THE CITY OF KENOSHA
CHART A BETTER COURSE

Agenda
Board of Parks Commission Meeting
625-52nd St, Room 204
Monday, December 12, 2016
5pm

Chairperson:	Eric Haugaard	Vice Chairperson:	Jan Michalski
Commissioner:	Keith W. Rosenberg	Commissioner:	Rocco J. LaMacchia, Sr.
Commissioner:	Jack Rose		

Call to Order
Roll Call
Citizens Comments

Approval of the Minutes of the Meeting Held on November 28, 2016.

1. Request from David Wermuth for a Wedding at the Southport Beach House on Saturday, October 7, 2017 to:
   a. Extend the Closing Hours to 11:00pm
   b. Extend the Beer/Wine Permit to 10:30pm
   c. Extend the Music Permit to 10:30pm *(District 12)*

2. 2017 Park Division Fees.

COMMISSIONERS' COMMENTS

IF YOU ARE DISABLED AND NEED ASSISTANCE, PLEASE CALL 653-4050 BY NOON BEFORE THIS MEETING TO MAKE ARRANGEMENTS FOR REASONABLE ON-SITE ACCOMMODATIONS.

BOARD OF PARK COMMISSIONERS
Minutes of Meeting held Monday, November 28, 2016

A meeting of the Board of Park Commissioners was held on Monday, November 28, 2016 in Room 204 of the Kenosha Municipal Building. The meeting was called to order at 5:00 pm by Chairman Haugaard.

At roll call, the following members were present: Commissioners Michalski, Rose, LaMacchia and Rosenberg. Staff members in attendance were: Shelly Billingsley, Director of Public Works; Cathy Austin, Deputy Director of Public Works/City Engineer; Jeff Warnock, Superintendent of Parks; Deputy Police Chief Eric Larsen; Fire Chief Charles Leipzig; Jon Mulligan, Assistant City Attorney; Matthew Knight, Deputy City Attorney; Alderperson Scott Gordon; Alderperson Mitchell Pedersen; Alderperson John Fox; and Alderperson Curt Wilson.

One citizens spoke during Citizens Comments: Tammy Conforti.

It was moved by Commissioner Michalski, seconded by Commissioner Rose, to approve the minutes from the meeting held on November 14, 2016. Motion carried unanimously.

1. Ordinance by Alderperson Scott N. Gordon - To Create Paragraph 6.02 a. 35. *(of the Code of General Ordinances)* Regarding Special Regulations for Parks with Poured in Place Surfaces.
   Public Hearing: Alderperson Scott Gordon spoke.
   Staff: Matthew Knight spoke.
   Commissioner Rosenberg asked to be added as a Co-Sponsor.
   It was moved by Commissioner Rosenberg, seconded by Commissioner LaMacchia to approve. Motion carried unanimously.

2. Discussion Item: The Velodrome
   Staff: Cathy Austin spoke.

3. Reschedule December 26, 2016 meeting due to the Holidays.
   It was moved by Commissioner LaMacchia, seconded by Commissioner Rosenberg to cancel the December 26, 2016 meeting. Motion carried unanimously.

0COMMISSIONERS' COMMENTS: None

ADJOURNMENT - There being no further business to come before the Board of Park Commissioners, it was moved, seconded and unanimously carried to adjourn at 5:16 pm.

THE CITY OF KENOSHA
CHART A BETTER COURSE

PUBLIC WORKS
PARKS

December 8, 2016

TO: Eric Haugaard, Chairperson
Board of Park Commissioners

FROM: Jeff Warnock, Park Superintendent

SUBJECT: Request from David Wermuth for a Wedding at the Southport Beach House on Saturday, October 7, 2017 to:
a. Extend the Closing Hours to 11:00pm
b. Extend the Beer/Wine Permit to 10:30pm
c. Extend the Music Permit to 10:30pm *(District 12)*

BACKGROUND/ANALYSIS

Staff received a request from David Wermuth for permission to extent the closing hours to 11:00pm, beer/wine and music permit to 10:30pm at the Southport Beach House for a Wedding on Saturday, October 7, 2017.

RECOMMENDATION

Staff recommends approval.

JW/dm

CITY OF KENOSHA – DEPARTMENT OF PUBLIC WORKS
PARK USE AGREEMENT (PICNICS, WEDDINGS & BUILDING RENTALS)

625 – 52nd Street
Room 305
Kenosha, Wisconsin 53140
OFFICE HOURS 8 AM – 4:30 PM MONDAY – FRIDAY

Phone: 653-4080
Fax: 653-4056

Make check payable to "**City of Kenosha.**"

OFFICE USE ONLY			
ental Fees: 600	Beer/Wine: ADD 25	Deposit: 300	Total Due: 925
eceipt #: 174129	By: LD	Zimbra: ✓	Park Calendar: ✓
ccess Database:		Date Paid & Permit Issued: 12/5/16	

INSTRUCTIONS:

- **Please Print (blue or black ink)**

Permitee Name: DAVID W. WERKMEISTER
Person authorized to sign this agreement on behalf of the organization.

Organization Name:

Address: 725 75th ST City: KENOSHA State: WI Zip: 53143

Daytime Phone: 262-914-4206 Alternate Phone: 262-656-5659

FACILITY REQUESTED: Southport Beach House

Event Date: October 7 2017

Nature of Event: Wedding
(Be specific on what type of event – i.e., 16th birthday party, graduation, baby/bridal shower, wedding reception, etc.)

Attendance: 150 (Number of people)

Time requested: From: 11am to 11pm
(INCLUDES SETUP AND TAKE DOWN)

PLEASE NOTE: PARK FACILITIES CLOSE AT 10 PM

Beer/Wine Permit (For Consumption Only – No Selling; MUST BE 21 OR OLDER) YES (Yes or No)
The above-named assumes responsibility for exercising control over attendees behavior at the event. This person or designee must be present for the duration of the event.

Do you plan to have a DJ? NO (Yes or No)
Allowed only at Alford, Washington picnic shelters and Southport Beach House and Oribiletti Center.

Do you plan to have a Band? YES (Yes or No)
Allowed only at Southport Beach House and Oribiletti Center.

Do you plan to place any tents/bouncy houses in the park area? NO (Yes or No)
If yes, you must contact Diggers Hotline (1-800-242-8511) no later than five **(5) business** days prior to the event.

RESPONSIBILITIES OF THE DEPARTMENT OF PUBLIC WORKS – LIMITATIONS

The Department of Public Works, although responsible for the general maintenance of City parks, will not inspect the park area to be used immediately prior to the use to determine the suitability and safety of the use. In addition, it will not supervise such use.

THE CITY OF
KENOSHA
CHART A BETTER COURSE

PUBLIC WORKS
PARKS

December 8, 2016

David Wermuth
725 75th St
Kenosha, WI 53143

RE: The extension of hours, beer/wine & music permit at the Southport Park Beach for a Wedding on Saturday, October 7, 2017.

Dear Mr Wermuth:

Your request for an extension of hours, beer/wine & music permit at the Southport Park Beach for a Wedding on Saturday, October 7, 2017 will be reviewed by the Board of Parks Commission. The meeting is scheduled for:

Monday, December 12, 2016
5:00 p.m.
Room 204
Kenosha Municipal Building, 625-52nd Street

You and/or your representative are required to appear.

If you have any questions, you may contact me at 262-653-4065.

Sincerely,

Diane S. Miles

Diane S. Miles
Secretary of the Parks Commission

cc: Board of Parks Commission
Shelly Billingsley, Director of Public Works – w/a
Jeff Warnock, Superintendent of Parks – w/a

THE CITY OF KENOSHA
CHART A BETTER COURSE

PUBLIC WORKS
PARKS

December 9, 2016

TO: Eric Haugaard, Chairperson
Board of Park Commissioners

FROM: Jeff Warnock, Park Superintendent JW

SUBJECT: 2017 Park Division Fees.

BACKGROUND/ANALYSIS
The Park Division fees and rates for 2017 are attached. We have red lined the changes that are requesting approval for.

RECOMMENDATION
Staff recommends approval.

JW/dm

CITY OF KENOSHA PARK DIVISION
2017 ~~2016~~ FEES AND CHARGES

WEDDINGS		
PARK FACILITY	**FEE** – 2 Hours	**FEE** – 3 Hours
Lincoln Garden Lincoln Gazebo Troha Garden (No Electric) Wolfenbuttel Garden	$50.00 Resident $100.00 Non-Resident $25.00 Non-Profit Organizations	$75.00 Resident $150.00 Non-Resident $25.00 Non-Profit Organizations
Cancellation Fee	$50.00	$50.00

WEDDING RULES AND REGULATIONS

1. Weddings:
   a. Permits are rented in increments of 2 hours or 3 hours only. Scheduled 1/2 hour between each event.
   b. Rotary Softball Tournament is held the second/third weekend in July in Lincoln Park. No weddings are permitted during this time.
   c. **No guarantee on date of flowers being planted or removed.**

2. Wedding permits must be paid in full when making reservation. If reservation and payment is less than 30 days prior to the event fees must be paid in cash only.

3. NO reservations will be accepted less than 10 days prior to the requested date. If the area is not reserved it will be available on a first come basis. However, no electricity will be available.

4. Cancellation Policy: Cancellations must be made 30 days prior to the rental date to receive a full refund less an administrative fee of $50.00. There will be no refunds less than 30 days prior to the rental date.

5. Reservations: May be taken up to a year in advance for the period of June 1 – September 30, with payment at the time of reservation.

6. The application must be signed by an adult (18 years of age or older) who will be in attendance and who will assume full responsibility for group use. The adult signing the reservation form is the duly authorized representative for all damage, missing items and cleanup.

7. Hours on reservation form must include set-up and take-down, including any chair or tent rentals.

8. Right of Denial: The Park Division reserves the right to deny the use of any facility to a person and/or group for good reason. Examples: a conflict with a planned or ongoing facility use; lack of personnel to prepare facilities; a known history of disruptive or undesirable conduct by the person and/or group.

9. Beer/wine permits will be issued only for approved events where fermented malt beverages/wine are being served with the approval of the Park Superintendent or his designee. Permit is for consumption only; the sale of fermented malt beverages/wine is prohibited. Organizations/individuals that have received a fermented malt beverage/wine permit will be required to have an adult over the age of 21 present at all times. The permittee is responsible for all fees related to security personnel and equipment. Consumption of fermented malt beverages/wine is prohibited after 10:00 PM.

CITY OF KENOSHA PARK DIVISION
2017 ~~2016~~ FEES AND CHARGES

PICNICS

PICNICS – CASH OR CHECK ONLY (must be paid in full)		
PARK FACILITY OR USE		**FEES** (Includes Electric, Water where available)
Daily Fee		$100.00-City of Kenosha Resident $175.00 Non-Resident
Beer/Wine Permit		$25.00
Cancellation Fee		$50.00
Cleanup Fees		$50.00 per hour/per man

Picnic Locations (larger areas):

PARK	BEER/WINE	MUSIC (DJ)	SHELTER	ELEC.	Restrooms	Water
~~Alford #1~~	~~Yes~~	~~Yes~~	~~Shade Kite~~	~~Yes~~	~~Portable~~	~~No~~
~~Alford #6 – North~~ Alford Park North #1	Yes	Yes	Yes	Yes	Yes	Yes
~~Alford #6 – South~~ Alford Park North #2	Yes	Yes	Yes	Yes	Yes	Yes
Anderson Park #1 – (east of pool)	Yes	~~No~~ Yes	Yes	Yes	Yes	No*
Anderson Park #2 – (west of pool only available July and August)	Yes	~~No~~ Yes	Yes	Yes	Yes	Yes
Columbus Park	Yes	~~No~~ Yes	Yes	Yes	Yes	Yes
Kennedy Park	Yes	~~No~~ Yes	No	Yes	Yes	Yes
Lincoln Park – (Area on 18th – no building & subject to availability)	Yes	~~No~~ Yes	Yes	Yes	Yes	Yes
Nash Park	Yes	~~No~~ Yes	Yes	Yes	Yes	Yes
Poerio Nature Center	Yes	~~No~~ Yes	Yes	Yes	Yes	Yes
Poerio Park (next to playground/ball fields)	Yes	~~No~~ Yes	Yes	Yes	Yes	Yes
Simmons Island Park (on drive)	Yes	~~No~~ Yes	Yes	Yes	Yes	No

Roosevelt Park	Yes	~~No~~ Yes	Yes	Yes	Yes	Yes
Washington Park #2 (22nd Ave/41st St)	Yes	Yes	Yes	Yes	Yes	Yes
Washington Park #1 (between pool and velodrome)	Yes	Yes	Yes	Yes	Yes	Yes

Use Pool Restrooms

CITY OF KENOSHA PARK DIVISION

2016 FEES AND CHARGES

PICNICS

For Alford West, Baker, Hobbs and Southport Park – CASH OR CHECK ONLY (must be paid in full)		
PARK FACILITY OR USE		**FEES**
Daily Fee		$75.00 City of Kenosha Resident $150.00 Non-Resident
Beer/Wine Permit		$25.00
Cancellation Fee		$50.00
Cleanup Fees		$50.00 per hour/per man

NOTES:

- No restroom facilities at Alford Park (East?), Hobbs Park, and Southport Park. Permitee will have to rent their own portable restroom.
- ~~Portable Restroom at Southport Park~~
- Bathroom building available at Baker Park.
- ~~No amplified music allowed.~~
- Small shelter at each location.
- Electric is not available at Baker and Southport Park.

PARK	BEER/WINE	MUSIC	SHELTER	ELEC.	Restrooms	Water
Alford Park (East?)	Yes	Yes	Shade Kite	Yes	Portable	No
Baker Park	Yes	Yes	Yes	No	Yes	Yes
Hobbs Park	Yes	Yes	Gazebo	Yes	Portable	No
Southport Park	Yes	Yes	Yes	No	Portable	No

PICNIC RULES AND REGULATIONS

1. Picnic permits are available from May 1st through September 30th only. No tentative reservations are accepted. Full payment must be paid in person at the time of reservation with cash or check only, credit and debit cards are not accepted. This can be done at the Department of Public Works located at 625 - 52nd Street, Room 305. If reservation/payment is made less than 30 days prior to the event, fees must be paid in full with cash only.

2. NO reservations will be accepted less than 7 days prior to the requested date. If the area is not reserved it will be available on a first come basis. However, no beer permit will be issued; electricity and restrooms will not be available. Since picnic permits are only available from May 1st through September 30th.

3. Cancellation Policy: Cancellations must be made 30 days prior to the rental date to receive a full refund less an administrative fee of $50.00. There will be no refunds less than 30 days prior to the rental date.

4. Reservations: Reservations are accepted beginning the first working day in January of each year. You must do so in person and full payment is due at that time.

5. Picnics will not be permitted at Lincoln Park Concession Building when other park events are taking place, such as for tournaments, football, soccer or softball games.

6. Southport Park: There are no indoor restroom facilities available for public use. A portable unit will be placed at the sites during the months of June thru August.

7. The application must be signed by an adult 18 years of age (21 years of age or older if reservation includes a beer permit) who will be in attendance and who will assume full responsibility for group use. The adult signing the reservation form is the duly authorized representative for all damage, missing items and cleanup.

8. Dates and hours on the reservation form must include set-up, take-down and cleaning time.

9. ~~DJ music is allowed in a few areas;~~ DJ must be shut down by 9:30 pm. It is the responsibility of the group reserving the facility to keep the noise level acceptable so as not to annoy or disturb the surrounding area of the park. Noise must be directed away from residential homes. **NO BANDS ARE ALLOWED AT PICNIC SITES WITHOUT THE APPROVAL OF THE BOARD OF PARK COMMISSIONERS.**

10. Glass beverage containers are prohibited within the parks. Consumption of beer/wine is prohibited after 10:00 pm.

11. Right of Denial: The Park Division reserves the right to deny the use of any facility to a person and/or group for good reason. Examples: A conflict with planned or ongoing facility use, lack of personnel to prepare facilities, a known history of disruptive or undesirable conduct by the person and/or group.

12. Beer/wine permits will be issued only for approved events where fermented malt beverages/wine are being served with the approval of the Park Superintendent or his designee. Permit is for consumption only; the sale of fermented malt beverages/wine is prohibited. Organizations/ individuals that have received a fermented malt beverage/wine permit will be required to have an adult over the age of 21 present at all times. The permittee is responsible for all fees related to security personnel and equipment. Consumption of fermented malt beverages/wine is prohibited after 10:00 PM.

CITY OF KENOSHA PARK DIVISION
2017 ~~2016~~ FEES AND CHARGES
SOUTHPORT BEACH HOUSE

CASH OR CHECK ONLY – TO BE PAID IN FULL

For reservations – contact Public Works at 653-4080 or stop in at 625 52nd St – Room 305

SOUTHPORT BEACHHOUSE		
PARK FACILITY OR USE	**RENTAL**	**DEPOSIT**
Monday – Thursday Daily rate	**APRIL 1 – SEPTEMBER 30, ~~2016~~ 2017 ONLY** **7:00 AM – 4:00 PM** **$15 PER HOUR** **4:00 PM – 10:00 PM** **$25 PER HOUR**	**$300.00** (any event with a beer permit or more than 4 hours) **$100.00** (event with no beer permit and 4 hours or less)
Monday – Thursday Daily rate	**OCTOBER 1 – DECEMBER 31, ~~2016~~ 2017 ONLY** *City of Kenosha Resident* $50.00 per hour *Non City of Kenosha Resident* $75.00 per hour	**$300.00** (any event with a beer permit or more than 4 hours) **$100.00** (event with no beer permit and 4 hours or less)
Friday – Sunday Daily rate	*City of Kenosha Resident* $50.00 per hour *Non City of Kenosha Resident* $75.00 per hour	**$300.00** (any event with a beer permit or more than 4 hours) **$100.00** (event with no beer permit and 4 hours or less)
Beer/Wine Permit	$25.00	
Cancellation Fee	$50.00	

RESTRICTIONS:

- No rental prior to 10:00am without prior approval from the Park Division Superintendent or his designee.
- Minimum rental of 3 hours Monday – Thursday **April 1 – September 30, ~~2016~~ 2017**
- Minimum rental of 2 hours Monday – Thursday October 1 – December 31, ~~2016~~ 2017

- Minimum rental of 4 hours Friday, Saturday, and Sunday.

PARK BUILDING RULES AND REGULATIONS

1. "Park Use Agreement" form to be filed and all fees **paid in full** at the time of reservation with cash or check only. Credit and debit cards are not accepted.

2. A "Park Use Agreement" for events where no alcohol will be present can be issued to applicants 18 years of age or older. A "Park Use Agreement" for events involving alcoholic beverages will only be issued to applicants 21 years of age or older.

3. The Southport Beach House has a capacity of 150 people. The occupancy is posted in the building and must be adhered to at all times. Exceeding occupancy limits will result in termination of the event.

4. Changes, alterations, or defacement of property to any facility, its furnishings or equipment will not be permitted. Any person or group causing damage to property or equipment will be required to pay for current cost of repair including labor, or replacement to restore furnishings or equipment to its original condition. Until full payment for damage is received, the City shall have the right to deny future application without any stated cause. **TABLES AND CHAIRS ARE NOT TO BE REMOVED FROM THE BUILDING TO BE USED OUTSIDE.**

5. Beer/wine permits will be issued only for approved events where fermented malt beverages/wine are being served with the approval of the Park Superintendent or his designee. Permit is for consumption only; the sale of fermented malt beverages/wine is prohibited. Organizations/ individuals that have received a fermented malt beverage/wine permit will be required to have an adult over the age of 21 present at all times and have designated security personnel to ensure that no fermented malt beverages/wine are taken outside the building. The permittee is responsible for all fees related to security personnel and equipment. Consumption of fermented malt beverages/wine is prohibited after 10:00 PM. No fermented malt beverages/wine are allowed outside of the building.

6. If additional staff is required for the event, a direct charge will be billed to the organization/individual.

7. There is a three-hour minimum rental Monday through Thursday (April 1 – September 30, 2016) and a two-hour minimum rental (October 1 – December 31, 2016) and a four-hour minimum rental Friday through Sunday.

8. Cancellation Policy: The City of Kenosha Park Division requires a minimum of 30 days notification of any rental cancellation. A $50.00 fee will be charged for any cancellations. All fees will be forfeited if event is canceled without minimum notification.

9. Forfeiture of all fees including deposit will result if any of the following occurs:
    a. Facility damage beyond normal use.
    b. Excessive maintenance is required following use.
    c. Any act by the applicant and/or applicant's group requires police action.
    d. Cancellation of an event in progress due to violation of City policies, rules, or regulations governing such usage.

10. The kitchen at Southport Beach House is solely a warming kitchen and cannot be used for meal preparation. The Southport Beach House only carries a Refrigerator, Warming Oven, Freezer and Cooler. ~~There is a Refrigerator and Freezer only at the Oribiletti Center~~.

11. Building doors are to be kept closed at all times. DO NOT PROP OPEN.

12. Music must be turned off at 9:30 PM. Beer permits expire at 10:00 PM. Event must end and guests must leave the building/park no later than 10:00 PM. The user group that is cleaning the facility must vacate the building (including all personal items) no later than 10:30 PM.

13. **Smoking or tobacco use is prohibited at all City facilities.**

14. Animals are not permitted in Park building facilities except for those that are used in aiding a person with a disability or for dog shows/events.

15. Possession of firearms and/or weapons is strictly prohibited.

16. There must be one adult supervisor (at least 21 years of age) for every 15 minors.

17. The building must be left in the same condition as when entered. Any damage/debris found upon arriving at the building must be reported to the Park Division immediately so that you are not charged. All tables and chairs must be returned to their original location. Tables must be wiped clean after usage. Floor must be swept if any debris has been dropped. Broom and dustpan will be provided.

18. Turn off all lights, check restrooms, and secure building when leaving.

19. The Park Division is not responsible for equipment or material owned by persons using the buildings. Such equipment may not be stored at the buildings without written permission from the Park Superintendent or his designee. The City is not responsible for lost or stolen items. The City is not responsible for any items delivered before or left after an event.

20. The use of the name, address, or telephone number of the City of Kenosha Park Division as the address or headquarters of any group using a building is prohibited.

21. The announcements, press releases, fliers, etc., relating to meeting must clearly state the sponsoring agent's name and not the City of Kenosha Park Division.

22. The application must be signed by an adult who will be in attendance and will assume full responsibility for the group use of the facility. The adult signing the reservation form is a duly authorized representative for any and all damages, missing items, and clean up. The applicant must be the individual in charge of the event and must be in attendance throughout the duration of the event. In addition, the applicant must verify all conditions are met and acceptable on the "Park Use Agreement" form at the conclusion of the event, including cleanup.

23. Dates and hours on the reservation form must include setup, take-down, and cleaning time.

24. RIGHT OF DENIAL: The Park Division reserves the right to deny the use of any facility to a person and/or group for good reason. Examples: A conflict with planned or ongoing facility use; lack of personnel to prepare facilities; a known history of disruptive or undesirable conduct by the person and/or group.

CITY OF KENOSHA PARK DIVISION
2017 ~~2016~~ FEES AND CHARGES
BUILDINGS

CONCESSION BUILDINGS – Forest Park and Lincoln Park (MINIMUM 3 HOUR RENTAL)		
PARK FACILITY OR USE	**DEPOSIT**	**RENTAL**
Daily Use	$150.00	$20.00 per hour – Resident & Non-Profit Organizations $45.00 per hour – Non-Resident
Cancellation Fee		$50.00
Beer/Wine Permit		$25.00

NOTE: This is not an indoor facility. This building is part of the picnic area and is to be used for serving concessions only. No cooking or refrigeration available.

For Reservations, please contact the Public Works Department
Monday – Friday from 8 am – 4:30 pm at 653-4080
Municipal Office Building 625 52nd Street Room 305

CITY OF KENOSHA PARK DIVISION
2017 ~~2016~~ FEES AND CHARGES

ANDERSON AND WASHINGTON PARK POOLS

POOL FEES		
Children (2 and under/maximum 3 children)	Free with paid adult	Adult must supervise ~~care for~~ children at all times while in and out of the pool
~~Children (3 – 17)~~ General Admission	~~$4.00~~ per person $5.00	
~~Adults (Ages 18 – 59)~~ Combine with General Admission	~~$5.00 per person~~ Combine with fee above	~~$2.00~~ - non swimming $3.00
Seniors (60 and over)	~~$3.00~~ per person $4.00	
Group Rates/Birthday Parties – In writing to Pool Supervisor with number of children, ages, how many chaperones and the date/time. Request must be received a minimum of 1 week in advance.	~~$3.00~~ $4.00 per person Ratio of children to adults 8:1 Ratio of children under 6 to adults 4:1	During regular swimming hours, prearranged & prepaid. Maximum rental is for two hours. Group leader responsible for general control.
Locker Fees	$.50 per locker	

POOL HOURS

Dates, Hours, and Closures are subject to change

CLOSED EVERY MONDAY AND ON THE 4TH OF JULY

June, July, August: 10am – 5:45 pm (Tuesday – Sunday)

2017 Tentative Dates: June 10 – August 20, 2017 (Both Pools)

POOL SEASON PASSES:

EARLY BIRD DISCOUNT			AFTER POOL OPENS	
Type of Pass	***Resident***	***Non Resident***	***Resident***	***Non Resident***
Single	$55.00	$60.00	$60.00	$75.00
Group (up to 5)	$115.00	$180.00	$120.00	$185.00
Additional on Group Pass per person – maximum 3	$15.00	$20.00	$20.00	$25.00
Replacement passes	$10.00	$10.00	$10.00	$10.00

"NEW" SWIM COUPONS

CHILD: $15.00 for 5 visits
ADULT: $20.00 for 5 visits

CITY OF KENOSHA PARK DIVISION
2017 ~~2016~~ FEES AND CHARGES

SESQUICENTENNIAL BAND SHELL (Pennoyer Park)		
PARK FACILITY OR USE	**DEPOSIT**	**RENTAL**
Pennoyer Park Bandshell	$150.00	$100.00/per day – Non-Profit Organizations $200.00/per day – Resident $225.00/per day – Non-Resident
Concession stand (each)		$10.00 (Electric included)
Cancellation Fee		$50.00

PARK RULES AND REGULATIONS

1. "Park Use Agreement" form to be filed and all fees in full paid at the time of reservation. Credit and debit cards are not accepted.

2. A "Park Use Agreement" for events where no alcohol will be present can be issued to applicants 18 years of age or older. A "Park Use Agreement" for events involving alcoholic beverages will only be issued to applicants 21 years of age or older.

3. Changes, alterations, or defacement of property to any facility, its furnishings or equipment will not be permitted. Any person or group causing damage to property or equipment will be required to pay for current cost of repair including labor, or replacement to restore furnishings or equipment to its original condition. Until full payment for damage is received, the City shall have the right to deny future application without any stated cause.

4. Beer/Wine permits will be issued only for approved events where fermented malt beverages are being served with the approval of the Park Superintendent or his designee. Permit is for consumption only; the sale of fermented malt beverages is prohibited. Organizations/ individuals that have received a fermented malt beverage permit will be required to have an adult over the age of 21 present at all times and have designated security personnel to ensure that no fermented malt beverages are taken outside the facility. The permittee is responsible for all fees related to security personnel and equipment. Consumption of fermented malt beverages is prohibited after 9:30 PM. No fermented malt beverages are allowed outside of the facility.

5. If additional staff is required for the event, a direct charge will be billed to the organization/individual.

6. Cancellation Policy: The City of Kenosha Park Division requires a minimum of 30 days notification of any rental cancellation. A $50.00 fee will be charged for any cancellations. All fees will be forfeited if event is canceled without minimum notification.

7. Forfeiture of all fees including deposit will result if any of the following occurs:
   1. Facility damage beyond normal use.
   2. Excessive maintenance is required following use.
   3. Any act by the applicant and/or applicant's group requires police action.
   4. Cancellation of an event in progress due to violation of City policies, rules, or regulations governing such usage.

8. The Park Division is not responsible for equipment or material owned by persons using the buildings. Such equipment may not be stored at the buildings without written permission from the Park Superintendent or his designee. The City is not responsible for lost or stolen items. The City is not responsible for any items delivered before, or left after an event.

9. The use of the name, address, or telephone number of the City of Kenosha Park Division as the address or headquarters of any group using a facility is prohibited.

10. The announcements, press releases, fliers, etc., relating to meeting must clearly state the sponsoring agent's name and not the City of Kenosha Park Division. Any signage will require prior approval of the Board of Park Commissioners.

11. The application must be signed by an adult who will be in attendance and will assume full responsibility for the group use of the facility. The adult signing the reservation form is a duly authorized representative for any and all damages, missing items, and clean up. The applicant must be the individual in charge of the event and must be in attendance throughout the duration of the event. In addition, the applicant must verify all conditions are met and acceptable on the "Park Use Agreement" form at the conclusion of the event, including cleanup.

12. Dates and hours on the reservation form must include setup, take-down, and cleaning time.

13. RIGHT OF DENIAL: The Park Division reserves the right to deny the use of any facility to a person and/or group for good reason. Examples: A conflict with planned or ongoing facility use; lack of personnel to prepare facilities; a known history of disruptive or undesirable conduct by the person and/or group.

CITY OF KENOSHA PARK DIVISION

2017 ~~2016~~ FEES AND CHARGES

Acceptable Forms of Payment: CASH OR CHECK ONLY

SPECIAL EVENTS		
PARK FACILITY OR USE	DEPOSIT	RENTAL
General Park Areas/per day (i.e., Art Fair, Car Show, etc.)	~~$150.00~~ $300.00	$100.00 per day with additional labor and equipment charges based on needs of the Permittee.
Velodrome	~~$150.00~~ $300.00	$125.00/per day Availability based on the Velodrome Association Schedule

EQUIPMENT - City Owned Properties & Events		
	DEPOSIT	RENTAL
Benches/10 per unit – includes delivery	$50.00	$30.00 per unit
Bleachers per unit (1) – includes delivery	$50.00	$100.00
Picnic Tables/5 per unit – includes delivery	$50.00	$75.00 per unit
Reviewing Stands per section – includes delivery (4) 10' x 10' includes stairs	$50.00	$100.00
Barricades/10 per unit – includes delivery		$30.00 per unit
Fencing – Snow – includes delivery		$40 per 50 feet
Fencing – Portable – for Beer Gardens – includes delivery		$150.00
Additional Preparation and/or staff requested		$50.00/man hour
Showmobile – includes delivery, setup/take down during normal work hours (Includes generator, if needed)		
OLD SHOWMOBILE	~~$150.00~~ $300.00	~~$250.00~~ per day $300.00
NEW SHOWMOBILE	~~$150.00~~ $300.00	~~$300.00~~ per day $500.00
Direct labor costs for setup and removal after work hours.	$50.00 per man/per hour	

1. Requests for equipment are subject to availability.
2. The Organizer will be charged for any damage to equipment during the event.

CITY OF KENOSHA PARK DEPARTMENT

2017 ~~2016~~ FEES AND CHARGES

PERMITS/FORESTRY

City of Kenosha Residents Only	
	AMOUNT
~~Firewood (approximately 3 – 4 cords per order)~~ ~~Available on a limited basis – No guarantee of a delivery date.~~	~~(Not Available in 2016)~~
Wood Mulch (more or less 10 cubic yards) Available on a limited basis – No guarantee of a delivery date	~~$50.00~~ $70.00
Tree Planting Program – ~~One tree~~ (Sales tax is 5.5% inclusive)	$25.00 – Replacement $100.00 – New
Tree Protection Permit (includes plan review and site visits)	$100.00

Tree Planting Program

1. Replacements are trees that have been removed in the past 5 years
2. New Trees must in compliance with ordinances – City Forestry staff will determine if the location qualifies for a tree.
3. Orders are on a first come, first serve basis until all trees are allocated.

Wood Mulch

Wood mulch is also available at the compost site on 88th Avenue for City of Kenosha residents only. There is no guarantee of availability.

CITY OF KENOSHA-PARKS DIVISION

2017 ~~2016~~ Fees for Washington Park Municipal Golf Course

All Prices are Per Person

ADULTS (18-54)	Rate	Tax	Total
Weekdays	$11.37	$0.63	$12.00
Weekends/Holidays	$12.32	$0.68	$13.00
~~10 Green Fee Punch Card~~	~~$104.27~~	~~$5.73~~	~~$110.00~~
Replay Green Fee (2nd 9-Holes)	5.69	0.31	$6.00

SENIORS 55+ / DISABLED	Rate	Tax	Total
~~Season Pass~~	~~$30.33~~	~~$1.67~~	~~$32.00~~
~~With Pass~~	~~$8.06~~	~~$0.44~~	~~$8.50~~
~~Without Pass~~	~~$10.90~~	~~$0.60~~	~~$11.50~~
Senior Rate	$9.50		

NOTE: Senior/Disabled passes may be used for a reduced rate during the following times:
Monday through Friday (All day)
Saturday before 8:00 am and after 3:00 pm
Sunday before 7:00 am and after 3:00 pm

JUNIORS (17 AND UNDER) & College (Weekday's Only)	Rate	Tax	Total
At all times	$6.16	$0.34	$6.50

EQUIPMENT RENTAL 9 HOLES	Rate	Tax	Total
Gas Car (Adult) Per Person	$9.48	$0.52	$10.00
Gas Car (Senior Per Person)	$7.58	$0.42	$8.00
~~Gas Car Punch Card (10) 2 person~~	~~$137.44~~	~~$7.56~~	~~$145.00~~
Replay Gas Car	$4.74	$0.26	$5.00
Pull Carts	$2.84	$0.16	$3.00
Golf Clubs / Adult and Seniors	$5.21	$0.29	$5.50
Golf Clubs / Juniors (rental of Adult Clubs)	$3.79	$0.21	$4.00
Jr. Golf Clubs "Sticks and Kids Program" if available			No Charge

EARLY BIRD, TWILIGHT, SPRING & FALL SPECIALS	Rate	Tax	Total
Green Fee - 9 Holes	$8.29	$0.46	$8.75
Gas Car Per Person	$7.58	$0.42	$8.00
Group Outing Rate (16 people or more)	$9.48	$0.52	$10.00

Early Bird: Monday thru Sunday 5:00 am until 8:00 am
Twilight: Monday thru Sunday 6:00 pm until Dark

No player under the age of 7 allowed on the course
Players under the age of 10 must be accompanied by an adult / guardian - a minimum of 16 years of age
To rent a gas car you must have a valid drivers license and be 18 years of age or older
Rain Check Policy: Rainchecks only. No Refunds will be made under any circumstances.

CITY OF KENOSHA PARK DIVISION
2017 ~~2016~~ FEES AND CHARGES

ATHLETIC FIELDS AND COURTS
Baseball, Softball, Football, Rugby, Lacrosse, Kickball and Soccer

GENERAL ATHLETIC FIELDS			
PARK FACILITY OR USE	**DEPOSIT**	**LIGHTS**	**RENTAL**
Practice Fields	$0.00	~~$30.00~~ per field $35.00	$10.00 for 2 hours
Baseball, Softball, Soccer, Lacrosse, Rugby, Kickball Game Fees (Includes initial field preparation)	$50.00	~~$30.00~~ per field $35.00	$50.00 per field (limit 3 hours per game)
Tournaments: Baseball, Softball & Kickball CANCELLATION FEES If canceled prior to turning in the schedule (10 days in advance) – the deposit and rental fee will be returned less a $100.00 cancellation fee. If there is a no-show when the tournament begins and there was no previous notice – no deposit or fees will be refunded.	$200.00	~~$30.00~~ per field $35.00	$125.00 per day/per field. (Kenosha County organizations) $325.00 ~~$300.00~~ per day/per field (Non-County Organizations) This includes the initial preparation of the diamonds <u>3 games or less on each diamond</u> $75.00 per day/per field (Kenosha County organizations) $200.00 per day/per field for Non County Organizations
Tournaments: Soccer, Lacrosse, Rugby	$200.00	No lights at Anderson Park	$75.00 per day/per field - Includes initial preparation for Regional or State events $50.00 per day/per field for Local Organizations
Additional Preparation/Staff	If additional preparation and/or staff is requested during the tournament - Charges will be billed for each man hour - $50.00		
Fence Installation	If fencing is required - the organization will be billed for the cost of material and labor. ($40.00 per 50 ft. Installed)		
Clean up/Field damage/Repairs	Deposit will be credited towards these costs – Cost above the deposit will be billed to the organization. Charges are $50.00 per hour/per man		

NOTE: Schedule and full payment must be received prior to the start of the season. **Acceptable forms of payment are cash or check (made payable to the "City of Kenosha").** Please read and sign the Rules and Regulations for policy information.

CITY OF KENOSHA PARK DIVISION
2017 ~~2016~~ FEES AND CHARGES
TENNIS COURTS / PICKLEBALL

PARK FACILITY OR USE	RENTAL
Daily/court	$5.00/per two hours

Lights Offered at These Tennis Courts:

60th Street Court - 2 courts
4810 - 60th Street
Kenosha, WI 53140

Lincoln Park – 4 courts
7001 - 22nd Avenue
Kenosha, WI 53143

Pennoyer Park – 3 courts (1-Tennis & 4-Pickleball)
3601 - 7th Avenue
Kenosha, WI 53140

Roosevelt Park - 1 court (1-Tennis & 2-Pickleball)
6815 - 34th Avenue
Kenosha, WI 53142

Washington Park – 1 court
1821 Washington Road
Kenosha, WI 53140

Non-Lighted Tennis Courts

Gangler Park – 2 courts (1-Tennis or 2-Pickleball)
6701 - 82nd Street
Kenosha, WI 53142