

AGENDA
BOARD OF PARK COMMISSIONERS
Monday, June 27, 2011
Kenosha Municipal Building Room 202
5:00 pm

Chairman: Michael J. Orth
Vice Chair: Rocco J. LaMacchia, Sr.
Commissioners: Jesse L. Downing
Anthony Kennedy
Lawrence Green

Call to Order
Roll Call

A. APPROVAL OF MINUTES

A-1. Approval of minutes of regular meeting held on June 13, 2011.

C. REFERRED TO COMMISSION

C-1. Request from Bill Harris for permission to operate a beverage cart in Kennedy Park, Washington Park and Simmons Island. *(Districts 1, 2, & 6)*

C-2. Request from Kenosha News to place a tent in Library Park during the Civic Center Parade for their NewsPerks Program. *(District 2)*

C-3. Review of Dino Katris peddler stand at Simmons Island *(30 days)*. *(District 2)*

C-4. To Amend the City of Kenosha Capital Improvement Program for 2008 By Increasing Line PK 08-012 "Nash School Recreation Area" in the amount of \$3,500.00 and Increasing Line PK 08-013 "Petzke Park" in the amount of \$55,500.00 and Reducing Line PK-00-001 "Playground Equipment" in the amount of \$59,000.00, for a net change of \$0.

INFORMATIONAL ITEMS:

1. Monthly Events

DIRECTOR AND/OR SUPERINTENDENT COMMENTS
CITIZEN COMMENTS/COMMISSIONER COMMENTS

OTHER BUSINESS AUTHORIZED BY LAW

IF YOU ARE DISABLED AND NEED ASSISTANCE PLEASE CALL 653-4052 BEFORE THIS MEETING

NOTICE IS HEREBY GIVEN THAT A MAJORITY OF THE MEMBERS OF THE COMMON COUNCIL MAY BE PRESENT AT THE MEETING, AND ALTHOUGH THIS MAY CONSTITUTE A QUORUM OF THE COMMON COUNCIL, THE COUNCIL WILL NOT TAKE ANY ACTION AT THIS MEETING.

CITY OF KENOSHA – BOARD OF PARK COMMISSIONERS
Meeting Minutes – June 13, 2011

A meeting of the Board of Park Commissioners was held on Wednesday, June 13, 2011, at the Kenosha Municipal Building in Room 202. The meeting was called to order at 5:04 pm. The following members were present: Chairman Orth, Commissioners LaMacchia, Downing, and Green. Alderman Kennedy was excused. Staff members in attendance were Jeff Warnock, Ron Bursek, Shelly Billingsley, Rich Schroeder and Paula Blise.

It was moved by Commissioner LaMacchia, seconded by Commissioner Green, to approve the minutes from the meeting held on Monday, May 27, 2011. Motion passed 5-0.

- C-1. Request from Krista Maurer to waive the fees for the rental of Oribiletti Center on June 12, 2011. *(Districts 8 & 12)*
It was moved by Commissioner Downing, seconded by Commissioner Green, to receive and file. Motion passed 5-0.
- C-2. Request from KUSD (Tremper Cross Country Invitational) to close Martin Luther King Drive on August 27, 2011. *(Districts 8 & 12)*
It was moved by Commissioner Downing, seconded by Commissioner LaMacchia, to approve. Motion passed 5-0.
- C-3. Potential use for Brownfield Funds and 2008 CIP Funds for Petzke Park Improvements and Nash School Recreation Area. *(Districts 1 & 17)*
Public Hearing: Michelle Polenzani, 6729 102nd Avenue, was present and spoke.
Staff/Alderman: Ron explained that \$3,500 from the 2008 CIP would go to Nash School Recreation area and the remaining \$55,500 would go towards the Petzke Park parking lot and mass grading plan. The Brownfield Funds would go also toward the Petzke Park parking lot and mass grading plan.
It was moved by Commissioner Green, seconded by Commissioner Kennedy, to transfer \$3,500 to Nash School Recreation area and \$55,500 to Petzke Park from the 2008 CIP and to approve the Brownfield Funds for Petzke Park. Motion passed 5-0.
- C-4. Request from Pedro Nunez for permission to operate his peddler business on Simmons Island Beach. *(District 2)*
Public Hearing: Pedro Nunez, 1309 67th Place, was present to answer any questions.
It was moved by Commissioner Kennedy, seconded by Commissioner LaMacchia, to approve. Motion passed 5-0.
- C-5. Kenosha Sports Complex Approval of Materials. *(District 10)*
Public Hearing: Dr. James Santarelli was present to answer any questions.
Staff/Commissioners: Jeff showed the sample of what the materials would be. Rich Schroeder and Paula Blise were present to answer any questions. Commissioner Downing asked if there was any way to issue a temporary occupancy. Commissioner Kennedy asked Dr. Santarelli if they had the funds to install this material.
It was moved by Commissioner Downing, seconded by Commissioner Green, to approve. Motion passed 4-1, with Commissioner Kennedy voting nay.
- C-6. Approval of Resolution to Authorize staff to pursue grants for the Recreational Trails Act:
a. Sunrise Park
b. Southport Park
Staff/Commissioners: Ron Bursek informed the commission that the grant needs to be filed by this Wednesday. Shelly Billingsley was present to answer any questions.
It was moved by Commissioner LaMacchia, seconded by Commissioner Green, to approve. Motion passed 5-0.

INFORMATIONAL ITEMS:

1. CORP & Master Plan Comments and Time Line -Shelly was present to answer any questions.
2. Sample of Parks using Link to Google Maps - Shelly gave a presentation on the link.
3. Potential Stewardship Grant Applications - Shelly explained that these grant applications needed by done by July 15th and the parks that they would be used for would be Strawberry Creek Park, Peorio Park, Simmon's Island, and Shagbark Recreational Area.
4. Update on the 4th of July Celebration - Jeff and Frank Carmichael were present to answer any questions.

DIRECTOR/SUPERINTENDENT COMMENTS: Jeff informed the commission that he will be entering a contract with Little Leaguers for the Sports Complex and in the contract Little Leaguers would be responsible for the up keep of the dugouts.

CITIZEN/COMMISSIONERS COMMENTS: Commissioner Kennedy reminded that bike racing season is here.

There being no further business to come before the Board of Park Commissioners it was moved, seconded and unanimously carried to adjourn at 6:17 pm.



Engineering Division
Michael M. Lemens, P.E.
Director/City Engineer
Fleet Maintenance
Mauro Lenci
Superintendent

Street Division
John H. Prijic
Superintendent
Waste Division
Rocky Bednar
Superintendent
Parks Division
Jeff Warnock
Superintendent

DEPARTMENT OF PUBLIC WORKS

Ronald L. Bursek, P.E., Director

Municipal Building · 625 52nd ST · RM 305 · Kenosha, WI 53140
Telephone (262) 653-4050 · Fax (262) 653-4056

June 23, 2011

TO: Chairman Michael Orth
Board of Park Commissioners

FROM: Jeff Warnock, Park Superintendent

RE: Peddler request from Bill Harris

A request has been received from Bill Harris for permission to operate a beverage cart in Kennedy Park, Washington Park and Simmons Island. Necessary requirements are as follows:

1. Enter into a Concession Agreement with the City of Kenosha Park Division.
2. Provide a Certificate of Liability Insurance in the amount of \$1,000,000, which indicates that the City of Kenosha is an additional insured.
3. Provide a copy of the permit issued by the Kenosha County Health Department.
4. Provide a copy of all necessary permits issued by the City of Kenosha City Clerk's Office.
5. All trash in the area must be picked up and disposed of properly.
6. In compliance with all Park Rules and Regulations

Recommendation: To approve the request contingent upon compliance with the above requirements.

CC: Alderpersons Ruffalo, Haugaard and Ohnstad

Untitled

Dear Mr. Warnock

I would like to request a parks permit or written permission to operate my small beverage cart on park property. I operate a small beverage cart, I'm offering only bottled water to customers at a fair price.

My target area's would be Kennedy park, Washington, Harbor and Simmons island.

I am fully insured, There is no problem if Kenosha needs to be added to the policy. I have 20 yrs experience

in the vending business. Since only bottled water will be sold, prier approval from the health dept is not required.

I will not impose my cart on any established consession stand or other wise obligated area

My beverage cart is neat, well constructed, My hours of operation would be from 9:00am. to 6:00pm.

Thank you.

**Bill Harris
1817 104 th st lot 22
Pleasant Prarie Wi 53158
262-344-3414**





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June 23, 2011

TO: Chairman Orth, Board of Park Commissioners
FROM: Jeff Warnock, Park Superintendent
RE: Kenosha News request

A request has been received from the Kenosha News to place a tent in Library Park during the Civic Center Parade for their NewsPerks Program. The tent will be placed on the north side of the park. Requirements are as follows:

1. Organization must contact Digger's Hotline a minimum of three (3) business days before the parade.
2. In compliance with all Park Rules and Regulations.

Recommendation: To approve with the above requirements

CC: Alderperson Ted Ruffalo



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June 23, 2011

TO: Chairman Orth, Board of Park Commissioners

FROM: Jeff Warnock, Park Superintendent

RE: Doggy and Friends Mobile Hot Dog Stand

The peddler stand for Doggy and Friends was approved by Common Council on June 6th. As per the ordinance a peddler stand is to be reviewed every 30 days.

Recommendation: To approve the stand to be located in Simmons Island Park for the next thirty (30) days.

6/21/2011

D.B.A. Doggy and Friends hot dog stand
Address 3300 Sherdian Rd
Kenosha, WI 53410
Operator Constantinos Katris

To whom It my concern,
The location of Doggy and Friends stand located in Simmons Island Park next the the
beach house which was and approved June 6th 2011 have elected to ~~stay~~ in that spot for
our next thirty day period.

Thank you





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C-4

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June 23, 2011

To: Michael Orth, Chairman
Park Commission

David Bogdala, Chairman
Finance Committee

From: Ronald L. Bursek, P.E. 
Director of Public Works

Subject: ***To Amend the City of Kenosha Capital Improvement Program for 2008 by Creating Lines PK 08-012 "Nash School Recreation Area" in the amount of \$3,500 and PK 08-013 "Petzke Park" in the Amount of \$55,500 and Reducing Line PK 00-001 "Playground Equipment" in the Amount of \$59,000***

BACKGROUND/ANALYSIS

At its regular meeting of June 13, 2011, the Board of Park Commissioners authorized the Director of Public Works to author a CIP line item transfer request for playground equipment at the Nash School Recreation Area and for parking lot and mass grading for the expansion of Petzke Park onto the former MacWhyte site. Staff was advised that the source of funding for the transfer should be Line PK-00-001 "Playground Equipment", which has a balance of \$59,000.

RECOMMENDATION

That the CIP Line Item Transfers be approved

Cc: Ald. Bogdala, Dist. 17
Ald. Haugaard, Dist. 1

RESOLUTION NO. _____

BY: Finance Committee

To Amend the City of Kenosha Capital Improvement Program for 2008
By Creating Lines PK08-012 "Nash School Recreation Area" in the Amount of \$3,500 and
PK08-013 "Petzke Park" in the Amount of \$55,500 and Reducing Line PK00-001 "Playground
Equipment" in the Amount of \$59,000 For a Net Change of \$0

WHEREAS, at the 6/13/11 Park Commission meeting the commissioners requested that the 2008 funding for Playground Equipment be reallocated for the purpose of partnering with KUSD for the construction of playground equipment at the Nash School Recreation Area and for the purpose of design and/or construction of the parking lot and mass grading for Petzke Park; and

WHEREAS, the above amendment to the Capital Improvement Program has been approved by the Park Commission on June 27, 2011 and the Finance Committee on July 6, 2011;

NOW, THEREFORE BE IT RESOLVED, by the Common Council of the City of Kenosha, Wisconsin that the Capital Improvement Program be, and hereby is amended as follows:

<i>Line Item</i>	<i>Description</i>	<i>Available Authorization</i>	<i>Authorization Adjustment</i>	<i>Amended Authorization</i>
PK 00-001	Playground Equipment	59,000	-59,000	-0-
PK 08-012	Nash School Recreation Area	-0-	3,500	3,500
PK08-013	Petzke Park	-0-	55,500	55,500

Adopted this _____ day of _____ 2011

Approved:

KEITH G. BOSMAN, MAYOR

Attest:

MICHAEL HIGGINS, CITY CLERK-TREASURER

(CIPPK00.001.6.22.11/RES11)



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June 27, 2011

TO: Michael Orth, Chairman
Park Commission

FROM: Jeff Warnock
Park Superintendent

SUBJECT: Monthly Events

July 1, 2011	True Freedom 2011 – Bandshell – 6pm–8pm
July 2, 2011	34 th Annual Firecracker 5k/10k – Library Park Streets – 8am
July 4, 2011	Fireworks – Wolfenbuttel – Showmobiles
July 5, 2011	Kemper Center – Showmobile
July 8-10, 2011	Mt Carmel Festival – Columbus Park – Showmobile – 7/8-9 4pm-11pm, 7/10 2pm-10pm
July 10, 2011	Cheddar Challenge – Velodrome – 8am-1pm
July 15-16, 2011	Thunder Run Poker Run – Kenosha Harbor
July 15-17, 2011	Mt Carmel Festival raindates
July 16, 2011	Family/Friends youth Gospel Fest – Pennoyer Park/Bandshell – 12 noon-6pm
July 16, 2011	Tri-State Tour (Bicycle) – Anderson Park – Rest Stop - 10am-8pm
July 17, 2011	Festival Arts/Flowers – Lincoln Park – Showmobile – 12 noon-6pm
July 17, 2011	Art Fair – Library Park – 10am-5pm
July 19, 2011	Kemper Center – Showmobile
July 22, 2011	Food, Folks & Spokes – Library Park – 10am-10pm
July 23-24, 2011	Lose Your Shoes – Simmons Island
July 29-31, 2011	Taste of Wisconsin – Harbor Park – Showmobile – 7/29 3pm-10pm, 7/30 11am-10pm, 7/31 11am-7pm
Monday's	Stock Bike Racing – Velodrome – 6pm-10pm
Tuesday's	Federation Racing Program – Velodrome – 7pm-10pm
Wednesday's	Master Track Racing – Velodrome – 7pm-10pm Kenosha Pops Concert – Sesquicentennial Bandshell – 7pm