

**AGENDA**  
**PUBLIC SAFETY & WELFARE COMMITTEE MEETING**  
**Kenosha Municipal Building - Room 202**  
**Monday, December 12, 2011 - 5:00 pm**

<b>Chairman:</b>	<b>Jesse L. Downing</b>	<b>Vice Chair:</b>	<b>Lawrence Green</b>
<b>Aldersperson:</b>	<b>Anthony Kennedy</b>	<b>Aldersperson:</b>	<b>Michael J. Orth</b>
<b>Aldersperson:</b>	<b>Rocco J. LaMacchia, Sr.</b>		

**Call to Order**  
**Roll Call**

**A. APPROVAL OF MINUTES**

A-1 Approval of the minutes of the meeting held on November 21, 2011.

**C. REFERRED TO COMMISSION**

C-1 Resident Request to Remove 1 Hour Parking in Front of 6517/6519-5th Ave. (*District 2*) (*Staff recommends approval for a 90-Day trial*)

C-2 Request for 6 Banners in the Public Right-of-Way Located at 6821-39<sup>th</sup> Ave (*Kenosha, Wisconsin*). (*Chiappetta Shoes Inc*) (*District 11*)

C-3 Proposed Ordinance To Repeal and Recreate Section 1.05 K. as “Department of Community Development and Inspections ”, to Amend Various Sections (*of the Code of General Ordinances*) to Reflect a Change in Name by Substituting “Department of Community Development and Inspections” for the “Department of City Development and Inspections” and Correct a Reference from “City Development Block Grant Program” to “Community Development Block Grant Program”. (*Fin-Recommendation Pending*)

C-4 Proposed Resolution To Appoint Sergeant David M. Molinaro Humane Officer for the City. (*Fin-Recommendation Pending*)

C-5 Reschedule of December 26, 2011 meeting.

**CITIZEN COMMENTS/ALDERMEN COMMENTS/OTHER BUSINESS AS AUTHORIZED BY LAW**

IF YOU ARE DISABLED AND NEED ASSISTANCE, PLEASE CALL 653-4050 BEFORE THIS MEETING

NOTICE IS HEREBY GIVEN THAT A MAJORITY OF THE MEMBERS OF THE COMMON COUNCIL MAY BE PRESENT AT THE MEETING. AND ALTHOUGH THIS MAY CONSTITUTE A QUORUM OF THE COMMON COUNCIL, THE COUNCIL WILL NOT TAKE ANY ACTION AT THIS MEETING.

**PUBLIC SAFETY & WELFARE COMMITTEE**  
**Minutes of a Special Meeting held Monday, November 21, 2011**

A special meeting of the Public Safety & Welfare Committee was held on Monday, November 21, 2011 in Room 301 of the Kenosha Municipal Building. The meeting was called to order at 6:33 pm by Chairman Downing.

At roll call, the following members were present: Alderpersons Orth and LaMacchia. Alderperson Kennedy arrived before item #2. Alderperson Green was excused. Staff members in attendance were Rich Schroeder, Development Coordinator and Steve Stanczak, Director of Human Resources.

It was moved by Alderperson LaMacchia, seconded by Alderperson Orth, to approve the minutes from the meeting held on Monday, November 14, 2011. Motion passed unanimously.

C-1. Proposed Ordinance to Repeal and Recreate Various Sections of Chapter 15 (*of the Code of General Ordinances*) Related to Off-Premise Signs.

Staff/Alderman: Rich Schroeder spoke.

It was moved by Alderperson Orth, seconded by Alderperson LaMacchia to approve. Motion carried unanimously.

C-2 Proposed Resolution To Reorganize Certain Operations of the City with Respect to the Departments of City Development and Neighborhood Services and Inspections and to Subsequently Create the Department of Community Development and Inspections. (*Deferred from the 10/10/11 & 10/25/11 meetings*) (*Finance-DEFERRED*)

**CLOSED SESSION: The Public Safety & Welfare Committee may go into Closed Session regarding this item, pursuant to Â§19.85(1)(c), Wisconsin Statutes to discuss qualifications, promotion and/or performance evaluation of specific individuals. The Public Safety & Welfare Committee may or may not reconvene into open session for purposes of holding a hearing and making a final determination.**

Staff/Alderman: Steve Stanczak spoke.

It was moved by Alderperson Orth, seconded by Alderperson to LaMacchia to approve. Motion carried 3-1 (with Chairman Downing voting nay).

ADJOURNMENT - There being no further business to come before the Public Safety & Welfare Committee, it was moved, seconded and unanimously carried to adjourn at 6:41 pm.



**Engineering Division**  
 Michael M. Lemens, P.E.  
 Director/City Engineer  
**Fleet Maintenance**  
 Mauro Lenci  
 Superintendent  
**Park Division**  
 Jeff Warnock  
 Superintendent

**Street Division**  
 John H. Prijic  
 Superintendent  
**Waste Division**  
 Rocky Bednar  
 Superintendent

**DEPARTMENT OF PUBLIC WORKS**

Michael M. Lemens, P.E. Interim Director / Municipal Building - 625 - 52<sup>nd</sup> Street - RM 305 - Kenosha, WI 53140  
 Telephone (262) 653-4050 - Fax (262) 653-4056

DATE: November 30, 2011  
 TO: Public Safety and Welfare Committee  
 FROM: Kevin Risch, P.E., Assistant City Engineer KKR 12-9-11  
 SUBJECT: Resident Request to Remove 1 Hour Parking in Front of 6517/6519 5<sup>th</sup> Avenue.

The Resident at 6527-5<sup>th</sup> Avenue is requesting the removal of the 1 Hour Parking 8am-6pm, Monday-Saturday, Excluding Holiday restriction on the East Side of 5<sup>th</sup> Avenue in Front of 6517/6519.

Staff has reviewed. The area in question is along a vacant business (Rugs) and about 60 feet in length or about 3 spaces.

Staff recommends a 90 day trial for removal of the 1 Hour restriction in front of 6517/6519 5<sup>th</sup> Avenue.

KKR:dh

cc: Alderperson Theodore A. Ruffalo—w/a  
 Michael M. Lemens, Interim Director/City Engineer—w/a  
 Kevin Risch—w/a  
 Randy LaClaire—w/a



6516 5th Avenue, Kenosha, Wisconsin, United States  
Address is approximate

Acme Dj's

RB Floor Sanding

**Eliminate Restriction**

5th Ave





**Engineering Division**  
Michael M. Lemens, P.E.  
Director/City Engineer  
**Fleet Maintenance**  
Mauro Lenci  
Superintendent  
**Park Division**  
Jeff Warnock  
Superintendent

**Street Division**  
John H. Prijic  
Superintendent  
**Waste Division**  
Rocky Bednar  
Superintendent

## DEPARTMENT OF PUBLIC WORKS

**Michael M. Lemens, P.E., Interim Director**

Municipal Building · 625 52<sup>nd</sup> ST · RM 305 · Kenosha, WI 53140  
Telephone (262) 653-4050 · Fax (262) 653-4056

November 18, 2011

Chiappetta Shoes Inc  
c/o Anthony Chiappetta  
6821 39<sup>th</sup> Ave  
Kenosha, WI 53142

Dear Mr. Chiappetta:

This letter is to inform you that our office has received your request for the 6 banners in the public right-of-way. This request will have to be reviewed by the Public Safety & Welfare Committee. This item is tentatively scheduled to be on the December 12, 2011 Agenda. We will notify you via Agenda once it's set so that you will be able to attend the meeting.

Sincerely,

Diane S. Hoff  
Secretary of the Public  
Safety & Welfare Committee

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## Chiappetta Shoes Inc

6821 39<sup>th</sup> Ave  
Kenosha, WI 53142

2626579142

2626579169

chiappettashoes@yahoo.com

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11/15/2011

Anthony Chiappetta  
Chiappetta Shoes Inc

Attn: Mr. Mike Lemon – Director of Public Works

I am submitting an application for six signs in the public right-of-way. Chiappetta Shoes uses these flags as an attraction piece for the store front and for the past year, we used these flags and anchored them into the grass that was in front of the store. With the construction of 39<sup>th</sup> Ave, we opted for stamped concrete in place of the grass due to the parking available on the street. Historically, our customers park on the street and walk over the grass, leaving it in poor shape every year. With the addition of stamped concrete, we had the construction crew insert metal holders for the flags within the concrete. At the time, Project Coordinator Mr. Dan Whitefoot, figured there would not be a problem since we had the flags up prior to the construction but Mr. Monroe of Bradley Motors decided to lodge a complaint.

The spacing of the flags does not interfere with the availability of parking and it offers an aesthetically pleasing addition to the store front. The flags are approximately 8' in height and are evenly spaced out in pairs. Obviously we want our customers to have the best parking possible so that was a factor in the placement of the permanent holders in the concrete.

For those who are concerned about the "look" of these flags, we are having custom colors made up to match our business' theme. We take pride in all aspects of our business. Additionally, during periods of heavy snow we will not be displaying the flags if snow plows are deployed.

I have read through the Code of General Ordinances, 2011 section 5.045 and all the specs measure out to code. I appreciate your time and expect a positive outcome for the permit, our business, and the community.

Anthony chips Chiappetta C.Ped



Manager - Chiappetta Shoes Inc



CHIAPPETTA SHOES

CHIAPPETTA SHOES

Clarks

EXIT

- Plus 2 more flags to the south. The location is directly after the edge of this picture between here and the parking-lot entrance.



# CERTIFICATE OF LIABILITY INSURANCE

OP ID: PD

DATE (MM/DD/YYYY)

11/16/11

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**(IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).)**

<b>PRODUCER</b> Sparks Insurance, Inc. 6303 75th. Street Kenosha, WI 53142		262-697-9600 262-697-1961	<b>CONTACT NAME:</b> <b>PHONE (A/C, No, Ext):</b> <b>E-MAIL ADDRESS:</b> <b>PRODUCER CUSTOMER ID #:</b> CHIAS-1	<b>FAX (A/C, No):</b>
<b>INSURED</b> Chiappetta Shoes, Inc. 6821 39th Avenue Kenosha, WI 53142	<b>INSURER(S) AFFORDING COVERAGE</b>		<b>NAIC #</b> 29424	<b>INSURER A:</b> Hartford Casualty Ins. Co. <b>INSURER B:</b> Maxum Indemnity Company <b>INSURER C:</b> <b>INSURER D:</b> <b>INSURER E:</b> <b>INSURER F:</b>

**COVERAGES**      **CERTIFICATE NUMBER:**      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADOL	SUBR	INSR	WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR					83SBVV9554	12/27/10	12/27/11	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC								
	<input type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS								COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> DEDUCTIBLE <input type="checkbox"/> RETENTION \$								<input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE EACH OCCURRENCE \$ AGGREGATE \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N			N/A	83 WEC IQ7119	12/27/11	12/27/12	<input checked="" type="checkbox"/> WC STATU-TORY LIMITS <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 100,000 E.L. DISEASE - EA EMPLOYEE \$ 100,000 E.L. DISEASE - POLICY LIMIT \$ 500,000
B	Pedorth-GL					BDG 0017980-05	12/23/11	12/23/12	Gen Aggre 1,000,000 Ea Occurr 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

<b>CERTIFICATE HOLDER</b> City of Kenosha 625 52nd Street, RM 100 Kenosha, WI 53140	<b>CANCELLATION</b> SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>Pamela L. Dorr</i>
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**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

## **AMENDMENT - DEFINITION OF INSURED CONTRACT**

This endorsement modifies insurance provided under the following:

### **BUSINESS LIABILITY COVERAGE FORM**

Paragraph f. of the definition of "insured contract" in the **Liability And Medical Expenses Definitions** Section is replaced by the following:

- f. That part of any other contract or agreement pertaining to your business (including an indemnification of a municipality in connection with work performed for a municipality) under which you assume the tort liability of another party to pay for "bodily injury" or "property damage" to a third person or organization. Tort liability means a liability that would be imposed by law in the absence of any contract or agreement.

Paragraph f. includes that part of any contract or agreement that indemnifies a railroad for "bodily injury" or "property damage" arising out of construction or demolition operations within 50 feet of any railroad property and affecting any railroad bridge or trestle, tracks, road-beds, tunnel, underpass or crossing.

However, Paragraph f. does not include that part of any contract or agreement:

- (1) That indemnifies an architect, engineer or surveyor for injury or damage arising out of:
  - (a) Preparing, approving or failing to prepare or approve maps, shop drawings, opinions, reports surveys, field orders, change orders, designs or drawings and specifications; or
  - (b) Giving directions or instructions, or failing to give them, if that is the primary cause of the injury or damage; or
- (2) Under which the insured, if an architect, engineer or surveyor, assumes liability for an injury or damage arising out of the insured's rendering or failure to render professional services, including those listed in (1) above and supervisory, inspection, architectural or engineering activities.

05706

\*3100283VV95540112



Permits, Signs, Decorations & Obstructions in Public Right-of-Ways

1. Name of Applicant Fred C. CHIAPPETTA - Chiappetta Shoes Inc.
2. Address of Applicant 6821 39th Ave (53142)
3. Is Applicant a  partnership  individual  corporation  group of individuals  religious organization  fraternal organization (check one)
4. Contact Person (Name, Address, Phone #, Title) Anthony F. Chiappetta C. Red  
6821 39th Ave - 262-657-9142 - Manager
5. Is banner, sign, decoration or obstruction permanent or temporary in nature? Temporary
6. Will banner, sign, decoration or obstruction be lighted? No  
If yes, attach electrical plans and specifications.
7. Location: In front of building between sidewalk and street
8. Size: 6 Flags approximately 8' tall
9. Construction (type of materials): pole and flags
10. Height above public right-of-way 8' tall (from ground level)  
Is banner, sign, decoration or obstruction to be placed on property of another which infringes on a public right-of-way? No
11. If banner, sign, decoration or obstruction is to be placed on property of another, such as on a railroad bridge or private walkway connecting two buildings, etc., signed permission from the property owner must be attached hereto.
12. When will banner, sign, decoration or obstruction be put up? Immediately and under weather permit  
Taken down? Nightly - close of business
13. Attach a picture, diagram or sketch of banner, sign, decoration or obstruction on map to scale.
14. Attach Certificate of General Liability Insurance, with Contractual Liability Endorsement, showing insurance coverage in force and effect. (\$1,000,000 single limits policy).
15. Does the applicant understand that in the event of an unfavorable decision by the Committee on Public Safety & Welfare, the applicant may appeal said denial to the Common Council? (See City of Kenosha Ordinance No. 5.045 for details)  Yes  No

INDEMNITY AND HOLD HARMLESS AGREEMENT

Applicant, in consideration of having the City of Kenosha, Wisconsin grant this application, herein and hereby agrees to indemnify and hold harmless the City of Kenosha, WI and its officers, employees and agents against any and all losses, claims, damages, costs, expenses, judgments, awards, attorney fees, or settlements which they may incur, sustain or be required to pay should any person or party suffer or sustain death, personal injury or property damage as a result of the putting up, taking down, maintaining or utilizing of any banner, sign, decoration or obstruction which is the subject of this agreement.

Dated at Kenosha, WI this Tuesday day of November 1st, 2011

Signature of Applicant [Signature] Signature of Applicant Anthony Chiappetta

Title: Pres. Vert Title: Manager

See Reverse for Conditions of Approval

**The Committee on Public Safety & Welfare may impose reasonable permit conditions. The following guidelines shall be used to determine conditions of approval with respect to obstructions in any public right-of-way relative to restaurants, service of food and/or beverages, and outdoor displays or sales tables or racks where otherwise permitted:**

1. Placement of obstructions shall be limited to areas where the sidewalk width is twelve (12) feet wide from face of curb to building line.
2. The obstruction shall be no closer than two (2) feet to the face of the curb.
3. The obstruction shall occupy no more than five (5) of the area between the curb and building line.
4. Nonpermanent obstructions will only be permitted from May 1 through November 1.
5. Portable obstructions shall be adequately secured and anchored so as to prevent them from tipping over from the wind. Table umbrellas shall be secured with a heavy ballast holder.
6. Obstructions greater than three and one-half (3.5) feet in height shall be at least fifteen (15) feet from a corner sidewalk.
7. Obstructions cannot extend beyond the limits of the applicant's property's street frontage.
8. Aisle ways to building doors will be unobstructed so as to ensure a safe fire exit.
9. In accordance with Chapter 32, Rule 06-25 of the Code of General Ordinances, no structure, tree, pole, post, sign or any other obstruction shall be placed, located or maintained within a five (5) foot radius of any fire hydrant connected to the Water Utility water supply system.

ORDINANCE NO. \_\_\_\_\_

**DRAFT 11/29/11****SPONSOR: ALDERPERSON MICHAEL J. ORTH**

**To repeal and recreate Section 1.05 K. as “Department of Community Development and Inspections”, to amend various sections of the Code of General Ordinances to reflect a change in name by substituting “Department of Community Development and Inspections” for the “Department of City Development and Inspections” and correct a reference from “City Development Block Grant Program” to “Community Development Block Grant Program”**

The Common Council of the City of Kenosha, Wisconsin, do ordain as follows:

**Section One:** Section 1.05 K. of the Code of General Ordinances for the City of Kenosha, Wisconsin, is hereby repealed and recreated as follows:

**K. Department of ~~City~~Community Development and Inspections.**

1. The Department of ~~City~~Community Development and Inspections shall be under the general supervision of the Mayor and City Administrator and the Public Safety and Welfare Committee. The department is charged with the duties of administering various programs and activities including, but not limited to, planning, zoning, ~~City~~Community Development Block Grant program, administers Home Investment Partnership Act (HOME) program, redevelopment, historic preservation programs, property maintenance, building inspection and Minimum Housing and Sign Code enforcement.

2. The Administrative Head of the Department of ~~City~~Community Development and Inspections shall be the Director, who shall hold his/her office under Civil Service. Any vacancy occurring in said office shall be filled through appointment by the Mayor, subject to confirmation by the Common Council from an eligibility list supplied by the Human Resources Department in accordance with the Civil Service System Ordinance and Personnel Rules and Regulations. The Director of ~~City~~Community Development and Inspections shall serve as Secretary of the City Plan Commission and Redevelopment Authority of the City of Kenosha.

**Section Two:** Chapters One, Two, Three, Four, Five, Eight, Nine, Ten, Eleven, Twelve, Thirteen, Fourteen, Fifteen, Sixteen, Seventeen, Twenty, Twenty Two, Twenty Seven, Twenty Eight, Thirty Two, Thirty Three, Thirty Four and Thirty Five of the Code of General Ordinances for the City of Kenosha, Wisconsin, are amended by substituting therein the phrase “Department of Community Development and Inspections” for the “Department of City Development and Inspections.”

**Section Three:** This Ordinance shall become effective upon passage and publication.

ATTEST: \_\_\_\_\_ City Clerk

APPROVED: \_\_\_\_\_ Mayor

Passed:

Published:

Drafted By:  
EDWARD R. ANTARAMIAN  
City Attorney

ORDINANCE NO. \_\_\_\_\_

**SPONSOR: ALDERPERSON MICHAEL J. ORTH**

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**Section Three:** This Ordinance shall become effective upon passage and publication.

ATTEST: \_\_\_\_\_ City Clerk

APPROVED: \_\_\_\_\_ Mayor

Passed:

Published:

Drafted By:  
EDWARD R. ANTARAMIAN  
City Attorney

RESOLUTION NO. \_\_\_\_\_

**SPONSOR: ALDERPERSON JESSE L. DOWNING**

**TO APPOINT SERGEANT DAVID M. MOLINARO  
HUMANE OFFICER FOR THE CITY OF KENOSHA**

**WHEREAS**, the State of Wisconsin authorizes enforcement of certain state animal control laws by humane officers appointed by the City, pursuant to Section 173.03(1), Wisconsin Statutes; and

**WHEREAS**, the City of Kenosha, Wisconsin has authorized the enforcement of City animal control laws by humane officers appointed by the City pursuant to Section 14.076(B) of the Code of General Ordinances for the City of Kenosha, Wisconsin; and

**WHEREAS**, David M. Molinaro, a law enforcement officer as defined by Section 173.01(2), Wisconsin Statutes, has obtained a Humane Officer Certification from the Wisconsin Department of Agriculture, Trade and Consumer Protection

**NOW THEREFORE, BE IT RESOLVED**, by the Common Council of the City of Kenosha, Wisconsin, that David M. Molinaro is hereby appointed as a City Humane Officer for the City of Kenosha, Wisconsin, with full animal control enforcement powers as authorized by Wisconsin Statutes and the Code of General Ordinances for the City of Kenosha, Wisconsin.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2011.

ATTEST: \_\_\_\_\_ City Clerk

APPROVED: \_\_\_\_\_ Mayor

Date: \_\_\_\_\_

Drafted By:  
WILLIAM K. RICHARDSON,  
Assistant City Attorney



Wisconsin Department of Agriculture, Trade and Consumer Protection

2811 Agriculture Drive, PO Box 8911, Madison, WI 53708-8911

Certification Number: 373

Expires: December 31, 2013  
Statutes: Ch. 173, Ch. ATCP 15

# Humane Officer Certification

Humane Officer:

**David M Molinaro**

Address:

2421 32<sup>nd</sup> St., Kenosha, WI 53140

Certification Status:

Certified

Appointing Jurisdiction(s):

This is a non-transferable certification/registration document. Post or carry as required by law. Non-transferrable - subject to revocation or suspension as provided by law.  
Remove this card and carry as identification.

bits-16.qxd (rev.06/04)

DAVID M MOLINARO  
2421 32<sup>ND</sup> ST  
KENOSHA, WI 53140

DATCP Contact Phone #: (608) 224-4889



Wisconsin Department of  
Agriculture, Trade and Consumer Protection

**Humane Officer Certification**  
**Expires: December 31, 2013**

**David M Molinaro #373**  
**2421 32<sup>nd</sup> St., Kenosha, WI 53140**

Humane Officer Signature:

*Sgt Molinaro*



State of Wisconsin  
Governor Scott Walker

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**Department of Agriculture, Trade and Consumer Protection**  
Ben Brancel, Secretary

Certification for 2012-2013

To: New Law Enforcement Humane Officers  
Re: **Important Certification Information**

***Please keep this letter with your records. This information will answer many of your questions during your certification.*** Enclosed is your new humane officer certificate and identification card that shows you are certified as a humane officer until your certification expires on December 31, 2013. A new humane officer certificate and identification card will be issued with each recertification.

You will receive a renewal packet before your certification expires. You will need to complete, sign and date, and return the renewal application. The first time you certify, you are exempt from the continuing education requirement. After you recertify the first time, you must complete 32 hours of continuing education within your next certification period, and every certification period thereafter. Keep all materials showing proof of your continuing education. You must document and prove your continuing education hours under the requirements of ATCP 15.04 to become recertified. As a law enforcement officer, your law enforcement training can be used if you can provide complete documentation of your training and hours.

Enclosed is a copy of the Wisconsin Administrative Code Chapter ATCP 15 Humane Officer Training and Certification. It is very important that you review the requirements for recertification as well as humane officer appointment and termination requirements. You are required to inform the department of any changes in your address, phone number and email address in order to receive information regarding your certification. Failure to do so may result in loss of your humane officer certification.

Please contact Gena Goldade with questions and information at [gena.goldade@wisconsin.gov](mailto:gena.goldade@wisconsin.gov) or 608-224-4889. Thank you.

Sincerely,

Dr. Yvonne Bellay  
State Humane Program Director  
Division of Animal Health  
Ph: 608-224-4888

AH-HUM-125-L (10/2011)

*Agriculture generates \$59 billion for Wisconsin*

2811 Agriculture Drive • PO Box 8911 • Madison, WI 53708-8911 • [Wisconsin.gov](http://Wisconsin.gov)

An equal opportunity employer