

AGENDA
BOARD OF PARK COMMISSIONERS
Kenosha Municipal Building - Room 204
Monday, November 9, 2015 - 5:00 pm

Chairman:	Scott N. Gordon	Vice Chairman:	Keith W. Rosenberg
Commissioner:	Kurt Wicklund	Commissioner:	Rocco J. LaMacchia, Sr.
Commissioner:	Jack Rose		

Call to Order
Roll Call

Approval of the minutes of the meeting held on October 26, 2015

1. Acceptance of Project 14-1141 Southport Park Shoreline Repair Phase 1 (*South of 75th Street & 1st Avenue, which has been satisfactorily*) by McMullen & Pitz Construction Co. (*Manitowoc, Wisconsin*). The final amount of the contract is \$1,106,708.87 (*\$509,794.43 Park Funding and \$596,914.44 Stormwater Funding*). (*District 12*) (*Also referred to Stormwater Utility Committee*)
2. Change Requests

INFORMATIONAL ITEMS:

1. Project Status Report

DIRECTOR AND/OR SUPERINTENDENT COMMENTS
CITIZEN COMMENTS/COMMISSIONER COMMENTS/OTHER BUSINESS PERTAINING TO
PARKS COMMISSION MATTERS AS AUTHORIZED BY LAW

IF YOU ARE DISABLED AND NEED ASSISTANCE, PLEASE CALL 653-4050 BEFORE THIS MEETING

NOTICE IS HEREBY GIVEN THAT A MAJORITY OF THE MEMBERS OF THE COMMON COUNCIL MAY BE PRESENT AT THE MEETING, AND ALTHOUGH THIS MAY CONSTITUTE A QUORUM OF THE COMMON COUNCIL, THE COUNCIL WILL NOT TAKE ANY ACTION AT THIS MEETING.

BOARD OF PARK COMMISSIONERS
Minutes of Meeting held Monday, October 26, 2015

A meeting of the Board of Park Commissioners was held on Monday, October 26, 2015 in Room 204 of the Kenosha Municipal Building. The meeting was called to order at 5:00 pm by Acting Chairman Rosenberg.

At roll call, the following members were present: Commissioners Wicklund, Rose, and LaMacchia. Chairman Gordon was excused. Staff members in attendance were: Shelly Billingsley, Acting Director of Public Works/City Engineer; Jeff Warnock, Superintendent of Parks; Police Chief John Morrissey; Deputy Police Chief Dan Miskinis; and Alderperson Curt Wilson.

It was moved by Commissioner LaMacchia, seconded by Commissioner Rose, to approve the minutes from the meeting held on Monday, October 12, 2015. Motion carried unanimously.

1. Request from Kathy Jakubiak for a Wedding at the Southport Beach House on Saturday, August 27, 2016 to:

- a. Extend the closing hours to 11pm
- b. Extend the Beer/Wine Permit to 10pm
- c. Extend the Music Permit to 10pm (*District 12*)

Staff: Jeff Warnock spoke.

Pubic Hearing: Kathy Jakubiak spoke that her attendance has been upgraded to 140 people.

It was moved by Commissioner LaMacchia, seconded by Commissioner Rose to approve. Motion carried unanimously.

2. Approval of Easement with WE Energies through Strawberry Creek Park for providing service to the Restroom Facility. (*District 16*)

Staff: Jeff Warnock spoke.

It was moved by Commissioner LaMacchia, seconded by Commissioner Rose to approve. Motion carried unanimously.

INFORMATIONAL ITEMS:

- 1. Project Status Report – Shelly Billingsley spoke. Jeff Warnock answered questions. Acting Chairman Rosenberg commented to Shelly & Jeff for all they do, what a great season and how they got a lot of improvements in the parks and want to continue that.

CITIZEN COMMENTS: Cliff Johnson commented on the Velodrome & how it's coming along great. He's looking forward to events down there. Mr. Johnson said it would be nice to have restrooms at the east end for the riders or even a porta-potty.

COMMISSIONER COMMENTS: Commissioner Rose said that there is a Fill the Hill meeting at the UAW Building at 6:30pm tonight and would like the community support for the Velodrome.

STAFF COMMENTS: Police Chief Morrissey said that his 3rd shift staff mainly would like the Commission to consider looking at putting a light at the building at the Dream Playground.

ADJOURNMENT - There being no further business to come before the Board of Park Commissioners, it was moved, seconded and unanimously carried to adjourn at 5:09 pm.



SHELLY BILLINGSLEY, MBA, PE
Acting Director of Public Works
City Engineer

November 4, 2015

To: Eric Haugaard, Chairman, Public Works Committee
Patrick Juliana, Chairman, Stormwater Utility Committee
Scott N. Gordon, Chairman, Park Commission

From: Shelly Billingsley, P.E. *Shelly Billingsley*
Acting Director of Public Works/City Engineer

Subject: Acceptance of Project 14-1141 Southport Park Shoreline Repair – Phase 1

Location: South of 75th Street & 1st Avenue

Please be advised that the above referenced project has been satisfactorily completed by McMullen & Pitz Construction Company, Manitowoc, Wisconsin. This project consisted of removal and replacement of two storm sewer outfall structures, stockpiling existing stone from from revetment wall, rebuilding of approximately 449 feet of the revetment wall, and installing and maintaining all erosion and sediment control measures.

It is recommended that the project be accepted in the final amount of \$1,106,708.97. Original contract amount was \$1,128,571.80 plus \$169,228.20 for contingency for a total of \$1,297,800. A change order was approved on July 6, 2015 to reduce the amount of the contract by \$55,000 for disposal of low level contaminated soil bring the amount of the contract to \$1,242,800.

Funding of \$538,150.00 is from CIP Line Item PK-15-002 and funding of \$759,650.00 is from CIP Line Item SW-15-004 for a total of \$1,297,800.00 less \$55,000 for change order.

SAB/kjb



Shelly Billingsley, P.E.
Acting Director of Public Works
City Engineer

2

November 4, 2015

To: Scott Gordon, Chairman
Park Commission

From: Shelly Billingsley, P.E.
Acting Director of Public Works

Cc: Eric Haugaard
District 1

G. John Ruffolo
District 4

Subject: ***Change Requests – (Action Required / Not Receive and File)***

BACKGROUND INFORMATION

Staff has prepared the changes to the 2012 CORP Implementation spreadsheets for funding for electrical service to the new Strawberry Creek Park shelter. Reallocating \$6,500 to Strawberry Creek Park – for plan submittal to the State for State approval.

The reallocation of this funding is being requested as Ayres Associates submitted and had the building plans approved by the State instead of City Staff having to go through the process.

RECOMMENDATION

Staff recommends approval of the change request reducing the 2012 CORP Poerio Park – Playground (which is complete) construction allocation by \$6,500 and increasing Strawberry Creek Park construction by \$6,500 for a net change of \$0.

2012 Proposed Improvements

Revised November 9, 2015

MINI PARKS				
Park	Description	Construction	Design	Total
Bain	Planter (utilized an existing planter in stock)	\$0	\$0	\$0
Civic Center	Remove Pavers/base	\$1,500	\$150	\$1,650
	Replace Pavers/Base (800 sq.ft.)	\$4,000	\$400	\$4,400
	Patch Concrete	\$2,500	\$250	\$2,750
Johnson Highlands	Drinking Fountain	\$2,485	\$0	\$2,485
Newman	Spring Riders (2)	\$1,600	\$0	\$1,600
Southwest Library	Spring Riders (2)	\$1,600	\$0	\$1,600
Union	Spring Riders (2)	\$1,600	\$0	\$1,600
	<i>CORP</i>	\$15,285	\$800	
MINI PARKS SUBTOTAL		\$15,285	\$800	\$16,085

NEIGHBORHOOD PARKS				
Park	Description	Construction	Design	Total
Baker	Trash Receptacles	\$800	\$0	\$800
Forest	Field Improvement (West 1)	\$0	\$0	\$0
	Relocate/Upgrade Play Equipment	\$0	\$0	\$0
Hobbs (Change Request #1)	Ice Skating Rink (frame system)	\$0	\$0	\$0
Isetts (Change Request #1)	Trail (614')	\$0	\$0	\$0
	Mid-block Crossing (30th Ave)	\$0	\$0	\$0
Limpert	Climber	\$1,500	\$0	\$1,500
Alford	Soccer Goals (2)	\$5,000	\$0	\$5,000
Schulte	Spring Riders (2)	\$1,600	\$0	\$1,600
Sunrise (Master Plan)	Phase 1: (Mass Grading, Paths, Basketball Court, Shelter, Playground Equipment, Utility Connections, and Landscaping)	\$496,623	\$50,705	\$547,328
		<i>CORP</i>	\$8,900	
		<i>Master Plans</i>	\$496,623	
	<i>CORP and Master Plan Design</i>		\$50,705	
NEIGHBORHOOD PARKS SUBTOTAL		\$505,523	\$50,705	\$556,228

COMMUNITY PARKS				
Park	Description	Construction	Design	Total
Alford	Bike Racks	\$475	\$0	\$475
	Bike Racks	\$923	\$0	\$923
Anderson	Bridge with Fishing Platform	\$60,000	\$11,000	\$71,000
	Paths	\$10,430	\$0	\$10,430
	Pool Replacement	\$416,500	\$60,000	\$476,500
Kennedy (Change Request #1)	Soccer Fields (3)	\$0	\$0	\$0
	Rugby Pitch	\$0	\$0	\$0
	Backstop	\$0	\$0	\$0
	Playground Relocation	\$0	\$0	\$0
	Lawn Restoration	\$0	\$0	\$0
Lincoln	Tree Identification Plaques (\$100 ea.)	\$1,000	\$0	\$1,000
	Backstops for Field #3 and #4	\$7,900	\$0	\$7,900
	Skin Infields (Field #3 and #4) (With City Crews)	\$1,000	\$0	\$1,000
Nash	Play Structure (5-12)	\$38,093	\$0	\$38,093
Pennoyer	Bike Racks	\$1,500	\$0	\$1,500
	Drinking Fountains	\$2,230	\$0	\$2,230
Poerio (Change Request #1)	Expansion of Parking Lot (Sports Complex)	\$0	\$0	\$0
Southport	Bike Parking (3 racks)	\$1,419	\$0	\$1,419
Washington	Bike Racks (5)	\$2,500	\$0	\$2,500
	Bridge Replacement (East)	\$30,000	\$3,000	\$33,000
	Replace Stairs (with bridge replacement)	\$40,000	\$4,000	\$44,000
	Modular Climber (Tot Lot - Washington Rd)	\$5,000	\$0	\$5,000
Wolfenbittel	Bike Racks (5)	\$1,275	\$0	\$1,275
Poerio (Change Request #1 April 30, 2012)	Peorio Park Playground and Ice Rink	\$168,490	\$17,249	\$185,739
Simmons Island (Master Plan)	Playground	\$58,063	\$0	\$58,063
Strawberry Creek Park	Electric Service and State Building Submittal	\$20,000	\$0	\$20,000
	<i>CORP</i>	\$392,235	\$35,249	\$427,484
	<i>Master Plans</i>	\$58,063	\$0	\$58,063
	<i>Anderson Pool</i>	\$416,500	\$60,000	
COMMUNITY PARKS SUBTOTAL		\$866,798	\$95,249	\$962,047

CONSERVANCY PARKS				
Park	Description	Construction	Design	Total
NONE				
	<i>CORP</i>	\$0	\$0	
CONSERVANCY PARKS SUBTOTAL		\$0	\$0	\$0

SPECIAL USE PARKS				
Park	Description	Construction	Design	Total
Kenosha Sports Complex	Play Structure (Toddler)	\$24,775	\$0	\$24,775
Promenade/HarborWalk (HarborPark)	Irrigation (CIP)	\$12,000	\$1,200	\$13,200
Veteran's Memorial	Bike Racks (2)	\$925	\$0	\$925
	Lighting	\$6,000	\$600	\$6,600
Washington Park Municipal Golf Course	Ski Trail Groomer	\$20,000	\$0	\$20,000
	<i>CORP</i>	\$43,700	\$1,800	
	<i>Washington Park Municipal Golf Course</i>	\$20,000		
SPECIAL USE PARKS SUBTOTAL		\$63,700	\$1,800	\$65,500

2012 Proposed Improvements (Continued)

YEAR SUMMARY - CORP			
Park Type	Construction	Design	Total
Mini Parks	\$15,285	\$800	\$16,085
Neighborhood Parks	\$8,900	\$50,705	\$59,605
Community Parks	\$392,235	\$35,249	\$427,484
Conservancy Parks	\$0	\$0	\$0
Special Use Parks	\$43,700	\$1,800	\$45,500
TOTAL	\$460,120	\$88,554	\$548,674

YEAR SUMMARY - OTHER			
Type	Construction	Design	Total
Sunrise Master Plan Construction	\$496,623	\$0	\$496,623
Anderson Pool	\$416,500	\$60,000	\$476,500
Simmons Island	\$58,063	\$0	\$58,063
Washington Park Municipal Golf Course	\$20,000	\$0	\$20,000
TOTAL	\$991,186	\$60,000	\$1,051,186

2012 CIP PK-10-005	
Type	Budget FY 2012
CORP	\$460,120
Anderson Pool (PK-12-001)	-\$66,500
Strawberry Creek	
Sunrise	\$496,623
Petzke	
Simmons Island	\$58,063
Design / Engineering	\$88,554
TOTAL	\$1,036,860

November 4, 2015

TO: Shelly Billingsley, P.E.
Acting Director of Public Works

FROM: Cathy Austin, P.E.
Assistant City Engineer



SUBJECT: Project Status Report

- Project # 08-1443 Bike and Pedestrian Connections** - Plans have begun but a major focus on bike paths has been to complete the Bike Path crossing at Washington Road and the extension through Nash Park. Once these projects have been bid, design will be completed on this third phase. (Citywide)
- Project #11-1417 Strawberry Park Trail and Shelter (DNR Stewardship Grant)** [SAA Design Group] – Shelter construction has begun and is expected to be complete by mid-November (weather dependent). Electrical service and installation of the restroom FRP panels completion is contingent based on We-Energies service installation. Currently, this work is scheduled to be complete by the beginning of December. (16)
- Project #12-1415 / 13-1415 / 14-1415 / 15-1415 CORP Implementations** – Continuing. (Citywide)
- Project #12-1430 Alford Park Warehouse Demolition** – [Earth Construction] Project close-out documents were sent to contractor. (1).
- Project #13-1413 - Petzke Park Phase II** [SAA Design Group] Substantial completion has been met. (1)
- Project #13-1414 - Washington Park Velodrome** [SAA Design Group] – Remaining work includes paving of the infield track, pouring concrete in the access point of the track, backfilling to the retaining wall, and site restoration which is expected to be complete by mid-November (weather dependent). (6)
- Project #14-1141 – Southport Park Shoreline Repair Phase 1** – [Redbarn Design and Engineering] Project is pending acceptance. (12)
- Project #14-1417 – Tree Removal** – Contract nearing completion. Phase 2 tree removal has a change order to the contract in progress. (City wide)
- Project #14-1418 – Tree Planting** – Contract nearing completion. (City wide)
- Project #14-1421 – Simmons Island Phase 1B** – [SAA Design Group] Project has been put on hold due to budget. Plans for grading the playground area are being designed. (2)
- Project #14-1426 Petzke Park – Dream Playground** [SAA Design Group] – Project has been completed City is working on punch-list items. (1)
- Project #15-1417 – Tree Removal** – Project has been awarded by Committee; contract has change order in progress (City Wide)
- Project #15-1419 – Park Division West Garage Roof Replacement** – Construction has begun and is anticipated to be complete in October (weather dependent). (12)
- Project #15-1423 – Anderson Park Paths** – Construction has been complete, and close out documents have been sent to the contractor. (9)

Design Work- Misc. Park projects and finishing 2012, 2013, 2014 and 2015 CORP projects.