

Agenda
Board of Parks Commission Meeting
625-52nd St, Room 204
Monday, June 27, 2016
5pm

Chairperson: Eric Haugaard Vice Chairperson: Jan Michalski
Commissioner: Keith W. Rosenberg Commissioner: Rocco J. LaMacchia, Sr.
Commissioner: Jack Rose

Call to Order
Roll Call
Citizens Comments

Approval of the Minutes of the Meeting Held on June 13, 2016.

1. Request from Nicole Derler to use Southport Park Beach to host a Wedding Bonfire on Friday, August 5, 2016. *(District 12)*
2. Request from the Freedom Family Prayer Center for use of Pennoyer Park/Bandshell on Saturday, October 1, 2016 for a Unity Rally Event. *(District 1)*
3. Request from the DayBreak Church for use of Pennoyer Park/Bandshell on Sunday, July 24, 2016 for their Annual Praise in the Park Event. *(District 1)*
4. Request from the Ecclesia Church for use of Pennoyer Park/Bandshell on Sunday, July 10, 2016 *(with a rain date of July 17, 2016)* for a Church in the Park Event. *(District 1)*
5. Request from Greater Mt. Hebron for use of Lincoln Park, the concession building and baseball fields on Wednesday, August 24, 2016 from 12:00pm to 8:00pm for the:
 - a. Save the Youth Day Event
 - b. Use of Public Amplification for Announcements *(District 12)*
6. Request from Wisconsin Bike Fed for use of Simmons Island Park *(Event Only)* and Kennedy Park *(Parking Only)* on August 27-28, 2016 for the:
 - a. Annual Ride Across Wisconsin Event
 - b. Use of Public Amplification for Announcements *(District 2)*
7. Award of Contract for Project 16-1427 Nash Park Ball Stop *(6022 60th Street)* to Bane Nelson, Inc in the amount of \$10,000.00. *(District 11) (Also Referred to Public Works)*

COMMISSIONERS' COMMENTS

IF YOU ARE DISABLED AND NEED ASSISTANCE, PLEASE CALL 653-4050 BY NOON BEFORE THIS MEETING TO MAKE ARRANGEMENTS FOR REASONABLE ON-SITE ACCOMMODATIONS.

BOARD OF PARK COMMISSIONERS
Minutes of Meeting held Monday, June 13, 2016

A meeting of the Board of Park Commissioners was held on Monday, June 13, 2016 in Room 204 of the Kenosha Municipal Building. The meeting was called to order at 5:30 pm by Chairman Haugaard.

At roll call, the following members were present: Commissioners Michalski, Rose, LaMacchia and Rosenberg. Staff members in attendance were: Jeff Warnock, Superintendent of Parks; Alderperson Curt Wilson and Alderperson Scott Gordon.

One citizens spoke during Citizens Comments: Carl Wilkens.

It was moved by Alderperson Michalski, seconded by Alderperson LaMacchia, to approve the minutes from the meetings held on May 2, 2016, May 9, 2016 and June 6, 2016. Motion carried unanimously.

1. Request from Stephen Lee (*D-Leecious Dogs*) for permission to operate a peddler stand business 7 days a week (*June - September*) from 10am-6pm at:
 - a. Option A – Anderson Pool North Parking Lot
 - or
 - b. Option B – Anderson Pool East Parking Lot (*District 9*) (*Deferred from the meeting on 6/6/16*)Public Hearing: Stephen Lee (*D-Leecious Dogs*) and Roger Koessler (*KASL Representative*) were present for questions.
Staff: Jeff Warnock spoke.
It was moved by Commissioner Michalski, seconded by Commissioner Rose to approve Option B. Motion carried unanimously.
2. Request from Stephen Lee for permission to operate a peddler stand business at Simmons Island Park 7 days week (*June - September*) from 10am-8pm. (*District 2*)
Public Hearing: Stephen Lee was present for questions.
It was moved by Commissioner Michalski, seconded by Commissioner LaMacchia to approve. Motion carried unanimously.
3. Request from Roger Pacanowski to place a Memorial Plaque on a Memorial Tree in Southport Park in Memory of Patricia Pacanowski. (*District 12*)
Public Hearing: None
It was moved by Commissioner LaMacchia, seconded by Commissioner Rosenberg to approve. Motion carried unanimously.
4. Request from Rachel Smith to place a Memorial Plaque on a Memorial Tree in Tot Park in Memory of Danielle Ricchio. (*District 2*)
It was moved by Commissioner Michalski, seconded by Commissioner LaMacchia to approve. Motion carried unanimously.
5. Request from Vanessa De Jesus for a Wedding at the Southport Beach House on Saturday, August 6, 2016 to:
 - a. Extend the Closing Hours to Midnight (*12:00am*)
 - b. Extend the Beer/Wine Permit to 11:30pm
 - c. Extend the Music Permit to 11:30pm (*District 12*)Public Hearing: Vanessa De Jesus was present.
It was moved by Commissioner LaMacchia, seconded by Commissioner Rose to approve. Motion carried unanimously.

6. Request from Renee Garibay for a Quinceanera at the Southport Beach House on Saturday, October 22, 2016 to:
 - a. Extend the Closing Hours to Midnight (*12:00am*)
 - b. Extend the Beer/Wine Permit to 11:30pm
 - c. Extend the Music Permit to 11:30pm (*District 12*)Public Hearing: None
It was moved by Commissioner LaMacchia, seconded by Commissioner Michalski to approve. Motion carried unanimously.
7. Request from Ashley Hayes for a Wedding Ceremony & Reception at the Southport Beach House on Saturday, August 5, 2017 to:
 - a. Extend the Closing Hours to 11:00pm
 - b. Extend the Beer/Wine Permit to 10:30pm
 - c. Extend the Music Permit to 10:30pm (*District 12*)Public Hearing: None
It was moved by Commissioner Michalski, seconded by Commissioner LaMacchia to approve. Motion carried unanimously.
8. Request from Melissa Norris for a Wedding at the Southport Beach House on Saturday, October 1, 2016 to:
 - a. Extend the Closing Hours to Midnight (*12:00am*)
 - b. Extend the Beer/Wine Permit to 11:00pm
 - c. Extend the Music Permit to 11:30pm (*District 12*)Public Hearing: Melissa Norris was present.
It was moved by Commissioner LaMacchia, seconded by Commissioner Rosenberg to approve. Motion carried unanimously.
9. Request from Kenosha YMCA to hold their annual Firecracker Run/Walk on Sunday, July 3, 2016 at Library Park. (*District 2*)
Public Hearing: Tenille Fick (YMCA Representative) spoke.
Staff: Jeff Warnock spoke.
It was moved by Commissioner LaMacchia, seconded by Commissioner Rosenberg to approve. Motion carried unanimously.
10. Request from the Mary Lou & Arthur F. Mahone Fund for the use of the Lincoln Park Flower Garden on Wednesdays, July 13th, July 27th, August 10th, September 14th and September 28th for the:
 - a. Annual Lincoln Park Live Music Series Event
 - b. Selling of Fermented Malt Beverages
 - c. Selling of Food
 - d. Use of Amplified Music (*District 12*)Public Hearing: Don Gillespie spoke and Antoinette Campbell was present.
It was moved by Commissioner Michalski, seconded by Commissioner Rosenberg to approve. Motion carried unanimously.

COMMISSIONERS' COMMENTS: Commissioner Rose spoke about the Forest Park equipment, amount of wood chips and graffiti on some of the gear.

ADJOURNMENT - There being no further business to come before the Board of Park Commissioners, it was moved, seconded and unanimously carried to adjourn at 5:47 pm.



June 23, 2016

TO: Eric Hugaard, Chairman
Board of Park Commissioners

FROM: Jeff Warnock, Park Superintendent *JW*

SUBJECT: Request from Nicole Derler to use Southport Park Beach to host a Wedding Bonfire on Friday, August 5, 2016. (*District 12*)

BACKGROUND/ANALYSIS

A request has been received from Nicole Derler to hold a bonfire on Southport Park Beach. The event is to celebrate her Wedding and it would take place on Friday, October 5, 2016 from 7pm to 10pm.

RECOMMENDATION

To approve the request with the stipulation that Miss Derler receive a permit from the Fire Department.

JW/dm

Nicole J. Derler
4005 56th Street
Kenosha, WI 53144

June 17, 2016

Board of Parks Commission
652 52nd Street
Kenosha, WI 53140

To Whom It May Concern:

I am writing this letter to request a permit to have a bonfire on the beach at Southport Beach House on August 5th, 2016. The bonfire would take place during my wedding reception, and we would like to have it during the hours of 7pm-10pm.

I would like to add this addition to our reception for our guest of all ages to enjoy. I think it is a unique feature that the City of Kenosha offers, and it will our guests to fully enjoy the Kenosha lakefront. We have many out of town guests coming from Texas, Colorado, New Jersey, and South Dakota. I think this feature would add to their "Wisconsin Experience" and make our reception a night to remember for us as well as our guests.

Thank you for this opportunity, and I hope that you will consider granting me the permit to move forward in this process.

Thank You,

A handwritten signature in black ink, appearing to read "Nicole J. Derler". The signature is fluid and cursive, with the first name being the most prominent.

Nicole J. Derler



PUBLIC WORKS
PARKS

June 22, 2016

Nicole J Derler
4005 56th St
Kenosha, WI 53144

RE: Request to use Southport Park Beach to host a Wedding Bonfire on Saturday, August 5, 2016.

Dear Miss Derler:

Your request to use Southport Park Beach to host a Wedding Bonfire on Saturday, August 5, 2016 will be reviewed by the Board of Parks Commission. The meeting is scheduled for:

Monday, June 27, 2016
5:00 p.m.
Room 204
Kenosha Municipal Building, 625-52nd Street

You and/or your representative are required to appear.

If you have any questions, you may contact me at 262-653-4065.

Sincerely,

Diane S. Miles
Secretary of the Parks Commission

cc: Board of Parks Commission
Shelly Billingsley, Acting Director of Public Works – w/a
Jeff Warnock, Superintendent of Parks – w/a



June 20, 2016

To: Eric Haugaard, Chairperson
Board of Park Commissioners

From: Shelly Billingsley, MBA, PE
Director of Public Works

Shelly Billingsley 6-22-16

Subject: Request from the Freedom Family Prayer Center for use of Pennoyer Park/Bandshell on Saturday, October 1, 2016 for a Unity Rally. (District 1)

BACKGROUND INFORMATION

The Freedom Family Prayer Center is requesting use of Pennoyer Park Bandshell on Saturday, October 1, 2016 from 1:30 – 6:00 PM for a Unity Rally.

They plan to have public amplification for live praise and worship bands.

RECOMMENDATION

Staff recommends approval.

SAB/kjb

**SPECIAL EVENT APPLICATION
CITY OF KENOSHA - PARK DIVISION**

Please note that this application does not guarantee approval of your event or equipment requested. The event will need the approval of the Board of Park Commissioners and/or the Superintendent of Parks .

EVENT ORGANIZATION INFORMATION

Name of Responsible Organization Nancy Zaucha, Freedom Family Prayer Cen

Contact Person who is responsible for event: Nancy Zaucha

Address: P.O. Box 1528

City/State/Zip Kenosha WI 53142

Daytime # 812-821-1451 Evening # 812-821-1451 Cell# 812-821-1451

Fax # _____ E-mail: nancyzaucha@gmail.com

Is the Host Organization a 501(c)-3? Yes, provide ES# 81-1448009

EVENT INFORMATION

Name of the Event: Unity Rally

Date Requested: October 1, 2016 Rain Date _____

Location Requested: Pennoyer Park Bandshell Estimated Attendance 500

Charitable Event: No _____ Yes, Proceeds donated to _____

Brief Description of the Event: Gathering of the churches of Kenosha as one body of Christ celebrating unity through united praise and worship music played live and with guest and local speakers.

Set up date and time: October 1, 2016, at 1:30 pm

Time of Event: 3pm

Take down date and time: October 1, 2016, at 6pm

FOR OFFICE USE ONLY:

Application Packet Received 10/6/16 Admin. Or Commission Approval _____

Copies sent to: Alderperson _____ Dirk _____ Police _____

Fire: _____ PW Admin _____ PW-Streets: _____ Kris _____

**PUBLIC AMPLIFICATION PERMIT APPLICATION
CITY OF KENOSHA – PARK DIVISION**

By ordinance, public amplification is not allowed in City Parks except by permission from the Board of Park Commissioners. Permission for amplification does not exempt a group from obeying Ordinance restrictions on the volume of sound. Please be considerate of park neighbors and other park users. When notifying the alderman and neighborhood association (if necessary) about your event, be sure to include detailed information about any plans you have for amplified sound.

Event Information:

Name of Event Unity Rally

Location of Event: Pennoyer Park Bandshell Date of Event October 1, 2016

Contact Person Nancy Zaucha

Type of Amplified Sound

- DJ
- Sound System
- Speeches/Announcements
- Karaoke
- Other (please specify) Live Praise + Worship Bands

Requested time of amplification: Start: 3pm Ending 6:30pm

Name of Company and/or Individual handling the amplification of the event:

Freedom Family Prayer Center

Daytime # 812-821-1451 Evening # 812-821-1451 Cell # 812-821-1451

Alderson notification

Have you contacted the Alderson of the District in which the event will be held?

Yes No Date: _____

See Attachment D1 for an excerpt of the Noise Ordinance or go to the City of Kenosha web site at www.kenosha.org and click on General Ordinances and review Section 23.



June 24, 2016

Freedom Family Prayer Center
Attn: Nancy Zaucha
PO Box 1528
Kenosha, WI 53142

RE: Park use of Pennoyer Park/Bandshell

To whom it may concern:

Your request for park use at the Pennoyer Park/Bandshell for the Unity Rally Event on Saturday, October 1, 2016 will be reviewed by the Board of Parks Commission. The meeting is scheduled for:

Monday, June 27, 2016
5:00 p.m.
Room 204
Kenosha Municipal Building, 625-52nd Street

You and/or your representative are required to appear.

If you have any questions, you may contact Kristin Brown at 262-653-4059 or kbrown@kenosha.org.

Sincerely,

Diane S. Miles
Secretary of the Parks Commission

cc: Board of Parks Commission
Shelly Billingsley, Director of Public Works – w/a
Jeff Warnock, Superintendent of Parks – w/a
Kristin Brown – via email
via email nancyzaucha@gmail.com



June 20, 2016

To: Eric Hugaard, Chairperson
Board of Park Commissioners

From: Shelly Billingsley, MBA, PE
Director of Public Works

Shelly Billingsley 6-22-16

Subject: Request from the DayBreak Church for use of Pennoyer Park/Bandshell on Sunday, July 24, 2016 for their annual Praise in the Park. (District 1)

BACKGROUND INFORMATION

The DayBreak Church is requesting use of Pennoyer Park Bandshell on Sunday, July 24, 2016 from 8:00 AM – 12:00 PM for a Praise in the Park event.

They plan to have public amplification for live music and public speakers.

RECOMMENDATION

Staff recommends approval.

SAB/kjb

**SPECIAL EVENT APPLICATION
CITY OF KENOSHA – PARK DIVISION**

Please note that this application does not guarantee approval of your event or equipment requested. The event will need the approval of the Board of Park Commissioners and/or the Superintendent of Parks .

EVENT ORGANIZATION INFORMATION

Name of Responsible Organization DayBreak Church

Contact Person who is responsible for event: Brit Windel

Address: 7613 39th Ave

City/State/Zip Kenosha / Wisconsin / 53142

Daytime # 405.570.5501 Evening # same Cell# same

Fax # _____ E-mail: wbritwindel@gmail.com

Is the Host Organization a 501(c)-3? Yes, provide ES# 46 -1468256

EVENT INFORMATION

Name of the Event: Praise in the Park

Date Requested: July 24th 2016 Rain Date _____

Location Requested: Pennoyer Park: Band Shell Estimated Attendance 100

Charitable Event: No Yes, Proceeds donated to no cost to public or attenders

Brief Description of the Event: Our community is gathering for our annual praise in the park / public event. We set up our sound equipment at 8am, do some sound rehearsals, folks will gather Around 10am and we will begin shortly after with some music and encouragement.

Set up date and time: July 24th, 2016 8am

Time of Event: 10 - 1pm

Take down date and time: July 24th, 2016 12pm

FOR OFFICE USE ONLY:

Application Packet Received 6/10/16 Admin. Or Commission Approval _____

Copies sent to: Alderperson _____ Dirk _____ Police _____

Fire: _____ PW Admin _____ PW-Streets: _____ Kris _____



June 24, 2016

DayBreak Church
Attn: Brit Windel
7613 39th Ave
Kenosha, WI 53142

RE: Park use of Pennoyer Park/Bandshell

To whom it may concern:

Your request for park use at the Pennoyer Park/Bandshell for the Praise in the Park Event on Sunday, July 24, 2016 will be reviewed by the Board of Parks Commission. The meeting is scheduled for:

Monday, June 27, 2016
5:00 p.m.
Room 204
Kenosha Municipal Building, 625-52nd Street

You and/or your representative are required to appear.

If you have any questions, you may contact Kristin Brown at 262-653-4059 or kbrown@kenosha.org.

Sincerely,

Diane S. Miles
Secretary of the Parks Commission

cc: Board of Parks Commission
Shelly Billingsley, Director of Public Works – w/a
Jeff Warnock, Superintendent of Parks – w/a
Kristin Brown – via email
via email wbritwindel@gmail.com



June 20, 2016

To: Eric Haugaard, Chairperson
Board of Park Commissioners

From: Shelly Billingsley, MBA, PE *Shelly Billingsley* 6-22-16
Director of Public Works

Subject: Request from the Ecclesia Church for use of Pennoyer Park/Bandshell on Sunday, July 10, 2016 (with a rain date of July 17, 2016) for a Church in the Park event. (District 1)

BACKGROUND INFORMATION

The Ecclesia Church is requesting use of Pennoyer Park Bandshell on Sunday, July 10, 2016 from 8:00 AM – 4:00 PM for a Church in the Park event including a picnic.

They plan to have public amplification for church service and live bands.

RECOMMENDATION

Staff recommends approval.

SAB/kjb

**SPECIAL EVENT APPLICATION
CITY OF KENOSHA – PARK DIVISION**

Please note that this application does not guarantee approval of your event or equipment requested. The event will need the approval of the Board of Park Commissioners and/or the Superintendent of Parks .

EVENT ORGANIZATION INFORMATION

Name of Responsible Organization Ecclesia Church

Contact Person who is responsible for event: Robin Neeson

Address: 3541 22nd Ave.

City/State/Zip Kenosha, WI 53140

Daytime # 262-945-5521 Evening # Same Cell# 262-945-5521

Fax # _____ E-mail: robin.k.neeson@gmail.com

Is the Host Organization a 501(c)-3? Yes, provide ES# 45-4794221

EVENT INFORMATION

Name of the Event: Church in the Park

Date Requested: Sunday July 10 ,2016 Rain Date July 17,2016

Location Requested: Pennoyer park band shell Estimated Attendance 175

Charitable Event: No _____ Yes, Proceeds donated to _____

Brief Description of the Event: We will be having a typical church service, followed by a picnic and fre
 concert featuring a few local bands. grills will be used to make hot
dogs and such

Set up date and time: July 10th, 8am

Time of Event: 10am until approx 4PM

Take down date and time: day of event at 4pm

FOR OFFICE USE ONLY:

Application Packet Received 6/11/16 Admin. Or Commission Approval _____

Copies sent to: Alderperson _____ Dirk _____ Police _____

Fire: _____ PW Admin _____ PW-Streets: _____ Kris _____

**EQUIPMENT RENTAL REQUEST
CITY OF KENOSHA – PUBLIC WORKS/PARKS**

Name of Event Church in the Park

To assist you with your special event, the Public Works Department/Park Division does have equipment available for rent to your organization. The location of this equipment must be noted on the site and/or route plan you have attached to this application.

X
yes/no

Electric: Service varies by location. The organization may be required to provide their own generators in order to supply the level of service required for their event.

X
yes/no

Water: Varies by location

PARK DIVISION:

Various areas may already contain minimal equipment, please indicate the number of additional items you will need. DO NOT list "same as last year", Please also put a close accurate number in your request.

of Benches _____ # of Picnic Tables _____ # of extra trash containers 4

of Barricades _____ Any Bleachers _____ Any Reviewing Stands _____

Showmobile New _____ Old _____

Fencing: Snow Fencing # of feet _____ Portable fencing - # of feet/sections _____

Other Special Requests: _____

STREET CLOSURES: Contact Public Works at 653-4050 for any partial or full street closure

of Barricades _____ A map must be attached with the placement locations

of Parking Signs _____ Organization responsibility:

Approval must be received from the Public Works Department
The department will provide the organization with a sample of the sign that is to be posted.
It is the responsibility of the organization to have these signs printed in the form and color required
Organization is responsible to supply the stakes to attach the signs in the location approved.
Further information is in Item #14 of the procedures.

NOTE: The organization will be notified if equipment requested is available for the date of your event.

**TEMPORARY STRUCTURE
CITY OF KENOSHA - PARK DIVISION**

Please review Item #8 in the Policy/Procedure Manual

Church in the Park

Name of Event _____

Park Requested Pennoyer park band shell Date of Event: Sunday July 10

*Structure location must be placed on site map.

Type of Temporary Structure

___ Tent

___ Staging

___ Trailers

___ Inflatables

___ Dunk Tank

___ Other, Please explain _____

Vendor Information

Name of Company and/or individual providing temporary structure)

Name of Company/Individual: _____

Work # _____ Home # _____ Cell _____

Insurance

All vendors that are supplying the organization with a temporary structure must supply a Certificate of insurance for product and premises insurance in the amount of \$1,000,000 in the aggregate naming the City of Kenosha as 'additional insured', unless all vendors are being insured as an umbrella under the organizer's. Copy to be attached or sent to the Park Division 30 days prior to the event.

Insurance Company _____

Signature

Vendor Signature _____

Date _____

**PUBLIC AMPLIFICATION PERMIT APPLICATION
CITY OF KENOSHA – PARK DIVISION**

By ordinance, public amplification is not allowed in City Parks except by permission from the Board of Park Commissioners. Permission for amplification does not exempt a group from obeying Ordinance restrictions on the volume of sound. Please be considerate of park neighbors and other park users. When notifying the alderman and neighborhood association (if necessary) about your event, be sure to include detailed information about any plans you have for amplified sound.

Event Information:

Name of Event Church in the Park

Location of Event: Pennoyer park band shell Date of Event Sunday July 10

Contact Person Robin Neeson

Type of Amplified Sound

- DJ
- Sound System
- Speeches/Announcements
- Karaoke
- Other (please specify) church service and live music

Requested time of amplification: Start: 9am Ending 4pm

Name of Company and/or Individual handling the amplification of the event:

Ecclesia Church /Nate Betancourt

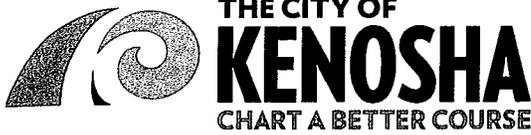
Daytime # _____ Evening # _____ Cell # 262-766-3117

Aldersperson notification

Have you contacted the Aldersperson of the District in which the event will be held?

 Yes No Date: _____

See Attachment D1 for an excerpt of the Noise Ordinance or go to the City of Kenosha web site at www.kenosha.org and click on General Ordinances and review Section 23.



June 24, 2016

Ecclesia Church
Attn: Robin Neeson
3541 22nd Ave
Kenosha, WI 53140

RE: Park use of Pennoyer Park/Bandshell

To whom it may concern:

Your request for park use at the Pennoyer Park/Bandshell for the Church in the Park Event on Sunday, July 10, 2016 will be reviewed by the Board of Parks Commission. The meeting is scheduled for:

Monday, June 27, 2016
5:00 p.m.
Room 204
Kenosha Municipal Building, 625-52nd Street

You and/or your representative are required to appear.

If you have any questions, you may contact Kristin Brown at 262-653-4059 or kbrown@kenosha.org.

Sincerely,

Diane S. Miles
Secretary of the Parks Commission

cc: Board of Parks Commission
Shelly Billingsley, Director of Public Works – w/a
Jeff Warnock, Superintendent of Parks – w/a
Kristin Brown – via email
via email robin.k.neeson@gmail.com



June 27, 2016

TO: Chairman Eric Haugaard, Board of Park Commissioners

RE: Save the Youth Day

The Greater Mount Hebron Church is requesting of the Board of Park Commissioners the use of Lincoln Park on Aug. 24, 2016 for the Save the Youth Day from 4-6 p.m., with set up beginning at 2 p.m. They also plan public amplification.

Antoinette Campbell of Mt. Hebron Church will attend the meeting to answer any questions.

Recommendation: To approve the use of Lincoln Park for the Save the Youth Day on Aug. 24, 2016.

SPECIAL EVENT APPLICATION
CITY OF KENOSHA - PARK DIVISION

Please note that this application does not guarantee approval of your event or equipment requested. The event will need the approval of the Board of Park Commissioners and/or the Superintendent of Parks .

EVENT ORGANIZATION INFORMATION

Name of Responsible Organization Greater Mt. Hebron

Contact Person who is responsible for event: Antoinette Campbell

Address: 7445-20th Ave

City/State/Zip Kenosha WI

Daytime # ²⁶⁰287-8526 Evening # ²⁶⁰287-8526 Cell# _____

Fax # _____ E-mail: antoinettecampbell2010@yahoo.com

Is the Host Organization a 501(c)-3? Yes, provide ES# _____

EVENT INFORMATION

Name of the Event: Save the Youth Day

Date Requested: August 24, 2016 Rain Date _____

Location Requested: Lincoln Park Estimated Attendance 1000 people

Charitable Event: No Yes, Proceeds donated to _____

Brief Description of the Event: This year our Mt will be feeding the community through Feeding America, we will also have games, music entertainment for the kids and their families

Set up date and time: 2:00pm - August 24, 2016

Time of Event: 4-6 pm

Take down date and time: 6:00pm

FOR OFFICE USE ONLY:

Application Packet Received _____ Admin. Or Commission Approval _____

Copies sent to: Alderperson _____ Dirk _____ Police _____

Fire: _____ PW Admin _____ PW-Streets: _____ Kris _____

**PUBLIC AMPLIFICATION PERMIT APPLICATION
CITY OF KENOSHA – PARK DIVISION**

By ordinance, public amplification is not allowed in City Parks except by permission from the Board of Park Commissioners. Permission for amplification does not exempt a group from obeying Ordinance restrictions on the volume of sound. Please be considerate of park neighbors and other park users. When notifying the alderman and neighborhood association (if necessary) about your event, be sure to include detailed information about any plans you have for amplified sound.

Event Information:

Name of Event Save the Youth Day

Location of Event: Lincoln Park Date of Event Aug. 24, 2016

Contact Person Antoinette Campbell

Type of Amplified Sound

- DJ
- Sound System
- Speeches/Announcements
- Karaoke
- Other (please specify) _____

Requested time of amplification: Start: 4:00pm Ending 6:00pm

Name of Company and/or Individual handling the amplification of the event:

Daytime # _____ Evening # _____ Cell # _____

Aldersperson notification

Have you contacted the Aldersperson of the District in which the event will be held?

_____ Yes _____ No Date: _____

See Attachment D1 for an excerpt of the Noise Ordinance or go to the City of Kenosha web site at www.kenosha.org and click on General Ordinances and review Section 23.



June 24, 2016

Greater Mt Herbron
Attn: Antoinette Campbell
7445 20th Ave
Kenosha, WI 53143

RE: Park use for Lincoln Park

To whom it may concern:

Your request for park use at Lincoln Park for the Save the Youth Day Event on Wednesday, August 24, 2016 will be reviewed by the Board of Parks Commission. The meeting is scheduled for:

Monday, June 27, 2016
5:00 p.m.
Room 204
Kenosha Municipal Building, 625-52nd Street

You and/or your representative are required to appear.

If you have any questions, you may contact the Community Relations Liaison Kris Kochman at 262-653-4177 or kkochman@kenosha.org.

Sincerely,

Diane S. Miles
Secretary of the Parks Commission

cc: Board of Parks Commission
Shelly Billingsley, Director of Public Works – w/a
Jeff Warnock, Superintendent of Parks – w/a
Kris Kochman – via email
via email antoinettecampbell2010@yahoo.com



JOHN M. ANTARAMIAN
Mayor

June 27, 2016

TO: Chairman Eric Haugaard, Board of Park Commissioners

RE: Ride Across Wisconsin

The Wisconsin Bike Fed is requesting of the Board of Park Commissioners the use of Simmons Island Park on Aug. 27-28, 2016 for the Ride Across Wisconsin celebration from 2-9 p.m. Aug. 27 and noon to 4 p.m. Aug. 28, 2016. They also plan public amplification. The Wisconsin Bike Fed also is requesting the use of Kennedy Park Aug. 26-28 for participant parking. The group plans to use the south end of Kennedy Park. Wendy Hanish of the Wisconsin Bike Fed will attend the meeting to answer any questions.

Recommendation: To approve the use of Simmons Island Park for the Ride Across Wisconsin on Aug. 27-28, 2016; and to approve the use of Kennedy Park for event parking.

**SPECIAL EVENT APPLICATION
CITY OF KENOSHA – PARK DIVISION**

Please note that this application does not guarantee approval of your event or equipment requested. The event will need the approval of the Board of Park Commissioners and/or the Superintendent of Parks .

EVENT ORGANIZATION INFORMATION

Name of Responsible Organization Wisconsin Bike Fed
Contact Person who is responsible for event: Wendy Hanisch
Address: 3618 W Pierce Street
Milwaukee, WI 53208
City/State/Zip
Daytime # 414-255-0370 Evening # _____ Cell# 414-704-4525
Fax # _____ E-mail: wendy@wisconsinbikefed.org
Is the Host Organization a 501(c)-3? Yes, provide ES# 40758

EVENT INFORMATION

Name of the Event: Ride Across Wisconsin
Date Requested: August 27 - 28, 2016 Rain Date N/A
Location Requested: Simmons Island Park Estimated Attendance 1,200
Charitable Event: No Yes, Proceeds donated to Wisconsin Bike Fed
Brief Description of the Event: Event finish line and post-event celebration activities. Ride Across Wisconsin (RAW) is a 175 mile bicycle event. The 2016 event is made up of both a single-day and a two-day option. Post-event activities each day will consist of music, food and beverages and will be coordinated with local area vendors/businesses.
Set up date and time: 10:00am (8/27/2016)
Time of Event: 2:00pm - 9:00pm (8/27/2016), 12:00pm - 4:00pm (8/28/2016)
Take down date and time: _____

FOR OFFICE USE ONLY:

Application Packet Received 6/17/16 Admin. Or Commission Approval _____
Copies sent to: Alderperson _____ Dirk _____ Police _____
Fire: _____ PW Admin _____ PW-Streets: _____ Kris _____

**SPECIAL EVENT APPLICATION
CITY OF KENOSHA – PARK DIVISION**

Please note that this application does not guarantee approval of your event or equipment requested. The event will need the approval of the Board of Park Commissioners and/or the Superintendent of Parks .

EVENT ORGANIZATION INFORMATION

Name of Responsible Organization Wisconsin Bike Fed

Contact Person who is responsible for event: Wendy Hanisch

Address: 3618 W. Pierce Street

City/State/Zip Milwaukee, WI 53208

Daytime # 414-255-0370 Evening # _____ Cell# 414-704-4525

Fax # _____ E-mail: wendy@wisconsinbikefed.org

Is the Host Organization a 501(c)-3? Yes, provide ES# 40758

EVENT INFORMATION

Name of the Event: Ride Across Wisconsin (RAW)

Date Requested: August 26-28th, 2016 Rain Date N/A

Location Requested: Kennedy Park Estimated Attendance 1200

Charitable Event: No Yes, Proceeds donated to Wisconsin Bike Fed

Brief Description of the Event: Event registration (8/26), parking (8/26-27 & 29), and loading (8/26).
RAW is a 175 mile bicycle event. The 2016 event is made up of both a one-day and two-day option.

Set up date and time: 6am (8/26/2016)

Time of Event: 8:00am-1:00 pm (8/26/2016) 2:00pm-9:00pm (8/27/2016) 12:00pm - 4:00pm 8/28/2016

Take down date and time: _____

FOR OFFICE USE ONLY:

Application Packet Received _____ Admin. Or Commission Approval _____

Copies sent to: Alderperson _____ Dirk _____ Police _____

Fire: _____ PW Admin _____ PW-Streets: _____ Kris _____

**EQUIPMENT RENTAL REQUEST
CITY OF KENOSHA – PUBLIC WORKS/PARKS**

Name of Event Ride Across Wisconsin

To assist you with your special event, the Public Works Department/Park Division does have equipment available for rent to your organization. The location of this equipment must be noted on the site and/or route plan you have attached to this application.

Yes Electric: Service varies by location. The organization may be
yes/no required to provide their own generators in order to supply the level of service required for their event.

Yes Water: Varies by location
yes/no

PARK DIVISION:

Various areas may already contain minimal equipment, please indicate the number of additional items you will need. DO NOT list "same as last year", Please also put a close accurate number in your request.

of Benches _____ # of Picnic Tables 40 # of extra trash containers 20

of Barricades _____ Any Bleachers _____ Any Reviewing Stands _____

Showmobile New _____ Old _____

Fencing: Snow Fencing # of feet _____ Portable fencing - # of feet/sections _____

Other Special Requests: _____

STREET CLOSURES: Contact Public Works at 653-4050 for any partial or full street closure

of Barricades _____ A map must be attached with the placement locations

of Parking Signs _____ Organization responsibility:

Approval must be received from the Public Works Department
The department will provide the organization with a sample of the sign that is to be posted.
It is the responsibility of the organization to have these signs printed in the form and color required
Organization is responsible to supply the stakes to attach the signs in the location approved.
Further information is in Item #14 of the procedures.

NOTE: The organization will be notified if equipment requested is available for the date of your event.

**TEMPORARY STRUCTURE
CITY OF KENOSHA - PARK DIVISION**

Please review Item #8 in the Policy/Procedure Manual

Name of Event Ride Across Wisconsin
Park Requested Simmons Island Park Date of Event: August 26 - 28, 2016

****Structure location must be placed on site map.**

Type of Temporary Structure

- Tent
- Staging
- Trailers
- Inflatables
- Dunk Tank
- Other, Please explain _____

Vendor Information

(Name of Company and/or individual providing temporary structure)

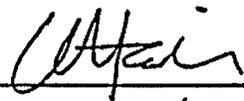
Name of Company/Individual: Wisconsin Bike Fed
Work # 414-255-0370 Home # _____ Cell 414-704-4525

Insurance

All vendors that are supplying the organization with a temporary structure must supply a Certificate of Insurance for product and premises insurance in the amount of \$1,000,000 in the aggregate naming the City of Kenosha as 'additional insured', unless all vendors are being insured as an umbrella under the organizer's. Copy to be attached or sent to the Park Division 30 days prior to the event.

Insurance Company David Insurance / USA Cycling

Signature

Vendor Signature  Date 6/16/2016
Wendy Hanisch

**PUBLIC AMPLIFICATION PERMIT APPLICATION
CITY OF KENOSHA – PARK DIVISION**

By ordinance, public amplification is not allowed in City Parks except by permission from the Board of Park Commissioners. Permission for amplification does not exempt a group from obeying Ordinance restrictions on the volume of sound. Please be considerate of park neighbors and other park users. When notifying the alderman and neighborhood association (if necessary) about your event, be sure to include detailed information about any plans you have for amplified sound.

Event Information:

Name of Event Ride Across Wisconsin
Location of Event: Simmons Island Park Date of Event Aug 27 - 28, 2016
Contact Person Wendy Hanisch

Type of Amplified Sound

- DJ
- Sound System
- Speeches/Announcements
- Karaoke
- Other (please specify) Live Music

Requested time of amplification: Start: 2 - 9pm (8/27) Ending 10am - 4pm (8/28)

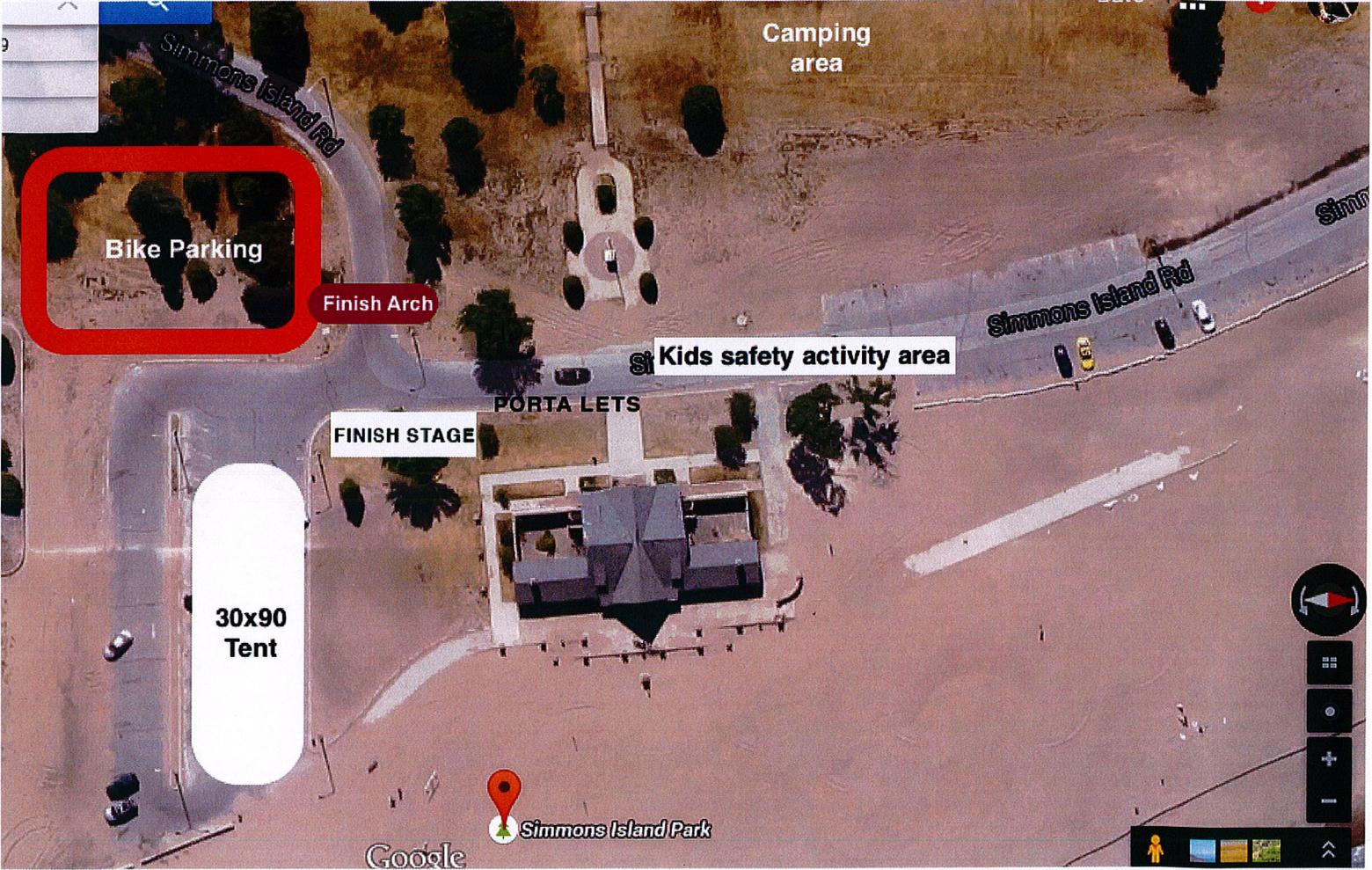
Name of Company and/or Individual handling the amplification of the event:

Wisconsin Bike Fed
Daytime # 414-255-0370 Evening # _____ Cell # 414-704-4525

Aldersperson notification

Have you contacted the Aldersperson of the District in which the event will be held?
X Yes _____ No Date: 6/16/2016

See Attachment D1 for an excerpt of the Noise Ordinance or go to the City of Kenosha web site at www.kenosha.org and click on General Ordinances and review Section 23.



Camping area

Bike Parking

Finish Arch

Kids safety activity area

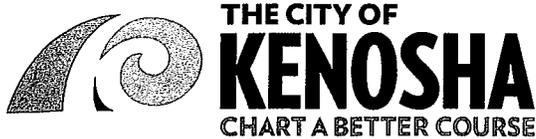
PORTA LETS

FINISH STAGE

30x90 Tent

Simmons Island Park

Google



June 24, 2016

Wisconsin Bike Fed
Attn: Wendy Hanisch
3618 W Pierce St
Milwaukee, WI 53208

RE: Park use for Simmons Island and Kennedy

To whom it may concern:

Your request for park use at Simmons Island Park and Kennedy Park for the Ride Across Wisconsin Event on August 27-28, 2016 will be reviewed by the Board of Parks Commission. The meeting is scheduled for:

Monday, June 27, 2016
5:00 p.m.
Room 204
Kenosha Municipal Building, 625-52nd Street

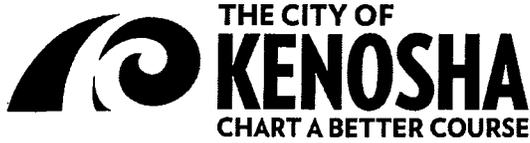
You and/or your representative are required to appear.

If you have any questions, you may contact the Community Relations Liaison Kris Kochman at 262-653-4177 or kkochman@kenosha.org.

Sincerely,

Diane S. Miles
Secretary of the Parks Commission

cc: Board of Parks Commission
Shelly Billingsley, Director of Public Works – w/a
Jeff Warnock, Superintendent of Parks – w/a
Kris Kochman – via email
via email wendy@wisconsinbikefed.org



SHELLY BILLINGSLEY, MBA, PE
Director of Public Works

June 22, 2016

To: David F. Bogdala, Chairperson, Public Works Committee
Eric Haugaard, Chairperson, Park Commission

From: Shelly Billingsley, MBA, PE
Director of Public Works

Subject: Project: 16-1427 Nash Park Ball Stop
Location: 6022 60th Street

The Department of Public Works, Engineering Division has opened bids for the above referenced project. Engineer's Estimate was \$9,500.00.

This project consists of erosion control, construction of auger cast footings, erection and bolt up of existing tower, and site restoration.

Following is the list of bidders:

Contractor	Bid Total
Bane Nelson, Inc., Kenosha, WI	\$9,600.00

It is recommended that this contract be awarded to Bane Nelson, Inc. for the bid amount of \$9,600.00 plus \$400.00 in contingency for unforeseen conditions (if needed), for total award amount of \$10,000.00. Funding is from CIP Line Item PK-03-001.

SAB/kjb