

**** SPECIAL MEETING ****
Please Note Change in Date, Time and Room

AGENDA
BOARD OF PARK COMMISSIONERS
Kenosha Municipal Building - Room 202
Wednesday, September 9, 2015 - 6:55 pm

Chairman:	Scott N. Gordon	Vice Chairman:	Keith W. Rosenberg
Commissioner:	Kurt Wicklund	Commissioner:	Rocco J. LaMacchia, Sr.
Commissioner:	Jack Rose		

Call to Order
Roll Call

1. Request from the Kenosha Achievement Center to change the date from Saturday, October 3, 2015 to Saturday, October 10, 2015 for the Grand Opening Celebration, selling of food, selling of fermented malt beverages and use of amplified music at Petzke Park. (*District 1*)

IF YOU ARE DISABLED AND NEED ASSISTANCE, PLEASE CALL 653-4052 BEFORE THIS MEETING

NOTICE IS HEREBY GIVEN THAT A MAJORITY OF THE MEMBERS OF THE COMMON COUNCIL MAY BE PRESENT AT THE MEETING, AND ALTHOUGH THIS MAY CONSTITUTE A QUORUM OF THE COMMON COUNCIL, THE COUNCIL WILL NOT TAKE ANY ACTION AT THIS MEETING.



September 4, 2015

To: Scott N. Gordon, Chairman,
Park Commission

From: Jeff Warnock JW
Superintendent of Parks

Subject: Request from the Kenosha Achievement Center to change the date from Saturday, October 3, 2015 to Saturday, October 10, 2015 for the Grand Opening Celebration, selling of food, selling of fermented malt beverages and use of amplified music at Petzke Park. (*District 1*)

A request from the Kenosha Achievement Center has been received for permission to change the date from Saturday, October 3, 2015 to Saturday, October 10, 2015 with the selling of food, selling of fermented malt beverages and use of amplified music at Petzke Park.

RECOMMENDATION

To approve the request.

JW/dm

**SPECIAL EVENT APPLICATION
CITY OF KENOSHA – PARK DIVISION**

Please note that this application does not guarantee approval of your event or equipment requested. The event will need the approval of the Board of Park Commissioners and/or the Superintendent of Parks .

EVENT ORGANIZATION INFORMATION

Name of Responsible Organization Kenosha Achievement Center/Dream Playground

Contact Person who is responsible for event: Tammy Conforti and Chris Weyker

Address: KAC, 1218 79th St.

City/State/Zip Kenosha WI 53143

Daytime # 262-658-9500 Evening # _____ Cell# _____

Fax # _____ E-mail: _____

Is the Host Organization a 501(c)-3? Yes, provide ES# 23606

EVENT INFORMATION

Name of the Event: Kenosha Dream Playground Project Grand Opening

Date Requested: Sat. Oct. 3, 2015 Rain Date _____

Location Requested: Petzke Park Estimated Attendance 500

Charitable Event: _____ No Yes, Proceeds donated to KDPP

Brief Description of the Event: Grand opening of the Dream Playground at Petzke Park
Program of speakers; ribbon cutting and celebration

Set up date and time: 8 a.m. Friday Oct. 2, 2015

Time of Event: 1-4 p.m. Saturday, Oct. 3, 2015

Take down date and time: 5 p.m. Saturday, Oct. 3, 2015

FOR OFFICE USE ONLY:

Application Packet Received _____ Admin. Or Commission Approval _____

Copies sent to: Alderperson _____ Dirk _____ Police _____

Fire: _____ PW Admin _____ PW-Streets: _____ Kris _____

**EQUIPMENT RENTAL REQUEST
CITY OF KENOSHA – PUBLIC WORKS/PARKS**

Name of Event Kenosha Dream Playground Grand Opening

To assist you with your special event, the Public Works Department/Park Division does have equipment available for rent to your organization. The location of this equipment must be noted on the site and/or route plan you have attached to this application.

X yes/no Electric: Service varies by location. The organization may be required to provide their own generators in order to supply the level of service required for their event.

 yes/no Water: Varies by location

PARK DIVISION:

Various areas may already contain minimal equipment, please indicate the number of additional items you will need. DO NOT list "same as last year", Please also put a close accurate number in your request.

of Benches 40 # of Picnic Tables 30 # of extra trash containers 20

of Barricades Any Bleachers Any Reviewing Stands

Showmobile New X Old

Fencing: Snow Fencing # of feet TBD Portable fencing - # of feet/sections All

Other Special Requests: need generator to operate Showmobile

STREET CLOSURES: Contact Public Works at 653-4050 for any partial or full street closure

of Barricades A map must be attached with the placement locations

of Parking Signs Organization responsibility:

Approval must be received from the Public Works Department
The department will provide the organization with a sample of the sign that is to be posted.
It is the responsibility of the organization to have these signs printed in the form and color required
Organization is responsible to supply the stakes to attach the signs in the location approved.
Further information is in Item #14 of the procedures.

NOTE: The organization will be notified if equipment requested is available for the date of your event.

**PUBLIC AMPLIFICATION PERMIT APPLICATION
CITY OF KENOSHA – PARK DIVISION**

By ordinance, public amplification is not allowed in City Parks except by permission from the Board of Park Commissioners. Permission for amplification does not exempt a group from obeying Ordinance restrictions on the volume of sound. Please be considerate of park neighbors and other park users. When notifying the alderman and neighborhood association (if necessary) about your event, be sure to include detailed information about any plans you have for amplified sound.

Event Information:

Name of Event Kenosha Dream Playground Grand Opening

Location of Event: Petzke Park Date of Event Oct. 3, 2015

Contact Person Tammy Conforti

Type of Amplified Sound

- DJ
- Sound System
- Speeches/Announcements
- Karaoke
- Other (please specify) _____

Requested time of amplification: Start: 1 p.m. Ending 4 p.m.

Name of Company and/or Individual handling the amplification of the event:

Scott & Lance Gordon

Daytime # _____ Evening # _____ Cell # 262-909-3989

Aldersperson notification

Have you contacted the Aldersperson of the District in which the event will be held?

_____ Yes _____ No Date: _____

See Attachment D1 for an excerpt of the Noise Ordinance or go to the City of Kenosha web site at www.kenosha.org and click on General Ordinances and review Section 23.

BOARD OF PARK COMMISSIONERS
Minutes of Meeting held Monday, August 31, 2015

A meeting of the Board of Park Commissioners was held on Monday, August 31, 2015 in Room 204 of the Kenosha Municipal Building. The meeting was called to order at 5:00 pm by Chairman Gordon.

At roll call, the following members were present: Commissioners Wicklund, Rose, LaMacchia and Rosenberg. Staff members in attendance were: Cathy Austin, Assistant City Engineer; Jeff Warnock, Superintendent of Parks; Police Inspector Lewis Lindquist; Alderperson David Bogdala; Alderperson Curt Wilson; Mayor Keith Bosman; and Alderperson Jan Michalski.

It was moved by Commissioner LaMacchia, seconded by Commissioner Rose, to approve the minutes from the meetings held on August 3, 2015, August 10, 2015 and August 17, 2015. Motion carried unanimously.

1. Request from Courtney Van Laten for a Wedding Ceremony and Reception at the Southport Beach House on Saturday, August 20, 2016 to:
 - a. Extend the closing hours to midnight (12:00am)
 - b. Extend the Beer/Wine Permit to 11:30pm
 - c. Extend the Music Permit to 11:30pm (District 12)

Staff: Jeff Warnock spoke.

It was moved by Commissioner LaMacchia, seconded by Commissioner Rose to approve. Motion carried unanimously.

2. Request from St. Joseph Catholic Academy to use Pennoyer Park to host their Annual Homecoming Bonfire on Friday, September 18, 2015 from 6pm – 10pm. (District 1)

Chairman Gordon abstained and passed the gavel.

Staff: Jeff Warnock spoke.

It was moved by Commissioner LaMacchia, seconded by Commissioner Rose to approve. Motion carried 4-0-1 (with Chairman Gordon abstaining).

3. Request from the Kenosha Achievement Center for the use of Petzke Park on Saturday, October 3, 2015 for the:
 - a. Grand Opening Celebration of the Dream Playground
 - b. Selling of food
 - c. Selling of fermented malt beverages
 - d. Use of amplified music. (District 1)

Chairman Gordon abstained and passed the gavel.

Staff: Jeff Warnock spoke.

Public Hearing: Tammy Conforti spoke.

It was moved by Commissioner Rose, seconded by Commissioner LaMacchia to approve. Motion carried 4-0-1 (with Chairman Gordon abstaining).

4. Request from the Mary Lou & Arthur F. Mahone Fund for the use of the Lincoln Park Flower Garden on Thursdays, September 10th, 17th and 24th for the:
 - a. Lincoln Park Live Musical Event
 - b. Selling of fermented malt beverages
 - c. Use of amplified music (District 12)

Public Hearing: Don Gillespie, Board Member on the Mahone Fund Board of Directors, spoke.

Staff: Jeff Warnock spoke.

It was moved by Commissioner Rose, seconded by Commissioner LaMacchia to approve. Motion carried 5-0.



THE CITY OF
KENOSHA
PUBLIC WORKS

September 4, 2015

Kenosha Achievement Center
Attn: Tammy Conforti or Chris Weyker
1218 79th St
Kenosha, WI 53143

RE: Change of date for the for the Dream Playground Grand Opening Celebration at
Petzke Park

To whom it may concern:

Your request for a change in date from Saturday, October 3, 2015 to Saturday, October 10, 2015 at Petzke Park for the Dream Playground Grand Opening Celebration will be reviewed by the Board of Parks Commission. The meeting is scheduled for:

Wednesday, September 9, 2015
6:55 p.m.
Room 202
Kenosha Municipal Building, 625-52nd Street

You and/or your representative are required to appear.

If you have any questions, you may contact the Community Relations Liaison Kris Kochman at 262-653-4177 or kkochman@kenosha.org.

Sincerely,

Diane S. Miles
Secretary of the Parks Commission

cc: Board of Parks Commission
Shelly Billingsley, Acting Director of Public Works – w/a
Jeff Warnock, Superintendent of Parks – w/a
Kris Kochman – via email