



COMMUNITY DEVELOPMENT BLOCK GRANT
Agenda

Tuesday, August 11, 2015 at 5:00 pm
Municipal Building
625 52nd Street - Room 202 - Kenosha, WI 53140

Aldersperson Anthony Kennedy - Chairman, Aldersperson Curt Wilson - Vice Chairman
Aldersperson Dave Paff, Aldersperson Kurt Wicklund, Anita Faraone, Ron Frederick and Anderson Lattimore

Call to Order and Roll Call

Approval of Minutes from October 21, 2014

1. Elections of Chairperson and Vice Chairperson of Community Development Block Grant Committee. PUBLIC HEARING
2. 2016 Community Development Block Grant Allocation Plan. PUBLIC HEARING
3. 2016 Community Development Block Grant Program Year Calendar. PUBLIC HEARING

Public Comments

Commissioner Comments

Staff Comments

Adjournment

*If you are disabled in need of assistance, please call 262.653.4030 at least 72 hours before this meeting.
Notice is hereby given that a majority of the members of the Common Council may be present at the meeting.
Although this may constitute a quorum of the Common Council, the Council will not take any action at this meeting.*

COMMUNITY DEVELOPMENT BLOCK GRANT COMMITTEE
Minutes
October 21, 2014

MEMBERS PRESENT: Alderperson Anthony Kennedy, Alderperson David Paff, Alderperson Kurt Wicklund, Anita Faraone, Ronald Frederick and Anderson Lattimore

MEMBERS EXCUSED: Alderperson Curt Wilson

STAFF PRESENT: Anthony Geliche and Mike Maki

The meeting was called to order at 5:40 p.m. by Alderperson Kennedy and roll call was taken.

A motion was made by Ms. Faraone and seconded by Alderperson Paff to approve the minutes of the October 14 and 15, 2014 meetings as written. The motion passed. (Ayes 6, Noes 0)

1. Project Funding under the 2015 Community Development Block Grant Program

Public Service Category

A motion was made by Alderperson Paff and seconded by Mr. Frederick to approve the Kenosha County Interfaith Network-Shalom Center for \$50,000.

Alderperson Wicklund said he is looking to fund KCIN at half that amount and he is looking for other feedback.

Ms. Faraone said she would also like to reduce the amount and have them do more fund raising.

Alderperson Kennedy said he will not support the \$50,000, but would support the consensus amount and would like to see KCIN do more fund raising.

Mr. Frederick and Mr. Lattimore said the \$25,000 amount is more in line with the total amount of funds available.

The motion failed. (Ayes 2; Noes 4) Wicklund, Faraone, Lattimore and Kennedy voted No.

A motion was made by Mr. Lattimore and seconded by Mr. Frederick to fund the **Kenosha County Interfaith Network-Shalom Center for \$25,000**. A friendly Amendment was made by Ms. Faraone and seconded by Mr. Lattimore to change the amount to \$24,527. The motion passed. (Ayes 6; Noes 0)

A motion was made by Alderperson Wicklund and seconded by Ms. Faraone to fund the **Kenosha Area Family & Aging for \$5,000**. The motion passed. (Ayes 6; Noes 0)

A motion was made by Mr. Lattimore and seconded by Ms. Faraone to fund the **Kenosha Literacy Council for \$7,313**. The motion passed. (Ayes 6; Noes 0)

A motion was made by Alderperson Wicklund and seconded by Ms. Faraone to fund **Walkin' In My Shoes--Street Outreach for \$11,071**. The motion passed. (Ayes 6; Noes 0)

A motion was made by Mr. Lattimore and seconded by Ms. Faraone to fund the **Urban League-Translation for \$8,143**.

Mr. Lattimore said with the absence of the Spanish Center, the limited services from Kenosha Unified and the growing Hispanic population, there is a need for this program. Alderperson Kennedy agreed with the need.

Alderperson Wicklund asked Staff if the reduced amount would be beneficial to the Urban League. Tony Geliche, Community Development Specialist, said this would be a question for the Urban League. Alderperson Wicklund asked Urban League representative Yolanda Adams if the amount of \$8,143 is beneficial to the program? Ms. Adams said they could help a number of people with that amount.

The motion passed. (Ayes 6, Noes 0)

A motion was made by Mr. Frederick and seconded by Alderperson Wicklund to fund **ELCA Urban Outreach for \$10,099**. The motion passed. (Ayes 6, Noes 0)

A motion was made by Mr. Lattimore and seconded by Ms. Faraone to fund the **Kenosha YMCA-Frank Neighborhood Project for \$17,884**. The motion passed. (Ayes 6, Noes 0)

A motion was made by Ms. Faraone and seconded by Mr. Frederick to fund the **Boys and Girls Club for \$31,527**.

Mr. Lattimore asked the Boys and Girls Club representative, Phil Wattles, if the reduced amount would be helpful. Mr. Wattles said absolutely.

The motion passed. (Ayes 6, Noes 0)

A motion was made by Alderperson Wicklund and seconded by Mr. Lattimore to fund Women & Children's Horizons-Legal Advocacy Coordinator for \$16,429. Alderperson Kennedy suggested to fund this program higher than the consensus amount. Alderperson Wicklund and Mr. Lattimore withdrew their motion for \$16,429 and made a new motion to fund **Women & Children's Horizons-Legal Advocacy Coordinator for \$20,000**. The motion passed. (Ayes 6, Noes 0)

A motion was made by Ms. Faraone and seconded by Alderperson Paff to fund **Kenosha Community Health Center-Health Resources for \$2,627**.

Mr. Frederick said this money would be used as a contingency fund, which is important. Would the reduced amount of \$2,627 be useful to the agency? Mary Coffey, representative from KCHC said yes, they could make use of the money.

Alderperson Kennedy said he will not support the reduced funding amount.

Ms. Faraone said we have been very generous to Women & Children's Horizons and we could reduce their funding back to the average amount and use that to fund someone else.

The motion passed. (Ayes 4, Noes 2) Wicklund and Kennedy voted no.

Housing, Neighborhood Improvement/Economic Development Category

A motion was made by Ms. Faraone and seconded by Mr. Lattimore to fund the **Kenosha Achievement Center - Building Security for \$8,571**. The motion passed. (Ayes 6, Noes 0)

A motion was made by Alderperson Wicklund and seconded by Alderperson Paff to fund the City of Kenosha - Street Improvements for \$327,000.

Mr. Frederick said the consensus funding was \$380,000.

Ms. Faraone asked if the maker if he would reduce the amount to \$300,000. Alderperson Wicklund said not at this time.

The motion failed. (Ayes 3, Noes 3) Faraone, Lattimore and Kennedy voted no.

A motion was made by Mr. Lattimore and seconded by Mr. Frederick to fund the **Kenosha Achievement Center-Dream Playground for \$43,000**.

Alderperson Wicklund does not agree funding this project because the City has already supported the project.

The motion passed. (Ayes 5, Noes 1) Wicklund voted no.

A motion was made by Mr. Frederick and seconded by Ms. Faraone to fund the **City of Kenosha - Elimination of Blighted Structures for \$75,429**. The motion passed. (Ayes 6, Noes 0)

A motion was made by Alderperson Paff and seconded by Ms. Faraone to fund **Women & Children's Horizons - Facility Security for \$21,071**. The motion passed. (Ayes 6, Noes 0)

A motion was made by Ms. Faraone to fund WWBIC for \$50,000. The motion failed for lack of a second.

A motion was made by Ms. Faraone and seconded by Mr. Lattimore to fund **WWBIC for \$65,000**. The motion passed. (Ayes 5, Noes 1) Frederick voted no.

A motion was made by Alderperson Wicklund and seconded by Ms. Faraone to fund **Habitat for Humanity for \$51,234**. The motion passed. (Ayes 6, Noes 0)

A motion was made by Ms. Faraone to fund Kenosha Community Health Center - Facility Improvements for \$22,000. The motion failed for lack of a second.

A motion was made by Ms. Faraone and seconded by Alderperson Paff to fund **Kenosha Community Health Center - Facility Improvements for \$26,000**.

Ms. Faraone said she originally reduced the amount to allow some money for street improvements.

Mr. Frederick said the original request is for \$172,000, if we fund them for the consensus amount, \$35,000, it would fund a good portion.

The motion passed. (Ayes 4, Noes 2) Frederick and Kennedy voted no.

A motion was made by Alderperson Wicklund and seconded by Mr. Lattimore to fund the **City of Kenosha - Street Improvements for \$308,514**. Ms. Faraone asked if this motion passed zero out Walkin' In My Shoes-Home Improvement and Urban League-Floor Covering. Alderperson Kennedy said yes. The motion passed. (Ayes 5, Noes 1) Frederick voted no.

A motion was made by Mr. Frederick to fund Walkin' In My Shoes - Home Improvement for \$7,000 - urging a match on a two for one basis from Wells Fargo for the same amount. The motion dies for lack of a second.

A motion was made by Mr. Frederick and seconded by Alderperson Paff to fund Urban League - Floor Covering for \$5,000 - taking the funds from the City of Kenosha - Street Improvements allocation. The motion failed. (Ayes 3, Noes 3) Wicklund, Faraone and Lattimore voted no.

A motion was made by Mr. Lattimore and seconded by Ms. Faraone to fund the **Urban League - Floor Covering for \$5,000 - Taking \$2,000 from Kenosha Achievement Center - Dream Playground; Taking \$2,000 from WWBIC; and Taking \$1,000 from Habitat for Humanity**. The motion passed. (Ayes 6, Noes 0) *[This reduces Kenosha Achievement Center - Dream Playground to \$41,000; WWBIC to \$63,000; and Habitat for Humanity to \$50,234.]*

Planning/Management Category

A motion was made by Ms. Faraone and seconded by Mr. Lattimore to fund **City of Kenosha - Program Administration/Comprehensive Planning for \$184,253**. The motion passed. (Ayes 6, Noes 0)

A motion was made by Ms. Faraone and seconded by Mr. Lattimore to approve the 2015 Community Development Block Grant Program funding as recommended. The motion passed. (Ayes 6, Noes 0)

Public Comments

The following thanked that Committee for their support:

- Kim Vitale/Habitat for Humanity, 7926 28th Avenue
- Heather Lux/WWBIC, 5627 47th Avenue
- Yolanda Adams/Urban League, 4202 45th Street
- Tammy Conforti/Dream Playground, 7906 35th Court
- Kim Bruning/Women & Children's Horizons, 28507 206th Street, Trevor
- Beth Ballo/Women & Children's Horizons, 2526 63rd Street

Committee Comments

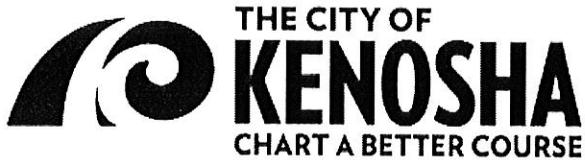
No Committee Comments.

Staff Comments

Mr. Geliche noted the proposed funding will be reviewed at the City Plan Commission on November 20, 2014. The proposal will then go to the Finance Committee and the Common Council on December 1, 2014.

A motion to adjourn was made by Ms. Faraone and seconded by Mr. Lattimore. The motion passed. (Ayes 6, Noes 0). The meeting adjourned at 6:56 p.m.

Meeting Minutes Prepared by: Kay Schueffner, Community Development & Inspections



COMMUNITY DEVELOPMENT BLOCK GRANT
Staff Report - Item 1

Tuesday, August 11, 2015 at 5:00 pm
Municipal Building
625 52nd Street - Room 202 - Kenosha, WI 53140

Elections of Chairperson and Vice Chairperson of Community Development Block Grant Committee.
PUBLIC HEARING

NOTIFICATIONS AND APPROVAL REQUIREMENTS:

This is for Community Development Block Grant Committee action.

ANALYSIS:

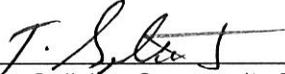
1. The Code of General Ordinance, Section 1.06 X.5., referencing "City Boards and Commissions, Community Development Block Grant Committee, Officers", states:

The Committee shall elect a Chairperson and Vice Chairperson from among its members at its initial meeting and annually at its first meeting of each calendar year.

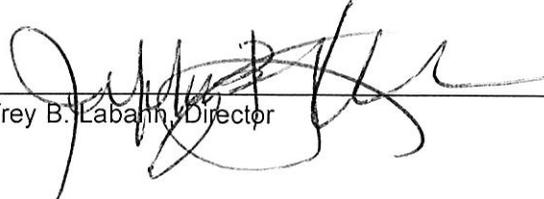
2. Section 1.06 X.5 is attached for your reference.

RECOMMENDATION:

To elect a Chairperson and Vice Chairperson..



Tony Geliche, Community Dev Specialist



Jeffrey B. Labahn, Director

CODE OF GENERAL ORDINANCES, 2014 - KENOSHA, WISCONSIN

5. Officers. The Board shall elect a chairperson and a vice-chairperson from among its members at its initial meeting and annually at its first meeting of each calendar year. The Mayor may appoint a City employee to act as Secretary for the Commission at no additional compensation to be paid to said employee, other than compensatory time off, if applicable, unless such compensation is authorized in advance by the Common Council.

6. By-Laws. The Board may, from time to time, adopt bylaws and rules of procedure fixing the time and place of meeting, prescribing the manner of keeping records, and treating other matters.

7. Duties. The Board shall have the duties specified in Section 70.47, Wisconsin Statutes, and such other provisions of Chapter 70, Wisconsin Statutes, as may be applicable.

W. Board of Assessors.

1. Title. There is hereby created a "Board of Assessors" in accordance with Section 70.075, Wisconsin Statutes.

2. Purpose. The purpose of the Board of Assessors shall be to conduct proceedings and act in accordance with Section 70.075, Wisconsin Statutes, and such other provisions of Chapter 70, Wisconsin Statutes, as may be applicable.

3. Members. There shall be five (5) members appointed by the City Assessor and confirmed by the Common Council. The membership shall consist of the City Assessor and such assistant assessors, appraisers and other expert technical personnel as the City Assessor may appoint.

4. Term. The term of members shall be indefinite, subject to termination without cause by the City Assessor.

5. Officers. The City Assessor shall be the chairperson and shall appoint a vice chairperson from among its members. The City Assessor may appoint a member or an employee of the Assessment Department to act as Secretary for the Board.

6. By-Laws. The Board may, from time to time, adopt bylaws and rules of procedure fixing the time and place of meetings, prescribing the manner of keeping records, and treating other matters.

7. Duties. The Board shall have the duties specified in Section 70.075, Wisconsin Statutes, and such other provisions of Chapter 70, Wisconsin Statutes, as may be applicable.

X. City Development Block Grant Committee.

1. Title. There is hereby created the "City Development Block Grant Committee".

2. Purpose. The purpose of the City Development Block Grant Committee shall be to make recommendations respecting the expenditure of City Development Block Grant funds.

3. Members. There shall be seven (7) members; three (3) members of the Finance Committee of the Common Council; three (3) members of the City Plan Commission; and one (1) citizen of the City. All members shall be appointed by the Mayor and confirmed by the Common Council.

4. Term. The term of members shall be: from the Finance Committee, for the duration of their two (2) year term of office as alderperson; from the City Plan Commission, for the balance of their appointed term; for the citizen member, three (3) years. Any member from the Finance Committee or City Plan Commission who shall for any reason cease to hold such position shall cease to be a member of the Committee. There shall be no limit on the number of consecutive terms of members.

5. Officers. The Committee shall elect a chairperson and vice chairperson from among its members at its initial meeting and annually at its first meeting of each calendar year. The Director of Community Development and Inspections shall appoint an employee of the Department of Community Development and Inspections to act as Secretary for the Committee at no additional compensation to be paid to said employee, other than compensatory time off, if applicable, unless such compensation is authorized in advance by the Common Council.

6. By-Laws. The Committee may, from time to time, adopt by-laws and rules of procedure fixing the time and place of meeting, prescribing the manner of keeping records, and treating other matters.

7. Duties. The Committee shall have the following duties:

- a. Solicit comments from the public pertaining to the housing and community development needs of the City.
- b. Recommend to the City Plan Commission and Finance Committee a five (5) year Consolidated Plan.
- c. Recommend to the City Plan Commission and Finance Committee an annual Fund Allocation Plan.
- d. Solicit proposals for the use of City Development Block Grant Funds, annually.
- e. Recommend to the City Plan Commission and Finance Committee expenditure of the City Development Block Grant Funds.
- f. Provide recommendations on the reprogramming of unexpended City Development Block Grant Funds, as needed.

Y. Aldermanic Notice

Whenever a City Board or Commission, or personnel authorized by the Board or Commission, has scheduled a public meeting, which is not a regularly scheduled meeting of the Board or Commission, separate aldermanic written notice shall be given by the Board or Commission to each alderperson at least 72 hours prior to the commencement of such meeting unless for good cause such notice is impossible or impractical, in which case shorter notice may be given, but in no case may the notice be provided less than two (2) hours in advance of the meeting. The written notice shall be on paper and in electronic mail (e-mail) format. The affected alderperson(s) shall be required to give approval for their district. Receipt shall be presumed upon delivery to the aldermanic mailbox located within City Hall and upon sending an electronic message to the alderperson's City issued e-mail account. The notice shall announce the time, place and subject matter of the meeting. "Public Meeting" means the convening of members of a City Board or Commission for the purpose of meeting with the public to discuss a topic which is subject to the responsibility, authority, or duties delegated to the Board or Commission.

A.A. Ethics Board.

1. Title. There is hereby created an Ethics Board.

2. Purpose. The purpose of the Ethics Board is to render advisory opinions regarding the application of the City of Kenosha Code of Ethics, receive and investigate verified complaints alleging violations of the Code of Ethics, conduct hearings concerning alleged violations of the Code of Ethics, and make written findings of fact conclusions of law, determinations and recommendations regarding violations of the Code of Ethics.

3. Members. There shall be five (5) members who are residents of the City, one of whom shall be an attorney licensed to practice law in this State. Members of the Ethics Board shall not be elected officials, persons appointed to elective office, full-time appointed officials, or City employees, nor shall they be currently serving on any other City Board, Commission or Authority. All members shall be appointed by the Mayor and confirmed by the Common Council.

4. Term. The term of members shall be five (5) years, which shall be staggered by creating initial terms for a period of one (1), two (2), three (3), four (4) and five (5) years, respectively.

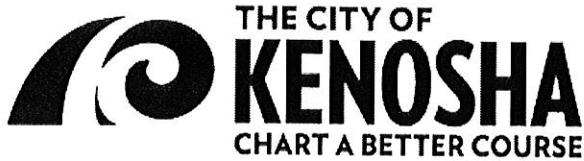
5. Officers. The Board shall elect a chairperson and a vice-chairperson from among its members at its initial meeting and annually at its first meeting of each calendar year.

6. By-Laws. The Board may, from time to time, adopt by-laws and rules of procedure fixing the time and place of meeting, prescribing the manner of keeping records, and treating other matters.

7. Duties. The Board shall have the duties specified in Chapter 30 of the Code of General Ordinances as may be amended from time to time.

1.065 KENOSHA AREA BUSINESS ALLIANCE, INC.

A. Recognition And Purpose. The Kenosha Area Business Alliance, Inc. (formerly Kenosha Area



COMMUNITY DEVELOPMENT BLOCK GRANT
Staff Report - Item 2

Tuesday, August 11, 2015 at 5:00 pm
Municipal Building
625 52nd Street - Room 202- Kenosha, WI 53140

2016 Community Development Block Grant Allocation Plan. PUBLIC HEARING

NOTIFICATIONS AND APPROVAL REQUIREMENTS:

This item will be reviewed by the City Plan Commission and Finance Committee with final approval by the Common Council.

ANALYSIS:

1. The Community Development Block Grant (CDBG) Committee is responsible for developing and preparing the Allocation Plan for the 2016 CDBG Program. A copy of the 2015 Plan is attached along with the Executive Summary and Priority Needs from the recently adopted Consolidated Plan.
2. The new plan should consider the following:
 - a. A project funded with CDBG funds must fit into one of three (3) Federally identified categories:
 - Low and moderate income benefit
 - Elimination of slums and blight
 - Urgent need (emergency situation-disaster)

70% of the funds expended during the 2014-2016 program years must benefit low to moderate income persons.

b. Funding Categories:

- Below are the categories and percentages that were used during the prior program years:

PROGRAM CATEGORY	2008	2009	2010	2011	2012	2013	2014	2015
Public Service	15%	15%	15%	15%	15%	15%	15%	15%
Planning & Management	20%	20%	20%	20%	20%	20%	20%	20%
Housing & Neighborhood Improvement	62-65%	62-65%	53-63%	65%	65%	65%	65%	65%
Economic Development	0-3%	0-3%	0-12%					

c. Funding Level Limitations:

- There are two (2) regulatory limitations on the level of funding.
- First - Planning, Management and General Administration costs cannot exceed 20% of the total funds expended.
- Second - only 15% of the total funds can be used for public service projects.

d. Planning/Administration

- These funds are used to administer the CDBG Program and for comprehensive planning activities which include:
 - Comprehensive Plans
 - Individual Project Plans
 - Community Development Plans
 - Capital Improvement Programs

- Small Area and Neighborhood Plans
- Analysis of impediments to fair housing choice
- Environmental and Historic Preservation studies
- Functional Plans (*housing, land use, energy conservation or economic development*)

- Priority
 - Emphasis needs to be placed on addressing the Priority needs as identified in the Consolidated Plan.

- Reduction/Increase in Funding
 - Direction needs to be provided on what happens if the City receives additional funding as well as if there is a reduction in funding.

- Reprogramming of Funds
 - Direction needs to be provided on how funds designated to be re-programmed will be re-allocated.

RECOMMENDATION:

For Committee review and recommendation.



Tony Geliche, Community Dev Specialist



Jeffrey B. Labahn, Director

Community Development Block Grant Fund Allocation Plan 2015

I. INTRODUCTION

The Community Development Block Grant's primary objective is the development of viable communities by creating suitable living environments, maintaining and creating decent housing, and creating and maintaining job opportunities for low and moderate income persons.

Communities which are eligible for Community Development Block Grant (CDBG) funds, otherwise known as "entitlement cities," must develop an Allocation Plan stating community goals and objectives on how CDBG funds should be used and spent.

The Fund Allocation Plan has been prepared by the CDBG Committee on Community Development Block Grants to provide a basis for funding decision for Program Year 2015.

The committee was established in order to:

1. Develop an Allocation Plan
2. Reexamine the process for allocating CDBG funds
3. Become actively involved in the awarding of CDBG applications by conducting interviews of all potential applicants, and making recommendations to the Finance Committee and City Plan Commission on which projects should be funded.

The Fund Allocation Plan establishes program categories, funding percentages, and the basis for allocating dollar amounts.

II. FUNDING CATEGORIES

There are three (3) local funding categories: Public Service, Housing, Neighborhood Improvement/Economic Development and Planning/Management. Proposals must fall within one (1) of the three (3) mentioned categories and will be evaluated on that basis. Projects will be competing for the funds allocated to the respective category. The types of projects that will be considered under each category are as follows:

PUBLIC SERVICE

- Project/Program Delivery Costs
- Equipment to Support Program Services

HOUSING, NEIGHBORHOOD IMPROVEMENT / ECONOMIC DEVELOPMENT

- Housing Rehabilitation
- Code Enforcement Programs
- New Housing Construction
- Historic Preservation
- Neighborhood Projects
- Public Improvements
- Facility Improvements
- Revolving Loan Fund

- Revolving Business Loan programs
- Job Creation for Low/Moderate Income Benefit
- Commercial Revitalization

PLANNING / MANAGEMENT

- CDBG Implementation
- Comprehensive Planning
- Studies and Long Range Planning

The programs listed above must meet one of the following National Objectives:

- benefiting low and moderate income persons,
- addressing slums or blight,
- meeting a particular urgent community development need.

The programs must also comply with all Department of Housing and Urban Development guidelines and regulations stipulated in 24 CFR Part 570 of the Housing and Community Development Act of 1987.

III. EVALUATION CRITERIA

The following criteria will be used to evaluate proposals. Proposals should address the criteria in order to be considered for funding.

PUBLIC SERVICE PROJECTS

Proposals must address the following:

Plan Consistency

To be considered for funding as a Public Service Project, the proposal must be contained in one of the following:

- Consolidated Plan
- Agency Plan
- Local Neighborhood Strategies

Benefit

To be considered for funding as a Public Service Project, the proposal must demonstrate that:

- 51% of the persons directly benefiting are from low-to-moderate income households, or
- 51% of the persons residing in the area being served are low-to-moderate income

Project Type

To be considered for funding as a Public Service Project, the proposal must demonstrate that:

- the project is a new project, or
- the project is a quantifiable increase in a service already being provided

Leveraging

To be considered for funding as a Public Service Project, the proposal must demonstrate

- leveraging of funds
- CDBG is not the sole source of funding
- the ability to cover the cost of implementing the plan

Measurable Outcomes

Proposals shall list the measurable qualitative outcome that will result from the use of funds.

HOUSING PROJECTS

Proposals must be either a Single Family Project or a Multi-Family Project.

Single Family Project

To be considered for funding as a Single Family Project, the proposal must be one of the following:

- acquisition/rehabilitation
- demolition
- new construction

Multi-Family Project

To be considered for funding as a Multi-Family Project, the proposal must be one of the following:

- acquisition/rehabilitation of two or more unit dwellings
- need to be structures that were built as multi-family dwellings
- construction of two or more adjoining units, but not more than 8 units

Proposals must also address the following:

Plan Consistency

To be considered for funding as a Housing Project, the proposal must be contained in one of the following:

- Consolidated Plan
- Neighborhood Plan
- Area Plan
- Agency Plan
- Local Neighborhood Strategies

Benefit

To be considered for funding as a Housing Project, the proposal must benefit:

- 100% low-to-moderate income households for single family projects
- 51% low-to-moderate income households for multi-family projects

Leveraging

To be considered for funding as a Housing Project, the proposal must demonstrate:

- leveraging of funds (private, bank, HOME, HRCI, etc.)
- CDBG is not the sole source of funding
- the ability to cover the cost of implementing the plan

Location

To be considered for funding as a Housing Project, the proposal must be located within the City's Reinvestment Neighborhood.

Emphasis will be placed on proposals that address activities in local Neighborhood Strategies.

PUBLIC IMPROVEMENT PROJECTS

Proposals must address the following:

Plan Consistency

To be considered for funding as a Public Improvement Project, the proposal must be contained in one of the following:

- Consolidated Plan
- Neighborhood Plan
- Area Plan
- Local Neighborhood Strategies

Benefit

To be considered for funding as a Public Improvement Project, the proposal must benefit:

- 51% low-to-moderate income households, or
- eliminate slums or blight

Leveraging

To be considered for funding as a Public Improvement Project, the proposal must demonstrate:

- leveraging of funds
- CDBG is not the sole source of funding
- the ability to cover the cost of implementing the plan

Location

To be considered for funding as a Public Improvement Project, the proposal must be located within the City's reinvestment Neighborhood.

Emphasis will be placed on proposals that address activities in local Neighborhood Strategies.

FACILITY PROJECTS

Funds received (over \$1,000) for the improvement or construction of facilities shall be secured by a property title lien until the property is sold or leased to a for-profit entity or a non-CDBG eligible not-for-profit entity.

Proposals must address the following:

Plan Consistency

To be considered for funding as a Facility Project, the proposal must be contained in one of the following:

- Consolidated Plan
- Neighborhood Plan
- Area Plan
- Agency Plan
- Local Neighborhood Strategies

Benefit

To be considered for funding as a Facility Project:

- the Agency must serve 51% low-to-moderate income persons, or
- the Project must eliminate slums or blight

Leveraging

To be considered for funding as a Facility Project, the proposal must demonstrate:

- leveraging of funds
- CDBG is not the sole source of funding
- the ability to cover the cost of implementing the plan

Need

To be considered for funding as a Facility Project, the proposal must demonstrate the following:

- the Project will enhance the services provided by the applicant
- effect or relationship of the project to programming
- the Project is necessary to address conditions detrimental to public health and safety

Location

Emphasis will be placed on proposals that address activities in local Neighborhood Strategies.

ECONOMIC DEVELOPMENT PROJECTS

Proposals must address the following:

Plan Consistency

To be considered for funding as an Economic Development Project, the proposal must be contained in one of the following:

- Consolidated Plan
- Neighborhood Plan
- Area Plan
- Agency Plan
- Local Neighborhood Strategies

Benefit

To be considered for funding as an Economic Development Project, the proposal must benefit:

- 51% low-to-moderate income persons through job creation or retention activities, or
- eliminate slums or blight

Leveraging

To be considered for funding as an Economic Development Project, the proposal must demonstrate:

- leveraging of funds
- CDBG is not the sole source of funding
- the ability to cover the cost of implementing the plan

Need

To be considered for funding as an Economic Development Project, the proposal must demonstrate the following:

- the Project will enhance the area in which the Project is located
- the Project is necessary to address conditions detrimental to public health and safety

Measurable Outcomes

Proposals shall list the measurable qualitative outcomes that will result from the use of funds.

PLANNING / MANAGEMENT PROJECTS

Proposals must address the following:

Plan Consistency

To be considered for funding as a Planning/Management Project, the proposal must be contained in one of the following:

- > Consolidated Plan
- > Neighborhood Plan
- > Area Plan
- > Agency Plan

Benefit

To be considered for funding as a Planning/Management Project, the proposal must demonstrate the impact the project will have on the community.

Leveraging

To be considered for funding as a Planning/Management Project, the proposal must demonstrate:

- > leveraging of funds
- > CDBG is not the sole source of funding
- > the ability to cover the cost of implementing the plan

Need

To be considered for funding as a Planning/Management Project, the proposal must demonstrate the following:

- > the Project will enhance the area in which the Project is located
- > the Project will enhance or relate to the Agency's long term programming

IV. FUNDING ALLOCATION FOR 2015 (based on a \$921,263 allocation)

The categorical percentages established for the CDBG Program for 2015 are listed below:

<u>Program Category</u>	<u>Percentage of Total Program</u>
Public Service	15%
Planning/Management	20%
Housing, Neighborhood Improvement/Economic Development	65%

If there is a reduction in CDBG funds received for the year 2015, reductions will be made across the board. If there is an increase in CDBG funds received for the year 2015, these funds will be allocated based on applications on file.

Priority

Priority will be given to proposals that address the following:

- Decent Affordable Housing
- Create Suitable Living Environments for Low-to Moderate Income Persons
- Create Economic Opportunity

V. REPROGRAMMING OF FUNDS

All funds available for reprogramming during the 2015 program year are designated to be reprogrammed by the CDBG Committee as determined by the CDBG Committee.

VI. TIMELINESS

All projects funded must be initiated within 12 months of receipt of funds. Agencies requesting extensions shall demonstrate an urgent or critical reason for the extension. Extensions shall not exceed six months.

VII. FUNDING REQUESTS

Requests for funding will be allowed once per year during the acceptance of applications. The CDBG Committee will not entertain any special requests, whether they are an emergency or not, at any other time throughout the year. Multi-year funding requests may be considered.

VIII. INELIGIBLE ACTIVITIES

- Government buildings, except to remove architectural barriers
- General government expenses, except administration of CDBG program/comprehensive planning
- Political activities
- Income payments
- Motor vehicles

IX. LIENS

Liens will be placed on real property that is improved with the use of CDBG funds. Such liens shall remain until the property is sold by the agency receiving the CDBG funds.

Executive Summary

ES-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The purpose of the City of Kenosha's Five Year 2015-2019 Consolidated Plan is to develop a viable urban community by providing decent housing, a suitable living environment, expanded economic opportunities principally for low and moderate-income persons, and programs that will address the needs of homeless and near homeless persons. The plan sets forth how two HUD grants, the Community Development Block Grant and the HOME Investment Partnership Grant, will be used as investment priorities to achieve specific HUD objectives and outcomes performance measures.

2. Summary of the objectives and outcomes identified in the Plan Needs Assessment Overview

The City's goals for the 2015-2019 planning period focus on continuing neighborhood revitalization efforts, providing affordable housing and assisting low-income, homeless, and special needs residents with supportive services. Specifically, the City will do the following:

Provide Decent Affordable Housing:

- Assist 100 low to moderate income rental households through rehabilitation
- Add 5 to 10 homeowner housing units for low to moderate income households
- Rehabilitate 50 homeowner housing units for low to moderate income households
- Provide direct financial assistance to 10 low to moderate income homebuyers
- Provide Tenant-based Rental Assistance to 40 low-income households

Create Suitable Living Environments for low to moderate income persons:

- Assist 10,000 persons through Public Facility or Infrastructure activities
- Assist 12,500 persons through Public Service activities
- Assist 750 homeless persons through overnight shelters

Create Economic Opportunity:

- Create and/or retain 15 low to moderate income jobs
- Assist 15 businesses (creation/expansion)

3. Evaluation of past performance

SP-25 Priority Needs - 91.215(a)(2)

Priority Needs

Table 48 – Priority Needs Summary

1	Priority Need Name	Community Dev - Public Facilities & Improvements
	Priority Level	High
	Population	Extremely Low Low Moderate Middle Large Families Families with Children Elderly Chronic Homelessness Individuals Families with Children Mentally Ill Chronic Substance Abuse veterans Victims of Domestic Violence Unaccompanied Youth Elderly Frail Elderly Persons with Mental Disabilities Persons with Physical Disabilities Persons with Developmental Disabilities Persons with Alcohol or Other Addictions Persons with HIV/AIDS and their Families Victims of Domestic Violence Non-housing Community Development
	Geographic Areas Affected	Low - moderate Income Census Tract Block Groups
	Associated Goals	Suitable Living Environ-Facilities/Infrastructure
	Description	Youth Centers Neighborhood Improvements Homeless Facilities Infrastructure

	Basis for Relative Priority	The Public Input Session, the online survey, and needs assessment identified the above listed as priority needs
2	Priority Need Name	Community Development - Public Services
	Priority Level	High
	Population	Extremely Low Low Moderate Middle Large Families Families with Children Elderly Chronic Homelessness Individuals Families with Children Mentally Ill Chronic Substance Abuse veterans Persons with HIV/AIDS Victims of Domestic Violence Unaccompanied Youth Elderly Frail Elderly Persons with Mental Disabilities Persons with Physical Disabilities Persons with Developmental Disabilities Persons with Alcohol or Other Addictions Persons with HIV/AIDS and their Families Victims of Domestic Violence Non-housing Community Development
	Geographic Areas Affected	Low - moderate Income Census Tract Block Groups
	Associated Goals	Suitable Living Environ through Public Services
	Description	Youth Services Job Training Homeless Services Expansion of Public Transportation

	Basis for Relative Priority	The Public Input Session, the online survey, and needs assessment identified the above listed as priority needs.
3	Priority Need Name	Community Development - Economic Development
	Priority Level	High
	Population	Extremely Low Low Moderate Middle Large Families Families with Children
	Geographic Areas Affected	Low - moderate Income Census Tract Block Groups
	Associated Goals	Create Economic Opportunities
	Description	Job Creation Job Training Commercial Revitalization
	Basis for Relative Priority	The Public Input Session, the online survey, and needs assessment identified the above listed as priority needs.
	4	Priority Need Name
Priority Level		High
Population		Extremely Low Low Moderate Middle Large Families Families with Children Elderly
Geographic Areas Affected		Low - moderate Income Census Tract Block Groups
Associated Goals		Provide safe, decent affordable housing

	<p>Description</p> <p>Exterior property maintenance/rehabilitation:</p> <ul style="list-style-type: none"> • Owner households between 50-80% AMI • Owner households with housing cost burden greater than 30% of their monthly income <p>Exterior property maintenance/rehabilitation:</p> <ul style="list-style-type: none"> • Renter households between 0-30% AMI • Renter households with housing cost burden greater than 30% of their monthly income <p>Affordable Housing:</p> <ul style="list-style-type: none"> • Coordinate housing with Habitat for Humanity in which housing cost burden is less than 30% of the household's monthly income • Tenant-based rental assistance <p>Purchase assistance (down payment assistance, closing cost assistance, mortgage assistance)</p>										
<p>Basis for Relative Priority</p>	<p>The Public Input Session, the online survey, and needs assessment identified the above listed as priority needs.</p>										
<p>5</p>	<table border="1"> <tr> <td data-bbox="240 1003 493 1100"> <p>Priority Need Name</p> </td> <td data-bbox="493 1003 1466 1100"> <p>Homeless</p> </td> </tr> <tr> <td data-bbox="240 1100 493 1159"> <p>Priority Level</p> </td> <td data-bbox="493 1100 1466 1159"> <p>High</p> </td> </tr> <tr> <td data-bbox="240 1159 493 1705"> <p>Population</p> </td> <td data-bbox="493 1159 1466 1705"> <p>Extremely Low Low Moderate Middle Chronic Homelessness Individuals Families with Children Mentally Ill Chronic Substance Abuse veterans Persons with HIV/AIDS Victims of Domestic Violence Unaccompanied Youth</p> </td> </tr> <tr> <td data-bbox="240 1705 493 1801"> <p>Geographic Areas Affected</p> </td> <td data-bbox="493 1705 1466 1801"> <p>Low - moderate Income Census Tract Block Groups</p> </td> </tr> <tr> <td data-bbox="240 1801 493 1892"> <p>Associated Goals</p> </td> <td data-bbox="493 1801 1466 1892"> <p>Suitable Living Environ-Facilities/Infrastructure Suitable Living Environ through Public Services</p> </td> </tr> </table>	<p>Priority Need Name</p>	<p>Homeless</p>	<p>Priority Level</p>	<p>High</p>	<p>Population</p>	<p>Extremely Low Low Moderate Middle Chronic Homelessness Individuals Families with Children Mentally Ill Chronic Substance Abuse veterans Persons with HIV/AIDS Victims of Domestic Violence Unaccompanied Youth</p>	<p>Geographic Areas Affected</p>	<p>Low - moderate Income Census Tract Block Groups</p>	<p>Associated Goals</p>	<p>Suitable Living Environ-Facilities/Infrastructure Suitable Living Environ through Public Services</p>
<p>Priority Need Name</p>	<p>Homeless</p>										
<p>Priority Level</p>	<p>High</p>										
<p>Population</p>	<p>Extremely Low Low Moderate Middle Chronic Homelessness Individuals Families with Children Mentally Ill Chronic Substance Abuse veterans Persons with HIV/AIDS Victims of Domestic Violence Unaccompanied Youth</p>										
<p>Geographic Areas Affected</p>	<p>Low - moderate Income Census Tract Block Groups</p>										
<p>Associated Goals</p>	<p>Suitable Living Environ-Facilities/Infrastructure Suitable Living Environ through Public Services</p>										

	Description	Affordable Housing including permanent supporting housing and transitional housing Supportive Services Services to prevent homelessness
	Basis for Relative Priority	The Public Input Session, the online survey, and needs assessment identified the above listed as priority needs.
6	Priority Need Name	Planning and Administration
	Priority Level	High
	Population	Low Moderate
	Geographic Areas Affected	Low - moderate Income Census Tract Block Groups
	Associated Goals	Administration and Planning
	Description	Oversight, management, monitoring and coordination of CDBG and HOME Programs. Comprehensive Planning
	Basis for Relative Priority	Program Administration

Narrative (Optional)

Priority needs were identified through a Public Input Session, an online survey, and the needs assessment. A public input session was held on April 28, 2014 and attended by thirty-two participants from agencies, groups and organizations. The online survey was conducted from April 1 through April 30, 2014 with 238 respondents. The survey questions covered housing, homeless, special needs, infrastructure, public facilities, public service, and economic development.



COMMUNITY DEVELOPMENT BLOCK GRANT
Staff Report - Item 3

Tuesday, August 11, 2015 at 5:00 pm
Municipal Building
625 52nd Street - Room 202 - Kenosha, WI 53140

2016 Community Development Block Grant Program Year Calendar. PUBLIC HEARING

NOTIFICATIONS AND APPROVAL REQUIREMENTS:

This item is for review by the Community Development Block Grant Committee.

ANALYSIS:

1. Attached is the 2016 CDBG Program year calendar with meeting dates.

RECOMMENDATION:

For Committee review and recommendation.

Tony Geliche, Community Dev Specialist

/u2/acct/cp/ckays/1CDBG/2016PY/15-AUG11/Staff-Calendar.doc

Jeffrey B. Labahn, Director

2016 CDBG Program Calendar

Date

Activity

Tuesday, August 11	Public Hearing/CDBG Committee Allocation Plan
Thursday, August 20	City Plan Commission Review of Allocation Plan
Wednesday, September 9	Finance Committee Review of Allocation Plan
Wednesday, September 9	Council Approval of Allocation Plan
Thursday, September 10 to Friday, October 9 - 10:00 AM	Application Period
Tuesday, October 27 and Wednesday, October 28	Interview Dates
Tuesday, November 3	CDBG Committee Allocation
Thursday, November 19	City Plan Commission Approval
Monday, December 7	Finance Committee Approval
Monday, December 7	Common Council Adoption

July

S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	24
26	27	28	29	30	31	

August

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30	31					

September

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13	14	15	16	17	18	19
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27	28	29	30			

October

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11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

November

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29	30					

December

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6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

-  Holiday
-  CDBG Committee Meeting Date
-  CDBG to City Plan, Finance, Council
-  Application Period