

Agenda
Stormwater Utility Committee Meeting
625 52nd Street, Room 204
Wednesday, September 14, 2016
5:30 PM

Chairperson Jesse Downing
Vice Chairperson Kevin E. Mathewson
Aldersperson David F. Bogdala

Aldersperson John Fox
Aldersperson Mitchell Pedersen
Aldersperson G. John Ruffolo

Call to Order
Roll Call
Citizens Comments

Approval of the minutes of the meeting held on July 25, 2016.

1. Award of Contract for Project 15-1124 Nash Park Outfall (5909 56th Street) to A.W. Oakes & Son, Inc. (Racine, Wisconsin) in the amount of \$109,900. (District 11) (referred to PW)
2. Stormwater Drainage Facilities Maintenance Agreement Between The City Of Kenosha And Kenosha Unified School District (Bradford High School). (District 6)
3. Permanent Storm Sewer and Detention Pond Easement and Agreement Between Kenosha Unified School District and the City of Kenosha (Bradford High School). (District 6)
4. Disbursements for the month of July 2016.
5. Disbursements for the month of August 2016.

ALDERPERSONS' COMMENTS

IF YOU ARE DISABLED AND NEED ASSISTANCE, PLEASE CALL 653-4050 BY NOON BEFORE THIS MEETING TO MAKE ARRANGEMENTS FOR REASONABLE ON-SITE ACCOMMODATIONS.

STORMWATER UTILITY COMMITTEE
- MINUTES -

MONDAY, JULY 25, 2016
5:30 P.M.

Chairperson Jesse Downing
Vice Chairperson Kevin E. Mathewson
Aldersperson David F. Bogdala

Aldersperson John Fox
Aldersperson Mitchell Pedersen
Aldersperson G. John Ruffolo

The regular meeting of the Stormwater Utility Committee was held on Monday, July 25, 2016 in Room 202 of the Municipal Building. The following members were present: Chairperson Jesse Downing, Vice Chairperson Kevin E. Mathewson, Alderspersons David F. Bogdala, Mitchell Pedersen and G. John Ruffolo. Aldersperson John Fox arrived before item #2. The meeting was called to order at 6:30 PM. Staff member in attendance was Shelly Billingsley, Director of Public Works.

Citizen Comments – None

Approval of minutes of regular meeting held on July 11, 2016.

It was moved by Aldersperson Mathewson, seconded by Aldersperson Bogdala to approve. Motion passed 6-0.

1. Award of Contract for Project 16-1015 39th Avenue Resurfacing (39th Avenue – 75th Street to 80th Street) to Stark Pavement Corp., (Brookfield, Wisconsin) in the amount of \$719,710.00. (Districts 13 & 14) (referred to PW)
It was moved by Aldersperson Pedersen, seconded by Aldersperson Mathewson to approve. Motion passed 5-0.
2. Disbursements for the month of June 2016.
It was moved by Aldersperson Ruffolo, seconded by Aldersperson Fox to receive and file. Motion passed 6-0.

ALDERPERSONS' COMMENTS – None

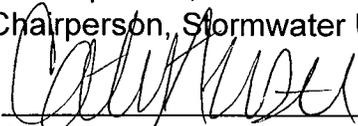
ADJOURNMENT - *There being no further business to come before the Stormwater Utility Committee, it was moved, seconded and unanimously approved to adjourn the meeting at 6:32 PM.*



CATHY AUSTIN, PE
Deputy Director of Public Works/City Engineer

September 9, 2016

To: David F. Bogdala, Chairperson, Public Works Committee
Jesse Downing, Chairperson, Stormwater Utility Committee

From: Cathy Austin, PE 
Deputy Director of Public Works/City Engineer

Subject: Project: 15-1124 Nash Park Outfall
Location: 5909 56th Street

The Department of Public Works, Engineering Division has opened bids for the above referenced project. Engineer's Estimate was \$100,000. Budget amount is \$110,000.

This project consists of

Following is the list of bidders:

Contractor	Bid Total
A.W. Oakes & Son, Inc., Racine, WI	\$96,639.00
Genesis Excavators, Inc., Kenosha, WI	\$99,188.50
The Wanasek Corp., Burlington, WI	\$107,824.00
DK Contractors, Inc., Pleasant Prairie, WI	\$112,330.00
Ray Hintz, Inc., Caledonia, WI	\$113,953.20

It is recommended that this contract be awarded to A.W. Oakes & Son, Inc., Racine, Wisconsin for the base bid amount of \$95,639 plus \$14,261 in contingency for unforeseen conditions (if needed), for total award amount of \$109,900. Funding is from CIP Line Item SW-10-004.

CMA/kjb

SHELLY BILLINGSLEY, MBA, PE

Director of Public Works
sbillingsley@kenosha.org
625 52nd Street, Room 305
Kenosha, WI 53140



CATHY AUSTIN, PE

Deputy Director of Public Works/City Engineer
caustin@kenosha.org
T: 262.653.4050
F: 262.653.4056

September 7, 2016

To: Jesse Downing, Chairperson,
Stormwater Utility Committee

From: Cathy Austin, PE 
Deputy Director of Public Works/City Engineer

Subject: Stormwater Drainage Facilities Maintenance Agreement Between the City of
Kenosha and Kenosha Unified School District

BACKGROUND INFORMATION

Staff has worked with the City Attorney's office on the agreement.

RECOMMENDATION

Staff recommends approval.

CMA/kjb

STORMWATER DRAINAGE FACILITIES
MAINTENANCE AGREEMENT BETWEEN
THE CITY OF KENOSHA AND KENOSHA
UNIFIED SCHOOL DISTRICT

Document Number

Document Title

Return to:

Jonathan A. Mulligan
Office of the City Attorney
City of Kenosha
625 52nd Street, RM 201
Kenosha, WI 53140

07-222-25-251-004
Parcel Identification Number

STORMWATER DRAINAGE FACILITIES
MAINTENANCE AGREEMENT

Between

THE CITY OF KENOSHA
A Municipal Corporation

And

KENOSHA UNIFIED SCHOOL DISTRICT
A Wisconsin Common School District

This Agreement, effective as of the last date of execution, is entered into between the City of Kenosha, Wisconsin, a municipal corporation duly organized and existing under the laws of the State of Wisconsin with offices located at 625 52nd Street, Kenosha, Wisconsin 53140 (“City”), and Kenosha Unified School District, a Wisconsin common school district duly organized and existing under the laws of the State of Wisconsin with offices located at 3600 52nd Street, Kenosha, Wisconsin 53144 (“Owner”), collectively referred to as the Parties.

WITNESSETH:

Whereas, Kenosha Unified School District is the owner of real estate legally described on Exhibit A situated in the City of Kenosha, County of Kenosha, State of Wisconsin, hereinafter referred to as the “Real Estate”; and

Whereas, the City, the Owner, and the Owner's successors and assigns, including any owners' association, agree that the health, safety and welfare of the residents of the City of Kenosha, Wisconsin, require that on-site stormwater drainage facilities as shown on the plans approved as part of the Conditional Use Permit (hereinafter referred to as “Stormwater Management Facilities”) be designed, constructed and maintained on the Real Estate to properly manage stormwater runoff in accordance with Chapter XXXVI of the Code of General Ordinances for the City of Kenosha, as may be amended from time to time, the Conditional Use Permit, and this Agreement; and

Whereas, the City requires that the on-site Stormwater Management Facilities are adequately maintained by the Owner and the Owner’s successors and assigns, including any owners' association, in accordance with Chapter XXXVI of the Code of General Ordinances for the City of Kenosha, as may be amended from time to time, the Conditional Use Permit, and this Agreement.

Now, Therefore, in consideration of the mutual agreements of the Parties, the City and the Owner agree as follows:

1. The Owner and the Owner’s successors and assigns, including any owners' association (all together, the “Owner”), shall regularly inspect the Stormwater Management Facilities on the Real Estate as often as conditions require, but in any

event at least twice each year. The Stormwater Inspection and Maintenance Checklist attached to this Agreement as Exhibit B, and by this reference made a part hereof, shall be used for the purpose of the regular inspections of the Stormwater Management Facilities on the Real Estate. The Owner shall keep the Stormwater Inspection and Maintenance Checklist from past inspections, as well as a log of maintenance activity with respect to the Stormwater Management Facilities indicating the date and type of maintenance completed (“Maintenance Log”) for a period of three (3) years following such inspection or maintenance. The Stormwater Inspection and Maintenance Checklist and the Maintenance Log shall be made available upon request to the City Stormwater Utility for review. The purpose of the inspections is to assure safe and proper functioning of the Stormwater Management Facilities on the Real Estate. The inspections shall cover all Stormwater Management Facilities on the Real Estate including, but not limited to, conveyance systems, berms, outlet structures, basin areas and access roads. Any deficiencies shall be noted in the Stormwater Inspection and Maintenance Checklist.

2. The Owner shall adequately maintain all Stormwater Management Facilities on the Real Estate, including, but not limited to, all pipes and channels built to convey stormwater to and from the Stormwater Management Facilities, as well as all structures, improvements and vegetation provided to control the quantity and quality of the stormwater. Adequate maintenance is herein defined as keeping the Stormwater Management Facilities in good working condition so that the Stormwater Management Facilities are performing their design functions and are maintained in accordance with the Stormwater Maintenance Standards attached to this Agreement as Exhibit C, hereinafter referred to as “Maintenance Standards”.
3. The Owner hereby grants permission to the City, its authorized agents and employees, to enter upon the Real Estate to inspect the Stormwater Management Facilities whenever the City deems necessary to investigate reported deficiencies, respond to citizen complaints, and to determine compliance with Chapter XXXVI of the Code of General Ordinances for the City of Kenosha, as may be amended from time to time, the Conditional Use Permit, and this Agreement. The Director of the City Stormwater Utility, or designee thereof, shall provide the Owner copies of the inspection findings (“Inspection Reports”), specifically indicating any corrective actions required to bring the Stormwater Management Facilities into compliance with Chapter XXXVI of the Code of General Ordinances for the City of Kenosha, as may be amended from time to time, the Conditional Use Permit, and this Agreement, and a directive to commence with corrective actions, if necessary. Corrective actions shall be taken within a reasonable time frame as established by the Director of the City Stormwater Utility.
4. If the Owner fails to maintain the Stormwater Management Facilities on the Real Estate in good working condition such that the Stormwater Management Facilities are not performing their designed control of the quantity and quality of stormwater acceptable to the Director of the City Stormwater Utility, or designee thereof, and does not perform the required corrective actions in the specified time following notice from the Director of the City Stormwater Utility, the City may take one or more of the following actions:

- a. Issue a citation to the Owner under Section 36.13 of the Code of General Ordinances for the City of Kenosha, as may be amended from time to time.
 - b. Perform the corrective actions identified in the Inspection Report and assess the Owner for the cost of such work and all administrative costs associated with performing such work. The cost of such work shall be assessed against the Real Estate as a special charge pursuant to Section 66.0627, Wisconsin Statutes in accordance with Section 6 below. Except for the Stormwater Management Facilities required pursuant to Chapter XXXVI of the Code of General Ordinances for the City of Kenosha, as may be amended from time to time, the Conditional Use Permit, and this Agreement, this provision shall not be construed to allow the City to erect any structure of a permanent nature on the land of the Owner or to make any alterations to any existing structure on the Real Estate. It is expressly understood and agreed that the City is under no obligation to routinely maintain or repair the Stormwater Management Facilities on the Real Estate, and in no event shall this Agreement be construed to impose any such obligation on the City.
 - c. Revoke the Stormwater Quality Credit and/or Stormwater Quantity Credit as defined in Chapter VIII of the Code of General Ordinances for the City of Kenosha, as may be amended from time to time, until the Owner submits a revised Stormwater Inspection and Maintenance Checklist and confirms to the satisfaction of the Director of the City Stormwater Utility that all required corrective actions have been taken.
5. The Owner will perform the work necessary to keep the Stormwater Management Facilities on the Real Estate in good working order, as appropriate. The minimal amount of maintenance required to be performed on the Stormwater Management Facilities shall be in accordance with the Maintenance Standards attached as Exhibit C which may be amended by City from time to time.
 6. In the event City, pursuant to this Agreement, performs work of any nature, or expends any funds in performance of said work for labor, use of equipment, supplies, materials and the like, the Owner shall reimburse the City within thirty (30) days of receipt of written demand for payment of all actual costs incurred by the City hereunder. Failure of the Owner to reimburse the City within thirty (30) days shall result in the costs being assessed against the Real Estate as a special charge pursuant to Section 66.0627, Wisconsin Statutes.
 7. Under this Agreement, City assumes no responsibility or any liability in the event the Stormwater Management Facilities on the Real Estate fail to operate properly and Owner shall indemnify, defend and hold harmless City, its officers, employees and agents against any such claims.
 8. This Agreement shall be attached as an exhibit to any document which creates an owners' association that is responsible for maintenance of the Stormwater Management Facilities on the Real Estate, shall be recorded at the Kenosha County Register of Deeds, shall constitute a covenant running with the land, and shall be binding on the Owner and the Owner's successors in interest, including any owners' association. The Owner shall provide the Director of the City Stormwater Utility

with a copy of any document which creates an owners' association that is responsible for maintaining the Stormwater Management Facilities on the Real Estate.

9. All notices, requests, demands and other matters required to be given, or which may be given hereunder, shall be in writing and shall be deemed given when delivered in person or when deposited in the United States mail, certified, return receipt requested, postage prepaid, or equivalent private overnight delivery service, addressed to the respective Party at the addresses stated below:

- a. Owner:

Kenosha Unified School District
Attn: Patrick M. Finnemore
Director of Facilities
3600 52nd Street
Kenosha, Wisconsin 53144

- b. City:

City Clerk/Treasurer
City of Kenosha
625 52nd Street, Room 305
Kenosha, Wisconsin 53140

With copies to:

Director, Stormwater Utility
City of Kenosha
625 52nd Street, Room 305
Kenosha, Wisconsin 53140

and

Office of the City Attorney
City of Kenosha
625 52nd Street, Room 201
Kenosha, Wisconsin 53140

10. This Agreement shall be governed by and construed in accordance with the laws of the State of Wisconsin.
11. Nothing contained herein shall be deemed to be a dedication of the Stormwater Management Facilities on the Real Estate to the public. Owner reserves all rights to use the Real Estate for all purposes not inconsistent with the rights granted to the City herein or in any Permanent Storm Sewer and Detention Pond Easement and

Agreement by and between the Owner and the City in connection with the Stormwater Management Facilities.

Signature pages follow

IN WITNESS WHEREOF, the parties hereto have caused this instrument to be executed on the dates below given.

CITY OF KENOSHA, WISCONSIN,
A Wisconsin Municipal Corporation,

BY: _____
John M. Antaramian, Mayor

Date: _____

BY: _____
Debra Salas, City Clerk/Treasurer

Date: _____

STATE OF WISCONSIN)
 :SS.
COUNTY OF KENOSHA)

Personally came before me this ____ day of _____, 2016, John M. Antaramian, Mayor, and Debra Salas, City Clerk/Treasurer, of the City of Kenosha, Wisconsin, a Wisconsin municipal corporation, to me known to be such Mayor and City Clerk/Treasurer of said municipal corporation, and acknowledged to me that they executed the foregoing instrument as such officers as the Agreement of said corporation, by its authority.

Notary Public, Kenosha County, Wisconsin
My Commission expires/is: _____

KENOSHA UNIFIED SCHOOL DISTRICT
A Wisconsin Common School District

BY: _____
Tamarra Coleman
President, Board of Education

Date: _____

BY: _____
Patrick Finnemore
Director of Facilities

Date: _____

STATE OF WISCONSIN)
:SS.
KENOSHA COUNTY)

Personally came before me this ____ day of _____, 2016, Tamarra Coleman, President of the Board of Education and Patrick Finnemore, Director of Facilities for the Kenosha Unified School District, a Wisconsin Common School District, to me known to be such President and Director of Facilities of said common school district, and acknowledged that they executed the foregoing instrument as such officers as the agreement of said common school district by its authority.

Print Name: _____
Notary Public, Kenosha County, WI.
My Commission expires/is: _____

Drafted By:

JONATHAN A. MULLIGAN
Assistant City Attorney
City of Kenosha
625 52nd Street, Room 201
Kenosha, Wisconsin 53140

EXHIBIT A

Part of the Northwest Quarter of Section 25, Town 2 North, Range 22 East of the Fourth Principal Meridian, lying and being in the City of Kenosha, County of Kenosha, State of Wisconsin and being more particularly described as follows:

Beginning at the southwest corner of said Quarter Section; thence $N01^{\circ}31'58''W$ along and upon the west line of said Quarter Section, 2668.17 feet and to the northwest corner of said Quarter Section; thence $S89^{\circ}01'38''E$ along and upon the north line of said Quarter Section, 1323.64 feet; thence $S01^{\circ}36'51''E$ parallel to the east line of said Quarter Section, 990.06 feet; thence $N89^{\circ}01'38''W$ parallel to the north line of said Quarter Section, 218.49 feet; thence $S01^{\circ}31'58''E$ parallel to the west line of said Quarter Section, 649.88 feet; thence $N89^{\circ}26'52''W$ parallel to the south line of said Quarter Section, 353.00 feet; thence $S01^{\circ}31'58''E$ parallel to the west line of said Quarter Section, 1020.00 feet and to the south line of said Quarter Section; thence $N89^{\circ}26'52''W$ along and upon said south line, 775.00 feet and to the point of beginning. Subject to 39th Avenue over and across the entire westerly 40.00 feet thereof and subject to Washington Road over and across the entire southerly 60.00 feet thereof. Containing 65.128 including said Avenue and Road and 61.666 acres, more or less, excluding said Avenue and Road.

UNDERGROUND DETENTION SYSTEM INSPECTION CHECKLIST

Bradford High School, Kenosha Unified School District, City of Kenosha, Kenosha County, WI

Maintenance Component	Defect	Conditions When Maintenance is Needed	Results Expected When Maintenance Is Performed
General Site Conditions	Greenspace	Any evidence of erosion or vegetation in poor condition.	Vegetation replanted or erosion control installed.
	Curb & Gutter	Condition of curb & gutter or debris shall not impede proper drainage.	Curb & gutter shall provide proper drainage.
	Catch Basins	Any accumulated sediment or debris.	Structures shall be clean of all sediment and debris.
	Storm Sewer	Any condition causing erosion or that prevents proper functioning of the system.	Storm sewer system shall be repaired as necessary to function as designed.
	Gutters / Downspouts	Any accumulated sediment or debris.	Gutters & downspouts shall be clean and free flowing.
Underground WQS / Detention System Structural	Settling, Bulging or Deterioration	Any visual evidence of structural failure.	Repair or replace system as necessary to ensure safe functioning system.
	Cracking or Leaking	Any visible cracks or water leaking through seams. Depressions in soil above the system indicating seepage of material into the system.	Repair cracks or leaking seams as necessary to eliminate entrance of soil.
	Access Manhole	Conditions causing unsafe entry or unwanted entry. Blockage of grates if designed to accept runoff.	Shall function as designed allowing safe access and preventing unwanted entry. No blockage of grates.
Underground WQS / Detention System Outlet Control Structure	Clogged Outlet Pipe	Debris clogging the pipe opening.	No clogging or blockage of the outlet pipe.
	Clogged Orifice	Debris clogging the orifice opening.	No clogging or blockage of the orifice.
	Orifice Plate Damaged, Out of Place or Missing	Damaged, missing or altered orifice plate.	Orifice plate shall be adjusted or replaced so the plate will function as designed.
	Sediment Accumulation	Sediment accumulation within the outlet control structure preventing the outlet structure from performing as designed.	Removal of sediment.
Underground WQS / Detention System Inlet and Outlet Pipes	Connection Failures	Disconnected pipe or leaking at connection.	Connections shall be free flowing and preventing soil from entering system.
	Pipes With Debris	Debris within pipes.	Pipes shall be free flowing with unimpeded flow.
	Sediment Accumulation	Sediment within pipes.	Pipes shall be free flowing with unimpeded flow.
Underground WQS / Detention System Permanent Pool	Floating or Floatable Debris	Any floating or floatable debris.	Removal of all debris.
	Visible Pollution	Any evidence of oil sheen.	Remove oil from water by use of oil-absorbent pads or by vactor truck. Identify source of problem and correct.
	Sediment Depth	If sediment creates a permanent pool of water less than 3' deep	Removal of all sediment.

*NOTE: Include all items listed in the Operation and Maintenance Plan

DRY BASIN INSPECTION CHECKLIST

Bradford High School, Kenosha Unified School District, City of Kenosha, Kenosha County, WI

Maintenance Component	Defect	Conditions When Maintenance is Needed	Results Expected When Maintenance Is Performed
General Site Conditions	Greenspace	Any evidence of erosion or vegetation in poor condition.	Vegetation replanted or erosion control installed.
	Curb & Gutter	Condition of curb & gutter or debris shall not impede proper drainage.	Curb & gutter shall provide proper drainage.
	Catch Basins	Any accumulated sediment or debris.	Structures shall be clean of all sediment and debris.
	Storm Sewer	Any condition causing erosion or that prevents proper functioning of the system.	Storm sewer system shall be repaired as necessary to function as designed.
	Gutters / Downspouts	Any accumulated sediment or debris.	Gutters & downspouts shall be clean and free flowing.
Side Slopes and Embankments	Trash & Debris	Any visual evidence of dumping, trash or debris.	Trash and debris cleared from site.
	Vegetation	Insert conditions from approved Operation and Maintenance Plan. Cut vegetation should be removed from areas where it could enter the pond, either when the pond level rises or by rainfall runoff.	When cutting is needed, grass/ground cover should be mowed to 6 inches in height. Trees and bushes should be removed where they interfere with pond maintenance activities; e.g., at the inlet, outlet and near engineered structures.
	Rodent Holes	Any evidence of rodent holes or water piping through dam or berm.	Rodents destroyed and dam or berm repaired.
	Tree Growth	Tree growth does not allow maintenance access or interferes with maintenance activity (i.e. slope mowing, silt removal or equipment movements).	Trees do not hinder maintenance activities.
	Erosion	Eroded damage where cause of damage is still present or where there is potential for continued erosion.	Slopes should be stabilized by using appropriate erosion control measures; e.g., rip-rap, vegetation, erosion mat, compaction.
Inlet/Outlet Pipe	Debris and Sediment	Sediment or debris clogging the pipe opening.	No clogging or blockage in the inlet and outlet piping.
	Damaged	Rust is causing more than 50% deterioration to any part of metal pipes, cracks in plastic pipe or cracks or exposed rebar in concrete pipes.	Pipe repaired or replaced.
		Any dent that decreases the cross-section area of pipe by more than 10% or impedes flow.	Pipe repaired or replaced.
	Erosion/Scouring	Eroded or scoured bottom at inlet or outlet pipes; undermining of structure or end section.	Area should be stabilized by using appropriately sized rock rip-rap.
	Damaged or Missing Orifice Plate	Control device is not working properly due to missing, out of place, or bent orifice plate.	Plate is in place and works as designed.
	Orifice Plate Obstructions	Any trash, debris, sediment or vegetation blocking the plate.	Plate is free of all obstructions and works as designed.
Overflow Spillway	Settlements	Any part of these components that has settled 3-inches lower than the design elevation, or inspector determines embankment is unsound.	Embankment should be reconstructed to original design and specifications.
	Rock Missing	Only one layer of rock exists above native soil in area five square feet or larger, or any exposure of native soil at the top emergency spillway.	Replace rocks to design standards.

*NOTE: Include all items listed in the Operation and Maintenance Plan

**OPERATION AND MAINTENANCE INSPECTION REPORT
FOR
STORM WATER MANAGEMENT FACILITY**

Bradford High School, Kenosha Unified School District, City of Kenosha, Kenosha County, WI

Inspector Name: _____

Tax Key No.: 07-222-25-251-004

Inspection Date: _____

Location: 3700 Washington Rd, Kenosha, WI 53144

Stormwater Basin Type: Underground Detention

Owner/Responsible Party: Kenosha Unified School District

Items Inspected	Checked (Yes/No/NA)	Maintenance Needed (Yes/No/NA)	Remarks
General Site Conditions			
1. Greenspace			
2. Curb & Gutter			
3. Catch Basins			
4. Storm Sewers			
5. Gutters/Downspouts			
Underground WQS / Detention System Structural			
1. Settling, bulging, or deterioration			
2. Cracking or leakage			
3. Access manhole			
4. Other (specify)			
Underground WQS / Detention System Outlet Control Structure			
Type: Pipe (RCP/CMP/Plastic) Orifice (Round/Rectangular) Weir (V-notch/Rectangular)			
1. Outlet pipe – free of debris			
2. Orifice – free of debris			
3. Orifice plate damaged, out of place or missing			
4. Sediment accumulation			
5. Other (specify)			
Underground WQS / Detention System Inlet and Outlet Pipes			
1. Connection failures			
2. Pipes – free of debris			
3. Sediment accumulation			
4. Other (specify)			
Underground WQS / Detention System Permanent Pool			
1. Floating or floatable debris removal required			
2. Visible pollution			
3. Sediment depth			
4. Sediment removal if permanent pool depth <3'			
5. Other (specify)			

*NOTE: Include all items listed in the Operation and Maintenance Plan

**OPERATION AND MAINTENANCE INSPECTION REPORT
FOR
STORM WATER MANAGEMENT FACILITY**

Bradford High School, Kenosha Unified School District, City of Kenosha, Kenosha County, WI

Inspector Name: _____

Tax Key No.: 07-222-25-251-004

Inspection Date: _____

Location: 3700 Washington Rd, Kenosha, WI 53144

Stormwater Basin Type: Dry Basin

Owner/Responsible Party: Kenosha Unified School District

Items Inspected	Checked (Yes/No/NA)	Maintenance Needed (Yes/No/NA)	Remarks
General Site Conditions			
1. Greenspace			
2. Curb & Gutter			
3. Catch Basins			
4. Storm Sewers			
5. Gutters/Downspouts			
Embankment and Emergency spillway			
1. Trash and debris			
2. Vegetation and ground cover adequate			
3. Embankment erosion			
4. Animal burrows			
5. Unauthorized plantings/tree growth			
6. Cracking, bulging or sliding of embankment			
a. Upstream face and toe of slope			
b. Downstream face and toe of slope			
7. Settlement			
8. Overflow spillway			
a. Clear of trash and debris			
b. Settlement			
c. Slope protection or riprap failures			
9. Other (specify)			
Inlet/Outlet Structures			
Type: Pipe (RCP/CMP/Plastic)			
Stand pipe/inlet box with office			
Weir (V-notch/Rectangular)			
Other _____			
1. Erosion/scouring/undermining at inlet or outlet			
2. Primary outlet structure			
a. Debris or sediment removal necessary			
b. Damaged			
c. Orifice plate damaged, out of place or missing			

*NOTE: Include all items listed in the Operation and Maintenance Plan

Storm Water Maintenance Standards – Reference Only

1. Greenspace: Vegetation shall be maintained to prevent erosion caused by stormwater runoff. An inspection shall be made at least every 6 months. If vegetation is no longer in good condition it shall be replanted.
2. Curb & Gutter: All curb and gutter shall be inspected every 6 months. This inspection shall include the condition of the gutter and the cleanliness of the gutter. This shall be maintained to allow for proper drainage of the area.
3. Storm Sewer: All storm sewers shall be inspected once a year. This inspection shall include the condition of the main line storm sewers to ensure that the system is functioning according to the design requirements.
4. Catch Basins and inlets: All catch basins and inlets shall be inspected every 6 months and periodically cleaned to remove accumulated sediment.
5. Gutters and Downspouts: All building's gutters and downspouts shall be inspected every 6 months and periodically cleaned to remove accumulated sediment.
6. Proprietary Device (Stormceptors or equivalent units): All proprietary devices shall be maintained per the manufacturer's recommendations to meet the design criteria. A copy of the manufacturer's recommendations shall be attached to this Exhibit B.
7. Detention Basins – General
 - a. Dry or Wet Detention Basins
 1. Outlet Structure Maintenance: Trash grates shall be examined for debris accumulation after any storm that has significant runoff (observed flow in street gutters). Any debris on the trash grate shall be removed and disposed of offsite. If significant debris has passed the trash grates, it will be necessary to lift the grate to remove that debris. If debris passing the trash grate or vandals attempting to plug the outlet is a problem, then revisions should be made in the trash grate. Any time a trash grate needs replacement, the replacement grate must be constructed of stainless steel. Any blockage of the basin outlet must be addressed immediately. Blockage of the lower stages of the outlet structure must be cleared within 48 hours to avoid substantial die-off of the flooded grass areas. Any time a substantial portion of the grass area becomes damaged, the entire bottom area of the detention basin will need to be reseeded.

2. Downstream Stormwater Conveyance: Upon detection of storm water failing to completely drain down to the basin discharge elevation, an investigation shall be made to determine the cause. Any obstruction or sediment buildup in the downstream pipes or drainage-way must be removed within 30 days and any damage to the basin such as wave terraces or grass die-off due to the water back up shall be repaired.
3. Mowing: The grass areas must be mowed when the grass reaches a height of 6 inches or monthly during the growing season – whichever occurs first. At no time shall the detention basin be mowed when the bottom or side slopes are still soft after recent storage of storm water. Any ruts created by mowing shall be graded closed or filled with topsoil, seeded, and covered with a tackifier type mulch within one week of the damage. The type of mower used shall be such that a mulch type grass clipping is produced. Grass cut only at the ground level, such as with a sickle bar, tends to be carried to the outlet by storm water where it plugs the trash grate.
4. Maintenance of Plantings: All planting of trees and bushes shall be maintained in good condition. An examination of the plantings shall be made each Spring and Fall and any dead trees or bushes replaced at that time. The replacement shall be in kind or with a suitable species approved by the City Forester. All planting shall receive regular watering during the first few years until they become well established. Mulch beds shall be maintained around the plantings to discourage the growth of weeds and to conserve moisture. The area immediately around the plantings shall be kept free of weeds by pulling or weed whipping each time the grass is mowed. Bushes mowed off or tree bark girdled by the mowing equipment shall be replaced by a specimen of similar size.
5. Erosion: Any area bare of suitable vegetation shall, within 30 days of discovery or the onset of suitable weather, have any erosion repaired, filled with three inches of topsoil, seeded, and covered with a tackifier type mulch. On slopes of 10 to 1 or greater the repair shall be covered with turf reinforcement before placement of the top two inches of topsoil.
6. Invasive plant species: Invasive plant species such as purple loose strife or canary reed grass shall not be allowed to become established in the detention basin. At the detection of such species a control program shall be established and progress in their control shall be included in the yearly report.
7. Use of chemicals: No fertilizer or weed killer shall be used with the detention basin parcel.

8. Alterations to the detention basin: No alterations may be made to the detention basin in the way of grading, additional discharges to the basin, plantings etc without permission from the Storm Water Utility.
 - b. Dry Detention Basins – In addition to the above requirements
 1. Sediment removal: Sediment shall be removed from low flow concrete channels anytime it achieves a depth of greater than three inches or supports vegetation. Dry bottom detention basins shall be examined yearly for excessive sediment buildup; and any deposits that interfere with proper drainage shall be excavated and the area topsoiled and reseeded. At least every ten years a topographic survey of the dry basin, that shows the extent of sedimentation in the detention basin, shall be done and furnished to the City. At such time as the original capacity of the basin is decreased by 5% the bottom shall be excavated to restore the original capacity.
 2. Bottom Condition: Proper drainage shall be maintained in all dry bottom detention basins to reduce mosquito breeding. No standing water shall be evident within one day of the complete drainage of the basin. Any such poorly drained area will need to be re-graded or tiled.
8. Underground Detention Facilities
- a. Sediment Removal: Detention Chambers must be cleaned, when it exceeds 5% of the storage area, to remove accumulated trash, sediment and other debris or more often based on manufacturer's recommendations. This debris must be removed from the pipes and not allowed to travel downstream.
 - b. Annual Inspections:
 1. The Drain Inlets and outlets shall be inspected for debris and obstructions to ensure that runoff can move freely within the facility.
 2. Inspect facility for floating debris and sediment buildup.
 3. The Detention Chambers shall be inspected to ensure that they are not cracked or damaged and all necessary repairs must be made.
9. Other Devices will be reviewed on a case by case basis.

SHELLY BILLINGSLEY, MBA, PE

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Kenosha, WI 53140

**CATHY AUSTIN, PE**

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September 7, 2016

To: Jesse Downing, Chairperson,
Stormwater Utility Committee

From: Cathy Austin, PE 
Deputy Director of Public Works/City Engineer

Subject: Permanent Storm Sewer and Detention Pond Easement and Agreement
Between Kenosha Unified School District and the City of Kenosha

BACKGROUND INFORMATION

Staff has worked with the City Attorney's office on the agreement.

RECOMMENDATION

Staff recommends approval.

CMA/kjb

PERMANENT STORM SEWER AND DETENTION
POND EASEMENT AND AGREEMENT BETWEEN
KENOSHA UNIFIED SCHOOL DISTRICT AND THE
CITY OF KENOSHA

Document Number

Document Title

This space is reserved for recording data

Return to:

Office of the City Attorney
City of Kenosha
625 52nd Street, Room 201
Kenosha, WI 53140

07-222-25-251-004

Parcel Identification Number

PERMANENT STORM SEWER AND DETENTION POND
EASEMENT AND AGREEMENT

Between

KENOSHA UNIFIED SCHOOL DISTRICT
A Wisconsin Common School District

And

THE CITY OF KENOSHA
A Municipal Corporation

This Permanent Storm Sewer and Detention Pond Easement and Agreement (“Easement and Agreement”) effective as of the last date of execution is entered into between Kenosha Unified School District, a Wisconsin common school district duly organized and existing under the laws of the State of Wisconsin with offices located at 3600 52nd Street, Kenosha, Wisconsin 53144 (“Grantor”), and the City of Kenosha, a municipal corporation duly organized and existing under the laws of the State of Wisconsin with offices located at 625 52nd Street, Kenosha, Wisconsin 53140 (“Grantee”).

Grantor is the owner of the real estate legally described on Exhibit A situated in the City of Kenosha, County of Kenosha, and State of Wisconsin, hereinafter referred to as the “Real Estate.”

Grantor, in consideration of One Dollar (\$1.00) and other valuable consideration, the receipt and sufficiency of which is hereby acknowledged, and subject to the terms and conditions below provided, does hereby grant to Grantee a non-exclusive permanent easement, in, to and under and across that certain portion of the Real Estate legally described and shown on Exhibit B (the “Easement Area”) to install, construct, expand, reconstruct, repair, remove, replace, inspect, and maintain, storm sewer and appurtenances as described in the Conditional Use Permit, the approved Stormwater Management Plan, and the Stormwater Drainage Facilities Maintenance Agreement, copies of which are on file with the City of Kenosha Department of Community Development and Inspections and the Department of Public Works, all of which is hereafter referred to as the “Permitted Work”, for the purposes of conveying and detaining storm sewerage through and under the Real Estate, together with the right to, within the Easement Area, excavate and refill ditches and/or trenches, install appurtenances, and the further right to, within the Easement Area, remove, cut or trim trees, shrubs, bushes, plants, undergrowth, fences, pavement or any other improvements, structures and obstructions interfering with the Permitted Work. Grantor will not push, plow or deposit snow, ice, or debris within the Easement Area.

Grantor shall have and retain all other rights not granted to Grantee to the use and occupancy of the Easement Area, provided that, except as set forth in the plans approved as part of the Conditional Use Permit, no improvements, structures, landscaping or pavement shall be erected or placed over or upon the Easement Area without the advance, written approval of the Director of Public Works of the City of Kenosha, and then subject to reasonable conditions, such as, but not limited to, replacement or removal of authorized improvements at the cost of Grantor,

when required by Grantee. Unauthorized improvements on the Easement Area by Grantor are subject to removal by Grantee.

For the purpose of performing Permitted Work, Grantee shall have the right, upon reasonable notice to Grantor, except in case of emergency in which event Grantee shall provide such notice to Grantor as Grantee is reasonably able to provide under the circumstances, to enter and pass over the Real Estate in order to use the Easement Area and the lands of Grantor reasonably adjacent thereto for the temporary transportation, laying down and storage of materials, backfill, tools and equipment, the depositing and removal of excavated materials, and for other purposes incidental to the Permitted Work. Upon completion of Permitted Work, restoration of the Easement Area by the Grantee shall be limited to backfilling ditches and/or trenches, topsoil, seeding and debris removal. Upon completion of Permitted Work, Grantor, at Grantor's cost and expense, shall be responsible for all other restoration, including restoration of any landscaping, fencing, concrete and asphalt surfaces, or other improvements, structures, or pavement within the Easement Area and surrounding property to the condition prior to such Permitted Work.

This Easement and Agreement shall run with the land and be binding upon the heirs, successors and assigns of the parties hereto. Nonuse or limited use of the easement rights granted in this Easement and Agreement shall not prevent later use of the easement to the fullest extent authorized in this Easement and Agreement and re-recording of this Easement and Agreement as a result thereof shall not be required. This Easement and Agreement shall not take effect until it is fully executed by the Grantor and Grantee. Each person who executes this Easement and Agreement certifies that they are acting within the scope of their respective authority in doing so.

This Easement and Agreement shall be governed by and construed in accordance with the laws of the State of Wisconsin. Grantor, Grantee and their respective successors and assigns shall have all rights to enforce this Easement and Agreement at law or in equity.

Signature Pages Follow

GRANTOR:

KENOSHA UNIFIED SCHOOL DISTRICT
A Wisconsin Common School District

By: _____
Tamarra Coleman
President, Board of Education

Date: _____

By: _____
Patrick Finnemore
Director of Facilities

Date: _____

STATE OF WISCONSIN)
:SS.
KENOSHA COUNTY)

Personally came before me this ____ day of _____, 2016, Tamarra Coleman, President of the Board of Education and Patrick Finnemore, Director of Facilities for the Kenosha Unified School District, a Wisconsin Common School District, to me known to be such President and Director of Facilities of said common school district, and acknowledged that they executed the foregoing instrument as such officers as the agreement of said common school district by its authority.

Print Name: _____
Notary Public, Kenosha County, WI.
My Commission expires/is: _____

GRANTEE:

THE CITY OF KENOSHA, WISCONSIN,
A Wisconsin Municipal Corporation

BY: _____
John M. Antaramian, Mayor

Date: _____

BY: _____
Debra Salas, City Clerk/Treasurer

Date: _____

STATE OF WISCONSIN)
 :SS.
COUNTY OF KENOSHA)

Personally came before me this _____ day of _____, 2016, John M. Antaramian, Mayor, and Debra Salas, City Clerk/Treasurer of the City of Kenosha, Wisconsin, a Wisconsin municipal corporation, to me known to be such Mayor and City Clerk/Treasurer of said municipal corporation, and acknowledged to me that they executed the foregoing instrument as such officers as the agreement of said municipal corporation, by its authority.

Notary Public, Kenosha County, WI.
My Commission expires/is: _____

DRAFTED BY:
Jonathan A. Mulligan
Assistant City Attorney
City of Kenosha
625 52nd Street, Room 201
Kenosha, Wisconsin 53140

EXHIBIT A

Part of the Northwest Quarter of Section 25, Town 2 North, Range 22 East of the Fourth Principal Meridian, lying and being in the City of Kenosha, County of Kenosha, State of Wisconsin and being more particularly described as follows:

Beginning at the southwest corner of said Quarter Section; thence $N01^{\circ}31'58''W$ along and upon the west line of said Quarter Section, 2668.17 feet and to the northwest corner of said Quarter Section; thence $S89^{\circ}01'38''E$ along and upon the north line of said Quarter Section, 1323.64 feet; thence $S01^{\circ}36'51''E$ parallel to the east line of said Quarter Section, 990.06 feet; thence $N89^{\circ}01'38''W$ parallel to the north line of said Quarter Section, 218.49 feet; thence $S01^{\circ}31'58''E$ parallel to the west line of said Quarter Section, 649.88 feet; thence $N89^{\circ}26'52''W$ parallel to the south line of said Quarter Section, 353.00 feet; thence $S01^{\circ}31'58''E$ parallel to the west line of said Quarter Section, 1020.00 feet and to the south line of said Quarter Section; thence $N89^{\circ}26'52''W$ along and upon said south line, 775.00 feet and to the point of beginning. Subject to 39th Avenue over and across the entire westerly 40.00 feet thereof and subject to Washington Road over and across the entire southerly 60.00 feet thereof. Containing 65.128 including said Avenue and Road and 61.666 acres, more or less, excluding said Avenue and Road.

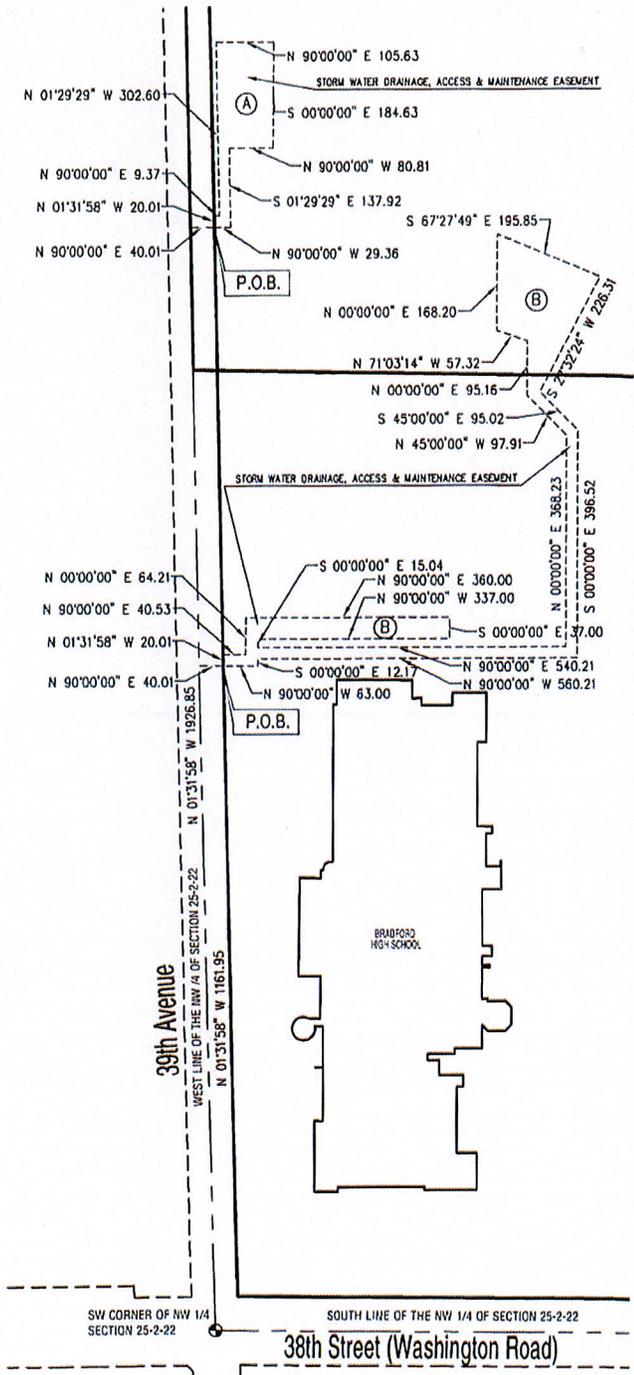
Exhibit B

STORM WATER DRAINAGE, ACCESS AND MAINTENANCE EASEMENT "A"

A Storm Water Drainage, Access and Maintenance Easement described as being a part of the Northwest ¼ of Section 25, Township 2 North, Range 22 East of the Fourth Principal Meridian, and being in the City of Kenosha, County of Kenosha and State of Wisconsin bounded as follows: Commencing at the Southwest corner of the Northwest ¼ of said Section 25; run thence N01°31'58"W, 1926.85 feet along the West line of the Northwest ¼ of said Section 25; thence N90°00'00"E, 40.01 feet to the East right-of-way line of 39th Avenue and the Point of Beginning of this description; thence N01°31'58"W, 20.01 feet along the East right-of-way line of said 39th Avenue and parallel with the West line of the Northwest ¼ of said Section 25; thence N90°00'00"E, 9.37 feet; thence N01°29'29"W, 302.60 feet; thence N90°00'00"E, 105.63 feet; thence S00°00'00"E, 184.63 feet; thence N90°00'00"W, 80.81 feet; thence S01°29'29"E, 137.92 feet; thence N90°00'00"W, 29.36 feet to the East right-of-way line of said 39th Avenue and the Point of Beginning of this description. Containing 22,003.69 square feet or 0.505 acre.

STORM WATER DRAINAGE, ACCESS AND MAINTENANCE EASEMENT "B"

A Storm Water Drainage, Access and Maintenance Easement described as being a part of the Northwest ¼ of Section 25, Township 2 North, Range 22 East of the Fourth Principal Meridian, and being in the City of Kenosha, County of Kenosha and State of Wisconsin bounded as follows: Commencing at the Southwest corner of the Northwest ¼ of said Section 25; run thence N01°31'58"W, 1161.95 feet along the West line of the Northwest ¼ of said Section 25; thence N90°00'00"E, 40.01 feet to the East right-of-way line of 39th Avenue and the Point of Beginning of this description; thence N01°31'58"W, 20.01 feet along the East right-of-way line of said 39th Avenue and parallel with the West line of the Northwest ¼ of said Section 25; thence N90°00'00"E, 40.53 feet; thence N00°00'00"E, 64.21 feet; thence N90°00'00"E, 360.00 feet; thence S00°00'00"E, 37.00 feet; thence N90°00'00"W, 337.00 feet; thence S00°00'00"E, 15.04 feet; thence N90°00'00"E, 540.21 feet; thence N00°00'00"E, 368.23 feet; thence N45°00'00"W, 97.91 feet; thence N00°00'00"E, 95.16 feet; thence N71°03'14"W, 57.32 feet; thence N00°00'00"E, 168.20 feet; thence S67°27'49"E, 195.85 feet; thence S27°32'24"W, 226.31 feet; thence S45°00'00"E, 95.02 feet; thence S00°00'00"E, 396.52 feet; thence N90°00'00"W, 560.21 feet; thence S00°00'00"E, 12.17 feet; thence N90°00'00"W, 63.00 feet to the East right-of-way line of said 39th Avenue and the Point of Beginning of this description. Containing 63,125.99 square feet or 1.449 acres.



Nielsen Madsen & Barber S.C.
Civil Engineers and Land Surveyors

1458 Horizon Blvd. Suite 200, Racine, Wisconsin 53406
Phone (262) 634-5588 * Facsimile (262) 634-5024 * Website nmbssc.net

Scale: 1" = 200'
Drawn By: FTH
DATE: 9-2-2016
2015.0077.01

Storm Water Drainage, Access & Maintenance Easement Exhibit
BRADFORD HIGH SCHOOL
City of Kenosha, Wisconsin

SHELLY BILLINGSLEY, MBA, PE

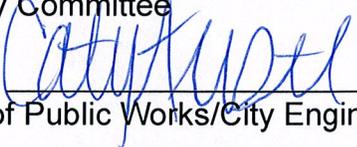
Director of Public Works
sbillingsley@kenosha.org
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Kenosha, WI 53140

**CATHY AUSTIN, PE**

Deputy Director of Public Works/City Engineer
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September 7, 2016

To: Jesse Downing, Chairperson
Stormwater Utility Committee

From: Cathy Austin, PE 
Deputy Director of Public Works/City Engineer

Subject: July 2016 Stormwater Utility Disbursements

BACKGROUND/ANALYSIS

The Finance Department has prepared the monthly stormwater utility disbursements for July 2016.

RECOMMENDATION

Staff recommends the committee receive and file.

CMA/kjb

JOB NAME: KVWSWJ
 PROGRAM ID: KVN078
 RUN DATE 9/07/16

TIME 10:36:57

CITY OF KENOSHA

SWU ACCOUNTS (501) DISBURSEMENT JOURNAL

START DATE FOR SUMMARY: 7/01/16 END DATE FOR SUMMARY: 7/31/16

CHECK #	CHECK DATE	VENDOR NAME	ACCOUNT	DESCRIPTION	AMOUNT
159636	7/01	OFFICEMAX	501-09-50101-311-000	06/16 ST #3412 OFC	69.16
159641	7/01	T-MOBILE	501-09-50103-226-000	5/8-6/7 WIRELESS CRD	42.19
159675	7/01	MENARDS (KENOSHA)	501-09-50105-344-000	06/16 ST-MERCHANDISE	431.76
159750	7/08	NAPA AUTO PARTS CO.	501-09-50104-344-000	06/16 ST-PARTS/FLTR	86.36
			501-09-50105-344-000	06/16 ST-PARTS/FLTR	16.67
				TOTAL	103.03
159759	7/08	CICCHINI ASPHALT LLC	501-00-21128-000-000	ESCROW 5431 75TH ST	2,000.00
159760	7/08	JAMES IMAGING SYSTEMS, INC.	501-09-50101-232-000	06/16 PW-COPIER MNT	164.55
			501-09-50101-232-000	05/16 PW-OVERAGES	44.35
			501-09-50105-232-000	05/16 ST-OVERAGE	42.82
				TOTAL	251.72
159784	7/08	MENARDS (KENOSHA)	501-09-50105-344-000	06/16 ST-MERCHANDISE	13.37
159785	7/08	AMERICAN PUBLIC WORKS ASSOC	501-09-50103-264-000	8/28-31 MINNEAPOLIS	550.00
159826	7/08	ALLEN, JANELLE	501-00-21128-000-000	ESCROW 4115 56TH AV	2,000.00
159861	7/13	LAKE.SIDE STEEL & MFG. CO.	501-09-50105-344-000	WELDING TABLE TOP	849.00
159877	7/13	A & R DOOR SERVICE	501-09-50105-246-000	06/16 ST-DOOR REPR	45.00
159879	7/13	LOWE'S	501-09-50105-357-000	05/16 ST-MERCHANDISE	30.24
			501-09-50104-389-000	05/16 ST-MERCHANDISE	6.51
				TOTAL	36.75
159882	7/13	TDS	501-09-50101-227-000	07/16 PHONE SERVICE	206.73
			501-09-50101-225-000	07/16 PHONE SERVICE	.93
				TOTAL	207.66
159884	7/13	CHEMSEARCH	501-09-50104-341-000	GREASE	2,196.00
			501-09-50105-353-000	TRAILBLAZER MAXX	1,385.00
				TOTAL	3,581.00

JOB NAME: KVNSWU
 PROGRAM ID: KVN078
 RUN DATE 9/07/16

TIME 10:36:57

CITY OF KENOSHA

SWU ACCOUNTS (501) DISBURSEMENT JOURNAL

PAGE 2

START DATE FOR SUMMARY: 7/01/16 END DATE FOR SUMMARY: 7/31/16

CHECK #	CHECK DATE	VENDOR NAME	ACCOUNT	DESCRIPTION	AMOUNT
159887	7/13	LINCOLN CONTRACTORS SUPPLY	501-09-50105-344-000	06/16 ST-TOOLS/SUPL	267.55
159890	7/13	STARFIRE SYSTEMS, INC.	501-09-50105-219-000	SPRINKLER MONITORING	320.00
159893	7/13	HANDLIK & RHODES	501-09-50102-219-000	06/16 YW COUPON PRG	225.55
159899	7/13	US CELLULAR	501-09-50103-226-000	06/16 SW-CELL AIRTM	19.75
			501-09-50106-226-000	06/16 SW-CELL AIRTM	5.55
				TOTAL	25.30
159900	7/13	WASTE MANAGEMENT OF WI	501-09-50104-253-000	06/16 148.6 TONS	3,816.05
			501-09-50105-253-000	06/16 80.76 TONS	2,073.92
			501-09-50104-253-000	06/16 WDNR TONNAGE F	1,931.80
			501-09-50105-253-000	06/16 WDNR TONNAGE F	1,049.88
			501-09-50104-253-000	06/16 FUEL SURCHARGE	173.68
			501-09-50105-253-000	06/16 FUEL SURCHARGE	96.08
			501-09-50104-253-000	06/16 ENVIRO SURCHG	96.00
			501-09-50105-253-000	06/16 ENVIRO SURCHG	90.00
				TOTAL	9,327.41
159901	7/13	VERIZON WIRELESS	501-09-50101-226-000	06/16 CELL SRV/AIR	57.82
			501-09-50103-226-000	06/16 CELL SRVC/AIR	57.79
			501-09-50103-226-000	06/16 DATA PLAN	40.01
				TOTAL	155.62
159964	7/15	DECKER SUPPLY COMPANY, INC	501-09-50105-378-000	TRAFFIC CONES (42")	2,975.00
159972	7/15	HANDLIK & RHODES	501-09-50102-219-000	06/16 PRDG ADMN FEE	350.00
			501-09-50102-219-000	06/16 YW COUPON PRG	28.97
				TOTAL	378.97
159980	7/15	VERIZON WIRELESS	501-09-50103-226-000	06/16 DATA PLAN	86.35
			501-09-50106-226-000	06/16 DATA PLAN	43.18
				TOTAL	129.53
160011	7/15	NORTHERN SAFETY CO INC	501-09-50106-344-000	LANYARD	68.35
160057	7/20	MINNESOTA LIFE INSURANCE	501-09-50101-156-000	08/16 PREMIUM	31.68
			501-09-50103-156-000	08/16 PREMIUM	7.87
				TOTAL	39.55

JOB NAME: KVNWSW
 PROGRAM ID: KVN078
 RUN DATE 9/07/16

TIME 10:36:57

CITY OF KENOSHA

SWU ACCOUNTS (501) DISBURSEMENT JOURNAL

START DATE FOR SUMMARY: 7/01/16 END DATE FOR SUMMARY: 7/31/16

CHECK #	CHECK DATE	VENDOR NAME	ACCOUNT	DESCRIPTION	AMOUNT
160084	7/20	CICCHINI ASPHALT LLC	501-09-50105-219-000	06/16 ASPHALT INSTL	663.00
160099	7/20	GLEASON REDI-MIX	501-09-50105-355-000	06/16 CONCRETE MTRLS	480.00
160127	7/20	COLLINS, BRYAN	501-09-50103-261-000	5/31-6/24 121 MILES	4.86
160128	7/20	ZIGNER, KATELYN	501-09-50103-261-000	6/3-7/1 144 MILES	77.76
160132	7/22	HWY C SERVICE	501-09-50105-344-000	06/16 SW-SERV/PARTS	448.10
			501-09-50105-385-000	06/16 SW-PARTS/SERVI	302.00
			501-09-50105-344-000	06/16 SW-PARTS/SERVI	276.00
			501-09-50105-385-000	06/16 SW-PARTS/SERVI	151.00
			501-09-50105-235-000	06/16 SW-PARTS/SERVI	33.62
				TOTAL	1,210.72
160150	7/22	ZARNOTH BRUSH WORKS, INC.	501-09-50104-344-000	06/16 SWEEPER PARTS	1,354.80
160160	7/22	FORESTRY SUPPLIERS INC.	501-09-50106-344-000	SAW POLE	351.78
			501-09-50106-344-000	PRUNING SAW	255.34
				TOTAL	607.12
160164	7/22	T-MOBILE	501-09-50103-226-000	6/8-7/7 WIRELESS CRD	42.19
160189	7/22	MENARDS (KENOSHA)	501-09-50105-344-000	06/16 ST-MERCHANDISE	366.99
			501-09-50105-344-000	06/16 ST-RETURN MERC	8.99CR
				TOTAL	358.00
160200	7/22	MORBARK, LLC	501-09-50106-344-000	06/16 BLADE SHARPENI	44.45
160260	7/27	LOWE'S	501-09-50105-344-000	06/16 ST-MERCHANDISE	317.36
			501-09-50105-361-000	06/16 ST-MERCHANDISE	37.94
				TOTAL	355.30
160262	7/27	HOLLAND SUPPLY, INC.	501-09-50104-344-000	06/16 SW-FITTINGS	176.56
160269	7/27	WASTE MANAGEMENT OF WI	501-09-50105-253-000	07/16 150/93 TONS	3,875.88
			501-09-50104-253-000	07/16 81.55 TONS	2,094.20
			501-09-50105-253-000	07/16 WDNR TONNAGE F	1,982.09
			501-09-50104-253-000	07/16 WDNR TONNAGE F	1,060.15
			501-09-50105-253-000	07/16 FUEL SURCHARGE	178.10
			501-09-50105-253-000	07/16 ENVIRO SURCHG	150.00
			501-09-50104-253-000	07/16 FUEL SURCHARGE	95.29
			501-09-50104-253-000	07/16 ENVIRO SURCHG	66.00
				TOTAL	9,481.71

JOB NAME: KVNSWU
PROGRAM ID. KVN078
RUN DATE 9/07/16

TIME 10:36:57

CITY OF KENOSHA

SWU ACCOUNTS (501) DISBURSEMENT JOURNAL

PAGE 4

START DATE FOR SUMMARY: 7/01/16 END DATE FOR SUMMARY: 7/31/16

CHECK #	CHECK DATE	VENDOR NAME	ACCOUNT	DESCRIPTION	AMOUNT
160348	7/29	JAMES IMAGING SYSTEMS, INC.	501-09-50101-232-000	07/16 PW-COPIER CHGS	164.55
			501-09-50101-232-000	06/16 PW-OVERAGES	61.04
			501-09-50105-232-000	07/16 ST-COPIER HNT	27.39
			501-09-50105-232-000	06/16 ST-OVERAGES	.39
			 TOTAL	253.37
GRAND TOTAL FOR PERIOD					39,115.31

SHELLY BILLINGSLEY, MBA, PE

Director of Public Works
sbillingsley@kenosha.org
625 52nd Street, Room 305
Kenosha, WI 53140

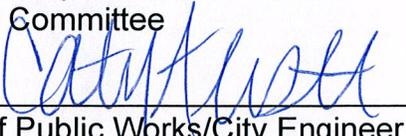


CATHY AUSTIN, PE

Deputy Director of Public Works/City Engineer
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September 7, 2016

To: Jesse Downing, Chairperson
Stormwater Utility Committee

From: Cathy Austin, PE 
Deputy Director of Public Works/City Engineer

Subject: August 2016 Stormwater Utility Disbursements

BACKGROUND/ANALYSIS

The Finance Department has prepared the monthly stormwater utility disbursements for August 2016.

RECOMMENDATION

Staff recommends the committee receive and file.

CMA/kjb

JOB NAME: KVNSWJ
 PROGRAM ID: KVN078
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 SWU ACCOUNTS (501) DISBURSEMENT JOURNAL

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CHECK #	CHECK DATE	VENDOR NAME	ACCOUNT	DESCRIPTION	AMOUNT
160458	8/03	MENARDS (KENOSHA)	501-09-50105-344-000	06/16 SW MERCHANDISE	139.88
			501-09-50105-344-000	07/16 ST MERCHANDISE	106.97
				TOTAL	246.85
160495	8/05	LORENZ TOPSOIL	501-09-50105-353-000	07/16 TOPSOIL	180.00
160500	8/05	WISCONSIN FUEL & HEATING	501-09-50101-341-000	07/16-SW LUBRICANTS/	173.25
160504	8/05	LINCOLN CONTRACTORS SUPPLY	501-09-50105-344-000	07/16-ST TOOLS/SUPPL	88.59
160506	8/05	CICCHINI ASPHALT LLC	501-09-50105-219-000	07/16 ST ASPHALT INS	6,283.15
160509	8/05	US CELLULAR	501-09-50103-226-000	07/16 CELL AIRTIME	28.00
			501-09-50106-226-000	07/16 CELL AIRTIME	7.50
				TOTAL	35.50
160521	8/05	GLEASON REDI-MIX	501-09-50105-355-000	06/16-SW CONCRETE MA	1,421.00
			501-09-50105-355-000	06/16-SW CONCRETE MA	1,323.00
			501-09-50105-355-000	06/16-SW CONCRETE MA	1,260.00
			501-09-50105-355-000	07/16-SW CONCRETE MA	1,078.00
			501-09-50105-355-000	06/16-SW CONCRETE MA	1,053.50
			501-09-50105-355-000	06/16-SW CONCRETE MA	1,029.00
			501-09-50105-355-000	07/16-SW CONCRETE MA	600.00
			501-09-50105-355-000	07/16-SW CONCRETE MA	490.00
			501-09-50105-355-000	07/16-SW CONCRETE MA	480.00
			501-09-50105-355-000	07/16-SW CONCRETE MA	460.00
			501-09-50105-355-000	06/16-SW CONCRETE MA	450.00
			501-09-50105-355-000	07/16-SW CONCRETE MA	440.00
			501-09-50105-355-000	07/16-SW CONCRETE MA	430.00
			501-09-50105-355-000	07/16-SW CONCRETE MA	400.00
			501-09-50105-355-000	06/16-SW CONCRETE MA	400.00
				TOTAL	11,314.50
			160525	8/05	BELLE CITY FIRE EXTINGUISHER
160531	8/05	CONSTRUCTION MANAGEMENT ASSC	501-00-21128-000-000	ESCROW-7300 125 AVE	2,000.00
160561	8/05	STANGEL, ERIC & HOLLY	501-00-21128-000-000	ESCROW-6812 155 AVE	2,000.00

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160590	8/10	CONCRETE SPECIALTIES CO.	501-09-50105-355-000	07/16 ST MATERIALS/S	3,504.00
160594	8/10	MANDLIK & RHODES	501-09-50102-219-000	07/16-YW COUPON PRGR	117.84
			501-09-50102-219-000	07/16-YW COUPON PRGR	81.37
				TOTAL	199.21
160595	8/10	CICCHINI ASPHALT LLC	501-09-50105-219-000	07/16 ST ASPHALT INS	4,107.40
160648	8/12	TDS	501-09-50101-227-000	08/16 PHONE SERVICE	206.73
			501-09-50101-225-000	08/16 PHONE SERVICE	2.65
				TOTAL	209.38
160651	8/12	MACEMON INC	501-00-21128-000-000	ESCROW-6415 28 AVE	5,000.00
160652	8/12	LINCOLN CONTRACTORS SUPPLY	501-09-50105-344-000	07/16-SW TOOLS/SUPPL	95.26
160656	8/12	CONCRETE SPECIALTIES CO.	501-09-50105-355-000	08/16 SW MATERIALS/S	341.00
			501-09-50105-355-000	07/16 SW MATERIALS/S	341.00
			501-09-50105-355-000	08/16 SW MATERIALS/S	189.00
				TOTAL	870.00
160659	8/12	VERIZON WIRELESS	501-09-50103-226-000	08/16 UNLIMITED DATA	86.35
			501-09-50101-226-000	07/16 PHONE SERVICE	57.84
			501-09-50103-226-000	07/16 PHONE SERVICE	57.81
			501-09-50106-226-000	08/16 UNLIMITED DATA	43.18
			501-09-50103-226-000	07/16 UNLIMITED DATA	40.01
				TOTAL	285.19
160670	8/12	HABITAT FOR HUMANITY	501-00-21128-000-000	ESCROW-6726 12 AVE	2,000.00
160701	8/12	KANGAS, DAVID	501-00-21128-000-000	ESCROW-2905 16 ST	2,000.00
160703	8/12	R'NOGGIN BREWING	501-00-21128-000-000	ESCROW 6521 120 AV	5,000.00
160731	8/19	ACE HARDWARE	501-09-50105-361-000	07/16 SW MERCHANDISE	32.47
160739	8/19	MINNESOTA LIFE INSURANCE	501-09-50101-156-000	09/16 PREMIUM	31.68
			501-09-50103-156-000	09/16 PREMIUM	7.87
				TOTAL	39.55

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160771	8/19	CAREERTRACK	501-09-50101-264-000	10/16-SEMINAR-MILES	149.00
160870	8/24	HWY C SERVICE	501-09-50105-235-000	07/16-SW SERVICE/PAR	106.04
			501-09-50105-235-000	07/16-SW SERVICE/PAR	90.85
			501-09-50105-235-000	07/16-SW SERVICE/PAR	17.07
				TOTAL	213.96
160882	8/24	KENOSHA WATER UTILITY	501-09-50105-259-000	7-12/16 DIGGERS HTLN	1,474.00
160898	8/24	T-MOBILE	501-09-50103-226-000	7/8-8/7 WIRELESS CAR	42.19
160908	8/24	GETUM, INC.	501-09-50105-344-000	PRO-RING ADHESIVE	360.00
160914	8/24	MENARDS (KENOSHA)	501-09-50105-344-000	07/16-SW MERCHANDISE	278.00
			501-09-50105-353-000	07/16-SW MERCHANDISE	183.90
			501-09-50105-344-000	07/16-SW MERCHANDISE	139.00
			501-09-50105-357-000	07/16-SW MERCHANDISE	83.26
			501-09-50105-344-000	07/16-SW MERCHANDISE	28.76
			501-09-50105-344-000	07/16-SW MERCHANDISE	24.56
				TOTAL	737.48
160982	8/26	CICCHINI ASPHALT LLC	501-09-50105-219-000	07/16 SW ASPHALT INS	5,647.40
			501-09-50105-219-000	08/16 SW ASPHALT INS	2,597.60
			501-09-50105-219-000	08/16 SW ASPHALT INS	2,169.20
			501-09-50105-219-000	08/16 SW ASPHALT INS	1,836.30
			501-09-50105-219-000	08/16 SW ASPHALT INS	561.00
				TOTAL	12,811.50
161000	8/26	GLEASON REDI-MIX	501-09-50105-355-000	07/16-CONCRETE MATER	920.00
			501-09-50105-355-000	07/16-TE MATERIALS	640.00
			501-09-50105-355-000	07/16-CONCRETE MATER	473.00
			501-09-50105-355-000	07/16-CONCRETE MATER	310.00
			501-09-50105-355-000	07/16-TE MATERIALS	275.00
				TOTAL	2,618.00
161002	8/26	MENARDS (KENOSHA)	501-09-50105-353-000	07/16-SW MERCHANDISE	140.19
161021	8/26	BRUCE MUNICIPAL EQUIPMENT	501-09-50105-344-000	ATTACHMENT PARTS	873.76
161055	8/31	HWY C SERVICE	501-09-50105-361-000	08/16-SW PARTS	564.57

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161072	8/31	ZARNOTH BRUSH WORKS, INC.	501-09-50104-344-000	07/16 SW SWEEPER PAR	1,207.50
			501-09-50104-344-000	07/16 SW SWEEPER PAR	502.50
			501-09-50104-344-000	07/16 SW SWEEPER PAR	393.90
				TOTAL	2,103.90
161073	8/31	A & R DOOR SERVICE	501-09-50105-246-000	08/16 ST DOOR REPAIR	425.00
161074	8/31	LOWE'S	501-09-50105-344-000	08/16 SW MERCHANDISE	17.98
161079	8/31	LINCOLN CONTRACTORS SUPPLY	501-09-50105-361-000	06/16 SW TOOLS AND S	267.55
161087	8/31	STARFIRE SYSTEMS, INC.	501-09-50105-219-000	FAULT INVESTIGATION	171.25
161092	8/31	JAMES IMAGING SYSTEMS, INC.	501-09-50101-232-000	08/16 PW COPIER CHAR	164.55
			501-09-50101-232-000	07/16 PW OVERAGES	46.18
			501-09-50105-232-000	08/16 ST MAINT CONTR	27.39
				TOTAL	238.12
161116	8/31	MENARDS (KENOSHA)	501-09-50105-361-000	06/16-SW MERCHANDISE	49.98
161141	8/31	ZIGNER, KATELYN	501-09-50103-261-000	07/16 131 MILES	28.62
GRAND TOTAL FOR PERIOD *****					69,561.12