

AGENDA
BOARD OF PARK COMMISSIONERS
Kenosha Municipal Building - Room 204
Monday, October 8, 2012 - 5:00 pm

Chairman: Michael J. Orth **Vice Chairman: Anthony Kennedy**
Commissioner: Chris Schwartz **Commissioner: Rocco J. LaMacchia, Sr.**
Commissioner: Kevin E. Mathewson

Call to Order
Roll Call

A. APPROVAL OF MINUTES

A-1. Approval of the minutes of the meeting held on September 24, 2012.

B. DEFERRED

B-1. Set time and date for 2013 Budget Review. *(Deferred from the 9/24/12 meeting)*

C. REFERRED TO COMMISSION

C-1. Proposed Resolution - To Amend the City of Kenosha Capital Improvement Program for 2012 By Increasing PK13-001 "Southport Beach House" by \$300,000 and Decreasing PK11-001 "Outdoor Rec Plan & Implementation - CORP" by \$300,000 for a Net Change of \$0.

C-2. Change Requests.

INFORMATIONAL ITEMS:

1. Project Status Report

DIRECTOR AND/OR SUPERINTENDENT COMMENTS
CITIZEN COMMENTS/COMMISSIONER COMMENTS/OTHER BUSINESS AS AUTHORIZED BY LAW

IF YOU ARE DISABLED AND NEED ASSISTANCE, PLEASE CALL 653-4052 BEFORE THIS MEETING

NOTICE IS HEREBY GIVEN THAT A MAJORITY OF THE MEMBERS OF THE COMMON COUNCIL MAY BE PRESENT AT THE MEETING, AND ALTHOUGH THIS MAY CONSTITUTE A QUORUM OF THE COMMON COUNCIL, THE COUNCIL WILL NOT TAKE ANY ACTION AT THIS MEETING.

BOARD OF PARK COMMISSIONERS
Minutes of Meeting held Monday, September 24, 2012

A meeting of the Board of Parks Commissioners was held on Monday, September 24, 2012 in Room 204 of the Kenosha Municipal Building. The meeting was called to order at 5:01 pm by Chairman Orth.

At roll call, the following members were present: Commissioners Schwartz, LaMacchia, and Mathewson. Commissioner Kennedy arrived during discussion of item C-1. Staff members in attendance were Michael Lemens, Director of Public Works; Jeff Warnock, Superintendent of Parks; and Alderperson Steve Bostrom.

It was moved by Commissioner LaMacchia, seconded by Commissioner Mathewson, to approve the minutes from the meeting held on Monday, September 10, 2012. Motion carried unanimously.

- C-1. Request from Gateway Technical American Society of Interior Designers Club for usage of the Southport Beach House and full sponsorship on Friday, November 16, 2012. (*District 12*)
Public Hearing: Kaitlyn Pontillo and Desiree Thomas spoke.
It was moved by Commissioner LaMacchia, seconded by Commissioner Mathewson, to approve with 50% sponsorship. Motion carried unanimously.
- C-2. Change Requests.
It was moved by Commissioner LaMacchia, seconded by Commissioner Mathewson, to receive and file. Motion carried unanimously.
- C-3. Proposed Resolution – To Request the Allocation of Funds for the Purpose of Saving and Renovation the Southport Beach House.
It was moved by Commissioner Kennedy, seconded by Commissioner LaMacchia, to open up to a public hearing. Motion carried unanimously.
Public Hearing: Robert Merletti, Margaret Heller, Ellen Ferwerda, Tom Riley and George Clark spoke.
Staff/Alderperson: Alderperson Steve Bostrom spoke.
It was then moved by Commissioner Orth, seconded by Commissioner LaMacchia, to remove “*incongruously modern*” from 9th Whereas paragraph. Motion carried unanimously. It was then moved by Commissioner Orth, seconded by Mathewson to change the date on the Master Plan from 12/31/12 to 1/31/13. Motion carried unanimously. It was then moved by Commissioner Orth, seconded by LaMacchia to remove the second “*BE IT FURTHER RESOLVED*” paragraph. After further discussion, Orth pulled the motion. It was then moved by Commissioner Orth, to remove “*no later than 3/1/13*” and replace with “*in accordance with approved Southport Park Master Plan*”. Motion carried 3-1. It was then moved by Commissioner Orth, seconded by Commissioner LaMacchia to add back in the Resolution the 5th “*BE IT FURTHER RESOLVED*” paragraph. Motion carried unanimously. It was then moved by Commissioner Orth to delete “*nine member*” and delete second sentence from 6th Be it Further Resolved paragraph. Motion fails for lack of second. It was then moved by Commissioner Orth to strike the 7th Be it Further Resolved paragraph. Motion fails for lack of second. It was then moved by Commissioner Orth, seconded by LaMacchia to add a “*Be it Further Resolved*” paragraph that revenue generated from Southport Park to put into a special fund to renovate Southport Park. Motion carried unanimously. It was then moved by Commissioner Kennedy, seconded by Commissioner Mathewson to approve the Resolution as amended. Motion carried unanimously.
- C-4. Set time and date for 2013 Budget Review.
It was moved by Commissioner Kennedy, seconded by Commissioner Mathewson to defer for two weeks. Motion carried unanimously.

INFORMATIONAL ITEMS:

1. Project Status Report
2. Southport Park Master Plan Public Information Meeting #1

SUPERINTENDENT COMMENTS: Jeff Warnock commented on the Poerio Playground is installed and the berms are ready for the ice rink.

CITIZEN COMMENTS: Ellen Ferwerda asked how does empty land become park land. As well as how Harbor Park Parcel A becoming park land. Tom Riley asked the Board if they would look at fixing up Simmons Island Bath House. Robert Merletti thanked the Board for the work on the Southport Beach House Resolution.

ADJOURNMENT - There being no further business to come before the Board of Parks Commissioners, it was moved, seconded and unanimously carried to adjourn at 6:24 pm.

RESOLUTION NO. _____

BY: Alderman Steve Bostrom

To Amend the City of Kenosha Capital Improvement Program for 2012
 By Increasing PK13-001 "Southport Beach House" by \$300,000 and Decreasing PK11-001
 "Outdoor Rec Plan & Implementation - CORP" by \$300,000 for a Net Change of \$0

WHEREAS, work needs to be done at the Southport Beach House; and

WHEREAS, the above amendment to the Capital Improvement Program has been
 approved by the Park Commission October 8, 2012 and the Finance Committee on October 15,
 2012;

NOW, THEREFORE BE IT RESOLVED, by the Common Council of the City of Kenosha,
 Wisconsin that the Capital Improvement Program be, and hereby is amended as follows:

<i>Line Item</i>	<i>Description</i>	<i>Available Authorization</i>	<i>Authorization Adjustment</i>	<i>Amended Authorization</i>
PK13-001	Southport Beach House (2012)	-0-	300,000	300,000
PK11-001	Outdoor Recreational Plan Implementation – CORP (2012)	344,754	(300,000)	44,754

Adopted this _____ day of _____ 2012

Approved:

 KEITH G. BOSMAN, MAYOR

Attest:

 DEBRA SALAS, CITY CLERK/TREASURER

(RES12/cipPK13.001.9.12.12)



Engineering Division
Shelly Billingsley, P.E.
Director/City Engineer
Fleet Maintenance
Mauro Lenci
Superintendent
Parks Division
Jeff Warnock
Superintendent

Street Division
John H. Prijic
Superintendent
Waste Division
Rocky Bednar
Superintendent

DEPARTMENT OF PUBLIC WORKS
Michael M. Lemens, P.E., Director

Municipal Building · 625 52nd ST · RM 305 · Kenosha, WI 53140
Telephone (262) 653-4050 · Fax (262) 653-4056

October 5, 2012

To: Michael Orth, Chairman
Park Commission

From: Shelly Billingsley, P.E. *Shelly Billingsley*
Director of Engineering / City Engineer

Subject: ***Change Requests***

BACKGROUND INFORMATION

Staff has prepared the revisions necessary to fund the resolution by Ald. Bostrom. Unfortunately, through discussions with the Park Division, Engineering, and Finance at this time there is approximately \$226,300 available for the reallocation.

RECOMMENDATION

Staff would recommend denial of change request as this would lead to an approximately \$74,000 deficit in the 2012 CIP PK-11-001.

2012 Proposed Improvements

Revised 10-4-12

MINI PARKS				
Park	Description	Construction	Design	Total
Bain	Planter	\$1,000	\$0	\$1,000
	Remove Pavers/Base	\$1,500	\$150	\$1,650
Civic Center	Replace Pavers/Base (800 sq.ft.)	\$4,000	\$400	\$4,400
	Patch Concrete	\$2,500	\$250	\$2,750
Johnson Highlands	Drinking Fountain	\$2,500	\$0	\$2,500
Newman	Spring Riders (2)	\$1,600	\$0	\$1,600
Southwest Library	Spring Riders (2)	\$1,600	\$0	\$1,600
Union	Spring Riders (2)	\$1,600	\$0	\$1,600
	CORP	\$16,300	\$800	
MINI PARKS SUBTOTAL		\$16,300	\$800	\$17,100

NEIGHBORHOOD PARKS				
Park	Description	Construction	Design	Total
Baker	Trash Receptacles	\$800	\$0	\$800
Forest	Field Improvement (West 1)	\$0	\$0	\$0
	Relocate/Upgrade Play Equipment	\$0	\$0	\$0
Hobbs (Change Request #1)	Ice Skating Rink (frame system)	\$0	\$0	\$0
	Trail (614')	\$0	\$0	\$0
Isetts (Change Request #1)	Mid-block Crossing (30th Ave)	\$0	\$0	\$0
Limpert	Climber	\$1,500	\$0	\$1,500
Alford	Soccer Goals (2)	\$3,000	\$0	\$3,000
Schulte	Spring Riders (2)	\$1,600	\$0	\$1,600
Sunrise (Master Plan)	Phase 1: (Mass Grading, Paths, Basketball Court, Shelter, Playground Equipment, Utility Connections, and Landscaping)	\$507,053	\$50,705	\$557,758
	CORP	\$6,900		
	Master Plans	\$507,053		
	CORP and Master Plan Design		\$50,705	
NEIGHBORHOOD PARKS SUBTOTAL		\$513,953	\$50,705	\$564,658

COMMUNITY PARKS				
Park	Description	Construction	Design	Total
Alford	Bike Racks	\$500	\$0	\$500
	Bike Racks	\$1,000	\$0	\$1,000
Anderson	Bridge with Fishing Platform	\$60,000	\$6,000	\$66,000
	Pool Replacement	\$416,500	\$60,000	\$476,500
	Soccer Fields (3)	\$0	\$0	\$0
	Rugby Pitch	\$0	\$0	\$0
Kennedy (Change Request #1)	Backstop	\$0	\$0	\$0
	Playground Relocation	\$0	\$0	\$0
	Lawn Restoration	\$0	\$0	\$0
Lincoln	Tree Identification Plaques (\$100 ea.)	\$1,000	\$0	\$1,000
	Skin Infields (Field #3 and #4)	\$20,000	\$2,000	\$22,000
Nash	Play Structure (5-12)	\$35,000	\$0	\$35,000
Pennoyer	Bike Racks	\$1,500	\$0	\$1,500
	Drinking Fountains	\$2,500	\$0	\$2,500
Poerio (Change Request #1)	Expansion of Parking Lot (Sports Complex)	\$0	\$0	\$0
Southport	Bike Parking (3 racks)	\$1,500	\$0	\$1,500
	Bike Racks (5)	\$2,500	\$0	\$2,500
Washington	Bridge Replacement (East)	\$30,000	\$3,000	\$33,000
	Replace Stairs (with bridge replacement)	\$40,000	\$4,000	\$44,000
	Modular Climber (Tot Lot - Washington Rd)	\$5,000	\$0	\$5,000
Wolfenbuttel	Bike Racks (5)	\$1,500	\$0	\$1,500
Poerio (Change Request #1 April 30, 2012)	Peorio Park Playground and Ice Rink	\$193,490	\$17,249	\$210,739
	CORP	\$395,490	\$32,249	
	Anderson Pool	\$416,500	\$60,000	
COMMUNITY PARKS SUBTOTAL		\$811,990	\$92,249	\$904,239

CONSERVANCY PARKS				
Park	Description	Construction	Design	Total
NONE				
	CORP	\$0	\$0	
CONSERVANCY PARKS SUBTOTAL		\$0	\$0	\$0

SPECIAL USE PARKS				
Park	Description	Construction	Design	Total
Kenosha Sports Complex	Play Structure (Toddler)	\$15,000	\$0	\$15,000
Promenade/HarborWalk (HarborPark)	Irrigation (CIP)	\$12,000	\$1,200	\$13,200
	Bike Racks (2)	\$1,000	\$0	\$1,000
	Lighting	\$6,000	\$600	\$6,600
Washington Park Municipal Golf Course	Ski Trail Groomer	\$20,000	\$0	\$20,000
	CORP	\$34,000	\$1,800	
	Washington Park Municipal Golf Course	\$20,000		
SPECIAL USE PARKS SUBTOTAL		\$54,000	\$1,800	\$55,800

2012 Proposed Improvements (Continued)

YEAR SUMMARY - CORP			
Park Type	Construction	Design	Total
Mini Parks	\$16,300	\$800	\$17,100
Neighborhood Parks	\$6,900	\$50,705	\$57,605
Community Parks	\$395,490	\$32,249	\$427,739
Conservancy Parks	\$0	\$0	\$0
Special Use Parks	\$34,000	\$1,800	\$35,800
TOTAL	\$452,690	\$85,554	\$538,244

YEAR SUMMARY - OTHER			
Type	Construction	Design	Total
Sunrise Master Plan Construction	\$507,053	\$0	\$507,053
Anderson Pool	\$416,500	\$60,000	\$476,500
Washington Park Municipal Golf Course	\$20,000	\$0	\$20,000
TOTAL	\$943,553	\$60,000	\$1,003,553

2012 CIP PK-10-005	
Type	Budget FY 2012
CORP	\$452,690
Anderson Pool (PK-12-001)	-\$66,500
Strawberry Creek	
Sunrise	\$507,053
Petzke	
Simmons Island	
Design / Engineering	\$85,554
TOTAL	\$978,797

2012 CORP AVAILABILITY	
Type	Budget FY 2012
CORP	\$452,690
Design Work Completed	-\$15,205
Peorio Park	-\$193,490
Work Being Completed this Year	-\$103,200
CORP Currently Available (Estimated)	\$140,795
Design / Engineering	\$85,554
	\$226,349
Proposed Resolution 10-8-12	-\$300,000
TOTAL	-\$73,651

Money not allocated

Money is Encumbered

TO: Michael M. Lemens
Director of Public Works

FROM: Shelly Billingsley, P.E.
Director of Engineering / City Engineer

SUBJECT: Project Status Report



- Project #10-1415 Lakefront Water Feature** – The equipment manufacturer demonstrated start up and how to winterize the equipment on 9/20/12. Contractor is still working on punchlist items. [Camosy] (2)
- Project # 08-1443 Bike and Pedestrian Connections** - Plans have begun but a major focus on bike paths has been to complete the Bike Path crossing at Washington Road and the extension through Nash Park. Once these projects have been bid, design will be completed on this third phase. (Citywide)
- Project #11-1415 CORP Implementations** – Projects as outlined in the CORP and under the change requests have begun. (Citywide)
- Project #11-1416 Petzke Park Mass Grading** –The lights have been installed and WE Energies has energized them. Contractor is working on punchlist items. [BCF Construction] (1)
- Project #11-1417 Strawberry Park Mass Grading, Trail and Shelter (DNR Stewardship Grant)** – Design work on the master plan implementation has begun. The property has been annexed from the Village of Bristol to the City. Additional work will be needed with the submittal of the draft FEMA maps. The property is impacted by a proposed Floodway that staff is currently researching for conversion to flood fringe. [SAA Design Group] (16)
- Project #11-1419 Park Fee Study** – Staff is continuing to meet on the recommendation sections to the report. A draft copy of the report is anticipated to be submitted to the Park Commission in October. (Citywide)
- Project #11-1421 Southport Beach House Restoration (Wisconsin Coastal Management Grant)** – This project will be completed simultaneously with the Southport Park Master Plan. [Enberg Anderson] (12)
- Project #11-1423 Southport Shoreline Repair** –Staff has been issued the DNR permit for work to begin. (12)
- Project #11-1125 Pennoyer Beach Outfall Stormwater Infiltration Basin (GLRI Grant)** – The infiltration basin has been excavated, and the plantings have begun in the bioswales and basin. Substantial completion is scheduled for Friday, October 12, 2012. [VEIT] (SWU) (1)
- Project #11-1137 Pike River Monitoring (WI Coastal Management Grant)** –Sampling has begun on the Pike River for dissolved oxygen, turbidity, conductivity, pH and E. coli; areas that may be sensitive to bacterial contamination; outfalls that drain into the Pike River or Lake Michigan within the City of Kenosha. The next step is to conduct wet weather based sampling. (SWU) (1 and 4)
- Project #12-1414 Anderson Pool Modifications and Splash Pad** –. Equipment for the splash pad was ordered September 17th. Scherrer Construction is tentatively scheduled to begin demolition of the existing intermediate pool the week of October 8th. [SAA Design Group] (9)
- Project #12-1423 Sunrise Park Trail (DNR Stewardship Grant) / #12-1427 Sunrise Park Master Plan Implementation** – BCF Construction has begun grading and clearing the park for the bike path and multi-use field. [SAA Design Group] (5)
- Project #12-1420 Shagbark Trail (DNR Stewardship Grant)** – Design work has begun. Staff is anticipating that the project will be bid in Fall for a Spring 2013 construction [SAA Design Group] (10)
- Project #12-1424 Southport Park Trail (DNR Stewardship Grant)** –Staff is anticipating that this project will be put on hold until the Proposed Master Plan is completed [SAA Design Group] (12)
- Project #12-1410 Tree Removal** – The contract is in progress [Droprite] (Citywide)
- Project #12-1133 Tree Pruning** – The contract is in progress. [Trees R Us] (Citywide)
- Project #12-1412 Tree Planting** – The contract is in progress [Paul Swartz] (Citywide)
- Project #12-1426 Peorio Park Playground and Ice Rink** – Playground Equipment and Ice Rink area have been completed. The Parks Division has shaped up the berm around the ice rink, sprayed and tilled up weeds, seeded and laid straw.
- Project #12-1431 Southport Park Master Plan** –. Staff held one Public Information Meeting at Southport Beach House on September 26th with an attendance of approximately 75 people. A second meeting was held at the Northside Public Library on October 3rd with an attendance of 22 people. The next public meetings are scheduled for November 1 and December 5. [SAA Design Group] (9)
- Project #TBD Museum Fountain** – Majority of work has been completed. Contractor is still working on a few items. [Badger Pools] (2)

Design Work- Staff is working on the following projects:

Revisions to the Google Map, Simmons Island Park Boardwalk Grant, and miscellaneous specifications for direct purchase items as outlined in the CORP for 2012.