

AGENDA  
BOARD OF PARK COMMISSIONERS  
Monday, July 12, 2010  
Kenosha Municipal Building Room 202  
5:00 pm

Chairman: Michael J. Orth  
Vice Chair: Rocco J. LaMacchia, Sr.  
Commissioners: Jesse L. Downing  
Anthony Kennedy  
Lawrence Green

Call to Order  
Roll Call

**A. APPROVAL OF MINUTES**

A-1. Approval of minutes of regular meeting held on June 28, 2010.

**C. REFERRED TO COMMISSION**

C-1. To Amend the City of Kenosha Capital Improvement Program for 2008 and 2009 by Creating Lines PK-10-002 "Lakefront Water Feature" in the Amount of \$29,000 and \$60,000 respectively and Reducing Lines PK-03-001 "Park Renovations" and PK-95-004 "Park Facility Renovations" in the amount of \$29,000 and \$60,000 respectively for a Net Change of \$0.

C-2. Acceptance of Project 09-1411 Kenosha Sports Complex- Field Drainage (3800 42<sup>nd</sup> Street) which has been satisfactorily completed by Wanasek Corp., Burlington Wisconsin, in the amount of \$333,033.00. (10<sup>th</sup> District) *(Also referred to Public Works)*

INFORMATIONAL ITEM:

1. 14<sup>th</sup> Avenue ARRA Construction.
2. Updates – Golf Course, Pools, and Keep Kenosha Beautiful.
3. Tree Trimming, Cutting, and Planting Contracts.
4. Presentation by Schreiber/Anderson on status of the Comprehensive Outdoor Recreation Plan and Master plans for Sunrise and Strawberry Creek Parks.

DIRECTOR AND/OR SUPERINTENDENT COMMENTS  
CITIZEN COMMENTS/COMMISSIONER COMMENTS

OTHER BUSINESS AUTHORIZED BY LAW

IF YOU ARE DISABLED AND NEED ASSISTANCE PLEASE CALL 653-4052 BEFORE THIS MEETING

NOTICE IS HEREBY GIVEN THAT A MAJORITY OF THE MEMBERS OF THE COMMON COUNCIL MAY BE PRESENT AT THE MEETING, AND ALTHOUGH THIS MAY CONSTITUTE A QUORUM OF THE COMMON COUNCIL, THE COUNCIL WILL NOT TAKE ANY ACTION AT THIS MEETING.

**CITY OF KENOSHA – BOARD OF PARK COMMISSIONERS**  
**Meeting Minutes – June 28, 2010**

A meeting of the Board of Park Commissioners was held on Monday, June 28, 2010, at the Kenosha Municipal Building in Room 202. The meeting was called to order at 5:00 pm. The following members were present: Chairman Orth, Commissioner LaMacchia, Downing, and Green. Alderman Kennedy arrived during the public hearing for item C-1. Staff members in attendance were Jeff Warnock.

It was moved by Commissioner Green, seconded by Commissioner LaMacchia, to approve the minutes from the meeting held on Monday, April 26, 2010. Motion passed 5-0.

C-1. Gate Closing Kennedy Drive.

Public Hearing: The following people spoke: Julia Robinson, 1342 56<sup>th</sup> Street; Alderman Haugaard, 1<sup>st</sup> District; William Burling, 3904 5<sup>th</sup> Avenue; Karen Greidanus, 4121 5<sup>th</sup> Avenue; Tom Riley, 5016 4<sup>th</sup> Avenue; John Rohde, 3803 6<sup>th</sup> Avenue; Alderman Ohnstad, 6<sup>th</sup> District; Kurt Schneider, 8355 Cooper Road; and Alderman Ruffalo, 2<sup>nd</sup> District. Assistant Chief Genthner was present to answer questions. Staff Jeff recommended that a master plan be considered to seek public input and develop a long term solution.

*It was moved by Commissioner Green, seconded by Commissioner Downing, to approve the recommendation for a master plan and to keep the gate closing time at 7:00pm. Motion passed 5-0.*

C-2. Approval of Mayor's Youth Employment in the Arts Program projects:

- a. Anderson Skate Board Park
- b. Washington Park Pool Building

Public Hearing: Paula Touhey was present to answer any questions.

*It was moved by Commissioner Downing, seconded by Commissioner Green, to approve. Motion passed 5-0.*

C-3. Request from Kenosha History Center to waive the fees for equipment rental for an event to be held on August 7, 2010 at the Lighthouse.

Public Hearing: Tom Schleif, Executive Director, was present to answer any questions.

*It was moved by Commissioner Green, seconded by Commissioner Downing, to approve full sponsorship. Motion passed 5-0.*

C-4. Request from St. Vincent de Paul for the following:

- a. Approval to use the City's Showmobile on Saturday, September 25, 2010 at St. Therese picnic grounds.
- b. Approval to waive the fees.

Public Hearing: No one spoke.

*It was moved by Commissioner Downing, seconded by Commissioner Green, to approve a. Motion passed 5-0. It was moved by Commissioner Downing, seconded by Commissioner Green, to deny b. Motion passed 5-0.*

INFORMATIONAL ITEM: Sculpture Walk. Alderman Ruffalo, 2<sup>nd</sup> District, was present to answer any questions. Chairman Orth asked to have this put back on the agenda in 2 to 4 weeks.

CITIZEN/COMMISSIONERS COMMENTS: Alderman Haugaard, 1<sup>st</sup> District, spoke on item C-1. Commissioner Orth requested for the next agenda an updated on the golf course, pools, Keep Kenosha Beautiful, budget over time, and projects that have been delayed.

There being no further business to come before the Board of Park Commissioners it was moved, seconded and unanimously carried to adjourn at 6:28 pm.

RESOLUTION NO. \_\_\_\_\_

BY: Finance Committee

To Amend the City of Kenosha Capital Improvement Program for 2008 and 2009 By Creating Lines PK10-002 "Lakefront Water Feature" in the Amounts of \$29,000 and \$60,000 Respectively and Reducing Lines PK03-001 "Park Renovations" and PK95-004 "Park Facility Renovations" in the Amounts of \$29,000 and \$60,000 Respectively For a Net Change of \$0

WHEREAS, it has been determined by Engineering that additional funding will be needed in order to complete the Lakefront Water Feature project; and

WHEREAS, there are open authorization balances for Park Renovation purposes; and

WHEREAS, the above amendment to the Capital Improvement Program has been approved by the Park Commission on July 12, 2010 and the Finance Committee on July 19, 2010;

NOW, THEREFORE BE IT RESOLVED, by the Common Council of the City of Kenosha, Wisconsin that the Capital Improvement Program be, and hereby is amended as follows:

<i>Line Item</i>	<i>Description</i>	<i>Available Authorization</i>	<i>Authorization Adjustment</i>	<i>Amended Authorization</i>
PK 03-001	Park Renovations(2008)	29,000	-29,000	-0-
PK 95-004	Park Facility Renovations(2009)	60,000	-60,000	0
PK10-002	Lakefront Water Feature(2008)	-0-	29,000	29,000
PK10-002	Lakefront Water Feature(2009)	-0-	60,000	60,000

Adopted this \_\_\_\_\_ day of \_\_\_\_\_ 2010

Approved:

\_\_\_\_\_  
KEITH G. BOSMAN, MAYOR

\_\_\_\_\_  
MICHAEL HIGGINS, CITY CLERK-TREASURER



**Engineering Division**  
Michael M. Lemens, P.E.

Director/City Engineer

**Fleet Maintenance**

Mauro Lenci  
Superintendent

**Administrative Supervisor**

Janice D. Schroeder

**Street Division**

John H. Prijic  
Superintendent

**Waste Division**

Rocky Bednar  
Superintendent

**Parks Division**

Jeff Warnock  
Superintendent

C-2

**DEPARTMENT OF PUBLIC WORKS**

**Ronald L. Bursek, P.E., Director**

Municipal Building · 625 52<sup>nd</sup> ST · RM 305 · Kenosha, WI 53140  
Telephone (262) 653-4050 · Fax (262) 653-4056

July 8, 2010

To: G. John Ruffolo, Chairman, Public Works Committee  
Michael J. Orth, Chairman, Park Commission

From: Michael M. Lemens, P.E.  
Director of Engineering/City Engineer

*MML*  
7-8-10

Subject: Acceptance of Project 09-1411 Kenosha Sports Complex – Field Drainage

Location: 3800 42<sup>nd</sup> Street

Please be advised that the above referenced project has been satisfactorily completed by The Wanasek Corp., Burlington, Wisconsin. This project consisted of installing drain tiles into the baseball fields.

It is recommended that the project be accepted in the final amount of \$333,033.00. Original contract amount was \$333,033.00 plus \$16,967.00 for contingency for a total contract amount of \$350,000.00. Funding was from CIP Line Item PK-09-002 and TID #10.

MML/kjb



**Engineering Division**  
Michael M. Lemens, P.E.  
Director/City Engineer  
**Fleet Maintenance**  
Mauro Lenci  
Superintendent  
**Administrative Supervisor**  
Janice D. Schroeder

**Street Division**  
John H. Prijic  
Superintendent  
**Waste Division**  
Rocky Bednar  
Superintendent  
**Park Division**  
Jeff Warnock  
Superintendent

## DEPARTMENT OF PUBLIC WORKS

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July 9, 2010

To: Michael Orth, Chairman  
Park Commission

From: Jeff Warnock *JW*  
Superintendent

Subject: ***INFORMATIONAL ITEM – Updates – Golf Course, Pools, and Keep Kenosha Beautiful.***

### **BACKGROUND INFORMATION**

The Chairman of the Park Commission requested update reports on the above at the June 28<sup>th</sup> Parks Commission meeting. The three reports will be handed out prior to the start of the Parks Commission meeting on July 12, 2010 in draft format to receive and file and will be on the Parks Commission meeting July 26, 2010 for discussion.

### **RECOMMENDATION**

Informational Only – No Action Required.



**ENGINEERING DIVISION**  
MICHAEL M. LEMENS, P.E.  
DIRECTOR/CITY ENGINEER

**STREET DIVISION**  
JOHN H. PRIJIC  
SUPERINTENDENT

**FLEET MAINTENANCE**  
MAURO LENCI  
SUPERINTENDENT

**WASTE DIVISION**  
ROCKY BEDNAR  
SUPERINTENDENT

**PARK DIVISION**  
JEFF WARNOCK  
SUPERINTENDENT

**ADMINISTRATION SUPERVISOR**  
JANICE D. SCHROEDER

**DEPARTMENT OF PUBLIC WORKS**  
**RONALD L. BURSEK, P.E., DIRECTOR**

MUNICIPAL BUILDING • 625 - 52ND ST. • RM. 305 • KENOSHA, WI 53140  
TELEPHONE (262) 653-4050 • FAX (262) 653-4056

July 9, 2010

To: Michael Orth, Chairman  
Park Commission

From: Ronald L. Bursek, P.E.   
Director of Stormwater Utility

CC: Eric Haugaard  
Alderman District 1

Rocco LaMacchia  
Alderman District 5

David Bogdala  
Alderman District 17

Subject: ***INFORMATIONAL ITEM – Schreiber Anderson Associates – CORP and Master Plan Development***

**BACKGROUND INFORMATION**

Schreiber Anderson Associates will be giving a brief presentation on the work completed to date for the Comprehensive Outdoor Recreation Plans and the Master Plans for Strawberry Creek Park, Sunrise Park and Simmon's Island. There presentation will touch base on the following topics:

**CORP**

- Park Inventory example sheets and process used to obtain data
- Existing Facility Matrix
- Existing Parks Maps

**Strawberry Creek Master Plan**

- Two Alternate concepts
- Preliminary Cost Estimates

**Sunrise Master Plan**

- Two Alternate concepts
- Preliminary Cost Estimates

**Simmons Island Master Plan**

- Site Analysis Results
- Stakeholder Interview summary
- Kick-Off meeting notes

A copy of the presentation will be handed out at the meeting for your use.

**RECOMMENDATION**

Informational Only – No Action Required