

**AGENDA
STORM WATER UTILITY
COMMITTEE**

**MONDAY, OCTOBER 3, 2011
ROOM 202
6:30 P.M.**

**Anthony Nudo, Chairman
G. John Ruffolo, Vice Chairman
Steve Bostrom**

**Patrick Juliana
Jan Michalski
Ray Misner**

A. APPROVAL OF MINUTES

A-1 Approval of minutes of regular meeting held on August 31, 2011.

C. REFERRED TO COMMITTEE

C-1 Acceptance of Project 10-1017 39th Avenue Reconstruction (30th Street to 24th Street) which has been satisfactorily completed by Payne & Dolan, Inc., Kenosha, Wisconsin, in the amount of \$1,401,112.51. **(District 5)**

C-2 Proposed Resolution to Amend the City of Kenosha Capital Improvement Program for 2010 by Decreasing SW10-004 "Flood Control Management" in the amount of \$35,000 and Increasing SW93-005 "Curb and Gutter" in the amount of \$35,000 for a net change of \$0.

C-3 Disbursements for the month of August 2011.

C4 Approval of Change Order for Project 11-1208 Sidewalk & Curb/Gutter Repair.
(also referred to Finance and Public Works Committee)

INFORMATIONAL:

1. 2011 Fall Yardwaste Curbside Collection
2. Public Participation Events
3. Discussion regarding Storm Water Utility Budget Line 501-09-50106-219-824

CITIZENS COMMENTS RELATED ONLY TO JURISDICTION OF STORMWATER UTILITY COMMITTEE

STAFF COMMENTS

ALDERMAN COMMENTS

IF YOU ARE DISABLED AND IN NEED OF ASSISTANCE CALL 653-4050 BEFORE NOON ON THE DATE INDICATED FOR THIS MEETING.

NOTICE IS HEREBY GIVEN THAT A MAJORITY OF THE MEMBERS OF THE COMMON COUNCIL MAY BE PRESENT AT THE MEETING, AND ALTHOUGH THIS MAY CONSTITUTE A QUORUM OF THE COMMON COUNCIL, THE COUNCIL WILL NOT TAKE ANY ACTION AT THIS MEETING.

STORM WATER UTILITY COMMITTEE
- MINUTES -

WEDNESDAY, AUGUST 31, 2011
4:30 P.M.

Anthony Nudo, Chairman
G. John Ruffolo, Vice Chairman
Steve Bostrom

Patrick Juliana
Jan Michalski
Ray Misner

The regular meeting of the Storm Water Utility Committee was held on Wednesday, August 31, 2011, in Room 202 of the Municipal Building. The following members were present: Chairman Anthony Nudo, Vice Chairman G. John Ruffolo, Aldermen Steve Bostrom and Jan Michalski. Alderman Patrick Juliana arrived at the end of the meeting. Alderman Ray Misner was excused. The meeting was called to order at 4:40 pm. Staff members in attendance were Mike Lemens and Shelly Billingsley.

- A-1 Approval of minutes of regular meeting held on August 10, 2011.
It was moved by Alderman Bostrom, seconded by Alderman Ruffolo to approve. Motion passed 4-0.
- C-1 Approval of Professional Service Agreement with Applied Ecological Services for the River Crossing Swale. **(District 17)**
Shelly Billingsley gave an explanation of the agreement. It was moved by Alderman Ruffolo, seconded by Alderman Bostrom to approve. Motion passed 4-0.
- C-2 Award of Contract for Project 11-1211 2011 Windstorm Damage Sidewalk & Curb/Gutter Program to Marvin Gleason Contractor, Franksville, Wisconsin in the amount of \$130,850. **(Districts east of 30th Avenue)**
It was moved by Alderman Ruffolo, seconded by Alderman Bostrom to approve. Motion passed 4-0.
- C-3 Resolution to Amend the City of Kenosha Capital Improvement Program for 2010 by Decreasing SW10-002 "Creek Stabilization" Line "Engineering" by \$65,000 and Creating SW10-002 "Pike River Monitoring" in the amount of \$94,192 with Outside Funding in the amount of \$29,192 for a Net Change of \$0. **(District 1)**
It was moved by Alderman Bostrom, seconded by Alderman Ruffolo to approve and to add the Stormwater Utility Committee as an additional sponsor of the resolution. Motion passed 4-0.
- C-4 Disbursements for the month of July 2011.
It was moved by Alderman Ruffolo, seconded by Alderman Bostrom to receive and file. Motion passed 4-0.

INFORMATIONAL:

1. Grant Application from the Fund for Lake Michigan for additional Pike River Monitoring.
Shelly Billingsley explained what the grant was for and who will be involved the monitoring.

CIZITEN COMMENTS: Jim Nurstrom, 10050 52nd Street, representing Hanger 15, Inc. and Hanger 18, Inc. commented on stormwater utility bills that were received. The bills today came as a complete surprise with no notice whatsoever. The bills are retroactive with no notice.

ALDERMAN COMMENTS: Alderman Ruffolo told the committee that he was driving by Chrysler today and saw a pipe spewing water onto 30th Avenue. Chris Pagels checked on it and confirmed it was water be evacuated from sprinkler pipes.

ADJOURNMENT - There being no further business to come before the Storm Water Utility Committee, it was moved, seconded and unanimously approved to adjourn the meeting at 4:55 pm.



Engineering Division
Michael M. Lemens, P.E.
Director/City Engineer
Fleet Maintenance
Mauro Lenci
Superintendent

Street Division
John H. Prijic
Superintendent
Waste Division
Rocky Bednar
Superintendent
Parks Division
Jeff Warnock
Superintendent

C-1

DEPARTMENT OF PUBLIC WORKS

Michael M. Lemens, Interim Director

Municipal Building · 625 52nd ST · RM 305 · Kenosha, WI 53140
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September 16, 2011

To: G. John Ruffolo, Chairman, Public Works Committee
Anthony Nudo, Chairman, Storm Water Utility Committee

From: Michael M. Lemens, P.E. *[Signature]* 9-16-11
Interim Director of Public Works/City Engineer

Subject: Acceptance of Project 10-1017 39th Avenue Reconstruction

Location: 39th Avenue - 30th Street to 24th Street

Please be advised that the above referenced project has been satisfactorily completed by Payne & Dolan, Inc., Kenosha, Wisconsin. This project consisted of relaying a storm sewer, milling pavement and overlaying the roadway with concrete from approximately 30th Street to 27th Street. Additionally, the section of 39th Avenue between 27th Street and 24th Street was reconstructed with sidewalks and curb and gutter and new concrete pavement.

It is recommended that the project be accepted in the final amount of \$1,401,112.51. Original contract amount was \$1,149,287.40 plus \$120,712.60 for contingency for a total contract amount of \$1,270,000.00. A change order was approved on May 2, 2011 for an additional \$132,000 for a revised contract amount of \$1,402,000.00. Funding was from CIP Line CO-05-002 (Reconstruction) and SW-10-006 (Storm Sewer).

MML/kjb

RESOLUTION NO. _____

BY: Finance Committee

To Amend the City of Kenosha Capital Improvement Program for 2010
By Decreasing SW10-004 "Flood Control Management" in the Amount of \$35,000 and
Increasing SW93-005 "Curb and Gutter" in the Amount of \$35,000 for a Net Change of \$0

WHEREAS, it is necessary for the city to contract for emergency repairs for curb and gutter work caused by the storm of 6/30/11; and

WHEREAS, the above amendment to the Capital Improvement Program has been approved by the Storm Water Committee on October 3, 2011 and the Finance Committee on October 3, 2011;

NOW, THEREFORE BE IT RESOLVED, by the Common Council of the City of Kenosha, Wisconsin that the Capital Improvement Program be, and hereby is amended as follows:

<i>Line Item</i>	<i>Description</i>	<i>Available Authorization</i>	<i>Authorization Adjustment</i>	<i>Amended Authorization</i>
SW93-005	Curb and Gutter-2010	24,243	35,000	59,243
SW10-004	Flood Control Management-2010	1,913,527	(35,000)	1,878,527

Adopted this _____ day of _____ 2011

Approved:

KEITH G. BOSMAN, MAYOR

Attest:

MICHAEL HIGGINS, CITY CLERK-TREASURER

(CIPSW93-005.9.20.11/RES11)

START DATE FOR SUMMARY: 8/01/11 END DATE FOR SUMMARY: 8/31/11

CHECK #	CHECK DATE	VENDOR NAME	ACCOUNT	DESCRIPTION	AMOUNT
107794	8/03	ORR SAFETY CORP.	501-09-50105-235-000	GAS MONITOR REPAIR	583.00
			501-09-50105-235-000	CALIBRATION GAS	245.00
			 TOTAL	828.00
107814	8/03	MENARDS (KENOSHA)	501-09-50105-361-000	07/11 SW MERCHANDISE	104.14
			501-09-50105-359-000	07/11 SW MERCHANDISE	97.55
			 TOTAL	201.69
107844	8/03	SUNDSTROM, JAMES & JOY	501-09-50101-433-000	SWU #29332 OVERPAY	1.78
107877	8/05	LINCOLN CONTRACTORS SUPPLY	501-09-50105-282-000	7/11-SW TOOLS/SUPPLI	235.44
			501-09-50105-355-000	7/11-SW TOOLS/SUPPLI	173.60
			 TOTAL	409.04
107879	8/05	HOLLAND SUPPLY, INC.	501-09-50105-344-000	7/11-SW HYDRAULIC FI	83.78
107897	8/05	APPLIED ECOLOGICAL SERVICES	501-09-50102-219-000	RAIN GARDEN MAINT.	347.00
107904	8/05	MENARDS (KENOSHA)	501-09-50105-344-000	7/11-SW MERCHANDISE	270.00
			501-09-50105-361-000	7/11-SW MERCHANDISE	159.67
			 TOTAL	429.67
107960	8/10	MINNESOTA LIFE INSURANCE	501-09-50105-156-000	09/11 PREMIUM	28.54
			501-09-50101-156-000	09/11 PREMIUM	20.17
			501-09-50103-156-000	09/11 PREMIUM	4.45
			 TOTAL	53.16
107972	8/10	TDS METROCOM	501-09-50101-227-000	08/11 MAIN LINES	124.91
			501-09-50101-225-000	08/11 MAIN LINES	13.89
			 TOTAL	138.80
107973	8/10	OFFICEMAX	501-09-50101-311-000	07/11 SW #1881 OFFC	128.72
107983	8/10	MANDLIK & RHODES INFORMATION	501-09-50102-219-000	08/11 ADMIN FEE	350.00
108001	8/10	NORTH CENTRAL CONSTRUCTION	501-00-21128-000-000	ESCROW 716 51ST PL	5,000.00
108059	8/12	COMSYS, INCORPORATED	501-09-50101-215-000	8/8-9/7/11 SERVICES	9,329.31

START DATE FOR SUMMARY: 8/01/11 END DATE FOR SUMMARY: 8/31/11

CHECK #	CHECK DATE	VENDOR NAME	ACCOUNT	DESCRIPTION	AMOUNT
108061	8/12	HWY C SERVICE	501-09-50105-344-824	7/11-SW CHAINSAW PTS	246.96
			501-09-50105-344-824	7/11-SW CHAINSAW PTS	243.70
			501-09-50105-344-824	7/11-SW CHAINSAW PTS	222.94
			501-09-50106-344-824	7/11-SW STORM MAT'LS	111.36
			501-09-50106-344-824	7/11-SW STORM MAT'LS	86.89
			 TOTAL	911.85
108102	8/12	WASTE MANAGEMENT OF WI	501-09-50104-253-000	07/11 168.74 TONS	3,716.28
			501-09-50104-253-000	07/11 WDNR TONNAGE	2,193.62
			501-09-50104-253-000	07/11 FUEL SURCHARGE	278.62
			501-09-50104-253-000	07/11 ENVIRO SURCHG	150.00
			 TOTAL	6,338.52
108171	8/17	ACE HARDWARE	501-09-50105-361-000	07/11 SWMERCHANDISE	118.84
			501-09-50105-344-000	07/11 SW MERCHANDISE	6.99
			 TOTAL	125.83
108175	8/17	BUMPER TO BUMPER	501-09-50105-344-000	07/11 SW PARTS, MATE	598.80
108187	8/17	OFFICEMAX	501-09-50101-311-000	07/11 SW #1882 OFFC	134.71
			501-09-50101-311-000	07/11 SW #1882 OFFC	19.85
			 TOTAL	154.56
108190	8/17	LINCOLN CONTRACTORS SUPPLY	501-09-50105-235-000	7/11-SW PUMP REPAIR	180.85
			501-09-50105-235-000	7/11-SW TOOLS/SUPPLI	157.87
			501-09-50105-344-000	7/11-SW TOOLS/SUPPLI	3.96
			 TOTAL	342.68
108216	8/17	MENARDS (KENOSHA)	501-09-50105-344-000	07/11 SW MERCHANDISE	39.94
108268	8/19	LINCOLN CONTRACTORS SUPPLY	501-09-50105-361-000	7/11-SW TOOLS/SUPPLI	295.76
			501-09-50105-361-000	7/11-SW TOOLS/SUPPLI	14.86
			 TOTAL	310.62
108272	8/19	NAPA AUTO PARTS CO.	501-09-50105-361-000	7/11-SW PARTS/FILTER	3.14
108278	8/19	JAMES IMAGING SYSTEMS, INC.	501-09-50101-232-000	08/11 PW-COPIER SRVC	66.56
			501-09-50101-232-000	07/11 PW-OVERAGES	43.53
			501-09-50105-232-000	07/11 ST-COPIER SRVC	14.71
			501-09-50105-232-000	07/11 ST-OVERAGES	3.69
			 TOTAL	128.49

START DATE FOR SUMMARY: 8/01/11 END DATE FOR SUMMARY: 8/31/11

CHECK #	CHECK DATE	VENDOR NAME	ACCOUNT	DESCRIPTION	AMOUNT
108385	8/24	LINCOLN CONTRACTORS SUPPLY	501-09-50105-344-000	7/11-SW TOOLS/SUPPLI	13.74
108387	8/24	TOP CHOICE RENTALS/TENTS	501-09-50101-282-000	RENTAL TENT SW BOOTH	151.20
108399	8/24	US CELLULAR	501-09-50103-226-000	08/11 INTERNET CARD	42.05
108457	8/26	AFI DIRECT SERVICE INC	501-09-50105-343-000	07/11 SE HYDRAULIC R	922.09
108482	8/26	KENOSHA WATER UTILITY	501-09-50105-259-000	1-12/11 DIGGERS HTLN	2,851.20
108486	8/26	OFFICEMAX	501-09-50101-311-000	07/11 EN #1885 OFFC	71.93
108488	8/26	LINCOLN CONTRACTORS SUPPLY	501-09-50101-311-000	08/11 SWU TOOLS AND	71.08
108498	8/26	H R STEWART, INC	501-09-50103-219-000	STORM SEWER CLEANING	13,160.00
			501-09-50102-219-000	STORM SEWER CLEANING	2,500.00
			 TOTAL	15,660.00
108505	8/26	WASTE MANAGEMENT OF WI	501-09-50104-253-000	08/11 97.30 TONS	2,140.60
			501-09-50104-253-000	08/11 WDNR TONNAGE	1,264.90
			501-09-50104-253-000	08/11 FUEL SURCHARGE	157.12
			501-09-50104-253-000	08/11 ENVIRO SURCHG	60.00
			 TOTAL	3,622.62
108513	8/26	JOHN'S TREE SERVICE	501-09-50106-219-824	6/30/11 TREE DAMAGE	22,600.00
108574	8/31	HWY C SERVICE	501-09-50106-344-824	8/11-PA SERVICE/PART	60.22
			501-09-50106-344-824	8/11-PA SERVICE/PART	37.66
			 TOTAL	97.88
108623	8/31	US CELLULAR	501-09-50103-226-000	6-8/11 SW-CELL AIRTM	103.46
			501-09-50103-226-000	6-8/11 SW-CELL SERVC	9.00
			 TOTAL	112.46
108673	8/31	BILLINGSLEY, SHELLY	501-09-50101-264-000	REG GL RESTORE CNF	170.00
GRAND TOTAL FOR PERIOD *****					72,641.63



Engineering Division
Michael M. Lemens, P.E.
Director/City Engineer
Fleet Maintenance
Mauro Lenci
Superintendent
Parks Division
Jeff Warnock
Superintendent

Street Division C-4
John H. Prijic
Superintendent
Waste Division
Rocky Bednar
Superintendent

DEPARTMENT OF PUBLIC WORKS
Michael M. Lemens, P.E., Interim Director

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September 22, 2011

To: G. John Ruffolo, Chairman
Public Works Committee

Anthony Nudo, Chairman
Storm Water Utility Committee

David Bogdala, Chairman
Finance Committee

From: Michael M. Lemens, P.E.
Director of Engineering/City Engineer

Subject: *Approval of Change Order for Project 11-1208*
Sidewalk and Curb and Gutter Repair

Michael M. Lemens
9-22-11

BACKGROUND/ANALYSIS

At the regular meeting of the Public Works Committee held July 27, 2011, staff reported on the damage to sidewalks created by the June 30, 2011 storm, and informed the Committee that additional quantities would be added to the current sidewalk and curb and gutter repair contract. Subsequently the Common Council approved a CIP Line Item amendment to cover the additional quantities of curb and gutter repair required. Because a contract for the wedge-cut grinding program had not yet been advertised, sufficient funding for the additional sidewalk quantities was still available in the balance of funds allocated in the CIP for this work. However, the total compensation under the current contract award is limited by the maximum exceedance allowed by statute.

The contractor, A.W. Oakes, has performed very well, and on his current schedule will soon reach the maximum amount over the contract award allowed by statutes, which is 15% over contract. The total amount of the award for this contract was \$570,000, so the maximum over contract would be \$85,500. A contract change order in this amount would allow the extra quantities required, but the change order must be approved by the Public Works Committee, the Storm Water Utility Committee, the Finance Committee, and the Common Council.

RECOMMENDATION

Due to sufficient funds available in the CIP, staff hereby recommends that the contract change order be approved.

mml

THE CITY OF KENOSHA
CHANGE ORDER

Project Name: City Sidewalk & Curb & Gutter Program

Project Number: 11-1208

C.I.P. Line Item: IN-93-004, SW-93-005

Purchase Order #: 110644

Contractor: A.W. Oakes & Son, Inc.

Public Works Committee Action: May 2, 2011

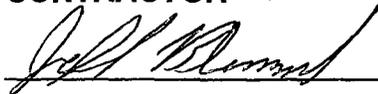
Finance Committee: May 2, 2011

Date of Common Council Action: May 2, 2011

City and contractor agree that the above contract is amended by increasing the amount of the contract by **\$85,500.00** from **\$570,000.00** to **\$655,500.00**. This amendment will allow for additional work to be completed.

This change order is approved by:

CONTRACTOR



CITY OF KENOSHA, MAYOR

DATE

9-23-11

DATE

Info 1



STREET DIVISION
 JOHN H. PRIJIC
 SUPERINTENDENT

ASSISTANT CITY ENGINEER
 SHELLY BILLINGSLEY, P.E.

SOIL EROSION SPECIALIST
 CHRIS PAGELS

DEPARTMENT OF STORMWATER UTILITY
MICHAEL M. LEMENS, P.E., INTERIM DIRECTOR

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September 28, 2011

To: Anthony Nudo, Chairman
 Stormwater Utility Committee

From: Shelly Billingsley, P.E. SB
 Assistant City Engineer

Subject: INFORMATIONAL ITEM – *2011 Fall Yardwaste Curbside Collection*

BACKGROUND INFORMATION

The Fall 2011 Curbside yardwaste program is fast approaching. With the current schedule curbside collection will be from Monday, October 3rd to Saturday, November 26th due to the Thanksgiving holiday.

As in past years, and as directed by the SWU Committee, discount coupons are available for the purchase of yardwaste bags at the Department of Public Works and/or can be printed from the City website. Staff received an inquiry from a City vendor asking for packets of coupons so that they can be available to their customers. Staff would like some direction from the Committee on a policy for coupon distribution.

RECOMMENDATION

Informational / Discussion Only – No Action Required



STREET DIVISION
JOHN H. PRIJIC
SUPERINTENDENT

ASSISTANT CITY ENGINEER
SHELLY BILLINGSLEY, P.E.

SOIL EROSION SPECIALIST
CHRIS PAGELS

Info 2

DEPARTMENT OF STORMWATER UTILITY
MICHAEL M. LEMENS, P.E., INTERIM DIRECTOR

MUNICIPAL BUILDING · 625 - 52ND ST · RM 305 · KENOSHA, WI 53140
TELEPHONE (262) 653-4050 · FAX (262) 653-4056

September 28, 2011

To: Anthony Nudo, Chairman
Stormwater Utility Committee

From: Shelly Billingsley, P.E. SB
Assistant City Engineer

Cc: Michael Orth
District 15

Jesse Downing
District 16

David Bogdala
District 17

Subject: INFORMATIONAL ITEM – *Public Participation*

BACKGROUND INFORMATION

In September, the Stormwater Utility had two church groups volunteer to install Storm Sewer Inlet Curb Markers in two areas within the City. During these two events approximately 300 markers were installed in the Forest Park area, River Crossing Subdivision and Horizon Subdivision.

Staff would like to thank the following for their involvement:

1. Kenosha Bible Church: Pastor Jim Gudmundson of Kenosha Bible Church located at 5405 67th Street had approximately 20 volunteers install the markers on September 18th.
2. First Assembly: Pastor Bob Griffith of Kenosha First Assembly located at 10700 75th Street had approximately 16 volunteers install the markers on September 24th.

RECOMMENDATION

Informational / Discussion Only – No Action Required

Kenosha First Assembly
10700 75th Street