

**AGENDA**  
**BOARD OF PARK COMMISSIONERS**  
**Kenosha Municipal Building - Room 202**  
**Monday, December 12, 2011 - 5:00 pm**

<b>Chairman:</b>	<b>Michael J. Orth</b>	<b>Vice Chair:</b>	<b>Rocco J. LaMacchia, Sr.</b>
<b>Commissioner:</b>	<b>Jesse L. Downing</b>	<b>Commissioner:</b>	<b>Anthony Kennedy</b>
<b>Commissioner:</b>	<b>Lawrence Green</b>		

**Call to Order**  
**Roll Call**

**A. APPROVAL OF MINUTES**

A-1. Approval of the minutes of the meeting held on November 14, 2011.

**C. REFERRED TO COMMISSION**

C-1. Acceptance of Project 10-1411 Parks Field Office Building Painting (*3607 & 3617 65th Street*) which has been satisfactorily completed by Nehl's Painting (*Kenosha, Wisconsin*), in the amount of \$27,880.00. (*District 11*) (PW-Ayes 5:Noes 0)

C-2. Approval of 2012 Pool & Golf Fees.

C-3. Reschedule of December 26, 2011 meeting.

**INFORMATIONAL ITEMS:**

1. Stewardship Grant Applications Status
2. Union Park Sculpture Update
3. Process for Naming of Parks
4. Displays in Civic Center Park
5. Presentation on Golf Course Concessions

DIRECTOR AND/OR SUPERINTENDENT COMMENTS  
**CITIZEN COMMENTS/COMMISSIONER COMMENTS/OTHER BUSINESS AS AUTHORIZED BY LAW**

IF YOU ARE DISABLED AND NEED ASSISTANCE, PLEASE CALL 653-4052 BEFORE THIS MEETING  
NOTICE IS HEREBY GIVEN THAT A MAJORITY OF THE MEMBERS OF THE COMMON COUNCIL MAY BE PRESENT AT THE MEETING, AND ALTHOUGH THIS MAY CONSTITUTE A QUORUM OF THE COMMON COUNCIL, THE COUNCIL WILL NOT TAKE ANY ACTION AT THIS MEETING.

**BOARD OF PARK COMMISSIONERS**  
**Minutes of Meeting held Monday, November 14, 2011**

A meeting of the Board of Park Commissioners was held on Monday, November 14, 2011, in Room 202 of the Kenosha Municipal Building. The meeting was called to order at 5:03 pm by Chairman Orth.

At roll call, the following members were present: Commissioners LaMacchia, Downing, and Green. Commissioner Kennedy was excused. Staff members in attendance were Jeff Warnock, Superintendent of Parks & Shelly Billingsley, Assistant City Engineer.

It was moved by Commissioner Green, seconded by Commissioner LaMacchia, to approve the minutes from the meeting held on Monday, November 7, 2011. Motion passed unanimously.

C-1. Acceptance of Project 11-1420 Park Field Office Building Tuckpointing (*3617 65<sup>th</sup> Street*) which has been satisfactorily completed by Custom Restoration, Inc., (*Pewaukee, Wisconsin*), in the amount of \$100,686.92. (*District 11*) (*Also Referred to Public Works*)

It was moved by Commissioner LaMacchia, seconded by Commissioner Downing to approve. Motion carried unanimously.

C-2 Approval of Agreement between KAA and the City for the use of Peorio Baseball Diamonds.

Staff/Alderman: Jeff Warnock explained that the expiration date should be Amended to November 15, 2012. As well as a \$10,000 fund from the KAA to the City will be paid into a newly created account for improvements to Peorio Park.

It was moved by Commissioner Green, seconded by Commissioner LaMacchia, to approve as amended. Motion passed unanimously.

DIRECTOR/SUPERINTENDENT COMMENTS: Jeff Warnock updated the Committee on Peorio Park. He also let the Committee know that the Parks Department is starting to get ready for Winter. Shelly Billingsley gave an update on Petzke Park.

There being no further business to come before the Board of Park Commissioners it was moved, seconded and unanimously carried to adjourn at 5:08 pm.



**Engineering Division**  
Michael M. Lemens, P.E.  
Director/City Engineer  
**Fleet Maintenance**  
Mauro Lenci  
Superintendent

**Street Division**  
John H. Prijic  
Superintendent  
**Waste Division**  
Rocky Bednar  
Superintendent  
**Parks Division**  
Jeff Warnock  
Superintendent

C-1

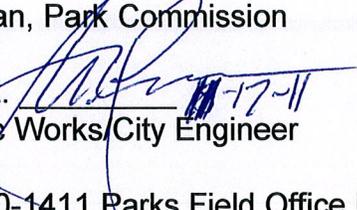
**DEPARTMENT OF PUBLIC WORKS**

**Michael M. Lemens, Interim Director**

Municipal Building · 625 52<sup>nd</sup> ST · RM 305 · Kenosha, WI 53140  
Telephone (262) 653-4050 · Fax (262) 653-4056

November 17, 2011

To: G. John Ruffolo, Chairman, Public Works Committee  
Michael J. Orth, Chairman, Park Commission

From: Michael M. Lemens, P.E.   
Interim Director of Public Works/City Engineer

Subject: Acceptance of Project 10-1411 Parks Field Office Building Painting

Location: 3607 & 3617 65<sup>th</sup> Street

Please be advised that the above referenced project has been satisfactorily completed by Nehls Painting, Inc., Kenosha, Wisconsin. This project consisted of painting approximately 25,175 SF of exterior walls.

It is recommended that the project be accepted in the final amount of \$27,880.00. Original contract amount was \$27,880.00 plus \$3,120.00 for contingency for a total contract amount of \$31,000.00. Funding was from CIP Line Item PK-10-001.

MML/kjb



**Engineering Division**  
 Michael M. Lemens, P.E.  
 Director/City Engineer  
**Fleet Maintenance**  
 Mauro Lenci  
 Superintendent

**Street Division**  
 John H. Prijic  
 Superintendent  
**Waste Division**  
 Rocky Bednar  
 Superintendent  
**Parks Division**  
 Jeff Warnock  
 Superintendent

## DEPARTMENT OF PUBLIC WORKS

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December 7, 2011

TO: Alderperson Orth, Chairman  
 Board of Park Commissioners

FROM: Jeff Warnock, Park Superintendent

RE: 2012 Fees and Policies

The Department of Public Works is in the process of completing an extensive analysis of fees and policies for the Park Division. This report will include the history of fees and revenues, a comparison of other cities and municipalities and a recommendation to the commission for 2013 fees. This study will be completed and presented to the commission prior to the 2013 budget process. Staff is recommending only a change in fees for the Municipal Golf Course and the Washington Park Swimming Pool for 2012.

Pools - In 2012 the Anderson Park Pool will be closed for the season, in order to compensate for the loss of the additional pool, the fees have been lowered. The Pool Fees are reduced across the board \$1.00. The Pool Hours were changes to include Mondays. Pool Season Passes, elimination of the 2 tier for purchase and to make it one rate and lowered across the board by \$5.00. Swim Coupons also decreased by \$5.00 across the board.

Golf – Increased Adult, Senior, Employee and Specials fees by \$.25 across the board. All other fees remained the as they were in 2011. The Gas Car Rental Agreement with Harris Golf Company will remain the same in 2012, therefore those prices were not changed for next year.

**CITY OF KENOSHA PARK DIVISION  
2012 FEES AND CHARGES**

**WASHINGTON PARK POOL**

**POOL FEES**

Children (2 and under/maximum 3 children)	Free with paid adult	Adult must care for children while in and out of the pool
Children (3 - 17)	<del>\$4.00 per person</del> <b>\$3.00 per person</b>	
Adults (Ages 18 - 59)	<del>\$5.00 per person</del> <b>\$4.00 per person</b>	<del>\$2.00 – non swimming</del> <b>\$1.00 per person – non swimming</b>
Adults (60 and over)	<del>\$3.00 per person</del> <b>\$2.00 per person</b>	
Group Rates/Birthday Parties – In writing to Pool Supervisor with number of children, ages, how many chaperone's and the date/time.	<b>\$3.00 per person or purchase coupons listed below</b> Ratio of children to adults 6:1 Ratio of children under 6 to adults 3:1	During regular swimming hours, prearranged & prepaid up to two hours, group leader responsible for general control
Locker Fees	\$ .50 per locker	

**POOL HOURS**

**Dates, Hours and Closures are subject to change**

**CLOSED THE 4TH OF JULY**

*June: 12 Noon – 5:45 pm*

*July and August (Weekdays) 12 Noon – 7:45 pm*

*July and August (Saturday and Sunday) 12 Noon – 5:45 pm*

Tentative Dates: June 19 – August 20, 2012

**POOL SEASON PASSES:**

<b><u>EARLY BIRD DISCOUNT</u></b>			<b><u>AFTER POOL OPENS</u></b>	
<b><i>Type of Pass</i></b>	<b><i>Resident</i></b>	<b><i>Non Resident</i></b>	<b><i>Resident</i></b>	<b><i>Non-Resident</i></b>
Single	\$55.00 ( <del>\$50</del> )	\$60.00 ( <del>\$55</del> )	<del>\$60.00</del>	<del>\$75.00</del>
Group (up to 5)	\$115.00 ( <del>\$110</del> )	\$180.00 ( <del>\$175</del> )	<del>\$120.00</del>	<del>\$185.00</del>
Additional on Group Pass per person – maximum 3	\$15.00	\$20.00	<del>\$20.00</del>	<del>\$25.00</del>
Replacement passes	\$10.00	\$10.00	<del>\$10.00</del>	<del>\$10.00</del>

**SWIM COUPONS**

CHILD: ~~\$15.00 for 5 visits~~ **\$10.00 for 5 visits**

ADULT: ~~\$20.00 for 5 visits~~ **\$15.00 for 5 visits**

~~\$30.00 for 10 visits~~ **\$25.00 for 10 visits**

~~\$40.00 for 10 visits~~ **\$35.00 for 10 visits**

**2011 FEES FOR THE WASHINGTON PARK MUNICIPAL GOLF COURSE****ADULTS (18 – 54)**

	Fee	2012
Weekdays	\$11.00	11.25
Weekends/Holidays	\$11.50	11.75

**SENIORS 55+ /DISABLED**

	Fee	
Season Pass	\$30.00	Same
Without Pass	\$9.50	9.75
With Pass	\$7.50	7.75

NOTE: Senior/Disabled passes may be used for a reduced rate during the following times:

Monday thru Friday (all day)

Saturday before 8:00 am and after 3:00 pm

Sunday before 7:00 am and after 3:00 pm

**JUNIORS (17 AND UNDER)**

	Fee	
At all times	\$6.50	Same

**CITY OF KENOSHA EMPLOYEE**

	Fee	
Weekends	\$11.50	11.75
Weekdays	\$7.50	7.75

**GREEN FEE PUNCH CARD (10)**

Fee	
\$100.00	Same

**EQUIPMENT RENTAL 9 HOLES**

	Fee	
Gas Car (2 Person)	\$15.50	Same
Gas Car (One Person)	\$8.50	Same
Gas Car (Senior/Disabled)	\$12.75	Same
Pull Carts	\$3.00	Same
Golf Clubs/ Adult and Seniors	\$5.00	Same
Golf Clubs/Juniors (rental of Adult Clubs)	\$3.50	Same
Jr. Golf Clubs "Sticks and Kids Program) if available	No Charge	Same
Gas Car Punch Card (10) – one person	\$75.00	Same
Gas Car Punch Card (10) – 2 person	\$145.00	Same

**EARLY BIRD, TWILIGHT & FALL SPECIALS**

	Fee	
Green Fee – 9 Holes	\$8.00	8.25
Gas Car (2 Person)	\$13.00	Same
Gas Car (1 Person)	\$7.50	Same

Early Bird: Monday thru Sunday 5:00 am until 8:00 am

Twilight: Monday thru Sunday 6:00 pm until Dark

No player under the age of 7 allowed on the course

Players under the age of 10 must be accompanied by an adult/guardian – a minimum of 16 years of age

To rent a cart, you must have a valid drivers license and be 18 years of age or older.



**Engineering Division**  
 Michael M. Lemens, P.E.  
 Director/City Engineer  
**Fleet Maintenance**  
 Mauro Lenci  
 Superintendent  
**Parks Division**  
 Jeff Warnock  
 Superintendent

**Street Division**  
 John H. Prijc  
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**Waste Division**  
 Rocky Bednar  
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**DEPARTMENT OF PUBLIC WORKS**  
**Michael M. Lemens, P.E., Interim Director**

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November 18, 2011

To: Michael Orth, Chairman  
 Park Commission

From: Shelly Billingsley, P.E. SB  
 Assistant City Engineer  
 Stormwater Utility / Parks / Environmental

CC: Eric Haugaard  
 District 1

Theodore Ruffalo  
 District 2

Rocco LaMacchia, Sr.  
 District 5

David Bogdala  
 District 17

Subject: ***Informational Item – Stewardship Grants Status***

**BACKGROUND INFORMATION**

Staff submitted stewardship grant applications in July of 2011, requesting funding assistance for park development within Peorio, Strawberry Creek, Simmons and the Shagbark Recreational Area. These grants requested funding to complete the following work:

- Strawberry Creek – Park Trail System and Shelter: Requested 50% funding for a total project cost of \$312,220.00 (Grant \$156,110 / City \$156,110)
- Simmons Island – Boardwalk: Requested 50% funding for a total project of \$498,052.00 (Grant \$249,026 / City \$249,026)
- Peorio Park – Trail and Bridge Improvements: Requested 50% funding for a total project of \$227,900.00 (Grant \$113,950.00 / City \$113,950.00)
- Shagbark – Trail and Prairie Restoration: Requested 50% Funding for a total project of \$245,610.00 (Grant \$122,805.00 / City \$122,805.00)

Staff is anticipating hearing about grant selections sometime in December. Funding sources will be identified as soon as grants are awarded.

**RECOMMENDATION**

Informational Only – No Action Required.

City Plan Division 625 52 <sup>nd</sup> Street Kenosha, WI 53140 262.653.4030	Kenosha City Plan Commission  <b>FACT SHEET</b>	November 10, 2011	Item 4
<b>Review of the location of a sculpture to be located within Union Park at 4500 7th Avenue. (Union Park Sculpture) (District #2) PUBLIC HEARING</b>			

**LOCATION/SURROUNDINGS:**

Site: Union Park - 4500 7th Avenue

**NOTIFICATIONS/PROCEDURES:**

The alderman of the district, Alderman Ruffalo, has been notified. The Parks Commission has reviewed the Concept, but will need to approve the final location and design of the sculpture.

**ANALYSIS:**

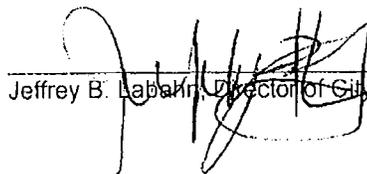
- Lemon Street Gallery would like to install another sculpture in Union Park. The proposed sculpture, which has not yet been designed, would be a partnership with Washington Middle School students.
- The applicants have proposed two (2) separate locations in the park for the sculpture. The preferred location is in the northwest quadrant of the park. The alternate location is in the center of the park where the sidewalks cross.
- The Parks Commission has given tentative approval of the project.
- The City Plan Commission is required to review locations per Section 62.23 (5) of the Wisconsin Statutes.
- Either location is acceptable to City Staff.

**RECOMMENDATION:**

A recommendation is made to approve the sculpture locations.



Brian Wilke, Development Coordinator



Jeffrey B. Babakr, Director of City Development



4601 Sheridan Road, Kenosha, WI 53140-3323  
Tel 262-605-4745 LemonStreetGallery.org  
KenoshaUnionParkProject.com

September 28, 2011

KenoshaUnionParkProject (KUPP)  
2011 public art - mosaic sculpture project in Union Park

Contact: Melanie Hovey – Lemon Street Gallery

To: City Development and Planning Committee

Dear Mr. Wilke,

Perhaps you are aware of the work Lemon Street Gallery has done in our neighborhood, and especially in Union Park. We are the ones responsible for the creation of the six mosaic flower planters, and we started the sculpture lease program that brought the Bruce Niemi sculpture to the park. Residents and small business owners in the area continue to invest in our neighborhood by planting flowers each year, and caring for and about our park. They utilize the CDBG-funded Wi-Fi every day, and participate in our free art programs. Union Park is helping us foster a cohesive, dynamic, artsy neighborhood that we hope one day will be called Kenosha's Arts District!

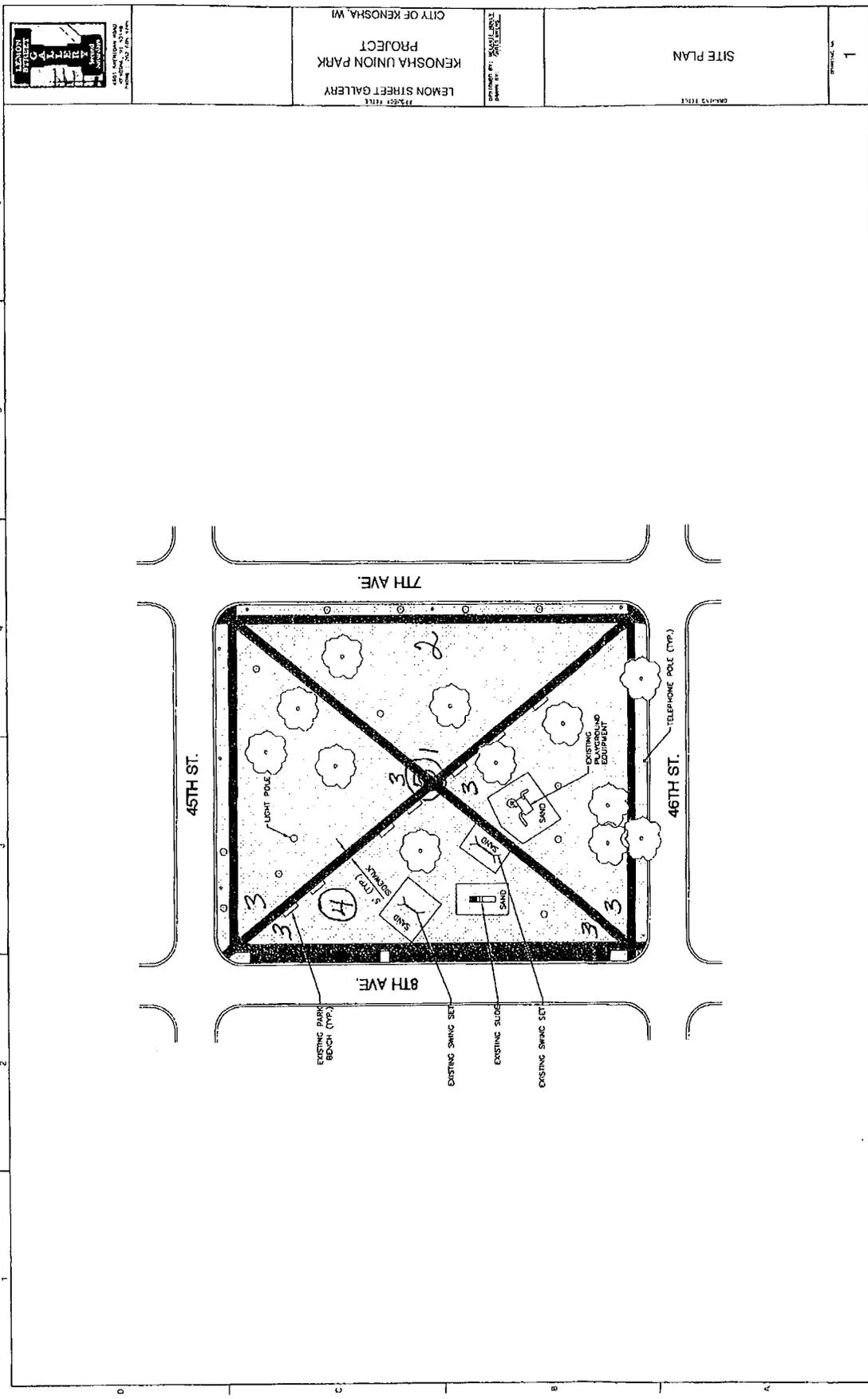
The current project will again partner professional artists and area youth, this time specifically Washington Middle School students, in the creation of permanent public art for Union Park. We propose a tall, cylindrical mosaic art piece. The base will be made of concrete, either poured in place, or more likely, precast forms will be delivered to the park. We plan a grouping of three slender columns or one larger cylinder. The finished mosaic sculpture will be a colorful design for visual interest even during the winter. What the design will be specifically will be decided upon by the participants.

We are asking for approval from the City of Kenosha to place public art in Union Park. We will work closely with Jeff Warnock and the Parks Department, as well as keep you and the Parks Commission informed. We are very enthusiastic about creating an interesting sculpture for our neighborhood and Union Park.

Sincerely,

Melanie Hovey  
Director

- 1. Niemi Sculpture
- 2. Union Park sign & Garden
- 3. KUPP Mosaic Planter (6 planters total)
- 4. NEW Sculpture Proposed location #1
- OR
- 5. NEW Sculpture Proposed location #2





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4601 Sheridan Road Kenosha WI 53140    Tel 262.605.4745    [www.lemonstreetgallery.org](http://www.lemonstreetgallery.org)

September 8, 2011

Dear Ald. Orth and members of the Parks Commission,

Lemon Street Gallery & ArtSpace, Inc. is a nonprofit visual arts center that was established in 1999. Since 2008, our organization has been proactive in rallying artists and residents to take responsibility for the neighborhood and "our" Union Park at 7<sup>th</sup> Ave & 46<sup>th</sup> St. We call this initiative, KenoshaUnionParkProject, or KUPP. We have planted flower gardens where there were none, provided WiFi, and conducted arts projects and programs around the beautification of the Union Park. Our organization, artists and families from the neighborhood, are responsible for creating the six mosaic planters, and placement of the Bruce Niemi sculpture as the first installment of our KUPP Sculpture Lease Program. We just completed our 4<sup>th</sup> year of free "plein air" (outdoor) painting classes for children conducted in Union Park.

This Fall we would appreciate the opportunity to add a permanent sculpture in the park. The lead artist for the current project, Kathleen Laybourn, worked for Kenosha *Mayor's Youth Employment in the Arts*. She designed and led students in nine years worth of mosaic murals around our city, as well as a large mosaic at the entrance of, *Fine Arts School* in Racine.

New this year, we've created a formal partnership with Washington Middle School students, most of who live in our neighborhood. We will provide an after school program at the gallery every Monday and Tuesday in Ceramics and Sewing. With Parks Commission approval, we would also like to engage these youth in the creation of additional permanent public art in Union Park. The artwork will be 6 to 8 feet tall, cylindrical, and very colorful, so that it creates great visual interest from the street, as well as up close.

My team and I understand the need to work closely with Public Works, Jeff Warnock and the Parks Department in selecting the most appropriate location. I hope that you will trust us to create a design that will compliment the works already on site.

Best regards,

Melanie Hovey  
Executive Director  
Lemon Street Gallery & ArtSpace, Inc.

DEPARTMENT OF CITY DEVELOPMENT  
625 - 52<sup>ND</sup> STREET - ROOM 308  
KENOSHA, WISCONSIN 53140  
(262) 653-4030  
FAX (262) 653-4045  
[www.kenosha.org](http://www.kenosha.org)



CITY PLAN  
REAL ESTATE  
HISTORIC PRESERVATION  
COMMUNITY DEVELOPMENT BLOCK GRANT  
REDEVELOPMENT

**JEFFREY B. LABAHN**  
Director of City Development

November 16, 2011

Melanie Hovey  
Lemons Street Gallery  
4601 Sheridan Road  
Kenosha, WI 53140-3323

Dear Ms. Hovey:

**RE: Union Park Sculpture at 4500 7th Avenue**

The City Plan Commission, at their November 10, 2011 meeting, recommended approval of your proposal to locate a sculpture in Union Park.

As a reminder, the final design of the sculpture must still be approved by the City Parks Commission.

If you have any questions, please contact me at 262.653.4049 or via email at [bwilke@kenosha.org](mailto:bwilke@kenosha.org).

Sincerely,

CITY DEVELOPMENT

A handwritten signature in black ink that reads 'B. R. Wilke'. The letters are cursive and somewhat stylized.

Brian R. Wilke  
Development Coordinator

BRW:kas

c: Alderman Michael Orth, Parks Commission Chairman  
Jeff Warnock, Parks Superintendent



**Engineering Division**  
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Director/City Engineer  
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**DEPARTMENT OF PUBLIC WORKS**  
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December 9, 2011

To: Michael Orth, Chairman  
Park Commission

From: Shelly Billingsley, P.E. SB  
Assistant City Engineer  
Stormwater Utility / Parks / Environmental

Cc: Theodore Ruffalo  
District 2 (Tot Park – Marina)

Anthony Nudo  
District 11 (60<sup>th</sup> Street Tennis Courts)

Ray Misner  
District 13 (Elmwood School and Southwest Library Park)

Jesse Downing  
District 16 (Old Little League, Towerline)

David Bogdala  
District 17 (Strawberry Creek)

Subject: ***Informational Item – Process for Naming of Parks***

**BACKGROUND INFORMATION**

Through the CORP process we discussed the renaming of a few parks, such as Strawberry Creek, Old Little League, Towerline, Elmwood Park, 60<sup>th</sup> Street Tennis Courts, Southwest Library Park, and Tot Park (Marina). Staff has gathered the policy and procedure for the Naming/Renaming of Public Parks and Recreational Areas. Attached is the current procedure as well as the process that was completed in 2006 for the naming of Clausen Park, Oribiletti, Sunrise, and St. Peter's.

Staff is requesting a discussion of which parks the commission is interested in pursuing for the Naming or Renaming.

**RECOMMENDATION**

Informational Only – No Action Required.

**Parks**

**Mini Park**

1. Bain Park
2. Bullamore Park
3. Cicchini Park
4. Civic Center Park
5. Davis Park
6. Elmwood Park
7. Endee Park
8. Fireman's Park
9. Jamestown Park
10. Johnson Highlands Park
11. Kenfair Park
12. Newman Park
13. Southwest Library Park
14. Strawberry Park
15. Streeter Park
16. Tot Park
17. Towerline Park
18. Union Park

**Neighborhood Park**

19. Baker Park
20. CJ Clausen Park
21. Columbus Park
22. Forest Park
23. Gangler Park
24. Hobbs Park
25. Horizons Park
26. Isetts Park
27. Limpert Park
28. Matoska Park
29. Nedweski Park
30. Petretti Park
31. Petzke Park
32. Red Arrow Park
33. Roosevelt Park
34. Schulte Park
35. Strawberry Creek Park
36. Sunnyside Park
37. Sunrise Park
38. Tot Park (Marina)

**Community Park**

39. Alford Park
40. Anderson Park
41. Eichelman Park
42. Kennedy Park
43. Lincoln Park
44. Nash Park
45. Pennoyer Park
46. Poyer Park
47. Simmons Island Park
48. Southport Park
49. Washington Park
50. Wolfenbuttel Park

**Conservancy Area**

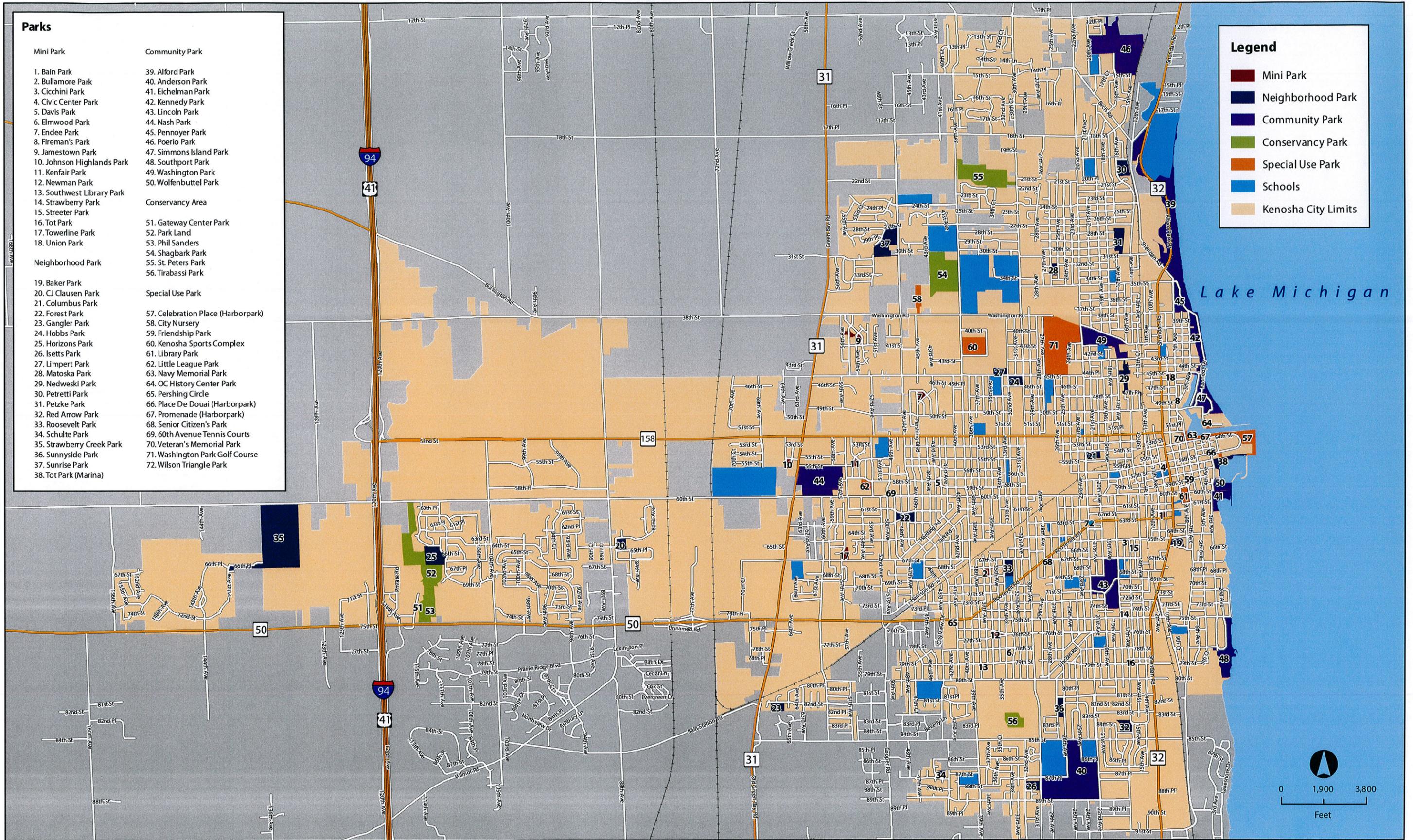
51. Gateway Center Park
52. Park Land
53. Phil Sanders
54. Shagbark Park
55. St. Peters Park
56. Tirabassi Park

**Special Use Park**

57. Celebration Place (Harborpark)
58. City Nursery
59. Friendship Park
60. Kenosha Sports Complex
61. Library Park
62. Little League Park
63. Navy Memorial Park
64. OC History Center Park
65. Pershing Circle
66. Place De Douai (Harborpark)
67. Promenade (Harborpark)
68. Senior Citizen's Park
69. 60th Avenue Tennis Courts
70. Veteran's Memorial Park
71. Washington Park Golf Course
72. Wilson Triangle Park

**Legend**

- Mini Park
- Neighborhood Park
- Community Park
- Conservancy Park
- Special Use Park
- Schools
- Kenosha City Limits



**CITY OF KENOSHA - PARK DEPARTMENT**  
**RULES FOR THE DESIGNATION AND MAINTENANCE OF NAMES FOR PUBLIC PARKS**  
**AND RECREATIONAL AREAS**

**Procedure for Naming/Renaming**

1. The Board will identify Parks and Recreational Facilities to be named or renamed.  
*Horizons at White Caps (River Crossings) 6598 - 112th Avenue*  
*Leona's Rolling Meadows - South of 60th Street and East of 88th Avenue*  
*St. Peter's Basin (including any new areas) - 30th Avenue and 21st Street*  
*Walnut Grove - 47th Avenue and 29th Street*
2. The Board will post this information as a Public Notice in the official City newspaper and on the City website, along with any procedure and timetable it may establish.  
*(Posted and placed in newspaper on Friday, November 4)*
3. The Board will receive input for a minimum of thirty (30) days from public bodies, professional organizations, community and civic groups and organizations, and by petition where petitioners have submitted a written petition signed by no less than one hundred (100) City residents.  
*Deadline for submission is Friday, December 16, 2005)*
4. The Board will place this item on the agenda of a regularly scheduled meeting. The Board will consider names submitted and names recommended by its members.
5. The Board shall submit a list of all names considered to the City Plan Commission with a request for a recommendation. The Common Council will be sent notice of the pending matter. If the City Plan Commission does not act within the time frame determined by the Board, the Board will act without its recommendation.
6. The Board shall not act upon the matter for a minimum of sixty (60) days.
7. Before acting on the matter, the Board shall post all names being considered on the City website and in the official City newspaper, along with the date of the Board meeting at which this matter may be acted upon. The Board may defer this matter to other meeting dates without publishing or posting a new notice.
8. The recommendation of the Board will be forwarded to the Common Council for action. If the Board does not recommend a name by a majority of its full membership, the matter shall not be considered by the Common Council.
9. The Board and Common Council must approve the name/renaming by a majority vote of their membership.

## **Names and Renaming Guidelines**

The following guidelines will govern the naming and renaming of Parks or Recreational Facilities:

1. Names which reference or include geographical location, geological features or historic information are encouraged.
2. Names may not be of individuals unless deceased for a minimum period of three (3) years; unless the individual made a major effort or donation for the acquisition or improvement of the Park or Recreational Facility in specific or of the Park system in general.
3. Names may not be of individuals then serving in any elected or appointed public office or position.
4. Names may not be of community or civic groups or organizations unless the group or organization made a major effort or donation for the acquisition or improvement or use of the Park or Recreational Facility.

## **Other Recognition**

The Board shall have the exclusive jurisdiction, without the limitations or procedural requirements of the foregoing, to:

1. Name any area, feature or building, structure, tree or landscaped area, of any Park or Recreational Facility.
2. Permit any person, group, organization or legal entity to donate a building, structure, tree or landscaped area in any Park or Recreational Facility, and to commemorate the donation with a plaque or monument recognizing the donor.

January 4, 2006

TO: Art Strong  
FROM: Mary Durkee  
RE: Park Naming

The following are the results from the Park Naming Contest:

<u>Suggested Name</u>	<u>Park Area</u>
Claus John Clausen Park	Leona's Rolling Meadows
Bruno Oribiletti	Any
Sunrise Park	Walnut Grove
Simon T. Fredericksen	Any
St. Peter's Basin	St. Peter's
Kilbourn Creek Park Kilbourn Hollow	Horizon's Area

## **PUBLICATION NOTICE**

### **NAMING OF PARK AREAS**

**As per the Code of General Ordinances Section 6.04, The Board of Park Commissioners has established a list of the park areas that need to be named. The following are those locations:**

*General Name for the Park located at 39<sup>th</sup> Avenue and 43<sup>rd</sup> Street*

*Individual names will be considered for elements of the Park (i.e. Ball Diamonds)*

**Information regarding the procedures and guidelines for names for public parks and recreational areas can be found in the Code of General Ordinances Section 6.04. This information is also posted on the City of Kenosha web site at [www.kenosha.org](http://www.kenosha.org). (Parks/Park Naming Procedure)**

**Written input and petitions signed by no less than one hundred City residents may be submitted to Mary Durkee, City of Kenosha Park Department located at 3617 - 65th Street, Kenosha WI 53142. Deadline for submissions is 4:30 pm on Monday, February 4, 2008. The Board of Park Commissioners will consider all submissions in February 2008. For further information, please contact Mary Durkee at 653-4080.**

# **PRESS RELEASE**

## **City of Kenosha - Park Department**

3617 - 65th Street  
Kenosha WI 53142

FOR MORE INFORMATION, CONTACT:

Art Strong, Director of Parks  
City of Kenosha  
Phone: 262-653-4080

**FOR IMMEDIATE RELEASE**

## **NAMING OF PARK AREAS**

**As per the Code of General Ordinances Section 6.04, The Board of Park Commissioners has established a list of the park areas that need to be named for the following location:**

*General Name for the Park located at 39<sup>th</sup> Avenue and 43rd Street.*

*Individual names will be considered for elements of the Park ( i.e. Ball diamonds)*

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January 24, 2006

TO: Board of Park Commissioners  
FROM: Art Strong, Director of Parks  
RE: Park Naming

Read-Error

The following is a list of the names received by the Department of Parks for renaming certain areas within the City. These areas are:

Leona's Rolling Meadows  
Horizons/River Crossing  
St. Peter's Basin  
Walnut Grove

As required by ordinance, we have posted the information on the web site and in the newspaper regarding suggestions for names. The following is a list of those names received:

<i>Submitted By</i>	<i>Suggested Name</i>	<i>Park Area</i>
St. Peter Catholic Church	St. Peter's Basin	St. Peter's Basin/New Areas
Thomas A. Fredericksen	Simon T. Fredericksen	Not Specific
Don Bruno	Bruno Oribiletti	Not Specific
Mary Altorfer	Sunrise Park	Walnut Grove
Kathleen Mentink	Claus John Clausen Park	Leona's Rolling Meadows
Peter Jamtgaard	Kilbourn Park; Kilbourn Hollow; Kilbourn Creek Park and others	Horizon's/River Crossings

August 31, 2006

TO: Debra Salas, Deputy City Clerk/Treasurer  
FROM: Mary Durkee, Park Commission Secretary  
RE: Park Re-naming

Attached you will find information regarding the naming of City Parkland:

South of 27<sup>th</sup> Street and east of 47<sup>th</sup> Avenue (Walnut Grove Subdivision)  
"Sunrise Park"

South of 64<sup>th</sup> Street and east of 87<sup>th</sup> Street (Leona's Rolling Meadows Subdivision)  
"C.J. Clausen Park"

Please place this on the Monday, September 18, 2006 Common Council Agenda.

If you have any questions, please let me know.

Thanks.

February 8, 2008

TO: Board of Park Commissioners  
FROM: Art Strong, Director of Parks  
RE: Park Naming

At this time, we have not received any petitions to name the new sport complex/park at 3800 - 43<sup>rd</sup> Street. One person did write and suggest that the name be Freedom Park. We have received several recommendations for naming the individual ball diamonds.

I believe that we should consider naming the area "Kenosha Sport Park" or something similar. The other option is to create a Park name appropriate to the location. The department would like to explore the idea of a possible sponsor who would become a benefactor to light the other two fields and develop the soccer field.

There have been several suggestions received for naming the individual fields. I am in the process of evaluating the recommendations and will submit a proposal to the commission the first meeting in March.

If you have any questions, please do not hesitate to contact me.



**Engineering Division**  
Michael M. Lemens, P.E.  
Director/City Engineer  
**Fleet Maintenance**  
Mauro Lenci  
Superintendent

**Street Division**  
John H. Prijic  
Superintendent  
**Waste Division**  
Rocky Bednar  
Superintendent  
**Parks Division**  
Jeff Warnock  
Superintendent

## DEPARTMENT OF PUBLIC WORKS

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Municipal Building · 625 52<sup>nd</sup> ST · RM 305 · Kenosha, WI 53140  
Telephone (262) 653-4050 · Fax (262) 653-4056

December 7, 2011

TO: Alderperson Michael Orth, Chairman  
Board of Park Commissioners

FROM: Jeff Warnock, Park Superintendent

RE: Displays in Civic Center Park – Informational Item

The Chabad of Kenosha will be celebrating Chanukah this year from December 20<sup>th</sup> thru December 28<sup>th</sup>. The Menorah will be placed on site on Thursday, December 15<sup>th</sup> or Monday, December 19<sup>th</sup> on the northeast corner of the park. They will be holding the annual lighting on Tuesday the 20<sup>th</sup> at approximately 4:00 pm. The display will be removed following the holiday.

The First Congregational Church will be placing their nativity scene on the southeast corner of the park from December 16, 2011 through January 6, 2012.

These displays have been placed in the park for the past few years and do require the usage of electric. The cost of electric in the past for the park during the month of December was \$24.93. The organizations will be charged a fee of \$50.00 for the usage of the park and electric.

**Zimbra**

mdurkee@kenosha.org

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**Public Menorah**

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**From :** rabbitzali@jewishkenosha.com  
<rabbitzali@gmail.com>

Thu, Nov 10, 2011 12:12 PM

**Subject :** Public Menorah

**To :** mdurkee@kenosha.org

Hi Mary it was nice talking to you once again,  
Chanukah this year runs from Dec. 20 trough the 28th.  
I would like if possible to erect the Menorah on either Thursday the 15th of Dec.  
or Monday the 19th (depending on when Mr. Nelson will be available) and take  
the Menorah down following the holiday. (again depending on when the citiy  
would like me to do it).  
We are also planing on having the annual lighting on Tuesday tthe 20th, (most  
probably the lighting will take place at 4:00 PM however that time may change  
depending on the venue for the party which will follow the lighting.).  
Thank you very much for your assistance in this matter.  
If you have any questions or concerns please contact me at 262-359-0770 Or at  
this e-mail address.

Rabbi Tzali

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Rabbi Tzali Wilschanski  
Chabad of Kenosha  
262-359-0770  
[www.jewishkenosha.com](http://www.jewishkenosha.com)

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**Zimbra****mdurkee@kenosha.org**

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**NATIVITY SCENE 2011**

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**From** : Stacey Mia <sdkmia@aol.com>

Wed, Dec 07, 2011 03:04 PM

**Subject** : NATIVITY SCENE 2011**To** : mdurkee@kenosha.org

December 7, 2011

Mary,

Thank you for returning my call.

Here is the information for the Nativity Scene set-up. William P. Schmitt Interests Ltd. d/b/a Schmitt Protective Services will be sponsoring this year's Nativity Scene. We would like to set it up on December 16, 2011 in the afternoon and keep it up until January 7, 2012. We will need electricity for the lights on the creche.

Do we have to fill out some forms and a pay a fee? Please advise me, so we will do what is necessary for this event.

Thank you so much and I wish you and yours a Blessed Christmas season!

Sincerely,

Stacey Mia

**Stacey Mia**  
**Inspector**  
**William P. Schmitt Interests, Ltd.**  
**9250-29th Avenue, Suite 52**  
**Kenosha, WI 53143**  
**262-496-0962**

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