

**** SPECIAL MEETING ****
Please Note Change in Date, Time and Room

AGENDA
BOARD OF PARK COMMISSIONERS
Kenosha Municipal Building - Room 202
Monday, August 17, 2015 - 6:45 pm

Chairman: Scott N. Gordon **Vice Chairman: Keith W. Rosenberg**
Commissioner: Kurt Wicklund **Commissioner: Rocco J. LaMacchia, Sr.**
Commissioner: Jack Rose

Call to Order
Roll Call

1. Request from the Kenosha Achievement Center, Inc., for their Volunteer Appreciation Picnic on Saturday, September 12, 2015 from 12pm to 8pm at Petzke Park to have:
 - a. a beer/wine permit
 - b. a live band
 - c. 500 people in attendance

IF YOU ARE DISABLED AND NEED ASSISTANCE, PLEASE CALL 653-4052 BEFORE THIS MEETING

NOTICE IS HEREBY GIVEN THAT A MAJORITY OF THE MEMBERS OF THE COMMON COUNCIL MAY BE PRESENT AT THE MEETING, AND ALTHOUGH THIS MAY CONSTITUTE A QUORUM OF THE COMMON COUNCIL, THE COUNCIL WILL NOT TAKE ANY ACTION AT THIS MEETING.



August 12, 2015

TO: Scott N. Gordon, Chairman
Board of Park Commissioners

FROM: Jeff Warnock, Park Superintendent *JW*

SUBJECT: Request from the Kenosha Achievement Center, Inc., for their Volunteer Appreciation Picnic on Saturday, September 12, 2015 from 12pm to 8pm at Petzke Park to have:

- a. a beer/wine permit
- b. a live band
- c. 500 people in attendance

BACKGROUND/ANALYSIS

Staff received this request from the Kenosha Achievement Center, Inc. to have beer/wine, live band and 500 people in attendance for the Volunteer Appreciation Picnic on Saturday, September 12, 2015 at Petzke Park.

RECOMMENDATION

To approve the request.

JW/dm

**To the Honorable Mayor and Common Council:
Your Committee on Board of Park Commissioners: 8/17/15**

1

To whom was referred: Request from the Kenosha Achievement Center, Inc., for their Volunteer Appreciation Picnic on Saturday, September 12, 2015 from 12pm to 8pm at Petzke Park to have:

- a. a beer/wine permit
- b. a live band
- c. 500 people in attendance

MOTION:

SECOND:

Respectfully report and recommend:

COMMITTEE

CIRCLE ONE

Scott N. Gordon, Chairman

Aye No

Keith W. Rosenberg, Vice Chairman

Aye No

Rocco J. LaMacchia, Sr

Aye No

Kurt Wicklund

Aye No

Jack Rose

Aye No

**CITY OF KENOSHA – DEPARTMENT OF PUBLIC WORKS
PARK USE AGREEMENT (PICNICS, WEDDINGS & BUILDING RENTALS)**

625 – 52nd Street
Room 305
Kenosha, Wisconsin 53140
OFFICE HOURS 8 AM – 4:30 PM MONDAY – FRIDAY

Phone: 653-4080
Fax: 653-4056

Make check payable to "City of Kenosha."

OFFICE USE ONLY

Rental Fees: _____	Beer/Wine: _____	Deposit: _____	Total Due: _____
Receipt #: _____	By: _____	Zimbra: _____	Park Calendar: _____
Access Database: _____		Date Paid & Permit Issued: _____	

INSTRUCTIONS:

- Please Print (blue or black ink)

Permittee Name: *Charm Wynn*
 Person authorized to sign this agreement on behalf of the organization.
 Organization Name: Kenosha Achievement Center, Inc.
 Address: 1218 79th Street city: Kenosha State: WI Zip: 53143
 Daytime Phone: (262) 658-9500 Alternate Phone: (262) 658-9510

FACILITY REQUESTED: Petzke Park
 Event Date: September 12, 2015
 Nature of Event: Volunteer Appreciation Picnic
 (Be specific on what type of event – i.e., 16th birthday party, graduation, baby/bridal shower, wedding reception, etc.)
 Attendance: 500 (Number of people) Time requested: From: 12:00 to 8:00 pm
 (INCLUDES SETUP AND TAKE DOWN)

PLEASE NOTE: PARK FACILITIES CLOSE AT 10 PM

Beer/Wine Permit (For Consumption Only – No Selling; MUST BE 21 OR OLDER) (Yes) or No
 The above-named assumes responsibility for exercising control over attendees behavior at the event.
 This person or designee must be present for the duration of the event.

Do you plan to have a DJ? NO (Yes or No)
 Allowed only at Alford, Washington picnic shelters and Southport Beach House and Oribiletti Center.

Do you plan to have a Band? Yes (Yes or No)
 Allowed only at Southport Beach House and Oribiletti Center.

Do you plan to place any tents/bouncy houses in the park area? Yes (Yes or No)
 If yes, you must contact Diggers Hotline (1-800-242-8511) no later than five (5) **business** days prior to the event.

RESPONSIBILITIES OF THE DEPARTMENT OF PUBLIC WORKS – LIMITATIONS

The Department of Public Works, although responsible for the general maintenance of City parks, will not inspect the park area to be used immediately prior to the use to determine the suitability and safety of the use. In addition, it will not supervise such use.



THE CITY OF
KENOSHA
PUBLIC WORKS

August 12, 2015

Kenosha Achievement Center
Attn: Tammy Conforti
1218 79th St
Kenosha, WI 53143

RE: Request to have a beer/wine permit, live band, and 500 people in attendance for the Volunteer Appreciation Picnic on Saturday, September 12, 2015 from 12pm to 8pm at Petzke Park.

To whom it may concern:

Your request for a beer/wine permit, live band, and 500 people in attendance on Saturday, September 12, 2015 at Petzke Park will be reviewed by the Board of Parks Commission. The meeting is scheduled for:

Monday, August 17, 2015
6:45 p.m.
Room 202
Kenosha Municipal Building, 625-52nd Street

You and/or your representative are required to appear.

If you have any questions, you may contact the Department of Public Works at 262-653-4050.

Sincerely,

Diane S. Miles
Secretary of the Parks Commission

cc: Board of Parks Commission
Shelly Billingsley, Acting Director of Public Works – w/a
Jeff Warnock, Superintendent of Parks – w/a