

**Municipal Building
625 52nd Street – Room 202**

***Community Development Block Grant
Committee
Agenda***

**Wednesday,
September 14, 2011
6:00 p.m.**

*Aldermen David Bogdala, Jesse Downing, Daniel Prozanski, and Theodore Ruffalo
Ron Frederick, Art Landry, and Anderson Lattimore*

Call to Order and Roll Call

Approval of Minutes from August 22, 2011 and August 23, 2011

1. Project Funding under the 2012 Community Development Block Grant Program

Public Comments

Committee Comments

Staff Comments

Adjournment

COMMUNITY DEVELOPMENT BLOCK GRANT COMMITTEE
Minutes
August 22, 2011

MEMBERS PRESENT: Alderman David Bogdala, Alderman Jesse Downing,
Ronald Frederick, Art Landry and Anderson Lattimore

MEMBERS EXCUSED: Alderman Daniel Prozanski and Alderman Theodore Ruffalo

STAFF PRESENT: Anthony Geliche

Others Present: Alderman Nudo and Alderman Misner

The meeting was called to order by Alderman Bogdala at 6:00 p.m. and roll call was taken.

Approval of Minutes from the June 28, 2011

A motion was made by Mr. Frederick and seconded by Alderman Downing to approve the minutes as presented. The motion passed unanimously (5 ayes; 0 noes).

1. Consideration of Proposals for Funding under the 2012 Community Development Block Grant Program

Applicant: *City of Kenosha, Police Department*
Project: *Neighborhood Crime Intervention & Interdiction*
Request: *\$103,072.00*

Lt. Eric Larsen said the goal of the proposed program is to address neighborhood disorder and deteriorating neighborhoods making them safe and secure for residents.

Question: Are you adding an additional police officer or taking an existing officer?

Answer: Adding one additional person.

Question: The number of calls coming in may be misleading. The call may be a reflection in the confidence of the police and they know they will get action.

Answer: The calls for service tie up a person in the office. We would like to see a reduction in crime. We are looking to reduce crime while building confidence in the community. A secondary affect is the increase in arrests.

Question: Where do you see the officer being placed?

Answer: The officer will be assigned to a patrol, to walk the beat. Most of the calls are during the second shift hours.

Question: There is concern for the safety of one officer walking alone. We may need a larger presence. Some may argue you should use existing staff.

Answer: We need year long funding, we need to establish relationships even when we are not busy.

Alderman Bogdala asked Tony Geliche, Community Development Specialist, about the long term budget concerns. Mr. Geliche said we must make sure this position does not currently exist, the request meets that criteria.

Applicant: *Kenosha Area Family and Aging Services, Inc.*
Project: *Volunteer Transportation Services*
Request: *\$5,000.00*

Representatives were Gary Brown and Barb Tenuta. The Volunteer Transportation Program provides rides to and from medical appointments and other essential activities for frail elderly and disabled persons who are unable to use or may have difficulty using public transportation.

Alderman Bogdala commented the performance measures have been increasing, I would like to see the data on the surveys.

Question: Why are the falls in the City of Kenosha so high?

Answer: This area has the highest hospital rates. The statistics show we have the largest amount of smoking related diseases, a high rate of stroke and emphysema.

Question: There was an increase in falls from 2006 to 2008, now it's down, can you explain?

Answer: The weather could be a contributing factor.

Applicant: *Women and Children's Horizons, Inc.*
Project: *Legal Advocacy Program - Legal Coordinator*
Request: *\$20,000.00*

Representatives were Regina Cappitelli and Kathryn Comstock. The Legal Advocacy Program helps victims of domestic abuse and sexual assault to better understand the civil and criminal court process.

Question: There is a letter from United Way specifying you will receive \$27,500 for the period ending June 2012. You show \$25,000 on your Revenue sheet, explain.

Answer: The funding was reduced because donations are down. I believe it may be down to \$18,000, I don't have a final figure yet.

Question: There is a Resolution from the board and the vote was 13-3. Why did some members vote no?

Answer: They were not a no, but a "no response" answer from an email vote.

Applicant: *Women and Children's Horizons, Inc.*
Project: *Building Repairs*
Request: *\$45,000.00*

Kathryn Comstock explained the need to secure the building where they house the administration, direct service staff and the batterer's treatment program. The current layout of the building is putting people at risk.

Question: If you don't get all the funding, what item would be the most urgent?

Answer: The front entrance. It currently is surrounded with panes of glass that could be broken to gain entry.

Question: Who is able to see the people entering and exiting the building?

Answer: We would install a security monitoring system, with speakers also located in the conference room.

Question: Are your other funding sources solid funds?

Answer: Yes, very firm.

Question: The total bid for the entrance was \$29,477.00 and your request is for \$45,000, explain.

Answer: This bid is from last year and the prices have increased.

Alderman Bogdala asked Mr. Geliche if there is any ruling on how old the bid can be. Mr. Geliche said the bids are not a requirement to submit an application. We suggest to get three estimates to help the Committee decide on funding. Unfortunately contractors aren't as willing to come give a new bid or estimate. The contractor is also at a disadvantage because of the prevailing wage restrictions.

Alderman Bogdala asked Ms. Comstock to get two more estimates of the complete project by September 9, 2011 and forward them to Mr. Geliche.

Applicant: *Walkin' In My Shoes, Inc.*
Project: *Survival Backpack Street Outreach Program*
Request: *\$5,000.00*

Jo Wynn explained this is an outreach program that goes into the community to look for homeless to assist them with their immediate needs. Over the past 6 years she has found a drop in the number of homeless people.

Question: In 2010 you served about 200 people, how many will you serve in 2012?

Answer: I am looking for the numbers to drop to about 150 in 2012.

Question: You are looking for a decrease given the economy, can you explain?

Answer: I can't really explain, but it seems there are fewer homeless people. Some of the people may have moved back to a larger City.

Question: What is the baseline measure used to measure the decrease?

Answer: We had a higher number of single men and women.

Question: I would like to see what the numbers are. How many people are we trying to manage?

Mr. Geliche answered we had 177 in 2009; 153 in 2010 and not funded in 2011.

Question: How many do you expect in 2012?

Answer: Between 150 to 170 people.

Question: Are you getting additional funds from others?

Answer: Yes, from Jockey and the Rotary to name a few.

Mr. Landry commented that it is very impressive that none of the funding is used for salaries and the large donation by the board members.

Applicant: *Urban League of Racine and Kenosha, Inc.*
Project: *UL Customer Service and On-Line Cashier Training*
Request: *\$50,000.00*

Yolanda Adams explained the program provides the participants with skills to improve their chance of employment.

Question: Has there been a reimbursement report submitted for the 2010 funds?

Mr. Geliche commented that the 2010 Pre-Apprentice Program report has not been submitted yet. The report may be submitted until September 30, so it is not late yet.

Question: Do you have the data?

Ms. Adams said they have submitted the information. I don't have a copy with me, but we have submitted the final program information. Mr. Geliche said he does not have the information. Ms. Adams said she would check on it.

Question: You said you have some funding from the Racine office.

Answer: Yes, rental income we can use.

Question: On page 14, you said you have no additional funding.

Answer: I did not understand that.

Question: How did you determine there is a need for these services in Kenosha?

Answer: We interviewed people applying for jobs and what additional assistance they may need to get a job.

Mr. Bogdala said he would like to see the data to see why this training is needed in Kenosha. Ms. Adams said she would supply.

Question: Will you be able to continue the program if the funding is reduced?

Answer: We would have to reduce the number of people we could help.

Question: How much time is spent with each person or client?

Answer: There are varied schedules, but it depends on the number of participants.

Applicant: Urban League of Racine and Kenosha, Inc.

Project: Facility conversion -Tenant Apartment to "Urban League House"

Request: \$45,000.00

Ms. Adams explained they would like to convert a two-bedroom apartment into 4 sleeping rooms with a shared kitchen and bathroom.

Question: I am concerned that only a fragment of the resources are for the homeless. Are you partnering with anyone?

Answer: We plan to partner with Walkin in My Shoes and offer spaces as they find homeless people.

Question: Is your funding firm?

Answer: Yes, we make some from rental income.

Question: Did you check with City Development to see if this would be allowed, if it could be done?

Answer: I am not familiar with the process. I was told there would be no problem.

Mr. Gelicke added that this may require approval from the City. I suggest you talk to Brian Wilke in City Development.

Question: Who gave you information that there were not any approvals needed.

Answer: A friend that is a realtor said this should not be a problem.

Alderman Bogdala said he does not believe this is a permitted use. The Common Council is the final review authority for this type of approval.

Question: Did you do your renovation from last year?

Answer: Yes for a classroom.

Alderman Bogdala said he has been very clear about duplication of services. The numbers are going down, so why are we expanding?

Answer: The numbers are going down, but they are not going away.

Question: How does your client base differ from others.

Answer: I didn't know if it was necessary to check for duplication. I don't know their clientele.

Applicant: *ELCA Urban Outreach Center*
Project: *Helping Residents Become Self-Sufficient*
Request: *\$41,620.00*

Karl Ericson explained how the program focuses on preparing clients for their job search and interview skills.

Question: We heard that the funding from United was going to be reduced. Was yours reduced from \$18,000?

Answer: I believe they paid the entire amount.

Question: What is your greatest need.

Answer: The Job Readiness Program and to fund the Dress for Success Coordinator position.

Question: The GED Program, how successful is it?

Answer: It is not as successful as it could be. This past year we only had 5 people take the final test. Next year we hope to have 15. We did not allow enough time to teach each person.

Question: Are your other funds solid?

Answer: Yes

Mr. Geliche said they submitted their board resolution that was not in the packet, but available to the Committee.

Applicant: *HOPE Council on Alcohol & Other Drug Abuse, Inc.*
Project: *Hope Housing Planning Grant*
Request: *\$23,837.00*

Representatives were Guida Brown and Kathryn Comstock. The program will help mothers leaving emergency shelter with their newly found sobriety.

Mr. Frederick commented that the Committee heard before on the need to get help to these people who are recovering. This would provide an approach to the problem. It's understood there are many variables, but the question is how do you meet the need.

Question: We are glad to see you are exploring this program with other agencies. With the current budget your efforts are to move forward with the planning. What would be done.

Answer: We have been researching on what licenses we would need. Without the other agencies it may be a more drawn out issue.

Question: Where do you propose to have this facility and how many beds?

Answer: The facility we have in mind is located at 1630 56th Street. The maximum number of beds is 8. There are different restrictions if it is a mother with her child or just two single females.

Applicant: *Kenosha Literacy Council, Inc.*
Project: *Long-Term Literacy*
Request: *\$5,000.00*

Mr. Lattimore announced that he sits on the Board for the Literacy Council.

Representatives were Ashleigh Henrichs, John Milisaukas and Cheryl Hernandez. The program helps adults to read and write.

Question: Is your pledge amount from United Way firm?

Answer: It has been decreased from \$20,700 to \$18,600.

Applicant: *Oasis Youth Center*
Project: *Site Security Project*
Request: *\$5,000.00*

Dan Krueger explained the program offers after school programs and recreation.

Question: Is the funding from the Church solid?

Answer: Yes.

Question: You had a new program last year. Do you know the number of people that were served?

Answer: About 50.

Question: If you don't receive all of the funding, what is the item you need most.

Answer: The cameras, they would get the most use. There have been breaches in security.

Question: What is causing the problems.

Answer: There are a number of different groups of people at the center.

Question: How does this funding impact the current program.

Answer: It will make the make the building more secure.

Public Comments

No public comments.

Committee Comments

Mr. Frederick said he is a member of the HOPE Council and Harbor Market. I understand this prevents me from voting on issues involving these organizations, but it

does not muzzle me. Can I submit a allocation plan for the members to use as a suggestion only? Alderman Bogdala said we welcome your knowledge and expertise. Mr. Landry said his affiliation did not prevent him from serving on the Committee. Alderman Bogdala said he must abstain from voting and he is not allowed to comment

Staff Comments

A motion to adjourn was made by Mr. Landry and seconded by Alderman Downing. The motion passed unanimously (AYES 5; NOES 0).

The meeting adjourned at 8:55 pm.

Meeting Minutes Prepared by: Kay Schueffner, Department of City Development

COMMUNITY DEVELOPMENT BLOCK GRANT COMMITTEE
Minutes
August 23, 2011

MEMBERS PRESENT: Alderman David Bogdala, Alderman Jesse Downing, Alderman Theodore Ruffalo, Arthur Landry, Anderson Lattimore, and Ronald Frederick

MEMBERS EXCUSED: Alderman Daniel Prozanski

STAFF PRESENT: Anthony Geliche

Others Present: Alderman G. John Ruffolo

The meeting was called to order by Alderman Bogdala at 6:00 p.m. and roll call was taken.

1. Consideration of Proposals for Funding under the 2012 Community Development Block Grant Program

Applicant: *City of Kenosha, Public Works*
Project: *Street Improvements*
Request: *\$500,000.00*

Mike Lemens, Interim Director of Public Works spoke on behalf of the Public Works request.

Question: How do you decide on which road gets done next?

Answer: It is our intent to follow the priority list. Depending on the funding remaining we may do a smaller street instead of a larger one.

Question: Do you have streets left from this year that were not taken care of?

Answer: We maybe could have done one more street/road if we would have received full funding.

Question: If we allocate an amount for a specified number of streets, how can we make sure that those streets get done?

Answer: We used all funding available, but with the reduction, we were not able to get all streets done that were on the list.

Question: If you are given the funding requested, how many would you get done?

Answer: We would go down the list and get as many done as possible. The work to be done is not limited because of available Staff. The amounts provided are estimates and the prices may fluctuate. Mr. Geliche added that we do an offset in the CIP for the funding.

Applicant: *Kenosha Achievement Center, Inc.*
Project: *Employment Exploration*
Request: *\$15,325.00*

Paula Williams explained the program provides an opportunity for disabled youth to participate in job readiness training.

Question: A majority of your funding is coming from CDBG. Have you approached KABA or KUSD? Do they have funds focused toward this group?

Answer: We have not approached them, I am not sure if they have an employment program. They have a Summer Youth Program, but it is targeted at the low to moderate income. This program is targeted to the children with disabilities.

Question: How do you plan to get kids into this program?

Answer: Through the Department of Vocational Rehab at the Job Center.

Question: Did you run this program in the past?

Answer: We attempted to do this program. We had six (6) students

Question: What would less funding mean to you?

Answer: The entire program would be downsized.

Question: Are the fundraising dollars solid?

Answer: Yes

Question: Do you have data from the last time you ran the program?

Answer: We did individual reports on each student. We would get feedback from the employers.

Mr. Frederick asked if they have maintained their CARF accreditation? Ms. Williams said yes. Mr. Frederick said that is important for the Committee to know. This is an extremely prestigious accreditation.

Applicant: *Kenosha Achievement Center, Inc.*
Project: *Workshop Wall Project*
Request: *\$25,000.00*

Paula Williams explained the funds would be for renovation of a deteriorating wall.

Question: If you don't receive full funding, can you still make some of the repairs?

Answer: We will do what we can to meet the needs for our services.

Question: You have listed \$25,000 generated by the fund raising. Is that doable?

Answer: Yes, we can generate that amount.

Applicant: *Kenosha Sailing Center*
Project: *Redevelopment of Kenosha Harbor Small Boat Basin*
Request: *\$4,800.00*

Representatives were Ron Otto and Jim Buck. The funding would improve the small boat basin next to the Kenosha Yacht Club site.

Alderman Bogdala asked Mr. Geliche if this request qualifies. Mr. Geliche said it depends on the use of the area. If it is open to the general public, it would not qualify. If we can demonstrate the improvements are specific to the Sailing Center and committed to the low to moderate income we can fund. If open to the general public it would be difficult to qualify.

Mr. Buck said we have a Memorandum of Understanding with the City and we cannot lease that area out to anyone. It is difficult for us to control if someone comes up to the dock their boat. We also have a lot of volunteer time that helps our program.

Question: How are other municipalities funding something like this?

Answer: Many of them have funding through their Parks Department.

Alderman Bogdala said we are under tight guidelines. I think this warrants a discussion with the Parks Commission and/or the Mayor for funding. Alderman Downing agreed that they should contact the Parks Commission and discuss their ideas with them.

Question: What is your relationship with the Kenosha Yacht Club. Would they lend money to a sister organization?

Answer: The Yacht Clubs is struggling the same way we are and they are also mostly running with volunteers.

Question: Do you have any demographics of the children you help?

Answer: This year we had 15 low income students and 20 other students. The morning class was from the Boys and Girls Club. We have also worked with Curtis Strange School on finding students. We have been working with the older kids mentoring the younger kids.

Applicant: *Wisconsin Women's Business Initiative Corporation*
Project: *Jobs, Opportunity and Hope*
Request: *\$175,000.00*

Representatives were Heather Lux and Mary Fischer-Tracy. The program will create and maintain job opportunities.

Question: Last year your goal was to assist 3 business, you helped 6. Is that because the amount of the funding was increased?

Answer: Yes

Question: Recently the Common Council passed the JOBS Now Program. If you had funds to do a build out would that help you?

Answer: We do funding for a build out, just not a purchase. Facade improvements are typically part of the lease.

Mr. Geliche asked if the decision to not fund a purchase is done by WWBIC just in this area or is that an overall decision. Ms. Lux asked how this funding would be secured. Mr. Geliche said you would have a lien on the property. Ms. Fischer-Tracy said we are not set up to do that. Mr. Geliche asked what if the person defaults on the loan? Ms. Fischer-Tracy said we get what money is left after that.

Alderman Bogdala said we should explore the JOBS Now Program in more detail. I think that would be a very good fit for your business.

Applicant: *Habitat for Humanity*
Project: *2012 Habitat for Humanity of Kenosha Initiative*
Request: *\$125,000.00*

Representatives were Kerry Dietrich and Greg Cunningham. The program assists people by building and renovating houses.

Mr. Frederick asked Mr. Geliche if they were eligible at this time since they are not incorporated. Mr. Geliche said they must be incorporated before their Agreement is approved by the Common Council.

Question: The estimate for the land is \$30,000, that seems low.

Answer: We have a couple of contiguous lots, but the first lot is likely to be donated which would bring the average value down.

Question: Are the other funds solid?

Answer: We have to raise some of the amounts, but some funds are committed to the organization. Many people come forward and donate, time, materials or money. Lowes has donated the softwood lumber, which is approximately \$6,000.

Alderman Bogdala said with the CHIP Program gone, will they be able to qualify for a CHDO? Mr. Geliche said they usually cannot qualify. Unless you are a Community Based Development Organization, you must be a nonprofit with the purpose to improve physical environment. Then 51% of the members must be low to moderate income residents from the area you work in to qualify. Others meet the requirement based on the definition on why they exist.

Applicant: *Kenosha YMCA*
Project: *Frank Neighborhood Project*
Request: *\$50,000.00*

Pastor Harris explained how this funding provides assistance, direction and hope to the Frank Neighborhood. Also, in support of the assistance they received from the Frank Neighborhood Project were Antoinette, April, Rosalinda and Dawn.

Mr. Frederick said two of the speakers said their food assistance was denied from the City. The food assistance is a Federal Program administered by the County, I just want to clarify that they were not denied by the City.

Question: Was your funding from United Way decreased this year?

Answer: Yes, from \$15,000 to \$14,023.

Question: In 2010 you received \$25,000 in assistance. In 2011, you received \$41,000. How has that impacted your program. Was the program improved or expanded.

Answer: It was expanded. We have many more services we can offer and ultimately reach many more people.

Applicant: *Kenosha County Interfaith Human Concerns Network (Shalom Center)*
Project: *Emergency Family Shelter*
Request: *\$50,000.00*

Dan Melyon explained the funding provides shelter and assistance to homeless families.

Question: All of the funding is designated for wages and fringe benefits.

Answer: Yes, due to the nature of the program, we must have staff on call around the clock and that is a big expense.

Question: We have heard the number of homeless people is decreasing. Do you have any numbers relating this this.

Answer: Twice a year we do a "Point in Time" Survey. It is very difficult to take an accurate count of the people. Kenosha Unified School District keeps count of the homeless children also. There are two types of homeless people. 1) Homeless with no place to live. 2) People who are staying with someone, a friend or a relative. The numbers are down since the stimulus money was released and the rental assistance seems to be helping some people keep their home.

Question: Has the arrival of First Step impacted the program.

Answer: Many people who go to First Step are not eligible for our program. We have very strict rules and regulations they must follow. The First Step rules are more lenient.

Applicant: *Spanish Center of Southeastern Wisconsin, Inc.*
Project: *Continuum of Care*
Request: *\$25,000.00*

Ben Ortega explained the program assists the Spanish speaking and under served people to overcome barriers.

Question: How does your program differ from other programs.

Answer: The cultural diversity is hard to understand. Many people need the extra assistance to understand things in their day to day operations.

Applicant: *Kenosha Common Markets, Inc.*
Project: *Kenosha Community Commercial
Kitchen & MarketPlace*
Request: *\$2,307,656.00*

Representatives were Ray Forgianni, Melanie Hovey and Curzio Caravati. The funds would be used to develop a comprehensive facility that will include space for an indoor market, community commercial kitchen, art gallery, business incubator support offices and undefined mixed-use space.

Question: Would you have a packaging machine in house or send the products out to be packaged.

Answer: That would be the ultimate goal, initially it would need to be done by hand out sent out to someone.

Question: Is there a way to package what WWBIC does and make this more sustainable. We could start and they could partner with you to accomplish your goals.

Answer: They certainly could be involved.

Alderman Bogdala said this is outside of the normal request and a very long term commitment. Even with the JOBS Now Program, this would take some time. Mr. Forgianni said he was researching other partners for funding.

Mr. Geliche said he has a request to HUD to determine if this application would qualify, but I have not heard back from them yet.

Question: Who would do the feasibility study?

Answer: We have not decided yet.

Question: Is the \$100,000 for the study based on your experience?

Answer: It is an estimate.

Question: Could you outline the other revenue sources for the Committee.

Answer: The funding is out there, but there is a barrier on how to get to it.

Question: If you received only partial funding, what could you accomplish.

Answer: I don't think we can fund the study unless it is attached to a program.

Mr. Geliche added that HUD may look to see if this is site specific or for the entire City. Mr. Forgianni said he would like the opportunity to talk to the HUD officials to explain this request before they finalize their response. Alderman Bogdala asked Mr. Geliche to contact HUD to inquire about a meeting or conference call.

Mr. Landry said he is reluctant to make a long term commitment to one program when the funding may be cut at any time.

Applicant: City of Kenosha
Project: Program Administration/Comprehensive Planning
Request: \$196,233.00

Mr. Geliche said the funds are used to off set the operating costs of City Development and Finance Staff for Program Administration and Comprehensive Planning.

Public Comments

No public comments.

Committee Comments

Mr. Frederick said he would like to be able to vote on the Housing & Neighborhood Improvement portion of the funding. Mr. Geliche said he would discuss this with Legal Department.

Staff Comments

Mr. Geliche said the Allocation Meeting is scheduled for Wednesday, September 14, 2011 at 6:00 p.m.

A motion to adjourn was made by Alderman Ruffolo and seconded by Mr. Landry. The motion passed unanimously (AYES 6; NOES 0).

The meeting adjourned at 9:16 p.m.

Meeting Minutes Prepared by: Kay Schueffner, Department of City Development

2012 CDBG Applicants

Applicant	Project Title	Requested Amount	Recommended Amount
-----------	---------------	------------------	--------------------

Public Service - \$144,925 Available

City of Kenosha - Police Department	Neighborhood Crime Intervention & Interdiction	\$103,072	
Kenosha Area Family & Aging Service, Inc.	Volunteer Transportation Service	\$5,000	
Women & Children's Horizons	Legal Advocacy Program – Legal Coordinator	\$20,000	
Walkin' In My Shoes, Inc.	Survival Backpack Street Outreach Program	\$5,000	
Urban League of Racine and Kenosha, Inc.	Customer Service & On-Line Cashier Training	\$50,000	
ELCA Urban Outreach Center	Helping Residents become Self-Sufficient	\$41,260	
Kenosha Literacy Council, Inc.	Long Tern Literacy	\$5,000	
Oasis Youth Center	Site Security	\$5,000	
Kenosha Achievement Center	Employment Exploration	\$15,325	
Kenosha YMCA	Frank Neighborhood Project	\$50,000	
Shalom Center	Emergency Family Shelter	\$50,000	
Spanish Center of Southeastern WI, Inc.	Continuum of Care	\$25,000	

\$374,657

Housing, Neighborhood Improvement/Economic Development - \$628,009 Available

Women & Children's Horizons	Building Repairs	\$45,000	
Urban League of Racine and Kenosha, Inc.	Facility Conversion	\$9,000	
City of Kenosha – Public Works	Street Improvements	\$500,000	
Kenosha Achievement Center	Workshop Improvements	\$25,000	
Kenosha Community Sailing Center (KCSC)	Small Boat Basin	\$4,800	
WI Women's Business Initiative Corp.	Micro-enterprise Development Continuum	\$175,000	
Habitat for Humanity	Kenosha Initiative	\$125,000	
Kenosha Common Markets	Community Commercial Kitchen & Marketplace	\$2,232,656	

\$3,116,456

Planning/Management - \$193,233 Available

City of Kenosha	Program Administration/Comprehensive Planning	\$193,233	
HOPE Council, Inc.	Hope House Planning Grant	\$23,837	
Kenosha Common Markets	Feasibility Study	\$75,000	

\$292,070

DEPARTMENT OF CITY DEVELOPMENT
625 - 52ND STREET - ROOM 308
KENOSHA, WISCONSIN 53140
(262) 653-4030
FAX (262) 653-4045
www.kenosha.org



CITY PLAN
REAL ESTATE
HISTORIC PRESERVATION
COMMUNITY DEVELOPMENT BLOCK GRANT
REDEVELOPMENT

JEFFREY B. LABAHN
Director of City Development

MEMO

TO: Community Development Block Grant Committee
FROM: Anthony Geliche, Community Development Specialist *AG*
RE: **Additional Information - 2012 CDBG Proposals**
DATE: September 9, 2011

The following clarifications were discussed with HUD Staff and additional information that was provided by the applicant.

CLARIFICATIONS

Police Department

- HUD Cautioned us on the use of CDBG funds for policing activities.
- We must demonstrate that we are not supplanting.
- CDBG funds can be used to augment City services to address specific conditions, but not replace what the City would normally provide in its operating budget.

HOPE Council

- Feasibility study subject to the 20% Planning & Administrative cap.

Habitat for Humanity

- For Habitat for Humanity to use the CDBG funds for new housing construction, they must be certified as a Community Based Development Organization (CDBO) under the HUD regulations. Currently they are not.

Kenosha Common Markets

- Feasibility study subject to the 20% Planning & Administrative cap.
- Construction of indoor market and commercial kitchen building potentially eligible.
- Could be eligible for a Section 108 Loan Guarantee.

ADDITIONAL INFORMATION

Kenosha Area Family and Aging

- Survey results and sample survey attached.

Urban League - Cashier Training

- See attached email from Yolanda Adams

Urban League - Facility Improvements

- See attached email from Brian Wilke, Development Coordinator.

Shalom Center

- See attached email from Dan Melyon.

ELCA Urban Outreach Center

- See attached letter from from Karl Erickson clarifying some items.

City of Kenosha - Planning/Administration

- Report showing employees that have charged their time to CDBG.

In addition, I discussed with City Attorney Ed Antaramian, Mr. Frederick's concern about not being able to discuss funding recommendations due to potential conflicts of interest. Mr. Antaramian restated his position that there should be no recommendation nor discussion by individuals within the entire category where the conflict exists.

If you have any further questions, please contact me at 653.4039 or via email at tgeliche@kenosha.org.

TG:kas
Attachments

Kenosha Area Family and Aging Services, Inc

Promoting Independence for All Generations



August 23, 2011

To: Tony Geliche

Enclosed please find Volunteer Transportation Service Rider Surveys for the last six months. All riders that have used the service in 2010 were called by one of our volunteers. The results enclosed are those riders that were willing and or able to respond to our phone survey. Eighty-three riders responded out of 122 attempted calls. Also, enclosed are 31 driver surveys. All drivers were sent a survey at the end of 2010. Of 84 surveys sent, 31 responded.

If you have any questions, please call me at (262) 842-7433.

Sincerely,

Handwritten signature of Barbara A. Tenuta

Barbara A. Tenuta, CSW
Volunteer Transportation Service



Volunteer
Transportation Service
Providing assistive transportation

*A Program of Kenosha Area Family and Aging Services
(Outcome Reporting for Jan. 2011 – June 2011)*

Measureable Outcomes: A semi-annual survey of riders and an annual survey of volunteer drivers are conducted to determine rider/driver survey satisfaction of the program.

1. Goal: 95% of riders will be satisfied with the services.

Outcome: **100%** of riders reported they were satisfied with the overall service provided.

Quote from Rider: *"This service is absolutely fantastic! The drivers are so helpful. I do not know what I would do without this!"*

2. Goal: 95% of drivers will be satisfied with volunteer management services.

Outcome: **100%** of volunteers reported satisfaction with volunteer management services.

Quote from Driver: *"This is an excellent service for many people that are in need of transportation in our community. The riders truly appreciate what we do, and I believe, the fare is very reasonable. I hear many positive remarks about this service compared to other transportation."*

3. Goal: 100% of the riders will report that their access to the services has been improved.

Outcome: **100%** reported that the Volunteer Transportation program has helped them to have better access to transportation and services.

Quote from a rider: *"When my vision deteriorated and I could no longer drive, I found the Volunteer Transportation Service. The drivers are very pleasant and reliable when taking me to the doctor, dentist, and shipping. This service has taken confinement out of my life and given me the mobility that I need – and for that I am grateful."*

4. Number of persons assisted with:

- a. New access to the services – 75
- b. Improved access to the services – 162

VOLUNTEER TRANSPORTATION SERVICE

Phone Survey

The results of this survey include the time-frame of December 2010 – May 2011. In June 2011, KAFASI volunteer Dee telephoned approximately 122 people who are registered for the Volunteer Transportation Service. Out of 122 attempted calls: 83 riders answered the survey.

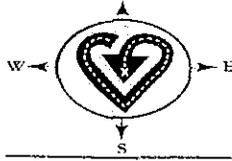
The length of service for the riders ranges from 1 month to 11 years. Riders stated that they heard about Volunteer Transportation Service through various sources, i.e., chronicle, ADRC, hospitals/doctors/MOW, newspaper articles, community agencies, and from friends that are presently using our program.

The following are the results:	Excellent	Very Good	Good	Satisfactory	Poor	Did Not Answer
OVERALL: "Are you satisfied that our program has met your transportation needs"?	39 (47%)	36 (44%)	8 (9%)	0	0	0
Do you feel Volunteer Transportation Service has helped you to have better access to transportation?	64 (77%)	16 (19%)	3 (4%)	0	0	0
Has this service helped you to remain more independent and improve the quality of you life?	43 (52%)	31 (37%)	8 (9%)	1 (1%)	0	0
Can you get all or most of the rides that you request?	39 (47%)	34 (41%)	10 (12%)	0	0	0
Are the drivers helpful to you?	40 (49%)	34 (41%)	8 (9%)	0	1 (1%)	0
Is the office staff helpful and friendly?	29 (35%)	43 (52%)	11 (13%)	0	0	0
Do you feel our rates are affordable	14 (17%)	41 (50%)	23 (28%)	1 (1%)	1 (1%)	3(NA) (3%)

General Comments from the riders:

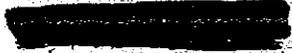
- "All is excellent"!
- "Everybody has been so helpful – Don't know what I would do without them"!
- "Wonderful service – Would not be able to get along without it!"
- "I pray the service continues!"
- "The drivers are especially helpful because I have very low vision".

Result Summary: Nearly 100% of all VTS services were rated Excellent/Very Good/Good. VTS fares were rated 78% Excellent/Very Good.



VOLUNTEER TRANSPORTATION SERVICE DRIVER SURVEY

1/2011



If you have a moment, would you be so kind and fill out this questionnaire to help us better serve you (and our clients). I thank you in advance for taking time out of your busy schedule to fill this out. **You may send this in with your next mileage report.** (You may use the back of this sheet if you need additional space). THANK YOU!!!

How long have you been a volunteer driver? ABOUT ONE YEAR

Has this been a positive experience for you? Y or N
Comments: I HAVE ENJOYED MEETING NEW PEOPLE AND HELPING THEM.

Is the office staff friendly and helpful? Y or N
Comments/Suggestions: VERY MUCH SO. VERY PROFESSIONAL - VERY KNOWLEDGABLE.

Did our orientation adequately prepare you for this experience? Y or N
Suggestions: IT WAS VERY INFORMATIVE AND COVERED ALL THE BASES.

Since we are always looking for ways to make things easier for our volunteers...do you have any suggestions for us (i.e., what can we do better, what should we consider changing)...**We are open to all suggestions!**
NO SUGGESTIONS AT THIS TIME. ALL IS GOOD FOR ME.

Do you have any suggestions on how we can recruit additional volunteers? (As this program depends upon the availability of volunteers, we are ALWAYS looking for volunteers!)
MAY BE LOOK AT THE COLLEGES. SOME YOUNGER PEOPLE MAY LIKE TO GET INVOLVED. PSA'S ON CABLE (FREE) AT TWC (CH. 14)

Would you be willing to speak to an organization (that you are affiliated with) about our service?
 Y or N (Name of organization: I USED TO BE IN ROTARY - WEST), BUT COULD SPEAK TO ANY GROUP.

How did you hear about this volunteer opportunity?
KENOSHA NEWS AD

General Comments: **What Is On Your Mind!**
THIS IS AN EXCELLENT SERVICE FOR MANY PEOPLE IN NEED IN THE COMMUNITY. THEY TRULY APPRECIATE WHAT WE DO AND BELIEVE IT IS VERY FIDELITY WISE. ALSO, THEY LIKE IT MUCH MORE THAN OTHER SERVICES

PLEASE RATE US! HOW ARE WE DOING? (Circle one)

1(Poor)

2(Satisfactory)

3(Good)

4(V. Good)

5(Excellent)

THANK YOU FOR VOLUNTEERING WITH VOLUNTEER TRANSPORTATION SERVICE!

You have enriched many people's lives because of your kindness!!!

VOLUNTEER TRANSPORTATION SERVICE RIDER SURVEY (Phone Survey)

Hello, my name is Dee and I am a volunteer with Volunteer Transportation Service. How are you today? Do you have a few moments to answer a few questions to see how our transportation program has helped you?

Date of Survey: 6-22-2011

How long have you used the service? 6 yrs.

How did you hear about Volunteer Transportation Service: friend

(Please rate *Excellent, Very Good, Good, Satisfactory, Poor*)

- Do you feel Volunteer Transportation Service has helped you to have better access to transportation? Exc. VG G S P
- Has this service helped you to remain more independent and improve the quality of your life? Exc. VG G S P
- Can you get all or most of the rides that you request? Exc. VG G S P
- Are the drivers helpful to you? Exc. VG G S P
- Is the office staff helpful and friendly? Exc. VG G S P
- Do you feel our rates are affordable? Exc. VG G S P
- OVERALL, are you satisfied that our program has met your transportation needs? Exc. VG G S P

Comments:

Everybody has been so helpful - Don't know what she would have done without them.

Zimbra

tgeliche@kenosha.org

± Font size ▾

Re: CDBG Interview Questions

From : Yolanda Adams <yadams2006@yahoo.com>

Fri, Sep 02, 2011 03:26 PM

Subject : Re: CDBG Interview Questions

📎 1 attachment

To : Tony Geliche <tgeliche@kenosha.org>

Subj: Urban League's Cashier Training proposal for 2012

The Urban League conducted a short survey of local businesses who have received work permits over the past year and asked the manager the following question:

"The Urban League plans to offer CASHIER TRAINING so applicants are familiar with the duties of a cashier. Would you hire a person with cashier and customer service training before one without any training?" The overwhelming response was, "yes."

We have the survey sheets available for review should a CDBG committee member want to see them.

Employers surveyed included McDonald's, Burger King, Popeye's, Wendy's, Menards, Lowes, Sears, JCPenneys, O&H Baker, Derango's, Piggly Wiggly's, Pick n Save, Subway, Rogans Shoes and others.

Yolanda Adams

C: 262-705-4734

O: 262-898-9066

H: 262-652-1523

F: 262-637-8634

I AM EMPOWERED!

www.iamempowered.com

--- On **Thu, 9/1/11**, Tony Geliche <tgeliche@kenosha.org> wrote:

From: Tony Geliche <tgeliche@kenosha.org>
Subject: CDBG Interview Questions
To: "Yolanda Adams" <yadams2006@yahoo.com>
Date: Thursday, September 1, 2011, 12:12 PM

Just a reminder that we will need the survey data demonstrating the need for the cashier training by Wednesday Sept 7.



Tony Geliche
City of Kenosha-Department of City Development
625-52nd Street - Room 308
Kenosha, WI. 53140
262.653.4039
262.653.4045 (fax)
www.kenosha.org
tgeliche@kenosha.org



cityweblogo-6-09.gif
22 KB

Zimbra

tgeliche@kenosha.org

± Font size -

Re: Urban League Request

From : Brian Wilke <bwilke@kenosha.org>

Fri, Sep 02, 2011 10:52 AM

Subject : Re: Urban League Request

To : David Bogdala <dbogdala@yahoo.com>

Cc : Tony Geliche <tgeliche@kenosha.org>

Aldeman Bogdala,

The Urban League submitted their operational plan to me. I am confirming with Paula, but I believe what the Urban League is requesting to do at their site on 68th Street will fall under the Rooming and Boarding House category. With their zoning of B-2, a Rooming and Boarding House is a Conditional Use Permit and the Common Council is the designated Review Authority. The Urban League would also have to comply with Section 16.14 of the General Code relating to Lodging Houses (another term for Rooming and Boarding House).

If you have any further questions, please feel free to contact me. Enjoy your Labor Day Weekend!

Brian R. Wilke
Development Coordinator
City of Kenosha - Dept. of City Development
625 52nd Street
Kenosha, WI 53140
(262)653-4030 Phone
(262)653-4045 Fax

----- Original Message -----

From: "David Bogdala" <dbogdala@yahoo.com>

To: "Brian Wilke" <bwilke@kenosha.org>

Sent: Wednesday, August 24, 2011 3:15:29 PM

Subject: Re: Urban League Request

Brian,

Sorry for some reason it never delivered. I wanted to know about the zoning requirements for the Urban leagues proposals to update their 2nd floor of their office to a lodging room. Currently they use it as an apartment. Is that permissible? Is it a permitted use or does it require CUP?

Thanks,
Dave

From: Brian Wilke <bwilke@kenosha.org>
To: David F. Bogdala <district17@kenosha.org>
Sent: Wednesday, August 24, 2011 2:48 PM
Subject: Urban League Request

Aldeman Bogdala,

I have heard from both Tony Geliche and Yolanda Adams that you indicated in the CDBG meeting that you sent me an e-mail regarding the Urban League's request for a possible residential facility at their location on 68th Street. I just wanted to let you know that for whatever reason, I never did receive your e-mail. I didn't want you to think I was ignoring your request as I never received it.

If you would like to send it again to this address, or simply reply to this e-mail with your question(s), I'd be happy to assist you.

Brian R. Wilke
Development Coordinator
City of Kenosha - Dept. of City Development
625 52nd Street
Kenosha, WI 53140
(262)653-4030 Phone
(262)653-4045 Fax

Zimbra

tgeliche@kenosha.org

± Font size ±

Homeless Stats Information

From : Dan Melyon <melyond@shalomcenter.org>

Mon, Aug 29, 2011 01:22 PM

Subject : Homeless Stats Information

To : Tony Geliche <tgeliche@kenosha.org>

Hi Tony:

The following are some figures on homeless people served by the Shalom Center and enrolled in KUSD. I did not include any of the numbers from the Point in Time survey because of the limited scope of how information is collected which everyone agrees counts only a small portion of the homeless in our community. I have also included the common definitions of the homeless. These definitions and other information can be found on the National Coalition of the Homeless website. I am sending this to you as a follow-up to Alderman Bogdala's request at the CDBG hearings last week.

SHALOM CENTER

	Emergency Family Shelter			INNS		
	2008	2009	2010	2008	2009	2010
SERVED						
Families	57	39	54	93	62	87
Singles				460	418	389
Children	143	84	107	193	120	181
NOT SERVED						
Families	133	127	143	29	55	11
Total People	429	375	461	529	611	187

KENOSHA UNIFIED SCHOOL DISTRICT

Homeless Students	514	406	253-Partial year
-------------------	-----	-----	------------------

DEFINITIONS

According to the Stewart B. McKinney Act, 42 U.S.C. § 11301, et seq. (1994), a person is considered homeless who "lacks a fixed, regular, and adequate night-time residence; and... has a primary night time residency that is: (A) a supervised publicly or privately operated shelter designed to provide temporary living accommodations... (B) An institution that provides a temporary residence for individuals intended to be institutionalized, or (C) a public or private place not designed for, or ordinarily used as, a regular sleeping accommodation for human beings." The term "homeless individual" does not include any individual imprisoned or otherwise detained pursuant to an Act of Congress or a state law." 42 U.S.C. § 11302(c)

The education subtitle of the McKinney-Vento Act includes a more comprehensive definition of homelessness. This statute states that the term 'homeless child and youth' (A) means individuals who lack a fixed, regular, and adequate nighttime residence... and (B) includes: (i) children and youth who lack a fixed, regular, and adequate nighttime residence, and includes children and youth who are sharing the housing of other persons due to loss of housing, economic hardship, or a similar reason; are living in motels, hotels, trailer parks, or camping grounds due to lack of alternative adequate accommodations; are living in emergency or transitional shelters; are abandoned in hospitals; or are awaiting foster care placement; (ii) children and youth who have a primary nighttime residence that is a private or public place not designed for or ordinarily used as a regular sleeping accommodation for human beings... (iii) children and youth who are living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations, or similar settings, and (iv) migratory children...who qualify as homeless for the purposes of this subtitle because the children are living in circumstances described in clauses (i) through (iii). *McKinney-Vento Act sec. 725(2); 42 U.S.C. 11435(2).*

Other federal agencies, such as the Department of Housing and Urban Development (HUD), interpret the McKinney-Vento definition to include only those persons who are on the streets or in shelters and persons who face imminent eviction (within a week) from a private dwelling or institution and who have no subsequent residence or resources to obtain housing. This interpretation of homelessness serves large, urban communities where tens of thousands of people are literally homeless. However, it may prove problematic for those persons who are homeless in areas of the country, such as rural areas, where there are few shelters. People experiencing homelessness in these areas are less likely to live on the street or in a shelter, and more likely to live with relatives in overcrowded or substandard housing (U.S. Department of Agriculture, 1996).

Any further questions please let me know.

Dan



ELCA Urban Outreach Center
1100 West Wisconsin Avenue
Kenosha, WI 53140
734-241-1100

August 31, 2011

Anthony Geliche
Community Development Specialist
Department of City Development
625 – 52nd Street – Room 308
Kenosha, WI 53140

Dear Tony,

I want to follow up on the 2012 Community Development Block Grant Program interview this past week as I think there may have been some information that I did not communicate clearly. When there were questions regarding the Spanish GED that is offered, I am not sure that several facts were communicated fully.

- Free childcare is offered at each Spanish GED class with twenty-five children served each class.
- Scholarships are offered to each student to offset the cost of the tests at Gateway Technical College. Each test is fifteen dollars which the ELCA Urban Outreach Center reimburses using the funds from this grant.
- Transportation is provided between the ELCA Urban Outreach Center and Gateway Technical College.

The first nine-week class just concluded with fifteen students ready to take the Social Studies test. The next class starts on September 6 where the students will study science for nine weeks. This will prepare them to take the test in November.

Thank you for the opportunity to clarify these items and for the opportunity to present our proposal to the CDBG committee. I look forward to September 14.

Respectfully Submitted,

Karl Erickson
Executive Director
ELCA Urban Outreach Center

The mission of the ELCA Urban Outreach Center is to share God's love by addressing the needs of children, youth and adults through programs and services that encourage them to become self-sufficient, caring and participating members of the community.

RUN DATE: 09/08/11 TIME: 11:05

TIME MANAGEMENT RECAP REPORT

RUN TIME: 11:05

PERIOD STARTING: 01/01/11 TO PERIOD END: 06/30/11

---- PROJECT -----	REG	LABOR	OT	LABOR	DBL	LABOR	INDIRECT	TOTAL	
NUMBER DESCRIPTION	HOURS	COST	HOURS	COST	HOURS	COST	COST	COST	ACCOUNT NO.
ENGINEERING (0001 - 0049 GENERAL OVERHEAD)									
10-0001 CDBG PROGRAM	13.50	572.40						572.40	000-00-00000-000-000
11-0001 CDBG PROGRAM	2,042.50	88,380.88					.29	88,382.91	000-00-00000-000-000
GRAND TOTAL	2,056.00	88,955.02					.29	88,955.31	

RUN DATE: 09/08/11 TIME: 11:05

ACTIVITY TYPE SUMMARY REPORT

FOR: 01/01/11 - 06/30/11 DPT: AL PRJ: 100001 110001

EMPL: ALL

	REG HOURS	LABOR COST	OT HOURS	LABOR COST	DBL HOURS	LABOR COST	INDIRECT COST	TOTAL COST
B CC COMM PREP/FOLLOW	.75	31.58						31.58
C CC COMMITTEE MEETING	3.00	127.20						127.20
H COMPREHENSIVE PLAN	226.50	11,434.90						11,434.90
I AIRPORT MASTER PLAN	21.05	997.87						997.87
J CPC MEETING	1.00	41.50						41.50
K CPC PREP/FOLLOW-UP	3.50	141.15						141.15
L DEPARTMENT STAFF MTG	41.00	1,759.40						1,759.40
M DEVELOPER MEETING	2.00	84.80						84.80
O ENVIRONMENTAL REVIEW	4.75	196.81						196.81
S PROJECT MAPPING	12.60	489.65						489.65
T REHAB GRANT PROGRAM	389.50	15,675.25						15,675.25
U PARK PLANNING	83.60	3,873.81						3,873.81
W NEIGH PLAN (GENERAL)	626.75	26,359.36					.29	26,359.65
X HISTORIC PRES.	113.50	4,229.13						4,229.13
Y BIKE & PED PLAN	13.00	509.90						509.90
Z GENERAL	476.00	21,412.71						21,412.71
NO DESCRIPTION	37.50	1,590.00						1,590.00
ACTIVITY FINAL TOTAL	2,056.00	88,955.02					.29	88,955.31

FOR: 01/01/11 - 06/30/11 DPT: AL PRJ: 100001 110001

EMPL: ALL

	REG HOURS	LABOR COST	OT HOURS	LABOR COST	DBL HOURS	LABOR COST	INDIRECT COST	TOTAL COST
PROJECT NUMBER 11-0001								
L DEPARTMENT STAFF MTG	12.00	544.40						544.40
Z GENERAL	11.00	502.37						502.37
TOTAL PROJECT	23.00	1,046.77						1,046.77
TOTAL EMPLOYEE	23.00	1,046.77						1,046.77

ACCT. NO. 000-00-00000-000-000

FOR: 01/01/11 - 06/30/11 DPT: AL PRJ: 100001 110001

EMPL: ALL

	REG HOURS	LABOR COST	OT HOURS	LABOR COST	DBL HOURS	LABOR COST	INDIRECT COST	TOTAL COST
PROJECT NUMBER 10-0001								
W NEIGH PLAN (GENERAL)	13.50	572.40						572.40
TOTAL PROJECT	13.50	572.40						572.40
PROJECT NUMBER 11-0001								
**** UNKNOWN ****	37.50	1,590.00						1,590.00
H COMPREHENSIVE PLAN	15.00	636.00						636.00
W NEIGH PLAN (GENERAL)	591.25	24,877.35					.29	24,877.64
Z GENERAL								
TOTAL PROJECT	643.75	27,103.35					.29	27,103.64
TOTAL EMPLOYEE	657.25	27,675.75					.29	27,676.04

FOR: 01/01/11 - 06/30/11 DPT: AL PRJ: 100001 110001

EMPL: ALL

	REG HOURS	LABOR COST	OT HOURS	LABOR COST	DBL HOURS	LABOR COST	INDIRECT COST	TOTAL COST
PROJECT NUMBER 11-0001								
CDBG PROGRAM								
ACCT. NO. 000-00-00000-000-000								
H COMPREHENSIVE PLAN	.50	22.84						22.84
Z GENERAL	8.25	370.19						370.19
TOTAL PROJECT	8.75	393.03						393.03
TOTAL EMPLOYEE	8.75	393.03						393.03

FOR: 01/01/11 - 06/30/11 DPT: AL PRJ: 10001 110001

EMPL: ALL

	REG HOURS	LABOR COST	OT HOURS	LABOR COST	DBL HOURS	LABOR COST	INDIRECT COST	TOTAL COST
PROJECT NUMBER 11-0001								
E COMPREHENSIVE PLAN	69.00	4,359.42						4,359.42
Z GENERAL	31.00	1,958.58						1,958.58
TOTAL PROJECT	100.00	6,318.00						6,318.00
ACCT. NO. 000-00-00000-000-000								
TOTAL EMPLOYEE	100.00	6,318.00						6,318.00

RUN DATE: 09/08/11 TIME: 11:05

TIME REPORTING FOR EMPLOYEE 6112 MIKE MAKI

FOR: 01/01/11 - 06/30/11 DPT: AL PRJ: 100001 110001

EMPL: ALL

	REG HOURS	LABOR COST	OT HOURS	LABOR COST	DBL HOURS	LABOR COST	INDIRECT COST	TOTAL COST
PROJECT NUMBER 11-0001								
		CDBG PROGRAM						
								ACCT. NO. 000-00-00000-000-000
B CC COMM PREP/FOLLOW	.75	31.58						31.58
C CC COMMITTEE MEETING	3.00	127.20						127.20
H COMPREHENSIVE PLAN	32.25	1,348.53						1,348.53
J CPC MEETING	1.00	41.50						41.50
K CPC PREP/FOLLOW-UP	3.00	124.51						124.51
L DEPARTMENT STAFF MTG	29.00	1,215.00						1,215.00
M DEVELOPER MEETING	2.00	84.80						84.80
O ENVIRONMENTAL REVIEW	2.50	106.00						106.00
T REHAB GRANT PROGRAM	297.00	12,498.57						12,498.57
U PARK PLANNING	1.75	74.20						74.20
W NEIGH PLAN (GENERAL)	11.00	466.40						466.40
X HISTORIC PRES.	48.50	2,031.90						2,031.90
Y BIKE & PED PLAN	4.00	169.60						169.60
Z GENERAL	36.75	1,542.01						1,542.01
TOTAL PROJECT	472.50	19,861.80						19,861.80
TOTAL EMPLOYEE	472.50	19,861.80						19,861.80

FOR: 01/01/11 - 06/30/11 DPT: AL PRJ: 100001 110001

EMPL: ALL

	REG HOURS	LABOR COST	OT HOURS	LABOR COST	DBL HOURS	LABOR COST	INDIRECT COST	TOTAL COST
PROJECT NUMBER 11-0001								
		CDBG PROGRAM						
				ACCT. NO. 000-00-00000-000-000				
T REHAB GRANT PROGRAM	2.00	69.78						69.78
Z GENERAL	13.00	453.57						453.57
TOTAL PROJECT	15.00	523.35						523.35
TOTAL EMPLOYEE	15.00	523.35						523.35

