

AGENDA
BOARD OF PARK COMMISSIONERS
Kenosha Municipal Building - Room 204
Monday, September 24, 2012 - 5:00 pm

Chairman: Michael J. Orth **Vice Chairman: Anthony Kennedy**
Commissioner: Chris Schwartz **Commissioner: Rocco J. LaMacchia, Sr.**
Commissioner: Kevin E. Mathewson

Call to Order
Roll Call

A. APPROVAL OF MINUTES

A-1. Approval of the minutes of the meeting held on September 10, 2012.

C. REFERRED TO COMMISSION

C-1. Request from Gateway Technical American Society of Interior Designers Club for usage of the Southport Beach House and full sponsorship on Friday, November 16, 2012. (*District 12*)

C-2. Change Requests.

C-3. Proposed Resolution – To Request the Allocation of Funds for the Purpose of Saving and Renovation the Southport Beach House.

C-4. Set time and date for 2013 Budget Review.

INFORMATIONAL ITEMS:

1. Project Status Report
2. Southport Park Master Plan Public Information Meeting #1

DIRECTOR AND/OR SUPERINTENDENT COMMENTS
CITIZEN COMMENTS/COMMISSIONER COMMENTS/OTHER BUSINESS AS AUTHORIZED BY LAW

IF YOU ARE DISABLED AND NEED ASSISTANCE, PLEASE CALL 653-4052 BEFORE THIS MEETING

NOTICE IS HEREBY GIVEN THAT A MAJORITY OF THE MEMBERS OF THE COMMON COUNCIL MAY BE PRESENT AT THE MEETING, AND ALTHOUGH THIS MAY CONSTITUTE A QUORUM OF THE COMMON COUNCIL, THE COUNCIL WILL NOT TAKE ANY ACTION AT THIS MEETING.

BOARD OF PARK COMMISSIONERS
Minutes of Meeting held Monday, September 10, 2012

A meeting of the Board of Parks Commissioners was held on Monday, September 10, 2012 in Room 204 of the Kenosha Municipal Building. The meeting was called to order at 5:00 pm by Chairman Orth.

At roll call, the following members were present: Commissioners Schwartz, LaMacchia, and Kennedy. Commissioner Mathewson was excused. Staff members in attendance were Shelly Billingsley, Director of Engineering and Jeff Warnock, Superintendent of Parks.

It was moved by Commissioner Kennedy, seconded by Commissioner Schwartz, to approve the minutes from the meeting held on Monday, August 27, 2012. Motion carried unanimously.

C-1. Change Requests.

It was moved by Commissioner Kennedy, seconded by Commissioner LaMacchia, to receive and file. Motion carried unanimously.

INFORMATIONAL ITEMS:

1. Project Status Report – Shelly Billingsley spoke.
2. Simmons Island Park Boardwalk/Access Development Grant – Shelly Billingsley spoke.
3. GLRI Grant for Simmons Island & Eichelman Beaches – Shelly Billingsley spoke.

SUPERINTENDENT COMMENTS: Jeff Warnock updated the Commission on having Handicap Accessibility at Tot Park.

CITIZEN COMMENTS: George Clark asked about the Southport Beach House Resolution. Tammy Conforti commented on the Port Washington Handicap Accessibility Park, a web page for information and donations and endorsements.

COMMISSIONER COMMENTS: Commissioner LaMacchia commented on the Port Washington Handicap Accessible Park and the Southport Beach House Resolution.

ADJOURNMENT - There being no further business to come before the Board of Parks Commissioners, it was moved, seconded and unanimously carried to adjourn at 5:15 pm.



Engineering Division
Shelly Billingsley P.E.
Director of Engineering
Fleet Maintenance
Mauro Lenci
Superintendent
Park Division
Jeff Warnock
Superintendent

Street Division
John H. Prijic
Superintendent
Waste Division
Rocky Bednar
Superintendent

DEPARTMENT OF PUBLIC WORKS

Michael M. Lemens, P.E., Director

Municipal Building · 625 52nd ST · RM 305 · Kenosha, WI 53140
Telephone (262) 653-4050 · Fax (262) 653-4056

September 17, 2012

TO: Chairman Michael Orth, Board of Park Commissioners

FROM: Jeff Warnock, Park Superintendent

RE: Gateway Technical College

A request has been received from the ASID Interior Design Club from Gateway for use of the Southport Beachhouse on November 16, 2012. This is for their 10th Annual Chair-ity Auction with proceeds to benefit the Kenosha Achievement Center. The set up would be at 12 Noon with the event being held from 6:00 pm – 8:00 pm. The organization is requesting full sponsorship for this event.

History:

This event has been held at the Southport Beachhouse for two (2) years. The Park Commission has approved 50% sponsorship in 2010 and 2011.

Costs:

Security deposit: \$300.00; Rental fee: \$400.00; Beer/Wine Permit: \$25.00 == \$725.00

Recommendation:

To approve the event with denial of sponsorship.



September 10, 2012

Kenosha Board of Parks Commissioners

Chairman: Michael Orth, Chairman
Cmsr: Rocco J. LaMacchia

Vice Chairman: Anthony Kennedy
Cmsr: Chris Schwartz

Cmsr: Kevin Mathewson

The student chapter of the American Society of Interior Designers (ASID) at Gateway Technical College will again be holding an annual charity fundraiser at the Southport Beach House.

We are respectfully requesting that the fees totaling \$725 be waived for this event as it is a charity fundraiser. This includes the security deposit of \$300, the hall rental fee of \$400 and the beer permit of \$25. We are also asking that we again be allowed to serve wine at our event as was approved last year.

Our **10th Annual Chair-ity Auction** will be held at the Southport Beach House on November 16th, 2012. The students have selected the **Kenosha Achievement Center** to be the beneficiary of this year's auction. A percentage of the proceeds will also go to support the interior design student club in advanced learning opportunities.

The main event is the live auction featuring one-of-a-kind, student designed chairs. The students acquire chairs from thrift stores, rummage sales, friends and family and give them a new (more vibrant) life. They reupholster, paint, decoupage, stencil, and adorn the chairs until one wouldn't recognize them from the before pictures. They are themed and named and sold to the highest bidder in a live auction emceed by Bill Althaus.

The event also features a silent auction made up of home décor items and gift certificates from many local restaurants, salons, galleries and retail businesses throughout our area. The evening includes hors d'oeuvres, catered by Alyce's Catering, and music as a way of showing our appreciation to our contributors. Our charity auction provides a forum to showcases our student's creative work, dedication and service to our community.

- Previous year's benefiting charities include:
- 2003 Leukemia & Lymphoma Society \$429
 - 2004 Women and Children's Horizons \$500 and Gateway Technical College Foundation (ID Scholarship) \$500
 - 2005 Habitat for Humanity International \$1,350
 - 2006 Smiles Incorporated \$1,110
 - 2007 Margaret Ann's Place \$1,680
 - 2008 Habitat for Humanity \$2,400
 - 2009 Women and Children's Horizons \$2,500
 - 2010 Boys and Girls Club \$4,280
 - 2011 Kenosha Literacy Council \$1,800
 - TOTAL \$16,549

We also received national recognition by ASID as Fundraiser of the Year for 2009.

Please do not hesitate to contact me if you have any questions or concerns.

Kaitlyn Pontillo

Kaitlyn Pontillo
Gateway Technical College
ASID Student Chapter President
Cell: (262) 914-9513
Email: pontillok2@mail.gtc.edu

Rita J Serpe

Rita Serpe, Instructor
Gateway Technical College
ASID Student Chapter, Club Advisor
Cell: (262) 497-1874
Email: serper@gtc.edu



SPECIAL EVENT APPLICATION
CITY OF KENOSHA - PARK DIVISION

Please note that this application does not guarantee approval of your event or equipment requested. The event will need the approval of the Board of Park Commissioners and/or the Superintendent of Parks .

EVENT ORGANIZATION INFORMATION

Name of Responsible Organization Gateway Technical Col. ASID Interior Design Club
Contact Person who is responsible for event: Rita Serpe
Address: Personal 7704 36 Ave | Gateway 3320 30th Ave
City/State/Zip Kenosha WI 53142 | Kenosha WI 53144
Daytime # 564-23260 Evening # _____ Cell# (262) 497-1874
Fax # _____ E-mail: serper@gte.edu
Is the Host Organization a 501(c)-3? Yes, provide ES# _____

EVENT INFORMATION

Name of the Event: ~~10th Annual~~ Chair-ity Auction - 10th Annual
Date Requested: Nov. 16, 2012 Rain Date n/a
Location Requested: Southport Beach House Estimated Attendance 120
Charitable Event: _____ No Yes, Proceeds donated to Kenosha Achievement Center / Gateway ASID Club
Brief Description of the Event: see attached

Set up date and time: Nov. 16, 2012 12:00pm - 6pm
Time of Event: 6pm - 8pm
Take down date and time: ~~8pm~~ - Nov. 16, 2012 8pm - 10pm

FOR OFFICE USE ONLY:

Application Packet Received 9-14-12 Administrative/Commission Approval [circled]
Copies sent to: Alderman _____ Dirk _____ Police _____
Other: _____

Zimbra

dhoff@kenosha.org

ASID request for Southport Beach House

From : Diane Hoff <dhoff@kenosha.org>
Subject : ASID request for Southport Beach House
To : serper@gtc.edu

Tue, Sep 18, 2012 11:37 AM

Ms. Serper-

Your request for use of Southport Beach House will be reviewed by the Board of Parks Commission. The meeting is scheduled for:

Monday, September 24, 2012
5:00 p.m.
Room 204
Kenosha Municipal Building, 625-52nd Street

You and/or representative are required to appear.

If you have any questions, you may contact the Superintendent of Parks Jeff Warnock at 262-653-4050.

Sincerely,
Diane Hoff
Dept of Public Works
625 52nd St. Rm 305
Kenosha, WI 53140
262-653-4050
262-653-4065 (direct)
262-653-4056 (fax)

cc: Board of Parks Commission
Michael M. Lemens, Director of Public Works – w/a
Shelly Billingsley, Director of Engineering – w/a
Jeff Warnock, Superintendent of Parks - w/a



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September 20, 2012

To: Michael Orth, Chairman
Parks Commission

From: Shelly Billingsley, P.E.
Director of Engineering/City Engineer

Subject: Change Requests

BACKGROUND INFORMATION

At the May 14, 2012 meeting the Commissioners agreed this item should appear on all future agendas. There are no change requests at this time.

RECOMMENDATION

Receive and file.

RESOLUTION NO. _____

Draft 7/27/12**8/13/12 - Addt'l sponsors and Ald. Bostrom's revisions****8/15/12-Michalski added as sponsor (removed 8/29) and revisions****8/16/12 – Gordon added & removed****8/16/12 – Bostrom's revisions****8/29/12 – Bostrom's revision****9/04/12 – Kennedy revisions****9/05/12 – Bostrom's revisions**

Sponsor: Alderperson Steve G. Bostrom

Co-Sponsors: **Alderperson David Bogdala**
Alderperson G. John Ruffolo
Alderperson Kevin Mathewson
Alderperson Anthony KennedyTO REQUEST THE ALLOCATION OF FUNDS FOR THE
PURPOSE OF SAVING AND RENOVATING ~~RENOVATION OF~~
THE SOUTHPORT BEACH HOUSE

WHEREAS, The City of Kenosha has a rich history of advancing parks, recreation and environmental conservation efforts that enhance the quality of life for all people beginning with the formation of the Kenosha Park Association in 1906; and,

WHEREAS, the Progressive Movement, which reached its zenith at the beginning of the twentieth century, emphasized the need for redemptive public spaces such as libraries, bathhouses and parks, and encouraged the social elite to work for the good of the deserving less fortunate; and,

WHEREAS, Kenosha's social elite gifted a majority of the land for Kenosha's park system by 1922 which culminated in the systematic development of park amenities in 1925 by City Planner Harland Bartholomew; and,

WHEREAS, the City of Kenosha, with the support of President Franklin D. Roosevelt's Works Progress Administration (WPA) work relief funding, employed idled industrial workers for extensive park improvements including the construction of the Southport Beach House located in Southport Park 7825 1st Avenue, Kenosha, Kenosha County, beginning in 1936 and concluding in 1940; and,

WHEREAS, the Southport Beach House was designed by architect Christian Borggren; and,

WHEREAS, the WPA work relief funded park projects employed more than one thousand people at a cost of more than one million dollars each year; and,

WHEREAS, the Southport Beach House included the use of recycled materials to reduce construction costs which in addition permitted city employed laborers to demolish condemned buildings and construct new structures; and,

WHEREAS, the Southport Beach House exterior structure is an eclectic mix of popular architectural styles which include Tudor window details with Mediterranean arches on the east side of

the beach house together with Classical Revival architectural influences on the west wall manifested in both mass and symmetry; and,

WHEREAS, the Southport Beach House interior features an ~~incongruously modern~~ Art Deco ballroom with abstract geometric ornamentation executed in paint, raised plaster, and aluminum banding applied to the walls and ceiling; *8/15/12-Michalski *** (deleted language still in)*

WHEREAS, the Southport Beach House, due to its age and past use, is in disrepair and requires renovation to its exterior structure and interior design in order to rehabilitate and preserve its continued use by the citizens of the City of Kenosha and the County of Kenosha.

WHEREAS, The Southport Beach House has served as a Community Center, Meeting Hall and Municipal Polling Location, it is beneficial to the Community to Seek additional uses to increase Community participation and revenue. 8/16/12 – Bostrom

WHEREAS the Southport Beach House is a treasure that anchors the Southport Park

WHEREAS the Board of Park Commission approved a task order for SAA Design Group to complete a master plan for Southport Park

Whereas the current condition of the Southport Beach House is a result of well intentioned but ruinous repairs and has been ravaged by the passage of time

Whereas stakeholder participation by the citizens of Kenosha will be vital for the proper restoration of Southport Beach House and the development of a meaningful Southport Park Master Plan

NOW THEREFORE, BE IT RESOLVED that given the historical significance of the Southport Beach House, the City of Kenosha Common Council respectfully requests that City of Kenosha Administration allocate capital improvement funds ~~over the next several years~~ in the City's 2013 Capital Improvement Plan for the property's renovation and rehabilitation reflective of the Southport Park Master Plan.

BE IT FURTHER RESOLVED, that the Southport Park Master Plan, approved by the City of Kenosha Parks Commission on August 27, 2012, shall be completed on or before December 31, 2012,

BE IT FURTHER RESOLVED that the City of Kenosha Common Council respectfully requests the Mayor complete the Request for Proposals (RFP) for renovation and repair activities no later than March 1, 2013. 8/13/12 – Bostrom – Moved back in

~~BE IT FURTHER RESOLVED that the The Board of Park Commissioners on Monday August 27, 2012, approved a task order for SAA Design Group to complete a master plan study of Southport Park this year for \$38,200. 8/29/12 – Bostrom~~

BE IT FURTHER RESOLVED that the City of Kenosha Common Council respectfully requests that the Kenosha County Board to consider allocating funds for the property's renovation and rehabilitation.

BE IT FURTHER RESOLVED that the City Clerk/Treasurer is hereby directed to forward a

copy of this Resolution to the Kenosha County Board **District 2 Supervisor and Chairman of the Kenosha County Board Finance Committee. 8/13/12 - Bostrom**

***** BE IT FURTHER RESOLVED that the City of Kenosha Common Council respectfully requests that the Mayor investigate and pursue alternative sources of funding such as Federal Government Grants/Programs, State of Wisconsin Grants/Programs and private foundations to support the renovation and rehabilitation of the Southport Beach House. *****
(this paragraph is missing) 8/15/12-Michalski

BE IT FURTHER RESOLVED, that City of Kenosha's Parks Department, Administration and Common Council would cooperate to the establish a nine member citizens group named Friends of the Southport Beach House. The Friend of the Southport Beach House mission would be to support the historical preservation, to ensure proper restoration, to implement a repurposing of the Southport Beach House, to focus awareness, to gather community support, to foster partnerships and to have a voice in the continuous increased utilization of this Lake Front Landmark.

BE IT FURTHER RESOLVED that of the nine members one would be the Alderperson of the District in which Southport Park is located and one is a Commissioner from the Board of Park Commissioners. A liaison and support services provided by the City of Kenosha's Parks Department, appointed by the Mayor and confirmed by Common Council.

~~**BE IT FURTHER RESOLVED, that the City of Kenosha formally recognizes a Citizen-Committee comprised of 7 City of Kenosha Residents appointed by the Alderman of District 12 to seek and recommend additional uses for the Southport Beach House designed to enhance usage of the Southport Beach House and increase revenue generated by the Southport Beach House. 8/16/12 - Bostrom**~~

BE IT FURTHER RESOLVED, all recommendations or plans will be submitted in writing to the Common Council for review and action to support the long term Capital Improvement Plan. 8/16/12 - Bostrom

Adopted this day of _____, 2012.

ATTEST: _____
City Clerk

APPROVED: _____
Mayor

Drafted By:
Alderperson Steve G. Bostrom

TO: Michael M. Lemens
Director of Public Works

FROM: Shelly Billingsley, P.E.
Director of Engineering / City Engineer



SUBJECT: Project Status Report

Project #10-1415 Lakefront Water Feature – The equipment manufacturer demonstrated start up and how to winterize the equipment on 9/20/12. Contractor is still working on punchlist items. [Camosy] (2)

Project # 08-1443 Bike and Pedestrian Connections - Plans have begun but a major focus on bike paths has been to complete the Bike Path crossing at Washington Road and the extension through Nash Park. Once these projects have been bid, design will be completed on this third phase. (Citywide)

Project #11-1415 CORP Implementations – Projects as outlined in the CORP and under the change requests have begun. (Citywide)

Project #11-1416 Petzke Park Mass Grading –The contractor is waiting for the light poles to be shipped by the supplier. Contractor is working on punchlist items. [BCF Construction] (1)

Project #11-1417 Strawberry Park Mass Grading, Trail and Shelter (DNR Stewardship Grant) – Design work on the master plan implementation has begun. The property has been annexed from the Village of Bristol to the City. Additional work will be needed with the submittal of the draft FEMA maps. The property is impacted by a proposed Floodway that staff is currently researching for conversion to flood fringe. [SAA Design Group] (16)

Project #11-1419 Park Fee Study – Staff is continuing to meet on the recommendation sections to the report. A draft copy of the report is anticipated to be submitted to the Park Commission in October. (Citywide)

Project #11-1421 Southport Beach House Restoration (Wisconsin Coastal Management Grant) – This project will be completed simultaneously with the Southport Park Master Plan. [Enberg Anderson] (12)

Project #11-1423 Southport Shoreline Repair –Staff has been issued the DNR permit for work to begin. (12)

Project #11-1125 Pennoyer Beach Outfall Stormwater Infiltration Basin (GLRI Grant) – [VEIT] Work has begun on the four bioswales and the infiltration basin will begin in the next week. (SWU) (1). Plantings for the bioswales and infiltration basin will begin next week. (SWU) (1)

Project #11-1137 Pike River Monitoring (WI Coastal Management Grant) –Sampling has begun on the Pike River for dissolved oxygen, turbidity, conductivity, pH and E. coli; areas that may be sensitive to bacterial contamination; outfalls that drain into the Pike River or Lake Michigan within the City of Kenosha. The next step is to conduct wet weather based sampling. (SWU) (1 and 4)

Project #12-1414 Anderson Pool Modifications and Splash Pad –. Equipment for the splash pad was ordered September 17th. Scherrer Construction expects to begin demolition of the existing intermediate pool the week of October 8th. [SAA Design Group] (9)

Project #12-1423 Sunrise Park Trail (DNR Stewardship Grant) / #12-1427 Sunrise Park Master Plan Implementation – Staff is conducting a Public Information Meeting Wednesday, September 19th at the Northside Public Library. The pre-construction meeting will be held Thursday, September 20th and BCF Construction expects to start construction Monday, September 24th. [SAA Design Group] (5)

Project #12-1420 Shagbark Trail (DNR Stewardship Grant) – Design work has begun. Staff is anticipating that the project will be bid in Fall for a Spring 2013 construction [SAA Design Group] (10)

Project #12-1424 Southport Park Trail (DNR Stewardship Grant) –Staff is anticipating that this project will be put on hold until the Proposed Master Plan is completed [SAA Design Group] (12)

Project #12-1410 Tree Removal – The contract is in progress [Droprite] (Citywide)

Project #12-1133 Tree Pruning – The contract is in progress. [Trees R Us] (Citywide)

Project #12-1412 Tree Planting – The contract is in progress [Paul Swartz] (Citywide)

Project #12-1426 Peorio Park Playground and Ice Rink – Playground Equipment and Ice Rink area have been completed. The Parks Division is working on restoring the areas.

Project #12-1431 Southport Park Master Plan –. Staff is anticipating that the following dates will be held for the Public Information meetings that will be held during 3 phases of the plan. All meetings are tentative at this time: Meeting 1A will be September 26, Meeting 1B will be Oct 3, Meeting 2 will be November 1 and Meeting 3 will be December 5. [SAA Design Group] (9)

Project #TBD Museum Fountain – Contractor finished prep work on the fountain on 9/19/12 and is waiting to receive all the materials later this week. Contractor will be back on 9/24/12 to begin installing the tile. [Badger Pools] (2)

Design Work- Staff is working on the following projects:

Revisions to the Google Map, Simmons Island Park Boardwalk Grant, and miscellaneous specifications for direct purchase items as outlined in the CORP for 2012.



Information #2

Engineering Division
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September 21, 2012

To: Michael Orth, Chairman
Park Commission

From: Shelly Billingsley, P.E. *Shelly Billingsley*
Director of Engineering / City Engineer

Cc: Steve Bostrom
District 12

All Alderpersons

Subject: ***INFORMATIONAL ONLY – Southport Park Master Plan Public Meetings***

BACKGROUND INFORMATION

The City of Kenosha Department of Public Works Park Division will be hosting Public Information Meetings on Wednesday, September 26th and Wednesday, October 3rd as part of the process to develop a Master Plan for Southport Park including the Southport Beach House. These meetings will be to discuss the hopes and concerns for the Southport Park including the Beach House. These meetings will allow for an open and controlled discussion among attendees from the Community.

The findings for concerns and recommendations for Southport Park will be discussed. From the First Round of Discussions concept plans will be developed and another public meeting to discuss the concepts will be scheduled the week of November 1st. The first round of meetings is at the following locations and times.

Wednesday, September 26th – (Public Meeting #1A)

*Southport Beachhouse
7825 3rd Avenue
6:00pm – 7:00pm*

Wednesday, October 3rd – (Public Meeting #1B)

*Northside Library
1500 27th Avenue
6:00pm – 7:00pm*

RECOMMENDATION

Informational Only – No Action Required