improvement Program (CIP) spending plan for improvements to or acquisition of land, facilities, infrastructure and other physical assets. Proceeds from bonds and notes, grants, assessments, etc. are typically used to pay for these projects.

Capital Improvement funds are maintained on a modified accrual basis of accounting and on a project-length basis of budgeting.

CAPITAL IMPROVEMENT PROJECT MAJOR REVENUES

State and Federal Revenues

State and Federal revenues will be used to fund approximately 31% of the total capital improvement projects for 2013.

Bonded Revenues

The remaining major revenue source of the 2013 capital improvement projects will be through the issuance of general obligation long term debt.

NON-ROUTINE 2013 CAPITAL IMPROVEMENT PROJECTS

1) City Brand Development

Purpose: To create identity for the City of Kenosha per recommendation of recently completed Downtown study.

2013 Budget:	City Brand Development	\$ 100,000
	Outside Funding	<u>(\$ 50,000)</u>
	Local Funding	\$ 50,000

Operating Budget Impact: None.

2) Joint Service Software

Purpose: Public Safety software upgrade/replacement of 26 year old software.

2013 Budget:	Local Funding	\$ 400,000
--------------	---------------	------------

Operating Budget Impact: None.

3) Fire Administration Office

Purpose: To consolidate Fire Administration into one location.

2013 Budget:	Local Funding	\$ 650,000
--------------	---------------	------------

Operating Budget Impact: None.

4) Simmons Baseball Field Improvements

Purpose: Improvements to existing facility to accommodate League play.

2013 Budget	Various Outside Funding	\$ 750,000
-------------	-------------------------	------------

Operating Budget Impact: None.

5) Streetcar Expansion

Purpose: To move people around the downtown area and increase access to businesses per recommendation of recently completed Downtown study.

2013 Budget	Streetcar Expansion	\$1,000,000
	Federal Funding	<u>(\$ 800,000)</u>
	Local Funding	\$ 200,000

Operating Budget Impact: None.

(This page left blank intentionally.)

RESOLUTION # 150-12

By: Finance Committee

**RESOLUTION TO APPROVE THE
2013 - 2017 CAPITAL IMPROVEMENT PLAN**

WHEREAS, the 2013 - 2017 Capital Improvement Plan was reviewed by the Public Works Committee on October 23, 2012; and

WHEREAS, the 2013 - 2017 Capital Improvement Plan was reviewed by the Storm Water Utility Committee on October 23, 2012; and

WHEREAS, the 2013 - 2017 Capital Improvement Plan was reviewed by the Public Safety and Welfare Committee on October 24, 2012; and

WHEREAS, the 2013 - 2017 Capital Improvement Plan was reviewed by the Parks Commission on October 29, 2012; and

WHEREAS, the 2013 - 2017 Capital Improvement Plan was reviewed by the Finance Committee on November 12, 2012; and

WHEREAS, the 2013 - 2017 Capital Improvement Plan was reviewed by the Committee as a Whole on November 27, 2012; and

NOW, THEREFORE BE IT RESOLVED by the Common Council of the City of Kenosha, Wisconsin, that the 2013 - 2017 Capital Improvement Plan is hereby approved with final adoption on November 28, 2012.

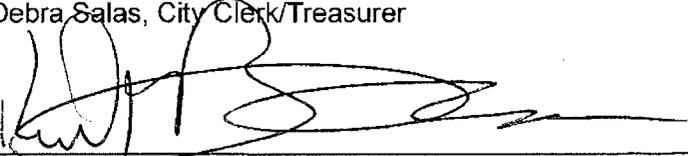
Adopted this 28th day of November, 2012

ATTEST:



Debra Salas, City Clerk/Treasurer

APPROVE:



Keith G. Bosman, Mayor

CITY OF KENOSHA, WISCONSIN
2013-2017 CAPITAL IMPROVEMENT PLAN
SUMMARY

<i>Department</i>	<i>Source</i>	<i>Budget 2012</i>
-------------------	---------------	------------------------

<i>Requested 2013</i>	<i>Requested 2014</i>	<i>Requested 2015</i>	<i>Requested 2016</i>	<i>Requested 2017</i>	<i>Total Requested 2013-2017</i>
---------------------------	---------------------------	---------------------------	---------------------------	---------------------------	--------------------------------------

ADMINISTRATION	<i>Gross Funds</i>	500,000
	<i>Outside Funds</i>	
	<i>Net CIP Funds</i>	500,000

850,000	900,000				1,750,000
(50,000)					(50,000)
800,000	900,000				1,700,000

AIRPORT	<i>Gross Funds</i>	785,000
	<i>Outside Funds</i>	(625,750)
	<i>Net CIP Funds</i>	159,250

2,328,000	1,136,700	5,687,000	570,000	242,300	9,964,000
(2,162,000)	(1,060,865)	(5,383,650)	(522,500)	(211,185)	(9,340,200)
166,000	75,835	303,350	47,500	31,115	623,800

CITY CLERK/TREASURER	<i>Gross Funds</i>	
	<i>Outside Funds</i>	
	<i>Net CIP Funds</i>	

				125,000	125,000
				125,000	125,000

COMMUNITY DEVELOPMENT	<i>Gross Funds</i>	3,817,500
	<i>Outside Funds</i>	
	<i>Net CIP Funds</i>	3,817,500

117,500	117,500	117,500	117,500	117,500	587,500
117,500	117,500	117,500	117,500	117,500	587,500

FIRE DEPARTMENT	<i>Gross Funds</i>	984,000
	<i>Outside Funds</i>	
	<i>Net CIP Funds</i>	984,000

1,563,126	965,400	460,126	183,064	125,000	3,296,716
(8,500)		(3,000)	(1,000)		(12,500)
1,554,626	965,400	457,126	182,064	125,000	3,284,216

CITY OF KENOSHA, WISCONSIN
2013-2017 CAPITAL IMPROVEMENT PLAN
SUMMARY

<i>Department</i>	<i>Source</i>	<i>Budget 2012</i>
LIBRARY	Gross Funds	100,000
	Outside Funds	
	Net CIP Funds	100,000
MUSEUMS	Gross Funds	1,250,000
	Outside Funds	(1,250,000)
	Net CIP Funds	
POLICE DEPARTMENT	Gross Funds	463,900
	Outside Funds	
	Net CIP Funds	463,900
PUBLIC WORKS - INFRASTRUCTURE	Gross Funds	5,705,000
	Outside Funds	(1,917,500)
	Net CIP Funds	3,787,500
PUBLIC WORKS - OTHER	Gross Funds	8,695,326
	Outside Funds	(6,733,326)
	Net CIP Funds	1,962,000

<i>Requested 2013</i>	<i>Requested 2014</i>	<i>Requested 2015</i>	<i>Requested 2016</i>	<i>Requested 2017</i>	<i>Total Requested 2013-2017</i>
182,000		205,000	100,000		487,000
182,000		205,000	100,000		487,000
145,000		750,000	750,000		1,645,000
145,000		(300,000)	(300,000)		(600,000)
145,000		450,000	450,000		1,045,000
311,900	336,900	336,900	336,900	336,900	1,659,500
311,900	336,900	336,900	336,900	336,900	1,659,500
3,925,000	3,415,000	4,822,000	5,450,000	7,270,000	24,882,000
(300,000)	(480,000)	(300,000)	(480,000)	(300,000)	(1,860,000)
3,625,000	2,935,000	4,522,000	4,970,000	6,970,000	23,022,000
1,939,000	3,227,826	2,635,000	2,850,000	2,045,000	12,696,826
(21,000)	(1,356,826)	(854,000)	(836,000)	(835,000)	(3,902,826)
1,918,000	1,871,000	1,781,000	2,014,000	1,210,000	8,794,000

CITY OF KENOSHA, WISCONSIN
2013-2017 CAPITAL IMPROVEMENT PLAN
SUMMARY

<i>Department</i>	<i>Source</i>	<i>Budget 2012</i>
PUBLIC WORKS - PARKS	<i>Gross Funds</i>	3,300,331
	<i>Outside Funds</i>	(123,500)
	<i>Net CIP Funds</i>	3,176,831
REDEVELOPMENT AUTHORITY	<i>Gross Funds</i>	362,000
	<i>Outside Funds</i>	
	<i>Net CIP Funds</i>	362,000
TRANSIT	<i>Gross Funds</i>	2,222,700
	<i>Outside Funds</i>	(1,762,160)
	<i>Net CIP Funds</i>	460,540
TOTAL	<i>Gross Funds</i>	28,185,757
	<i>Outside Funds</i>	(12,412,236)
	<i>Net CIP Funds</i>	15,773,521
STORM WATER UTILITY	<i>Gross Funds</i>	4,903,000
	<i>Outside Funds</i>	(5,000)
	<i>STORM Funds</i>	4,898,000

<i>Requested 2013</i>	<i>Requested 2014</i>	<i>Requested 2015</i>	<i>Requested 2016</i>	<i>Requested 2017</i>	<i>Total Requested 2013-2017</i>
3,643,376	2,195,920	3,018,862	2,736,634	1,621,353	13,216,145
(1,685,875)	(451,500)	(496,500)	(251,500)	(2,500)	(2,887,875)
1,957,501	1,744,420	2,522,362	2,485,134	1,618,853	10,328,270
412,000	312,000	312,000	262,000	262,000	1,560,000
412,000	312,000	312,000	262,000	262,000	1,560,000
1,035,000	11,413,959	2,264,063	2,377,270	2,496,135	19,586,427
(800,000)	(9,131,167)	(1,811,250)	(1,901,816)	(1,996,908)	(15,641,141)
235,000	2,282,792	452,813	475,454	499,227	3,945,286
16,451,902	24,021,205	20,608,451	15,733,368	14,641,188	91,456,114
(5,027,375)	(12,480,358)	(9,148,400)	(4,292,816)	(3,345,593)	(34,294,542)
11,424,527	11,540,847	11,460,051	11,440,552	11,295,595	57,161,572
3,842,700	4,666,000	3,805,000	5,422,000	3,227,000	20,962,700
(15,000)	(5,000)	(7,000)	(5,000)	(2,000)	(34,000)
3,827,700	4,661,000	3,798,000	5,417,000	3,225,000	20,928,700

CITY OF KENOSHA, WISCONSIN
 2013-2017 CAPITAL IMPROVEMENT PLAN
ADMINISTRATION

Project Number	Project	Budget 2012
----------------	---------	-------------

Requested 2013	Requested 2014	Requested 2015	Requested 2016	Requested 2017	Total Requested 2013-2017
----------------	----------------	----------------	----------------	----------------	---------------------------

AD-09-001	New Accounting Software (ERP Software)	500,000
	Software	500,000
	CIP	500,000
AD-13-001	City Brand Development	
	Project	
	CIP	
	Other	
AD-13-002	Kenosha Joint Services Software	
	Software, Installation & Training	
	CIP	
	Gross Funds	500,000
	Outside Funds	
	Net CIP Funds	500,000

350,000					350,000
350,000					350,000
350,000					350,000
100,000					100,000
100,000					100,000
50,000					50,000
50,000					50,000
400,000	900,000				1,300,000
400,000	900,000				1,300,000
400,000	900,000				1,300,000
850,000	900,000				1,750,000
(50,000)					(50,000)
800,000	900,000				1,700,000

CITY OF KENOSHA, WISCONSIN
 2013-2017 CAPITAL IMPROVEMENT PLAN
AIRPORT

<i>Project Number</i>	<i>Project</i>	<i>Budget 2012</i>	<i>Requested 2013</i>	<i>Requested 2014</i>	<i>Requested 2015</i>	<i>Requested 2016</i>	<i>Requested 2017</i>	<i>Total Requested 2013-2017</i>
AI-13-004	Airport Miscellaneous Maintenance		20,000	20,000	20,000	20,000	20,000	100,000
	Other		20,000	20,000	20,000	20,000	20,000	100,000
	CIP		20,000	20,000	20,000	20,000	20,000	100,000
	Gross Funds	785,000	2,328,000	1,136,700	5,687,000	570,000	242,300	9,964,000
	Outside Funds	(625,750)	(2,162,000)	(1,060,865)	(5,383,650)	(522,500)	(211,185)	(9,340,200)
	Net CIP Funds	159,250	166,000	75,835	303,350	47,500	31,115	543,800

CITY OF KENOSHA, WISCONSIN
 2013-2017 CAPITAL IMPROVEMENT PLAN
CITY CLERK/TREASURER

<i>Project Number</i>	<i>Project</i>	<i>Budget 2012</i>
---------------------------	----------------	------------------------

<i>Requested 2013</i>	<i>Requested 2014</i>	<i>Requested 2015</i>	<i>Requested 2016</i>	<i>Requested 2017</i>	<i>Total Requested 2013-2017</i>
---------------------------	---------------------------	---------------------------	---------------------------	---------------------------	--------------------------------------

CC-13-001	Accu-Vote Tabulators	
	Equipment	
	CIP	
	Gross Funds	
	Outside Funds	
	Net CIP Funds	

				125,000	125,000
				125,000	125,000
				125,000	125,000
				125,000	125,000
				125,000	125,000

CITY OF KENOSHA, WISCONSIN
 2013-2017 CAPITAL IMPROVEMENT PLAN
COMMUNITY DEVELOPMENT & INSPECTIONS

Project Number	Project	Budget 2012
----------------	---------	-------------

Requested 2013	Requested 2014	Requested 2015	Requested 2016	Requested 2017	Total Requested 2013-2017
----------------	----------------	----------------	----------------	----------------	---------------------------

CD-00-001	Housing and Neighborhood Reinvestment Fund	117,500
	Property Maintenance	17,500
	Miscellaneous Acquisitions	100,000
	CIP	117,500
CD-12-001	Community Reinvestment	3,700,000
	Community Reinvestment	3,700,000
	CIP	3,700,000
	Gross Funds	3,817,500
	Outside Funds	
	Net CIP Funds	3,817,500

117,500	117,500	117,500	117,500	117,500	587,500
17,500	17,500	17,500	17,500	17,500	87,500
100,000	100,000	100,000	100,000	100,000	500,000
117,500	117,500	117,500	117,500	117,500	587,500
117,500	117,500	117,500	117,500	117,500	587,500
117,500	117,500	117,500	117,500	117,500	587,500

CITY OF KENOSHA, WISCONSIN
2013-2017 CAPITAL IMPROVEMENT PLAN
FIRE DEPARTMENT

6-16

Project Number	Project	Budget 2012	Requested 2013	Requested 2014	Requested 2015	Requested 2016	Requested 2017	Total Requested 2013-2017
FI-07-010	Administrative Staff Vehicle		32,500					32,500
	Vehicle		28,000					28,000
	Equipment		4,500					4,500
		CIP		31,500				31,500
		Trade In Value		1,000				1,000
FI-09-003	Administrative Staff Vehicle				32,500			32,500
	Vehicle				28,000			28,000
	Equipment				4,500			4,500
		CIP				31,500		31,500
		Trade In Value				1,000		1,000
FI-09-004	Administrative Staff Vehicle				32,500			32,500
	Vehicle				28,000			28,000
	Equipment				4,500			4,500
		CIP				31,500		31,500
		Trade In Value				1,000		1,000
FI-09-006	Fire Station Building and Grounds Improvements	60,000	70,000	75,000	75,000	75,000	75,000	370,000
	Facility Improvements	60,000	70,000	75,000	75,000	75,000	75,000	370,000
		CIP	60,000	70,000	75,000	75,000	75,000	75,000

CITY OF KENOSHA, WISCONSIN
 2013-2017 CAPITAL IMPROVEMENT PLAN
FIRE DEPARTMENT

Project Number	Project	Budget 2012
FI-10-003	Engine Company Replacement (2)	
	Equipment	
	CIP	
FI-11-001	Cardiac Monitors/Defibrillators	
	Equipment	
	CIP	
FI-12-001	Emergency Radio Communication Antennae/Towers	120,000
	Radio Equipment	120,000
	CIP	120,000
FI-12-002	EMS Computer Replacement	
	Equipment	
	CIP	
FI-12-003	Extrication Equipment Replacement	
	Equipment	
	CIP	

Requested 2013	Requested 2014	Requested 2015	Requested 2016	Requested 2017	Total Requested 2013-2017
381,600	890,400				1,272,000
381,600	890,400				1,272,000
381,600	890,400				1,272,000
		287,626			287,626
		287,626			287,626
		287,626			287,626
17,065					17,065
17,065					17,065
17,065					17,065
			75,564		75,564
			75,564		75,564
			75,564		75,564

CITY OF KENOSHA, WISCONSIN
 2013-2017 CAPITAL IMPROVEMENT PLAN
FIRE DEPARTMENT

Project Number	Project	Budget 2012	Requested					Total Requested 2013-2017
			2013	2014	2015	2016	2017	
FI-13-001	Interspiro S7 Quick Fill Connection		34,000					34,000
	Equipment		34,000					34,000
		CIP						
				34,000				34,000
FI-13-002	EMS Equipment Upgrade		40,500					40,500
	Equipment		40,500					40,500
		CIP						
				40,500				40,500
FI-13-003	Fire Administration Office		650,000					650,000
	Construction		650,000					650,000
		CIP						
				650,000				650,000
FI-13-004	Administrative Staff Vehicle				32,500			32,500
	Vehicle				28,000			28,000
	Equipment				4,500			4,500
		CIP				31,500		31,500
		Trade In Value				1,000		1,000

CITY OF KENOSHA, WISCONSIN
2013-2017 CAPITAL IMPROVEMENT PLAN
FIRE DEPARTMENT

Project Number	Project	Budget 2012
FI-13-005	Administrative Staff Vehicle	
	Vehicle	
	Equipment	
	CIP	
	Trade In Value	
FI-13-006	Breathing Protection/SCBA Compressor Replacement	
	Equipment	
	CIP	
	Gross Funds	984,000
	Outside Funds	
	Net CIP Funds	984,000

Requested 2013	Requested 2014	Requested 2015	Requested 2016	Requested 2017	Total Requested 2013-2017
			32,500		32,500
			28,000		28,000
			4,500		4,500
			31,500		31,500
			1,000		1,000
				50,000	50,000
				50,000	50,000
				50,000	50,000
1,563,126	965,400	460,126	183,064	125,000	3,296,716
(8,500)		(3,000)	(1,000)		(12,500)
1,554,626	965,400	457,126	182,064	125,000	3,284,216

CITY OF KENOSHA, WISCONSIN
2013-2017 CAPITAL IMPROVEMENT PLAN
LIBRARY

Project Number	Project	Budget 2012
----------------	---------	-------------

Requested 2013	Requested 2014	Requested 2015	Requested 2016	Requested 2017	Total Requested 2013-2017
----------------	----------------	----------------	----------------	----------------	---------------------------

LI-07-001	Northside Library Parking Lot Replacement	
	Design/Engineering	
	Parking Lot Replacement	
	CIP	
LI-08-001	Simmons Library Limestone Repair & Reconstruction	100,000
	Design/Engineering	25,000
	Construction	75,000
	CIP	100,000
LI-11-001	Northside Library Roof Replacement	
	Design/Engineering	
	Roof Replacement	
	CIP	
	Gross Funds	100,000
	Outside Funds	
	Net CIP Funds	100,000

182,000					182,000
12,500					12,500
169,500					169,500
182,000					182,000
			100,000		100,000
			100,000		100,000
		205,000			205,000
		13,500			13,500
		191,500			191,500
		205,000			205,000
182,000		205,000	100,000		487,000
182,000		205,000	100,000		487,000

CITY OF KENOSHA, WISCONSIN
2013-2017 CAPITAL IMPROVEMENT PLAN
MUSEUMS

Project Number	Project	Budget 2012	Requested 2013	Requested 2014	Requested 2015	Requested 2016	Requested 2017	Total Requested 2013-2017
MU-07-001	KPM Exhibit Our Global Home: A World of Diversity				750,000	750,000		1,500,000
	Exhibits				750,000	750,000		1,500,000
		CIP			450,000	450,000		900,000
		Other			300,000	300,000		600,000
MU-09-001	Dinosaur Discovery Museum Roof		45,000					45,000
	Roof Replacement		45,000					45,000
		CIP	45,000					45,000
MU-10-002	Civil War Museum Multi-Media Exhibit	1,250,000						
	Equipment	1,250,000						
		Other	1,250,000					
MU-13-001	Kenosha Public Museum HVAC Analysis & Upgrade		100,000					100,000
	Analysis		100,000					100,000
		CIP	100,000					100,000
	Gross Funds	1,250,000	145,000		750,000	750,000		1,645,000
	Outside Funds	(1,250,000)			(300,000)	(300,000)		(600,000)
	Net CIP Funds		145,000		450,000	450,000		1,045,000

CITY OF KENOSHA, WISCONSIN
 2013-2017 CAPITAL IMPROVEMENT PLAN
PUBLIC WORKS - INFRASTRUCTURE

Project Number	Project	Budget 2012	Requested					
			2013	2014	2015	2016	2017	Total Requested 2013-2017
IN-06-001	STH 50 at I-94 (West of I-94)	685,000						
	Construction	650,000						
	Design/Engineering	5,000						
	Contingency	30,000						
		CIP	182,500					
		Assessments	50,000					
		State	452,500					
IN-07-001	122nd Avenue - 71st Street to 75th Street	935,000						
	Real Estate Acquisition	130,000						
	Construction	700,000						
	Contingency	105,000						
		Assessments	935,000					
IN-09-002	Pavement Markings	60,000	60,000	60,000	60,000	100,000	100,000	380,000
	Road Improvements	58,000	58,000	58,000	58,000	95,000	95,000	364,000
	Design/Engineering	2,000	2,000	2,000	2,000	5,000	5,000	16,000
		CIP	60,000	60,000	60,000	100,000	100,000	380,000

CITY OF KENOSHA, WISCONSIN
 2013-2017 CAPITAL IMPROVEMENT PLAN
PUBLIC WORKS - INFRASTRUCTURE

<i>Project Number</i>	<i>Project</i>	<i>Budget 2012</i>
IN-10-003	60th Street: 8th Avenue to 39th Ave. (portions)	700,000
	Construction	610,000
	Design/Engineering	22,000
	Contingency	68,000
	CIP	700,000
IN-10-004	22nd Avenue: 60th Street to 75th Street	
	Construction	
	Design/Engineering	
	Contingency	
	CIP	
IN-11-003	39th Avenue - Washington Rd. to 45th Street	
	Construction	
	Design/Engineering	
	Contingency	
	CIP	

<i>Requested 2013</i>	<i>Requested 2014</i>	<i>Requested 2015</i>	<i>Requested 2016</i>	<i>Requested 2017</i>	<i>Total Requested 2013-2017</i>
1,170,000					1,170,000
945,000					945,000
80,000					80,000
145,000					145,000
1,170,000					1,170,000
			75,000	1,805,000	1,880,000
				1,550,000	1,550,000
			75,000	100,000	175,000
				155,000	155,000
			75,000	1,805,000	1,880,000
	1,000,000				1,000,000
	810,000				810,000
	65,000				65,000
	125,000				125,000
	1,000,000				1,000,000

CITY OF KENOSHA, WISCONSIN
 2013-2017 CAPITAL IMPROVEMENT PLAN
PUBLIC WORKS - INFRASTRUCTURE

Project Number	Project	Budget 2012	Requested 2013	Requested 2014	Requested 2015	Requested 2016	Requested 2017	Total Requested 2013-2017
IN-12-003	22nd Avenue - 45th Street to 52nd Street					880,000		880,000
	Construction					710,000		710,000
	Design/Engineering					60,000		60,000
	Contingency					110,000		110,000
	CIP					880,000		880,000
IN-12-004	39th Avenue - 45th Street to 52nd Street					1,040,000		1,040,000
	Construction					840,000		840,000
	Design/Engineering					70,000		70,000
	Contingency					130,000		130,000
	CIP					1,040,000		1,040,000
IN-13-001	56th Street: Sheridan Road to 13th Avenue		620,000					620,000
	Construction		365,000					365,000
	Lighting		160,000					160,000
	Design/Engineering		35,000					35,000
	Contingency		60,000					60,000
	CIP		620,000					620,000

CITY OF KENOSHA, WISCONSIN
 2013-2017 CAPITAL IMPROVEMENT PLAN
PUBLIC WORKS - INFRASTRUCTURE

<i>Project Number</i>	<i>Project</i>	<i>Budget 2012</i>
IN-13-002	75th Street (STH 50): 45th Avenue to I-94	
	Right of Way Acquisition	
	CIP	
IN-13-003	Whitecaps Subdivision Resurfacing	
	Construction	
	Design/Engineering	
	Contingency	
	CIP	
IN-13-004	104 th Avenue - 64 th Street to 69 th Street	
	Design/Engineering	
	CIP	
	Gross Funds	5,705,000
	Outside Funds	(1,917,500)
	Net CIP Funds	3,787,500

<i>Requested 2013</i>	<i>Requested 2014</i>	<i>Requested 2015</i>	<i>Requested 2016</i>	<i>Requested 2017</i>	<i>Total Requested 2013-2017</i>
		1,000,000			1,000,000
		1,000,000			1,000,000
		1,000,000			1,000,000
				420,000	420,000
				350,000	350,000
				35,000	35,000
				35,000	35,000
				420,000	420,000
	100,000				100,000
	100,000				100,000
	100,000				100,000
3,925,000	3,415,000	4,822,000	5,450,000	7,270,000	24,882,000
(300,000)	(480,000)	(300,000)	(480,000)	(300,000)	(1,860,000)
3,625,000	2,935,000	4,522,000	4,970,000	6,970,000	23,022,000

CITY OF KENOSHA, WISCONSIN
 2013-2017 CAPITAL IMPROVEMENT PLAN
PUBLIC WORKS - OTHER

Project Number	Project	Budget 2012	Requested 2013	Requested 2014	Requested 2015	Requested 2016	Requested 2017	Total Requested 2013-2017
OT-96-001	Equipment	685,000	867,000	493,000	1,188,000	880,000	1,053,000	4,481,000
	CIP	669,500	846,000	479,000	1,154,000	864,000	1,038,000	4,381,000
	Trade In Value	15,500	21,000	14,000	34,000	16,000	15,000	100,000
OT-07-003	Bike and Pedestrian Plan Implementation	110,000		10,000	410,000	410,000	410,000	1,240,000
	Construction	60,000			350,000	350,000	350,000	1,050,000
	Design/Engineering	50,000		10,000	60,000	60,000	60,000	190,000
	CIP	110,000		10,000	90,000	90,000	90,000	280,000
	State				320,000	320,000	320,000	960,000
OT-07-004	Municipal Office Building Improvements	67,000	67,000	67,000	67,000	120,000	82,000	403,000
	Air Conditioning Replacement	20,000	20,000	20,000	20,000	35,000	35,000	130,000
	Carpeting	25,000	25,000	25,000	25,000	25,000	25,000	125,000
	Remodeling	20,000	20,000	20,000	20,000	58,000	20,000	138,000
	Design/Engineering	2,000	2,000	2,000	2,000	2,000	2,000	10,000
	CIP	67,000	67,000	67,000	67,000	120,000	82,000	403,000
OT-08-002	Retaining Wall for Salt Shed	65,000						
	Retaining Wall	62,000						
	Design/Engineering	3,000						
	CIP	65,000						

CITY OF KENOSHA, WISCONSIN
 2013-2017 CAPITAL IMPROVEMENT PLAN
PUBLIC WORKS - OTHER

Project Number	Project	Budget 2012	Requested 2013	Requested 2014	Requested 2015	Requested 2016	Requested 2017	Total Requested 2013-2017
OT-09-006	Intersection Signal Control	200,000	200,000	200,000	200,000	200,000		800,000
	Equipment	200,000	200,000	200,000	200,000			800,000
	CIP	200,000	200,000	200,000	200,000			800,000
OT-10-001	Overpass Painting	132,500						
	Painting	130,000						
	Design/Engineering	2,500						
	CIP	132,500						
OT-10-003	Site Remediation	6,717,826	500,000	1,842,826	500,000	500,000	500,000	3,842,826
	Environmental Evaluation/Test/Remediation	6,717,826	500,000	1,842,826	500,000	500,000	500,000	3,842,826
	CIP		500,000	500,000				1,000,000
	Outside Funds	4,217,826		1,342,826	500,000	500,000	500,000	2,842,826
	TIF #4	2,500,000						
OT-11-001	Fuel Dispenser Replacement			120,000				120,000
	Equipment			120,000				120,000
	CIP			120,000				120,000

CITY OF KENOSHA, WISCONSIN
 2013-2017 CAPITAL IMPROVEMENT PLAN
PUBLIC WORKS - OTHER

Project Number	Project	Budget 2012	Requested 2013	Requested 2014	Requested 2015	Requested 2016	Requested 2017	Total Requested 2013-2017
OT-11-002	Fuel Dispenser Card Reading System			60,000				60,000
	Equipment			60,000				60,000
	CIP			60,000				60,000
OT-11-003	Waste Division Roof Replacement		110,000		165,000			275,000
	Roof Replacement		100,000		150,000			250,000
	Design/Engineering		10,000		15,000			25,000
	CIP		110,000		165,000			275,000
OT-12-001	Narrowband Radios	66,000						
	Equipment	66,000						
	CIP	66,000						
OT-12-002	Property Demolition	285,000	20,000					20,000
	Demolition	285,000	20,000					20,000
	CIP	285,000	20,000					20,000
OT-13-001	Salt Shed Door		30,000					30,000
	Construction		30,000					30,000
	CIP		30,000					30,000

CITY OF KENOSHA, WISCONSIN
 2013-2017 CAPITAL IMPROVEMENT PLAN
PUBLIC WORKS - OTHER

Project Number	Project	Budget 2012	Requested 2013	Requested 2014	Requested 2015	Requested 2016	Requested 2017	Total Requested 2013-2017
OT-13-002	Veteran's Memorial Fountain		40,000			35,000		75,000
	Equipment		30,000					30,000
	Construction				30,000			30,000
	Design/Engineering		10,000			5,000		15,000
	CIP		40,000			35,000		75,000
OT-13-003	Pepsi Storage Facility					270,000		270,000
	Roof Replacement				250,000			250,000
	Design/Engineering				20,000			20,000
	CIP					270,000		270,000
	Gross Funds	8,695,326	1,939,000	3,227,826	2,635,000	2,850,000	2,045,000	12,696,826
	Outside Funds	(6,733,326)	(21,000)	(1,356,826)	(854,000)	(836,000)	(835,000)	(3,902,826)
	Net CIP Funds	1,962,000	1,918,000	1,871,000	1,781,000	2,014,000	1,210,000	8,794,000

CITY OF KENOSHA, WISCONSIN
 2013-2017 CAPITAL IMPROVEMENT PLAN
PUBLIC WORKS - PARKS

<i>Project Number</i>	<i>Project</i>	<i>Budget 2012</i>	<i>Requested 2013</i>	<i>Requested 2014</i>	<i>Requested 2015</i>	<i>Requested 2016</i>	<i>Requested 2017</i>	<i>Total Requested 2013-2017</i>
PK-03-003	Municipal Golf Course	20,000	45,000		195,000			240,000
	Equipment		45,000					45,000
	Ski Trail Groomer	20,000						
	Design/Engineering				30,000			30,000
	Contingency				15,000			15,000
	Parking Lot Improvements				150,000			150,000
	Golf Fund	20,000	45,000		195,000			240,000
PK-09-001	Kenosha Harbor and Southport Marina Dredging	205,000	100,000		450,000			550,000
	Dredging	200,000			420,000			420,000
	Design/Engineering	5,000	100,000		30,000			130,000
	CIP	205,000	100,000		450,000			550,000
PK-10-001	Field Office Buildings		65,000	65,000	65,000	65,000	65,000	325,000
	Design/Engineering		5,000	5,000	5,000	5,000	5,000	25,000
	Paving		60,000	60,000	60,000	60,000	60,000	300,000
	CIP		65,000	65,000	65,000	65,000	65,000	325,000

6-35

CITY OF KENOSHA, WISCONSIN
 2013-2017 CAPITAL IMPROVEMENT PLAN
PUBLIC WORKS - PARKS

<i>Project Number</i>	<i>Project</i>	<i>Budget 2012</i>	<i>Requested 2013</i>	<i>Requested 2014</i>	<i>Requested 2015</i>	<i>Requested 2016</i>	<i>Requested 2017</i>	<i>Total Requested 2013-2017</i>
PK-10-005	Park Master Plans			50,000	160,000			210,000
	Comprehensive Outdoor Recreation Plan				150,000			150,000
	Master Plans			40,000				40,000
	Design/Engineering			10,000	10,000			20,000
	CIP			50,000	160,000			210,000
PK-11-001	Comprehensive Outdoor Recreation Plan & Master Plan Implementation	1,930,831	1,436,656	1,314,420	1,359,862	1,123,634	689,353	5,923,925
	CORP	452,690	967,244	91,350	444,513	401,362	392,311	2,296,780
	Sunrise	507,053			243,677		30,852	274,529
	Petzke			561,400		50,600		612,000
	Simmon's Island	884,034		633,600	633,600	633,600	247,505	2,148,305
	Strawberry Creek		402,220					402,220
	Design/Engineering	87,054	469,412	28,070	38,072	38,072	18,685	592,311
	CIP	1,930,831	1,139,001	864,420	1,059,862	1,123,634	689,353	4,876,270
	Alford Building Proceeds			450,000	300,000			750,000
	Park Impact Fee		498,775					297,655
	Grants		201,110					201,110

CITY OF KENOSHA, WISCONSIN
 2013-2017 CAPITAL IMPROVEMENT PLAN
PUBLIC WORKS - PARKS

Project Number	Project	Budget 2012	Requested 2013	Requested 2014	Requested 2015	Requested 2016	Requested 2017	Total Requested 2013-2017
PK-13-002	Southport Park Improvements		281,000	200,000	200,000	500,000		1,181,000
	Contingency		281,000	200,000	200,000	500,000		1,181,000
	CIP		100,000	200,000	200,000	500,000		1,000,000
	Park Impact Fees		181,000					181,000
PK-13-003	Simmons Baseball Field Improvements		750,000					750,000
	Stadium Improvements		750,000					750,000
	Other		750,000					750,000
PK-13-004	Security Camera Installation Program			10,000	10,000	10,000	10,000	40,000
	Equipment			10,000	10,000	10,000	10,000	40,000
	CIP			10,000	10,000	10,000	10,000	40,000
PK-13-005	ADA Accessible Playground				10,000	500,000		510,000
	Design/Engineering				10,000			10,000
	Project					500,000		500,000
	CIP				10,000	250,000		260,000
	Other					250,000		250,000
	Gross Funds	3,300,331	3,463,376	2,195,920	3,018,862	2,736,634	1,621,353	13,216,145
	Outside Funds	(123,500)	(1,685,875)	(451,500)	(496,500)	(251,500)	(2,500)	(2,887,875)
	Net CIP Funds	3,176,831	1,957,501	1,744,420	2,522,362	2,485,134	1,618,853	10,328,270

CITY OF KENOSHA, WISCONSIN
 2013-2017 CAPITAL IMPROVEMENT PLAN
REDEVELOPMENT AUTHORITY

<i>Project Number</i>	<i>Project</i>	<i>Budget 2012</i>
---------------------------	----------------	------------------------

<i>Requested 2013</i>	<i>Requested 2014</i>	<i>Requested 2015</i>	<i>Requested 2016</i>	<i>Requested 2017</i>	<i>Total Requested 2013-2017</i>
---------------------------	---------------------------	---------------------------	---------------------------	---------------------------	--------------------------------------

RA-95-001	General Acquisition	362,000
	Property Maintenance	12,000
	Foreclosure Acquisition	100,000
	Planned Acquisition	250,000
	CIP	362,000
	Gross Funds	362,000
	Outside Funds	
	Net CIP Funds	362,000

412,000	312,000	312,000	262,000	262,000	1,560,000
12,000	12,000	12,000	12,000	12,000	60,000
400,000	300,000	300,000	250,000	250,000	1,500,000
412,000	312,000	312,000	262,000	262,000	1,560,000
412,000	312,000	312,000	262,000	262,000	1,560,000
412,000	312,000	312,000	262,000	262,000	1,560,000

CITY OF KENOSHA, WISCONSIN
2013-2017 CAPITAL IMPROVEMENT PLAN
TRANSIT

Project Number	Project	Budget 2012
----------------	---------	-------------

Requested 2013	Requested 2014	Requested 2015	Requested 2016	Requested 2017	Total Requested 2013-2017
----------------	----------------	----------------	----------------	----------------	---------------------------

TR-93-010	Bus Replacement	2,205,500
	New Buses	2,195,500
	Used Buses	10,000
	CIP	449,100
	Federal	1,756,400
TR-12-001	Kenosha Transit Parking Lot Improvement	5,000
	Parking Lot Improvements	5,000
	CIP	5,000
TR-12-002	Downtown Surface Parking Lot Improvement	5,000
	Parking Lot Improvements	5,000
	CIP	5,000
TR-12-003	Radio Narrow Banding	7,200
	Narrow Band Radio System	7,200
	CIP	1,440
	Federal	5,760

	2,156,249	2,264,063	2,377,270	2,496,135	9,293,717
	2,156,249	2,264,063	2,377,270	2,496,135	9,293,717
	431,250	452,813	475,454	499,227	1,858,744
	1,724,999	1,811,250	1,901,816	1,996,908	7,434,973

6-40

CITY OF KENOSHA, WISCONSIN
 2013-2017 CAPITAL IMPROVEMENT PLAN
TRANSIT

Project Number	Project	Budget 2012	Requested 2013	Requested 2014	Requested 2015	Requested 2016	Requested 2017	Total Requested 2013-2017
TR-13-001	Downtown Surface Parking Lot Improvement		5,000					5,000
	Parking Lot Improvements		5,000					5,000
	CIP		5,000					5,000
TR-13-002	Downtown Surface Parking Lot Improvement		5,000					5,000
	Parking Lot Improvements		5,000					5,000
	CIP		5,000					5,000
TR-13-003	Streetcar Expansion		1,000,000	9,257,710				10,257,710
	Design/Engineering		1,000,000					1,000,000
	Construction			8,257,710				8,257,710
	Contingency			1,000,000				1,000,000
	CIP		200,000	1,851,542				2,051,542
	Federal		800,000	7,406,168				8,206,168
TR-13-004	Automated Parking Attendant		25,000					25,000
	Equipment		25,000					25,000
	CIP		25,000					25,000

CITY OF KENOSHA, WISCONSIN
 2013-2017 CAPITAL IMPROVEMENT PLAN
TRANSIT

<i>Project Number</i>	<i>Project</i>	<i>Budget 2012</i>
	Gross Funds	2,222,700
	Outside Funds	(1,762,160)
	Net CIP Funds	460,540

<i>Requested 2013</i>	<i>Requested 2014</i>	<i>Requested 2015</i>	<i>Requested 2016</i>	<i>Requested 2017</i>	<i>Total Requested 2013-2017</i>
1,035,000	11,413,959	2,264,063	2,377,270	2,496,135	19,586,427
(800,000)	(9,131,167)	(1,811,250)	(1,901,816)	(1,996,908)	(15,641,141)
235,000	2,282,792	452,813	475,454	499,227	3,945,286

CITY OF KENOSHA, WISCONSIN
2013-2017 CAPITAL IMPROVEMENT PLAN
STORM WATER UTILITY

Project Number	Project	Budget 2012	Requested 2013	Requested 2014	Requested 2015	Requested 2016	Requested 2017	Total Requested 2013-2017
SW-93-005	Curb Gutter and Conveyance	115,000	115,000	125,000	125,000	125,000	135,000	625,000
	Construction	90,000	90,000	95,000	95,000	95,000	100,000	475,000
	Design/Engineering	20,000	20,000	25,000	25,000	25,000	30,000	125,000
	Contingency	5,000	5,000	5,000	5,000	5,000	5,000	25,000
	CIP	115,000	115,000	125,000	125,000	125,000	135,000	625,000
SW-95-001	Storm Sewers/Inlet Lead	1,020,000	1,020,000	1,035,000	1,035,000	1,055,000	1,055,000	5,200,000
	Construction	860,000	860,000	870,000	870,000	880,000	880,000	4,360,000
	Design/Engineering	70,000	70,000	75,000	75,000	80,000	80,000	380,000
	Contingency	90,000	90,000	90,000	90,000	95,000	95,000	460,000
	CIP	1,020,000	1,020,000	1,035,000	1,035,000	1,055,000	1,055,000	5,200,000
SW-96-001	Equipment	275,000	527,700	296,000	370,000	155,000	250,000	1,598,700
	CIP	270,000	512,700	291,000	363,000	150,000	248,000	1,564,700
	Trade In Value	5,000	15,000	5,000	7,000	5,000	2,000	34,000
SW-08-001	Detention Basin Modification	700,000		700,000		700,000		1,400,000
	Construction	600,000		600,000		600,000		1,200,000
	Design/Engineering	60,000		60,000		60,000		120,000
	Contingency	40,000		40,000		40,000		80,000
	CIP	700,000		700,000		700,000		1,400,000

CITY OF KENOSHA, WISCONSIN
 2013-2017 CAPITAL IMPROVEMENT PLAN
STORM WATER UTILITY

Project Number	Project	Budget 2012	Requested 2013	Requested 2014	Requested 2015	Requested 2016	Requested 2017	Total Requested 2013-2017
SW-09-002	Nutrient Separating Baffle Box		144,000					144,000
	Drainage		120,000					120,000
	Design/Engineering		12,000					12,000
	Contingency		12,000					12,000
	CIP		144,000					144,000
SW-10-001	Wetland Mitigation Bank	95,000	100,000	100,000	100,000	100,000	100,000	500,000
	Construction	82,000	87,000	87,000	87,000	87,000	87,000	435,000
	Design/Engineering	5,000	5,000	5,000	5,000	5,000	5,000	25,000
	Contingency	8,000	8,000	8,000	8,000	8,000	8,000	40,000
	CIP	95,000	100,000	100,000	100,000	100,000	100,000	500,000
SW-10-002	Creek Stabilization	335,000		630,000		630,000		1,260,000
	Construction	300,000		500,000		500,000		1,000,000
	Design/Engineering	5,000		80,000		80,000		160,000
	Contingency	30,000		50,000		50,000		100,000
	CIP	335,000		630,000		630,000		1,260,000

CITY OF KENOSHA, WISCONSIN
 2013-2017 CAPITAL IMPROVEMENT PLAN
STORM WATER UTILITY

<i>Project Number</i>	<i>Project</i>	<i>Budget 2012</i>	<i>Requested 2013</i>	<i>Requested 2014</i>	<i>Requested 2015</i>	<i>Requested 2016</i>	<i>Requested 2017</i>	<i>Total Requested 2013-2017</i>
SW-10-003	Pollution Prevention	33,000	33,000	115,000	115,000	22,000	22,000	307,000
	Construction	30,000	30,000	100,000	100,000	20,000	20,000	270,000
	Design/Engineering	3,000	3,000	10,000	10,000	2,000	2,000	27,000
	Contingency			5,000	5,000			10,000
	CIP	33,000	33,000	115,000	115,000	22,000	22,000	307,000
	Other							
SW-10-004	Flood Control Management	1,030,000	1,070,000	1,030,000	1,030,000	1,030,000	1,030,000	5,190,000
	Construction	900,000	900,000	900,000	900,000	900,000	900,000	4,500,000
	Design/Engineering	40,000	40,000	40,000	40,000	40,000	40,000	200,000
	Contingency	90,000	90,000	90,000	90,000	90,000	90,000	450,000
	Real Estate Acquisition		40,000					40,000
	CIP	1,030,000	1,070,000	1,030,000	1,030,000	1,030,000	1,030,000	5,190,000
SW-10-005	River Crossing Ditch Restoration			160,000		160,000		320,000
	Construction			100,000		100,000		200,000
	Design/Engineering			50,000		50,000		100,000
	Contingency			10,000		10,000		20,000
	CIP			160,000		160,000		320,000

6-45

CITY OF KENOSHA, WISCONSIN
 2013-2017 CAPITAL IMPROVEMENT PLAN
STORM WATER UTILITY

Project Number	Project	Budget 2012	Requested	Requested	Requested	Requested	Requested	Total Requested
			2013	2014	2015	2016	2017	2013-2017
SW-11-001	GPS Survey Equipment/Receiver		20,000					20,000
	Equipment		20,000					20,000
	CIP		20,000					20,000
SW-11-002	Stormwater Management Plan	210,000	210,000		210,000			420,000
	Construction	200,000	200,000		200,000			400,000
	Design/Engineering	10,000	10,000	10,000				20,000
	CIP	210,000	210,000		210,000			420,000
SW-11-003	Detention Basin Dredging	210,000	240,000	240,000	260,000	260,000	280,000	1,280,000
	Construction	200,000	230,000	230,000	250,000	250,000	270,000	1,230,000
	Design/Engineering	10,000	10,000	10,000	10,000	10,000	10,000	50,000
	CIP	210,000	240,000	240,000	260,000	260,000	280,000	1,280,000
SW-11-004	Multi-Plate Storm Sewer	880,000		50,000	560,000	510,000		1,120,000
	Construction	800,000			500,000	500,000		1,000,000
	Design/Engineering	80,000		50,000	60,000	10,000		120,000
	CIP	880,000		50,000	560,000	510,000		1,120,000

6-46

CITY OF KENOSHA, WISCONSIN
 2013-2017 CAPITAL IMPROVEMENT PLAN
STORM WATER UTILITY

Project Number	Project	Budget 2012	Requested 2013	Requested 2014	Requested 2015	Requested 2016	Requested 2017	Total Requested 2013-2017
SW-13-001	56th Street: Sheridan Road to 13th Avenue		105,000					105,000
	Construction		100,000					100,000
	Design/Engineering		5,000					5,000
	CIP		105,000					105,000
SW-13-003	60th Street: 39th Avenue to 30th Avenue		258,000					258,000
	Construction		250,000					250,000
	Design/Engineering		8,000					8,000
	CIP		258,000					258,000
SW-13-003	39th Avenue: Washington Road to 45th Street			185,000				185,000
	Construction			170,000				170,000
	Design/Engineering			15,000				15,000
	CIP			185,000				185,000
SW-13-004	22nd Avenue: 45th Street to 52nd Street					160,000		160,000
	Construction					150,000		150,000
	Design/Engineering					10,000		10,000
	CIP					160,000		160,000

CITY OF KENOSHA, WISCONSIN
 2013-2017 CAPITAL IMPROVEMENT PLAN
STORM WATER UTILITY

Project Number	Project	Budget 2012	Requested 2013	Requested 2014	Requested 2015	Requested 2016	Requested 2017	Total Requested 2013-2017
SW-13-005	39th Avenue: 45th Street to 52nd Street					190,000		190,000
	Construction					175,000		175,000
	Design/Engineering					15,000		15,000
	CIP					190,000		190,000
SW-13-006	22nd Avenue: 60th Street to 75th Street						325,000	325,000
	Construction						300,000	300,000
	Design/Engineering						25,000	25,000
	CIP						325,000	325,000
SW-13-007	60th Street: 39th Avenue to Pershing Blvd						170,000	170,000
	Construction						160,000	160,000
	Design/Engineering						10,000	10,000
	CIP						170,000	170,000
SW-13-008	22nd Avenue: 80th Street to 85th Street						185,000	185,000
	Construction						170,000	170,000
	Design/Engineering						15,000	15,000
	CIP						185,000	185,000

CITY OF KENOSHA, WISCONSIN
 2013-2017 CAPITAL IMPROVEMENT PLAN
STORM WATER UTILITY

<i>Project Number</i>	<i>Project</i>	<i>Budget 2012</i>	<i>Requested 2013</i>	<i>Requested 2014</i>	<i>Requested 2015</i>	<i>Requested 2016</i>	<i>Requested 2017</i>	<i>Total Requested 2013-2017</i>
	Gross Funds	4,903,000	3,842,700	4,666,000	3,805,000	5,097,000	3,552,000	20,962,700
	Outside Funds	(5,000)	(15,000)	(5,000)	(7,000)	(5,000)	(2,000)	(34,000)
	Net CIP Funds	4,898,000	3,827,700	4,661,000	3,798,000	5,417,000	3,225,000	20,928,700

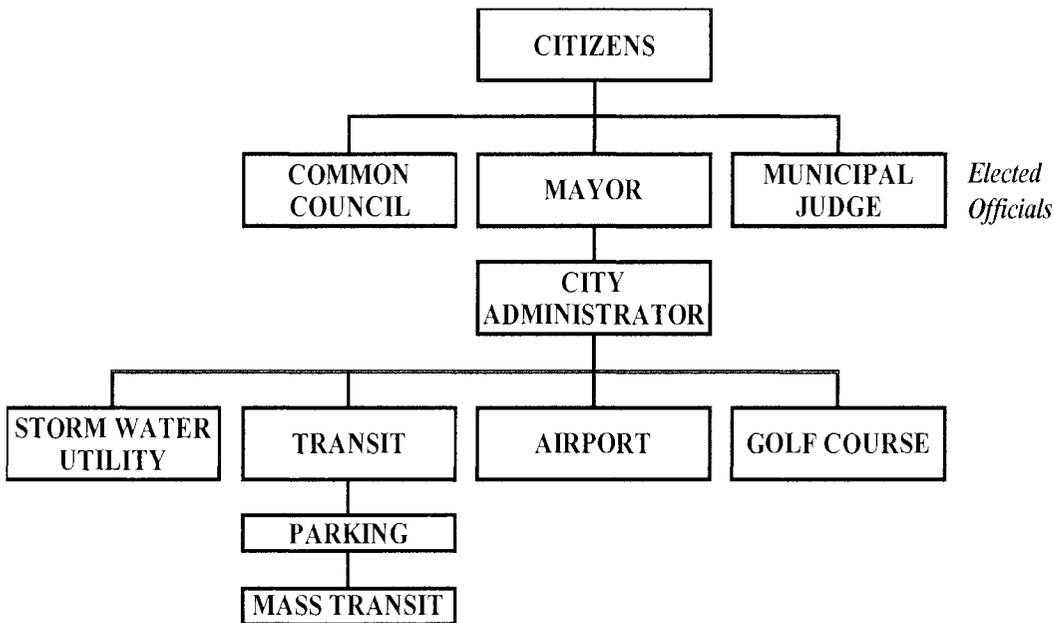
(This page left blank intentionally.)

ENTERPRISE FUNDS

Enterprise funds are established to account for operations financed and operated in a manner similar to private business enterprises. (ex. water, gas, and electric utilities; airports; parking garages; or transit systems). In practice, enterprise funds frequently are used to account for activities whose costs are only partially funded by fees and charges. For example, transit districts commonly are reported in enterprise funds, even though their primary source of financing often comes from subsidies rather than fare box revenues. Enterprise funds are considered useful in such cases because they focus attention on the cost of providing services, and they serve to highlight the portion of that cost being borne by taxpayers. These funds are maintained and budgeted on an accrual basis of accounting.

The Water Utility is an enterprise fund of the City of Kenosha. Its budget is approved separately by Board of Water Commissioners and is shown here for informational purposes only.

Organization



ENTERPRISE FUNDS MAJOR REVENUES

Federal and State Operating Grants

The Mass Transit Enterprise fund is subsidized approximately 55% from Federal and State operating grants. The amount estimated for 2013 is less than the actual amount received in 2011 and the amount expected to be received in 2012.

Operating Assistance – General Fund

Mass Transit and Airport receive a subsidy from the General Fund for operating purposes.

Airport Lease Revenues

The Airport receives lease payments for land leased to hangar owners. The 2013 budget includes approximately \$327,000, which is an increase from the \$322,000 estimate for 2012.

Golf Course Revenues

Various fees collected for the City-operated golf course are estimated at approximately \$325,500 for 2013.

Storm Water Utility Revenues

Fees are collected from citizens and property owners for the costs associated with providing storm water management systems, facilities, and services to address water quality and volume impacts of storm water runoff. The 2013 budget includes approximately \$5.6M in storm water charges.

STORMWATER UTILITY (SWU)

The Federal Clean Water Pollution Control Act enacted more stringent water quality criteria for stormwater runoff. The Wisconsin Department of Natural Resources is responsible for the implementation of the federal regulations, as enacted under NR 216, to meet permitting requirements, and NR151, for performance standards. These regulations required the City of Kenosha to enhance current practices and implement new programs to reduce stormwater pollution runoff. All the new stormwater regulations must be fully implemented. This mandate significantly increases stormwater management operating expenses for the City of Kenosha.

The Stormwater Utility is also responsible for the maintenance, repair and analysis of the City of Kenosha's overall storm water conveyance systems, to ensure that the system is functioning to provide quantity and quality controls. The creation of the Stormwater Utility is a fair and equitable means of funding the current and new stormwater requirements. The Kenosha Stormwater Utility is managed by the Department of Public Works.

<i>Responsibilities / Activities</i>

Program Management

The Program Management Division of the Stormwater Utility is responsible for the daily operations of the Stormwater Utility billing system, permit compliance, program scheduling and supervising utility activities. Program Management is responsible for handling customer's questions and concerns regarding their stormwater utility bills, equivalent hydrologic unit computations and credit or adjustment applications. The Utility manages stormwater utility parcel data for more than 79,600 EHU's and 32,000 customers.

	2011 Estimated	2012 Actual	2013 Estimated
Total No. of EHU's	79,306	79,669	79,700
Total No. of Customers	32,277	32,440	32,440
Parcels Receiving Credits	80	70	70

NR 216/151 Compliance

The NR216 & 151 Compliance Division of the Stormwater Utility develops, implements and manages the requirements of the Wisconsin Pollutant Discharge and Elimination System (WPDES) permit, which is enforced by the Wisconsin Department of Natural Resources and the Environmental Protection Agency; develops, implements and manages the requirements of the Construction Erosion Control and Post Construction Controls; develops, implements and manages the Illicit Discharge Detection and Elimination program; develops, implements and manages the Public Education and Outreach program, including the Public Participation portion; develops, implements and manages a stormwater facilities maintenance schedule and inventory program; develops, implements and manages a pollution prevention program, including a staff educational program; and develops public information brochures, newsletters and website updates.

STORMWATER UTILITY (SWU)

Engineering, Inspection and Enforcement

The Engineering, Inspection and Enforcement division of the Stormwater Utility manages the Stormwater Utility database of parcel information for approximately 32,400 customers; reviews, permits and inspects construction site's erosion control; responds to complaints regarding construction erosion control; responds to drainage complaints in the right-of-way and private property; is responsible for designing, bidding, inspecting and managing stormwater capital improvement projects; is responsible for designing and coordinating utility projects that utilize Stormwater Utility personnel; manages the Stormwater Utility credit and adjustment application submittals; manages the inspection of city-owned stormwater management facilities; implements and enforces the requirements of the long term maintenance procedures; and implements and manages a stormwater quality management program for compliance with permit requirements.

Street Cleaning

The Street Cleaning division of the Stormwater Utility is responsible for managing and performing pollution prevention activities within the road right-of-ways. These activities would include, but are not limited to, street sweeping and structure cleaning and debris collection and disposal from the storm sewer conveyance systems.

Street sweepers maintain both streets and paved alleys to provide for the safe and smooth movement of vehicular and pedestrian traffic within the City of Kenosha. Street Cleaning provides for the removal of sand, leaves and other debris from the streets to prevent the plugging of storm sewers. Crews frequently respond to emergency calls to clean up oil spills and glass resulting from traffic accidents.

STREET CLEANING	2011 Actual	2012 Estimated	2013 Estimated
Total Street Miles Swept	28,000	28,000	28,000
Miles of Streets Maintained	311	311	312
Tons of Sweeper Dumps	2,500	3,000	3,050

STORMWATER UTILITY (SWU)

Storm Sewer Maintenance

The Storm Sewer Maintenance division of the Stormwater utility is responsible for managing and performing maintenance activities of the stormwater conveyance system. This includes replacement of deteriorated storm sewer pipe and inlets, inlet inspection, storm sewer and structure cleaning, preventative maintenance program, detention basin maintenance, and flood control.

Maintenance crews inspect, clean and repair storm sewers to help maintain the full flow capacity of storm sewers. Detention basins are regularly checked and cleaned. Culverts are cleaned or installed when necessary. Ditches are cleaned with a backhoe and sewers are treated for pest control. Missing or broken catch basin grates are retrieved or replaced. Noisy or worn manhole castings are replaced. Faulty catch basin leads, broken tiles, and cave-ins are repaired. Maintenance crews tuck-point the inside of inlets and manholes to extend their life and reduce pavement undermining. Crews redirect nuisance sump pumps directly into the storm sewer to prevent chronic standing water in the summer and ice buildup during the winter. Approximately 7,000 Digger's Hotline requests for locating storm sewers are received annually. The Stormwater Utility assumes responsibility for maintaining 28 detention basins.

STORM SEWER MAINTENANCE	2011 Actual	2012 Estimated	2013 Estimated
Miles of Streets Maintained	311	311	312
No. of Catch Basins/Manholes Replaced	43	50	50
No. of Castings Replaced	128	120	120
Linear Feet of Storm Sewer Replaced	2,161	2,500	2,500
Digger's Hotline Locating Requests	6,848	7,000	7,000
Detention Basins Maintained	28	28	28
No. of Sump Pumps Directed to Storm Sewer	38	20	20
Square Feet of Street Slab Replaced	16,986	15,000	15,000
Linear Feet of Curb Replaced	1,052	1,000	1,000
Square Feet of Sidewalk Replaced	669	700	700
Cubic Yards of Concrete Poured	693	700	700
Tons of Sewer Truck Debris	618	700	750

STORMWATER UTILITY (SWU)

Forestry

The Forestry division of the Stormwater Utility removes high-risk trees and ones that are deemed hazardous to public safety. They also work to keep stop signs and traffic signals clear of limbs and branches to promote public safety. New subdivisions continue to be developed, and this division of the Stormwater Utility works with the developers to select appropriate tree species and the placement of street trees. These programs are funded through the Capital Improvement Program. Requirements of the pruning contract are to ensure that the street trees are in compliance with the City ordinances for height restrictions over the street and sidewalks.

The Forestry division bought and planted more than 250 various street trees as part of the reforestation program, which is partially funded by the Capital Improvement Program budget.

FORESTRY: PARK TREES	2011 Estimated	2012 Estimated	2013 Estimated
Total Estimated Park Trees	17,000	17,000	17,000
Park Trees Pruned	500	500	500
Park Trees Removed	50	50	50
Park Trees Planted	100	100	100

FORESTRY: STREET TREES	2011 Estimated	2012 Estimated	2013 Estimated
Total Estimated Street Trees	35,000	35,000	35,000
Street Trees Pruned	1,400	1,400	1,400
Street Trees Removed	200	400	400
Development Plan Reviews	80	100	100
Stump Grinding	200	300	300
Tree Maintenance/Investigations	2,200	2,600	2,600
Contractor Removals	130	200	200
Street Trees Planted	150	200	200

STORMWATER UTILITY (SWU)

Yardwaste

The yardwaste program assists citizens in removing yardwaste from their property by providing a spring and fall curbside collection, as well as having a public yardwaste drop-off site open 60 hours a week. The program provides a 4-week-long curbside Spring Yardwaste collection program, and an 8-week-long Fall Yardwaste collection program. Cut and bundled brush, less than 6" in diameter, is collected curbside May through November by appointment. In addition, the City operates a public Yardwaste Drop-Off Site, 4071 88th Avenue, consistent with Department of Natural Resources (WDNR) standards. At the drop-off site, brush does not need to be bundled or cut into short lengths. On Wednesdays, an extra attendant is available to assist the elderly and disables unload their yardwaste and brush. The Yardwaste Division also educates the public on the benefits of composting. In 2012, the expansion of the City of Kenosha Yardwaste Drop-Off Site by an additional 3.5 acres increased the furrowing (yardwaste processing) space, thereby, increasing the availability of free compost to Kenosha residents.

	2011 Estimated	2012 Estimated	2013 Estimated
Daily Curbside (tons)	1,400	1,200	1,200
Drop-off Site Participation	80,000	85,000	85,000
Compost Sold (cubic yard)	1,332	1,400	1,400
Compost Provided Free to Public (cu. yds.)	5,000	7,000	7,500
Compost Revenue Due to Sales	\$8,818	\$9,000	\$9,000

<i>Stormwater Utility Full-Time Positions</i>
--

	Public Works	Engineering	Finance	Adopted 2013 Total
Civil Engineer II	--	1	--	1
Clerk Typist III	1	--	--	1
Account Clerk II	--	--	1	1
Engineering Tech IV	--	1	--	1
Equipment Operator	1	--	--	1
Soil Erosion Specialist	1	--	--	1
GIS Specialist	--	1	--	1
Total Positions	3	3	1	7

In addition to the positions authorized to the Stormwater Utility, there are portions of positions in Public Works Divisions Administration, Street, Park and Engineering that are dedicated to and funded by the Stormwater Utility.

STORM WATER UTILITY
 TAXES
 TAXES

2013 GENERAL FUND OPERATING BUDGET - REVENUES

	2011 ACTUAL REVENUES	2012 BUDGETED REVENUES	2012 ACTUAL RECEIVED 06/30/12	2012 ESTIMATED REVENUES	2013 ADOPTED BUDGETED REVENUES
REAL & PERSONAL PROPERTY					
41127 PEN & INT DELQ SWU BILLINGS	85,384-	70,000-	19,645-	71,000-	71,000-
**REAL & PERSONAL PROPERTY	85,384-	70,000-	19,645-	71,000-	71,000-
STATE GRANTS & REVENUES					
43421 WEMA/FEMA DISASTER PROGRAMS	377,154-		15,357-	15,357-	
**STATE GRANTS & REVENUES	377,154-		15,357-	15,357-	
BUILDINGS & STRUCTURE PERMITS					
44806 RE-INSPECTION FEE	1,944-	2,500-			2,000-
**BUILDINGS & STRUCTURE PER	1,944-	2,500-			2,000-
PUBLIC WORKS					
46301 LABOR & EQUIPMENT CHARGED OUT	3,688-		314-	314-	
46311 MATERIALS & SUPPLIES SOLD	3,829-				
46392 SWU APPLICATION FILING FEES	1,155-	1,050-	517-	600-	1,050-
46393 STORM WATER UTILITY CHARGES	5,508,079-	5,554,423-	2,153,127-	5,554,423-	5,627,800-
46396 SALE-COMPOST	9,218-	7,000-	3,725-	7,200-	8,000-
**PUBLIC WORKS	5,525,969-	5,562,473-	2,157,683-	5,562,537-	5,636,850-
BUILDING & ZONING					
46605 EROSION CONTROL PLAN REVIEW	13,410-	15,000-	4,350-	10,000-	13,000-
46606 EROSION CONTROL INSP FEE	23,295-	28,000-	8,625-	19,500-	24,000-
**BUILDING & ZONING	36,705-	43,000-	12,975-	29,500-	37,000-
SPECIAL CHARGES					
46807 REINSPECTION FEES S.A.	814-		100-	100-	
**SPECIAL CHARGES	814-		100-	100-	
MISCELLANEOUS REVENUES					
49111 MISCELLANEOUS	83,122-				
**MISCELLANEOUS REVENUES	83,122-				
****STORM WATER UTILITY	6,111,092-	5,677,973-	2,205,760-	5,678,494-	5,746,850-

501 STORM WATER UTILITY
09 OTHER

1 STORM WATER UTILITY

DESCRIPTION	ACTUAL 2011	REVISED 2012	6 MO YTD 6/12	ESTIMATED 2012	2013 ADOPTED BUDGET
50100 STORM WATER UTILITY					
111 SALARIES-PERMANENT REGULAR	136,810	144,990	69,283	139,680	193,184
122 PERMANENT PART-TIME	11,966	40,572	5,433	12,000	39,627
131 OVERTIME	557	22,300	440	1,360	23,138
132 TEMP/SEAS/L.T.E.	16,078	84,600	16,563	91,350	60,050
135 LONGEVITY	80	15	30	120	120
146 PRODUCTIVITY INCENTIVE	1,264				
151 WRS/RETIREMENT	18,196	16,780	5,233	14,440	20,340
152 F.I.C.A.	9,773	17,635	5,664	15,170	18,970
155 HEALTH INSURANCE EXPENSE	132,920	54,300	27,150	72,400	68,000
156 GROUP LIFE INSURANCE	527	860	187	375	860
158 MEDICARE CONTRIBUTION	2,403	4,253	1,325	3,560	4,590
TOTAL PERSONAL SERVICES	330,574	386,305	131,308	350,455	428,879
215 DATA PROCESSING	111,300	118,749	57,095	118,749	119,600
219 OTHER PROFESSIONAL SERVICES	2,523,279	2,851,449	855,172	2,898,000	2,562,432
221 ELECTRICAL	12,201	21,000		21,000	21,000
222 NATURAL GAS	13,484	24,000		20,000	24,000
224 WATER	2,150	3,100		3,100	3,100
225 TELE-LONG DISTANCE/LOCAL CALLS	1,251	1,250	73	1,250	1,250
226 CELLULAR/WIRELESS SERVICE COST	1,529	3,300	562	3,300	3,320
227 TELEPHONE - EQUIPMENT/OTHER	2,099	2,100	805	2,300	3,100
231 COMMUNICATIONS EQUIPMENT	2,378	500		500	500
232 OFFICE EQUIPMENT	1,916	2,000	994	2,000	2,060
233 LICENSING/MAINT AGREEMENTS	4,486	7,050	6,950	7,050	17,300
235 EQUIPMENT REPAIRS/MAINT.	3,938	4,500	1,743	4,500	4,500
241 HEATING & AIR CONDITIONING	245	800		400	400
246 OTHER BLDG MAINTENANCE	4,722	3,000	1,308	4,000	4,000
253 WASTE DISPOSAL CHARGES	136,983	140,974	51,760	135,000	139,500
259 OTHER	3,522	4,450	1,150	4,400	4,400
261 MILEAGE	1,005	1,456	403	1,456	1,800
262 COMMERCIAL TRAVEL		44	44	44	50
263 MEALS & LODGING	391	1,700	631	1,400	2,100
264 REGISTRATION	2,229	3,150	1,420	2,750	5,625
271 STATE INS POLICY FIRE&EXT COV	2,086	3,000	2,822	2,825	2,100
273 CVMIC LIABILITY	13,849	14,000	14,785	14,000	16,100
276 AUTO POLICY	732	800	1,980	800	4,220
277 BOILER INSURANCE	19	20	19	20	25
278 EXCESS W.C./W.C. PREMIUM			2,598	2,598	2,800
282 EQUIPMENT RENTAL	1,227	10,000	1,147	10,000	10,000
TOTAL CONTRACTUAL SERVICES	2,847,021	3,222,392	1,003,461	3,261,442	2,955,282

501 STORM WATER UTILITY
09 OTHER

1 STORM WATER UTILITY

DESCRIPTION	ACTUAL 2011	REVISED 2012	6 MO YTD 6/12	ESTIMATED 2012	2013 ADOPTED BUDGET
50100 STORM WATER UTILITY					
311 OFFICE SUPPLIES/PRINTING	2,360	13,200	1,449	13,200	13,700
312 POSTAGE		6,600		2,000	6,600
316 COMPUTER SOFTWARE	1,725	450		450	450
322 SUBSCRIPTIONS & BOOKS	160	300	137	300	405
323 MEMBERSHIP DUES		200		200	200
326 ADVERTISING		500		500	500
341 VEHICLE FUEL CHARGE/OIL/ETC	108,755	91,000	31,527	89,000	86,355
342 CENTRAL GARAGE LABOR CHARGES	167,383	172,000	61,155	168,000	161,680
343 CENT.GARAGE-PARTS&MAT. CHARGES	139,198	95,000	28,550	90,000	94,250
344 OUTSIDE MATERIAL & LABOR	60,123	56,700	15,611	58,000	58,000
351 ROAD SALT	100,000	100,000		100,000	100,000
353 HORTICULTURAL SUPP-FERT ETC	1,754	4,000	825	4,000	4,000
354 GRAVEL, SAND, STONE	21,778	26,000	16,291	26,000	26,000
355 CEMENT ASPHALT&CRACKFILL	70,921	78,000	41,170	80,000	80,000
357 BUILDING MATERIALS	2,435	3,000	701	3,000	3,000
359 OTHER	13,120	40,000	19,224	40,000	40,000
361 SMALL TOOLS	6,547	8,500	3,297	8,400	8,400
362 OFFICE FURNITURE & EQUIPMENT	96	800	107	800	675
363 COMPUTER HARDWARE	1,507	2,500		2,500	2,500
367 CLOTHING & UNIFORM REPLACEMENT	2,092	3,500	606	3,500	3,418
369 OTHER NON CAPITAL EQUIPMENT	148	3,159	1,557	6,271	4,750
372 TRAFFIC SIGNS & HARDWARE				480	1,000
378 BARRICADES, CONES, FLASHERS, ETC	2,980	3,000		3,000	3,000
382 HOUSEKEEPING-JANITORIAL SUPPLI	1,407	1,200	178	1,200	1,200
384 AUDIO & VIDEO CASSETTES		509	283	509	500
385 BATTERIES	1,263	1,350	65	1,350	1,350
387 EQUIPMENT CLEANING SUPPLIES	5,692	6,076	6,058	6,100	6,000
388 PHOTOGRAPHIC EQUIP & SUPPLIES	50	300		400	450
389 OTHER	21,285	23,915	18,463	27,000	28,500
TOTAL MATERIALS AND SUPPLIES	732,779	741,759	247,254	736,160	736,883
421 ACCOUNTS RECEIVABLE	2,015	1,500	1,215	1,500	1,500
433 STORM WATER UTILITY REFUNDS	303	10,000		10,000	10,000
TOTAL CLAIMS & LOSSES	2,318	11,500	1,215	11,500	11,500
525 COPIER/FAX/BLUEPRINT/PLOTTERS	4,270-				
579 OTHER MISC EQUIPMENT		12,141	10,945	10,950	
TOTAL CAPITAL OUTLAY-PURCHASE	4,270-	12,141	10,945	10,950	

501 STORM WATER UTILITY
09 OTHER

1 STORM WATER UTILITY

DESCRIPTION	ACTUAL 2011	REVISED 2012	6 MO YTD 6/12	ESTIMATED 2012	2013 ADOPTED BUDGET
50100 STORM WATER UTILITY					
661 INTRA FUND TRANSFER - OUT	906,487	_____	_____	_____	_____
TOTAL CONTRIBUTIONS TO OTHER	906,487				
713 INSURED LOSSES-OTHER CAUSES	3,327-	_____	7,495-	7,495-	_____
TOTAL INSURED LOSSES	3,327-		7,495-	7,495-	
811 PRINCIPAL PAYMENTS-NOTES	_____	1,044,524	_____	1,044,524	1,222,732
821 DEBT SERVICE PYMTS-INTEREST	_____	240,482	_____	240,482	186,487
TOTAL DEBT SERVICE PAYMENTS		1,285,006		1,285,006	1,409,219
913 DEPR SERVICE VEHICLES	9,273	9,275	_____	38,440	67,610
917 DEPR LAND IMPROVEMENTS	1,102,259	1,108,155	_____	1,092,985	1,092,985
919 DEPR OTHER EQUIPMENT	63,787	63,790	_____	82,355	99,730
933 INDIRECT COST ALLOCATION	116,119	116,120	58,060	116,120	116,120
934 OTHER CHARGE BACKS	_____	_____	2,123-	2,123-	_____
TOTAL OTHER	1,291,438	1,297,340	55,937	1,327,777	1,376,445
DEPARTMENT TOTAL	6,103,020	6,956,443	1,442,625	6,975,795	6,918,208

501 STORM WATER UTILITY
09 OTHER

1 STORM WATER UTILITY

DESCRIPTION	ACTUAL 2011	REVISED 2012	6 MO YTD 6/12	ESTIMATED 2012	2013 ADOPTED BUDGET
50101 SWU-ADMINISTRATION					
111 SALARIES-PERMANENT REGULAR	81,502	89,680	44,832	89,680	91,474
131 OVERTIME	557	5,200	80	1,000	6,038
132 TEMP/SEAS/L.T.E.	1,926				
135 LONGEVITY	120	15	30	120	120
146 PRODUCTIVITY INCENTIVE	625				
151 WRS/RETIREMENT	9,477	5,600	2,652	5,360	6,500
152 F.I.C.A.	5,119	5,890	2,764	5,630	6,060
155 HEALTH INSURANCE EXPENSE	111,600	36,200	18,099	54,300	34,000
156 GROUP LIFE INSURANCE	299	400	159	325	400
158 MEDICARE CONTRIBUTION	1,225	1,380	646	1,320	1,420
TOTAL PERSONAL SERVICES	212,210	144,365	69,262	157,735	146,012
215 DATA PROCESSING	111,300	118,749	57,095	118,749	119,600
219 OTHER PROFESSIONAL SERVICES	190,251	190,000	25,533	190,000	174,094
225 TELE-LONG DISTANCE/LOCAL CALLS	188	300	73	300	300
226 CELLULAR/WIRELESS SERVICE COST	696	700	285	700	720
227 TELEPHONE - EQUIPMENT/OTHER	1,321	1,400	805	1,400	2,200
232 OFFICE EQUIPMENT	1,555	1,500	809	1,500	1,560
261 MILEAGE	766	956	403	956	1,000
262 COMMERCIAL TRAVEL		44	44	44	50
263 MEALS & LODGING	365	750	406	750	1,150
264 REGISTRATION	1,734	2,000	810	2,000	2,925
271 STATE INS POLICY FIRE&EXT COV	2,086	3,000	2,822	2,825	2,100
273 CVMIC LIABILITY	13,849	14,000	14,785	14,000	16,100
276 AUTO POLICY					2,220
277 BOILER INSURANCE	19	20	19	20	25
278 EXCESS W.C./W.C. PREMIUM			2,598	2,598	2,800
282 EQUIPMENT RENTAL	151				
TOTAL CONTRACTUAL SERVICES	324,281	333,419	106,487	335,842	326,844
311 OFFICE SUPPLIES/PRINTING	2,360	13,200	1,449	13,200	13,700
312 POSTAGE		6,600		2,000	6,600
322 SUBSCRIPTIONS & BOOKS	160	300	137	300	300
326 ADVERTISING		500		500	500
362 OFFICE FURNITURE & EQUIPMENT		300	75	300	225
367 CLOTHING & UNIFORM REPLACEMENT	221	500		500	500
385 BATTERIES	401	450		450	450
388 PHOTOGRAPHIC EQUIP & SUPPLIES					100
TOTAL MATERIALS AND SUPPLIES	3,142	21,850	1,661	17,250	22,375

501 STORM WATER UTILITY
09 OTHER

1 STORM WATER UTILITY

DESCRIPTION	ACTUAL 2011	REVISED 2012	6 MO YTD 6/12	ESTIMATED 2012	2013 ADOPTED BUDGET
421 ACCOUNTS RECEIVABLE	2,015	1,500	1,215	1,500	1,500
433 STORM WATER UTILITY REFUNDS	303	10,000		10,000	10,000
TOTAL CLAIMS & LOSSES	2,318	11,500	1,215	11,500	11,500
661 INTRA FUND TRANSFER - OUT	906,487				
TOTAL CONTRIBUTIONS TO OTHER	906,487				
811 PRINCIPAL PAYMENTS-NOTES		1,044,524		1,044,524	1,222,732
821 DEBT SERVICE PYMTS-INTEREST		240,482		240,482	186,487
TOTAL DEBT SERVICE PAYMENTS		1,285,006		1,285,006	1,409,219
933 INDIRECT COST ALLOCATION	116,119	116,120	58,060	116,120	116,120
TOTAL OTHER	116,119	116,120	58,060	116,120	116,120
DIVISION TOTAL	1,564,557	1,912,260	236,685	1,923,453	2,032,070

501 STORM WATER UTILITY
 09 OTHER

1 STORM WATER UTILITY

DESCRIPTION	ACTUAL 2011	REVISED 2012	6 MO YTD 6/12	ESTIMATED 2012	2013 ADOPTED BUDGET
50102 SWU-NR216 & 151 COMPLIANCE					
219 OTHER PROFESSIONAL SERVICES	29,333	100,000	16,628	100,000	100,500
TOTAL CONTRACTUAL SERVICES	29,333	100,000	16,628	100,000	100,500
389 OTHER					1,500
TOTAL MATERIALS AND SUPPLIES					1,500
DIVISION TOTAL	29,333	100,000	16,628	100,000	102,000

501 STORM WATER UTILITY
09 OTHER

1 STORM WATER UTILITY

DESCRIPTION	ACTUAL 2011	REVISED 2012	6 MO YTD 6/12	ESTIMATED 2012	2013 ADOPTED BUDGET
50103 SWU-ENG. INSP. ENFORCEMENT					
111 SALARIES-PERMANENT REGULAR	55,308	55,310	24,451	50,000	101,710
122 PERMANENT PART-TIME	11,966	40,572	5,433	12,000	39,627
131 OVERTIME			360	360	
132 TEMP/SEAS/L.T.E.	14,152	26,750	16,563	33,500	2,200
146 PRODUCTIVITY INCENTIVE	639				
151 WRS/RETIREMENT	8,609	7,240	2,581	5,660	9,400
152 F.I.C.A.	4,654	7,605	2,900	5,950	8,770
155 HEALTH INSURANCE EXPENSE	18,600	18,100	9,051	18,100	34,000
156 GROUP LIFE INSURANCE	48	100	28	50	100
158 MEDICARE CONTRIBUTION	1,178	1,783	679	1,400	2,085
TOTAL PERSONAL SERVICES	115,154	157,460	62,046	127,020	197,892
219 OTHER PROFESSIONAL SERVICES	936,093	2,448,149	271,639	2,058,000	1,883,729
226 CELLULAR/WIRELESS SERVICE COST	833	2,600	277	2,600	2,600
233 LICENSING/MAINT AGREEMENTS	4,486	7,050	6,950	7,050	17,300
261 MILEAGE	239	500		500	800
263 MEALS & LODGING	26	650		650	650
264 REGISTRATION	495	650	240	650	2,200
276 AUTO POLICY	732	800	1,980	800	2,000
TOTAL CONTRACTUAL SERVICES	942,904	2,460,399	281,086	2,070,250	1,909,279
316 COMPUTER SOFTWARE	1,725	450		450	450
322 SUBSCRIPTIONS & BOOKS					105
341 VEHICLE FUEL CHARGE/OIL/ETC	4,172	9,000	818	9,000	4,355
342 CENTRAL GARAGE LABOR CHARGES	2,425	15,000	36	15,000	4,680
343 CENT.GARAGE-PARTS&MAT. CHARGES	1,328	5,000	5	5,000	4,250
361 SMALL TOOLS	241	400	273	300	300
362 OFFICE FURNITURE & EQUIPMENT	96	500	32	500	450
363 COMPUTER HARDWARE	1,507	2,500		2,500	2,500
367 CLOTHING & UNIFORM REPLACEMENT	285	500	300	500	418
388 PHOTOGRAPHIC EQUIP & SUPPLIES	13	200		300	250
TOTAL MATERIALS AND SUPPLIES	11,792	33,550	1,464	33,550	17,758
525 COPIER/FAX/BLUEPRINT/PLOTTERS	3,200-				
TOTAL CAPITAL OUTLAY-PURCHASE	3,200-				
934 OTHER CHARGE BACKS			2,123-	2,123-	
TOTAL OTHER			2,123-	2,123-	
DIVISION TOTAL	1,066,650	2,651,409	342,473	2,228,697	2,124,929

501 STORM WATER UTILITY
09 OTHER

1 STORM WATER UTILITY

DESCRIPTION	ACTUAL 2011	REVISED 2012	6 MO YTD 6/12	ESTIMATED 2012	2013 ADOPTED BUDGET
50104 SWU - STREET CLEANING					
219 OTHER PROFESSIONAL SERVICES	421,726		109,413		
253 WASTE DISPOSAL CHARGES	113,738	115,860	30,037	100,000	100,000
TOTAL CONTRACTUAL SERVICES	535,464	115,860	139,450	100,000	100,000
341 VEHICLE FUEL CHARGE/OIL/ETC	40,674	30,000	12,581	28,000	30,000
342 CENTRAL GARAGE LABOR CHARGES	65,067	60,000	40,860	60,000	60,000
343 CENT.GARAGE-PARTS&MAT. CHARGES	61,447	40,000	22,335	40,000	40,000
344 OUTSIDE MATERIAL & LABOR	11,905	20,000	7,101	18,000	18,000
361 SMALL TOOLS	547	600	45	600	600
389 OTHER	2,045	2,000	645	2,000	2,000
TOTAL MATERIALS AND SUPPLIES	181,685	152,600	83,567	148,600	150,600
919 DEPR OTHER EQUIPMENT		12,470			
TOTAL OTHER		12,470			
DIVISION TOTAL	717,149	280,930	223,017	248,600	250,600

501 STORM WATER UTILITY
09 OTHER

1 STORM WATER UTILITY

DESCRIPTION	ACTUAL 2011	REVISED 2012	6 MO YTD 6/12	ESTIMATED 2012	2013 ADOPTED BUDGET
50105 SWU-STORM SEWER MAINTENANCE					
131 OVERTIME		17,100			17,100
132 TEMP/SEAS/L.T.E.		57,850		57,850	57,850
135 LONGEVITY	200				
151 WRS/RETIREMENT	110	3,940		3,420	4,440
152 F.I.C.A.		4,140		3,590	4,140
155 HEALTH INSURANCE EXPENSE	2,720				
156 GROUP LIFE INSURANCE	180	360			360
158 MEDICARE CONTRIBUTION		1,090		840	1,085
TOTAL PERSONAL SERVICES	3,210	84,480		65,700	84,975
219 OTHER PROFESSIONAL SERVICES	433,380	16,000	274,472	390,000	16,000
221 ELECTRICAL	12,201	21,000		21,000	21,000
222 NATURAL GAS	13,484	24,000		20,000	24,000
224 WATER	2,150	3,100		3,100	3,100
225 TELE-LONG DISTANCE/LOCAL CALLS	1,063	950		950	950
227 TELEPHONE - EQUIPMENT/OTHER	778	700		900	900
231 COMMUNICATIONS EQUIPMENT	2,378	500		500	500
232 OFFICE EQUIPMENT	361	500	185	500	500
235 EQUIPMENT REPAIRS/MAINT.	3,938	4,500	1,743	4,500	4,500
241 HEATING & AIR CONDITIONING	245	800		400	400
246 OTHER BLDG MAINTENANCE	4,722	3,000	1,308	4,000	4,000
253 WASTE DISPOSAL CHARGES	23,245	25,114	21,723	35,000	39,500
259 OTHER	3,522	4,450	1,150	4,400	4,400
282 EQUIPMENT RENTAL	1,076	10,000	1,147	10,000	10,000
TOTAL CONTRACTUAL SERVICES	502,543	114,614	301,728	495,250	129,750
341 VEHICLE FUEL CHARGE/OIL/ETC	48,368	40,000	12,158	40,000	40,000
342 CENTRAL GARAGE LABOR CHARGES	72,951	74,000	10,728	70,000	74,000
343 CENT.GARAGE-PARTS&MAT. CHARGES	64,565	40,000	2,793	35,000	40,000
344 OUTSIDE MATERIAL & LABOR	41,411	30,500	2,364	30,000	30,000
351 ROAD SALT	100,000	100,000		100,000	100,000
353 HORTICULTURAL SUPP-FERT ETC	1,754	3,000	485	3,000	3,000
354 GRAVEL, SAND, STONE	21,778	26,000	16,291	26,000	26,000
355 CEMENT ASPHALT&CRACKFILL	70,921	78,000	41,170	80,000	80,000
357 BUILDING MATERIALS	2,435	3,000	701	3,000	3,000
359 OTHER	13,120	40,000	19,224	40,000	40,000
361 SMALL TOOLS	4,893	5,500	2,380	5,500	5,500
367 CLOTHING & UNIFORM REPLACEMENT	1,586	2,000	44	2,000	2,000
369 OTHER NON CAPITAL EQUIPMENT	148	1,521		1,521	
372 TRAFFIC SIGNS & HARDWARE				480	1,000

501 STORM WATER UTILITY
09 OTHER

1 STORM WATER UTILITY

DESCRIPTION	ACTUAL 2011	REVISED 2012	6 MO YTD 6/12	ESTIMATED 2012	2013 ADOPTED BUDGET
378 BARRICADES, CONES, FLASHERS, ETC	2,980	3,000		3,000	3,000
382 HOUSEKEEPING-JANITORIAL SUPPLI	1,407	1,200	178	1,200	1,200
384 AUDIO & VIDEO CASSETTES		509	283	509	500
385 BATTERIES	862	900	65	900	900
387 EQUIPMENT CLEANING SUPPLIES	5,692	6,076	6,058	6,100	6,000
388 PHOTOGRAPHIC EQUIP & SUPPLIES	37	100		100	100
389 OTHER	19,240	21,915	17,818	25,000	25,000
TOTAL MATERIALS AND SUPPLIES	474,148	477,221	132,740	473,310	481,200
525 COPIER/FAX/BLUEPRINT/PLOTTERS	1,070-				
579 OTHER MISC EQUIPMENT		12,141	10,945	10,950	
TOTAL CAPITAL OUTLAY-PURCHASE	1,070-	12,141	10,945	10,950	
713 INSURED LOSSES-OTHER CAUSES	3,327-		7,495-	7,495-	
TOTAL INSURED LOSSES	3,327-		7,495-	7,495-	
913 DEPR SERVICE VEHICLES	9,273	9,275		38,440	67,610
917 DEPR LAND IMPROVEMENTS	1,102,259	1,108,155		1,092,985	1,092,985
919 DEPR OTHER EQUIPMENT	63,787	51,320		82,355	99,730
TOTAL OTHER	1,175,319	1,168,750		1,213,780	1,260,325
DIVISION TOTAL	2,150,823	1,857,206	437,918	2,251,495	1,956,250

501 STORM WATER UTILITY
09 OTHER

1 STORM WATER UTILITY

DESCRIPTION	ACTUAL 2011	REVISED 2012	6 MO YTD 6/12	ESTIMATED 2012	2013 ADOPTED BUDGET
50106 FORESTRY					
219 OTHER PROFESSIONAL SERVICES	512,496	97,300	157,487	160,000	388,109
263 MEALS & LODGING		300	225		300
264 REGISTRATION		500	370	100	500
TOTAL CONTRACTUAL SERVICES	512,496	98,100	158,082	160,100	388,909
323 MEMBERSHIP DUES		200		200	200
341 VEHICLE FUEL CHARGE/OIL/ETC	15,541	12,000	5,970	12,000	12,000
342 CENTRAL GARAGE LABOR CHARGES	26,940	23,000	9,531	23,000	23,000
343 CENT.GARAGE-PARTS&MAT. CHARGES	11,858	10,000	3,417	10,000	10,000
344 OUTSIDE MATERIAL & LABOR	6,807	6,200	6,146	10,000	10,000
353 HORTICULTURAL SUPP-FERT ETC		1,000	340	1,000	1,000
361 SMALL TOOLS	866	2,000	599	2,000	2,000
367 CLOTHING & UNIFORM REPLACEMENT		500	262	500	500
369 OTHER NON CAPITAL EQUIPMENT		1,638	1,557	4,750	4,750
TOTAL MATERIALS AND SUPPLIES	62,012	56,538	27,822	63,450	63,450
DIVISION TOTAL	574,508	154,638	185,904	223,550	452,359
DEPARTMENT TOTAL	6,103,020	6,956,443	1,442,625	6,975,795	6,918,208

TRANSIT – PARKING

The Transit Department has the responsibility of operating and maintaining City of Kenosha owned parking lots. Revenues are derived from annual leases, and monthly permits. Four lots provide free parking.

The revenue received from leases and permits is used to pay utility bills and maintenance of the parking lots.

Responsibilities/Activities

The Parking Division of the Department of Transit functions to provide safe and convenient off street parking in support of local commerce.

MASS TRANSIT

Mass Transit provides and arranges for public transportation services. Effective 2013 fixed route service will be provided five days per week, Monday through Friday, on regularly scheduled routes. Hours of operation are: Monday-Friday (6:00 A.M. to 7:30 P.M.). There will be limited service on Saturday with four (4) routes (9:00 A.M. to 5:00 P. M.). Route six has been eliminated and replaced with “tripper six”. The tripper six route will have limited service, when school is in session. It will be 5:55 A.M. to 8:20 A.M. and in the afternoon, it will be 2:35 P.M. to 5:00 P.M. Monday-Friday. The Streetcar runs on a Sunday through Saturday schedule year round. Complementary services for the disabled community are provided under contract seven days a week during the same hours as our fixed route or streetcar services. These services to the disabled community are provided in a partnership with Kenosha County.

Approximately 55% of the funding for operations comes from federal and state sources. Capital projects, eligible for funding by the federal government, are generally funded with a 80% federal share and 20% local share.

Responsibilities/Activities

Mass Transit functions to provide safe and efficient public transportation to the community for access to jobs, schools, medical services, and business establishments. A mass transit system is an integral part of helping the area meet the requirements of the Clean Air Act.

Mass Transit provides regularly scheduled bus and streetcar service to all citizens. It also functions to supplement the bus system used by Kenosha Unified Schools with additional service to Middle and High Schools. It continues to maintain our fleet of passenger buses and streetcars, and to provide service for special events as required.

Buses

Operating Statistics	2011 Actual	2012 Estimated	2013 Estimated
Revenue Miles	1,072,875	1,015,000	1,013,500
Revenue Hours	76,282	76,700	74,700
Riders	1,571,951	1,560,200	1,573,900
Passengers/Hour	21	20	21

Streetcars

Operating Statistics	2011 Actual	2012 Estimated	2013 Estimated
Revenue Miles	16,800	17,700	17,800
Revenue Hours	2,400	2,430	2,400
Riders	43,250	43,500	45,000
Passengers/Hour	18	18	19

MASS TRANSIT

Funded Full-Time Positions

	2011	2012	Adopted 2013
<u>Operators</u>			
Bus Drivers	38.5	33.5	29.5
Total Operators	38.5	33.5	29.5
<u>Dispatching</u>			
Supervisor of Operations	1.0	1.0	1.0
Route Supervisor	1.0	1.0	1.0
Transit Dispatcher	2.0	2.0	2.0
Total Dispatching	4.0	4.0	4.0
<u>Garage & Maintenance</u>			
Mechanic Supervisor	1.0	1.0	1.0
Mechanic II	5.0	4.0	4.0
Service Attendant	3.0	3.0	3.0
Total Garage & Maintenance	9.0	8.0	8.0
<u>Administration</u>			
Director of Transportation	1.0	1.0	1.0
Administrative Secretary	1.0	1.0	1.0
Account Clerk II (1)	0.6	0.6	0.6
Total Administration	2.6	2.6	2.6
<u>Streetcar Operations</u>			
Operator	1.5	1.5	1.5
Total Streetcar Services	1.5	1.5	1.5
<u>Streetcar Maintenance</u>			
Streetcar Technician	1.0	1.0	1.0
Total Streetcar Maintenance	1.0	1.0	1.0
Total Funded	56.6	50.6	46.6

MASS TRANSIT

Unfunded Full-Time Positions

	2011	2012	Adopted 2013
<u>Operators</u>			
Bus Drivers	0	1	1
Total Operators	0	1	1
<u>Garage & Maintenance</u>			
Mechanic II	0	1	1
Total Garage & Maintenance	0	1	1
Total Unfunded	0	2	2

*(1) Position budgeted 60% Mass Transit, 40%
Budget/Financial Services*

Note: Unfunded positions are shown in the total position count for 2011.

MASS TRANSIT FUND
 INTERGOVERNMENTAL REVENUES
 INTERGOVERNMENTAL REVENUES

2013 GENERAL FUND OPERATING BUDGET - REVENUES

	2011 ACTUAL REVENUES	2012 BUDGETED REVENUES	2012 ACTUAL RECEIVED 06/30/12	2012 ESTIMATED REVENUES	2013 ADOPTED BUDGETED REVENUES
FEDERAL GRANTS					
43302 UMTA OPERATING ASSISTANCE	2,239,723-	2,239,723-		2,061,356-	2,061,356-
43305 UMTA-CAPITAL/OPERATING FUNDING	7,068-	20,400-	930-	8,000-	20,400-
**FEDERAL GRANTS	2,246,791-	2,260,123-	930-	2,069,356-	2,081,756-
STATE GRANTS & REVENUES					
43404 STATE OPERATING ASSISTANCE	1,890,085-	1,270,531-	430,623-	1,568,141-	1,651,671-
**STATE GRANTS & REVENUES	1,890,085-	1,270,531-	430,623-	1,568,141-	1,651,671-
TRANSIT REVENUES					
47411 FULL ADULT-CASH TOKEN PASS	432,866-	445,230-	186,648-	404,000-	539,850-
47412 SENIOR/DISABLED FARES	89,737-	90,155-	46,679-	90,000-	123,200-
47413 STUDENT - CASH PASS	136,310-	148,803-	75,237-	142,000-	231,000-
47418 ST CATHERINES MED CAMPUS	3,904-	3,900-		3,900-	4,017-
47419 PARA TRANSIT SUPPL FUNDING			59,094-	59,094-	
47421 UNIFIED SCHOOLS	667,652-	704,887-	379,922-	704,000-	704,887-
47431 CHARTER SERVICE		500-			
47451 SALE OF MAINTENANCE SERVICES			629-	629-	
47452 RENTAL OF BUILDINGS	2,500-	6,000-	4,500-	4,500-	6,000-
47453 SALE OF TRANSIT ASSETS	34,655-			5,000-	
47454 PARK-N-RIDE LOT#23	55,251-	25,000-	21,412-	45,000-	40,000-
47456 MARKETING SALES	120-		5-	5-	
**TRANSIT REVENUES	1,422,995-	1,424,475-	774,126-	1,458,128-	1,648,954-
MISCELLANEOUS REVENUES					
49102 PRIOR YEAR EXP REIMB			45-	45-	
49111 MISCELLANEOUS	1,004-		301-	1,418-	
49115 MOTOR FUEL TAX REFUND	51,522-		25,581-	50,000-	50,000-
49117 CASH OVERAGE & SHORTAGE	1-				
**MISCELLANEOUS REVENUES	52,527-		25,927-	51,463-	50,000-
OTHER FINANCING PROCEEDS					
49811 OPERATING ASSISTANCE-GEN FUND	1,415,668-	1,519,344-	759,672-	1,430,665-	1,349,076-
**OTHER FINANCING PROCEEDS	1,415,668-	1,519,344-	759,672-	1,430,665-	1,349,076-
***MASS TRANSIT FUND	7,028,066-	6,474,473-	1,991,278-	6,577,753-	6,781,457-

MASS TRANSIT FUND

OBJECT SUMMARY BY FUND 2013

	2011	2012	EXPEND.	2012	2013
	ACTUAL	REVISED	TO	ESTIMATED	ADOPTED
	EXPEND.	BUDGET	6/30/12	EXPEND.	BUDGET
PERSONAL SERVICES					
111 SALARIES-PERMANENT REGULAR	413,175	437,700	204,198	419,730	450,758
121 WAGES PERMANENT REGULAR	2,081,872	1,942,308	894,783	1,882,300	1,754,122
122 PERMANENT PART-TIME	20,026	27,990	7,188	7,200	
131 OVERTIME	76,185	126,148	14,865	66,500	115,276
132 TEMP/SEAS/L.T.E.	164,684	185,750	99,928	186,606	289,476
135 LONGEVITY	1,531	1,185	488	960	1,020
136 SHIFT DIFFERENTIAL	3,387	4,336	1,631	3,610	4,407
141 TOOL ALLOWANCE	2,900	3,000	1,350	2,800	3,000
144 EDUCATION REIMB ALLOWANCE		1,580			1,580
146 PRODUCTIVITY INCENTIVE	9,275	8,900	1,500	6,375	8,900
151 WRS/RETIREMENT	354,687	214,352	122,313	314,531	351,118
152 F.I.C.A.	168,061	169,853	73,245	159,755	163,010
155 HEALTH INSURANCE EXPENSE	1,266,740	931,800	504,924	1,060,660	928,200
156 GROUP LIFE INSURANCE	10,015	10,970	4,885	9,180	10,970
157 STATE UNEMPLOYMENT COMP	52,634	47,876	32,602	71,000	66,752
158 MEDICARE CONTRIBUTION	40,028	39,754	17,710	37,395	38,160
161 WORKMEN'S COMP MEDICAL SERVICE	32,495	50,000	19,415	43,000	50,000
165 DEATH/DISABILITY MONTHLY			16,737	16,737	
** TOTAL PERSONAL SERVICES	4,697,695	4,203,502	2,017,762	4,288,339	4,236,749
CONTRACTUAL SERVICES					
211 AUDITING SERVICES	17,830	17,850		17,850	17,850
216 MEDICAL EXAMS/VACCINATIONS/ETC	4,507	4,400	2,089	4,400	4,400
219 OTHER PROFESSIONAL SERVICES	18,930	25,880	235	25,828	25,880
221 ELECTRICAL	87,834	89,325	34,900	83,000	92,537
222 NATURAL GAS	35,124	62,478	20,867	46,000	57,478
223 STORM WATER UTILITY	8,510	10,000	4,302	10,000	10,000
224 WATER	6,516	8,846	3,513	8,100	8,840
225 TELE-LONG DISTANCE/LOCAL CALLS	1,846	2,060	256	1,500	2,060
226 CELLULAR/WIRELESS SERVICE COST	783	910	289	770	910
227 TELEPHONE - EQUIPMENT/OTHER	4,263	3,994	2,626	3,990	5,352
231 COMMUNICATIONS EQUIPMENT	9,740	9,470	4,470	9,470	9,470
232 OFFICE EQUIPMENT	1,529	2,615	1,308	2,400	3,049
233 LICENSING/MAINT AGREEMENTS	6,863	6,330	2,640	6,330	7,030
235 EQUIPMENT REPAIRS/MAINT.	4,983	9,000	664	7,000	7,000
246 OTHER BLDG MAINTENANCE	45,782	48,100	23,980	48,100	54,066
248 OUTSIDE LIGHTING REPAIRS		400		200	400
249 OTHER GROUNDS MAINTENANCE	20,395	15,700	6,463	14,800	17,400
258 PURCHASED TRANSPORTATION-TRANS	250,218	254,000	121,886	265,000	290,000
261 MILEAGE	1,718	1,950	248	1,950	2,100
262 COMMERCIAL TRAVEL		1,400		1,000	1,400
263 MEALS & LODGING	24	4,300	390	3,250	4,250
264 REGISTRATION	375	3,290	2,390	3,290	3,300

MASS TRANSIT FUND

OBJECT SUMMARY BY FUND 2013

	2011	2012	EXPEND.	2012	2013
	ACTUAL	REVISED	TO	ESTIMATED	ADOPTED
	EXPEND.	BUDGET	6/30/12	EXPEND.	BUDGET
CONTRACTUAL SERVICES					
271 STATE INS POLICY FIRE&EXT COV	13,986	17,265	13,696	13,696	14,560
273 CVMIC LIABILITY	25,578	22,601	21,801	21,801	23,731
276 AUTO POLICY	270,058	354,870	232,376	232,376	307,858
277 BOILER INSURANCE	725	900	705	705	900
278 EXCESS W.C./W.C. PREMIUM		4,200	4,400	8,600	8,820
279 EMPLOYEE BLANKET BONDS-ETC		200		200	200
281 LAND LEASE	130,000	130,845		130,845	130,845
** TOTAL CONTRACTUAL SERVICES	968,117	1,113,179	506,494	972,451	1,111,686
MATERIALS AND SUPPLIES					
311 OFFICE SUPPLIES/PRINTING	11,014	18,740	3,657	16,500	21,300
316 COMPUTER SOFTWARE		510		510	560
317 SHOP SUPPLIES	10,059	11,700	8,578	11,700	11,700
322 SUBSCRIPTIONS & BOOKS		200		200	200
323 MEMBERSHIP DUES	1,490	5,960	5,960	5,960	5,400
327 ADV & PROMOTION-G & A TRANSIT	7,345	200	24	200	200
328 NONADVERT PUBLICATIONS-TRANSIT	239	500		400	500
341 VEHICLE FUEL CHARGE/OIL/ETC	748,952	711,133	308,155	686,550	790,987
342 CENTRAL GARAGE LABOR CHARGES	336	200			200
343 CENT.GARAGE-PARTS&MAT. CHARGES	124	100			100
344 OUTSIDE MATERIAL & LABOR	55,254	61,600	22,041	52,000	61,600
346 TIRES & TUBES-TRANSIT	59,370	58,102	17,195	58,000	60,852
347 PARTS PURCHASED-TRANSIT	230,901	221,000	73,056	220,000	221,000
361 SMALL TOOLS	540	1,000		900	1,000
363 COMPUTER HARDWARE	1,462				
367 CLOTHING & UNIFORM REPLACEMENT	2,882	17,150	4,249	15,000	18,070
369 OTHER NON CAPITAL EQUIPMENT	394	2,000		1,500	3,700
382 HOUSEKEEPING-JANITORIAL SUPPLI	4,144	4,000	3,067	4,000	5,000
387 EQUIPMENT CLEANING SUPPLIES	471	500		500	500
388 PHOTOGRAPHIC EQUIP & SUPPLIES	90	100		100	100
389 OTHER	1,362	2,500	590	1,800	2,500
** TOTAL MATERIALS AND SUPPLIES	1,136,429	1,117,195	446,572	1,075,820	1,205,469
CAPITAL OUTLAY-PURCHASED					
525 COPIER/FAX/BLUEPRINT/PLOTTERS					5,333
** TOTAL CAPITAL OUTLAY-PURCHASED					5,333
INSURED LOSSES					
711 INSURED LOSSES-ACCIDENT CAUSED	15,325-				
** TOTAL INSURED LOSSES	15,325-				
OTHER					
911 DEPR UNMANNED PASSENGER SHELTE	150,696				
912 DEPR REVENUE VEHICLES	918,304				
914 DEPR OFFICE EQUIPMENT	694				
916 DEPR BLDGS & MAINTENANCE AREA	299,918				

MASS TRANSIT FUND

OBJECT SUMMARY BY FUND 2013

	2011	2012	EXPEND.	2012	2013
	ACTUAL	REVISED	TO	ESTIMATED	ADOPTED
	EXPEND.	BUDGET	6/30/12	EXPEND.	BUDGET
OTHER					
917 DEPR LAND IMPROVEMENTS	7,759				
919 DEPR OTHER EQUIPMENT	182,523				
933 INDIRECT COST ALLOCATION	241,143	241,143	120,570	241,143	222,220
** TOTAL OTHER	1,801,037	241,143	120,570	241,143	222,220
****TOTAL MASS TRANSIT FUND	8,587,953	6,675,019	3,091,398	6,577,753	6,781,457

520 MASS TRANSIT FUND
09 OTHER

1 MASS TRANSIT OPERATIONS

DESCRIPTION	ACTUAL 2011	REVISED 2012	6 MO YTD 6/12	ESTIMATED 2012	2013 ADOPTED BUDGET
50101 OPERATIONS-OPERATORS-REG					
121 WAGES PERMANENT REGULAR	1,641,895	1,489,100	707,288	1,470,000	1,323,882
131 OVERTIME	54,370	91,440	9,991	51,000	99,041
146 PRODUCTIVITY INCENTIVE	5,625	7,775	1,375	6,000	7,775
151 WRS/RETIREMENT	246,956	146,425	84,546	232,891	243,058
152 F.I.C.A.	104,115	98,484	44,377	94,680	88,710
155 HEALTH INSURANCE EXPENSE	889,697	675,345	366,552	751,150	637,500
156 GROUP LIFE INSURANCE	7,540	8,000	3,832	7,000	8,000
157 STATE UNEMPLOYMENT COMP	52,634	47,876	32,602	71,000	66,752
158 MEDICARE CONTRIBUTION	24,512	23,035	10,402	22,150	20,750
161 WORKMEN'S COMP MEDICAL SERVICE	32,495	50,000	19,415	43,000	50,000
165 DEATH/DISABILITY MONTHLY			16,737	16,737	
TOTAL PERSONAL SERVICES	<u>3,059,839</u>	<u>2,637,480</u>	<u>1,297,117</u>	<u>2,765,608</u>	<u>2,545,468</u>
216 MEDICAL EXAMS/VACCINATIONS/ETC	4,507	4,400	2,089	4,400	4,400
278 EXCESS W.C./W.C. PREMIUM		4,200		4,200	4,200
TOTAL CONTRACTUAL SERVICES	<u>4,507</u>	<u>8,600</u>	<u>2,089</u>	<u>8,600</u>	<u>8,600</u>
311 OFFICE SUPPLIES/PRINTING	74				
367 CLOTHING & UNIFORM REPLACEMENT	718-	11,480	2,620	9,500	12,400
389 OTHER	328	300		200	300
TOTAL MATERIALS AND SUPPLIES	<u>316-</u>	<u>11,780</u>	<u>2,620</u>	<u>9,700</u>	<u>12,700</u>
933 INDIRECT COST ALLOCATION	72,343	72,343	36,172	72,343	66,670
TOTAL OTHER	<u>72,343</u>	<u>72,343</u>	<u>36,172</u>	<u>72,343</u>	<u>66,670</u>
DIVISION TOTAL	3,136,373	2,730,203	1,337,998	2,856,251	2,633,438

520 MASS TRANSIT FUND
09 OTHER

1 MASS TRANSIT OPERATIONS

DESCRIPTION	ACTUAL 2011	REVISED 2012	6 MO YTD 6/12	ESTIMATED 2012	2013 ADOPTED BUDGET
50103 OPERATIONS-OPERATORS-TEMP					
131 OVERTIME	271				
132 TEMP/SEAS/L.T.E.	107,787	134,606	75,952	134,606	224,272
151 WRS/RETIREMENT	12,150	7,950	8,618	15,890	29,830
152 F.I.C.A.	6,493	8,350	4,528	8,350	13,910
158 MEDICARE CONTRIBUTION	1,567	1,960	1,101	1,955	3,260
TOTAL PERSONAL SERVICES	128,268	152,866	90,199	160,801	271,272
DIVISION TOTAL	128,268	152,866	90,199	160,801	271,272

520 MASS TRANSIT FUND
09 OTHER

1 MASS TRANSIT OPERATIONS

DESCRIPTION	ACTUAL 2011	REVISED 2012	6 MO YTD 6/12	ESTIMATED 2012	2013 ADOPTED BUDGET
50105 OPERATIONS-SUPV & DISPATCHING					
111 SALARIES-PERMANENT REGULAR	191,789	213,710	105,518	213,710	225,063
131 OVERTIME	11,709	3,338	552	2,500	3,405
132 TEMP/SEAS/L.T.E.	31,198	22,210	14,003	27,000	36,270
136 SHIFT DIFFERENTIAL	481	800	194	600	800
146 PRODUCTIVITY INCENTIVE	625				
151 WRS/RETIREMENT	18,710	14,170	4,933	14,390	17,660
152 F.I.C.A.	12,423	14,889	5,091	15,120	16,470
155 HEALTH INSURANCE EXPENSE	79,427	61,121	32,900	72,400	68,000
156 GROUP LIFE INSURANCE	700	750	344	650	750
158 MEDICARE CONTRIBUTION	3,420	3,486	1,706	3,540	3,860
TOTAL PERSONAL SERVICES	350,482	334,474	165,241	349,910	372,278
261 MILEAGE		200		200	200
TOTAL CONTRACTUAL SERVICES		200		200	200
DIVISION TOTAL	350,482	334,674	165,241	350,110	372,478

520 MASS TRANSIT FUND
09 OTHER

1 MASS TRANSIT OPERATIONS

DESCRIPTION	ACTUAL 2011	REVISED 2012	6 MO YTD 6/12	ESTIMATED 2012	2013 ADOPTED BUDGET
50106 OPERATIONS-MATERIALS & SUPPLIE					
311 OFFICE SUPPLIES/PRINTING	8,935	11,600	3,433	10,500	11,600
341 VEHICLE FUEL CHARGE/OIL/ETC	741,859	704,583	303,886	680,000	783,937
342 CENTRAL GARAGE LABOR CHARGES	42	_____	_____	_____	_____
343 CENT.GARAGE-PARTS&MAT. CHARGES	5	_____	_____	_____	_____
344 OUTSIDE MATERIAL & LABOR	360	_____	_____	_____	_____
346 TIRES & TUBES-TRANSIT	59,370	58,102	17,195	58,000	60,852
369 OTHER NON CAPITAL EQUIPMENT	_____	2,000	_____	1,500	2,000
389 OTHER	41	200	_____	100	200
TOTAL MATERIALS AND SUPPLIES	810,612	776,485	324,514	750,100	858,589
DIVISION TOTAL	810,612	776,485	324,514	750,100	858,589

520 MASS TRANSIT FUND
09 OTHER

1 MASS TRANSIT OPERATIONS

DESCRIPTION	ACTUAL 2011	REVISED 2012	6 MO YTD 6/12	ESTIMATED 2012	2013 ADOPTED BUDGET
50107 DEPRECIATION EXPENSE					
911 DEPR UNMANNED PASSENGER SHELTE	150,696	_____	_____	_____	_____
912 DEPR REVENUE VEHICLES	882,391	_____	_____	_____	_____
914 DEPR OFFICE EQUIPMENT	107	_____	_____	_____	_____
917 DEPR LAND IMPROVEMENTS	7,759	_____	_____	_____	_____
919 DEPR OTHER EQUIPMENT	28,402	_____	_____	_____	_____
TOTAL OTHER	1,069,355	_____	_____	_____	_____
DIVISION TOTAL	1,069,355	_____	_____	_____	_____

520 MASS TRANSIT FUND
09 OTHER

2 MASS TRANSIT-MAINTENANCE

DESCRIPTION	ACTUAL 2011	REVISED 2012	6 MO YTD 6/12	ESTIMATED 2012	2013 ADOPTED BUDGET
50201 TRANSIT GARAGE-MAINTENANCE					
111 SALARIES-PERMANENT REGULAR	64,765	65,020	32,508	65,020	66,320
121 WAGES PERMANENT REGULAR	335,984	334,208	139,585	305,000	322,774
122 PERMANENT PART-TIME	20,026	27,990	7,188	7,200	
131 OVERTIME	6,689	18,858	3,743	9,000	7,286
132 TEMP/SEAS/L.T.E.	7,731				
135 LONGEVITY	770	360	210	420	480
136 SHIFT DIFFERENTIAL	2,897	3,536	1,427	3,000	3,607
141 TOOL ALLOWANCE	2,300	2,400	1,050	2,200	2,400
146 PRODUCTIVITY INCENTIVE	2,375	1,125	125	375	1,125
151 WRS/RETIREMENT	48,400	26,762	14,924	31,020	35,740
152 F.I.C.A.	27,467	28,120	11,493	24,320	25,050
155 HEALTH INSURANCE EXPENSE	196,891	117,404	63,777	144,800	136,000
156 GROUP LIFE INSURANCE	1,025	1,250	365	800	1,250
158 MEDICARE CONTRIBUTION	6,422	6,583	2,688	5,690	5,860
TOTAL PERSONAL SERVICES	723,742	633,616	279,083	598,845	607,892
219 OTHER PROFESSIONAL SERVICES		280	228	228	280
231 COMMUNICATIONS EQUIPMENT	9,740	9,400	4,470	9,400	9,400
233 LICENSING/MAINT AGREEMENTS	5,177	4,530	1,800	4,530	5,230
235 EQUIPMENT REPAIRS/MAINT.	4,983	9,000	664	7,000	7,000
246 OTHER BLDG MAINTENANCE	14,681	27,000	16,091	27,000	32,966
248 OUTSIDE LIGHTING REPAIRS		200		100	200
249 OTHER GROUNDS MAINTENANCE	1,809	2,900	706	2,000	2,900
261 MILEAGE	77	250	248	250	400
263 MEALS & LODGING	24	300	42	250	250
264 REGISTRATION		200		200	200
276 AUTO POLICY	51,841	54,000	43,251	43,251	55,620
TOTAL CONTRACTUAL SERVICES	88,332	108,060	67,500	94,209	114,446
316 COMPUTER SOFTWARE		450		450	500
317 SHOP SUPPLIES	9,642	11,000	8,550	11,000	11,000
341 VEHICLE FUEL CHARGE/OIL/ETC	5,955	6,000	4,029	6,000	6,500
342 CENTRAL GARAGE LABOR CHARGES	294	200			200
343 CENT.GARAGE-PARTS&MAT. CHARGES	119	100			100
344 OUTSIDE MATERIAL & LABOR	41,777	44,600	15,207	35,000	44,600
347 PARTS PURCHASED-TRANSIT	223,837	216,000	71,877	215,000	216,000
361 SMALL TOOLS	540	1,000		900	1,000
367 CLOTHING & UNIFORM REPLACEMENT	3,600	5,670	1,629	5,500	5,670
369 OTHER NON CAPITAL EQUIPMENT	394				
382 HOUSEKEEPING-JANITORIAL SUPPLI	4,144	3,000	2,571	3,000	4,000

520 MASS TRANSIT FUND
09 OTHER

2 MASS TRANSIT-MAINTENANCE

DESCRIPTION	ACTUAL 2011	REVISED 2012	6 MO YTD 6/12	ESTIMATED 2012	2013 ADOPTED BUDGET
387 EQUIPMENT CLEANING SUPPLIES	471	500		500	500
389 OTHER	993	2,000	590	1,500	2,000
TOTAL MATERIALS AND SUPPLIES	291,766	290,520	104,453	278,850	292,070
711 INSURED LOSSES-ACCIDENT CAUSED	15,325-				
TOTAL INSURED LOSSES	15,325-				
914 DEPR OFFICE EQUIPMENT	587				
916 DEPR BLDGS & MAINTENANCE AREA	267,727				
919 DEPR OTHER EQUIPMENT	33,066				
933 INDIRECT COST ALLOCATION	36,171	36,171	18,084	36,171	33,340
TOTAL OTHER	337,551	36,171	18,084	36,171	33,340
DIVISION TOTAL	1,426,066	1,068,367	469,120	1,008,075	1,047,748

520 MASS TRANSIT FUND
09 OTHER

2 MASS TRANSIT-MAINTENANCE

DESCRIPTION	ACTUAL 2011	REVISED 2012	6 MO YTD 6/12	ESTIMATED 2012	2013 ADOPTED BUDGET
50202 MAINT-NON-TRANSPORTATION					
132 TEMP/SEAS/L.T.E.	12,851	16,354	5,905	16,000	16,354
151 WRS/RETIREMENT	1,491	970	697	950	1,090
152 F.I.C.A.	797	1,020	366	1,000	1,020
158 MEDICARE CONTRIBUTION	186	240	86	240	240
TOTAL PERSONAL SERVICES	15,325	18,584	7,054	18,190	18,704
246 OTHER BLDG MAINTENANCE	16,354	6,200	1,073	6,200	6,200
248 OUTSIDE LIGHTING REPAIRS		200		100	200
249 OTHER GROUNDS MAINTENANCE	14,837	9,400	4,839	9,400	11,100
TOTAL CONTRACTUAL SERVICES	31,191	15,800	5,912	15,700	17,500
DIVISION TOTAL	46,516	34,384	12,966	33,890	36,204

520 MASS TRANSIT FUND
09 OTHER

3 MASS TRANSIT-ADMINISTRATION

DESCRIPTION	ACTUAL 2011	REVISED 2012	6 MO YTD 6/12	ESTIMATED 2012	2013 ADOPTED BUDGET
50301 TRANSIT ADMINISTRATION					
111 SALARIES-PERMANENT REGULAR	156,621	158,970	66,172	141,000	159,375
135 LONGEVITY	461	525	128	240	240
144 EDUCATION REIMB ALLOWANCE		1,580			1,580
146 PRODUCTIVITY INCENTIVE	650				
151 WRS/RETIREMENT	13,909	9,510	3,912	8,340	10,720
152 F.I.C.A.	9,757	9,990	4,106	8,760	10,000
155 HEALTH INSURANCE EXPENSE	51,711	39,729	21,427	47,060	44,200
156 GROUP LIFE INSURANCE	542	720	213	500	720
158 MEDICARE CONTRIBUTION	2,281	2,340	960	2,050	2,340
TOTAL PERSONAL SERVICES	235,932	223,364	96,918	207,950	229,175
211 AUDITING SERVICES	17,830	17,850		17,850	17,850
219 OTHER PROFESSIONAL SERVICES	18,930	25,600	7	25,600	25,600
221 ELECTRICAL	62,293	58,433	23,424	55,000	60,537
222 NATURAL GAS	30,799	52,920	18,128	40,000	49,920
223 STORM WATER UTILITY	8,510	10,000	4,302	10,000	10,000
224 WATER	6,516	8,240	3,513	7,500	8,240
225 TELE-LONG DISTANCE/LOCAL CALLS	1,846	2,060	256	1,500	2,060
226 CELLULAR/WIRELESS SERVICE COST	751	790	289	650	790
227 TELEPHONE - EQUIPMENT/OTHER	3,076	3,090	2,049	3,090	4,452
232 OFFICE EQUIPMENT	1,529	2,615	1,308	2,400	2,649
233 LICENSING/MAINT AGREEMENTS	1,686	1,800	840	1,800	1,800
258 PURCHASED TRANSPORTATION-TRANS	250,218	254,000	121,886	265,000	290,000
261 MILEAGE	1,641	1,500		1,500	1,500
262 COMMERCIAL TRAVEL		1,400		1,000	1,400
263 MEALS & LODGING		4,000	348	3,000	4,000
264 REGISTRATION	375	700		700	700
271 STATE INS POLICY FIRE&EXT COV	13,986	17,265	13,696	13,696	14,560
273 CVMIC LIABILITY	25,578	22,601	21,801	21,801	23,731
276 AUTO POLICY	183,207	263,560	157,032	157,032	213,738
277 BOILER INSURANCE	725	900	705	705	900
278 EXCESS W.C./W.C. PREMIUM			4,400	4,400	4,620
279 EMPLOYEE BLANKET BONDS-ETC		200		200	200
TOTAL CONTRACTUAL SERVICES	629,496	749,524	373,984	634,424	739,247
311 OFFICE SUPPLIES/PRINTING	1,476	2,000	224	1,500	2,000
316 COMPUTER SOFTWARE		60		60	60
322 SUBSCRIPTIONS & BOOKS		200		200	200
323 MEMBERSHIP DUES	1,490	5,960	5,960	5,960	5,400
327 ADV & PROMOTION-G & A TRANSIT	7,345	200	24	200	200

520 MASS TRANSIT FUND
09 OTHER

3 MASS TRANSIT-ADMINISTRATION

DESCRIPTION	ACTUAL 2011	REVISED 2012	6 MO YTD 6/12	ESTIMATED 2012	2013 ADOPTED BUDGET
328 NONADVERT PUBLICATIONS-TRANSIT	239	500	<u> </u>	400	500
388 PHOTOGRAPHIC EQUIP & SUPPLIES	90	100	<u> </u>	100	100
TOTAL MATERIALS AND SUPPLIES	10,640	9,020	6,208	8,420	8,460
525 COPIER/FAX/BLUEPRINT/PLOTTERS	<u> </u>	<u> </u>	<u> </u>	<u> </u>	5,333
TOTAL CAPITAL OUTLAY-PURCHASE	<u> </u>	<u> </u>	<u> </u>	<u> </u>	5,333
919 DEPR OTHER EQUIPMENT	119	<u> </u>	<u> </u>	<u> </u>	<u> </u>
933 INDIRECT COST ALLOCATION	132,629	132,629	66,314	132,629	122,210
TOTAL OTHER	132,748	132,629	66,314	132,629	122,210
DEPARTMENT TOTAL	1,008,816	1,114,537	543,424	983,423	1,104,425

520 MASS TRANSIT FUND
09 OTHER

4 STREET CARS

DESCRIPTION	ACTUAL 2011	REVISED 2012	6 MO YTD 6/12	ESTIMATED 2012	2013 ADOPTED BUDGET
50401 STREET CARS SYSTEM					
121 WAGES PERMANENT REGULAR	51,364	66,700	22,169	55,000	54,120
131 OVERTIME	1,680	4,800	99	2,000	2,457
132 TEMP/SEAS/L.T.E.	5,016	12,580	4,068	9,000	12,580
151 WRS/RETIREMENT	6,737	4,965	3,108	7,790	9,200
152 F.I.C.A.	3,593	5,220	1,630	4,095	4,290
155 HEALTH INSURANCE EXPENSE	20,276	22,921	12,240	27,150	25,500
156 GROUP LIFE INSURANCE	30	50	29	50	50
158 MEDICARE CONTRIBUTION	841	1,220	381	960	1,010
TOTAL PERSONAL SERVICES	89,537	118,456	43,724	106,045	109,207
221 ELECTRICAL	25,541	30,892	11,476	28,000	32,000
222 NATURAL GAS	4,325	9,558	2,739	6,000	7,558
224 WATER		606		600	600
226 CELLULAR/WIRELESS SERVICE COST	32	120		120	120
227 TELEPHONE - EQUIPMENT/OTHER	1,187	904	577	900	900
231 COMMUNICATIONS EQUIPMENT		70		70	70
232 OFFICE EQUIPMENT					400
246 OTHER BLDG MAINTENANCE	14,747	14,900	6,816	14,900	14,900
249 OTHER GROUNDS MAINTENANCE	3,749	3,400	918	3,400	3,400
264 REGISTRATION		2,390	2,390	2,390	2,400
276 AUTO POLICY	35,010	37,310	32,093	32,093	38,500
281 LAND LEASE	130,000	130,845		130,845	130,845
TOTAL CONTRACTUAL SERVICES	214,591	230,995	57,009	219,318	231,693
311 OFFICE SUPPLIES/PRINTING	529	5,140		4,500	7,700
317 SHOP SUPPLIES	417	700	28	700	700
341 VEHICLE FUEL CHARGE/OIL/ETC	1,138	550	240	550	550
344 OUTSIDE MATERIAL & LABOR	13,117	17,000	6,834	17,000	17,000
347 PARTS PURCHASED-TRANSIT	7,064	5,000	1,179	5,000	5,000
363 COMPUTER HARDWARE	1,462				
369 OTHER NON CAPITAL EQUIPMENT					1,700
382 HOUSEKEEPING-JANITORIAL SUPPLI		1,000	496	1,000	1,000
TOTAL MATERIALS AND SUPPLIES	23,727	29,390	8,777	28,750	33,650
DIVISION TOTAL	327,855	378,841	109,510	354,113	374,550

520 MASS TRANSIT FUND
09 OTHER

4 STREET CARS

DESCRIPTION	ACTUAL 2011	REVISED 2012	6 MO YTD 6/12	ESTIMATED 2012	2013 ADOPTED BUDGET
50402 DEPRECIATION EXPENSE					
912 DEPR REVENUE VEHICLES	35,913	_____	_____	_____	_____
916 DEPR BLDGS & MAINTENANCE AREA	32,191	_____	_____	_____	_____
919 DEPR OTHER EQUIPMENT	120,936	_____	_____	_____	_____
TOTAL OTHER	189,040	_____	_____	_____	_____
DIVISION TOTAL	189,040	_____	_____	_____	_____

520 MASS TRANSIT FUND
09 OTHER

4 STREET CARS

DESCRIPTION	ACTUAL 2011	REVISED 2012	6 MO YTD 6/12	ESTIMATED 2012	2013 ADOPTED BUDGET
50403 STREET CAR MAINTENANCE					
121 WAGES PERMANENT REGULAR	52,629	52,300	25,741	52,300	53,346
131 OVERTIME	1,466	7,712	480	2,000	3,087
132 TEMP/SEAS/L.T.E.	101				
135 LONGEVITY	300	300	150	300	300
136 SHIFT DIFFERENTIAL	9		10	10	
141 TOOL ALLOWANCE	600	600	300	600	600
151 WRS/RETIREMENT	6,334	3,600	1,575	3,260	3,820
152 F.I.C.A.	3,416	3,780	1,654	3,430	3,560
155 HEALTH INSURANCE EXPENSE	28,738	15,280	8,028	18,100	17,000
156 GROUP LIFE INSURANCE	178	200	102	180	200
158 MEDICARE CONTRIBUTION	799	890	386	810	840
TOTAL PERSONAL SERVICES	94,570	84,662	38,426	80,990	82,753
DIVISION TOTAL	94,570	84,662	38,426	80,990	82,753
FUND TOTAL	8,587,953	6,675,019	3,091,398	6,577,753	6,781,457

AIRPORT

The Department provides the administrative, technical, and supervisory support necessary to ensure an efficient, well maintained, and safe operation of the Kenosha Regional Airport. The Department manages the development, leasing, and maintenance of all Airport properties.

To provide a modern airport facility offering the variety of services required by airport users. An important part of the Airport's mission is to support local area economic development through the services available at the Airport. It is also a designated reliever airport for corporate, freight, and general aviation activity in the Chicago to Milwaukee corridor.

Responsibilities/Activities

The Airport is currently home to (9) nine aviation service businesses, three flight schools including helicopter, and several corporate flight departments. The Airport is also home to over 250 based aircraft, more than any other airport in Wisconsin.

	2011 Actual	2012 Estimated	2013 Estimated
Hangar leases managed and enforced	50	51	52
Fuel flowage fees (gallons)	777,230	700,000	740,000
Aircraft Operations	50,479	55,000	56,100

Funded Full-Time Positions

	Actual 2011	Actual 2012	Adopted 2013
Airport Director	1	1	1
Supervisor of Operations - Airport	1	1	1
Airport Maintenance Technician	2	1	1
Total Funded	4	3	3

Unfunded Full-Time Positions

	Actual 2011	Actual 2012	Adopted 2013
Airport Maintenance Technician	0	1	1
Total Unfunded	0	1	1

Note: Unfunded positions were shown in the total position count for 2011.

AIRPORT FUND
NON-GOVERNMENTAL GRANTS
NON-GOVERNMENTAL GRANTS

2013 GENERAL FUND OPERATING BUDGET - REVENUES

	2011 ACTUAL REVENUES	2012 BUDGETED REVENUES	2012 ACTUAL RECEIVED 06/30/12	2012 ESTIMATED REVENUES	2013 ADOPTED BUDGETED REVENUES
AIRPORT REVENUES					
47201 LEASE - FARM LAND	3,760-	3,760-		3,760-	3,760-
47203 9400-10-20 KENEVAN	9,188-	9,188-	9,188-	9,188-	9,188-
47204 10310 DRAUPNIR SERVICES, LLC	7,209-	7,209-	3,605-	7,209-	7,209-
47205 RKJ3, LLC 10440-52ND STREET			2,214-	4,428-	4,428-
47206 4940 88 AVE G.T.C.	6,000-	6,000-	6,000-	6,000-	6,000-
47207 10290 HANGAR 3000 LLC	4,725-	4,725-	4,725-	4,725-	4,725-
47208 10310 PROPERTIES, LLC			3,605-		
47209 9516 BIRDS ROOST	2,650-	2,651-	2,650-	2,651-	2,651-
47210 9770 D&J	3,600-	3,600-	3,600-	3,600-	3,600-
47211 9890 BEARDSLEY	2,125-	2,126-	2,125-	2,126-	2,126-
47213 9910 KENOSHA JET CTR	9,375-	9,376-	9,375-	9,376-	9,376-
47214 9940 FRANK ALLSEITS CORP.	4,752-	4,752-	4,752-	4,752-	4,752-
47215 FUEL FARM-FRANK ALLSEITS CORP.	2,000-	2,000-	1,500-	2,000-	2,000-
47216 FUEL FLOW-FRANK ALLSEITS CORP.	2,624-	2,000-	882-	2,000-	2,000-
47218 10030 ERICSON	3,557-	3,557-	3,557-	3,557-	3,557-
47219 10010 KENO T-HANGAR	3,557-	3,557-	3,557-	3,557-	3,557-
47220 10070 HANGAR FIFTEEN	3,557-	3,557-	3,557-	3,557-	3,557-
47221 10050 HANGAR EIGHTEEN	3,557-	3,557-	3,557-	3,557-	3,557-
47222 10090-10110 HANGAR 90	7,114-	7,114-	7,114-	7,114-	7,114-
47223 9390 PARTNERSHIP LLC	2,749-	2,749-	2,749-	2,749-	2,749-
47225 10150 HANGAR 51	3,978-	3,978-	3,978-	3,978-	3,978-
47226 9522 SEACORD	3,171-	3,171-	3,171-	3,171-	3,171-
47227 10130 HANGAR 30	3,557-	3,557-	3,557-	3,557-	3,557-
47228 9830 RAFFEL	1,800-	1,800-	1,800-	1,800-	1,800-
47230 FUEL FARM KENO JET CTR	4,000-	4,000-	3,000-	2,000-	2,000-
47231 KENO AERO FUEL FARM FEE	2,000-	2,000-	1,500-	2,000-	2,000-
47232 KENO JET - FUEL FLOWAGE	16,998-	17,000-	1,047-	1,047-	
47233 HANGAR 4000 LLC (JEROLD JACKS)	3,942-	3,942-	3,942-	3,942-	3,942-
47234 10270 HANGAR 5000	4,716-	4,716-	4,716-	4,716-	4,716-
47235 9870 AVIATION PLUS	2,646-	2,646-	2,646-	2,646-	2,646-
47239 9604-08 SMERNOFF	1,175-	1,176-	1,175-	1,176-	1,176-
47241 10190 SECURITY	3,557-	3,557-	3,557-	3,557-	3,557-
47243 9820 ACME AIR VENTURE	4,521-	4,521-	4,521-	4,521-	4,521-
47244 10210 HANGAR 2000 NORTH	3,557-	3,557-	3,557-	3,557-	3,557-
47245 10230 EXEC AIRCRFT	3,557-	3,557-	5,771-	3,557-	3,557-
47246 10170 SECURITY HANGARS	3,557-	3,557-	3,557-	3,557-	3,557-
47248 9840 OCKER/CUMMINGS	2,250-	2,250-	2,250-	2,250-	2,250-
47252 9894 FUEL FLOWAGE FEES	47,425-	45,000-	25,289-	59,640-	66,600-
47253 9894 PROP. LLC/LAND LEASE	10,170-	10,170-	10,170-	10,170-	10,170-
47254 9894 PROP/FUEL FARM FACILITY	4,000-	4,000-	3,000-	4,000-	4,000-
47255 9850 BAKENG DEUCE	2,250-	2,250-	2,250-	2,250-	2,250-
47256 9530 SOUTHPORT HANGER CONDO	5,549-	5,549-	5,549-	5,549-	5,549-
47258 9846 ERIC WOELBING	2,592-	2,592-	2,592-	2,592-	2,592-
47260 RAMP FEES	2,646-	2,576-	2,411-	2,576-	2,576-
47262 9952 AMPHIB	5,328-	5,328-	5,328-	5,328-	5,328-
47265 9962 ZENO AIRE	14,900-	14,900-	14,900-	14,900-	14,900-

AIRPORT FUND
 NON-GOVERNMENTAL GRANTS
 NON-GOVERNMENTAL GRANTS

2013 GENERAL FUND OPERATING BUDGET - REVENUES

	2011 ACTUAL REVENUES	2012 BUDGETED REVENUES	2012 ACTUAL RECEIVED 06/30/12	2012 ESTIMATED REVENUES	2013 ADOPTED BUDGETED REVENUES
AIRPORT REVENUES					
47266 ZENO FUEL FLOW	2,459-	1,000-		821-	
47267 ZENO FUEL TANK FEE	4,000-	4,000-	3,000-	4,000-	4,000-
47270 10460 SSR PROPERTIES	4,572-	4,572-	4,572-	4,572-	4,572-
47274 9950 BURTON BUCHER	3,888-	3,888-	3,888-	3,888-	3,888-
47277 10430 RKJ ENTERPRISES	4,050-	4,050-	4,050-	4,050-	4,050-
47278 10440-CAPITAL 1ST AVIATION	4,428-	4,428-			
47280 9960-WM KNAUZ TRUST	4,892-	4,455-	4,845-	4,455-	4,455-
47284 9904-JOHN S. SWIFT CO	2,525-	2,525-	2,525-	2,525-	2,525-
47285 10420-IAN J.A.SCOTT INS TRUST	2,727-	2,727-	2,727-	2,727-	2,727-
47286 10450-PARRISH PROPERTIES XI	4,428-	4,428-	4,428-	4,428-	4,428-
47288 9880-CASPER AVIATION	2,430-	2,430-	2,430-	2,430-	2,430-
47291 MITCH AND CHRIS LLC - 9500	6,267-	6,267-	6,267-	6,267-	6,267-
47293 NEW CINGULAR WIRELESS PSC LLC	16,200-	16,200-	8,100-	16,200-	16,200-
47294 10330 ROBERT COOK TRUST	5,184-	5,184-	5,184-	5,184-	5,184-
47295 10320 WOELBING	4,293-	4,293-	4,293-	4,293-	4,293-
47296 9612 - SUNSTAR AERO SERVICES	7,354-	7,355-	7,354-	7,354-	7,354-
47298 KENOSHA HANGAR LLC	5,608-	5,608-	5,608-	5,608-	5,608-
**AIRPORT REVENUES	331,246-	326,238-	272,817-	322,745-	327,837-
INTEREST INCOME					
48108 INTEREST ON ACCOUNTS REC.	7,642-		3,807-	5,530-	
**INTEREST INCOME	7,642-		3,807-	5,530-	
MISCELLANEOUS REVENUES					
49111 MISCELLANEOUS	2-				
49115 MOTOR FUEL TAX REFUND	1,380-		549-	549-	
**MISCELLANEOUS REVENUES	1,382-		549-	549-	
OTHER FINANCING PROCEEDS					
49811 OPERATING ASSISTANCE-GEN FUND	373,701-	354,129-	177,066-	354,129-	362,339-
**OTHER FINANCING PROCEEDS	373,701-	354,129-	177,066-	354,129-	362,339-
***AIRPORT FUND	713,971-	680,367-	454,239-	682,953-	690,176-

521 AIRPORT FUND
09 OTHER

1 AIRPORT

DESCRIPTION	ACTUAL 2011	REVISED 2012	6 MO YTD 6/12	ESTIMATED 2012	2013 ADOPTED BUDGET
50101 AIRPORT					
111 SALARIES-PERMANENT REGULAR	143,852	147,300	73,644	147,300	150,246
121 WAGES PERMANENT REGULAR	50,451	47,180	30,745	47,180	48,124
122 PERMANENT PART-TIME	119,923	118,869	54,757	118,869	121,247
131 OVERTIME	27,434	24,000	12,783	24,000	24,480
132 TEMP/SEAS/L.T.E.	1,612				
135 LONGEVITY	420	420	210	420	480
146 PRODUCTIVITY INCENTIVE	750				
151 WRS/RETIREMENT	34,295	19,930	9,049	19,930	22,920
152 F.I.C.A.	19,971	20,950	10,082	20,950	21,370
155 HEALTH INSURANCE EXPENSE	56,966	54,300	27,150	54,300	51,000
156 GROUP LIFE INSURANCE	960	980	519	925	980
158 MEDICARE CONTRIBUTION	4,930	4,900	2,497	4,900	5,000
TOTAL PERSONAL SERVICES	461,564	438,829	221,436	438,774	445,847
219 OTHER PROFESSIONAL SERVICES	3,552	1,980	704	1,980	1,980
221 ELECTRICAL	43,294	42,000	21,573	42,000	43,500
222 NATURAL GAS	11,726	20,000	6,722	15,000	15,000
223 STORM WATER UTILITY	13,659	7,800	9,548-	7,800	7,800
224 WATER	3,635	3,800	1,775	3,800	3,800
225 TELE-LONG DISTANCE/LOCAL CALLS	742	1,500	45	150	150
226 CELLULAR/WIRELESS SERVICE COST	792	790	287	790	790
227 TELEPHONE - EQUIPMENT/OTHER	2,331	1,450	1,413	2,795	2,539
231 COMMUNICATIONS EQUIPMENT	85	670	144	300	300
232 OFFICE EQUIPMENT	494	650	114	650	650
241 HEATING & AIR CONDITIONING	7,523	4,000	215	4,000	4,000
242 ELEVATOR	4,767	950	642	950	950
243 CLEANING CONTRACT-BLDG	600	600		600	600
246 OTHER BLDG MAINTENANCE	9,444	6,147	1,244	6,147	6,147
248 OUTSIDE LIGHTING REPAIRS		1,770	1,767	1,770	1,500
249 OTHER GROUNDS MAINTENANCE	1,577	1,500	646	1,500	1,500
261 MILEAGE	1,591	1,700	760	1,700	1,200
263 MEALS & LODGING	349	500	265	500	500
264 REGISTRATION	120	120	120	120	1,440
271 STATE INS POLICY FIRE&EXT COV	4,787	4,775	2,493	2,493	2,080
273 CVMIC LIABILITY	2,574	2,574	2,156	2,574	2,574
275 AVIATION LIABILITY	8,500	8,500	8,500	8,500	8,500
276 AUTO POLICY	805	850	749	850	850
277 BOILER INSURANCE	120	120	116	120	130
278 EXCESS W.C./W.C. PREMIUM		435	543	543	600
279 EMPLOYEE BLANKET BONDS-ETC					

521 AIRPORT FUND
09 OTHER

1 AIRPORT

DESCRIPTION	ACTUAL 2011	REVISED 2012	6 MO YTD 6/12	ESTIMATED 2012	2013 ADOPTED BUDGET
282 EQUIPMENT RENTAL	11,730	11,660	8,460	12,030	12,030
TOTAL CONTRACTUAL SERVICES	134,797	126,841	51,905	119,662	121,110
311 OFFICE SUPPLIES/PRINTING	482	750	258	750	750
323 MEMBERSHIP DUES	720	710	675	710	710
341 VEHICLE FUEL CHARGE/OIL/ETC	27,685	21,500	13,534	28,089	22,100
342 CENTRAL GARAGE LABOR CHARGES	18,018	11,000	2,016	11,000	11,000
343 CENT.GARAGE-PARTS&MAT. CHARGES	11,026	6,000	1,529	6,000	6,000
344 OUTSIDE MATERIAL & LABOR	13,567	11,730	10,385	11,730	12,000
351 ROAD SALT		10,500		10,500	7,500
353 HORTICULTURAL SUPP-FERT ETC	2,483	2,500	2,394	2,500	2,500
355 CEMENT ASPHALT&CRACKFILL		300	179	300	300
357 BUILDING MATERIALS	142	500		500	500
361 SMALL TOOLS	66	600	427	600	600
362 OFFICE FURNITURE & EQUIPMENT	304				
367 CLOTHING & UNIFORM REPLACEMENT	746	500	157	500	500
369 OTHER NON CAPITAL EQUIPMENT					2,700
371 PAVEMENT MARKINGS	3,002	3,000		3,000	3,000
372 TRAFFIC SIGNS & HARDWARE	281	700	58	700	700
375 ELECTRICAL SUPL TRAF&ST LHTG	3,793	5,500	2,578	5,500	5,500
382 HOUSEKEEPING-JANITORIAL SUPPLI	1,881	1,700	1,329	1,700	1,700
385 BATTERIES	545	500	124	500	500
TOTAL MATERIALS AND SUPPLIES	84,741	77,990	35,643	84,579	78,560
421 ACCOUNTS RECEIVABLE	324				
TOTAL CLAIMS & LOSSES	324				
525 COPIER/FAX/BLEUPRINT/PLOTTERS					4,500
579 OTHER MISC EQUIPMENT		5,100	4,949	4,949	16,000
TOTAL CAPITAL OUTLAY-PURCHASE		5,100	4,949	4,949	20,500
713 INSURED LOSSES-OTHER CAUSES	13,368-				
TOTAL INSURED LOSSES	13,368-				
916 DEPR BLDGS & MAINTENANCE AREA	35,244	35,068		35,430	35,430
917 DEPR LAND IMPROVEMENTS	91,421	91,425		91,425	91,425
919 DEPR OTHER EQUIPMENT	36,570	36,552		35,740	35,900
920 DEPR CONTRA CONTRIBUTED CAP	113,732-	113,735-		113,735-	113,735-
933 INDIRECT COST ALLOCATION	44,507	44,507	22,254	44,507	48,396
TOTAL OTHER	94,010	93,817	22,254	93,367	97,416
DEPARTMENT TOTAL	762,068	742,577	336,187	741,331	763,433

PARKS – WASHINGTON PARK GOLF COURSE

The Parks Division functions to provide affordable recreational opportunities for the community's golf enthusiasts.

Responsibilities/Activities

Under the direction of the Golf Course Supervisor, the facility is staffed entirely with seasonal employees on a seven day per week operation during March through December.

Major Tournaments held include the Men's, City Open and Junior City Opens. There are several leagues that play at the course which include: a Senior League; Ladies Leagues on Wednesdays and Thursdays; Coins (Mondays); Stan's (Mondays); Bart's Birdies (Wednesdays); Muni's Dozen (Thursdays); City Employees (Thursdays); and Danish Brotherhood (Fridays).

Among the Parks Division's objectives are fairway and sand trap improvements, as well as tree removal.

In 2012/2013 the Clubhouse will be open in the winter on a limited basis for ice skating, sledding and cross country skiing.

In 2012 a small pro-shop was set up for the selling and orders of various clothing apparel.

GOLF COURSE	2011 Estimated	2012 Estimated	2013 Estimated
Total Golfers	22,000	22,500	23,000
Number of Tournaments	14	7	7

Funded Full-Time Positions

	2011	2012	Adopted 2013
Golf Course Supervisor (1)	0.5	0.5	0.5
Total Golf Course	0.5	0.5	0.5

(1) Position is budgeted 50% Golf Course & 50% Park Division

GOLF COURSE
 INTERGOVERNMENTAL REVENUES
 INTERGOVERNMENTAL REVENUES

2013 GENERAL FUND OPERATING BUDGET - REVENUES

	2011 ACTUAL REVENUES	2012 BUDGETED REVENUES	2012 ACTUAL RECEIVED 06/30/12	2012 ESTIMATED REVENUES	2013 ADOPTED BUDGETED REVENUES
STATE GRANTS & REVENUES					
43421 WEMA/FEMA DISASTER PROGRAMS	36,190-				
**STATE GRANTS & REVENUES	36,190-				
PARKS DEPARTMENT					
46551 GOLF COURSE FEES-ADULT MON-FRI	28,308-	39,000-	16,512-	39,000-	45,000-
46552 GOLF COURSE FEES-CHILD	8,147-	10,000-	4,805-	10,000-	12,500-
46553 GOLF COURSE SEASON PASS-SENIOR	6,031-	6,000-	3,982-	4,040-	6,000-
46554 GOLF EQUIPMENT RENTAL FEES	2,274-	2,000-	1,402-	2,500-	3,000-
46555 SALE OF GOLF EQUIPMENT	2,272-	2,000-	1,295-	2,500-	3,000-
46556 CONCESSIONS-GOLF COURSE	22,410-	30,650-	13,523-	30,650-	35,000-
46557 GOLF COURSE FEES SENIOR W/PASS	31,277-	32,000-	14,184-	32,000-	32,000-
46558 GLF COUR FEES-ADULT-WKEND-HOL	27,730-	45,000-	15,485-	45,000-	45,500-
46560 GLF COUR FEES SR-W/O PASS	11,313-	15,000-	6,773-	15,000-	15,000-
46561 GLF COUR SEASON PASS-JUNIOR	10,544-				
46562 GREEN FEE TICKET-TEN PUNCH	4,455-	5,000-	3,033-	4,455-	8,000-
46564 GOLF CART RENTAL FEES-ADULT	22,352-	30,000-	14,225-	30,000-	35,000-
46566 GLF CART RENT-SENIORS-WEEKDAYS	16,790-	16,000-	9,092-	17,000-	20,000-
46567 ADV-TEE SIGNS & FLOWER BEDS	750-	5,000-	1,250-	1,250-	3,000-
46568 CITY EMPLOYEE	2,055-	2,500-	1,051-	2,500-	2,500-
46569 CITY EMPLOYE SEASON PASS SALES	3,764-				
46571 GOLF CART FEES - FALL RATE	5,693-	6,000-	2,507-	6,900-	8,000-
46572 GAS CAR-10 PUNCH TICKET	71-	100-			2,000-
46573 GREEN FEE-SUNRISE	21,428-	25,000-	17,290-	30,000-	40,000-
46574 SALE OF GOLF APPAREL					10,000-
**PARKS DEPARTMENT	227,664-	271,250-	126,409-	272,795-	325,500-
COMMERCIAL REVENUES					
47198 CELL TOWER LEASE	22,448-	23,000-	11,446-	23,000-	23,000-
**COMMERCIAL REVENUES	22,448-	23,000-	11,446-	23,000-	23,000-
SALE OF FIXED ASSETS					
47799 GAIN/LOSS ON FIXED ASSET SALE	670				
**SALE OF FIXED ASSETS	670				
MISCELLANEOUS REVENUES					
49111 MISCELLANEOUS	644-				
49117 CASH OVRAGE & SHORTAGE	90		40-	40-	
**MISCELLANEOUS REVENUES	554-		40-	40-	
****GOLF COURSE	286,186-	294,250-	137,895-	295,835-	348,500-

524 GOLF COURSE
05 CULTURE & RECREATION

1 GOLF COURSE

DESCRIPTION	ACTUAL 2011	REVISED 2012	6 MO YTD 6/12	ESTIMATED 2012	2013 ADOPTED BUDGET
50101 GOLF COURSE					
111 SALARIES-PERMANENT REGULAR	31,367	31,970	15,744	31,490	32,120
121 WAGES PERMANENT REGULAR	1,763		2,386	2,700	
122 PERMANENT PART-TIME		26,130	10,812	26,130	26,653
131 OVERTIME	4,995	5,220	2,104	5,220	5,324
132 TEMP/SEAS/L.T.E.	80,970	66,420	35,664	66,420	92,770
135 LONGEVITY	70	120	60	120	150
151 WRS/RETIREMENT	8,346	7,580	2,673	7,700	10,300
152 F.I.C.A.	4,952	7,970	2,748	8,092	9,610
155 HEALTH INSURANCE EXPENSE	9,494	9,050	4,525	9,050	8,500
158 MEDICARE CONTRIBUTION	1,635	1,890	954	1,915	2,280
TOTAL PERSONAL SERVICES	143,592	156,350	77,670	158,837	187,707
219 OTHER PROFESSIONAL SERVICES	64,902	16,000	1,824	16,000	17,000
221 ELECTRICAL	6,674	5,800	2,099	5,800	6,000
222 NATURAL GAS	1,687	3,500	899	3,500	3,500
223 STORM WATER UTILITY	6,605	7,300	3,335	7,300	7,300
224 WATER	9,601	10,300	692	10,300	10,300
225 TELE-LONG DISTANCE/LOCAL CALLS	105	475	19	475	475
227 TELEPHONE - EQUIPMENT/OTHER	1,280	750	641	750	1,026
235 EQUIPMENT REPAIRS/MAINT.	587	750	120	750	750
244 PAINTING & CARPETING	215	300	12	300	300
246 OTHER BLDG MAINTENANCE	268	850	474	350	600
249 OTHER GROUNDS MAINTENANCE	7,276	2,000	867	2,000	3,000
259 OTHER	7,367		70	70	
271 STATE INS POLICY FIRE&EXT COV	1,346	1,700	1,408	1,700	2,080
273 CVMIC LIABILITY	4,015	4,015	4,887	4,015	5,350
277 BOILER INSURANCE	62	100	60	100	100
278 EXCESS W.C./W.C. PREMIUM		100	209	100	250
282 EQUIPMENT RENTAL	15,393	15,846	7,662	16,000	17,000
TOTAL CONTRACTUAL SERVICES	127,383	69,786	25,278	69,510	75,031
311 OFFICE SUPPLIES/PRINTING	1,746	1,100	856	856	1,500
326 ADVERTISING		879	709	709	1,000
341 VEHICLE FUEL CHARGE/OIL/ETC	645	600	266	300	600
342 CENTRAL GARAGE LABOR CHARGES		600	72	300	600
343 CENT.GARAGE-PARTS&MAT. CHARGES		300	5	200	300
344 OUTSIDE MATERIAL & LABOR	9,239	10,000	11,125	11,200	12,000
353 HORTICULTURAL SUPP-FERT ETC	7,614	5,875	4,413	5,000	9,000
354 GRAVEL, SAND, STONE	2,735	2,000	860	1,000	2,000
357 BUILDING MATERIALS	213	1,400	1,206	1,210	400

524 GOLF COURSE
05 CULTURE & RECREATION

1 GOLF COURSE

DESCRIPTION	ACTUAL 2011	REVISED 2012	6 MO YTD 6/12	ESTIMATED 2012	2013 ADOPTED BUDGET
361 SMALL TOOLS	860	800	626	626	300
367 CLOTHING & UNIFORM REPLACEMENT	771	350	63	100	350
369 OTHER NON CAPITAL EQUIPMENT	4,828	850			4,000
382 HOUSEKEEPING-JANITORIAL SUPPLI	581	200	696	696	1,000
389 OTHER	145	200	461	461	500
397 GOLF CONCESSIONS	9,420	14,000	6,516	12,000	15,000
398 GOLF EQUIPMENT	3,490	2,500	1,632	2,000	2,650
TOTAL MATERIALS AND SUPPLIES	42,287	41,654	29,506	36,658	51,200
527 FURNITURE & FILES					5,000
576 MOWERS			26,028	27,000	
TOTAL CAPITAL OUTLAY-PURCHASE			26,028	27,000	5,000
713 INSURED LOSSES-OTHER CAUSES	355-				
TOTAL INSURED LOSSES	355-				
916 DEPR BLDGS & MAINTENANCE AREA	1,645	1,750		1,750	1,750
917 DEPR LAND IMPROVEMENTS	1,574	1,575		1,575	1,575
919 DEPR OTHER EQUIPMENT	5,194	5,595		6,550	7,430
933 INDIRECT COST ALLOCATION	17,276	17,276	8,638	22,108	22,108
TOTAL OTHER	25,689	26,196	8,638	31,983	32,863
DEPARTMENT TOTAL	338,596	293,986	167,120	323,988	351,801

**KENOSHA WATER UTILITY
2013 ADOPTED BUDGET**

DESCRIPTION	ACTUALS 2011	ADJUSTED 2012	ESTIMATED 2012	PROPOSED 2013	BOARD ADOPTED
WATER SYSTEM					
DIVISION OPERATING EXPENSES					
PRODUCTION DIVISION EXPENSE	2,297,965	2,418,293	2,361,646	2,422,708	2,422,708
ADMINISTRATION DIVISION EXPENSE	766,298	879,279	862,763	889,549	889,549
DISTRIBUTION DIVISION EXPENSE	<u>1,910,447</u>	<u>1,858,668</u>	<u>1,822,946</u>	<u>1,846,195</u>	1,846,195
TOTAL DIVISION OPERATING EXPENSES	4,974,710	5,156,240	5,047,355	5,158,452	5,158,452
NON-DIVISION OPERATING EXPENSES					
DEPRECIATION	2,075,630	2,178,100	2,196,700	2,599,500	2,599,500
TAXES	2,168,004	1,972,028	2,181,187	2,176,714	2,176,714
DEBT SERVICE	2,924,331	2,908,200	2,914,195	2,913,196	2,913,196
INSURANCE	1,340,193	1,153,980	1,071,957	1,169,566	1,169,566
TOTAL NON-DIVISION OPERATING EXPENSES	8,508,158	8,212,308	8,364,039	8,858,976	8,858,976
TOTAL WATER OPERATING EXPENSES	13,482,868	13,368,548	13,411,394	14,017,428	14,017,428
OTHER EXPENSES					
CAPITAL IMPROVEMENTS	1,319,791	2,194,000	467,075	2,635,400	2,635,400
CONTINGENCY	<u>0</u>	<u>0</u>	<u>0</u>	<u>240,000</u>	240,000
TOTAL OTHER EXPENSES	1,319,791	2,194,000	467,075	2,875,400	2,875,400
TOTAL WATER SYSTEM EXPENSES	14,802,659	15,562,548	13,878,469	16,892,828	16,892,828
SOURCE OF FUNDS					
TOTAL OPERATING REVENUES	14,135,359	13,886,900	14,535,500	15,526,200	15,526,200
ADJUSTMENTS TO RENEWAL & REPLACEMENT FUND	<u>667,300</u>	<u>1,675,648</u>	<u>(657,031)</u>	<u>1,366,628</u>	<u>1,366,628</u>
TOTAL WATER SYSTEM SOURCE OF FUNDS	14,802,659	15,562,548	13,878,469	16,892,828	16,892,828
SEWER SYSTEM					
OPERATING EXPENSES					
WASTEWATER TREATMENT	7,221,545	6,896,407	6,597,067	7,335,195	7,335,195
TOTAL OPERATING EXPENSES	7,221,545	6,896,407	6,597,067	7,335,195	7,335,195
NON-DIVISION OPERATING EXPENSES					
DEPRECIATION	2,275,088	2,364,400	2,456,300	2,432,000	<u>2,432,000</u>
DEBT SERVICE	<u>3,452,539</u>	<u>2,282,400</u>	<u>2,274,460</u>	<u>530,305</u>	<u>530,305</u>
TOTAL NON-DIVISION OPERATING EXPENSES	5,727,627	4,646,800	4,730,760	2,962,305	2,962,305
TOTAL SEWER SYSTEM OPERATING EXPENSES	12,949,172	11,543,207	11,327,827	10,297,500	10,297,500
OTHER EXPENSES:					
CAPITAL IMPROVEMENTS	683,554	4,409,500	1,079,531	7,136,500	7,136,500
CONTINGENCY	<u>0</u>	<u>200,000</u>	<u>0</u>	<u>260,000</u>	<u>260,000</u>
TOTAL OTHER EXPENSES	683,554	4,609,500	1,079,531	7,396,500	7,396,500
TOTAL SEWER SYSTEM EXPENSES	13,632,726	16,152,707	12,407,358	17,694,000	17,694,000
SOURCE OF FUNDS					
TOTAL OPERATING REVENUES	13,898,938	14,322,047	14,092,355	14,160,447	14,160,447
ADJUSTMENTS TO RENEWAL & REPLACEMENT FUND	<u>(266,212)</u>	<u>1,830,660</u>	<u>(1,684,997)</u>	<u>3,533,553</u>	<u>3,533,553</u>
TOTAL SEWER SYSTEM SOURCE OF FUNDS	13,632,726	16,152,707	12,407,358	17,694,000	17,694,000
HOUSEHOLD HAZARDOUS WASTE SYSTEM					
EXPENSES	132,166	134,089	136,473	145,665	145,665
TOTAL HOUSEHOLD HAZARDOUS WASTE EXPENSES	132,166	134,089	136,473	145,665	145,665
SOURCE OF FUNDS					
TOTAL OPERATING REVENUES	187,586	180,200	187,888	188,280	188,280
ADJUSTMENTS TO FUND	<u>(55,420)</u>	<u>(46,111)</u>	<u>(51,415)</u>	<u>(42,615)</u>	<u>(42,615)</u>
TOTAL HHW SOURCE OF FUNDS	132,166	134,089	136,473	145,665	145,665
TOTAL WATER UTILITY	28,567,551	31,849,344	26,422,300	34,732,493	34,732,493

**KENOSHA WATER UTILITY
PERSONNEL PLAN**

Adjusted 2012

Adopted 2013

ADMINISTRATION/ENGINEERING

1	General Manager	1	General Manager
1	Assistant General Manager	1	Assistant General Manager
1	Director of Engineering	1	Director of Engineering
1	Director of Operations	1	Director of Operations
1	GIS Director	1	GIS Director
0	Facility Plan Engineer	1	Facility Plan Engineer
2	Water Engineer	2	Water Engineer
0	Computer/Instrumentation System Specialist	1	Computer/Instrumentation System Specialist
1	Personnel & Administration Supervisor	1	Personnel & Administration Supervisor
5	Engineering Technician I - V	6	Engineering Technician I - V
1	Geographic Information Systems (GIS) Specialist	1	Geographic Information Systems (GIS) Specialist
1	Customer Service Supervisor	1	Customer Service Supervisor
15	Total	18	Total

BUSINESS SERVICES

1	Director of Business Services	1	Director of Business Services
1	Customer Service Supervisor	1	Customer Service Supervisor
1	Meter Services Supervisor	1	Meter Services Supervisor
1	Water Finance & Purchasing Supervisor	1	Water Finance & Purchasing Supervisor
1	Water Utility Accountant	1	Water Utility Accountant
2	Account Clerk II	2	Account Clerk II
4	Clerk Typist III	4	Clerk Typist III
4	Water Meter Maintainer I/II	4	Water Meter Maintainer I/II
2	Water Meter Reader	2	Water Meter Reader
17	Total	17	Total

WATER DISTRIBUTION & SEWER COLLECTION

1	Director of Water Distribution & Sewer Collection	1	Director of Water Distribution & Sewer Collection
3	Water Dist & Sewer Coll. Supervisor	3	Water Dist & Sewer Coll. Supervisor
4	Water Const. & Maint. Worker I/II	4	Water Const. & Maint. Worker I/II
8	Water Equipment Operator	8	Water Equipment Operator
16	Total	16	Total

WASTEWATER TREATMENT

1	Director of Wastewater Treatment	1	Director of Wastewater Treatment
1	Laboratory Supervisor	1	Laboratory Supervisor
1	Utility Maintenance Supervisor	1	Utility Maintenance Supervisor
1	Operations Supervisor	1	Operations Supervisor
7	Sewage Plant Operator I	7	Sewage Plant Operator I
2	Assistant Plant Operator	2	Assistant Plant Operator
4	Water Utility Mechanic	4	Water Utility Mechanic
3	Chemist	3	Chemist
2	Utility Worker	0	Utility Worker
2	Electrical Repairer	1	Electrical Repairer
2	Laboratory Aide II	2	Laboratory Aide II
26	Total	23	Total

WATER PRODUCTION

1	Director of Water Production	1	Director of Water Production
1	Lead Chemist	1	Lead Chemist
6	Water Plant Operator I	6	Water Plant Operator I
1	Chemist	1	Chemist
9	Total	9	Total

83	Total Employees	83	Total Employees
-----------	------------------------	-----------	------------------------

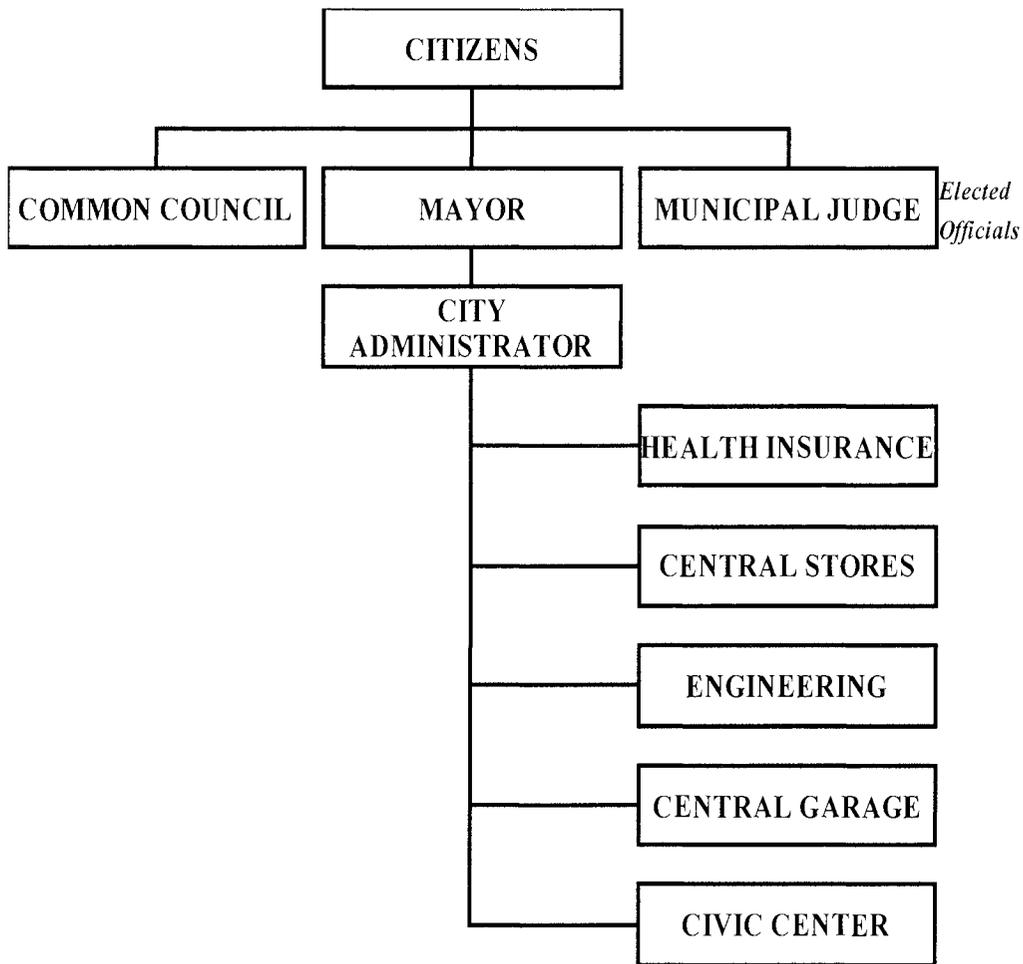
(This page left blank intentionally.)

INTERNAL SERVICE FUNDS

Internal Service Funds are established to account for activities of those City of Kenosha operations deriving their revenues on a cost reimbursement basis from departments that purchase the goods and services.

These funds are maintained and budgeted on an accrual basis of accounting.

Organization



INTERNAL SERVICE FUNDS MAJOR REVENUES

Inter-Fund Service Charges

The Internal Service funds derive revenues from the service that they provide to all operations of the City on a cost reimbursement basis.

HEALTH INSURANCE FUND

The Health Insurance Fund is established to account for health and dental insurance benefits for qualifying full time employees and retirees of the City. Expenditures recorded in this fund are allocated to benefiting departments.

The City of Kenosha maintains a self-funded health insurance plan and a premium based dental plan for all qualifying full-time employees and retirees. The 2013 budget represents 731 active positions, plus 166 retirees. Active employees do not pay a premium contribution. Retirees pay a premium based on age and dependents per an annual ratings calculation.

The 2013 budget contains plan changes to both medical and prescription plans for al employees and retirees.

The City has offered various wellness activities for employees to participate in; such as yoga, stress management, strength training and weight loss programs. The programs have been funded through credits received from the wellness provider.

HEALTH INSURANCE FUND
 INTERGOVERNMENTAL REVENUES
 INTERGOVERNMENTAL REVENUES

2013 GENERAL FUND OPERATING BUDGET - REVENUES

	2011 ACTUAL REVENUES	2012 BUDGETED REVENUES	2012 ACTUAL RECEIVED 06/30/12	2012 ESTIMATED REVENUES	2013 ADOPTED BUDGETED REVENUES
43918 WELLNESS PROGRAM	15,222-	25,000-		25,000-	25,000-
**INTERGOVERNMENTAL REVENUE	15,222-	25,000-		25,000-	25,000-
MISCELLANEOUS REVENUES					
49111 MISCELLANEOUS			1,155-	1,155-	
49135 RETIREE BILL OUTS	521,943-	609,312-	309,719-	408,000-	408,000-
49137 RETIREE BILL OUTS	2,520-				
**MISCELLANEOUS REVENUES	524,463-	609,312-	310,874-	409,155-	408,000-
INTERNAL SERVICE FUND CHARGES					
49201 INTER - FUND SERVICE CHARGES	17,804,041-	16,543,400-	7,629,802-	16,490,845-	15,240,500-
**INTERNAL SERVICE FUND CHA	17,804,041-	16,543,400-	7,629,802-	16,490,845-	15,240,500-
***HEALTH INSURANCE FUND	18,343,726-	17,177,712-	7,940,676-	16,925,000-	15,673,500-

611 HEALTH INSURANCE FUND
 09 OTHER

1 HEALTH INSURANCE EXP

DESCRIPTION	ACTUAL 2011	REVISED 2012	6 MO YTD 6/12	ESTIMATED 2012	2013 ADOPTED BUDGET
50101 HEALTH INSURANCE EXP					
155 HEALTH INSURANCE EXPENSE	17,793,222	17,152,712	7,963,089	16,900,000	15,648,500
TOTAL PERSONAL SERVICES	17,793,222	17,152,712	7,963,089	16,900,000	15,648,500
219 OTHER PROFESSIONAL SERVICES	16,000	_____	_____	_____	_____
263 MEALS & LODGING	7	_____	_____	_____	_____
TOTAL CONTRACTUAL SERVICES	16,007	_____	_____	_____	_____
DIVISION TOTAL	17,809,229	17,152,712	7,963,089	16,900,000	15,648,500

(This page left blank intentionally.)

611 HEALTH INSURANCE FUND
 09 OTHER

1 HEALTH INSURANCE EXP

DESCRIPTION	ACTUAL 2011	REVISED 2012	6 MO YTD 6/12	ESTIMATED 2012	2013 ADOPTED BUDGET
50102 WELLNESS PROGRAM EXPENSES					
259 OTHER	15,491	25,000	911	25,000	25,000
TOTAL CONTRACTUAL SERVICES	15,491	25,000	911	25,000	25,000
DIVISION TOTAL	15,491	25,000	911	25,000	25,000
DEPARTMENT TOTAL	17,824,720	17,177,712	7,964,000	16,925,000	15,673,500

PUBLIC WORKS - CENTRAL STORES

Central Stores stocks various items that are used by a majority of City departments. Items are picked up by the departments as needed.

Central Stores is responsible for dispensing gasoline and diesel fuel to City departments, except Kenosha Police Department and Kenosha Transit, and is responsible for maintaining the fuel islands. In addition, Kenosha Unified Schools, Kenosha Achievement Center and the Humane Society get fuel from Central Stores. Bids are requested from various vendors to obtain the best price. Bulk purchases allow for a better cost compared to retail.

Central Stores maintains a current list of all City-owned equipment and archives all related records.

Responsibilities/Activities

Central Stores stocks over 1200 items such as: batteries, tires, work gloves, light bulbs, first aid supplies, paper, envelopes, various City forms, spray paint, small tools, janitorial supplies, safety equipment and contractor hand tools. Stores also maintains the listing of all items available through Central Stores for City department's use by utilizing an in-house computerized inventory program.

Stores Division orders all supplies/products from a variety of sources and maintains this inventory. With the City's purchasing power, Central Stores is able to keep costs low by ordering in large quantities and take advantage of low or no-cost delivery options. It coordinates this process with Purchasing in Finance, as well as with other City departments. Central Stores requests quotes for delivery of diesel and unleaded gasoline, as needed, and awards delivery to the lowest bidder. Fuel tanks are stocked for dispensing diesel fuel and unleaded gasoline for City departments, except the Kenosha Police Department and Kenosha Transit.

Central Stores prepares monthly fuel billing reports and stores billing reports, with individual department reports provided to each City department.

Funded Full-time Positions

	2011	2012	Adopted 2013
Supervisor – Fleet Maintenance & Central Stores (1)	0.5	0.5	0.5
Stockroom Clerk (1)	0.5	0.5	0.5
 Total Central Stores	 <u>1.0</u>	 <u>1.0</u>	 <u>1.0</u>

(1) Positions are budgeted 50% Central Stores, 50% Fleet Maintenance

STORES FUND
 NON-GOVERNMENTAL GRANTS
 NON-GOVERNMENTAL GRANTS

2013 GENERAL FUND OPERATING BUDGET - REVENUES

	2011 ACTUAL REVENUES	2012 BUDGETED REVENUES	2012 ACTUAL RECEIVED 06/30/12	2012 ESTIMATED REVENUES	2013 ADOPTED BUDGETED REVENUES
COMMERCIAL REVENUES					
47103 SALE OF PROPERTY-TAXABLE	146-	_____	29-	60-	_____
**COMMERCIAL REVENUES	146-	_____	29-	60-	_____
MISCELLANEOUS REVENUES					
49111 MISCELLANEOUS	8,777-	_____	_____	_____	_____
**MISCELLANEOUS REVENUES	8,777-	_____	_____	_____	_____
INTERNAL SERVICE FUND CHARGES					
49201 INTER - FUND SERVICE CHARGES	2,250,630-	2,180,000-	1,110,103-	2,184,770-	2,083,194-
**INTERNAL SERVICE FUND CHA	2,250,630-	2,180,000-	1,110,103-	2,184,770-	2,083,194-
OTHER FINANCING PROCEEDS					
49811 OPERATING ASSISTANCE-GEN FUND	91,010-	81,050-	40,524-	81,050-	81,605-
**OTHER FINANCING PROCEEDS	91,010-	81,050-	40,524-	81,050-	81,605-
***STORES FUND	2,350,563-	2,261,050-	1,150,656-	2,265,880-	2,164,799-

(This page left blank intentionally.)

630 STORES FUND
09 OTHER

1 CENTRAL STORES

DESCRIPTION	ACTUAL 2011	REVISED 2012	6 MO YTD 6/12	ESTIMATED 2012	2013 ADOPTED BUDGET
50101 CENTRAL STORES					
111 SALARIES-PERMANENT REGULAR	54,190	54,880	27,435	54,880	55,978
135 LONGEVITY	270	270	135	270	300
146 PRODUCTIVITY INCENTIVE	63				
151 WRS/RETIREMENT	5,583	3,260	1,627	3,260	3,750
152 F.I.C.A.	3,282	3,420	1,635	3,420	3,490
155 HEALTH INSURANCE EXPENSE	18,989	18,100	9,048	18,100	17,000
156 GROUP LIFE INSURANCE	305	320	188	320	320
158 MEDICARE CONTRIBUTION	768	800	382	800	820
TOTAL PERSONAL SERVICES	83,450	81,050	40,450	81,050	81,658
235 EQUIPMENT REPAIRS/MAINT.	7,174	3,500	1,175	3,500	7,500
TOTAL CONTRACTUAL SERVICES	7,174	3,500	1,175	3,500	7,500
311 OFFICE SUPPLIES/PRINTING	42		636	636	
389 OTHER	41				
391 GASOLINE	367,691	350,000	155,032	350,000	350,000
392 DIESEL FUEL	759,128	730,000	292,588	730,000	725,000
393 PARTS, SUPPLIES, ETC.	930,945	1,100,000	388,993	1,100,000	1,000,000
TOTAL MATERIALS AND SUPPLIES	2,057,847	2,180,000	837,249	2,180,636	2,075,000
919 DEPR OTHER EQUIPMENT	693	694		694	694
TOTAL OTHER	693	694		694	694
DEPARTMENT TOTAL	2,149,164	2,265,244	878,874	2,265,880	2,164,852

PUBLIC WORKS - ENGINEERING SERVICES

The Engineering Division coordinates and/or provides design and construction engineering services for public works and stormwater utility improvement projects and capital improvements for City facilities. City growth, compliance with mandates from state and federal agencies have expanded the workload for the Engineering Division in recent years. Responsibilities include preparation of plans and specifications for capital projects, contract administration and construction management of capital projects; technical analysis and reports, stormwater management implementation, and plan reviews and inspection services for new developments. The Engineering Division reports to the Director of Public Works.

As required for implementation of the Capital Improvement Plan, the Engineering Division is responsible for providing municipal engineering services including, but not limited to, design, bidding and management of construction for public works and capital improvement projects; conducting technical analysis and producing technical reports; reviewing plans for new development and subdivisions for compliance with City of Kenosha drainage standards and stormwater management criteria; implementing of stormwater management activities and stormwater discharge permit conditions; inspecting new subdivisions for compliance with approved drainage plans; traffic engineering including signals, signing and marking; and surveying services, including field surveys, construction staking, subdividing City parcels, property descriptions, right-of-way plats, and other work as needed.

Responsibilities/Activities

Some of the major activities undertaken by the Engineering Division are: composite streets resurfacing (including Concrete Street Repairs) streets, and crack sealing. They also function to maintain storm sewer and drainage (including Stormwater Management), as well as repair sidewalk curb and gutters.

Funded Full Time Positions

	2011	2012	Adopted 2013
Deputy Director of Public Works/City Engineer(1)	0	0	1
Director of Engineering (1)	1	1	0
Deputy Director of Engineering (1)	2	2	2
Civil Engineer III(2)(1)	4	3	2
Civil Engineer II (1)	2	2	2
Civil Engineer I (1)	0	1	2
GIS Specialist (3)	0	0	1
Engineering Technician V (1)	1	2	2
Engineering Technician IV (1)	3	2	2
Engineering Technician III (1)	1	1	1
Engineering Technician I (2) (1)	1	1	1
Total Engineering	15	15	16

(1) Position is authorized in Engineering, a portion of position is funded in Engineering for allocation to Storm Water Utility.

(2) Position may be filled at a lower level.

(3) Position is authorized in Engineering, 100% funded in Storm Water Utility.

ENGINEERING SERVICES FUND
 MISCELLANEOUS REVENUES
 MISCELLANEOUS REVENUES

2013 GENERAL FUND OPERATING BUDGET - REVENUES

	2011 ACTUAL REVENUES	2012 BUDGETED REVENUES	2012 ACTUAL RECEIVED 06/30/12	2012 ESTIMATED REVENUES	2013 ADOPTED BUDGETED REVENUES
MISCELLANEOUS REVENUES					
49111 MISCELLANEOUS	12-				
**MISCELLANEOUS REVENUES	12-				
49201 INTER - FUND SERVICE CHARGES	1,278,919-	1,289,978-	369,724-	1,170,540-	1,268,433-
**INTERNAL SERVICE FUND CHA	1,278,919-	1,289,978-	369,724-	1,170,540-	1,268,433-
***ENGINEERING SERVICES FUND	1,278,931-	1,289,978-	369,724-	1,170,540-	1,268,433-

631 ENGINEERING SERVICES FUND
09 OTHER

1 ENGINEERING SERVICES FUND

DESCRIPTION	ACTUAL 2011	REVISED 2012	6 MO YTD 6/12	ESTIMATED 2012	2013 ADOPTED BUDGET
50101 ENGINEERING SERVICES					
111 SALARIES-PERMANENT REGULAR	879,023	972,308	413,499	860,000	953,455
131 OVERTIME	43,125	34,850	7,766	28,000	31,620
132 TEMP/SEAS/L.T.E.	35,632	44,400	11,509	60,000	47,400
135 LONGEVITY	1,140	1,275	575	1,085	1,020
146 PRODUCTIVITY INCENTIVE	1,750				
151 WRS/RETIREMENT	90,756	60,620	23,457	53,600	66,840
152 F.I.C.A.	57,684	63,700	25,627	56,300	62,310
155 HEALTH INSURANCE EXPENSE	322,805	325,800	162,900	325,800	323,000
156 GROUP LIFE INSURANCE	2,981	3,500	1,581	2,700	3,500
158 MEDICARE CONTRIBUTION	13,749	15,270	6,161	13,800	14,990
TOTAL PERSONAL SERVICES	1,448,645	1,521,723	653,075	1,401,285	1,504,135
219 OTHER PROFESSIONAL SERVICES	3,399				
226 CELLULAR/WIRELESS SERVICE COST	2,697	2,300	632	2,300	5,000
231 COMMUNICATIONS EQUIPMENT	1,044	1,050	542	825	1,100
232 OFFICE EQUIPMENT	1,288	825	680	825	1,560
233 LICENSING/MAINT AGREEMENTS	6,177	5,525	4,362	5,525	5,500
235 EQUIPMENT REPAIRS/MAINT.		300	425	425	450
261 MILEAGE	266	1,150	312	1,150	2,400
263 MEALS & LODGING	214	500	215	500	2,450
264 REGISTRATION	1,299	2,200	530	1,975	7,600
273 CVMIC LIABILITY			4,715	4,720	5,120
276 AUTO POLICY			545	545	610
278 EXCESS W.C./W.C. PREMIUM			1,365	1,365	1,450
TOTAL CONTRACTUAL SERVICES	16,384	13,850	14,323	20,155	33,240
311 OFFICE SUPPLIES/PRINTING	1,175	2,500	978	2,500	2,500
316 COMPUTER SOFTWARE	1,725	1,725	1,007	1,700	1,700
322 SUBSCRIPTIONS & BOOKS					105
323 MEMBERSHIP DUES	1,290	1,500	1,500	1,500	
341 VEHICLE FUEL CHARGE/OIL/ETC	5,287	6,750	3,161	5,900	8,500
342 CENTRAL GARAGE LABOR CHARGES	3,371	6,800	2,880	5,100	6,120
343 CENT.GARAGE-PARTS&MAT. CHARGES	2,116	2,300	1,216	1,900	2,250
361 SMALL TOOLS	1,528	693	24	1,200	750
362 OFFICE FURNITURE & EQUIPMENT		207			
363 COMPUTER HARDWARE	1,835	2,600	371	2,600	2,900
367 CLOTHING & UNIFORM REPLACEMENT					450
385 BATTERIES	171	300	116	300	300
388 PHOTOGRAPHIC EQUIP & SUPPLIES					150
TOTAL MATERIALS AND SUPPLIES	18,498	25,375	11,253	22,700	25,725

631 ENGINEERING SERVICES FUND
 09 OTHER

1 ENGINEERING SERVICES FUND

DESCRIPTION	ACTUAL 2011	REVISED 2012	6 MO YTD 6/12	ESTIMATED 2012	2013 ADOPTED BUDGET
913 DEPR SERVICE VEHICLES	4,824	4,825	_____	2,415	_____
919 DEPR OTHER EQUIPMENT	6,985	6,985	_____	6,765	6,710
934 OTHER CHARGE BACKS	216,678-	282,780-	96,217-	282,780-	301,377-
TOTAL OTHER	204,869-	270,970-	96,217-	273,600-	294,667-
DEPARTMENT TOTAL	1,278,658	1,289,978	582,434	1,170,540	1,268,433

PUBLIC WORKS - FLEET MAINTENANCE

The Fleet Maintenance Division of the Public Works Department performs the majority of the preventative maintenance, diagnostic repair work, and fabrication for approximately 500 pieces of equipment for the Public Works Divisions of Engineering, Municipal Office Building, Park, Street, Waste and other City of Kenosha Departments, such as Administration, Airport, Election and Museum. This division also provides maintenance, recovery services, and support for the Transit, Police and Fire Departments, if requested.

Responsibilities/Activities

Fleet Maintenance maintains a high level of equipment availability, reliability and longevity through the utilization of our Fleet Maintenance program and support from a skilled and dedicated staff. Fleet Maintenance personnel are available 24 hours a day, seven days a week to assist and aid City departments with their fleet issues and during emergencies. Fleet Maintenance assists City departments/divisions with new equipment purchases by providing the informational resources for appropriate equipment purchase and utilization. Since technologies are constantly changing and evolving, fleet mechanics and staff are offered specialized training opportunities in their fields to enhance skills and knowledge about various types of City equipment.

Fleet Maintenance communicates and provides feedback to all departments regarding equipment status and provides solutions and suggestions for improving fleet efficiency. Fleet management staff may outsource specialized work if it is in the best interests of the customer with regard to budget and/or time. It also assists and advises in problem solving or finding solutions for fleet equipment or projects. Fleet Maintenance participates in the development and implementation of the Capital Improvement Project Budget equipment replacement, provides necessary information to help develop a satisfactory, cost effective and workable equipment replacement plan, and assists in creating specifications.

The major activities of Fleet Maintenance are to perform equipment repairs and preventative maintenance for all departments/divisions; coordinate Fleet activities with departments for the purpose of minimizing downtime by effective scheduling and prioritizing repairs/maintenance; offer low-cost towing/recovery services, which are available 24 hours a day, seven days a week through the use of city-owned light duty and heavy duty recovery equipment; provide City departments with bi-monthly maintenance reports for scheduling required equipment services; provide support to the Street Division during snow and ice removal operations; and stock and maintain an inventory of parts and supplies for general/specific applications of light and heavy duty equipment.

Funded Full-Time Positions

	2011	2012	Adopted 2013
Superintendent of Fleet Maintenance	1.0	1.0	1.0
Supervisor – Fleet Maintenance & Central Stores (1)	0.5	0.5	0.5
Mechanic II	8.0	8.0	8.0
Stock room Clerk (1)	0.5	0.5	0.5
Total Fleet Maintenance	10.0	10.0	10.0

(1) Positions are budgeted 50% Fleet Maintenance, 50% Central Stores.

CENTRAL GARAGE FUND
 MISCELLANEOUS REVENUES
 MISCELLANEOUS REVENUES

2013 GENERAL FUND OPERATING BUDGET - REVENUES

	2011 ACTUAL REVENUES	2012 BUDGETED REVENUES	2012 ACTUAL RECEIVED 06/30/12	2012 ESTIMATED REVENUES	2013 ADOPTED BUDGETED REVENUES
INTERNAL SERVICE FUND CHA					
49201 INTER - FUND SERVICE CHARGES	963,026-	965,490-	442,872-	965,100-	986,875-
**INTERNAL SERVICE FUND CHA	963,026-	965,490-	442,872-	965,100-	986,875-
***CENTRAL GARAGE FUND	963,026-	965,490-	442,872-	965,100-	986,875-

632 CENTRAL GARAGE FUND
09 OTHER

1 CENTRAL EQUIPMENT

DESCRIPTION	ACTUAL 2011	REVISED 2012	6 MO YTD 6/12	ESTIMATED 2012	2013 ADOPTED BUDGET
50101 CENTRAL EQUIPMENT					
111 SALARIES-PERMANENT REGULAR	133,563	134,560	67,275	134,560	137,251
121 WAGES PERMANENT REGULAR	388,409	401,700	200,741	400,715	409,734
131 OVERTIME	23,297	15,000	6,180	10,000	15,300
135 LONGEVITY	1,865	1,880	805	1,630	1,860
136 SHIFT DIFFERENTIAL	685	450	422	600	459
141 TOOL ALLOWANCE	4,000	4,800	2,700	5,100	4,800
146 PRODUCTIVITY INCENTIVE	1,688				
151 WRS/RETIREMENT	59,539	32,948	16,410	32,610	37,870
152 F.I.C.A.	33,978	34,624	16,981	34,270	35,310
155 HEALTH INSURANCE EXPENSE	208,874	217,200	108,600	217,200	204,000
156 GROUP LIFE INSURANCE	2,226	2,350	1,098	1,925	2,350
158 MEDICARE CONTRIBUTION	7,946	8,103	3,972	8,015	8,260
TOTAL PERSONAL SERVICES	866,070	853,615	425,184	846,625	857,194
219 OTHER PROFESSIONAL SERVICES	288	300		300	300
221 ELECTRICAL	16,364	17,500	9,029	17,500	18,200
222 NATURAL GAS	10,091	20,000	6,755	12,000	19,000
224 WATER	704	900	334	900	1,000
225 TELE-LONG DISTANCE/LOCAL CALLS	648	975	219	975	700
226 CELLULAR/WIRELESS SERVICE COST	19				
227 TELEPHONE - EQUIPMENT/OTHER	1,484	1,110	915	1,110	2,500
231 COMMUNICATIONS EQUIPMENT	546	600	281	600	600
232 OFFICE EQUIPMENT		130		130	240
235 EQUIPMENT REPAIRS/MAINT.	3,303	8,700	7,721	8,700	8,000
241 HEATING & AIR CONDITIONING	2,484	2,000	1,074	2,000	2,000
246 OTHER BLDG MAINTENANCE	2,780	3,500	358	3,500	3,500
259 OTHER	5,384	5,500	2,408	5,500	5,500
261 MILEAGE	1,024	600	312	600	600
263 MEALS & LODGING	224	400	27	400	400
264 REGISTRATION	890	1,500	461	1,500	1,000
272 GENERAL LIABILITY	6,028		5,484		6,000
TOTAL CONTRACTUAL SERVICES	52,261	63,715	35,378	55,715	69,540
311 OFFICE SUPPLIES/PRINTING	2,474	1,870	1,228	1,870	2,000
322 SUBSCRIPTIONS & BOOKS	3,035	1,500	1,500	1,500	2,100
341 VEHICLE FUEL CHARGE/OIL/ETC	2,464	3,000	1,509	3,000	3,000
343 CENT.GARAGE-PARTS&MAT. CHARGES	3,075	2,000	1,420	2,000	2,000
344 OUTSIDE MATERIAL & LABOR	2,545	3,000		3,000	3,000
361 SMALL TOOLS	1,146	2,000	836	2,000	2,000
367 CLOTHING & UNIFORM REPLACEMENT		400		400	400

632 CENTRAL GARAGE FUND
09 OTHER

1 CENTRAL EQUIPMENT

DESCRIPTION	ACTUAL 2011	REVISED 2012	6 MO YTD 6/12	ESTIMATED 2012	2013 ADOPTED BUDGET
369 OTHER NON CAPITAL EQUIPMENT		1,700	1,680	1,700	
382 HOUSEKEEPING-JANITORIAL SUPPLI	3,928	3,500	1,731	3,500	3,500
389 OTHER	7,416	8,000	3,048	8,000	8,000
393 PARTS, SUPPLIES, ETC.	24,326				
TOTAL MATERIALS AND SUPPLIES	50,409	26,970	12,952	26,970	26,000
525 COPIER/FAX/BLEUPRINT/PLOTTERS					4,500
575 SHOP EQUIPMENT		20,300	6,580	20,300	
TOTAL CAPITAL OUTLAY-PURCHASE		20,300	6,580	20,300	4,500
711 INSURED LOSSES-ACCIDENT CAUSED			2,500	2,500	
TOTAL INSURED LOSSES			2,500	2,500	
916 DEPR BLDGS & MAINTENANCE AREA	14,365	14,366		14,366	14,370
917 DEPR LAND IMPROVEMENTS	9,026	9,026		9,026	9,145
919 DEPR OTHER EQUIPMENT	9,897	9,898		9,898	8,930
934 OTHER CHARGE BACKS	10,809-				
TOTAL OTHER	22,479	33,290		33,290	32,445
DEPARTMENT TOTAL	991,219	997,890	482,594	985,400	989,679

CIVIC CENTER BUILDING FUND

In 1997, the City of Kenosha purchased from the Kenosha Water Utility, the Water Center facility, currently known as the Civic Center Building. In 2011, the City and the Kenosha Public Library reviewed and extended the Library's lease for space in this building.

The City leases space to the Kenosha Public Library for administrative offices, support service functions, and miscellaneous library storage.

The City also leases to the Kenosha Area Tourism Corporation for commercial office space.

CIVIC CENTER OCCUPANCY	SQUARE FOOTAGE
BASEMENT	
Kenosha Public Library (incl. Delivery area)	4,640
City of Kenosha (storage)	1,816
FIRST FLOOR	
Kenosha Public Library	2,614
Kenosha Area Convention & Visitors Bureau	2,200
Meeting Room	700
SECOND FLOOR	
Kenosha Public Library	4,707
Vacant Area	3,200
THIRD FLOOR	
Kenosha Public Library	2,296
TOTAL USEABLE SPACE CIVIC CENTER BUILDING	22,173

CIVIC CENTER BUILDING
 NON-GOVERNMENTAL GRANTS
 NON-GOVERNMENTAL GRANTS

2013 GENERAL FUND OPERATING BUDGET - REVENUES

	2011 ACTUAL REVENUES	2012 BUDGETED REVENUES	2012 ACTUAL RECEIVED 06/30/12	2012 ESTIMATED REVENUES	2013 ADOPTED BUDGETED REVENUES
CIVIC CENTER BUILDING REV					
47501 LEASE-KENO PUBLIC LIBRARY	149,500-	149,500-	149,500-	149,500-	152,042-
47502 LEASE - KENO AREA TOURISM CORP	34,960-	36,008-	17,782-	36,008-	37,089-
**CIVIC CENTER BUILDING REV	184,460-	185,508-	167,282-	185,508-	189,131-
***CIVIC CENTER BUILDING	184,460-	185,508-	167,282-	185,508-	189,131-

633 CIVIC CENTER BUILDING
09 OTHER

1 CIVIC CENTER BUILDING EXPENSE

DESCRIPTION	ACTUAL 2011	REVISED 2012	6 MO YTD 6/12	ESTIMATED 2012	2013 ADOPTED BUDGET
50101 CIVIC CENTER BUILDING EXPENSE					
221 ELECTRICAL	34,483	31,000	12,896	34,000	35,000
222 NATURAL GAS	13,657	24,000	8,398	20,000	20,000
223 STORM WATER UTILITY	701	700	354	708	710
224 WATER	853	1,200	497	1,050	1,100
241 HEATING & AIR CONDITIONING	6,914	3,500	1,891	3,500	3,500
242 ELEVATOR	3,812	3,825	3,979	5,800	4,050
243 CLEANING CONTRACT-BLDG	13,008	13,010	5,822	11,650	11,650
245 ROOF REPAIRS	850	1,000		1,000	1,000
246 OTHER BLDG MAINTENANCE	3,557	1,800	92	7,800	1,500
249 OTHER GROUNDS MAINTENANCE	1,908	2,000	1,310	1,800	1,800
253 WASTE DISPOSAL CHARGES	990	900	514	850	900
259 OTHER	7,505	7,250	5,646	7,250	7,500
271 STATE INS POLICY FIRE&EXT COV	2,967	3,000	3,105	3,110	4,200
277 BOILER INSURANCE	201	250	194	200	210
TOTAL CONTRACTUAL SERVICES	91,406	93,435	44,698	98,718	93,120
351 ROAD SALT		750	450	750	750
382 HOUSEKEEPING-JANITORIAL SUPPLI	2,099	1,430		1,430	1,430
TOTAL MATERIALS AND SUPPLIES	2,099	2,180	450	2,180	2,180
583 BUILDING IMPROVEMENTS	9,800				
584 BUILDING EQUIPMENT			28,508	60,000	
TOTAL CAPITAL OUTLAY-PURCHASE	9,800		28,508	60,000	
662 INTER FUND TRANSFER - OUT		189,500			189,500
TOTAL CONTRIBUTIONS TO OTHER		189,500			189,500
DEPARTMENT TOTAL	103,305	285,115	73,656	160,898	284,800

2013 CAPITAL OUTLAY SUMMARY

		Adopted 2013
INFORMATION TECHNOLOGY		
110-01-51102-539	Fiber/Connections to Streetcar Barn	2,591
110-01-51102-539	MS Desktop License – 10	1,450
110-01-51102-539	Replacement Switches	20,000
110-01-51102-539	Laptop/Linux Replacements – Community Development	2,500
110-01-51102-539	Monitors/UPS	15,000
110-01-51102-539	Desktop/Router – Waste	1,000
110-01-51102-539	Virtualized Router	7,000
110-01-51102-539	Replacement Front End Server	15,000
110-01-51102-539	Miscellaneous Equipment	20,459
TOTAL IT		<hr/> 85,000
TOTAL GENERAL FUND		85,000
 TRANSIT		
520-09-50301-525	Copier	5,333
 AIRPORT		
521-09-50101-525	Copier	4,500
521-09-50101-579	Plow	16,000
TOTAL AIRPORT		<hr/> 20,500
 GOLF COURSE		
524-05-50101-527	Computer Cash Register	5,000
 CENTRAL GARAGE		
632-09-50101-525	Copier	4,500
TOTAL OTHER FUNDS		35,333

SUMMARY OF OBJECT CODE 362 – 2013 ADOPTED BUDGET

Object Code
362

STORM WATER UTILITY

501-09-50101	Chair	225
501-09-50103	Chair – 2	450
TOTAL STORM WATER		<hr/> 675

TOTAL OTHER FUNDS **675**

SUMMARY OF OBJECT CODE 369 – 2013 ADOPTED BUDGET

Object Code
369

EMERGENCY MEDICAL SERVICES

206-02-52205	EKG Patient Monitor Cables	600
206-02-52205	Prosplint Kits	500
206-02-52205	EKG Trunk Cable – 5	1,000
206-02-52205	Patient Transfer Flats	1,000
206-02-52205	Pediatric Immobilization Spineboards	900
206-02-52205	Miscellaneous Replacement Equipment	5,400
	TOTAL EMS	<hr/> 9,400

STORM WATER UTILITY

501-09-50106	Chain Saw – Large	1,900
501-09-50106	Chain Saw	1,000
501-09-50106	Chain Saw – Small – 2	1,300
501-09-50106	Power Pole Pruner	550
	TOTAL STORM WATER UTILITY	<hr/> 4,750

TRANSIT

520-09-50106	Drawer Partitions & Dividers	300
520-09-50106	Battery/Electrical System Tester	1,700
520-09-50401	Battery/Electrical System Tester	1,700
	TOTAL TRANSIT	<hr/> 3,700

AIRPORT

521-09-50101	Pressure Washer Replacement	2,700
--------------	-----------------------------	-------

GOLF COURSE

524-05-50101	Ball Washers	3,500
524-05-50101	Tooth Rake	500
	TOTAL GOLF COURSE	<hr/> 4,000

TOTAL OTHER FUNDS **24,550**

2013 PERSONAL SERVICES - OVERTIME SUMMARY

	2012 Adopted Budget	2013 Adopted Budget
Budget/Financial Services	5,000	5,100
Community Development	1,000	2,040
Elections	3,500	1,785
<u>Fire Department</u>		
Suppression	270,000	270,000
Prevention	15,000	15,000
Training & Education	50,000	50,000
Total Fire	335,000	335,000
Legal	6,000	6,120
Parks	26,330	28,387
<u>Police Department</u>		
Investigations	100,000	120,000
Patrol	360,000	382,350
Support Services	11,500	2,346
Planning & Training	40,000	40,000
Street Crimes Unit	60,000	60,000
Community Services	18,000	22,500
Total Police	589,500	627,196

2013 PERSONAL SERVICES - TEMPORARY & SEASONAL SUMMARY

	2012 Adopted Budget	2013 Adopted Budget
Assessing	2,890	8,800
Board of Review	1,810	1,810
City Clerk	2,410	2,410
Elections	91,500	44,050
Community Development	6,960	6,960
Legal	20,520	20,520
Parks	500,229	586,600
<u>Police Department</u>		
Auxiliary Services (Crossing Guards)	153,080	151,080
Community Services	17,530	17,530
Total Police	170,610	168,610
<u>Public Works Department</u>		
Street Division	44,800	44,800
Waste Collections	46,149	46,212
Total Public Works	90,949	91,012
TOTAL GENERAL FUND	887,878	930,772
Recycling	7,800	7,702
Yard Waste	68,000	68,000
Storm Water Utility	84,600	60,050
Transit	185,750	289,476
Golf Course	66,420	92,770
Engineering	44,400	47,400
TOTAL OTHER FUNDS	456,970	565,398

BUDGET HISTORY – BY MAJOR FUNCTION

	Total Adopted Budget	General Government	Police Protection	Fire Protection	Other Public Safety	Public Works & Sanitation	Health	Parks & Culture	Debt Service	Other
2004	63,326,219	6,268,414	19,630,630	10,072,944	1,291,196	8,187,482	963,000	4,162,106	9,300,000	3,450,447
2005	65,038,930	6,468,384	20,436,049	10,135,423	1,427,365	8,224,807	1,117,200	4,088,258	9,237,700	3,903,744
2006	66,676,639	6,378,143	21,463,380	10,895,700	1,436,892	8,986,265	1,164,697	4,429,355	7,956,579	3,965,628
2007	68,813,198	6,193,176	21,706,494	10,628,827	1,464,061	7,519,180	1,211,607	4,245,084	8,351,803	7,492,966
2008	70,403,592	6,314,732	23,073,951	11,156,484	1,566,459	8,038,425	1,398,776	4,179,469	8,075,233	6,600,063
2009	71,561,315	6,483,419	25,341,595	12,071,986	1,512,516	8,881,693	1,337,234	3,859,085	7,499,567	4,574,220
2010	70,987,333	6,350,813	25,998,824	12,028,021	1,437,516	8,835,534	1,430,234	3,554,471	7,541,504	3,810,416
2011	72,340,778	6,332,581	26,996,495	12,397,300	1,355,619	8,634,513	1,411,234	3,388,475	8,072,830	3,751,731
2012	70,857,318	7,166,679	26,779,003	12,615,444	-	8,119,560	873,166	3,005,268	8,353,356	3,944,842
2013	72,000,543	7,278,316	26,920,812	12,673,352	-	8,228,221	872,929	3,145,190	8,472,881	4,408,842

Note: - Health function includes animal control costs and a contribution to the County for health services.

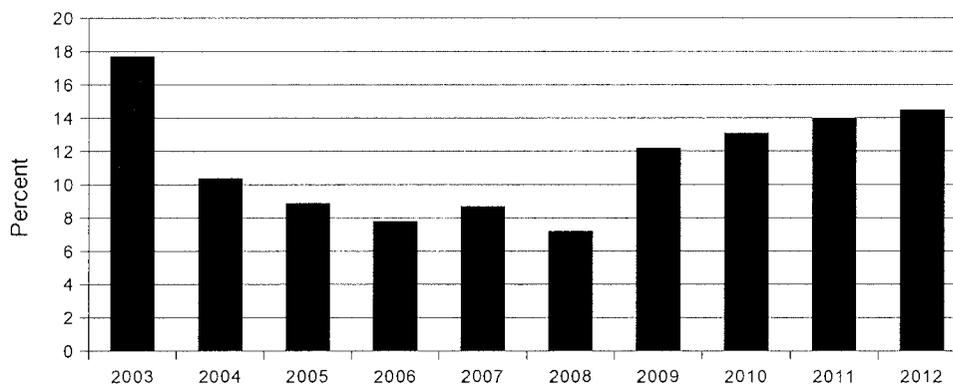
As of the 2012 budget, animal control was shifted to the Police Department. Also the department of Neighborhood Services & Inspections under Public Safety was combined with the department of City Development to form the new department of Community Development under General Government.

FUND BALANCE

12/31	Fund Balance			Subsequent Year's Budget	Working Capital as a Percent of Budget
	Total	Reserved	Working Capital		
2003	16,594,742	5,405,767	11,188,975	63,326,219	17.7%
2004	14,534,252	7,787,547	6,746,705	65,038,930	10.4%
2005	10,862,891	4,920,542	5,942,349	66,676,639	8.9%
2006	10,681,795	5,322,059	5,359,736	68,813,198	7.8%
2007	10,585,159	4,470,871	6,114,288	70,403,592	8.7%
2008	7,327,947	2,142,084	5,185,863	71,561,315	7.2%
2009	10,070,022	1,431,526	8,638,496	70,987,333	12.2%
2010	10,959,305	1,502,410	9,456,895	72,340,778	13.1%
2011	11,456,814	1,502,414	9,954,400	70,857,318	14.0%
2012*	11,931,591	1,502,414	10,429,177	72,000,543	14.5%

*Estimated Fund Balance

Working Capital**



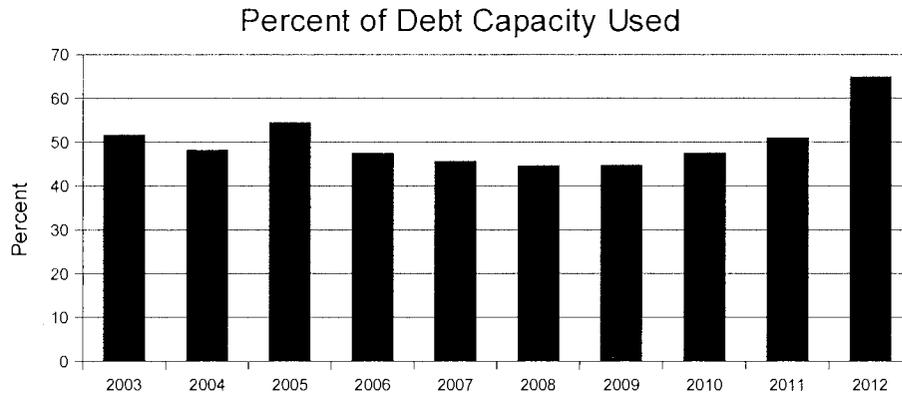
** Working Capital shown as a percent of Subsequent Year's Budget on Graph

Note: Prior to 2009, the schedule was presented on a cash basis, after 2009 the schedule has been presented on an accrual basis.

OUTSTANDING DEBT AND DEBT RATIOS

	Outstanding Debt 12/31 (000)	Equalized Values, 1/1 (000)	Debt as a Percent of Equalized Values	Population	Debt Per Capita	Legal Debt Capacity	Percent of Legal Debt Capacity Used
2003	122,396.9	4,731,960	2.59%	92,073	1,329.35	236,598.0	51.7%
2004	124,037.9	5,149,078	2.41%	92,808	1,336.50	257,453.9	48.2%
2005	154,142.3	5,659,982	2.72%	93,785	1,643.57	282,999.1	54.5%
2006	147,804.7	6,218,398	2.38%	94,450	1,564.90	310,919.9	47.5%
2007	150,762.3	6,593,677	2.29%	95,530	1,578.17	329,683.9	45.7%
2008	151,225.1	6,770,637	2.23%	95,910	1,576.74	338,531.9	44.7%
2009	152,367.6	6,799,689	2.24%	96,000	1,587.16	339,984.5	44.8%
2010	152,584.9	6,405,483	2.38%	96,400	1,582.83	320,274.2	47.6%
2011	153,170.2	6,011,116	2.55%	99,450	1,540.17	300,555.8	51.0%
2012*	183,830.1	5,618,843	3.27%	99,450	1,848.47	280,942.2	65.4%

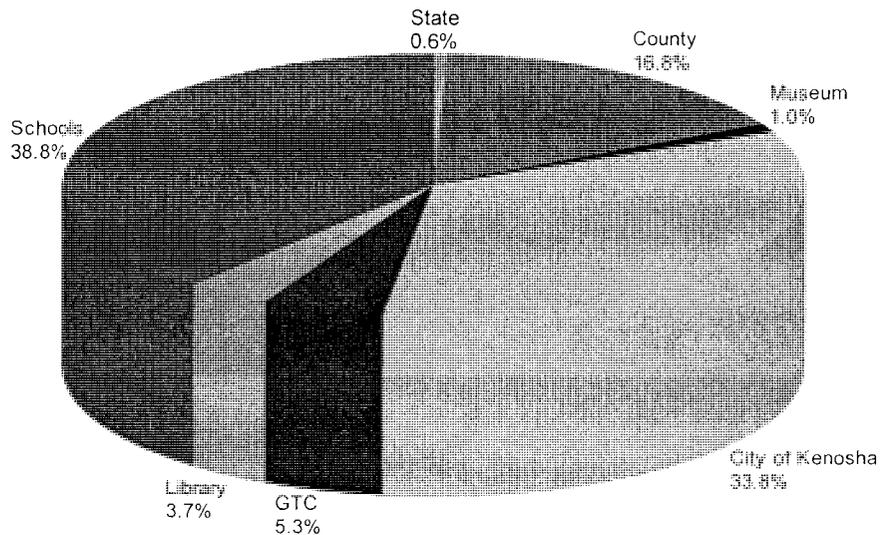
*Outstanding as of date of budget publication



COMPARATIVE TAX LEVIES*

	2009	2010	2011	2012	2013
Kenosha Unified Schools	58,494,782	61,099,778	66,459,521	64,821,934	63,755,296
County of Kenosha	25,331,315	26,578,877	27,247,078	27,020,966	27,536,359
State of Wisconsin	1,149,020	1,153,949	1,087,048	1,020,124	953,553
Gateway Technical College	8,303,926	8,717,337	8,910,830	8,611,240	8,746,977
Library	5,314,336	5,421,446	5,503,521	5,677,238	6,054,981
Museum	1,889,065	1,860,686	1,811,396	1,637,475	1,644,468
City of Kenosha	49,105,250	51,538,573	53,784,142	54,580,882	55,566,308
Gross Tax Levy (KUSD)	149,587,694	156,370,646	164,803,536	163,369,859	164,257,942
Bristol School District #1	699,188	753,506	758,264	735,618	799,545
Paris School District	53,447	77,760	76,627	69,458	56,022
Westosha-Bristol	397,175	505,159	507,668	481,290	485,084
Total Tax Levy	150,737,504	157,707,071	166,146,095	164,656,225	165,598,593
Less:					
School Tax Credit	(9,574,762)	(9,778,343)	(9,697,021)	(9,761,751)	(9,754,774)
General Property Tax Credit					
Net Tax Levy	141,162,742	147,928,728	156,449,074	154,894,474	155,843,819

Distribution of City of Kenosha 2013 Tax Bill



*Represents year of collection

Note: This table includes amounts collected for City of Kenosha Tax Incremental Districts

COMPARATIVE TAX LEVIES* (Continued)

	Comparative Tax Rates				
	2009	2010	2011	2012	2013
Kenosha Unified Schools	8.9963	9.2006	11.2622	11.0051	12.1606
County of Kenosha	3.8185	3.9191	4.5199	4.4917	5.1474
State of Wisconsin	0.1732	0.1702	0.1803	0.1696	0.1782
Gateway Technical College	1.2517	1.2854	1.4782	1.4314	1.6351
Library	0.8011	0.7994	0.9129	0.9437	1.1319
Museum	0.2848	0.2744	0.3005	0.2717	0.3074
City of Kenosha	7.4022	7.5995	8.9220	9.0730	10.3870
Gross Tax Rate (KUSD)	22.7278	23.2486	27.5760	27.3862	30.9476
Bristol School District #1	5.6764	5.7362	6.4147	6.3238	8.0046
Paris School District	6.2501	8.0886	8.5738	7.5392	8.0807
Westosha – Bristol	3.0152	3.5834	3.9929	3.8338	4.5412
Gross Tax Rate (Bristol)	22.4230	23.3675	26.7214	26.5387	31.3328
Gross Tax Rate (Paris)	22.9967	25.7199	28.8805	27.7541	31.4089
Less:					
School Tax Credit	(1.443)	(1.442)	(1.6086)	(1.6227)	(1.8235)
General Property Tax Credit	-	-	-	-	-
Net Tax Rate (KUSD)	21.2847	21.8065	25.9673	25.7634	29.1241
Net Tax Rate (Bristol)	20.9798	21.9253	25.1128	24.9160	29.5093
Net Tax Rate (Paris)	21.5536	24.2778	27.2719	26.1314	29.5854
	01/01/08	01/01/09	01/01/10	01/01/11	01/01/12
Assessed Values:					
Real Estate	6,485,666,800	6,629,275,500	5,857,071,100	5,841,925,800	5,187,710,000
Personal Property	148,183,600	152,558,800	171,211,000	173,813,700	161,871,700
Assessed Values – Total	6,633,850,400	6,781,834,300	6,028,282,100	6,015,739,500	5,349,581,700
Assessed Values – KUSD	6,502,124,400	6,640,861,800	5,901,138,200	5,890,200,700	5,242,763,700
Assessed Values – Bristol	123,174,600	131,359,000	118,206,600	116,325,900	99,885,200
Assessed Values – Paris	8,551,400	9,613,500	8,937,300	9,212,900	6,932,800
Equalized Values – Total	6,770,637,300	6,799,688,900	6,405,482,800	6,011,116,400	5,618,843,000
Equalized Values – KUSD	6,636,160,712	6,658,381,089	6,270,390,307	5,884,334,818	5,506,654,409
Equalized Values – Bristol	125,746,625	131,671,445	125,595,720	117,869,750	104,907,224
Equalized Values – Paris	8,729,963	9,636,366	9,495,973	8,911,832	7,281,367
Assessment Ratio	97.98%	99.74%	94.11%	100.08%	95.21%

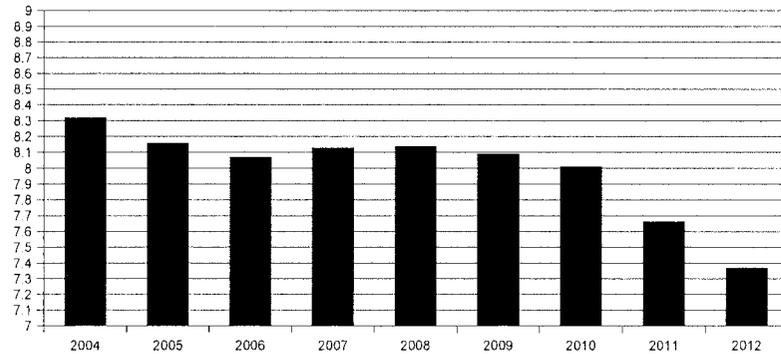
*Represents year of collection

Note: This table includes amounts collected for City of Kenosha Tax Incremental Districts

SERVICE LEVELS

	Population	Square Miles	Total	Police	Fire	Public Works	Parks	Water Utility	Transit	Library	All Others
2004	92,808	25.43	773.0	197.0	156.0	98.0	35.8	80.0	58.6	43.0	103.7
2005	93,785	25.43	765.0	197.0	156.0	96.0	32.8	80.0	58.6	43.0	104.6
2006	94,450	25.71	762.0	197.0	156.0	95.0	32.0	82.0	58.6	43.0	101.6
2007	95,530	25.88	776.0	203.0	156.0	99.0	31.2	83.0	58.6	43.0	102.2
2008	95,910	25.56	781.0	205.0	157.0	100.0	31.2	84.0	58.6	43.0	102.2
2009	96,000	26.56	777.0	210.0	156.0	99.0	25.0	84.0	58.6	42.0	102.4
2010	96,400	26.58	772.0	209.0	156.0	96.0	25.0	84.0	58.6	42.0	101.4
2011	99,450	26.61	762.0	209.0	156.0	95.0	24.0	82.0	56.6	41.0	98.4
2012*	99,450	26.62	733.0	211.0	155.0	93.0	23.0	80.0	50.6	37.0	83.4
2013*	NA	NA	731.0	211.0	155.0	93.0	23.0	83.0	46.6	37.0	82.4

Full Time Employees Per 1,000 Population



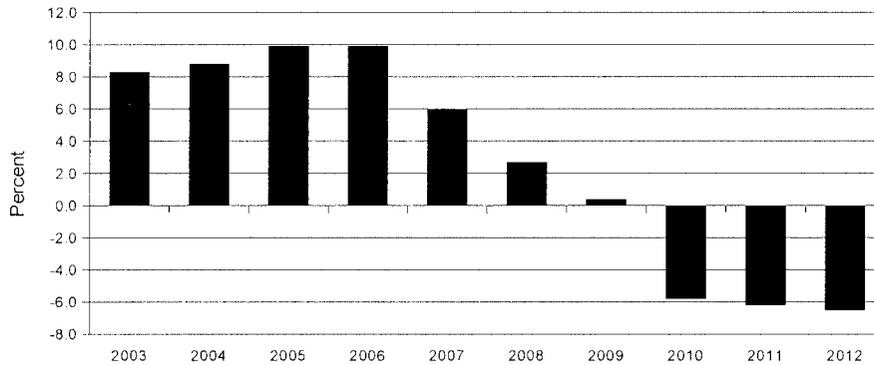
*Funded Full-Time Positions

PROPERTY VALUATIONS

(In Thousands)

Jan 1	Equalized Values**						Percent Change	Total Assessed	Assessment Ratio
	Real Estate				Personal Property	Total			
	Residential Agricultural* Other*	Commercial	Manufacturing	Total					
2003	3,338,229	1,111,462	151,013	4,600,704	131,256	4,731,960	8.3%	4,444,482	93.92%
2004	3,670,734	1,192,175	152,389	5,015,298	133,780	5,149,078	8.8%	5,120,051	99.44%
2005	4,076,387	1,299,218	151,931	5,527,536	132,446	5,659,982	9.9%	5,302,827	93.69%
2006	4,499,994	1,430,861	146,565	6,077,420	140,978	6,218,398	9.9%	6,194,403	99.61%
2007	4,796,602	1,490,601	164,663	6,451,866	141,811	6,593,677	6.0%	6,341,813	96.18%
2008	4,845,106	1,608,640	167,756	6,621,502	149,136	6,770,638	2.7%	6,633,850	97.98%
2009	4,691,102	1,794,478	161,765	6,647,345	152,344	6,799,689	0.4%	6,781,834	99.74%
2010	4,386,070	1,692,757	154,363	6,233,190	172,293	6,405,483	-5.8%	6,028,282	94.11%
2011	4,092,478	1,599,802	145,169	5,837,449	173,667	6,011,116	-6.2%	6,015,739	100.08%
2012	3,733,697	1,588,646	130,534	5,452,877	165,966	5,618,843	-6.5%	5,349,582	95.21%

Percent Change in Equalized Values



Source: Wisconsin Department of Revenue

*2008 was the first year to include Agricultural, Other Property, and Undeveloped.

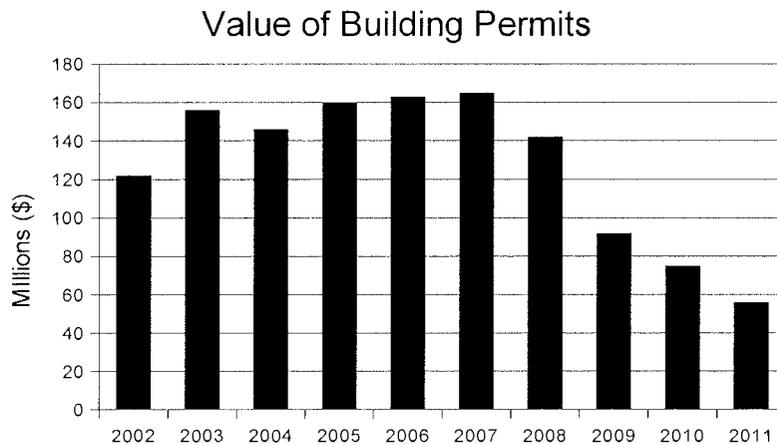
**2009 was the first year to include Agricultural, Other Property, Undeveloped, and AG Forest.

** Equalized Values include all TIF Districts

BUILDING PERMITS ISSUED

	Total		Single Family			Multifamily		Commercial & Industrial (\$000) Value)	
	# Permits	\$ Value (000)	# Units	\$ Value (000)	\$ Value/# Units	# Units	\$ Value (000)	New	Additions & Alterations
2002	5,644	122,983	205	24,258	118.3	195	12,751	35,226	8,348
2003	6,024	156,095	215	33,382	155.3	441	39,340	26,660	12,748
2004	6,529	146,082	303	50,538	166.8	361	18,833	22,533	10,743
2005	6,673	160,117	357	58,655	164.3	131	13,793	23,672	12,292
2006	6,080	163,216	331	58,960	178.1	105	11,155	30,749	15,649
2007	5,587	165,023	273	52,074	190.7	45	3,722	47,473	12,281
2008	4,129	141,587	136	26,433	194.4	5	973	45,915	23,948
2009	3,727	91,935	94	15,712	167.1	4	1,150	3,543	44,347
2010	3,691	74,623	63	10,125	160.7	2	6,799	11,236	14,957
2011	3,305	55,554	36	6,628	184.1	2	7,085	5,498	9,082

Source: City of Kenosha Department of Community Development & Inspections

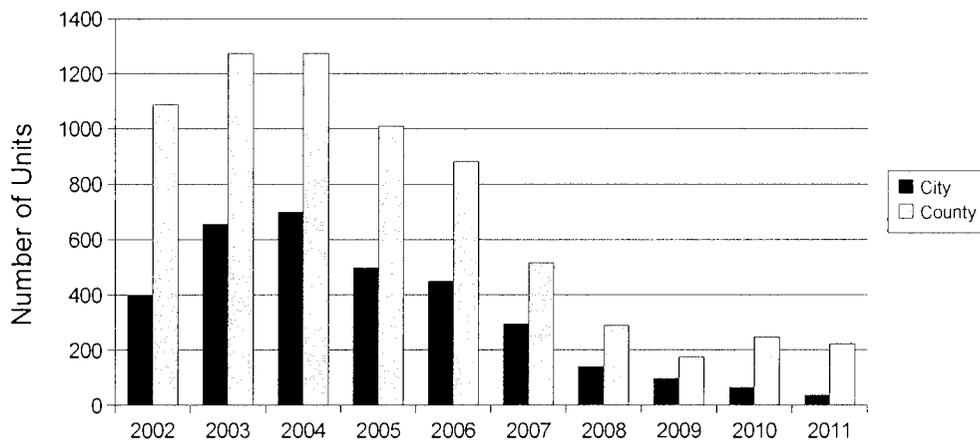


NEW RESIDENTIAL PERMITS ISSUED AND EXISTING HOME SALES

City of Kenosha and Kenosha County

Year	New Residential Units						Existing Homes (County)			
	Total	City Single Family	Multi- Family	Total	County Single Family	Multi- Family	Sales	Average Sales Price	Percent Change	Average Days on Market
2002	416	205	211	1,088	701	387	2,370	153,904	-5.64%	70
2003	656	215	441	1,274	745	529	2,868	162,304	5.46%	91
2004	700	303	397	1,273	801	472	2,988	176,544	8.77%	89
2005	498	357	141	1,010	807	203	3,451	195,967	11.00%	92
2006	449	331	118	882	646	236	3,704	200,349	2.24%	100
2007	296	273	23	515	495	20	2,798	193,649	-3.34%	73
2008	141	136	5	289	277	12	1,767	197,701	2.09%	105
2009	98	94	4	175	165	10	624	142,656	-27.84%	89
2010	65	63	2	247	158	89	656	149,900	5.08%	70
2011	38	36	2	222	115	107	851	110,438	-26.33%	83

New Residential Permits And Existing Home Sales



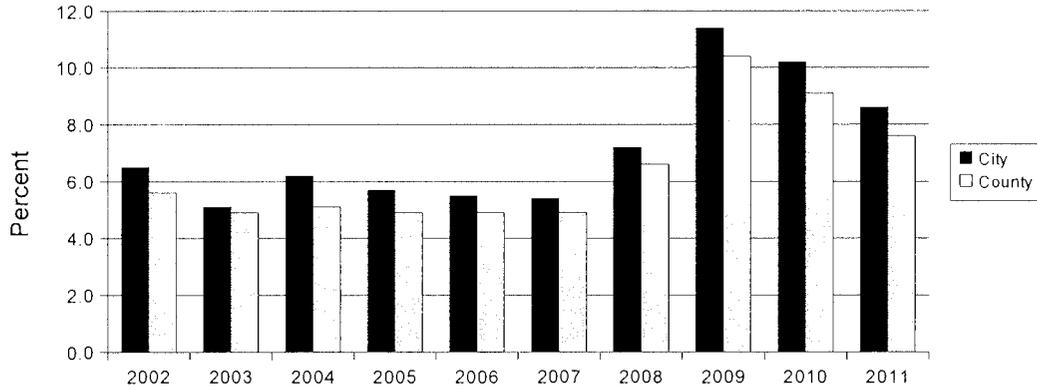
Source: City of Kenosha Department of Community Development & Inspections
U.S. Bureau of Census, Construction Statistics

EMPLOYMENT AND UNEMPLOYMENT

City of Kenosha and Kenosha County
Household Data

Year	Labor Force (000)		Employed (000)		Unemployment Rates			
	City	County	City	County	City	County	Wisconsin	U.S.
2002	48.6	82.3	45.2	77.3	6.5%	5.6%	4.6%	6.0%
2003	48.3	83.4	45.2	79.1	5.1%	4.9%	5.5%	5.7%
2004	49.0	84.0	45.0	80.0	6.2%	5.1%	4.3%	5.1%
2005	48.3	83.3	45.6	79.2	5.7%	4.9%	4.4%	4.6%
2006	48.4	83.4	45.7	79.3	5.5%	4.9%	4.5%	4.3%
2007	48.1	82.9	45.5	78.8	5.4%	4.9%	4.6%	4.8%
2008	49.2	85.2	45.7	79.6	7.2%	6.6%	5.8%	7.1%
2009	48.4	83.6	42.9	74.9	11.4%	10.4%	8.3%	9.7%
2010	48.6	83.3	43.7	75.7	10.2%	9.1%	7.1%	9.1%
2011	49.3	84.1	45.0	77.7	8.6%	7.6%	6.6%	8.3%

Unemployment Rates - City & County



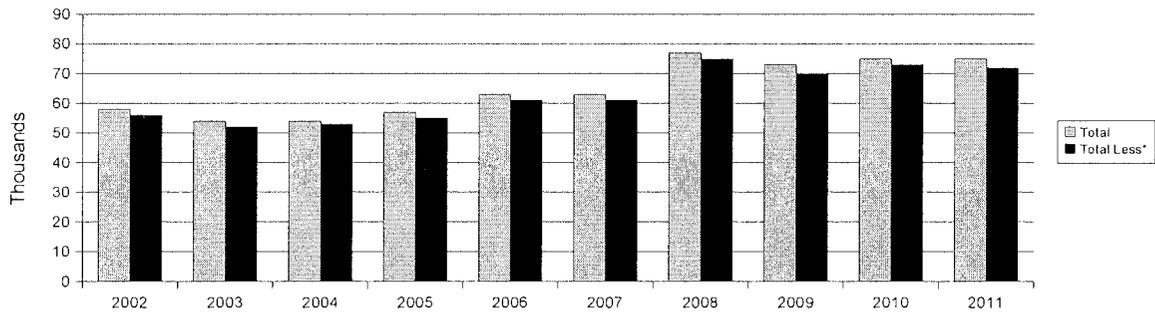
Source: Wisconsin Department of Workforce Development
U.S. Bureau of Labor Statistics

NON-AGRICULTURE EMPLOYMENT IN KENOSHA COUNTY

Establishment Data
(In Thousands)

Year	Total	Construc- tion	Manufacturing		Wholesale/ Retail Trade	Finance Insurance & Real Estate	Services	Govern- ment	Total Less Trans- portation Equipment*
			Total	Trans- portation Equipment					
2002	58.1	3.2	9.8	2.0	11.3	1.3	14.2	9.8	56.1
2003	53.6	2.2	8.7	1.6	9.2	2.0	19.2	9.0	52.0
2004	54.3	2.2	9.2	1.5	9.4	1.8	21.0	9.2	52.8
2005	57.2	2.4	9.6	1.9	9.2	1.7	23.5	9.0	55.3
2006	63.1	2.3	10.0	2.1	8.6	1.8	28.5	9.8	61.0
2007	63.0	3.1	9.3	2.3	9.5	2.0	27.3	9.5	60.7
2008	77.5	4.2	9.0	2.9	11.7	2.1	37.3	10.3	74.6
2009	73.2	3.7	7.3	3.0	11.1	2.2	35.6	10.3	70.2
2010	75.4	3.7	7.3	2.7	11.9	2.4	36.8	10.6	72.7
2011	74.7	3.3	6.9	2.9	12.0	2.2	37.2	10.2	71.8

Non-Agricultural Employment (Total/Total Less Transp Equip)



*Total Less Transportation Equipment

Source: Wisconsin Department of Workforce Development
U.S. Bureau of Economic Analysis

City of Kenosha Major Employers – 2011

<u>Employer</u>	<u>Nature of Business</u>	<u>Employment</u>
Kenosha Unified School District	Education	Over 1,000
United Hospital System	Medical Facility	Over 1,000
County of Kenosha	County Government	500 – 999
City of Kenosha	City Government	500 – 999
Aurora Health Care	Medical Facility	500 – 999
University of Wisconsin-Parkside	Education	500 – 999
Gateway Technical College	Education	500 – 999
Carthage College	Education	250 – 499
Jockey International Inc	Clothing Manufacturer	250 – 499
Society's Assets Inc	Services for the Elderly & Disabled	250 – 499
Aurora Medical	Physician's Offices	250 – 499
Ocean Spray Cranberries, Inc.	Food Processing	100 – 249

Source: Wisconsin Department of Workforce Development
Kenosha Area Business Alliance

City of Kenosha Largest Taxpayers – 2012*

Name	2011 Assessed Valuation	Net Taxes Due
Chicagoland DC 2008 LLC (Food Distribution)	\$65,495,500	\$1,687,395
Affiliated Foods Midwest (Food Distribution)	52,869,600	1,362,108
Southport Plaza Ltd, Partners (Commercial Retail Development)	38,362,400	988,351
Edward Rose Associates (Multi-Family Housing)	26,772,700	689,759
FR – Kenosha LLC (Developer)	25,629,600	660,309
Petretti Realty (Multi-Family Housing)	23,442,400	603,959
LPF 10100 Kenosha LLC (Industrial)	20,657,100	532,200
Badger RE Portfolio III LLC (Medical)	18,996,700	489,422
Shagbark Limited Partnership (Multi-Family Housing)	18,546,900	477,834
Plaza 50 Associates (Commercial Retail Development)	18,549,100	477,890
Total of Top Ten Taxpayers	\$309,322,000	\$7,969,227
Total City of Kenosha Assessed Values, 1/1/11	\$6,015,739,500	
Top Ten As a Percent of Total	5.14%	

* - Taxes levied in 2011 for 2012 Collection

Source: City of Kenosha Assessor's Office
City of Kenosha Clerk/Treasurer's Office

(This page left blank intentionally.)

GLOSSARY

ACCRETED VALUE

An amount of interest on Capital Appreciation Notes, that when added to the original amount of principal, produces a yield on a date in time approximately equal to the yield to maturity as set forth on the original date of issue. This full accreted amount is considered general obligation debt of the City.

ACCRUAL BASIS OF ACCOUNTING AND BUDGETING

Whereby revenues are recognized when earned and expenses are recorded as liabilities are incurred. Earned but unbilled revenues are recorded as receivables at year end.

APPROPRIATION

An authorization made by the City Council which permits officials to incur obligations and to expend governmental resources. Appropriations are usually made for fixed amounts and are typically granted for a one year period in operating funds.

ASSESSED VALUATION

The estimated value placed upon real and personal property by the City assessors as the basis for levying property taxes.

BALANCED BUDGET

A budget in which budgeted revenues equal budgeted expenditures.

BONDS AND NOTES

A written promise to pay a specified sum of money at a future date along with periodic interest. Proceeds from bonds and notes are typically used for long-term debt to pay for construction of capital projects.

BUDGET (OPERATING)

A plan of financial operation embodying proposed expenditures for a given period, typically a fiscal year, and the proposed means of financing them (revenue estimates). The term is also used to denote the officially approved expenditure ceilings under which the City and its departments operate.

CAPITAL IMPROVEMENT PROGRAM (CIP)

A list of capital projects for a period of time, usually five years, by department. The CIP may list anticipated revenues to pay for the projects.

CAPITAL OUTLAY

The purchase, acquisition, or construction of any item having a unit cost of \$5,000 or more and a useful life of more than three years. Typical capital outlay items include vehicles, construction equipment, and certain office equipment.

GLOSSARY

CAPITAL PROJECT (CAPITAL IMPROVEMENT)

Major construction, acquisition, or renovation activities which add value to the City's physical assets or significantly increase their useful life. Projects normally have a cost in excess of \$25,000 and a useful life of at least five years.

CONTINGENCY

Funds set aside, but not appropriated or approved for use. These funds could be used for unanticipated expenditure requirements, new programs, or to absorb unexpected revenue losses only with specific Council authorization.

CONTRACTUAL SERVICE

Expenditures related to daily routine operation such as utilities, printing, employee travel, repairs etc., and services which are purchased from private contractors.

DEBT SERVICE

Annual principal and interest that the local government owes on money that it has borrowed.

DEFICIT

Excess of an entity's liabilities over its assets (a negative fund balance). The term may also be used to describe a situation where expenditures exceed revenues.

DEPARTMENT

A major organizational unit in the City comprised of related work activities aimed at accomplishing a major service or regulatory program.

DIVISION

An organizational subdivision of a department.

EMPLOYEE BENEFITS

Contributions made by the City to designated funds to meet commitments or obligations for employee fringe benefits. Included are the City's share or costs for Social Security, Wisconsin Retirement System, and the other pension, medical, and life insurance plans.

ENCUMBRANCES

Obligations in the form of purchase orders, contracts or salary commitments which are chargeable to an appropriation. Encumbrances are used for budget-control during the year and are only carried on the balance sheet at year-end.

ENTERPRISE FUND (PROPRIETARY FUND)

Separate financial entity used for government operations that are financed and operated in a manner similar to business enterprises, and for which preparation of an income statement is desirable.

GLOSSARY

EQUALIZED VALUES

The estimated full market value placed on real and personal property by the State Department of Revenue to insure that property is equitably appraised across jurisdictions. These values are used in formulas to distribute state aid and to properly apportion tax levies of units of governments across jurisdictions.

EQUITY TRANSFERS

Nonrecurring or non-routine transfers of equity between funds.

EXECUTIVE BUDGET

A proposed budget put together by the chief executive or his or her designees for review and approval or modification by the legislative branch.

EXPENDITURES (EXPENSES)

For funds using the modified accrual basis of accounting, the cost of goods received and services rendered are recognized when measurable, except unmatured interest on debt, which is recognized when due. Funds using full accrual accounting (Proprietary funds) measure cost for operations, capital outlay and debt service as resources expire or are consumed.

FISCAL YEAR

A designated twelve month period for budgeting and record keeping purposes. The fiscal year is also the calendar year for all City funds.

FULL-TIME EQUIVALENT POSITIONS

A part-time position converted to the decimal equivalent position based on total hours per year. Full-time positions charged to more than one program are shown as an appropriate fraction in each program.

FUND

An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources together with all related liabilities, obligations, reserves, and equities which are segregated for the purpose of carrying on specific activities or attaining certain objectives.

FUND BALANCE

A fund will have balance sheet accounts consisting of assets, liabilities, and fund balance, and a series of revenue and expenditure accounts. A fund balance is created or increased when fund revenues exceed fund expenditures for a fiscal period. Correspondingly, a fund's balance is decreased when fund expenditures exceed fund revenues. The balance sheet accounts identify the assets that belong to a fund, such as cash or a grant payment receivable; and what liabilities it owes, such as an accounts payable to a supplier. The difference between a fund's assets and liabilities equals fund balance. A positive fund balance represents a financial resource available to finance expenditures of a following fiscal period. A deficit balance can only be recovered by having revenues exceed expenditures in a following fiscal period.

GLOSSARY

GENERAL FUND

The fund supported by taxes, fees, and other revenues that may be used for any lawful purpose.

GENERAL OBLIGATION DEBT

When the city pledges its full faith and credit to the repayment of the debt it issues, then this debt is a general obligation.

GRANTS

Contributions or gifts of cash or other assets from another governmental or private entity to be used or expended for a specified purpose, activity, or facility.

INTERGOVERNMENTAL REVENUE

A contribution of assets (usually cash) by one governmental unit to another. Typically, these contributions are made to local governments from the State and Federal governments. Grants are usually made for specified purposes.

INTERNAL SERVICE FUND

Funds used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the City, on a cost reimbursement basis.

MILL RATE

Property tax levy stated in terms of dollars and cents for every thousand dollars of assessed property value.

MODIFIED ACCRUAL BASIS OF ACCOUNTING AND BUDGETING

Whereby revenues are recorded when received in cash, except for revenues considered susceptible to accrual, which are those revenues that are both measurable and available. Revenues considered susceptible to accrual consist primarily of reimbursements for expenditures under federal and state grants. Expenditures are recognized when a liability is incurred, except for sick pay, pension expenditures and interest on long-term debt are recognized when paid.

NON-DEPARTMENTAL

Program costs that do not relate to any one department, but represent costs of a general City-wide nature.

OPERATING TRANSFER

Routine and/or recurring transfers of assets between funds.

PAYMENT IN LIEU OF TAXES

Charges to an enterprise Fund which the City would receive in property taxes if the Enterprise were a private sector operation. Enterprise Funds are assessed a Payment in Lieu of Property Tax based on the value of the real property assets of the fund.

GLOSSARY

PERSONAL SERVICES

Services rendered by full-time and part-time employees to support the functions of City departments. Costs include salaries, fringes, and other related benefits.

PROGRAM

A distinct function of City government provided to the public or a function providing support to the direct services of other City departments.

REVENUE BONDS

A bond that is payable from a specific source of revenue and to which the full faith and credit of the City is not pledged.

REVENUE

Income derived from taxes, fees, and charges, In the broader sense, "revenue" refers to all government income, regardless of source, used to fund services.

SPECIAL ASSESSMENT

A compulsory levy made against certain properties to defray part or all of the cost of a specific improvement of service deemed to primarily benefit those properties.

TAX INCREMENTAL FINANCING DISTRICT (T.I.F.)

A geographical area designated for public and private development. Public improvements are funded by debt which is repaid through segregating the increased property taxes resulting from private development.

(This page left blank intentionally.)