

**AGENDA
STORMWATER UTILITY
COMMITTEE**

*****PLEASE NOTE CHANGE IN DAY AND TIME OF MEETING***
THURSDAY, OCTOBER 30, 2014
ROOM 202
6:30 P.M.**

**PLEASE REMEMBER TO BRING YOUR COPY OF THE
2015 CIP AND EXECUTIVE BUDGETS TO THIS MEETING**

*Patrick Juliana, Chairman
Scott N. Gordon, Vice Chairman
Steve Bostrom*

*Eric Haugaard
Rhonda Jenkins
Jan Michalski*

1. Stormwater Utility 2015 CIP Budget Review.
(p. 205 – 245)
2. Stormwater Utility 2015 Executive Budget Review.
(p. 7-2 – 7-19)

CITIZENS COMMENTS RELATED ONLY TO JURISDICTION OF STORMWATER UTILITY COMMITTEE

ALDERMAN COMMENTS

IF YOU ARE DISABLED AND IN NEED OF ASSISTANCE CALL 653-4050 BEFORE NOON ON THE DATE INDICATED FOR THIS MEETING.

NOTICE IS HEREBY GIVEN THAT A MAJORITY OF THE MEMBERS OF THE COMMON COUNCIL MAY BE PRESENT AT THE MEETING, AND ALTHOUGH THIS MAY CONSTITUTE A QUORUM OF THE COMMON COUNCIL, THE COUNCIL WILL NOT TAKE ANY ACTION AT THIS MEETING.



ENGINEERING DIVISION
 SHELLY BILLINGSLEY, P.E.
 CITY ENGINEER
 CATHY AUSTIN, P.E.
 ASSISTANT CITY ENGINEER
 BILL KNUTSEN
 SOIL EROSION SPECIALIST

STREET DIVISION
 JOHN H. PRIJIC
 SUPERINTENDENT

DEPARTMENT OF STORMWATER UTILITY

MICHAEL M. LEMENS, P.E., DIRECTOR
 SHELLY BILLINGSLEY, P.E., DEPUTY DIRECTOR

MUNICIPAL BUILDING · 625 - 52ND ST · RM 305 · KENOSHA, WI 53140
 TELEPHONE (262) 653-4050 · FAX (262) 653-4056
 EMAIL SWU@KENOSHA.ORG

October 24, 2014

To: Patrick Juliana, Chairman
 Stormwater Utility Committee

From: Michael M. Lemens, P.E.
 Director of Public Works

Subject: *Stormwater Utility 2015 CIP Budget Review*

[Handwritten signature and date: 10-24-14]

BACKGROUND INFORMATION

Administration and staff have developed a Capital Improvement Plan for the Stormwater Utility that meets the mission of the Stormwater Utility.

RECOMMENDATION

Recommend approval of the Stormwater Utility 2015 Capital Improvement Plan and send forth for Finance and Council Approval.



ENGINEERING DIVISION
SHELLY BILLINGSLEY, P.E.
CITY ENGINEER
CATHY AUSTIN, P.E.
ASSISTANT CITY ENGINEER
BILL KNUTSEN
SOIL EROSION SPECIALIST

STREET DIVISION
JOHN H. PRIJIC
SUPERINTENDENT

DEPARTMENT OF STORMWATER UTILITY

MICHAEL M. LEMENS, P.E., DIRECTOR
SHELLY BILLINGSLEY, P.E., DEPUTY DIRECTOR

MUNICIPAL BUILDING · 625 - 52ND ST · RM 305 · KENOSHA, WI 53140
TELEPHONE (262) 653-4050 · FAX (262) 653-4056
EMAIL SWU@KENOSHA.ORG

October 24, 2014

To: Patrick Juliana, Chairman
Stormwater Utility Committee

From: Michael M. Lemens, P.E.
Director of Public Works

Subject: ***Supplemental Information for the Stormwater Utility 2015 CIP Budget Review***

Staff would like to take this opportunity to highlight a few projects for additional information:

- **SW-11-002 Stormwater Management Plan:** Staff has been working diligently on completing of the City Wide Stormwater Management Plan however to get a fully utilizable plan staff has spent additional hours in researching incomplete areas of our storm mapping so the most accurate data can be modeled to complete this plan. Therefore its completion date will be pushed back to allow the additional time in the investigation phase of the program.
- **SW-11-003 Detention Basin Dredging:** Staff has been working with a consultant to develop a Pond Certification Program. This program has began inspecting each of the City owned and/or City Responsible Maintenance Agreement Basins. This will aid in staff determining a priority of which basins need to be dredged and/or analyzed in any given year. This report is anticipated to be on a November agenda for acceptance.
- **SW-14-001 Lincoln Lagoon:** Staff has been working with a consultant to develop a report regarding the condition of Lincoln Lagoon as well as proposed enhancements that will include its dredging and installation of shoreline protection to aid in its maintenance. This report is anticipated to be completed by the end of 2014.
- **SW-15-001 Engineering Division- Design:** The funding for engineering related time associated with each project will be charged to this account instead of individual projects. This will allow for easier tracking by management in dividing time accordingly.
- **SW-15-002 Compost Facility Building:** The funding will be used to construct a secure building with electric to store tools and equipment at the site.



ENGINEERING DIVISION
 SHELLY BILLINGSLEY, P.E.
 CITY ENGINEER
 CATHY AUSTIN, P.E.
 ASSISTANT CITY ENGINEER
 BILL KNUTSEN
 SOIL EROSION SPECIALIST

STREET DIVISION
 JOHN H. PRIJIC
 SUPERINTENDENT

DEPARTMENT OF STORMWATER UTILITY

MICHAEL M. LEMENS, P.E., DIRECTOR
 SHELLY BILLINGSLEY, P.E., DEPUTY DIRECTOR

MUNICIPAL BUILDING · 625 - 52ND ST · RM 305 · KENOSHA, WI 53140
 TELEPHONE (262) 653-4050 · FAX (262) 653-4056
 EMAIL SWU@KENOSHA.ORG

October 24, 2014

To: Patrick Juliana, Chairman
 Stormwater Utility Committee

From: Michael M. Lemens, P.E.
 Director of Public Works

A handwritten signature in black ink, appearing to be 'M. Lemens', with the date '10-24-14' written below it.

Subject: ***Stormwater Utility 2015 Executive Budget Review***

BACKGROUND INFORMATION

Administration and staff have developed an Executive Budget for the Stormwater Utility that meets the mission of the Stormwater Utility.

RECOMMENDATION

Recommend approval of the 2015 Stormwater Utility Executive Budget and send forth for Finance and Council Approval.



ENGINEERING DIVISION
SHELLY BILLINGSLEY, P.E.
CITY ENGINEER
CATHY AUSTIN, P.E.
ASSISTANT CITY ENGINEER
BILL KNUTSEN
SOIL EROSION SPECIALIST

STREET DIVISION
JOHN H. PRIJIC
SUPERINTENDENT

DEPARTMENT OF STORMWATER UTILITY
MICHAEL M. LEMENS, P.E., DIRECTOR
SHELLY BILLINGSLEY, P.E., DEPUTY DIRECTOR

MUNICIPAL BUILDING · 625 - 52ND ST · RM 305 · KENOSHA, WI 53140
TELEPHONE (262) 653-4050 · FAX (262) 653-4056
EMAIL SWU@KENOSHA.ORG

October 24, 2014

To: Patrick Juliana, Chairman
Stormwater Utility Committee

From: Michael M. Lemens, P.E.
Director of Public Works

Subject: *Supplemental Information for the Stormwater Utility 2015 Executive Budget Review*

Staff wanted to highlight a few budget items for additional information:

- **SWU Administration (501-09-50101):**
 - Staff in 2014 requested more aid in developing a more customer orientated service in dealing with citizens concerns on SWU related issues. It has been effective however we found that additional time needs to be spent on SWU. Therefore, staff is proposing to increase the funding approximately 57% of a Clerk Typist III position to aid in these duties not currently assigned. The remainder of this individual will be charged to Public Works Administration and Recycling funds.
 - Staff is requesting funds to install truck shelves in SWU vehicles this is funded under 369.
- **SWU NR216 & 151 Compliance (501-09-50102):**
 - The cost for the Dry Weathering Screening will increase in 2015 which is included in 219.
- **SWU Engineering Inspection and Enforcement (501-09-50103):**
 - The cost for the GPS server maintenance will increase and is included in 233.
 - The Engineering staff is had great turnover in the past few years and the current staff spends more time in the field observing and ensuring construction specifications are followed. Therefore staff has the need to bring in an extra set of clothes, boots, etc in case they are required to be out on site which may not be conducive to dress clothes. Therefore staff is requesting the purchase of lockers to allow for the storage of these materials. These funds have been included in 362 which also includes funds for replacement of a chair and a rolling plan holder.
- **SWU Maintenance (501-09-50105):**
 - Tablets were purchased for each of the snow route supervisors for easier access to the GPS system while in the field. The data costs will be assigned to the Snow and Ice for 4 months and then they will be used by other staff in other budgets for GPS Inventory of a variety of issues, which could include diggers hotline, catch basin cleaning, storm sewer installation repairs, etc. (Roadway and Bridges – 1 / Street Signs and Markings – 1/ SWU – 3)