

AGENDA
BOARD OF PARK COMMISSIONERS
Kenosha Municipal Building - Room 204
Monday, November 10, 2014 - 5:00 pm

Chairman:	Scott N. Gordon	Vice Chairman:	Keith W. Rosenberg
Commissioner:	Kurt Wicklund	Commissioner:	Rocco J. LaMacchia, Sr.
Commissioner:	Jack Rose		

Call to Order
Roll Call

Approval of the minutes of the meetings held on October 27, 2014 & October 29, 2014.

1. Acceptance of Project 14-1425 Kenosha Water Utility Fence at Simmons Island (*100 51st Place, which has been satisfactorily completed*) by Northway Fence, Inc. (*Menomonee Falls, Wisconsin*). The final amount of the contract is \$26,330.80. (*District 2*) (*Also referred to Public Works*)
2. Acceptance of Project 12-1421 Simmons Island Boardwalk Phase IA Development (*5001 4th Avenue; which has been satisfactorily completed*) by H&H Civil Construction, LLC (*Collins, Wisconsin*). The final amount of the contract is \$501,330.20. (*District 2*) (*Also referred to Public Works & Stormwater Utility*)

INFORMATIONAL ITEMS:

1. Project Status Report
2. Discussion of Storm Impacts on Friday, October 31, 2014.

DIRECTOR AND/OR SUPERINTENDENT COMMENTS
CITIZEN COMMENTS/COMMISSIONER COMMENTS/OTHER BUSINESS PERTAINING TO
PARKS COMMISSION MATTERS AS AUTHORIZED BY LAW

IF YOU ARE DISABLED AND NEED ASSISTANCE, PLEASE CALL 653-4052 BEFORE THIS MEETING

NOTICE IS HEREBY GIVEN THAT A MAJORITY OF THE MEMBERS OF THE COMMON COUNCIL MAY BE PRESENT AT THE MEETING, AND ALTHOUGH THIS MAY CONSTITUTE A QUORUM OF THE COMMON COUNCIL, THE COUNCIL WILL NOT TAKE ANY ACTION AT THIS MEETING.

BOARD OF PARK COMMISSIONERS
Minutes of Meeting held Monday, October 27, 2014

A meeting of the Board of Park Commissioners was held on Monday, October 27, 2014 in Room 204 of the Kenosha Municipal Building. The meeting was called to order at 5:00 pm by Chairman Gordon.

At roll call, the following members were present: Commissioners LaMacchia, Wicklund, Rose and Rosenberg. Staff members in attendance were Michael Lemens, Director of Public Works; Shelly Billingsley, Deputy Director of Public Works/City Engineer; Jeff Warnock, Superintendent of Parks; Police Chief John Morrissey and Alderperson Curt Wilson.

It was moved by Commissioner LaMacchia, seconded by Commissioner Rosenberg, to approve the minutes from the meetings held on October 13, 2014 & October 20, 2014. Motion carried unanimously.

1. Approval for a permanent name for the Anderson Park Dog Park. (*District 9*) (*Deferred from the meeting on 9/29/14*)
It was moved by Commissioner Rosenberg, seconded by Commissioner Wicklund, to approve the name of the dog park as K-9 Korner. Motion carried unanimously.
2. Award of Professional Service Contract for Project 14-1417 Parkway Tree Removal Phase II to Droprite Tree & Landscape LLC (*Somers, Wisconsin*) in the amount of \$89,000. (*Also referred to Public Works*)
Staff: Shelly Billingsley spoke.
It was moved by Commissioner LaMacchia, seconded by Commissioner Rose, to approve.
Staff: Jeff Warnock answered questions.
Motion carried unanimously.
3. Resolution by Park Commission - To Adopt the Master Plan for Pennoyer Park.
Staff: Shelly Billingsley spoke.
It was moved by Commissioner LaMacchia, seconded by Commissioner Rose, to approve. Motion carried unanimously.

INFORMATIONAL ITEMS:

1. Project Status Report – Shelly Billingsley & Jeff Warnock spoke.
2. Discussion of Non-Resident User Fee for City Dog Parks – Michael Lemens spoke.

SUPERINTENDENT COMMENTS: Jeff Warnock said the Parks Division is getting ready to transition into winter by closing buildings & getting equipment ready.

CITIZENS COMMENTS: Cliff Johnson talked about the dog park and how in the Sunday paper the King Fish article says it's the best thing the City has done. Margaret Heller talked about the dog park and the Southport Beach House Bids. Ms. Heller handed out a draft plan of the Southport Beach House from the Southport Beach House Citizen Committee. Tammy Conforti talked about the dog park & made a suggestion to have accessible mobility.

COMMISSIONER COMMENTS: Commissioner Rosenberg thanked staff for the dog park. He also said that bricks to line the sidewalk at the dog park as been discussed. Commissioner Wicklund talked about the Southport Beach House Roofing. Commissioner Gordon talked about the accessibility for the dog park, TMJ4 Landquest & Tammy Conforti's interview for Petzke Park.

ADJOURNMENT - There being no further business to come before the Board of Parks Commissioners, it was moved, seconded and unanimously carried to adjourn at 5:30 pm.

CITY OF KENOSHA – BOARD OF PARK COMMISSIONERS
Meeting Minutes – October 29, 2014

A meeting of the Board of Park Commissioners was held on Wednesday, October 29, 2014, at the Kenosha Municipal Building Room 202. The meeting was called to order at 7:50 pm. The following members were present: Chairman Gordon, Vice Chairman Rosenberg, Commissioners Wicklund, LaMacchia, and Rose. In attendance were Mayor Bosman, City Administrator Frank Pacetti, Director of Finance Carol Stancato, Director of Public Works Mike Lemens, Jeff Warnock, Shelly Billingsley, Director of Human Resources Steve Stanczak, and Sue Clouthier.

1. Review of Park 2015-2019 CIP Budget

Staff/Commissioners:

City Administrator Pacetti gave an overview of the CIP. Public Works Director Mike Lemens also provided an overview. Commissioner Wicklund commented on updating the master plans. Commissioners Rose and LaMacchia, and Vice Chairman Rosenberg gave compliments for the outstanding job this year. Chairman Gordon stated it was a stellar year for the Park Division.

It was moved by Vice Chairman Rosenberg, seconded by Commissioner Rose to approve as presented. Motion passed 5-0.

2. Review of the 2015 Executive Budget for Park Division and Washington Park Municipal Golf Course

Staff/Commissioners: Director Lemens gave an overview. Jeff Warnock noted an increase in janitorial supply usage due to increased events. Shelly Billingsley noted staffing changes. Commissioner LaMacchia commented on weekend activities, the Columbus statue, the ice rink, sledding and radios.

It was moved by Commissioner Rose, seconded by Commissioner LaMacchia to approve the 2015 Park Division and Washington Park Municipal Golf Course budgets as presented, motion passed 5-0.

City Administrator Pacetti noted that the CDBG amounts had been approved and the amount in the CIP project PK11-001 for the ADA Playground would need to change by \$41,000.

It was moved by Commissioner LaMacchia, seconded by Commissioner Rose to change project PK11-001 Comprehensive Outdoor Recreation Plan & Master Plan Implementation line item Kenosha Dream Playground from \$650,000 to \$609,000 and add line item CDBG for \$41,000 and approve the 2015-2019 Park CIP as amended. Motion passed 5-0.

Citizen/Aldermen comments: Tammy Conforti spoke regarding the ADA Playground and the partnership with the City. City Administrator Pacetti also commented on all the efforts made to make the playground a reality. Mayor Bosman commented on the success of parks, this year reopening Simmons Field and next year the Dream playground.

There being no further business, it was moved by Commissioner LaMacchia, seconded by Commissioner Wicklund to adjourn at 8:23 pm, motion passed 5-0.



ENGINEERING DIVISION
SHELLY BILLINGSLEY, P.E.
CITY ENGINEER

PARK DIVISION
JEFF WARNOCK
SUPERINTENDENT
FLEET MAINTENANCE

SUPERINTENDENT

STREET DIVISION
JOHN H. PRIJIC
SUPERINTENDENT

WASTE DIVISION
ROCKY BEDNAR
SUPERINTENDENT

DEPARTMENT OF PUBLIC WORKS

MICHAEL M. LEMENS, P.E., DIRECTOR
SHELLY BILLINGSLEY, P.E., DEPUTY DIRECTOR

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November 4, 2014

To: Eric Haugaard, Chairman, Public Works Committee
Scott N. Gordon, Chairman, Park Commission

From: Shelly Billingsley, P.E. *Shelly Billingsley*
Deputy Director of Public Works/City Engineer

Subject: Acceptance of Project 14-1425 Kenosha Water Utility Fence Installation at Simmons Island

Location: 100-51st Place

Please be advised that the above referenced project has been satisfactorily completed by Northway Fence, Inc., Menomonee Falls, Wisconsin. This project consisted of providing and installing a steel fence and gate partially around the Kenosha Water Utility Production Plant at Simmons Island.

It is recommended that the project be accepted in the final amount of \$26,330.80. Original contract amount was \$26,330.80 plus \$2,633.20 for contingency for a total contract amount of \$28,964.00. Funding was from CIP Line Item PK-11-001.

SAB/kjb



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November 4, 2014

To: Eric Haugaard, Chairman, Public Works Committee
Patrick Juliaian, Chairman, Stormwater Utility Committee
Scott N. Gordon, Chairman, Park Commission

From: Shelly Billingsley, P.E. *Shelly Billingsley*
Deputy Director of Public Works/City Engineer

Subject: Acceptance of Project 12-1421 Simmons Island Boardwalk Phase IA Development

Location: 5001 4th Avenue

Please be advised that the above referenced project has been satisfactorily completed by H&H Civil Construction, LLC, Collins, Wisconsin. This project consisted of earthwork, installation of boardwalk system, landscaping and minimal concrete.

It is recommended that the project be accepted in the final amount of \$501,330.20. Original contract amount was \$402,192 for base bid; \$79,968 for Alternate A (Plastic Lumber Decking) plus \$55,340 for contingency for a total contract amount of \$537,500. Funding is broken down as follows: PK-11-001 \$311,242 for base bid and \$31,258 for contingency for a total of \$342,500 and SW-14-002 \$170,918 for landscaping plus \$24,082 for contingency for a total of \$195,000. for a total of \$537,500.

November 5, 2014

Informational #1

TO: Michael M. Lemens, P.E.
Director of Public Works

FROM: Shelly Billingsley, P.E. *Shelly Billingsley*
Deputy Director of Public Works / City Engineer

SUBJECT: Project Status Report

- Project # 08-1443 Bike and Pedestrian Connections** - Plans have begun but a major focus on bike paths has been to complete the Bike Path crossing at Washington Road and the extension through Nash Park. Once these projects have been bid, design will be completed on this third phase. (Citywide)
- Project #12-1415 / 13-1415 / 14-1415 CORP Implementations** – Continuing. (Citywide)
- Project #11-1417 Strawberry Park Mass Grading, Trail and Shelter (DNR Stewardship Grant)** [SAA Design Group] – Design work is being evaluated to see if any work can begin while waiting for FEMA (16)
- Project #12-1430 Alford Park Warehouse Demolition** – [Earth Construction] Project close-out documents were sent to contractor (1).
- Project #12-1421- Simmons Island Boardwalk Phase IA** (DNR Stewardship Grant) [H&H Civil Construction]. Closeout documents have been sent to the contractor. (2)
- Project #12-1432 - Peorio Park Trail** [SAA Design Group] The bid opening yielded no bids, and as a result Park and Street crews will undertake grading, clearing and grubbing, construction of the limestone path, and retaining wall. The bridge and boardwalk will go out for bid this fall for spring construction. (DNR Stewardship Grant) (1 and 4)
- Project #13-1413 - Petzke Park Phase II** [SAA Design Group] Plans and specifications are being developed for Phase II of Petzke Park with construction in Spring 2015. (1)
- Project #13-1414 - Washington Park Velodrome** [SAA Design Group] – Bids are currently being reviewed. (6)
- Project #13-1419 – Anderson Fishing Pier** – [SAA Design Group] Pending CIP Amendment (9)
- Project #14-1417 – Tree Removal** – Contract nearing completion. Phase 2 is pending approval. (City wide)
- Project #14-1418 – Tree Planting** – Contract nearing completion. (City wide)
- Project #14-1421 – Simmons Island Phase 1B** – [SAA Design Group] Design is in progress. (2)
- Project #14-1424 - Southport Beach House Roof Replacement** – Bid Opening has been moved to November 19th. Staff is working on adding an alternate bid for salvage or reclaimed slate on the roof sections that will allow. (12)
- Project #14-1425 - Simmons Island Fence** – Punchlist Items and Closeout Paperwork. (2)
- Project #14-1120 – Eichelman Beach – Nutrient Improvements** – CIP Amendment was approved. Staff will be scheduling a preconstruction meeting with the contractor. (2)
- Project #14-14__ - Anderson Dog Park** – Grand opening occurred on Oct. 25 (9)
- Design Work-** Misc. Park projects, ADA Accessible Playground, and finishing 2012, 2013 and 2014 CORP projects.