



APPLICATION FOR PARCEL COMBINATION
Form #CDI313 (rev. 1/16)

Parcel Combination

MAILING INFORMATION	
Name and Address of Applicant [Please print]:	
_____	Phone: _____
_____	Fax: _____
_____	E-Mail: _____
Property addresses of lots to be combined:	
_____	Parcel Numbers: (Required)
_____	_____
_____	_____
Staff Use Only:	
Fee collected: \$ _____ Date: _____ By: _____ (initials)	

The attached parcel combination form shall be completed in order to combine two or more lots in the City of Kenosha that are under the same ownership. The review fee for the parcel combination is **\$30.00**. The application on the next page shall be completed as follows:

1. Complete the first line with the name(s) of all the property owner(s) as listed on the deed.
2. Indicate the Tax Parcel Numbers of all parcels involved in the combination.
3. Include the legal description of the parcels to be combined.
4. Strike out the non-applicable “WHEREAS” statement.
5. All property owner(s) that were listed above shall sign and date the application.
6. The signature(s) shall be notarized by an official notary public registered in Kenosha County, Wisconsin.

After completing these steps, return the form to the Department of Community Development and Inspections – Planning Division. The Department of Community Development and Inspections will review the application for compliance with Chapter 17 of the Code of General Ordinances regulating land divisions and all other applicable Codes and Ordinances.

When the Director of Community Development and Inspections or a representative thereof signs the application, the application will be returned to the applicant. The applicant will then be responsible for obtaining a signature of approval from the Land Information Office and then recording the document at the Kenosha County Register of Deeds Office. Both offices are located at 1010 56th Street in the City of Kenosha. The applicant shall then submit a copy of the final signed and recorded document to the Department of Community Development and Inspections to be kept on file.

PARCEL COMBINATION AFFIDAVIT

Document Number

Name of Owners (as on deed):

Tax Parcel Numbers of those parcels being combined:

Legal Descriptions of those parcels to be combined:

This document is intended to combine the legal description of parcels under the same ownership and is not a conveyance per sec. 77.21(1), Wis. Stats.

Recording Area

Name and Return Address
Department of Community
Development & Inspections
625 52nd Street, Room 308
Kenosha, WI 53140

Parcel Numbers: See referenced above

WHEREAS, the referenced parcels are being combined for compliance with the City of Kenosha Zoning Ordinance and Chapter 17 of the City of Kenosha Code of General Ordinances; OR

WHEREAS, the referenced parcels are being combined per Section 70.28 of the Wisconsin State Statutes;
STRIKE THE ABOVE PARAGRAPH WHICH DOES NOT APPLY

WHEREAS, the combination of the referenced parcels is in compliance with the City of Kenosha Zoning Ordinance and Chapter 17 of the City of Kenosha Code of General Ordinances; and

WHEREAS, the parcels shall be contiguous for the lots being combined; and

WHEREAS, the Owners shall provide verification that parcel ownership is identical for lots being combined; and

WHEREAS, all delinquent taxes shall have been paid in full for lots being combined as verified by the Kenosha County Land Information Office.

NOW, THEREFORE the Owners do agree and understand that the referenced parcels shall be combined and shall not be split apart without the approval of the City of Kenosha Department of Community Development and Inspections. Such split shall be in compliance with the City of Kenosha Zoning Ordinance and Chapter 17 of the City of Kenosha Code of General Ordinances, and any applicable local land division control ordinance.

The agreement shall be binding upon all succeeding owners and conveyances.

Property Owner Date

Property Owner Date

Property Owner Date

Property Owner Date

Subscribed and sworn to me this ___ day of ___, 20__.

Notary Public, Kenosha County, WI
My commission expires: _____

Jeffrey B. Labahn, AICP Date

Land Information Office Date

This instrument drafted by: Jeffrey Labahn, Director of Community Development and Inspections