

AGENDA
BOARD OF PARK COMMISSIONERS
Kenosha Municipal Building - Room 204
Monday, December 9, 2013 - 5:00 pm

Chairman: Michael J. Orth **Vice Chairman: Anthony Kennedy**
Commissioner: Chris Schwartz **Commissioner: Rocco J. LaMacchia, Sr.**
Commissioner: Kevin E. Mathewson

Call to Order
Roll Call

Approval of the minutes of the meeting held on November 11, 2013.

1. Change Order for Project 13-1421 Emerald Ash Borer Phase I (*Citywide Locations*).
2. Approval of Master Contract between SAA Design Group, Inc., and the City (*of Kenosha*) for Professional Services.
3. Resolution by Alderperson Steve G. Bostrom -To Reconstitute the Membership of the Southport Beach House Citizen Committee. (*Referred from Council on 11/18/13*)
4. Approval of 2014 Golf Course Fees.
5. Change Requests.
6. Approve date and time of next meeting due to the Holidays.

INFORMATIONAL ITEMS:

1. Project Status Report

DIRECTOR AND/OR SUPERINTENDENT COMMENTS
CITIZEN COMMENTS/COMMISSIONER COMMENTS/OTHER BUSINESS AS AUTHORIZED BY LAW

IF YOU ARE DISABLED AND NEED ASSISTANCE, PLEASE CALL 653-4052 BEFORE THIS MEETING

NOTICE IS HEREBY GIVEN THAT A MAJORITY OF THE MEMBERS OF THE COMMON COUNCIL MAY BE PRESENT AT THE MEETING, AND ALTHOUGH THIS MAY CONSTITUTE A QUORUM OF THE COMMON COUNCIL, THE COUNCIL WILL NOT TAKE ANY ACTION AT THIS MEETING.

BOARD OF PARK COMMISSIONERS
Minutes of Meeting held Monday, November 11, 2013

A meeting of the Board of Park Commissioners was held on Monday, November 11, 2013 in Room 204 of the Kenosha Municipal Building. The meeting was called to order at 5:03 pm by Acting Chairman Kennedy.

At roll call, the following members were present: Commissioners Schwartz and LaMacchia. Chairman Orth and Commissioner Mathewson were excused. Staff members in attendance were Michael Lemens, Director of Public Works; Jeff Warnock, Superintendent of Parks; Deputy Police Chief Dan Miskins; Alderperson Curt Wilson and Alderperson David Bogdala..

It was moved by Commissioner LaMacchia, seconded by Commissioner Schwartz, to approve the minutes from the meeting held on Monday, October 28, 2013 and November 5, 2013. Motion carried unanimously.

1. Award of Professional Service Contract for Project 13-1417 Lawn Park Area Tree Removal #2 to Droprite Tree & Landscape (*Somers, Wisconsin*) in the amount of \$50,000.00. (*Also referred to Public Works*)
Staff/Alderperson: Michael Lemens spoke.
It was moved by Commissioner Schwartz, seconded by Commissioner LaMacchia, to approve. Motion carried unanimously.
2. Acceptance of the donation from the Madrigrano Family for a park bench and plaque to be located in Columbus Park. (*District 7*)
Staff/Alderperson: Jeff Warnock spoke.
It was moved by Commissioner Schwartz, seconded by Commissioner LaMacchia, to accept the donation. Motion carried unanimously.
3. Change Requests.
It was moved by Commissioner Schwartz, seconded by Commissioner LaMacchia, to receive and file. Motion carried unanimously.

INFORMATIONAL ITEMS:

1. Project Status Report
2. Simmons Ball Field Launch Party – Michael Lemens spoke.

CITIZEN COMMENTS: Margaret Heller spoke about the Southport Beach House Citizen Committee and the Pat Crawford Jazz Band rehearsal events.

ADJOURNMENT - There being no further business to come before the Board of Parks Commissioners, it was moved, seconded and unanimously carried to adjourn at 5:10 pm.



ENGINEERING DIVISION
SHELLY BILLINGSLEY, P.E.
CITY ENGINEER

PARK DIVISION
JEFF WARNOCK
SUPERINTENDENT

FLEET MAINTENANCE
MAURO LENCI
SUPERINTENDENT

STREET DIVISION
JOHN H. PRIJIC
SUPERINTENDENT

WASTE DIVISION
ROCKY BEDNAR.
SUPERINTENDENT

DEPARTMENT OF PUBLIC WORKS

MICHAEL M. LEMENS, P.E., DIRECTOR
SHELLY BILLINGSLEY, P.E., DEPUTY DIRECTOR

MUNICIPAL BUILDING · 625 - 52ND ST · RM 305 · KENOSHA, WI 53140
TELEPHONE (262) 653-4050 · FAX (262) 653-4056
EMAIL PUBLICWORKS@KENOSHA.ORG

December 6, 2013

To: Michael Orth, Chairman
Park Commission

Eric Haugaard, Chairman
Public Works Committee

From: Jeff Warnock JW
Superintendent of Parks

Subject: *Change Order for Project 13-1421 Emerald Ash Borer Phase I*

BACKGROUND/ANALYSIS

Staff is requesting a change order for \$2,544.36 to the Emerald Ash Borer Phase I contract. This change order will allow City staff to complete the injections for approximately 30 additional trees. The contractor inadvertently went over on quantities however the city was able to have more trees treated at the same time. The Contractor and Staff worked on the negotiation for the work and the result of which is being presented to the Park Commission and Public Works Committee.

RECOMMENDATION

Staff recommends the approval of Change Order #1 to increase the amount of the contract by \$2,544.36 from \$39,746 to \$42,290.36.

THE CITY OF KENOSHA

CHANGE ORDER

Project Name: Emerald Ash Borer

Project Number: 13-1421

C.I.P. Line Item: PK-93-004

Purchase Order #: 130783

Contractor: Trees "R" Us

Park Commission Action: **December 9, 2013**

Finance Committee: **December 16, 2013**

Date of Common Council Action: **December 16, 2013**

City and contractor agree that the above contract is amended by increasing the amount of the contract by **\$2,544.36** from **\$39,746** to **\$42,290.36**. This amendment will allow for additional work to be completed.

This change order is approved by:

CONTRACTOR

CITY OF KENOSHA, MAYOR

TREES "R" US, INC

Kevin W. [Signature]

DATE

DATE

11/25/13



ENGINEERING DIVISION
SHELLY BILLINGSLEY, P.E.
CITY ENGINEER

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SUPERINTENDENT

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December 6, 2013

To: Michael Orth, Chairman
Park Commission

From: Shelly Billingsley, P.E. *Shelly Billingsley*
Deputy Director of Public Works / City Engineer

Subject: *Approval of Master Contract between SAA Design Group, Inc., and the City of Kenosha for Professional Services*

BACKGROUND INFORMATION

Staff in 2012 received three proposals to complete professional services during 2012 for CORP Implementation, Master Park Plan Implementation and Miscellaneous Park Improvement Projects in the City of Kenosha. SAA Design Group, Inc. was chosen based on a Qualification Based Selection process and staff recommended the award of the contract.

Throughout the 2012 and 2013 planning and construction year Staff has developed a great working relationship as well as great confidence in the services that they provide to the City of Kenosha Park Division. Staff has negotiated with SAA Design Group Inc. for a Master Contract for the 2013 calendar year.

This contract describes the general services that SAA Design Group would provide to the City for various tasks. A separate task order will be developed for each specific project that is required, based on the fees provided in this contract. The cost of each individual task order will be assigned to appropriate CIP line items as they are proposed and approved.

RECOMMENDATION

Approve the Master Contract for Professional Services with SAA Design Group, Inc. for 2014.



Landscape
Architects
Planners
Engineers

November 26, 2014

Shelly Billingsley, PE
City of Kenosha
Department of Public Works
625 52nd Street
Kenosha, WI 53140

Dear Shelly:

On behalf of SAA Design Group, Inc. (SAA), I am pleased to present this renewal of the Master Contract for Park Design Services for the year 2014. As conducted in 2013, separate scope and fee will be negotiated for each task order as outlined by the city of Kenosha. Our proposed rates will be adjusted slightly (1 increased and several decreased), and will be honored through the duration of 2014. Upon mutual agreement between SAA and the city; this contract will be extended for additional years. SAA will supply updated staff rates at the end of each calendar year prior to contract extension agreements.

We feel that the projects accomplished in 2013 helped to improve the offerings within the city's park system and are proud to have been a part of their development. Examples include the successful completion of Anderson Splashpad, Shagbark Trail System, and Sunrise Phase 1. We are currently underway with design drawings for Simmons Island Phase 1B and Petzke Park Phase 2. I will continue to serve as project manager and offer my extensive knowledge of park planning and design techniques, as well as your park system. Thank you very much for your interest in continuing our relationship, and we look forward to our continued work with the Kenosha park system.

Regards,

Blake Theisen, PLA, ASLA, CPSI
Project Manager
SAA Design Group, Inc.

Attachment: Scope of Services

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AGREEMENT BETWEEN
SAA Design Group, Inc.
AND

The City of Kenosha

THIS AGREEMENT is made as of the ____ day of _____, 2013, by and between The City of Kenosha, hereinafter called the CLIENT, and SAA Design Group, Inc., Madison, Wisconsin, a Wisconsin corporation, hereinafter called the ENGINEER.

The CLIENT intends to Contract for Park Planning, Design, and Engineering Services, hereinafter called SERVICES. The CLIENT agrees the ENGINEER shall provide Professional Engineering SERVICES as set forth in this Agreement and the CLIENT shall provide payment for those SERVICES as provided for in this Agreement.

SECTION 1-BASIC SERVICES OF THE ENGINEER

- 1.1 General. The ENGINEER shall serve as the CLIENT's professional representative in the planning, design, engineering, and permitting, SERVICES, and shall give consultation and advice to the CLIENT during the performance of SERVICES.
- 1.2 Studies and Reports. After receipt of written authorization to proceed, the ENGINEER shall:
 - 1.2.1 Consult with the CLIENT to clarify and define the CLIENT's requirements for SERVICES, review available data, and advise the CLIENT as to the necessity of the CLIENT's providing or obtaining other data.
 - 1.2.2 Prepare and furnish a report containing schematic layouts, sketches, and conceptual design criteria with exhibits, to indicate the considerations involved and the alternative solutions, setting forth the ENGINEER's findings and recommendations with opinions of probable cost.
- 1.3 Preliminary Design. After receipt of authorization to proceed with the Preliminary Design of each project, the ENGINEER shall:
 - 1.3.1 Consult with the CLIENT to determine the extent of SERVICES based on the accepted alternative; advise the CLIENT on the making of subsurface explorations, if required; and make the necessary topographical survey.
 - 1.3.2 Prepare preliminary drawings and specifications, prepare a revised opinion of probable cost and submit such to the CLIENT for review.

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- 1.4** Final Design. After receipt of written authorization to proceed with the Final Design of each project, the ENGINEER shall:
- 1.4.1 On the basis of the approved preliminaries, prepare Construction Documents, including working drawings and specifications, describing in sufficient detail the workmanship and materials required for construction SERVICES, and advise the CLIENT of the latest opinion of probable cost.
 - 1.4.2 Furnish to the CLIENT such documents and design data as may be required to obtain approvals from governmental agencies having jurisdiction over the project.
 - 1.4.3 Furnish a digital set of drawings and specifications for the use of bidders in submitting proposals, assist the CLIENT in analyzing proposals and assist the CLIENT in preparing the agreement for execution by the Contractor.
 - 1.4.4 Obtain approvals and permits from governmental agencies.

SECTION 2-ADDITIONAL SERVICES OF THE ENGINEER

- 2.1** General. The ENGINEER may provide services other than normal or customary engineering any services when instructed to, in writing, by the CLIENT. Additional services may include:
- 2.1.1 Revisions to the drawings or specifications previously approved by the CLIENT, any services in connection with Change Orders requested by the CLIENT, and any services to evaluate changes or substitutions proposed by the Contractor after award of the Construction Contract.
 - 2.1.2 Resident coordination of any construction, coordinating the replacement of all or such parts of the project as may be damaged by fire or other cause during any construction, and assisting the CLIENT in arranging for continuation of the work should the Contractor default for any reason.
 - 2.1.3 The preparation of operation and maintenance manuals, assistance in startup and other services, including serving as a consultant or witness in legal or public proceedings or hearings.
- 2.2** Construction. During construction, the ENGINEER may:
- 2.2.1 Review shop drawings, samples, equipment, tests, and other data submitted by the Contractor for compliance with the Contract Documents.
 - 2.2.2 Provide observation of construction through periodic visits to the site to determine general compliance of the Contractor's work with the drawings and specifications to inform the CLIENT of progress of work completed. The ENGINEER shall endeavor to protect the CLIENT against defects and deficiencies in the work of the Contractor. However, the ENGINEER is not

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responsible for and does not guarantee the Contractor's performance, nor shall he be responsible for the means, methods, techniques, sequences, or procedures of any construction selected by the Contractor.

- 2.2.3 Issue such additional instructions to the Contractor as may be necessary to interpret the drawings and specifications or to illustrate alterations required in the Contractor's work.
- 2.2.4 Review all requests for changes to the work and recommend acceptance or rejection to the CLIENT. This review will consider the need for the change and the reasonableness of the change in cost. After approval by the CLIENT, the ENGINEER will prepare a Change Order document.
- 2.2.5 Based upon the ENGINEER's on-site observations and on review of applications for payment and the accompanying data and schedules, recommend to the CLIENT, in writing, payment to the Contractor.
- 2.2.6 Prepare record drawings to show changes in the work as recorded by the Contractor.

SECTION 3-CLIENT'S RESPONSIBILITIES

- 3.1 General. The CLIENT shall provide all criteria and full information as to the CLIENT's requirements, shall give thorough consideration to and respond promptly to all submissions of the ENGINEER, and shall perform the following:
 - 3.1.1 Guarantee access to and make all provisions for the ENGINEER to enter upon public and private lands as required for the ENGINEER to perform such work as surveys and inspections.
 - 3.1.2 Advertise for proposals from bidders, open proposals at the appointed time and place, and pay all costs incidental of thereto.
 - 3.1.3 To the best of the CLIENT's ability, protect all stakes and other markers set by the ENGINEER prior to the assumption of such responsibility by the Contractor. Replacement of markers or stakes, which have been damaged, moved, or removed, shall be paid for by the CLIENT as extra services of the ENGINEER.
 - 3.1.4 Designate a CLIENT's Representative with respect to the work to be performed under this Agreement. The CLIENT's Representative shall have complete authority to transmit instructions, receive information, and interpret and define the CLIENT's policy and decisions with respect to materials, equipment, elements, and systems pertinent to the work covered by this Agreement.
 - 3.1.5 Provide accounting, legal and insurance counseling services and auditing of the Contractor's records as may be necessary.

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3.1.6 Reimburse the ENGINEER for approval and permit fees submitted to governmental agencies.

SECTION 4-PERIOD OF SERVICE

- 4.1 The provisions of Section 4 and the various rates of compensation for ENGINEER's services provided for elsewhere in this Agreement have been agreed to in anticipation of the orderly and continuous progress of SERVICES for a period of one year.
- 4.2 Termination. This Agreement may be terminated by either party by ninety (90) days written notice. In the event of any termination, the ENGINEER shall be paid for any services performed to the date of termination, including reimbursable expenses then due, interest charges on past due invoices, and termination expenses at the ENGINEER's Standard Billing Rate Schedule.
- 4.3 Extension. This Agreement may be extended upon mutual agreement by the ENGINEER and the CLIENT. The ENGINEER will provide the CLIENT with a revised Standard Billing Rate Schedule prior to extension of this agreement on an annual basis.

SECTION 5-CLIENT'S PAYMENT TO ENGINEER

- 5.1 General. The ENGINEER shall be paid for SERVICES in connection with all projects, including:
- 5.1.1 The CLIENT shall pay the ENGINEER for the Basic services described in Section 1 of this Agreement in accordance with the following schedule:
- Payment shall be based on the attached hourly rate and expense schedule as a lump sum not to exceed the agreed upon amount for each project.
- 5.1.2 For additional SERVICES, as defined in Section 2, the CLIENT shall pay the ENGINEER on an hourly basis in accordance with the ENGINEER's Standard Billing Rate Schedule in effect when the services are performed. Reimbursable services shall include, but not be limited to: transportation and subsistence of principals and employees on special trips to the project site or to other locations, long distance telephone calls as required to expedite the work of the Contractor, reproduction of drawings and specifications in addition to those furnished under 1.4.3, review and approve fees charged by regulatory agencies and work of special consultants when required by the complex nature of the SERVICES. Reimbursable expenses shall be charged at cost. Special consultant expenses shall be charged at cost plus 10% administration fee.
- 5.2 No deduction shall be made from the ENGINEER's compensation on account of penalty, liquidated damages, or other amounts withheld from payments to Contractors.

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- 5.3 If any work performed by the ENGINEER is abandoned or suspended in whole or in part by the CLIENT, the ENGINEER shall be paid for SERVICES performed prior to receipt of written notice from the CLIENT of such abandonment or suspension, together with any termination expenses resulting there from. All such SERVICES and expenses shall be paid for by the CLIENT at the ENGINEER's Standard Billing Rate Schedule.

SECTION 6-MISCELLANEOUS

- 6.1 The ENGINEER shall act as an independent contractor.
- 6.2 Ownership and Re-Use of Documents. The completed original drawings and master specification sheets shall become the property of the CLIENT, but shall remain in the custody of the ENGINEER. Re-use of any documents and/or engineering services pertaining to a project by the CLIENT on extensions of these SERVICES or on any other project shall be at the CLIENT's sole risk. The CLIENT agrees to defend, indemnify, and hold harmless the ENGINEER from all claims, damages, and expenses, including attorney's fees, arising out of such re-use of the documents and/or engineering any services by the CLIENT or by others acting through the CLIENT.
- 6.3 Successors and Assigns. This Agreement and all covenants hereof shall inure to the benefit of and be binding upon the CLIENT and the ENGINEER respectively and their partners, successors, assigns, and legal representatives. Neither the CLIENT nor the ENGINEER shall have the right to assign, transfer, or sublet his interest or obligations hereunder without written consent of the other party.
- 6.4 Integration. This Agreement, together with the Exhibits and Schedules, constitutes the entire understanding between the CLIENT and the ENGINEER, and supersedes all prior written or oral understandings between the CLIENT and the ENGINEER with regard to SERVICES, and no representations, inducements, promises, or agreements not embodied herein shall be of any force or effect. The Agreement, Exhibits, and Schedules may only be amended, supplemented, modified, or canceled by a duly executed written instrument entered into between the parties.
- 6.5 In the event the ENGINEER renders services to the CLIENT involving real estate owned or under the control of CLIENT, the ENGINEER shall not have any liability or responsibility with respect to any actual discharge, disbursement, release, or escape of pollutants, smoke, vapors, soot, fumes, acids, alkalis, toxic chemicals, liquids or gases, waste materials or other irritants, contaminants or pollutants into or upon the land, buildings, atmosphere or body of water, provided that such discharge, disbursement, release or escape has not been caused by the negligence of the ENGINEER.
- 6.6 Any construction Cost, as herein referred to, means the total cost of all work designed or specified by the ENGINEER, but does not include any payments to the ENGINEER or other consultants.
- 6.7 The ENGINEER will maintain insurance coverage for: Worker's Compensation, General Liability, Automobile Liability, Aviation Liability, and Professional Liability. The ENGINEER will provide information as to specific limits upon written request. If the

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CLIENT requires coverage or limits in addition to those in effect as of the date of this Agreement, premiums for additional insurance shall be paid by the CLIENT.

- 6.8 Since the ENGINEER has no control over the cost of labor, materials, equipment, or any services furnished by others; the Contractor(s) methods of determining prices; or competitive bidding or market conditions, the ENGINEER's opinions of probable Construction Cost provided for herein are to be made on the basis of its experience and qualifications and represent its best judgment as an experienced and qualified professional engineer, familiar with the construction industry; but the ENGINEER cannot and does not guarantee that proposals, bids, or actual Project or any construction Cost will not vary from the opinions of probable cost prepared by the ENGINEER.
- 6.9 The ENGINEER will provide all SERVICES in accordance with generally accepted professional practices. The ENGINEER does not make any warranty or guarantee, expressed or implied, nor is this Agreement or contract subject to the provisions of any uniform commercial code. Similarly, the ENGINEER will not accept those terms and conditions offered by the CLIENT in its purchase order, requisition, or notice of authorization to proceed, except as set forth herein or expressly agreed to in writing. Written acknowledgment of receipt or the actual performance of any services subsequent to receipt of such purchase order, requisition, or notice of authorization to proceed is specifically deemed not to constitute acceptance of any terms or conditions contrary to those set forth herein.
- 6.10 This Agreement shall be construed and interpreted in accordance with the laws of the State of Wisconsin.
- 6.11 This Agreement includes the following exhibits:

2014 Staff Rate Schedule

IN WITNESS WHEREOF, the parties hereto have made and executed this Agreement the day and year first above written.

CLIENT: CITY OF KENOSHA

ENGINEER: SAA DESIGN GROUP, Inc.

By: _____

The above person is authorized to
sign for CLIENT

By:  _____

John A. Lichtenheld, P.E.

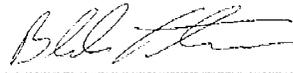
Title: _____

Title: Principal

Date: _____

Date: 11/26/13

Attest: _____

Attest:  _____

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SAA Design Group, Inc.
Proposed Kenosha Rate Schedule
Effective 1/01/14 – 12/31/14

SAA	Staff Rates
David Schreiber, PLA, ASLA Principal/Sr. Landscape Architect	135.00
John Lichtenheld, PE, AICP Principal/Sr. Civil Engineer	125.00
Gilbert Jevne, PLA, ASLA Associate/Sr. Landscape Architect	115.00
Jacob Blue, PLA, ASLA Ecologist/Landscape Architect	115.00
D. Bruce Morrow, PLA, ASLA, LEED® AP Associate/Sr. Landscape Architect	110.00
Blake Theisen, PLA, ASLA, CPSI Associate/Landscape Architect	110.00
Marcus Fink, PE Civil Engineer	110.00
Katie MacDonald, PE Civil Engineer	95.00
Aaron Williams, PLA, ASLA Associate/Landscape Architect	90.00
Julie Lund Accountant/Business Manager	80.00
Patrick Hannon, ASLA Landscape Designer	85.00
Aaron O'Keefe GIS Specialist, Engineering Technician	80.00
Nadine Paplow Sr. Graphic Designer/Proposal Manager	80.00
Intern Landscape Designer	70.00
Tracy Hunt Administrative Assistant	60.00

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Expenses

- | | |
|--------------------------------------|-----------------------|
| - Telephone, postage, travel expense | Cost plus 10% |
| - Mileage | federal rate plus 10% |
| - Consultants | Cost plus 10% |

Payment for services will be due 30 days from the date of invoice issued on or about the first of each month.

As required by the Wisconsin construction lien law, consultant hereby notifies owner that persons or companies furnishing labor or materials for the construction on owner's land may have lien rights on owner's land and building if not paid. Those entitled to lien rights, in addition to the undersigned consultant, are those who contract directly with the owner or those who give the owner notice within 60 days after they first furnish labor or materials for the construction. Accordingly, owner probably will receive notices from those who furnish labor or materials for the construction, and should give a copy of each notice received to the mortgage lender, if any. Consultant agrees to cooperate with the owner and the owner's lender, if any, to see that all potential lien claimants are duly paid.



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DEPARTMENT OF PUBLIC WORKS

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December 6, 2013

To: Michael Orth, Chairman,
Board of Park Commissioners

From: Michael L. Lemens, P.E.
Director of Public Works

CC: Steve G. Bostrom
District 12

Subject: Resolution by Alderperson Steve G. Bostrom -To Reconstitute the Membership of the Southport Beach House Citizen Committee.

BACKGROUND INFORMATION

Staff received this request from the Legal Department for a Resolution by Alderperson Bostrom which was referred to Public Safety and Welfare at the Common Council meeting on November 18, 2013.

RECOMMENDATION

Public Works staff has no recommendation.

ML/dh

RESOLUTION NO. _____

SPONSOR: ALDERPERSON STEVE G. BOSTROM

**TO RECONSTITUTE THE MEMBERSHIP OF THE
SOUTHPORT BEACH HOUSE CITIZEN COMMITTEE**

WHEREAS, Resolution 53-13, adopted by the Common Council at its regular meeting on April 15, 2013, established a Southport Beach House Citizen Committee comprised of the Chair of the Board of Parks Commissioners as the presiding Officer and seven City of Kenosha residents to seek and recommend additional uses and generate increased revenue for the use of the Southport Beach House; and

WHEREAS, of the seven citizen members, six were appointed by the Mayor and one was appointed by the Alderperson of the Twelfth Aldermanic District, each of which citizen-member appointees were confirmed by the Common Council; and

WHEREAS, the Chair of the Board of Parks Commissioners has expressed a desire to be relieved of the obligation of continuing as a member of the Southport Beach House Citizen Committee; and

WHEREAS the Alderperson of the Twelfth Aldermanic District has expressed a desire to become a member of the Southport Beach House Citizen Committee; and

NOW THEREFORE BE IT RESOLVED by the Common Council for the City of Kenosha, Wisconsin, that Resolution 53-13 be amended to reflect that the Chair of the Board of Parks Commissioners is replaced as a member and as the presiding Officer of the Southport Beach House Citizen Committee by the Alderperson of the Twelfth Aldermanic District.

Adopted this _____ day of _____, 2013.

ATTEST: _____ City Clerk

APPROVED: _____ Mayor

Date: _____

Drafted By:
EDWARD R. ANTARAMIAN,
City Attorney



ENGINEERING DIVISION
SHELLY BILLINGSLEY, P.E.
CITY ENGINEER

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December 6, 2013

TO: Chairman Michael Orth, Board of Park Commissioners
FROM: Jeff Warnock, Park Superintendent
RE: Approval of 2014 Golf Course Fees

Staff has reviewed golf course fees from last year and used local comparables to establish increases in the 2014 rates. Staff recommends the following rate changes for 2014 as attached.

2013 FEES FOR THE WASHINGTON PARK MUNICIPAL GOLF COURSE

***** All Prices are Per Person *****

	2013			2014		
	Rate	Tax	Total	Rate	Tax	Total
ADULTS (18-54)						
Weekdays	\$10.90	\$0.60	\$11.50	\$11.37	\$0.63	\$12.00
Weekends/Holidays	\$11.37	\$0.63	\$12.00	\$12.32	\$0.68	\$13.00
10 Green Fee Punch Card	\$94.79	\$5.21	\$100.00	\$103.95	\$6.05	\$110.00
SENIORS 55+ / DISABLED						
Season Pass	\$28.44	\$1.56	\$30.00	\$30.33	\$1.67	\$32.00
With Pass	\$7.58	\$0.42	\$8.00	\$8.06	\$0.44	\$8.50
Without Pass	\$9.48	\$0.52	\$10.00	\$11.37	\$0.63	\$12.00
NOTE: Senior/Disabled passes may be used for a						
Reduced rate during the following times:						
Monday through Friday (All day)						
Saturday before 8:00 am and after 3:00 pm						
Sunday before 7:00 am and after 3:00 pm						
JUNIORS (17 AND UNDER)						
At all times	\$6.16	\$0.34	\$6.50	\$6.16	\$0.34	\$6.50
EQUIPMENT RENTAL 9 HOLES						
Gas Car (Adult) Per Person	\$8.06	\$0.44	\$8.50	\$9.48	\$0.52	\$10.00
Gas Car (Senior Per Person)	\$6.16	\$0.34	\$6.50	\$7.58	\$0.42	\$8.00
Gas Car Punch Card (10) 2 person	\$137.02	\$7.98	\$145.00	\$137.02	\$7.98	\$145.00
Pull Carts	\$2.84	\$0.16	\$3.00	\$2.84	\$0.16	\$3.00
Golf Clubs / Adult and Seniors	\$4.74	\$0.26	\$5.00	\$5.21	\$0.29	\$5.50
Golf Clubs / Juniors (rental of Adult Clubs)	\$3.32	\$0.18	\$3.50	\$3.79	\$0.21	\$4.00
Jr. Golf Clubs "Sticks and Kids Program) if available			No Charge			
EARLY BIRD & TWILIGHT						
Green Fee - 9 Holes	\$7.82	\$0.43	\$8.25	\$8.30	\$0.45	\$8.75
Gas Car Per Person	\$6.16	\$0.34	\$6.50	\$7.58	\$0.42	\$8.00
<i>Non-Resident rates are \$2.00 more for all green fees.</i>						
<i>Non Resident rate does not apply for League Play</i>						
<i>Early Bird: Monday thru Sunday 5:00 am until 7:00 am</i>						
<i>Twilight: Monday thru Sunday 6:00 pm until Dark</i>						
<i>Fall Rates To Be Determined by Parks Superintendant at Later Date</i>						
No player under the age of 7 allowed on the course						
Players under the age of 10 must be accompanied by an adult / guardian - a minimum of 16 years of age						
To rent a gas car you must have a valid drivers license and be 18 years of age or older						
Rain Check Policy: Rainchecks only. No Refunds will be made under any circumstances.						



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CITY ENGINEER
PARK DIVISION
JEFF WARNOCK
SUPERINTENDENT
FLEET MAINTENANCE
MAURO LENCI
SUPERINTENDENT

STREET DIVISION
JOHN H. PRIJIC
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WASTE DIVISION
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DEPARTMENT OF PUBLIC WORKS
MICHAEL M. LEMENS, P.E., DIRECTOR
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December 6, 2013

To: Michael Orth, Chairman
Parks Commission

From: Shelly Billingsley, P.E. *Shelly Billingsley*
Deputy Director of Public Works/City Engineer

Subject: Change Request

BACKGROUND INFORMATION

At the May 14, 2012 meeting the Commissioners agreed this item should appear on all future agendas. There are no change requests at this time.

RECOMMENDATION

Receive and file.

SB/dh



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December 6, 2013

To: Michael Orth, Chairman,
Board of Park Commissioners

From: Michael L. Lemens, P.E.
Director of Public Works

Subject: Approve date and time of next meeting due to the Holidays.

BACKGROUND INFORMATION

The next regularly scheduled meeting is planned for December 30, 2013. Traditionally, the Commission reviews meeting dates during the holiday period to determine the need for a meeting based on availability of members and agenda items.

RECOMMENDATION

Public Works staff has no recommendation.

ML/dh

TO: Michael M. Lemens, P.E.
Director of Public Works

FROM: Shelly Billingsley, P.E. 
Deputy Director of Public Works / City Engineer

SUBJECT: Project Status Report

- Project # 08-1443 Bike and Pedestrian Connections** - Plans have begun but a major focus on bike paths has been to complete the Bike Path crossing at Washington Road and the extension through Nash Park. Once these projects have been bid, design will be completed on this third phase. (Citywide)
- Project #11-1415 / 12-1415 / 13-1415 CORP Implementations** – Continuing. (Citywide)
- Project #11-1417 Strawberry Park Mass Grading, Trail and Shelter (DNR Stewardship Grant)** [SAA Design Group] – Design work on the master plan implementation has been put on hold due to FEMA study (16)
- Project #11-1421 Southport Beach House Restoration (Wisconsin Coastal Management Grant)** – Plans have been submitted to the City for review. Once any necessary changes are made, plans and specifications will be submitted for jurisdictional review. [Enberg Anderson] (12)
- Project #11-1125 Pennoyer Beach Outfall Stormwater Infiltration Basin (GLRI Grant)** –AES has tentatively agreed to come down in the spring of 2014 to plant new plugs and re-seed all bioswales. [VEIT] (SWU) (1)
- Project #11-1137 Pike River Monitoring (WI Coastal Management Grant)** – The final report and sampling report has been sent to the WI Coastal Management Grant administration. (SWU) (1 and 4)
- Project #12-1424 Southport Park Trail (DNR Stewardship Grant)** –Currently being designed [SAA Design Group] (12)
- Project #12-1430 Alford Park Warehouse Demolition** – [Earth Construction] Restoration is in progress. Final walk through is being scheduled. (1).
- Project #12-1421- Simmons Island Boardwalk Phase IA** (DNR Stewardship Grant) [SAA Design Group] Project is out for bid. Bid opening is scheduled for Dec. 18 (2)
- Project #12-1432 - Peorio Park Trail** [SAA Design Group] Project was bid however no submittals will be rebidding in early part of 2014 with construction planned for Spring 2014. (DNR Stewardship Grant) (1 and 4)
- Project #13-1413 - Petzke Park Phase II** [SAA Design Group] Plans and specifications are being developed for Phase II of Petzke Park with construction in 2014. (1)
- Project #13-1414 - Washington Park Velodrome** [SAA Design Group] - City staff is currently re-scoping the project. (6)
- Project #13-1412 - Simmons Field** – [Camosy Construction] Work is complete. Final walk through for punch list items is being scheduled. (12)
- Project 13-1419 – Anderson Fishing Pier** – [SAA Design Group] Design is in process. (9)
- Design Work-** Misc. Park projects and finishing 2012 and 2013 CORP projects.