

**AGENDA**  
**BOARD OF PARK COMMISSIONERS**  
**Kenosha Municipal Building - Room 204**  
**Monday, July 30, 2012 - 5:00 pm**

**Chairman: Michael J. Orth**                      **Vice Chairman: Anthony Kennedy**  
**Commissioner: Chris Schwartz**              **Commissioner: Rocco J. LaMacchia, Sr.**  
**Commissioner: Kevin E. Mathewson**

**Call to Order**  
**Roll Call**

**A. APPROVAL OF MINUTES**

A-1. Approval of the minutes of the meeting held on June 25, 2012.

**C. REFERRED TO COMMISSION**

C-1. Request from the Boys & Girls Club to place signage at Old Little League Park. *(District 11)*

C-2. Request from Asparagii Productions *(formerly Bonus Round Productions)* for sponsorship for LogJam 2012 at Pennoyer Park approved for September 8 & 9, 2012. *(District 1)*

C-3. Request from the Kenosha AFL-CIO to have equipment delivered to St. Therese for Laborfest approved for September 3, 2012, with full sponsorship. *(District 9)*

C-4. Request from Kenosha Running Club for the following on Sunday, August 19, 2012:  
a. To hold their picnic at Simmons Island Picnic Shelter  
b. Permission to serve fermented malt beverages *(District 2)*

C-5. Change Requests.

**INFORMATIONAL ITEMS:**

1. Project Status Report
2. Peanut Butter and Jam and Bandshell Signs *(District 1 & 2)*
3. Lakefront Water Feature Status Update
4. CORP and Master Plans

**DIRECTOR AND/OR SUPERINTENDENT COMMENTS**  
**CITIZEN COMMENTS/COMMISSIONER COMMENTS/OTHER BUSINESS AS AUTHORIZED BY LAW**

IF YOU ARE DISABLED AND NEED ASSISTANCE, PLEASE CALL 653-4052 BEFORE THIS MEETING

NOTICE IS HEREBY GIVEN THAT A MAJORITY OF THE MEMBERS OF THE COMMON COUNCIL MAY BE PRESENT AT THE MEETING, AND ALTHOUGH THIS MAY CONSTITUTE A QUORUM OF THE COMMON COUNCIL, THE COUNCIL WILL NOT TAKE ANY ACTION AT THIS MEETING.

**BOARD OF PARK COMMISSIONERS**  
**Minutes of Meeting held Monday, June 25, 2012**

A meeting of the Board of Parks Commissioners was held on Monday, June 25, 2012 in Room 204 of the Kenosha Municipal Building. The meeting was called to order at 5:00 pm by Chairman Orth.

At roll call, the following members were present: Commissioners Schwartz, LaMacchia, Kennedy, and Mathewson. Staff members in attendance were Jeff Warnock, Superintendent of Parks and Jeff Labahn, Director of Community Development and Inspections.

It was moved by Commissioner Kennedy, seconded by Commissioner LaMacchia, to approve the minutes from the meeting held on Monday, June 11, 2012. Motion carried unanimously.

C-1. Quit Claim Deeds to transfer City-owned property generally located south of 79th Street between 15th Avenue and 17th Avenue from the City to:

- a. Luis E. and Beverly R. Keelin (*Keelin*)
- b. Donald R. Bartoli (*Bartoli*) – present and spoke
- c. Eleanor E. Hall (*Hall*)
- d. Robert Jr. and Lynn Wade (*Wade*)

(*District #12*) (*CP-Ayes 7: Noes 0*)  
Staff/Aldersperson: Jeff Labahn spoke.

It was moved by Commissioner Mathewson, seconded by Commissioner Kennedy, to approve. Motion carried unanimously.

C-2. Change Requests.

No Action was taken.

**INFORMATIONAL ITEMS:**

1. Presentation regarding the 4th of July Activities – Frank Carmichael (owner of Happenings Magazine) spoke.
2. Project Status Report – Jeff Warnock spoke

**DIRECTOR COMMENTS:** Jeff Warnock updated the Commission on the Beaver Pond, Parks Department, the Lakefront and extension of the Pool hours starting early this year.

**CITIZEN COMMENTS:** Tom Rylie commented on the traffic problems by the Parks at the Lakefront, the Simmons Island, and safety issues with the parkways starting on fire.

**COMMISSIONER COMMENTS:** Commissioner Kennedy commented on Washington Pool and the Southport Beach House. Commissioner LaMacchia commented on the possibility of putting up “No Climbing” signs on the Water Fountain in front of the Municipal Building, as well as hours of the Water Fountains.

**ADJOURNMENT** - There being no further business to come before the Board of Parks Commissioners, it was moved, seconded and unanimously carried to adjourn at 5:23 pm.



**Engineering Division**  
Shelly Billingsley P.E.  
Director of Engineering  
**Fleet Maintenance**  
Mauro Lenci  
Superintendent  
**Park Division**  
Jeff Warnock  
Superintendent

**Street Division**  
John H. Prijic  
Superintendent  
**Waste Division**  
Rocky Bednar  
Superintendent

**DEPARTMENT OF PUBLIC WORKS**

**Michael M. Lemens, P.E., Director**

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Municipal Building · 625 52<sup>nd</sup> ST · RM 305 · Kenosha, WI 53140  
Telephone (262) 653-4050 · Fax (262) 653-4056

July 12, 2012

TO: Chairman Michael Orth, Board of Park Commissioners  
FROM: Jeff Warnock, Park Superintendent  
RE: Signage at Little League Park

A request has been received to place signage at Little League Park by the Boys & Girls Club of Kenosha. The organization currently has a lease agreement with the facility for their programs and the maintenance of the park.

Recommendation: To approve the request with the Park Superintendent reviewing the signs and placement.

**GREAT FUTURES START HERE  
IN KENOSHA.**

**Board of Directors & Officers**

Jen Fisher  
*President & Chief Volunteer Officer*

Mike Pitts, Jr.  
*Vice President of Operations*

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*Vice President of Finances*

Mark Bourque  
*Vice President of Support Services*

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*Treasurer*

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*Chairman of the Board*

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*Chief Executive Officer*

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Donna Hansen  
Tom Heller  
Lenny Klaver  
Sam Martin  
Brian McTernan  
Jeff Milkie  
Crystal Miller  
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Tricia Nelson  
Eric Olson  
Kelly Ouimet  
Rebecca Noble  
Frank Pacetti  
Larry Rasch  
David Riley  
Dennis Rome  
Robert Samer  
Chris Schoen  
Charlie Skendziel  
Randy Troutman  
Bryant Walrod

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David Barnes  
Everett Butler  
Tom Cucciare  
Tim Geraghty  
Gary Hutchins  
Cassell Lawson  
Katherine Marks  
Joanne Mitchell (1960-2003)  
Cory Ann St. Marie-Carls  
Ronald Stevens  
Dennis Troha  
Sandy White

**Exofficio Directors**

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County Executive Jim Kreuser  
Sheriff David Beth  
District Attorney Robert Zapf

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Dennis & Natalie Troha



**BOYS & GIRLS CLUB  
OF KENOSHA**

**NATALIE & DENNIS TROHA FAMILY YOUTH CENTER  
JOSEPH & SHIRLEY MADRIGRANO FAMILY SPORTS COMPLEX**

Rec'd  
June 29

June 26, 2012

Mr. Jeff Warnock, Parks Director  
City of Kenosha  
625 – 52<sup>nd</sup> Street  
Kenosha, WI 53140

Dear Mr. Warnock:

Per your request, this is to ask your permission to post signage at Little League Park for the duration of our lease arrangement with the City of Kenosha.

It is our desire to place 4 foot high by 8 foot wide signage on all three diamonds at the park. Our first priority is placement on the outfield fences. There are approximately 30 spaces on each fence, facing in towards home plate.

We would also like permission to place signs on the backstops if the sponsor desires.

Finally, we would like to seek "Dugout Sponsors" (one for all or individually, depending on sponsor preference). That sponsorship would entail the same size sign on the building.

Per your request, I have enclosed pictures of the park and locations we anticipate placement pending sale. We will allow sponsors to choose locations of their preference on a first-come, first-served basis.

If you have any questions or need additional information, please call me at 262-653-7301.

Thank you.

Sincerely

Ron Stevens, Associate Director  
Boys & Girls Club of Kenosha



[www.bgckenosha.org](http://www.bgckenosha.org) • [info@bgckenosha.org](mailto:info@bgckenosha.org)  
262.654.6200 • 1330 52nd Street • Kenosha, WI 53140



**Engineering Division**  
Shelly Billingsley, P.E.  
Director/City Engineer  
**Fleet Maintenance**  
Mauro Lenci  
Superintendent  
**Park Division**  
Jeff Warnock  
Superintendent

**Street Division**  
John H. Prijic  
Superintendent  
**Waste Division**  
Rocky Bednar  
Superintendent

**DEPARTMENT OF PUBLIC WORKS**

**Michael M. Lemens, P.E., Director**

Municipal Building - 625 - 52<sup>nd</sup> Street - RM 305 - Kenosha, WI 53140  
Telephone (262) 653-4050 - Fax (262) 653-4056

07/12/12

Boys & Girls Club of Kenosha  
Attn: Ron Stevens-Associate Director  
1330-52<sup>nd</sup> St  
Kenosha, WI 53140

RE: Signage at Little League Park

Dear Mr. Stevens:

Your request for signage at Little League Park will be reviewed by the Board of Parks Commission. The meeting is scheduled for:

**Monday, July 30, 2012**  
**5:00 p.m.**  
**Room 204**  
**Kenosha Municipal Building, 625-52nd Street**

You and/or representative are required to appear.

If you have any questions, you may contact the Superintendent of Parks Jeff Warnock at 262-653-4050.

Sincerely,

Diane S. Hoff  
Secretary of the Parks Commission

cc: Board of Parks Commission  
Michael M. Lemens, Director of Public Works - w/a  
Shelly Billingsley, Director of Engineering - w/a  
Jeff Warnock, Superintendent of Parks - w/a



**Engineering Division**  
Shelly Billingsley P.E.  
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July 25, 2012

TO: Chairman Michael Orth, Board of Park Commissioners  
FROM: Jeff Warnock, Park Superintendent  
RE: LOGJAM 2012 – September 8 – 9, 2012

This event was approved by the Board of Park Commissioners on May 29, 2012. The Asparagii Productions (formerly Bonus Round Productions) is requesting sponsorship. The organizers have also changed their event date to September 8 – 9. Attached is a copy of the memo from the original approval.

Recommendation: To deny the request for sponsorship



**Engineering Division**  
Shelly Billingsley P.E.  
Director of Engineering  
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Superintendent  
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Superintendent

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**Waste Division**  
Rocky Bednar  
Superintendent

## DEPARTMENT OF PUBLIC WORKS

Michael M. Lemens, P.E., Director

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May 10, 2012

TO: Chairman Michael Orth, Board of Park Commissioners  
FROM: Jeff Warnock, Park Superintendent  
CC: Alderperson Haugaard – District #1  
RE: Log Jam

*Sept 8-9  
Asparagus*

Request: A request has been received from ~~Bonus Round~~ Productions to hold a Log Jam Festival on ~~August 11- 12~~ (rain date of August 18 - 19). The event will take place at Pennoyer Park and the Bandshell from 12 Noon – 9:30 pm. It is a two day community event focusing on environmental awareness with music, food, beverages and activities. They are requesting to charge admission to the event and also provide fermented malt beverages.

History: This event has not occurred in the last several years.

Costs: Rental of the area/bandshell \$125.00 per day = \$250.00  
Snow fencing around the area and beer garden = approx. \$1,000  
Other costs for equipment as requested by the applicant.  
Deposit - \$500.00

Recommendation: To approve the event with the following conditions:

- Written approval from the Alderperson Haugaard
- Written approval from the Police Department
- In compliance with all Rules and Park Policies
- Music/Beer Sales must end at 9:00 p.m.



To Whom It May Concern:

Asparagii Productions would like to invite your business or organization to join us in the fun and festivities as **Asparagii Presents: LOGJAM 2012**. LOGJAM is our annual community festival which will be held at the beautiful Pennoyer Park Bandshell in Kenosha, WI on Sept 8-9<sup>th</sup> 2012. Our festival will spotlight local & regional musicians, vendors, artists and environmental organizations. We will be offering free table space and stage time to all environmental and non-profit organizations, coordinating a beach clean-up and creating recycled art masterpieces with the children, in addition to live music and vendors all day Saturday and Sunday. We will also be raising money for Environmental Health Concept's Community Garden Project.

We would like to invite your business to help support our cause through sponsorship and/or vending. Attached you will find our LOGJAM newsletter, introducing you to our festival, a sample program, illustrating a variety of different ways in which your business could be represented within, a sponsorship package option form, explaining all of the benefits associated with each level of sponsorship, and a sponsorship contract. Please fill out your contract and return to us with your check or money order. We will then promptly email you to get digital copies of your logos and website link information so that we can add your business to all of our advertising, banners, flyers, programs, tickets, website, etc.

For businesses capable of providing goods or services which we are in need of, such as dumpsters or portable toilets, we would be more than happy to trade a sponsorship package in exchange for the value of the goods or services you provide. Thank you in advance for your time and consideration. We hope to work with you further in the near future.

Sincerely,

Rebecca Cooper,  
LOGJAM coordinator  
262-748-7792

[Logjamfestival2012@gmail.com](mailto:Logjamfestival2012@gmail.com)

Please return sponsorship forms to:

Asparagii Productions  
6340 Sheridan Rd  
Kenosha, WI 53143



Asparagii Presents:  
**LOG JAM**  
SEPT 8 & 9 2012  
THE BANDSHELL PENNOYER PARK  
3601 7th Ave Kenosha WI

LOG JAM is Asparagii's annual Music and Arts Festival celebrating good vibes through regional & local musicians, artists, vendors, and sponsors, as well as music and art lovers of all ages.

This years festival will take place at the beautiful Pennoyer Park in Kenosha Wisconsin. The grounds feature a bandshell with superb acoustics and scenic beach views overlooking Lake Michigan.

Asparagii Presensts: Log Jam will span the weekend of September 8th and 9th 2012 and emphasize phenomenal talent, in conjunction with unique arts, crafts and merchandise vendors, representation of local non-profit and environmental organizations including a beach clean up, and a variety of great food and ice cold beer, along with community and family fun.

We are always looking for more people, artists, sponsors, vendors, etc. who would like to be involved. Contact us at [logjam@asparagii.com](mailto:logjam@asparagii.com) for more info.

**Artist Line Up: TBA**

Links:

[www.asparagii.com](http://www.asparagii.com)

[www.asparagii.com/logjam](http://www.asparagii.com/logjam)

[www.facebook.com/asparagii](http://www.facebook.com/asparagii)

[www.facebook.com/asparagiipresentslogjam](http://www.facebook.com/asparagiipresentslogjam)






3601 7th Ave Kenosha WI  
 THE BANDSHELL PENNOYER PARK  
 SEPT 8 & 9 2012

# LOG JAM

Asparagii Presents






ENVIRONMENTAL CONCEPTS BEN AND JERRY'S  
 REGISTER ACCUPUNCTURE FOR EVERYONE  
 RED BULL CAPTAIN MIKES UNCLE MIKES  
 AND SUCH PANGKAS AND GRAY MILLER LIFE  
 CHRIS CARDIAN SUSAN DAROSE TOS NAMES  
 PHIL COLLINS KING ARTHUR MIKE JONES JOE  
 JARED FROM SUBWAY ROD STUART  
 SCOTT'S JONNY DANGEROUSLY JAMES BOND  
 MOUNTAIN ALPINE VALLEY WISCONSIN DELLS  
 PRO SHOP GANDER MOUNTAIN WILMOT  
 CULVERS BURLINGTON COAT FACTORY BASS  
 FRANK PINGATORE PHIL THE POSSIBILITY





GIVES A SPECIAL THANKS TO

# LOG JAM

Asparagii Presents




## Asparagii Presents LOG JAM SCHEDULE

| SATURDAY    |           | SUNDAY      |                 |
|-------------|-----------|-------------|-----------------|
| 12 - 12:45  | TBA       | 12 - 12:45  | ACOUSTIC SOUL   |
| 1 - 1:45    | TBA       | 1 - 1:45    | AMERICAN FOLK   |
| 2 - 2:45    | DELTA 9   | 2 - 2:45    | RICHARD CRANIUM |
| 3 - 3:45    | TFRONT    | 3 - 3:45    | RECALCITRANT    |
| 4 - 5       | VENICE    | 4 - 5       | DONOMA          |
| 5:15 - 6:15 | GENOME    | 5:15 - 6:15 | TBA             |
| 6:30 - 8    | ASPARAGII | 6:30 - 8    | ASPARAGII       |
| 8:15 - 10   | TBA       |             |                 |




## Asparagii Presents LOG JAM ABOUT THE FEST

LOG JAM is Asparagii's annual Music and Arts Festival celebrating good vibes through regional & local musicians, artists, vendors, and sponsors, as well as music and art lovers of all ages.

This years festival will take place at the beautiful Pennoyer Park in Kenosha Wisconsin. The grounds feature a bandshell with superb acoustics and scenic beach views overlooking Lake Michigan.

Asparagii Presents: Log Jam will span the weekend of September 8th and 9th 2012 and emphasize phenomenal talent, in conjunction with unique arts, crafts and merchandise vendors, representation of local non-profit and environmental organizations including a beach clean up, and a variety of great food and ice cold beer, along with community and family fun.

Links:  
 asparagii.com  
 asparagii.com/logjam  
 facebook.com/asparagii  
 facebook.com/asparagii presentslogjam




## LOGJAM 2012 Sponsorship Packages

### Green Sponsor \$1 - \$50

- a. Your name (or company name) on all Log Jam 2012 Programs  
*\* Donation amounts will determine font sizes, business information, and placement for all advertisements listed above \**

### Silver Sponsor \$100

- a. 2 Tickets for entry into the event.
- b. Company name on all official Log Jam 2012 t-shirts.
- c. Company name on all Log Jam 2012 programs
- d. Small Company name and logo throughout the [asparagii.com/logjam](http://asparagii.com/logjam) website.  
*\* Donation amounts will determine font sizes, business information, and placement for all advertisements listed above \**

### Gold Sponsor \$125 - \$249

- a. 4 - 6 Tickets for entry into the event.
- b. Company name on all official Log Jam 2012 t-shirts.
- c. Company name on all Log Jam 2012 programs
- d. Small to medium Company name and logo throughout the [asparagii.com/logjam](http://asparagii.com/logjam) website.
- e. Company name and logo will appear on logjam stage banners.  
*\* Donation amounts will determine font sizes, business information, and placement for all advertisements listed above \**

### Platinum Sponsor \$250 - \$500

- a. 6 - 8 Tickets for entry into the event.
- b. 2 tickets for entry into the VIP area. Includes food and nonalcoholic beverages provided.
- c. Medium to Large Company name on all official Log Jam 2012 t-shirts
- d. Medium to Large Company name on all Log Jam 2012 programs
- e. Medium Company name and logo throughout the [asparagii.com/logjam](http://asparagii.com/logjam) website.
- f. 1 Company banner up to 5 ft x 7 ft placed along the fence surrounding the festival grounds
- g. Company name will accompany all Happenings Magazine, Kenosha News, YouTube, Kickstarter.com, etc ads (business name verbally mentioned in video ads at \$500 level; logo placed at end of video at the \$250 level)  
*\* Donation amounts will determine font sizes, business information, and placement for all advertisements listed above \**

## **Diamond Sponsor \$500-\$750**

- a. 8-12 Tickets for entry into the event plus
- b. 4-6 Tickets for entry into the VIP area.
- c. Company name or logo on all wristbands given at front gate.
- d. Large Company name and/or logo on all official Log Jam 2012 t-shirts
- e. Large Company name and/or logo throughout asparagii.com and asparagii.com/logjam websites.
- f. Large Company name and/or logo on all Log Jam 2012 flyers
- g. Company name will accompany all Happenings Magazine, Kenosha News, YouTube, Kickstarter.com, etc. ads (business name verbally mentioned in video ads at \$500 level; logo placed at end of video at the \$250 level)
- h. Large Company name on all flyers and any promotional item connected with Log Jam 2012. Including but not limited to radio ads, tv ads, internet ads.
- i. 2 Company banners of reasonable size with respect to festival area (range of 3'x5' to 5' x 7')
- j. Preferential placement near the stage and all heavy traversed areas.
- k. The MC of the event will announce our sincere appreciation of your help in making Log Jam a successful event after every band (15 announcements per day every 45 to 60 minutes).

*\* Donation amounts will determine font sizes, business information, and placement for all advertisements listed above \**

## **Black Diamond Sponsor \$1000 and up**

- a. 15 Tickets for entry into the event plus
- b. 8 Tickets for entry into the VIP area.
- c. Company name on all wristbands given at front gate.
- d. Large Company name throughout asparagii.com and asparagii.com/logjam websites.
- e. Large Company name on all official Log Jam 2012 t-shirts
- f. Large Company name on all Log Jam 2012 flyers
- g. Company name will accompany all Happenings Magazine, Kenosha News, YouTube, Kickstarter.com, etc ads (business name verbally mentioned in video ads at \$500 level; logo placed at end of video at the \$250 level)
- h. Large Company name on all flyers and any promotional item connected with Log Jam 2012. Including but not limited to radio ads, tv ads, internet ads.
- i. 3 Company banners reasonable size with respect to festival area (range of 3'x5' to 5' x 7')
- j. Preferential placement near the stage and all heavy traversed areas.
- k. The MC of the event will announce our sincere appreciation of your help in making Log Jam a successful event after every band (10 announcements per day every 45 to 120 minutes).

*\* Donation amounts will determine font sizes, business information, and placement for all advertisements listed above \**

- l. Asparagii will provide a free performance for a private event for your business at any time from September 10, 2012 until September 1, 2013
- m. The festival stage will be named after your business and a 10ft by 3 ft banner will be provided displaying your business across the stage (this will provide your business name in much of the photography of the event on and off stage)
- n. Preferred sponsorship status for future Asparagii produced events. (priority sponsorship, discounted tickets, etc)
- o. Asparagii will proudly sponsor your business for all flyers, media, interviews, etc from September 10, 2012 until September 1, 2013 (this would include your company name or logo on all of our promotional materials, the band will wear your business name on our clothing during a minimum of 10 performances, and a Thank You on Asparagii's upcoming album scheduled for release in early 2013 or sooner.

***Asparagii Productions and the LOGJAM family would like to express our sincere appreciation for your consideration and your support of our event. It is your generous donations that make this type of community event possible.***

**Please contact Rebecca Cooper, event coordinator, with any questions at 262-748-7792 or email us at <[logjamfestival2012@gmail.com](mailto:logjamfestival2012@gmail.com)>.**

## LogJam 2012 Sponsorship Contract

Asparagii Productions, henceforth known as "Company," and \_\_\_\_\_},  
henceforth known as "Sponsor," enter into this agreement freely and willingly on the \_\_\_\_\_ day of \_\_\_\_\_,  
\_\_\_\_\_}.

The covenants of this agreement are as follows:

### The Event

Sponsor agrees to provide sponsorship (details below) for Log Jam Festival 2012 on Sept 8th & 9th, henceforth known as "Event."

### The Sponsorship

Sponsor agrees to provide Company with \_\_\_\_\_} for Event.

### Credit

In exchange for this sponsorship, Company agrees to \_\_\_\_\_}. Credits provided will be based on level of sponsorship as explained in the sponsorship level section of this agreement.

### Delivery

Sponsor agrees that the item(s) listed above will be delivered to Company no later than \_\_\_\_\_}, via \_\_\_\_\_}.

### Relationship

This agreement represents the only relationship between Company and Sponsor. No other relationship between the two entities exists, implied or otherwise.

Company Name \_\_\_\_\_ phone \_\_\_\_\_  
Address \_\_\_\_\_ email \_\_\_\_\_  
Package requested \_\_\_\_\_ amount enclosed \_\_\_\_\_

\_\_\_\_\_  
Sponsor Name

\_\_\_\_\_  
Sponsor Signature

\_\_\_\_\_  
Company Representative Name

\_\_\_\_\_  
Company Representative Signature



**Engineering Division**  
 Michael M. Lemens, P.E.  
 Director/City Engineer  
**Fleet Maintenance**  
 Mauro Lenci  
 Superintendent

**Street Division**  
 John H. Prijic  
 Superintendent  
**Waste Division**  
 Rocky Bednar  
 Superintendent  
**Parks Division**  
 Jeff Warnock  
 Superintendent

## DEPARTMENT OF PUBLIC WORKS

Municipal Building · 625 52<sup>nd</sup> ST · RM 305 · Kenosha, WI 53140  
 Telephone (262) 653-4050 · Fax (262) 653-4056

July 12, 2012

TO: Chairman Michael Orth, Board of Park Commissioners  
 FROM: Jeff Warnock, Superintendent of Parks  
 RE: Request from the Kenosha AFL-CIO

The Park Division has received the annual request from the Kenosha AFL-CIO Council to have equipment delivered to their Laborfest site at St. Therese Picnic Area. The event will be held on Monday, September 3, 2012.

The Park Division provides the Showmobile, park benches and picnic tables for this event, which includes delivery and removal.

Portable Showmobile - \$125.00  
 25 Picnic Tables = \$375.00  
 35 Benches - \$105.00  
 Total: \$605.00

In 2011 the organization paid 50% of the cost for a total of \$257.50

**Recommendation:**

Approve usage of the equipment  
 Deny full co-sponsorship as per policy

# LABORFEST



3030 - 39th Avenue, Kenosha, WI 53144 – 262/657-3808

Board of Parks Commission

City of Kenosha

625-52<sup>nd</sup> St. Kenosha, Wi 53140

7/1/2012

Dear Parks Commissioners,

Please consider this a formal request for the City of Kenosha's continued sponsorship of Laborfest. This annual event will be held on September 3<sup>rd</sup>, 2012 at the St. Therese pick-nick grounds.

In the past, the City's sponsorship came in the form of fees waived for parks equipment utilized to make the event possible. Our request will remain the same for this year as it has in the past.

1- Band shell, )portable)

25 pick-nick tables

35 benches

These items need to be delivered to the park at St. Therese no later than Sunday September 2<sup>nd</sup>, 2012.

We look forward to the City of Kenosha's continued sponsorship of this great community event.

Respectfully,

Ronald J. Frederick – President

Zach Stoner – Vice-President

3030-39<sup>th</sup> ave.

Kenosha, Wi 53144



**Engineering Division**  
Shelly Billingsley, P.E.  
Director/City Engineer  
**Fleet Maintenance**  
Mauro Lenci  
Superintendent  
**Park Division**  
Jeff Warnock  
Superintendent

**Street Division**  
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Rocky Bednar  
Superintendent

**DEPARTMENT OF PUBLIC WORKS**

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07/12/12

Laborfest Kenosha County  
Attn: Ronald J Frederick-President  
3030-39<sup>th</sup> Ave  
Kenosha, WI 53144

RE: Sponsorship & Equipment Use for St. Therese Festival

Dear Mr. Frederick:

Your request for City Sponsorship & Equipment use for the St. Therese Festival will be reviewed by the Board of Parks Commission. The meeting is scheduled for:

**Monday, July 30, 2012**  
**5:00 p.m.**  
**Room 204**  
**Kenosha Municipal Building, 625-52nd Street**

You and/or representative are required to appear.

If you have any questions, you may contact the Superintendent of Parks Jeff Warnock at 262-653-4050.

Sincerely,

Diane S. Hoff  
Secretary of the Parks Commission

cc: Board of Parks Commission  
Michael M. Lemens, Director of Public Works - w/a  
Shelly Billingsley, Director of Engineering - w/a  
Jeff Warnock, Superintendent of Parks - w/a



**Engineering Division**  
Shelly Billingsley P.E.  
Director of Engineering  
**Fleet Maintenance**  
Mauro Lenci  
Superintendent  
**Park Division**  
Jeff Warnock  
Superintendent

**Street Division**  
John H. Prijic  
Superintendent  
**Waste Division**  
Rocky Bednar  
Superintendent

**DEPARTMENT OF PUBLIC WORKS**

**Michael M. Lemens, P.E., Director**

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Municipal Building · 625 52<sup>nd</sup> ST · RM 305 · Kenosha, WI 53140  
Telephone (262) 653-4050 · Fax (262) 653-4056

July 25, 2012

TO: Chairman Michael Orth, Board of Park Commissioners  
FROM: Jeff Warnock, Park Superintendent *JW*  
RE: Request for a Beer Permit

Amy Greiner on behalf of the Kenosha Running Club has reserved Simmons Island Picnic Shelter on Sunday, August 19, 2012. They are requesting permission to have fermented malt beverages for this event.

The commission has approve a similar request in the past.

Recommendation: To approve the request and allow the beer permit to be issued for this date and location.

**Zimbra**

mdurkee@kenosha.org

± Font size -

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## Simmons Island Reservation August 19th

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**From :** Amy Greiner  
<Amy.Greiner@cardinalhealth.com>

Wed, Jul 25, 2012 12:26 PM

📎 1 attachment

**Subject :** Simmons Island Reservation August 19th

**To :** Jodi McKinney  
<jmckinney@kenosha.org>,  
mdurkee@kenosha.org

**Cc :** Brian Falcone  
<Brian.Falcone@Emerson.com>,  
jenna1@wi.rr.com, Patricia Bauer  
<Patricia.Bauer@JOCKEY.COM>, Amy  
Greiner  
<Amy.Greiner@cardinalhealth.com>

Mary,

Attached is a request for the Kenosha Running Club to reserve Simmons Island with a Beer Permit on Sunday August 19th, 2012.

It is my understanding that this request accompany us along with attendance at the Parks Department meeting held on July 30th, 2012 at 5:00pm.

The Kenosha Running Club is a non-profit organization which donates its profits to local organization to promote our motto: "dedicated to running for life"  
This will be a family event and a Beer permit is requested for the Simmons Island facility.

Please let us know what room number this meeting will be held in.

Thank you for your consideration in this matter.

Amy J. Greiner

**CITY OF KENOSHA – DEPARTMENT OF PUBLIC WORKS  
PARK USE AGREEMENT (PICNICS, WEDDINGS & BUILDING RENTALS)**

625 - 52<sup>nd</sup> Street  
Room 305  
Kenosha, Wisconsin 53140  
OFFICE HOURS 8 AM – 4:30 PM MONDAY – FRIDAY

Phone: 653-4080  
Fax: 653-4056

Make check payable to "City of Kenosha."

| OFFICE USE ONLY        |                                  |                |                      |
|------------------------|----------------------------------|----------------|----------------------|
| Rental Fees: _____     | Beer: _____                      | Deposit: _____ | Total Due: _____     |
| Receipt #: _____       | By: _____                        | Zimbra: _____  | Park Calendar: _____ |
| Access Database: _____ | Date Paid & Permit Issued: _____ |                |                      |

**INSTRUCTIONS:**

- Please Print (blue or black ink)

Permitee Name: Amy Greiner  
Person authorized to sign this agreement on behalf of the organization.

Organization Name: Kenosha Running Club

Address: 6703 32<sup>nd</sup> Ave City: Kenosha State: WI Zip: 53142

Daytime Phone: 262 496 8115 Alternate Phone: 847-887-2082

FACILITY REQUESTED: Simmons

Event Date: August 19<sup>th</sup> 2012

Nature of Event: Family Picnic  
(Be specific on what type of event – i.e., 16<sup>th</sup> birthday party, graduation, baby/bridal shower, wedding reception, etc.)

Attendance: 50 (Number of people) Time requested: From: 12:00 to 6:00  
**(INCLUDES SETUP AND TAKE DOWN)**

**PLEASE NOTE: PARK FACILITIES CLOSE AT 10 PM**

**Beer Permit (For Consumption Only – No Selling; MUST BE 21 OR OLDER)** Yes (Yes or No)  
The above-named assumes responsibility for exercising control over attendees behavior at the event.  
This person or designee must be present for the duration of the event.

**Do you plan to have a DJ?** NO (Yes or No)  
Allowed only at Alford, Washington picnic shelters and Southport Beach House and Oribiletti Center.

**Do you plan to have a Band?** NO (Yes or No)  
Allowed only at Southport Beach House and Oribiletti Center.

**Do you plan to place any tents/bouncy houses in the park area?** NO (Yes or No)  
If yes, you must contact Diggers Hotline (1-800-242-8511) no later than three **(3) business** days prior to the event.

**RESPONSIBILITIES OF THE DEPARTMENT OF PUBLIC WORKS – LIMITATIONS**

The Department of Public Works, although responsible for the general maintenance of City parks, will not inspect the park area to be used immediately prior to the use to determine the suitability and safety of the use. In addition, it will not supervise such use.

RESPONSIBILITY OF APPLICANT

Please read and initial each responsibility:

- Report unsafe conditions and/or any problems with your reservation to the Department of Public Works (653-4080 during the week) OR Police Department (656-1234) as soon as practicable. Police will page a park supervisor for you. AG (Initial)
- Inspect the park area immediately prior to park use to determine whether or not the area is suitable and safe for such use. If such inspection reveals that such area is not suitable and safe for the intended use, the area shall not be used until the area is made suitable and safe for such use. AG (Initial)
- Supervise all persons using area under authority of this agreement. Sponsoring individual/ organization must provide private security for gatherings of over 250 persons in the park. AG (Initial)
- **Beer Permit: MUST BE 21 YEARS OF AGE OR OLDER;** The consumption of fermented malt beverage is permitted only by persons and groups appropriately licensed under state law and local ordinance. Wine and liquor are prohibited. Beer/wine coolers are permitted only in designated parks as outlined in the Code of General Ordinances. The *selling* of fermented malt beverages is prohibited. AG (Initial)
- Use Area in accordance with General and Special Park Rules and Regulations as outlined in the Code of General Ordinances, a copy of which is attached hereto. AG (Initial)
- Clean up by the permittee is mandatory after the event. The permittee agrees to be responsible to:
  - a. Pay the cost of any damage to the facilities/equipment.
  - b. Excess cleanup costs which will be billed at \$45.00 per man hour incurred by the City.
  - c. **Nails, tacks, staples, screws, and any kind of tape are prohibited; any use thereof will constitute damage and result in forfeiture of some or all of the prepaid deposit.** AG (initial)
- **Cancellation Policy:** The City of Kenosha Department of Public Works requires a minimum of 30 days notification of any rental cancellation. A \$25.00 fee will be charged for any picnic or wedding cancellation. A \$30.00 fee will be charged for any park building (Southport, Oribiletti, or Baker) cancellation. All fees will be forfeited if events are canceled without minimum notification. Inclement weather on event date will not be considered as a reason for a refund. AG (initial)
- Glass beverage containers are prohibited within the park/facility. AG (initial)
- Upon approval of permittee's park use request, this form will be signed by the Public Works Director or an authorized representative of the Department of Public Works. A copy of this signed agreement will be given to the permittee and must be brought to the park site on the date of use. \_\_\_\_\_ (Initial)
- Building rental (Southport, Oribiletti, Baker) requires the permittee to pick up the keys at the Department of Public Works (625 - 52<sup>nd</sup> Street) on the day of the event, or the Friday before the event if such event is held on a weekend. Keys may be picked up between 8 AM and 4:30 PM and returned the next business work day. AG (initial)

The undersigned accepts responsibility for any damage to city property, fixtures, or buildings covered by this permit resulting from permittee's use of facilities, and are to abide by all rules of the Department of Public Works as stated in the attached Code of General Ordinances and attached Rules & Regulations.

I hereby certify that I shall be personally responsible on behalf of myself/organization for any damage sustained by the City of Kenosha Department of Public Works, park equipment, furniture, or facilities as a result of the occupancy of said premises by myself/organization. I agree to abide by and to enforce the rules, regulations, and policies of the City of Kenosha Department of Public Works affecting the use of recreation facilities.

THIS IS A LEGAL DOCUMENT CARRYING FINANCIAL OBLIGATIONS

Signature of Permittee: Amy J. Brennan Date: 7-25-12

Driver's License of Permittee: G656 0105 8766 03

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_  
*Department of Public Works Director or Authorized Designee*



**Engineering Division**  
Shelly Billingsley, P.E.  
Director/City Engineer  
**Fleet Maintenance**  
Mauro Lenci  
Superintendent  
**Parks Division**  
Jeff Warnock  
Superintendent

**Street Division**  
John H. Prijic  
Superintendent  
**Waste Division**  
Rocky Bednar  
Superintendent

**DEPARTMENT OF PUBLIC WORKS**  
**Michael M. Lemens, P.E., Director**

Municipal Building · 625 52<sup>nd</sup> ST · RM 305 · Kenosha, WI 53140  
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July 27, 2012

To: Michael Orth, Chairman  
Park Commission

From: Shelly Billingsley, P.E. *Shelly Billingsley*  
Director of Engineering / City Engineer

Subject: ***Change Requests***

**BACKGROUND INFORMATION**

Staff is not requesting any changes to the CORP 2012 budget at this time.

**RECOMMENDATION**

Approval of no change requests.

# Information #1

July 30, 2012

TO: Michael M. Lemens  
Director of Public Works

FROM: Shelly Billingsley, P.E.  
Director of Public Works / City Engineer

SUBJECT: Project Status Report



- Project #10-1415 Lakefront Water Feature** – Construction is continuing. The foundation for the seat wall has been poured. [Camosy] (2)
- Project #08-1443 Bike and Pedestrian Connections** - Plans have begun but a major focus on bike paths has been to complete the Bike Path crossing at Washington Road and the extension through Nash Park. Once these projects have been bid, design will be completed on this third phase. (Citywide)
- Project #11-1415 CORP Implementations** – Projects as outlined in the CORP and under the change requests have begun. (Citywide)
- Project #11-1416 Petzke Park Mass Grading** –The parking lot binder has been paved. [BCF Construction] (1)
- Project #11-1417 Strawberry Park Mass Grading, Trail and Shelter (DNR Stewardship Grant)** – Design work on the master plan implementation has begun. The property is currently undergoing the annexation process from the Village of Bristol and additional work will be needed with the submittal of the draft FEMA maps. The property is impacted by a proposed Floodway that staff is currently researching for conversion to flood fringe. [SAA Design Group] (16)
- Project #11-1419 Park Fee Study** – Staff is continuing to meet on the recommendation sections to the report. A draft copy of the report is anticipated to be submitted to the Park Commission in September. (Citywide)
- Project #11-1421 Southport Beachhouse Restoration (Wisconsin Coastal Management Grant)** – Consultant services for the design work associated with this project have begun. [Enberg Anderson] (12)
- Project #11-1423 Southport Shoreline Repair** –Staff has been issued the DNR permit for work to begin. (12)
- Project #11-1125 Pennoyer Beach Outfall Stormwater Infiltration Basin (GLRI Grant)** – [VEIT] Work has begun on the four bioswales and the infiltration basin will begin in late August (SWU) (1)
- Project #11-1137 Pike River Monitoring (WI Coastal Management Grant)** – Work associated with this grant has begun. (SWU) (1 and 4)
- Project #12-1414 Anderson Pool Modifications and Splash Pad** –. City will be direct purchasing the spray equipment. [SAA Design Group] (9)
- Project #12-1423 Sunrise Park Trail (DNR Stewardship Grant)**– Design work has begun and staff is currently reviewing draft plans. [SAA Design Group] (5)
- Project #12-1420 Shagbark Trail (DNR Stewardship Grant)** – Design work has begun. Staff is anticipating that the project will be bid in Fall for a Spring 2013 construction [SAA Design Group] (10)
- Project #12-1424 Southport Park Trail (DNR Stewardship Grant)** – Design work has begun. Staff is anticipating that the project will be bid in Fall for a Spring 2013 construction [SAA Design Group] (12)
- Project #12-1410 Tree Removal** – The contract has been executed [Droprite] (Citywide)
- Project #12-1133 Tree Pruning** – The contract has been executed. [Trees R Us] (Citywide)
- Project #12-1412 Tree Planting** – The contract has been executed [Paul Swartz] (Citywide)
- Project #12-1426 Peorio Park Playground and Ice Rink** – Site grading and storm sewer work has been completed by City staff. City is currently waiting the arrival of playground equipment that will be installed also by the manufacturer. [SAA Design Group] (1 and 4)
- Project #12-1427 Sunrise Park Master Plan Implementation** – Design work has begun and staff is currently reviewing draft plans. [SAA Design Group] (5)
- Design Work-** Staff is working on the following projects:  
Revisions to the Google Map, Simmons Island Park Boardwalk Grant, Museum Fountain, and miscellaneous specifications for direct purchase items as outlined in the CORP for 2012.

MAAM, The City of Kenosha and Happenings Magazine Present

# Tuesdays @ The Shell IN PENNOYER PARK

Party on the lakefront at the shell every Tuesday at 6pm, beginning August 7. The organization MAAM an acronym for Musicians Assisting, Advancing Musicians, in conjunction with Happenings Magazine and the City of Kenosha have come together to showcase some of the area's best talent. Join us at the Sesquicentennial Bandshell at Pennoyer Park, 35th St. & 7th Ave.



August 7  
**Bradburys** - Pop



August 14  
**Ash Can School**  
Rock n Roll Originals



August 21  
**Step-In-Out**  
Hi-Energy Rock N Roll Cover Band



August 28  
**Kai Anderson**  
Acoustic, Rock, Indie



September 4  
**Kal Bergendahl Project**  
Vocal Jazz and Pop



September 11  
**Craig Stoneman & Old Brown Shoes**  
Solo Artist Night



Happenings magazine



# IT'S PEANUT BUTTER JAM TIME!



visit [www.happz.com](http://www.happz.com) for more info.

sponsored by the city of kenosha and happenings magazine.



**JULY 12 CANAVAN OF THIEVES**  
Early evening acoustic...  
Sponsoring: Kenosha



**JULY 19 BEAUSOLEIL AVEC MICHAEL DOUCET**  
Sponsoring: Kenosha



**JULY 26 MELLER-COUGAR**  
John Cougar  
Melanomy '80s!



**AUGUST 2 VOS**  
Sponsoring: Kenosha



**AUGUST 9 PAUL CEBAR TOMORROW SOUND**  
Musical mix of style!



**AUGUST 16 ANNA FERMIN**  
Chicago's very own folk...  
Sponsoring: Kenosha



**AUGUST 23 HONEY ISLAND SWAMP BAND**  
Sponsoring: Kenosha



**AUGUST 30 LIL ED & THE BLUES IMPERIALS**  
Pure house rocking guitar...  
Sponsoring: Kenosha

## Peanut Butter & Jam

**FREE CONCERTS EVERY THURSDAY IN JULY & AUGUST**

2 SHOWS 11:30 AM & 6PM  
VETERANS MEMORIAL PARK  
54TH ST & 6TH AVE KENOSHA

## PJ Kids

**FREE MUSIC ALONG WITH GAMES, FOOD, FUN AND MOVIES UNDER THE STARS!**

**AUGUST 4TH WILLIE'S KARAOKE KIDS SHOW**  
Plus on screen "Kung Fu Panda II"

**AUGUST 11TH CHARISSA MROWKA & Her Band Country Cross**  
Plus on screen "Dr. Seuss' The Lorax"

The Environmental Bandstand in Penney's Park is where you want to be if you enjoy great music at Kenosha's Lakeshore. MAAM, Musicians Association, Advertising Musicians in conjunction with Happenings Magazine and the City of Kenosha will showcase some of the area's best talent.







# Information #3

**Engineering Division**  
Shelly Billingsley, P.E.  
Director/City Engineer  
**Fleet Maintenance**  
Mauro Lenci  
Superintendent  
**Parks Division**  
Jeff Warnock  
Superintendent

**Street Division**  
John H. Prijic  
Superintendent  
**Waste Division**  
Rocky Bednar  
Superintendent

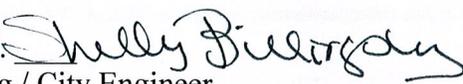
## DEPARTMENT OF PUBLIC WORKS Michael M. Lemens, P.E., Director

Municipal Building · 625 52<sup>nd</sup> ST · RM 305 · Kenosha, WI 53140  
Telephone (262) 653-4050 · Fax (262) 653-4056

July 27, 2012

To: Michael Orth, Chairman  
Park Commission

Cc: Alderman Schwartz, District 2

From: Shelly Billingsley, P.E.   
Director of Engineering / City Engineer

Subject: ***Informational Item - Construction Status for the Lake Front Water Feature Project***

### **INFORMATION ONLY**

City staff wanted to give an update of the Lake Front Water Feature project. Camosy, Inc. had a delay in the project due to the manufacturer of the specified water feature equipment. Camosy ordered the equipment in May and did not receive a partial shipment of the equipments until July 15, 2012. Without parts of the equipment they were unable to do any concrete work. Camosy is still waiting on a manifold that is to arrive this week from the supplier.

The week of July 15, 2012, they installed the drains on the lower basin and have since begun the footings of the concrete seat wall. In the next few weeks the concrete base around the features should be poured upon installation of the manifolds.

### **RECOMMENDATION**

Informational Only – No Action Required



**Engineering Division**  
Shelly Billingsley, P.E.  
Director/City Engineer  
**Fleet Maintenance**  
Mauro Lenci  
Superintendent  
**Parks Division**  
Jeff Warnock  
Superintendent

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July 27, 2012

To: Rocco LaMacchia Sr., Chairman  
Public Safety and Welfare

From: Shelly Billingsley, P.E. *Shelly Billingsley*  
Director of Engineering / City Engineer

Cc: All Alderman

Subject: ***INFORMATIONAL ONLY - CORP and Master Plans***

**BACKGROUND INFORMATION**

Staff has received additional copies of the CORP and Master Plans. Staff will be handing out copies at the Park Commission meeting to Alderman who have taken office this year and have not received a copy. All other newly appointed alderman will receive a copy in your Municipal Office Building mailboxes.

**RECOMMENDATION**

Informational Only – No action needed.