

AGENDA
BOARD OF PARK COMMISSIONERS
Kenosha Municipal Building - Room 204
Monday, October 12, 2015 - 5:00 pm

Chairman:	Scott N. Gordon	Vice Chairman:	Keith W. Rosenberg
Commissioner:	Kurt Wicklund	Commissioner:	Rocco J. LaMacchia, Sr.
Commissioner:	Jack Rose		

Call to Order
Roll Call

Approval of the minutes of the meeting held on September 28, 2015

1. Resolution by Alderperson Jan Michalski, Co-Sponsor Alderperson Patrick Juliana – To Retain the Services of a Qualified Architectural Firm to Provide the City of Kenosha a Comprehensive Plan for Historic Preservation and Rehabilitation of the Southport Beach House. *(Oral referral from Council on 9/21/15) (Also referred to Finance) (Historic Preservation-APPROVED-Ayes 6:Noes 0; Public Works-APPROVED-Ayes 3:Noes 1)*
2. Change Requests
3. Set date and time for 2016 Budget Review.

INFORMATIONAL ITEMS:

1. Project Status Report

DIRECTOR AND/OR SUPERINTENDENT COMMENTS
CITIZEN COMMENTS/COMMISSIONER COMMENTS/OTHER BUSINESS PERTAINING TO
PARKS COMMISSION MATTERS AS AUTHORIZED BY LAW

BOARD OF PARK COMMISSIONERS
Minutes of Meeting held Monday, September 28, 2015

A meeting of the Board of Park Commissioners was held on Monday, September 28, 2015 in Room 204 of the Kenosha Municipal Building. The meeting was called to order at 5:00 pm by Chairman Gordon.

At roll call, the following members were present: Commissioners Wicklund, Rose, and Rosenberg. Commissioner LaMacchia was excused. Staff members in attendance were: Shelly Billingsley, Acting Director of Public Works/City Engineer; Jeff Warnock, Superintendent of Parks; Deputy Police Chief Dan Miskinis; Alderperson Curt Wilson; Alderperson Bob Johnson and Jeff Labahn, Director of Community Development & Inspections.

It was moved by Commissioner Rosenberg, seconded by Commissioner Rose, to approve the minutes from the meeting held on Monday September 14, 2015. Motion carried unanimously.

1. Request from the Happenings Magazine for use of Lincoln Park from 9:00am-2:00pm on Saturday, October 31, 2015 to:
 - a. Hold their "Halloween Disc Spooktacular" event
 - b. Selling of food
 - c. Use of amplified music (*District 12*)Staff: Jeff Warnock spoke.
Public Hearing: Frank Carmichael spoke.
It was moved by Commissioner Rose, seconded by Commissioner Wicklund to approve. Motion carried unanimously.
2. Ordinance by Alderperson Bob Johnson; Co-Sponsor Alderperson Curt Wilson – To Repeal and Recreate Section 6.05 (*of the Code of General Ordinances*) Entitled "PERMITS" Relating to Permit Requirements for Use of City Parks. (*Oral referral from Council on 9/21/15*)
Public Hearing: Alderperson Bob Johnson spoke.
It was moved by Commissioner Wicklund, seconded by Commissioner Rose to amend D.2.b. by striking "making the application" and change to "sponsoring the event". Motion carried unanimously. It was then moved by Commissioner Wicklund, seconded by Commissioner Rose to amend D.2.e by striking "Before January 31" to "During the month of January", add the word "fiscal" after the word previous and correct the spelling of yer to "year". Motion carried unanimously. It was then moved by Commissioner Wicklund to strike G.4. Motion failed due to a lack of a second. It was then moved by Commissioner Wicklund, seconded by Commissioner Rose to approve amendments. Motion carried unanimously.
3. Ordinance by Alderperson David F. Bogdala - To Repeal and Recreate Section 6.05 (*of the Code of General Ordinances*) Entitled "Permits" Relating to Permit Requirements for use of City Parks. (*Oral referral from Council 6/1/15*) (*Deferred from the meeting on 7/13/15*) (*Referred back from Council on 9/9/15*)
Public Hearing: Alderperson Bob Johnson spoke.
It was moved by Commissioner Rosenberg, seconded by Commissioner Rose to deny. Motion carried unanimously.

4. Resolution by Alderperson Scott Gordon; Co-Sponsor Alderperson Bob Johnson, Kurt Wicklund, Patrick A. Juliana, Curt Wilson & Jan Michalski – To Proclaim the Second Saturday of Each October the Includable and Accessible Play Day in the City of Kenosha. *(Also referred to Finance) (Oral referral from Council on 9/21/15)*
Commissioner Rose requested to be added as a Co-Sponsor.
Public Hearing: Tammy Conforti spoke.
It was moved by Commissioner Rosenberg, seconded by Commissioner Rose to approve. Motion carried unanimously.

INFORMATIONAL ITEMS:

1. Project Status Report – Shelly Billingsley spoke.

SUPERINTENDENT COMMENTS: Jeff Warnock notified the Commission that the Parks Division is moving ahead with agreements with the Velodrome Association.

CITIZEN COMMENTS: Cliff Johnson thanked the Parks and Public Works Department regarding our Parks. He said during his trip to Washington DC, they don't know what to do with their parks. Bob Lupia commented that the volunteers on parks did a fantastic job construction wise and the supervision of the whole program was fantastic. Tammy Conforti commented on the Dream Playground project and read an email she received.

COMMISSIONERS COMMENTS: Commissioner Wicklund said he was at Lincoln Park for disc golf, a neighborhood meeting and the Thursday night concert. He commented that the Police Department are staying active there. Commissioner Rose thanked the Police Department with regard to the construction at the Velodrome with the patrols being enforced. Commissioner Rosenberg spoke about our parks regarding the improvements, maintenance and the Dream Playground. Commissioner Gordon said October 10 at 1pm is the ribbon cutting and that the 1 minute video on BuzzFeed has been seen by 1 million people.

ADJOURNMENT - There being no further business to come before the Board of Park Commissioners, it was moved, seconded and unanimously carried to adjourn at 5:36 pm.



TO: Mayor and Members of the Common Council

FROM: Rich Schroeder, Community Development & Inspections

RE: **Resolution by Alderperson Michalski, Co-Sponsor: Alderperson Juliana- To retain the Services of a qualified architectural firm to provide the City of Kenosha a comprehensive plan for historic preservation and rehabilitation of Southport Beach House. (District 12) PUBLIC HEARING**

DATE: October 2, 2015

The Historic Preservation Commission, at the October 1, 2015 meeting, recommended approval of the resolution by a vote of 6-0. The commission did ask that an amendment to the scope of services of the resolution be considered as follows:

- That a qualified architectural firm is to provide an ongoing maintenance plan and schedule for the Southport Beach House.

If you have any questions, please contact me at 262.653.4034 or via email at rschroeder@kenosha.org.

RS:jmu



Resolution by Alderperson Michalski, Co-Sponsor: Alderperson Juliana - To Retain the Services of a qualified architectural firm to provide the City of Kenosha a comprehensive plan for historic preservation and rehabilitation of Southport Beach House. (District 12) PUBLIC HEARING

NOTIFICATIONS AND APPROVAL REQUIREMENTS:

Alderperson Bostrom, District 12, has been notified. This item has been reviewed by the Parks Commission and will be reviewed by the Public Works Committee, Finance Committee and the Common Council.

LOCATION AND ANALYSIS:

Site: 7501 2nd Avenue - Southport Beach House

1. The Southport Beach House, located at 7825 3rd Avenue, was constructed as a Works Progress Administration (WPA) project during the Great Depression. The work began in 1936 and was completed in 1941.
2. Section 15.04 of the City's Zoning Ordinance establishes Standards for designating structures and sites as historic. Southport Beach House is architecturally and historically significant under Standards 1, 3, and 4. Section 15.04, *Standards for Designation of Historic Structures and Sites as Historic*, is attached. The building is also listed on the State and National Register of Historic Places.
3. On September 11, 2014, the Commission reviewed proposed alterations to the Southport Beach House. The alterations included roof repairs and replacements with a base bid and four (4) alternate bids. The Commission voted to deny the *Certificate of Appropriateness* for proposed alterations to the beach house at that meeting.
4. To date, no bids have been awarded for improvements to the Southport Beach House roof. The Common Council rejected all bids with some members concerned with a lack of clarity in the bid figures and cost-benefit analysis.
5. The attached Resolution is in regards to retaining the services of a qualified architectural firm to provide the City a comprehensive plan for the rehabilitation of the beach house. The comprehensive plan is intended to include recommendations for repairs and renovations necessary to preserve, and in some instances improve, the Southport Beach House.

RECOMMENDATION:

This is for Commission review and recommendation.


PaPhouala Vang, Planner


Rich Schroeder, Deputy Director

RESOLUTION _____

SPONSOR: ALDERPERSON JAN MICHALSKI
CO-SPONSOR: ALDERPERSON PATRICK JULIANA

TO RETAIN THE SERVICES OF A QUALIFIED ARCHITECTURAL FIRM TO PROVIDE THE CITY OF KENOSHA A COMPREHENSIVE PLAN FOR HISTORIC PRESERVATION AND REHABILITATION OF THE SOUTHPORT BEACH HOUSE

WHEREAS, the Southport Beach House was constructed under a grant from the Works Progress Administration during the Great Depression from 1936 to 1940, and was listed by the National Park Service, U.S Department of the Interior, on the National Register of Historic Places on January 8, 2003; and

WHEREAS, studies commissioned by the Common Council of the City of Kenosha under the guidance of the Engberg Anderson architectural firm in 2012 and a report from the U.S. Heritage Group, Inc. in 2013 led to the development of a Master Plan for Southport Park, which has been adopted for implementation by the Common Council of the City of Kenosha; and

WHEREAS, through commissioning studies and authorizing money for repairs and structural rehabilitation, the Common Council has deemed the Southport Beach House an important part of Kenosha's shared architectural and cultural heritage, worthy of preservation for future generations; and

WHEREAS, the Secretary of the Interior Standards for Rehabilitation of Historic Places (codified in 36 CRF 67) defines "Rehabilitation: as "the process of returning a property to a state of utility, through repair or alteration, which makes possible an efficient contemporary use while preserving those portions and features of the property which are significant to it's historic, architectural, and cultural values"; and

WHEREAS, a qualified architectural firm will provide comprehensive design and construction planning guidance including recommendations for repairs and renovations deemed necessary to preserve, and in some instances improve, structural and mechanical systems, including but not limited to masonry, roofing, building penetrations, features, materials and finishes; energy conservation, site, health, and safety considerations, accessibility, and anticipated utilization requirements in compliance with state and local building codes and the aforementioned national standards for historic preservation;

NOW, THEREFORE, BE IT RESOLVED, by the Common Council, City of Kenosha, Wisconsin that City Administration is hereby directed to retain the services of an architectural firm with documented experience in the rehabilitation of historic landmarks buildings as recommended in the Engberg Anderson report and the US Heritage Group, Inc. report; with the intent to retain and preserve the historic character of the Southport Beach House and provide the

City with a comprehensive design and construction plan for the same.
Adopted this _____ day of _____, 2015.

ATTEST: _____
Debra Salas, City Clerk/Treasurer

APPROVED: _____
Keith G. Bosman, Mayor

Drafted By:
ALDERPERSON JAN MICHALSKI
District 3

As Reviewed By:
EDWARD R. ANTARAMIAN
City Attorney

15.04 STANDARDS FOR DESIGNATING STRUCTURES AND SITES AS HISTORIC

A. Standards for Designation. A Historic Structure or Historic Site designation may be placed on any improvement parcel within the City which:

1. Exemplifies or reflects the City's cultural, social, economic, political, engineering and/or architectural history; or,
2. Is identified with historic personages or with important events in the City's history; or,
3. Embodies the distinguishing characteristics of an architectural type or specimen, inherently valuable for a study of a period, style, method of construction, or of indigenous materials or craftsmanship; or,
4. Is representative of the notable work of a master builder, designer or architect whose individual genius influenced their age; or,
5. Has yielded, or may be likely to yield, information important to the history or prehistory of man.
6. Historic Structures and sites which are on the National or State Register of Historic Places shall be designated as a City Historic Structure or site.

B. Exemptions. The property of bona fide churches which is used for religious purposes is exempt from any provision of this Section which may have a coercive effect upon the practice of religion. Relief from such coercive provision may be obtained by application for a variance to the Zoning Board of Appeals.



Shelly Billingsley, P.E.
Acting Director of Public Works
City Engineer

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October 9, 2015

To: Scott Gordon, Chairman
Park Commission

From: Shelly Billingsley, P.E.
Acting Director of Public Works

Cc: Eric Haugaard
District 1

G. John Ruffolo
District 4

Subject: ***Change Requests – (Action Required / Not Receive and File)***

BACKGROUND INFORMATION

Staff has prepared the changes to the 2012 CORP Implementation spreadsheets for funding for electrical service to the new Strawberry Creek Park shelter. Reallocating \$13,500 to Strawberry Creek Park – Electric Service.

The reallocation of this funding is being requested to allow for the WE Energies to install electric service to the shelter.

RECOMMENDATION

Staff recommends approval of the change request reducing the 2012 CORP Poerio Park – Playground (which is complete) construction allocation by \$13,500 and increasing Strawberry Creek Park construction by \$13,500 for a net change of \$0.

2012 Proposed Improvements

Revised October 15, 2015

MINI PARKS				
Park	Description	Construction	Design	Total
Bain	Planter (utilized an existing planter in stock)	\$0	\$0	\$0
Civic Center	Remove Pavers/base	\$1,500	\$150	\$1,650
	Replace Pavers/Base (800 sq.ft.)	\$4,000	\$400	\$4,400
	Patch Concrete	\$2,500	\$250	\$2,750
Johnson Highlands	Drinking Fountain	\$2,485	\$0	\$2,485
Newman	Spring Riders (2)	\$1,600	\$0	\$1,600
Southwest Library	Spring Riders (2)	\$1,600	\$0	\$1,600
Union	Spring Riders (2)	\$1,600	\$0	\$1,600
	<i>CORP</i>	\$15,285	\$800	
MINI PARKS SUBTOTAL		\$15,285	\$800	\$16,085

NEIGHBORHOOD PARKS				
Park	Description	Construction	Design	Total
Baker	Trash Receptacles	\$800	\$0	\$800
Forest	Field Improvement (West 1)	\$0	\$0	\$0
	Relocate/Upgrade Play Equipment	\$0	\$0	\$0
Hobbs (Change Request #1)	Ice Skating Rink (frame system)	\$0	\$0	\$0
Isetts (Change Request #1)	Trail (614')	\$0	\$0	\$0
	Mid-block Crossing (30th Ave)	\$0	\$0	\$0
Limpert	Climber	\$1,500	\$0	\$1,500
Alford	Soccer Goals (2)	\$5,000	\$0	\$5,000
Schulte	Spring Riders (2)	\$1,600	\$0	\$1,600
Sunrise (Master Plan)	Phase 1: (Mass Grading, Paths, Basketball Court, Shelter, Playground Equipment, Utility Connections, and Landscaping)	\$496,623	\$50,705	\$547,328
		<i>CORP</i>	\$8,900	
		<i>Master Plans</i>	\$496,623	
	<i>CORP and Master Plan Design</i>		\$50,705	
NEIGHBORHOOD PARKS SUBTOTAL		\$505,523	\$50,705	\$556,228

COMMUNITY PARKS				
Park	Description	Construction	Design	Total
Alford	Bike Racks	\$475	\$0	\$475
	Bike Racks	\$923	\$0	\$923
Anderson	Bridge with Fishing Platform	\$60,000	\$11,000	\$71,000
	Paths	\$10,430	\$0	\$10,430
	Pool Replacement	\$416,500	\$60,000	\$476,500
Kennedy (Change Request #1)	Soccer Fields (3)	\$0	\$0	\$0
	Rugby Pitch	\$0	\$0	\$0
	Backstop	\$0	\$0	\$0
	Playground Relocation	\$0	\$0	\$0
	Lawn Restoration	\$0	\$0	\$0
Lincoln	Tree Identification Plaques (\$100 ea.)	\$1,000	\$0	\$1,000
	Backstops for Field #3 and #4	\$7,900	\$0	\$7,900
	Skin Infields (Field #3 and #4) (With City Crews)	\$1,000	\$0	\$1,000
Nash	Play Structure (5-12)	\$38,093	\$0	\$38,093
Pennoyer	Bike Racks	\$1,500	\$0	\$1,500
	Drinking Fountains	\$2,230	\$0	\$2,230
Poerio (Change Request #1)	Expansion of Parking Lot (Sports Complex)	\$0	\$0	\$0
Southport	Bike Parking (3 racks)	\$1,419	\$0	\$1,419
Washington	Bike Racks (5)	\$2,500	\$0	\$2,500
	Bridge Replacement (East)	\$30,000	\$3,000	\$33,000
	Replace Stairs (with bridge replacement)	\$40,000	\$4,000	\$44,000
	Modular Climber (Tot Lot - Washington Rd)	\$5,000	\$0	\$5,000
Wolfenbittel	Bike Racks (5)	\$1,275	\$0	\$1,275
Poerio (Change Request #1 April 30, 2012)	Peorio Park Playground and Ice Rink	\$174,990	\$17,249	\$192,239
Simmons Island (Master Plan)	Playground	\$58,063	\$0	\$58,063
Strawberry Creek Park	Electric Service	\$13,500	\$0	\$13,500
	<i>CORP</i>	\$392,235	\$35,249	\$427,484
	<i>Master Plans</i>	\$58,063	\$0	\$58,063
	<i>Anderson Pool</i>	\$416,500	\$60,000	
COMMUNITY PARKS SUBTOTAL		\$866,798	\$95,249	\$962,047

CONSERVANCY PARKS				
Park	Description	Construction	Design	Total
NONE				
	<i>CORP</i>	\$0	\$0	
CONSERVANCY PARKS SUBTOTAL		\$0	\$0	\$0

SPECIAL USE PARKS				
Park	Description	Construction	Design	Total
Kenosha Sports Complex	Play Structure (Toddler)	\$24,775	\$0	\$24,775
Promenade/HarborWalk (HarborPark)	Irrigation (CIP)	\$12,000	\$1,200	\$13,200
Veteran's Memorial	Bike Racks (2)	\$925	\$0	\$925
	Lighting	\$6,000	\$600	\$6,600
Washington Park Municipal Golf Course	Ski Trail Groomer	\$20,000	\$0	\$20,000
	<i>CORP</i>	\$43,700	\$1,800	
	<i>Washington Park Municipal Golf Course</i>	\$20,000		
SPECIAL USE PARKS SUBTOTAL		\$63,700	\$1,800	\$65,500

2012 Proposed Improvements (Continued)

YEAR SUMMARY - CORP			
Park Type	Construction	Design	Total
Mini Parks	\$15,285	\$800	\$16,085
Neighborhood Parks	\$8,900	\$50,705	\$59,605
Community Parks	\$392,235	\$35,249	\$427,484
Conservancy Parks	\$0	\$0	\$0
Special Use Parks	\$43,700	\$1,800	\$45,500
TOTAL	\$460,120	\$88,554	\$548,674

YEAR SUMMARY - OTHER			
Type	Construction	Design	Total
Sunrise Master Plan Construction	\$496,623	\$0	\$496,623
Anderson Pool	\$416,500	\$60,000	\$476,500
Simmons Island	\$58,063	\$0	\$58,063
Washington Park Municipal Golf Course	\$20,000	\$0	\$20,000
TOTAL	\$991,186	\$60,000	\$1,051,186

2012 CIP PK-10-005	
Type	Budget FY 2012
CORP	\$460,120
Anderson Pool (PK-12-001)	-\$66,500
Strawberry Creek	
Sunrise	\$496,623
Petzke	
Simmons Island	\$58,063
Design / Engineering	\$88,554
TOTAL	\$1,036,860

October 9, 2015

TO: Shelly Billingsley, P.E.
Acting Director of Public Works

FROM: Cathy Austin, P.E.
Assistant City Engineer *UMA*
10-9-15

SUBJECT: Project Status Report

- Project # 08-1443 Bike and Pedestrian Connections** - Plans have begun but a major focus on bike paths has been to complete the Bike Path crossing at Washington Road and the extension through Nash Park. Once these projects have been bid, design will be completed on this third phase. (Citywide)
- Project #11-1417 Strawberry Park Trail and Shelter (DNR Stewardship Grant)** [SAA Design Group] – Project has been awarded and construction has begun. Shelter construction is anticipated to begin mid-October. (16)
- Project #12-1415 / 13-1415 / 14-1415 / 15-1415 CORP Implementations** – Continuing. (Citywide)
- Project #12-1430 Alford Park Warehouse Demolition** – [Earth Construction] Project close-out documents were sent to contractor. (1).
- Project #13-1413 - Petzke Park Phase II** [SAA Design Group] Final restoration, landscaping, and punch list items were complete the beginning of October. Close out documents will be sent out by the end of October. (weather dependent). (1)
- Project #13-1414 - Washington Park Velodrome** [SAA Design Group] – Construction of the track has been complete. Additional concrete work will continue for the curb and safety zone will continue as well as the paving of the infield track and retaining wall through the middle of November. (6)
- Project #14-1141 – Southport Park Shoreline Repair Phase 1** – [Redbarn Design and Engineering] Project close-out documents were sent to contractor. (12)
- Project #14-1417 – Tree Removal** – Contract nearing completion. Phase 2 tree removal has a change order to the contract in progress. (City wide)
- Project #14-1418 – Tree Planting** – Contract nearing completion. (City wide)
- Project #14-1421 – Simmons Island Phase 1B** – [SAA Design Group] Project has been put on hold due to budget. Plans for grading the playground area are being designed. (2)
- Project #14-1426 Petzke Park – Dream Playground** [SAA Design Group] – Punch list items are being finished prior to the grand opening on October 10th. Close out documents will be sent out by the end of October. (1)
- Project #14-1428 – Washington Park Trail Improvements** - Construction has been complete and close out documents have been sent out. (6)
- Project #15-1417 – Tree Removal** – Project has been awarded by Committee; contract has change order in progress (City Wide)
- Project #15-1419 – Park Division West Garage Roof Replacement** – Construction has begun and is anticipated to be complete in October. (12)
- Project #15-1423 – Anderson Park Paths** – Construction has been complete, and restoration will be finished by the middle of October (weather dependent). (9)

Design Work- Misc. Park projects and finishing 2012, 2013, 2014 and 2015 CORP projects.