

**** PLEASE NOTE CHANGE IN ROOM ****

**AGENDA
BOARD OF PARK COMMISSIONERS
Kenosha Municipal Building - Room 202
Monday, June 9, 2014 - 5:00 pm**

Chairman: Scott N. Gordon Vice Chairman: Keith W. Rosenberg
Commissioner: Kurt Wicklund Commissioner: Rocco J. LaMacchia, Sr.
Commissioner: Jack Rose

**Call to Order
Roll Call**

Approval of the minutes of the meetings held on May 12, 2014 and May 19, 2014.

1. Request from the Kenosha Area Family & Aging Services for permission to sell fermented malt beverages and wine at their fundraising event on Thursday, August 21, 2014 from 3:00pm to 10:00pm at the Southport Beach House. *(District 12)*
2. Request from Kenosha Crew *(KASL)* to hold their "Lose the Shoes Summer Sports Festival" event on Saturday, July 26, 2014 *(with a rain date of Sunday, July 27, 2014)* at Simmons Island from 8:00am to 7:00pm. *(District 2)*
3. Request from Safe Harbor Humane Society to hold their "Walk for Paws" event on Sunday, September 14, 2014 at Lincoln Park from 2:00pm-6:00pm. *(District 12)*
4. Resolution by the Mayor - To Recreate the Southport Beach House Citizen Committee for the Purpose of Researching and Recommending Additional Uses of the Southport Beach House To Enhance Its Use and Increase Revenue. *(Also referred to Public Works) (Referred from Council on 6/2/14)*

INFORMATIONAL ITEMS:

1. Emerald Ash Borer Status Update
2. Tuesday Farmers Market Location Change
3. Municipal Golf Course Caddie Program
4. Project Status Report

**DIRECTOR AND/OR SUPERINTENDENT COMMENTS
CITIZEN COMMENTS/COMMISSIONER COMMENTS/OTHER BUSINESS PERTAINING TO
PARKS COMMISSION MATTERS AS AUTHORIZED BY LAW**

IF YOU ARE DISABLED AND NEED ASSISTANCE, PLEASE CALL 653-4052 BEFORE THIS MEETING

NOTICE IS HEREBY GIVEN THAT A MAJORITY OF THE MEMBERS OF THE COMMON COUNCIL MAY BE PRESENT AT THE MEETING. AND ALTHOUGH THIS MAY CONSTITUTE A QUORUM OF THE COMMON COUNCIL, THE COUNCIL WILL NOT TAKE ANY ACTION AT THIS MEETING.

BOARD OF PARK COMMISSIONERS
Minutes of Meeting held Monday, May 12, 2014

A meeting of the Board of Park Commissioners was held on Monday, May 12, 2014 in Room 204 of the Kenosha Municipal Building. The meeting was called to order at 5:55 pm by Chairman Gordon.

At roll call, the following members were present: Commissioners LaMacchia, Wicklund, Rose and Rosenberg. Staff members in attendance were Michael Lemens, Director of Public Works; Jeff Warnock, Superintendent of Parks; Frank Pacetti, City Administrator; Alderperson Eric Haugaard; Bill Richardson, Assistant City Attorney; Deputy Police Chief Dan Miskinis; Alderperson Curt Wilson; Alderperson Dave Paff; Debra Salas, City Clerk; and Alderperson Daniel Prozanski Jr.

It was moved by Commissioner LaMacchia, seconded by Commissioner Rosenberg, to approve the minutes from the meetings held on April 28, 2014 and May 5, 2014. Motion carried unanimously.

1. Request from the Kenosha Symphony Orchestra for permission to sell fermented malt beverages and wine at their 75th Anniversary Season event (*Symphony on the Shore*) on Friday, August 22, 2014 from 6:00pm to 9:00pm at the Southport Beach House. (*District 12*)

It was moved by Commissioner LaMacchia, seconded by Commissioner Rose, to approve as recommended. Motion carried unanimously.

2. Approval of the Fireworks Display Agreement By and Between the City (*of Kenosha through its Department of Public Works*) and MIAND, Inc. (*dba/ Mad Bomber Fireworks Productions*).

Staff: Jeff Warnock, Attorney Bill Richardson, and Frank Pacetti spoke.

It was moved by Commissioner LaMacchia, seconded by Commissioner Rosenberg, to approve. After further discussion Commissioner LaMacchia withdrew his motion. It was then moved by Commissioner LaMacchia, seconded by Commissioner Rose to defer for one week to a special meeting on May 19th at 5pm. Motion carried unanimously.

3. Reschedule of May 26, 2014 (Memorial Day) meeting.

Gordon passed the gavel. It was moved by Commissioner Gordon, seconded by Commissioner LaMacchia to cancel the meeting and if needed have a special meeting before council. Motion carried unanimously.

INFORMATIONAL ITEMS:

1. Project Status Report

DIRECTOR COMMENTS: Michael Lemens notified the Commission that due to the cold weather and ice conditions it has caused a delay in the dredging contract. They will be here early June instead of May.

ADJOURNMENT - There being no further business to come before the Board of Parks Commissioners, it was moved, seconded and unanimously carried to adjourn at 6:06 pm.

BOARD OF PARK COMMISSIONERS
Minutes of the Special Meeting held Monday, May 19, 2014

A special meeting of the Board of Park Commissioners was held on Monday, May 19, 2014 in Room 204 of the Kenosha Municipal Building. The meeting was called to order at 5:00 pm by Chairman Gordon.

At roll call, the following members were present: Commissioners LaMacchia, Wicklund, Rose and Rosenberg. Staff members in attendance were Michael Lemens, Director of Public Works; Shelly Billingsley, Deputy Director of Public Works/City Engineer; Jeff Warnock, Superintendent of Parks; Brian Wilke, Community Development Specialist; Police Deputy Dan Miskinis and Alderperson Curt Wilson.

1. Approval of the Fireworks Display Agreement By and Between the City (*of Kenosha through its Department of Public Works*) and MIAND, Inc. (*dba/ Mad Bomber Fireworks Productions*). (*Deferred from the 5/12/14 meeting*)
It was moved by Commissioner LaMacchia, seconded by Commissioner Rosenberg, to approve.
Staff: Jeff Warnock spoke.
Motion to approve carried unanimously.

2. Resolution by the Board of Park Commissioners - To Rescind Resolution BPC 01-13 that had Resolved to Site the Fully-Accessible Play Area at Kennedy Park and to Identify Petzke Park as a Suitable Location for such Play Area.
It was moved by Commissioner LaMacchia, seconded by Commissioner Rosenberg, to approve.
Public Hearing: Tammy Conforti, Jerald Conforti, Chris Weyker (Kenosha Achievement Center-Chief Executive Officer, and Al Namath spoke.
Motion to approve carried unanimously.

COMMISSIONER COMMENTS: John Fox spoke about an amphitheater at Simmons Island being put up and questions as to who gave that order. Chris Weyker talked about the word "playground" in Master Plans.

ADJOURNMENT - There being no further business to come before the Board of Parks Commissioners, it was moved, seconded and unanimously carried to adjourn at 5:17 pm.



ENGINEERING DIVISION
SHELLY BILLINGSLEY, P.E.
CITY ENGINEER

PARK DIVISION
JEFF WARNOCK
SUPERINTENDENT

FLEET MAINTENANCE
MAURO LENCI
SUPERINTENDENT

STREET DIVISION
JOHN H. PRIJIC
SUPERINTENDENT

WASTE DIVISION
ROCKY BEDNAR
SUPERINTENDENT

DEPARTMENT OF PUBLIC WORKS
MICHAEL M. LEMENS, P.E., DIRECTOR
SHELLY BILLINGSLEY, P.E., DEPUTY DIRECTOR

MUNICIPAL BUILDING · 625 - 52ND ST · RM 305 · KENOSHA, WI 53140
TELEPHONE (262) 653-4050 · FAX (262) 653-4056
EMAIL PUBLICWORKS@KENOSHA.ORG

June 6, 2014

To: Scott N. Gordon, Chairman,
Park Commission

From: Jeff Warnock *JW*
Superintendent of Parks

Subject: Requests from the Kenosha Area Family & Aging Services

BACKGROUND/ANALYSIS

The Kenosha Area Family and Aging Services will be holding a fundraiser event at the Southport Beach House on August 21, 2014. They are requesting permission to sell fermented malt beverages and wine from 3:00pm – 10:00pm.

RECOMMENDATION

Staff recommends approval to sell fermented malt beverages but not the sell of wine at the Southport Beach House on Thursday, August 21, 2014 from 3:00pm – 10:00pm.

JW/dh

**CITY OF KENOSHA – DEPARTMENT OF PUBLIC WORKS
PARK USE AGREEMENT (PICNICS, WEDDINGS & BUILDING RENTALS)**

625 - 52nd Street
Room 305
Kenosha, Wisconsin 53140
OFFICE HOURS 8 AM – 4:30 PM MONDAY – FRIDAY

Phone: 653-4080
Fax: 653-4056

Make check payable to "City of Kenosha."

OFFICE USE ONLY			
Rental Fees: <u>\$350</u>	Beer: <u>\$25</u>	Deposit: <u>\$300</u>	Total Due: <u>\$675</u>
Receipt #: <u>1071042</u>	By: <u>DH/6/6</u>	Zimbra: <input checked="" type="checkbox"/>	Park Calendar: <input checked="" type="checkbox"/>
Access Database: _____	Date Paid & Permit Issued: <u>4/21/14</u>		

INSTRUCTIONS:

- Please Print (blue or black ink)

Permittee Name: Katie Oatsvall
Person authorized to sign this agreement on behalf of the organization.

Organization Name: KAFASI

Address: 7730 Sheridan City: Kenosha State: WI Zip: 53143

Daytime Phone: 262 658 3508 Alternate Phone: _____

FACILITY REQUESTED: Southport Beach House

Event Date: 8/21/14

Nature of Event: Fundraising event
(Be specific on what type of event – i.e., 16th birthday party, graduation, baby/bridal shower, wedding reception, etc.)

Attendance: 150 (Number of people) Time requested: From: 3pm to 10pm
(INCLUDES SETUP AND TAKE DOWN)

PLEASE NOTE: PARK FACILITIES CLOSE AT 10 PM

Beer Permit (For Consumption Only – No Selling; MUST BE 21 OR OLDER) (Yes) or (No)
The above-named assumes responsibility for exercising control over attendees behavior at the event.
This person or designee must be present for the duration of the event.

Do you plan to have a DJ? NO (Yes or No)
Allowed only at Alford, Washington picnic shelters and Southport Beach House and Oribiletti Center.

Do you plan to have a Band? YES (Yes or No)
Allowed only at Southport Beach House and Oribiletti Center.

Do you plan to place any tents/bouncy houses in the park area? NO (Yes or No)
If yes, you must contact Diggers Hotline (1-800-242-8511) no later than three (3) business days prior to the event.

RESPONSIBILITIES OF THE DEPARTMENT OF PUBLIC WORKS – LIMITATIONS

The Department of Public Works, although responsible for the general maintenance of City parks, will not inspect the park area to be used immediately prior to the use to determine the suitability and safety of the use. In addition, it will not supervise such use.

Zimbra

dhoff@kenosha.org

RE: Request to sell

From : Karin Kirchmeier <kkirchmeier@kafasi.org>
Subject : RE: Request to sell
To : Diane Hoff <dhoff@kenosha.org>

Fri, May 16, 2014 10:35 AM
1 attachment

Thank you very much for the quick attention...we appreciate it greatly!

Karin Kirchmeier
Operations Director
Kenosha Area Family & Aging Services, Inc.
7730 Sheridan Rd
Kenosha WI 53143
262.658.3508 ext. 123
kkirchmeier@kafasi.org

K A F A S I

From: Diane Hoff [mailto:dhoff@kenosha.org]
Sent: Friday, May 16, 2014 10:25 AM
To: Karin Kirchmeier
Cc: Jeff Warnock
Subject: Re: Request to sell

I will look this over with the Superintendent of Parks. We will definitely have to bring this to the Parks Commission for approval to sell those items at your event. I will send you a notice to appear once that date is set. The date however will either be June 9 or June 30, 2014. If there is anything else we may need I will get in contact with you.

Thank you-

Diane Hoff
Dept of Public Works
625 52nd St, Rm 305
Kenosha, WI 53140
262-653-4050
262-653-4065 (direct)
262-653-4056 (fax)

From: "Karin Kirchmeier" <kkirchmeier@kafasi.org>
To: dhoff@kenosha.org
Cc: "Katie Oatsvall" <koatsvall@kafasi.org>
Sent: Friday, May 16, 2014 10:03:23 AM
Subject: Request to sell

Hi Diane,

My name is Karin Kirchmeier, and I am the Operations Director for Kenosha Area Family & Aging Services, Inc. We currently have the South Port Beach House reserved for 8/21/2014 for a fundraiser we will be sponsoring.

I am coming to you because I would like to officially request approval for the ability to sell beer, as well as wine, and we were informed that you were the first step in the process.

I look forward to working with you, please let me know if there is anything further that I can do at this time.

Karin Kirchmeier
Operations Director
Kenosha Area Family & Aging Services, Inc.
7730 Sheridan Rd
Kenosha WI 53143
262.658.3508 ext. 123
kkirchmeier@kafasi.org

K A F A S I

KAFASI

image001.jpg
4 KB

**KEITH G. BOSMAN
MAYOR**



CITY OF KENOSHA **2**
625 – 52nd Street
Kenosha, Wisconsin 53140
(262) 653-4000
Fax (262) 653-4010

June 9, 2014

TO: Chairman Scott Gordon, Board of Park Commissioners

FROM: Mayor Bosman

RE: Lose the Shoes Summer Sports Festival

Kenosha Crew/ KASL is requesting from the Parks Commission the use of Simmons Island for their Lose the Shoes Summer Sports Festival to be held from 8 a.m.-7 p.m. Saturday, July 26, 2014 (with a rain date of Sunday, July 27, 2014). They plan to set up from 3- 10 p.m. July 25, 2014 and will take down the event by 10 p.m. on July 26, 2014 (or rain date of July 27, 2014).

Recommendations: Parks Commission approval of use of Simmons Island for the Lose the Shoes Summer Sports Festival on July 26, 2014.

**SPECIAL EVENT APPLICATION
CITY OF KENOSHA – PARK DIVISION**

Please note that this application does not guarantee approval of your event or equipment requested. The event will need the approval of the Board of Park Commissioners and/or the Superintendent of Parks .

EVENT ORGANIZATION INFORMATION

Name of Responsible Organization Kenosha Crew/ KASL

Contact Person who is responsible for event: Jeff Reget

Address: 1330- 52nd Street

City/State/Zip Kenosha, WI 53142

Daytime # 262-818-1502 Evening # _____ Cell# 262-818-1502

Fax # _____ E-mail: jeff.reget@yahoo.com

Is the Host Organization a 501(c)-3? Yes, provide ES# 39-1499100

EVENT INFORMATION

Name of the Event: Lose The Shoes Summer Sports Festival

Date Requested: July 26 Rain Date July 27

Location Requested: Simmons Island Estimated Attendance 2,000

Charitable Event: No Yes, Proceeds donated to _____

Brief Description of the Event: Summer sports fesitival featuring sand volleyball, sand soccer, cross-fit competitions and lacrosse. Event is one day with events running from 8:00am- 7:00pm

Set up date and time: Friday, July 25th after 3:00pm

Time of Event: 8:00am- 7:00pm

Take down date and time: July 26th after event

FOR OFFICE USE ONLY:

Application Packet Received _____ Admin. Or Commission Approval _____

Copies sent to: Alderperson _____ Dirk _____ Police _____

Fire: _____ PW Admin _____ PW-Streets: _____ Kris _____

**EQUIPMENT RENTAL REQUEST
CITY OF KENOSHA – PUBLIC WORKS/PARKS**

To assist you with your special event, the Public Works Department/Park Division does have equipment available for rent to your organization. The location of this equipment must be noted on the site and/or route plan you have attached to this application.

yes
yes/no

Electric: See Item #8 in the manual. Service varies by location. The organization may be required to provide their own generators in order to supply the level of service required for their event.

yes
yes/no

Water: Varies by location

PARK DIVISION:

Various areas may already contain minimal equipment, please indicate the number of additional items you will need. DO NOT list "same as last year"

of Benches _____ # of Picnic Tables _____ # of extra trash containers _____

of Barricades _____ Any Bleachers _____ Any Reviewing Stands _____

Showmobile New _____ Old yes

Fencing: Snow Fencing # of feet _____ Portable fencing - # of feet/sections _____

Other Special Requests: We are looking to have Simmons Island Blocked off so we can charge an admission to each person entering the grounds. This will be a free tournament entry fee but charge individuals walking into event.

We are requesting roads coming into Simmons Island be closed so we can control individuals entering the grounds.

Entry points entering the Simmons Island from 50th ave and 44th Ave

STREET CLOSURES: Contact Public Works at 653-4050 for any partial or full street closure

of Barricades 4 A map must be attached with the placement locations

of Parking Signs _____ Organization responsibility:

Approval must be received from the Public Works Department
The department will provide the organization with a sample of the sign that is to be posted.
It is the responsibility of the organization to have these signs printed in the form and color required
Organization is responsible to supply the stakes to attach the signs in the location approved.
Further information is in Item #14 of the procedures.

NOTE: The organization will be notified if equipment requested is available for the date of your event.
See Attached Fees Schedule

**PUBLIC AMPLIFICATION PERMIT APPLICATION
CITY OF KENOSHA – PARK DIVISION**

By ordinance, public amplification is not allowed in City Parks except by permission from the Board of Park Commissioners. Permission for amplification does not exempt a group from obeying Ordinance restrictions on the volume of sound. Please be considerate of park neighbors and other park users. When notifying the alderman and neighborhood association (if necessary) about your event, be sure to include detailed information about any plans you have for amplified sound.

Event Information:

Name of Event Lose The Shoes Summer Sports Festival
Location of Event: Simmons Island Date of Event July 26
Contact Person Jeff Reget

Type of Amplified Sound

- DJ
- Sound System
- Speeches/Announcements
- Karaoke
- Other (please specify) _____

Requested time of amplification: Start: 8:00am Ending 7:00m

Name of Company and/or Individual handling the amplification of the event:

Kenosha Crew/ KASL
Daytime # 262-818-1502 Evening # _____ Cell # 262-818-1502

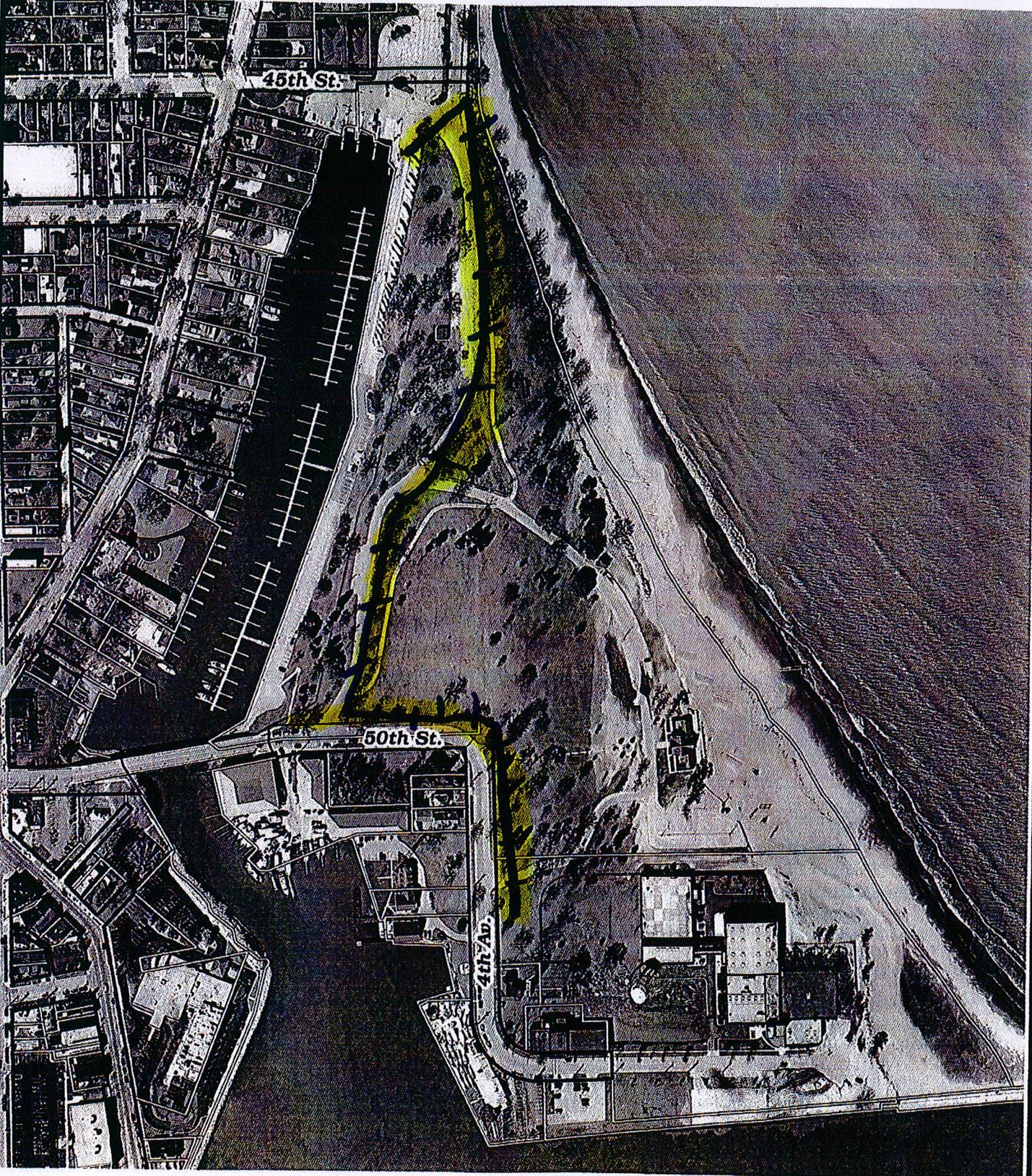
Aldersperson notification

Have you contacted the Aldersperson of the District in which the event will be held?
_____ Yes No Date: _____

See Attachment D1 for an excerpt of the Noise Ordinance or go to the City of Kenosha web site at www.kenosha.org and click on General Ordinances and review Section 23.

City of Kenosha

General Location Map



0 80 160 240 320 Feet



ENGINEERING DIVISION
SHELLY BILLINGSLEY, P.E.
CITY ENGINEER

PARK DIVISION
JEFF WARNOCK
SUPERINTENDENT

FLEET MAINTENANCE
MAURO LENCI
SUPERINTENDENT

STREET DIVISION
JOHN H. PRIJIC
SUPERINTENDENT

WASTE DIVISION
ROCKY BEDNAR.
SUPERINTENDENT

DEPARTMENT OF PUBLIC WORKS

MICHAEL M. LEMENS, P.E., DIRECTOR
SHELLY BILLINGSLEY, P.E., DEPUTY DIRECTOR

MUNICIPAL BUILDING · 625 - 52ND ST · RM 305 · KENOSHA, WI 53140
TELEPHONE (262) 653-4050 · FAX (262) 653-4056
EMAIL PUBLICWORKS@KENOSHA.ORG

June 2, 2014

Kenosha Crew/KASL
Attn: Jeff Reget
1330 52nd St
Kenosha, WI 53142

RE: Park use for a Lose the Shoes Summer Sports Festival at Simmons Island

To whom it may concern:

Your request for park use at Simmons Island for the Lose the Shoes Summer Sports Festival event on Saturday, July 26, 2014 (with a rain date of Sunday, July 24, 2014) will be reviewed by the Board of Parks Commission. The meeting is scheduled for:

Monday, June 9, 2014

5:00 p.m.

Room 204

Kenosha Municipal Building, 625-52nd Street

You and/or your representative are required to appear.

If you have any questions, you may contact the Community Relations Liaison Kris Kochman at 262-653-4177 or kkochman@kenosha.org.

Sincerely,

Diane S. Miles

Secretary of the Parks Commission

cc: Board of Parks Commission
Michael M. Lemens, Director of Public Works – w/a
Shelly Billingsley, Director of Engineering – w/a
Jeff Warnock, Superintendent of Parks – w/a

**KEITH G. BOSMAN
MAYOR**



CITY OF KENOSHA
625 – 52nd Street
Kenosha, Wisconsin 53140
(262) 653-4000
Fax (262) 653-4010

3

June 9, 2014

TO: Chairman Scott Gordon, Board of Park Commissioners

FROM: Mayor Bosman

RE: Walk for Paws

The Safe Harbor Humane Society is requesting from the Parks Commission the use of Lincoln Park for their Walk for Paws be held from 2-6 p.m. Saturday, Sept. 14, 2014. They plan to set up at 8 a.m. and will take down the event by 8 p.m. on Sept. 14, 2014.

Recommendations: Parks Commission approval of use of Lincoln Park for the Walk for Paws on Sept. 14, 2014.

SUBMITTED 5/13/14 - - (KB)

APPLICATION "A"

SPECIAL EVENT APPLICATION
CITY OF KENOSHA - PARK DIVISION

Please note that this application does not guarantee approval of your event or equipment requested. The event will need the approval of the Board of Park Commissioners and/or the Superintendent of Parks .

EVENT ORGANIZATION INFORMATION

Name of Responsible Organization Safe Harbor Humane Society
Contact Person who is responsible for event: Karin Bergquist
Address: 7811 60th Avenue
City/State/Zip Kenosha, WI - 53142
Daytime # 262-694-4047 Evening # 262-287-3728 Cell# 262-287-3728
Fax # 262-694-1956 E-mail: karin@safeharborhumane.com
Is the Host Organization a 501(c)-3? Yes, provide ES# 39-0977528

EVENT INFORMATION

Name of the Event: Walk for Paws
Date Requested: 9/14/14 Rain Date N/A
Location Requested: Lincoln Park Estimated Attendance 250 People
Charitable Event: No Yes, Proceeds donated to Safe Harbor Humane Society
Brief Description of the Event: This event will feature a one mile organized dog walk, followed by a family focused festival featuring local pet related businesses, rescue organizations and other entertainment. The event will look very similar to last year's event.
We will also be requesting the show mobile, as well as snow fencing.

Set up date and time: 9/14/14 - 8:00 AM
Time of Event: 2:00 PM - 6:00 PM
Take down date and time: 9/14/14 - 6:00 PM - 8:00 PM

FOR OFFICE USE ONLY:

Application Packet Received _____ Admin. Or Commission Approval _____
Copies sent to: Alderperson _____ Dirk _____ Police _____
Fire: _____ PW Admin _____ PW-Streets: _____ Kris _____

**EQUIPMENT RENTAL REQUEST
CITY OF KENOSHA – PUBLIC WORKS/PARKS**

To assist you with your special event, the Public Works Department/Park Division does have equipment available for rent to your organization. The location of this equipment must be noted on the site and/or route plan you have attached to this application.

Yes

yes/no

Electric: See Item #8 in the manual. Service varies by location. The organization may be required to provide their own generators in order to supply the level of service required for their event.

Yes

yes/no

Water: Varies by location

PARK DIVISION:

Various areas may already contain minimal equipment, please indicate the number of additional items you will need. DO NOT list "same as last year"

of Benches 10 # of Picnic Tables 20 # of extra trash containers 5

of Barricades _____ Any Bleachers _____ Any Reviewing Stands _____

Showmobile New X Old _____

Fencing: Snow Fencing # of feet 800 Portable fencing - # of feet/sections _____

Other Special Requests: We would like the showmobile to be placed in front of the garden, facing North. See attached map.

STREET CLOSURES: Contact Public Works at 653-4050 for any partial or full street closure

of Barricades 0 A map must be attached with the placement locations

of Parking Signs 0 Organization responsibility:

Approval must be received from the Public Works Department
The department will provide the organization with a sample of the sign that is to be posted.
It is the responsibility of the organization to have these signs printed in the form and color required
Organization is responsible to supply the stakes to attach the signs in the location approved.
Further information is in Item #14 of the procedures.

NOTE: The organization will be notified if equipment requested is available for the date of your event.

See Attached Fees Schedule

**TEMPORARY STRUCTURE
CITY OF KENOSHA - PARK DIVISION**

Please review Item #8 in the Policy/Procedure Manual

Name of Event Walk for Paws 2014
Park Requested Lincoln Park Date of Event: Sep. 14th, 2014

**Structure location must be placed on site map.

Type of Temporary Structure

Tent

Staging

Trailers

Inflatables

Dunk Tank

Other, Please explain Showmobile doubles as stage

Vendor Information

(Name of Company and/or individual providing temporary structure)

Name of Company/Individual: Safe Harbor Humane Society

Work # 262-694-4047 Home # 262-287-3728 Cell 262-287-3728

Insurance

All vendors that are supplying the organization with a temporary structure must supply a Certificate of Insurance for product and premises insurance in the amount of \$1,000,000 in the aggregate naming the City of Kenosha as 'additional insured', unless all vendors are being insured as an umbrella under the organizer's. Copy to be attached or sent to the Park Division 30 days prior to the event.

Insurance Company United Fire & Casualty Co.

Signature

Vendor Signature  Date 5/22/14

**PUBLIC AMPLIFICATION PERMIT APPLICATION
CITY OF KENOSHA – PARK DIVISION**

By ordinance, public amplification is not allowed in City Parks except by permission from the Board of Park Commissioners. Permission for amplification does not exempt a group from obeying Ordinance restrictions on the volume of sound. Please be considerate of park neighbors and other park users. When notifying the alderman and neighborhood association (if necessary) about your event, be sure to include detailed information about any plans you have for amplified sound.

Event Information:

Name of Event Walk for Paws 2014
Location of Event: Lincoln Park Date of Event Sep. 14th, 2014
Contact Person Karin Bergquist

Type of Amplified Sound

- DJ
- Sound System
- Speeches/Announcements
- Karaoke
- Other (please specify) _____

Requested time of amplification: Start: 2:00 PM Ending 6:00 PM

Name of Company and/or Individual handling the amplification of the event:

Safe Harbor Humane Society

Daytime # 262-694-4047 Evening # 262-287-3728 Cell # 262-287-3728

Aldersperson notification

Have you contacted the Aldersperson of the District in which the event will be held?

_____ Yes X _____ No Date: (Not yet)

See Attachment D1 for an excerpt of the Noise Ordinance or go to the City of Kenosha web site at www.kenosha.org and click on General Ordinances and review Section 23.

**PARK VENDING PERMIT APPLICATION
CITY OF KENOSHA – PUBLIC WORKS/PARKS**

**EACH INDIVIDUAL VENDOR MUST FILL OUT AN APPLICATION
NOTE: COPIES OF THIS APPLICATION CAN BE DUPLICATED**

**EACH APPLICATION TO BE SUBMITTED TO THE PARK DIVISION
BY THE ORGANIZATION IN CHARGE OF THE EVENT**

Name of the Event: Walk for Paws 2014
Location of the Event: Lincoln Park Date of Event Sep. 14th, 2014
Name of Group/Organization providing the service Safe Harbor Humane Society
Contact Person Karin Bergquist
Address 7811 60th Avenue
Daytime # 262-694-4047 Evening # 262-287-3728 Cell # 262-287-3728

Product or Service Sold

Please list all items to be sold or service provided. Attach an additional list, if necessary.

T-Shirts, Magnets, Dog Accessories, Raffles, Kids' Games

If selling food, please indicate your Temporary Restaurant License # Pending

Non-Food Item _____

Detail of Vendor Set-up

Please include what your vending site will contain (tables, tents, electricity, etc.[These items are not provided by the city])

Tents & Tables

Insurance

All vendors must supply a certificate of insurance for product and premises insurance in the amount of \$1,000,000 in the aggregate naming the City of Kenosha as 'additional insured', unless all vendors are being insured as an umbrella under the organizer's.

Insurance Company United Fire & Casualty Co.

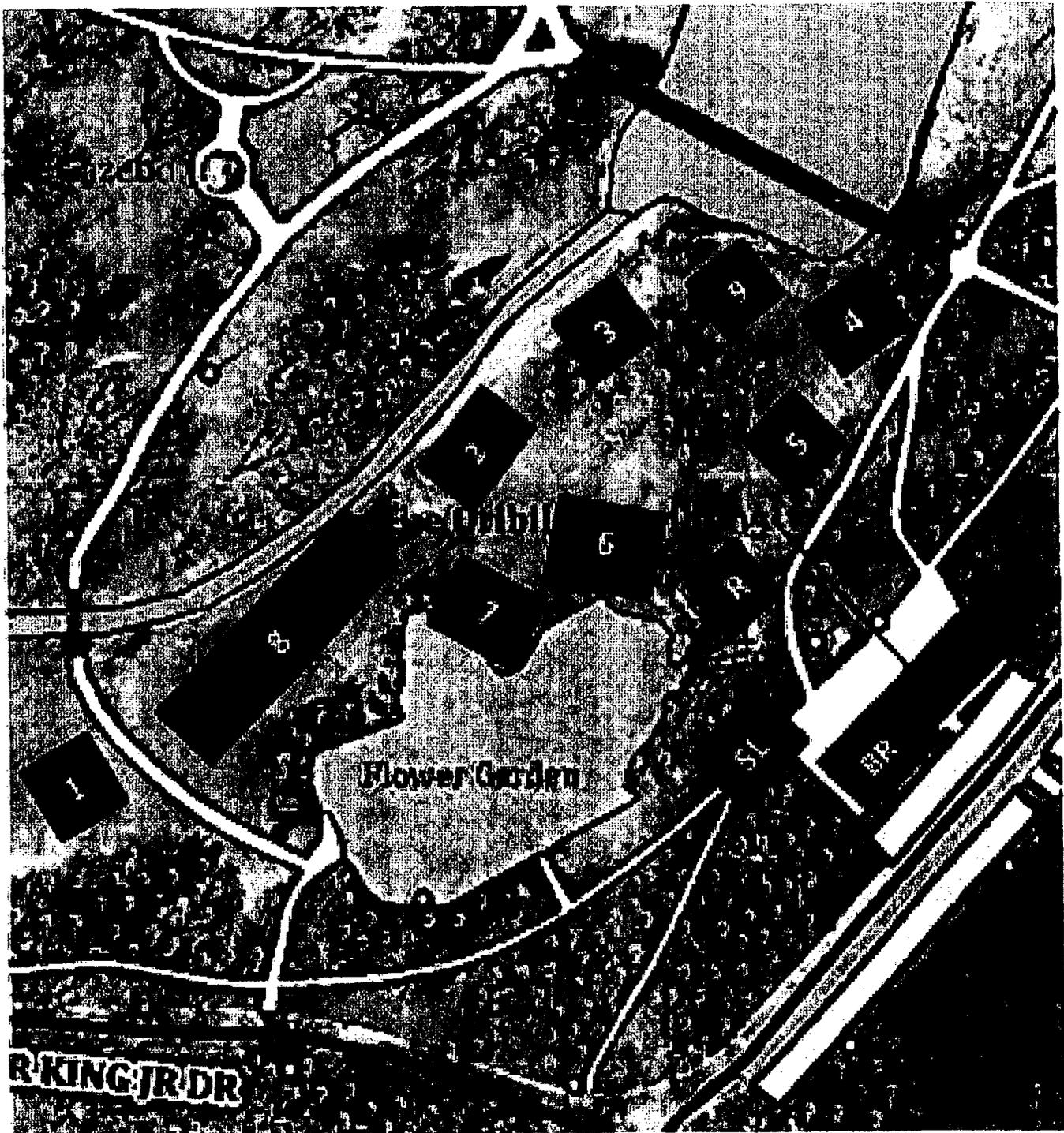
A copy of the policy must be provided to the Park Division prior to the event.

Signature

Vendor Signature Karin Bergquist Date 5/22/14

Event Map

R. Registration/Check-in, S1. Starting Line (for walk) | BR. Restrooms | 1. Line Course, 2. Event Stage/Soundstage
 Monkey Business DJ, 3. Loving Paws Demo, 4. KPDAG Demo, 5. SHHS Booths (retail, coffee, Pit Crew, food), 6. Pet
 Care Corner, Marine Clinic, Goodwill's Message, Michelle Maggs' Sporting, 7. Central Bank, Community Impact
 Programs, Kid's Booth, 8. Whisperers of Love, 9. Doggie, Loving Families K9 Rescue, Kindred Kites, JP's Plus N' Stuff,
 Woodbury's Lodge, Bettungo's, 10. Middle Gate, 11. Mag's Talk's Resort, Kinoshiz Pet Store, Rockport, Sherry's Pit Crew,
 K9 Kable, Sperry's Pet Supply, 12. Lake German Shepherd B. KPO (KSPs) Crime Prevention



Zimbra

kkochman@kenosha.org

Re: Walk for Paws

From : Karin Bergquist
<karin@safeharborhumane.com>

Tue, May 27, 2014 11:05 AM

Subject : Re: Walk for Paws

To : Kristin Kochman <kkochman@kenosha.org>

Kristin,

Sorry about the map, the file quality isn't great... Here's the key, typed out for you:

- R - Registration
- SL - Starting Line for Walk
- BR - Bathrooms
- 1. - Lure Course
- 2. - Event Stage / Showmobile
- 3. - Loving Paws Demo
- 4. - Kenosha Police Department K-9 Unit
- 5. - Safe Harbor Humane Society Booths (raffles, games)
- 6. - Vaccine Clinic, Grooming
- 7. - Central Bark, Community Impact, Kids' Booth
- 8. - Whispers of Love, K9 Rescue, Kenosha Pet Sitter, Shel-Ray Pet Chalet, Woofman's Lodge
- 9. - Kenosha Police Dept. Crime Prevention

I'll work on getting our insurance modified with a rider listing the City of Kenosha as additionally insured, and send it over as soon as I've got it.

Thanks!
Karin Bergquist

On Tue, May 27, 2014 at 10:57 AM, Kristin Kochman <kkochman@kenosha.org> wrote:



ENGINEERING DIVISION
SHELLY BILLINGSLEY, P.E.
CITY ENGINEER

PARK DIVISION
JEFF WARNOCK
SUPERINTENDENT

FLEET MAINTENANCE
MAURO LENCI
SUPERINTENDENT

STREET DIVISION
JOHN H. PRIJIC
SUPERINTENDENT

WASTE DIVISION
ROCKY BEDNAR
SUPERINTENDENT

DEPARTMENT OF PUBLIC WORKS

MICHAEL M. LEMENS, P.E., DIRECTOR
SHELLY BILLINGSLEY, P.E., DEPUTY DIRECTOR

MUNICIPAL BUILDING · 625 - 52ND ST · RM 305 · KENOSHA, WI 53140
TELEPHONE (262) 653-4050 · FAX (262) 653-4056
EMAIL PUBLICWORKS@KENOSHA.ORG

June 2, 2014

Safe Harbor Humane Society
Attn: Karin Bergquist
7811 60th Ave
Kenosha, WI 53142

RE: Park use for the Walk for Paws event at Lincoln Park

To whom it may concern:

Your request for park use at Lincoln Park for the Walk for Paws event on Sunday, September 14, 2014 will be reviewed by the Board of Parks Commission. The meeting is scheduled for:

**Monday, June 9, 2014
5:00 p.m.
Room 204
Kenosha Municipal Building, 625-52nd Street**

You and/or your representative are required to appear.

If you have any questions, you may contact the Community Relations Liaison Kris Kochman at 262-653-4177 or kkochman@kenosha.org.

Sincerely,

Diane S. Miles
Secretary of the Parks Commission

cc: Board of Parks Commission
Michael M. Lemens, Director of Public Works – w/a
Shelly Billingsley, Director of Engineering – w/a
Jeff Warnock, Superintendent of Parks – w/a



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June 6, 2014

To: Scott N. Gordon, Chairman,
Park Commission

Eric Haugaard, Chairman,
Public Works Committee

From: Michael M. Lemens, P.E.
Director of Public Works

Subject: Resolution by the Mayor - To Recreate the Southport Beach House Citizen Committee for the Purpose of Researching and Recommending Additional Uses of the Southport Beach House To Enhance Its Use and Increase Revenue.

BACKGROUND/ANALYSIS

As an oral referral from Common Council, the Legal Department has prepared the following Resolution to Recreate the Southport Beach House Citizen Committee for the Purpose of Researching and Recommending Additional Uses of the Southport Beach House To Enhance Its Use and Increase Revenue.

RECOMMENDATION

Staff has no recommendation.

MML/dh

RESOLUTION _____

SPONSOR: THE MAYOR

**TO RECREATE A SOUTHPORT BEACH HOUSE CITIZEN
COMMITTEE FOR THE PURPOSE OF RESEARCHING
AND RECOMMENDING ADDITIONAL USES OF THE
SOUTHPORT BEACH HOUSE TO ENHANCE ITS USE
AND INCREASE REVENUE**

WHEREAS, Resolution 53-13, adopted by the Common Council at its regular meeting on April 15, 2013, established a Southport Beach House Citizen Committee to seek and recommend additional uses and generate increased revenue for the use of the Southport Beach House; and

WHEREAS, Resolution 53-13 provided that the Southport Beach House Citizen Committee exist for one year subject to further extensions approved by the Common Council; and

WHEREAS, Resolution 174-13, adopted by the Common Council at its regular meeting on December 16, 2013, amended Resolution 53-13 to reflect that the Chair of the Board of Park Commissioners was replaced as a member and as the presiding officer of the Southport Beach House Citizen Committee by the Alderperson of the Twelfth Aldermanic District; and

WHEREAS, one year has passed since the adoption of Resolution 53-13 without further extensions of the Southport Beach House Citizen Committee having been approved by the Common Council as a result of which the Southport Beach House Citizen Committee has ceased to exist; and

WHEREAS, it is the intent of this Resolution to recreate the Southport Beach House Citizen Committee for the purposes set forth in Resolution 53-13.

NOW, THEREFORE, BE IT RESOLVED, by the Common Council for the City of Kenosha, Wisconsin that given the historical significance of the Southport Beach House and public interest in its restoration and enhanced utilization that the City of Kenosha recreates the Southport Beach House Citizen Committee comprised of the Alderperson of the Twelfth Aldermanic District as the presiding officer responsible for holding meetings and creating an agenda and seven City of Kenosha residents to serve a term not to exceed three (3) years, six appointed by the Mayor and one appointed by the Alderperson of the Twelfth Aldermanic District each of which seven must be confirmed by the Common Council, to seek and recommend additional uses for the Southport Beach House designed to enhance usage of the Southport Beach House and increase revenue generated by the Southport Beach House.

BE IT FURTHER RESOLVED, that the Citizen Committee shall exist for one year subject to further extensions approved by the Common Council.

BE IT FURTHER RESOLVED, that all recommendations or plans will be submitted in writing to the Park Commission and the Common Council for review and action to support the long term Capital Improvement Plan.

Adopted this ____ day of June, 2014.

ATTEST: _____
Debra Salas, City Clerk/Treasurer

APPROVED: _____
Keith G. Bosman, Mayor

Drafted By:
JONATHAN A. MULLIGAN
Assistant City Attorney



COUNTY OF KENOSHA

Information #2

John T. Jansen, Director
Department of Human Services

Cynthia Johnson, Director
Division of Health Services
Job Center / Human Services Building
8600 Sheridan Road, Suite 600
Kenosha, WI 53143-6515
Phone (262) 605-6700
Fax: (262) 605-6715

May 19, 2014

Jeff Warnock
City of Kenosha
Park Superintendent
3617 65th Street
Kenosha, WI 53142

RE: Tuesday Farmer Market Location

Mr. Warnock:

Kenosha County Division of Health is looking at changing the location of the Tuesday's Farmers Market, from Union Park located at 4500 7th Avenue, to Pennoyer Park located at 3601 7th Avenue (Across from the Band Shell).

Joe Smith is the only farmer to purchase a seasonal stall for the market. Mr. Smith likes the idea of moving, he feels it will increase the Market's visibility and availability to the residents at Kenosha Commons.

Please let me know if you have any concerns on this matter.

Sincerely,

Mark Melotik REHS/RS
Environmental Manager
Kenosha County Division of Health
Mark.melotik@kenoshacounty.org

Information #4

June 6, 2014

TO: Michael M. Lemens, P.E.
Director of Public Works

FROM: Shelly Billingsley, P.E.
Deputy Director of Public Works / City Engineer

SUBJECT: Project Status Report

- Project # 08-1443 Bike and Pedestrian Connections** - Plans have begun but a major focus on bike paths has been to complete the Bike Path crossing at Washington Road and the extension through Nash Park. Once these projects have been bid, design will be completed on this third phase. (Citywide)
- Project #12-1415 / 13-1415 / 14-1415 CORP Implementations** – Continuing. (Citywide)
- Project #11-1417 Strawberry Park Mass Grading, Trail and Shelter (DNR Stewardship Grant)** [SAA Design Group] – Design work on the master plan implementation has been put on hold due to FEMA study (16)
- Project #11-1125 Pennoyer Beach Outfall Stormwater Infiltration Basin (GLRI Grant)** – [VEIT] Bioswales have been replanted. (SWU) (1)
- Project #11-1137 Pike River Monitoring (WI Coastal Management Grant)** – The final report and sampling report has been sent to the WI Coastal Management Grant administration. (SWU) (1 and 4)
- Project #12-1424 Southport Park Trail (DNR Stewardship Grant)** – [Parking Lot Maintenance] Construction began on June 2nd with excavating the parking lot and trail. It is expected for all work to be complete by June 20th. (12)
- Project #12-1430 Alford Park Warehouse Demolition** – [Earth Construction] Project close-out documents were sent to contractor (1).
- Project #12-1421- Simmons Island Boardwalk Phase IA (DNR Stewardship Grant)** [H&H Civil Construction]. Construction of the boardwalk began May 6th. The boardwalk has been installed, the dunes have been shaped and the landscapers are planning to begin installation of all the plants June 16th. (2)
- Project #12-1432 - Peorio Park Trail** [SAA Design Group] The bid opening yielded no bids, and as a result Park and Street crews will undertake grading, clearing and grubbing, construction of the limestone path, and retaining wall. The bridge and boardwalk will go out for bid again this summer. (DNR Stewardship Grant) (1 and 4)
- Project #13-1413 - Petzke Park Phase II** [SAA Design Group] Plans and specifications are being developed for Phase II of Petzke Park with construction in late Fall 2014. (1)
- Project #13-1414 - Washington Park Velodrome** [SAA Design Group] - City staff is currently re-scoping the project. (6)
- Project #13-1412 - Simmons Field** – [Camosy Construction] Project close out documents have been sent to contractor. (12)
- Project #13-1419 – Anderson Fishing Pier** – [SAA Design Group] Design is in progress. (9)
- Project #14-1417 – Tree Removal** – Contract has been awarded. (City wide)
- Project #14-1418 – Tree Planting** – Contract has been awarded. (City wide)
- Project #14-1421 – Simmons Island Phase 1B** – [SAA Design Group] Design is in progress. (2)
- Project #14-1422 – Kennedy Park Master Plan** - [SAA Design Group] City Staff is working with SAA Design Group to set up Public Information Meetings for July. (1)
- Project #14-1423 – Pennoyer Park Master Plan** - [SAA Design Group] City Staff is working with SAA Design Group to set up Public Information Meetings for July. (1)
- Project #14-1424 Southport Beach House Roof Replacement** – Plans and specifications were submitted to the State Historic Society at the end of February and Staff is waiting on concurrence from the State. [Enberg Anderson/IRS] (12)
- Project #14-1425 Simmons Island Fence** – The bid opening is scheduled for June 25th and construction is expected to run from the July through August. (2)
- Design Work-** Misc. Park projects, ADA Accessible Playground, and finishing 2012 and 2013 CORP projects.