

AGENDA
BOARD OF PARK COMMISSIONERS
Kenosha Municipal Building - Room 204
Monday, October 14, 2013 - 5:00 pm

Chairman: Michael J. Orth **Vice Chairman: Anthony Kennedy**
Commissioner: Chris Schwartz **Commissioner: Rocco J. LaMacchia, Sr.**
Commissioner: Kevin E. Mathewson

Call to Order
Roll Call

Approval of the minutes of the meetings held on September 30, 2013 and October 7, 2013.

1. Revised Acceptance of Project 12-1414 Anderson Pool Splashpad (8730 22nd Ave).
(District 9) (Also referred to Public Works)
2. Change Requests.
3. Set date and time for 2014 Budget Review.

INFORMATIONAL ITEMS:

1. Project Status Report

DIRECTOR AND/OR SUPERINTENDENT COMMENTS
CITIZEN COMMENTS/COMMISSIONER COMMENTS/OTHER BUSINESS AS AUTHORIZED BY LAW

IF YOU ARE DISABLED AND NEED ASSISTANCE, PLEASE CALL 653-4052 BEFORE THIS MEETING

NOTICE IS HEREBY GIVEN THAT A MAJORITY OF THE MEMBERS OF THE COMMON COUNCIL MAY BE PRESENT AT THE MEETING, AND ALTHOUGH THIS MAY CONSTITUTE A QUORUM OF THE COMMON COUNCIL, THE COUNCIL WILL NOT TAKE ANY ACTION AT THIS MEETING.

BOARD OF PARK COMMISSIONERS
Minutes of Meeting held Monday, September 30, 2013

A meeting of the Board of Park Commissioners was held on Monday, September 30, 2013 in Room 204 of the Kenosha Municipal Building. The meeting was called to order at 5:00 pm by Acting Chairman Kennedy.

At roll call, the following members were present: Commissioners LaMacchia and Mathewson. Chairman Orth and Commissioner Schwartz were excused. Staff members in attendance were Cathy Austin, Assistant City Engineer; Sean Von Bergen, Assistant City Engineer; Deputy Police Chief Dan Miskinis; Brian Wilke, Development Coordinator; Alderperson Curt Wilson; Alderperson G. John Ruffolo and Alderperson David Bogdala.

It was moved by Commissioner LaMacchia, seconded by Commissioner Mathewson to approve the minutes from the meeting held on Monday, September 9, 2013. Motion carried unanimously.

1. Request from St. Joseph Catholic Academy to hold their annual Homecoming Bonfire on Pennoyer Park Beach area on Saturday, October 5, 2013. (*District 1*)
It was moved by Commissioner LaMacchia, seconded by Commissioner Mathewson to approve. Motion carried unanimously.
2. Approval of Lease Agreement by the City (*of Kenosha*), the Board of Parks Commissioners, and Kenosha County for the current cell tower at 60th Street and 54th Avenue. (*District 11*)
Public Hearing: Frank Martinelli, Manager of Engineering Projects for Kenosha County Facilities Division, spoke.
It was moved by Commissioner LaMacchia, seconded by Commissioner Mathewson to approve. Motion carried unanimously.
3. Approval of Grant Agreement Between the State of Wisconsin Department of Natural Resources and the City (*of Kenosha*) for the Kenosha Harbor Feasibility Study.
Staff/Alderperson: Cathy Austin spoke.
It was moved by Commissioner LaMacchia, seconded by Commissioner Mathewson to approve. Motion carried unanimously.
4. Approval of Agreement By and Between the Board of Regents of the University of Wisconsin System (*on behalf of the University of Wisconsin Oshkosh*) and the City (*of Kenosha*). (*Simmons Island & Eichelman Park*) (*Also referred to Stormwater Utility*)
Staff/Alderperson: Cathy Austin spoke.
It was moved by Commissioner LaMacchia, seconded by Commissioner Mathewson to approve. Motion carried unanimously.
5. Resolution by Alderperson Kevin E. Mathewson - To Amend the City (*of Kenosha*) Capital Improvement Program for 2013 by Decreasing PK-03-001 "Park Renovations" in the Amount of \$15,000 and to Create Capital Improvement Line Item PK-03-002 "Roosevelt Park Playground Equipment" in the Amount of \$15,000 for a Net Change of \$0. (*Also referred to Finance*)
It was moved by Commissioner LaMacchia, seconded by Commissioner Mathewson to open up to a public hearing. Motion carried unanimously.
Public Hearing: Julie Blair, Stephanie Post, Kryton Johnson, Mrs. Nola Starling Ratliff (Roosevelt Elementary School Principal) and Remington Post spoke.
Acting Chairman Kennedy closed the public hearing at this time.
It was moved by Commissioner Mathewson, seconded by Commissioner LaMacchia to approve. Motion carried unanimously. It was then moved by Commissioner Mathewson, seconded by Commissioner LaMacchia to revisit the item. It was then moved by Commissioner Mathewson, seconded by Commissioner LaMacchia to approve the amended redline revision. Motion carried unanimously.

6. Resolution by the Mayor; Co-Sponsor: Alderperson Michael J. Orth – To Urge the Board of Park Commissioners to Suspend Construction of a Dog Park in Southport Park. *(Referred from Council on 9/16/13)*
It was moved by Commissioner LaMacchia, seconded by Commissioner Mathewson to open up to a public hearing. Motion carried unanimously.
Public Hearing: George Clarke, Curt Wickland, Margaret Heller, Joan Wilk, Jackson Wilk, David Wilk, Susan Andrea-Schlenker, and Jim Birch spoke.
Acting Chairman Kennedy closed the public hearing at this time.
After further discussion, it was then moved by Commissioner LaMacchia, seconded by Commissioner Mathewson to open up to another public hearing. Motion carried unanimously.
Public Hearing: Alderperson David Bogdala, Curt Wickland, Margaret Heller, Joan Wilk, Jim Birch, George Clarke, Susan Andrea-Schlenker and Greg Kishline spoke.
Acting Chairman Kennedy closed the public hearing at this time.
It was then moved by Commissioner Mathewson, seconded by Commissioner LaMacchia to amend the Resolution by adding “Be it further resolved, that the Common Council of the City of Kenosha, does hereby urge the Board of Park Commissioners to research a location more suitable for Kenosha's first dog park”. Motion carried 2-1 (with Kennedy voting nay). It was then moved by Commissioner Mathewson, seconded by Commissioner LaMacchia to approve as amended. Motion carried 2-1 (with Kennedy voting nay).
7. Resolution by the Board of Parks Commissioners; Co-Sponsor: Alderperson Michael J. Orth - To Allow use of the Southport Beach House During Weekday Events Without Fee for use During a Limited Period of Time in the Autumn of 2013.
It was moved by Commissioner Mathewson, seconded by Commissioner LaMacchia to approve. It was then moved by Commissioner Mathewson, seconded by Commissioner LaMacchia to open up to a public hearing.
Public Hearing: George Clarke, Margaret Heller and Greg Kishline spoke.
Acting Chairman Kennedy closed the public hearing at this time.
Motion to approve carried unanimously.
8. Change Requests.
It was moved by Commissioner Mathewson, seconded by Commissioner LaMacchia to receive and file. Motion carried unanimously.

INFORMATIONAL ITEMS:

1. Project Status Report

COMMISSIONER COMMENTS: Commissioner Mathewson commented that he is happy with the action made today and hopes to get the support at Common Council on the Southport Park and Kenosha's first dog park. Acting Chairman Kennedy commented on the set up of the Southport Beach House Citizen's Committee. He suggested the minutes from the Southport Beach House Citizen's Committee be included in the Parks packet. He also spoke regarding his comments that were made during the meeting.

ADJOURNMENT - There being no further business to come before the Board of Parks Commissioners, it was moved, seconded and unanimously carried to adjourn at 6:34 pm.

BOARD OF PARK COMMISSIONERS
Minutes of Meeting held Monday, October 7, 2013

A meeting of the Board of Park Commissioners was held on Monday, October 7, 2013 in Room 204 of the Kenosha Municipal Building. The meeting was called to order at 6:45 pm by Chairman Orth.

At roll call, the following members were present: Commissioners Schwartz, LaMacchia, and Mathewson. Commissioner Kennedy was excused. Staff member in attendance was Michael Lemens, Director of Public Works.

1. Approval of Lease Agreement by the City (of Kenosha), the Board of Parks Commissioners, and Kenosha County for a Proposed Public Safety Communication Tower in Nash Park. (District 15) (Also referred to Finance)
It was moved by Commissioner Mathewson, seconded by Commissioner LaMacchia, to approve. Motion carried unanimously.

ADJOURNMENT - There being no further business to come before the Board of Parks Commissioners, it was moved, seconded and unanimously carried to adjourn at 6:46 pm.



ENGINEERING DIVISION
SHELLY BILLINGSLEY, P.E.
CITY ENGINEER

PARK DIVISION
JEFF WARNOCK
SUPERINTENDENT

FLEET MAINTENANCE
MAURO LENCI
SUPERINTENDENT

STREET DIVISION
JOHN H. PRIJIC
SUPERINTENDENT

WASTE DIVISION
ROCKY BEDNAR.
SUPERINTENDENT

DEPARTMENT OF PUBLIC WORKS

MICHAEL M. LEMENS, P.E., DIRECTOR
SHELLY BILLINGSLEY, P.E., DEPUTY DIRECTOR

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October 10, 2013

To: Michael J. Orth, Chairman, Park Commission
Eric Haugaard, Chairman, Public Works Committee

From: Shelly Billingsley, P.E. *Shelly Billingsley*
Deputy Director of Public Works/City Engineer

Subject: Revised Acceptance of Project 12-1414 Anderson Pool Splashpad Construction

Location: 8730 22nd Avenue

At the August 12, 2013 Park Commission meeting and the August 19, 2013 Public Works Committee and Common Council meetings, Project 12-1414 Anderson Pool Splashpad Construction was accepted in the final amount of \$270,753.59. After these meetings took place the contractor contacted staff to inform them that Alternate 1 (Landscaping) was not part of the final payment. This revised acceptance will amend the final acceptance amount from \$270,753.59 to \$274,053.39.

SAB/kjb



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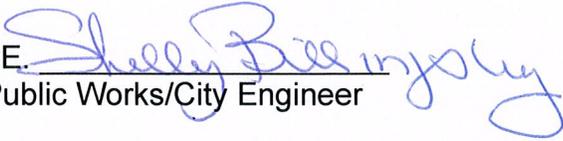
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October 11, 2013

To: Michael Orth, Chairman
Parks Commission

From: Shelly Billingsley, P.E. 
Deputy Director of Public Works/City Engineer

Subject: Change Request

BACKGROUND INFORMATION

At the May 14, 2012 meeting the Commissioners agreed this item should appear on all future agendas. There are no change requests at this time.

RECOMMENDATION

Receive and file.

SB/dh



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October 11, 2013

To: Michael J. Orth, Chairman,
Park Commission

From: Michael M. Lemens, P.E. *[Signature]*
Director of Public Works

Subject: Set date and time for 2014 Budget Review

BACKGROUND/ANALYSIS

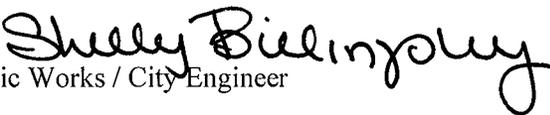
Administration is asking the Park Commission to set up a date and time for the 2014 Budget Review.

RECOMMENDATION

Administration is recommending the meetings to be scheduled during the period of October 29, 2013 through November 1, 2013.

MML/dh

TO: Michael M. Lemens, P.E.
Director of Public Works

FROM: Shelly Billingsley, P.E. 
Deputy Director of Public Works / City Engineer

SUBJECT: Project Status Report

- Project # 08-1443 Bike and Pedestrian Connections** - Plans have begun but a major focus on bike paths has been to complete the Bike Path crossing at Washington Road and the extension through Nash Park. Once these projects have been bid, design will be completed on this third phase. (Citywide)
- Project #11-1415 / 12-1415 / 13-1415 CORP Implementations** – Continuing. (Citywide)
- Project #11-1417 Strawberry Park Mass Grading, Trail and Shelter (DNR Stewardship Grant)** – Design work on the master plan implementation has been put on hold due to FEMA study. [SAA Design Group] (16)
- Project #11-1421 Southport Beach House Restoration (Wisconsin Coastal Management Grant)** – Plans have been submitted to the City for review. Once any necessary changes are made, plans and specifications will be submitted for jurisdictional review. [Enberg Anderson] (12)
- Project #11-1125 Pennoyer Beach Outfall Stormwater Infiltration Basin (GLRI Grant)** –AES has tentatively agreed to come down in the spring of 2014 to plant new plugs and re-seed all bioswales. [VEIT] (SWU) (1)
- Project #11-1137 Pike River Monitoring (WI Coastal Management Grant)** – The final report and sampling report has been sent to the WI Coastal Management Grant administration. (SWU) (1 and 4)
- Project #12-1423 Sunrise Park Trail (DNR Stewardship Grant) / #12-1427 Sunrise Park Master Plan Implementation** - Project has been complete. Parks and Streets Division will be restoring the park as soon as all equipment is installed. [BCF] (5)
- Project #12-1420 Shagbark Trail (DNR Stewardship Grant)** – All work has been complete by the contractor except for prairie restoration. This work will be completed in October/November. [Western Contractors] (10)
- Project #12-1424 Southport Park Trail (DNR Stewardship Grant)** –Currently being designed [SAA Design Group] (12)
- Project #12-1430 Alford Park Warehouse Demolition** – [Earth Construction] Restoration is in progress. Final walk through is being scheduled. (1).
- Project #12-1421- Simmons Island Phase I and Boardwalk** [SAA Design Group] Plans and specifications are being completed (DNR Stewardship Grant) (2)
- Project #12-1432 - Peorio Park Trail** [SAA Design Group] Project was bid however no submittals will be rebidding in fall with construction planned for Spring 2014. (DNR Stewardship Grant) (1 and 4)
- Project #13-1413 - Petzke Park Phase II** [SAA Design Group] Plans and specifications are being developed for Phase II of Petzke Park with construction in 2014. (1)
- Project #13-1414 - Washington Park Velodrome** [SAA Design Group] - Bid opening on August 21st yielded in one bid that came in over budget. City staff is currently re-scoping the project. (6)
- Project #13-1412 - Simmons Field** – Precast plank installation on the first base side will begin 10/9/13 and should be complete by the end of the week. Bleacher seats are scheduled to be installed on the first base side 10/14 and should be complete by 10/25. All finger walls on the third base side will be complete next week and precast should be installed starting the end of next week. The decorative wall has been poured on the first base side and is ready to be stained. The project is on schedule to be complete on November 22nd. [Camosy Construction]
- Project 13-1419 – Anderson Fishing Pier** – Design is in process. [SAA Design Group]
- Design Work-** Misc. Park projects and finishing 2012 and 2013 CORP projects