

AGENDA
BOARD OF PARK COMMISSIONERS
Kenosha Municipal Building - Room 204
Monday, May 14, 2012 - 5:00 pm

Chairman: Michael J. Orth **Vice Chairman: Anthony Kennedy**
Commissioner: Chris Schwartz **Commissioner: Rocco J. LaMacchia, Sr**
Commissioner: Kevin E. Mathewson

Call to Order
Roll Call

A. APPROVAL OF MINUTES

A-1. Approval of the minutes of the meeting held on April 30, 2012.

C. REFERRED TO COMMISSION

C-1. Request from the Mahone Fund for the following on Saturday, August 18, 2012: (*District 2*)
a. To hold their Event in Celebration Park for their "HarborPark Blues and Jazz Festival"
b. Use of Park Equipment
c. Permission to Sell Fermented Malt Beverages
d. Extend the Park Closing hours from 10:00pm to 11:00pm
e. Full sponsorship requested by Applicant

C-2. Request from Bonus Round Productions for the following on August 11-12, 2012 (*rain dates of August 18-19, 2012*): (*District 1*)
a. To use the Bandshell & Pennoyer Park for a Community Event
b. Permission to Sell Fermented Malt Beverages

C-3. Change Requests.

C-4. Approve of CIP Amendment for the Lakefront Water Feature.

C-4. Reschedule of May 28, 2012 Meeting.

INFORMATIONAL ITEMS:

1. Project Status Report
2. Sign Review for Anderson #2 Ball Field
3. Stewardship Grants for Southport Park
4. Presentation from Northwoods Baseball League

DIRECTOR AND/OR SUPERINTENDENT COMMENTS
CITIZEN COMMENTS/COMMISSIONER COMMENTS/OTHER BUSINESS AS AUTHORIZED BY LAW

IF YOU ARE DISABLED AND NEED ASSISTANCE, PLEASE CALL 653-4052 BEFORE THIS MEETING

NOTICE IS HEREBY GIVEN THAT A MAJORITY OF THE MEMBERS OF THE COMMON COUNCIL MAY BE PRESENT AT THE MEETING, AND ALTHOUGH THIS MAY CONSTITUTE A QUORUM OF THE COMMON COUNCIL, THE COUNCIL WILL NOT TAKE ANY ACTION AT THIS MEETING.

BOARD OF PARK COMMISSIONERS
Minutes of Meeting held Monday, April 30, 2012

A meeting of the Board of Park Commissioners was held on Monday, April 30, 2012, in Room 204 of the Kenosha Municipal Building. The meeting was called to order at 5:01 pm by Chairman Orth.

At roll call, the following members were present: Commissioners LaMacchia, Schwartz, Kennedy and Mathewson. Staff members in attendance were Alderperson Jan Michalski; Alderperson David Bogdala; Jeff Warnock, Superintendent of Parks; Cathy Honeyager, Assistant City Engineer; Mary Durkee, Supervisor of Parks; Carol Stancato, Finance Director; and Kris Kochman, Special Projects Coordinator.

It was moved by Commissioner LaMacchia, seconded by Commissioner Mathewson, to approve the minutes from the meeting held on Monday, April 9, 2012. Motion carried unanimously.

- C-1. Request from Kenosha Uptown Business Group, Inc. for the following on Sunday, May 27th, 2012 (*rain date of Sunday, June 3rd, 2012*):
- a. To use the Showmobile and Various Park Equipment for their Car Show in the Uptown area
 - b. Full Sponsorship requested by Applicant
- Public Hearing: Dennis Nelson and Manny Pablos spoke.
Staff/Alderperson: Alderperson Michalski spoke.
- It was moved by Commissioner Kennedy, seconded by Commissioner LaMacchia, to approve with full sponsorship. Motion carried unanimously.
- C-2. Request from the Downtown Kiwanis Club for the following on June 22-23, 2012 :
- a. To use Park Equipment for their Bloomin' Bands Event in HarborPark Lot A
 - b. Full Sponsorship requested by Applicant (*District 2*)
- Staff/Alderperson: Jeff Warnock spoke.
- It was moved by Commissioner Kennedy, seconded by Commissioner Mathewson, to approve with full sponsorship. Motion carried unanimously.
- C-3. Approval of Task Orders for Professional Services by SAA Design Group, Inc., for:
- a. Poyer Park Pond Infill Development and Allocate Funding from CIP (*District 1*)
 - b. Stewardship Grant Sign Design
- Staff/Alderperson: Cathy Honeyager spoke.
- It was moved by Commissioner LaMacchia, seconded by Commissioner Schwartz, to approve. Motion carried unanimously.
- C-4. Amendment of Task Order for Professional Services by SAA Design Group, Inc., for Strawberry Creek Park Phase I. (*District 16*)
- Staff/Alderperson: Alderperson Bogdala and Cathy Honeyager spoke.
- It was moved by Commissioner Kennedy, seconded by Commissioner LaMacchia, to approve. Motion carried unanimously.
- C-5. Project 11-2013 Kenosha Harbor and Southport Marina Dredging for:
- a. Award of Contract to Shoreline Builders (*Pleasant Prairie, Wisconsin*) in the amount of \$381,500 (*District 2*)
 - b. Professional Services Agreement with Ruekert Mielke for Construction Management (*Also referred to Public Works*)
- Staff/Alderperson: Cathy Honeyager, Carol Stancato, and Jeff Warnock spoke.
- It was moved by Commissioner LaMacchia, seconded by Commissioner Mathewson, to approve items a & b. Motion carried unanimously.

- C-6. Election of Vice Chairman of the Park Commission for 2012/2013.
Commissioner LaMacchia nominated Commissioner Kennedy as Vice Chairman. Motion carried unanimously.
- C-7. Elect a Park Commissioner to the City Plan Commission.
Commissioner LaMacchia nominated Commissioner Kennedy to the City Plan Commission. Motion carried unanimously.

INFORMATIONAL ITEMS:

1. Project Status Report
2. 90 Years of Golf at the Municipal Golf Course – Mary Durkee spoke.
3. Stewardship Grants for Strawberry Creek, Shagbark Park, and Poerio Park – Cathy Honeyager spoke.
4. Report from the Community Relations Liaison for the City on Summer Activities – Kris Kochman spoke.

DIRECTOR/SUPERINTENDENT COMMENTS: Jeff Warnock spoke regarding the Review of the Signs on the Backstop at the Sports Complex, In House Improvements, and Golf Course changes.

CITIZEN/COMMISSIONERS COMMENTS: Commissioner Orth spoke regarding revisiting the Co-Sponsorship Policy, Backstop being given back to Kenosha Unified School District, Golf Course Concessions, and the Parade.

There being no further business to come before the Board of Park Commissioners it was moved, seconded and unanimously carried to adjourn at 6:04 pm.



Engineering Division
Shelly Billingsley P.E.
Director of Engineering
Fleet Maintenance
Mauro Lenci
Superintendent
Park Division
Jeff Warnock
Superintendent

Street Division
John H. Prijic
Superintendent
Waste Division
Rocky Bednar
Superintendent

DEPARTMENT OF PUBLIC WORKS

Michael M. Lemens, P.E., Director

Municipal Building · 625 52nd ST · RM 305 · Kenosha, WI 53140
Telephone (262) 653-4050 · Fax (262) 653-4056

May 9, 2012

TO: Chairman Michael Orth, Board of Park Commissioners
Chairman Eric Haugaard, Public Works Committee

FROM: Jeff Warnock, Park Superintendent

RE: HarborPark Jazz & Blues Festival

Request: The Mahone Foundation is seeking permission to use Celebration Place for their HarborPark Jazz & Blues Festival to be held on Saturday, August 18, 2012. They would also would like to extend the closing time to 11:00 pm; utilize park equipment and to sell fermented malt beverages.

History: This event has been held for several years in Kenosha and is a fundraiser for the May Lou & Arthur Mahone Fund.

Costs: 2010 – \$2,184.30 – 100% sponsorship
2011 – \$2,200.00 – 100% sponsorship

2012 - Picnic Tables \$1,500; Benches \$300; Showmobile \$250; Fencing \$900
Approximately: \$2,950

Recommendation: To approve the event, use of park equipment, extension of time and to allow the sale of fermented malt beverages. Fees to be invoiced to the organization

SPECIAL EVENT APPLICATION
CITY OF KENOSHA - PARK DIVISION

Please note that this application does not guarantee approval of your event or equipment requested. The event will need the approval of the Board of Park Commissioners and/or the Superintendent of Parks.

EVENT ORGANIZATION INFORMATION

Name of Responsible Organization MARY LOU i Arthur F Mahone Fund
Contact Person who is responsible for event: TIM MAHONE
Address: 600 52nd Street Suite 110
City/State/Zip Kenosha WI 53140
Daytime # 748-7418 Evening # same Cell# same
Fax # 262-654-2615 E-mail: timmahone@aol.com
Is the Host Organization a 501(c)-3? Yes, provide ES# 38339

EVENT INFORMATION

Name of the Event: Harbor Park Jazz i Blues Festival
Date Requested: Sat. Aug 18 Rain Date _____
Location Requested: Celebration Place Estimated Attendance 2000
Charitable Event: No Yes, Proceeds donated to Mahone Fund
Brief Description of the Event: Outdoor Jazz i Blues Music Fest

Set up date and time: 9:00 AM - Sat. Aug 18th
Time of Event: Gates open at 1:30 - TBD
Take down date and time: 10:30 PM

FOR OFFICE USE ONLY:

Application Packet Received 5-8-12 Administrative Commission Approval

Copies sent to: Alderman _____ Dirk _____ Police _____

Other: _____

2016-
2/18/14
2011

**EQUIPMENT RENTAL REQUEST
CITY OF KENOSHA – PARK DIVISION**

To assist you with your special event, the Kenosha Park Division does have equipment available for rent to your organization. The location of this equipment must be noted on the site and/or route plan you have attached to this application.

NOTE: Appropriate fees will be charged – listed below 2009 rates and are subject to change for 2010

✓ Electric: See Item #8 in the manual. Service varies by location. The organization may be required to provide their own generators in order to supply the level of service required for your event.

 Water: Varies by location

Requested

<u>100</u>	Benches \$300 =	\$30 per unit (10 benches per unit)	
<u>20</u>	Picnic Tables	\$75 per unit (5 tables per unit)	
<u>10</u>	Trash Containers	Provided at no cost	
<u> </u>	Barricades	\$30 per unit (10 per unit)	
<u>✓</u>	Snow fencing	\$20 per 50 feet TBD	
<u> </u>	Portable fencing	\$75	
<u> </u>	Bleachers	\$100 per unit	\$50 Deposit
<u> </u>	Reviewing Stands	\$100 per section	\$50 Deposit
<u>✓</u>	Showmobile(new)	\$250 (Non-Profit)	\$500 (For-Profit)
<u> </u>	Showmobile(old)	\$125 (Non-Profit)	\$250 (For-Profit)

*\$300.00 Benches
\$1,500 Tables
\$250 Showmobile
900 - Fencing
~~250 - Showmobile~~
Fence*

*Direct Labor costs for setup/removal after normal working hours will be billed at \$45 per hour.

Other Special Requests: _____

NOTE: The organization will be notified if equipment requested is available for the date of your event.

**TEMPORARY STRUCTURE
CITY OF KENOSHA - PARK DIVISION**

Name of Event Harbor Park Jazz & Blues

Park Requested ~~St. Ignace~~ Celebration Place Date of Event: 8-18-2012

**Structure location must be placed on site map.

Type of Temporary Structure

Tent

Staging

Trailers

Inflatables

Dunk Tank

Other, Please explain _____

Vendor Information

(Name of Company and/or individual providing temporary structure)

Name of Company/Individual: _____

Work # _____ Home # _____ Cell _____

Insurance

All vendors that are supplying the organization with a temporary structure must supply a Certificate of Insurance for product and premises insurance in the amount of \$1,000,000 in the aggregate naming the City of Kenosha as 'additional insured', unless all vendors are being insured as an umbrella under the organizer's. Copy to be attached or sent to the Park Department 30 days prior to the event.

Insurance Company _____

Signatures

Vendor Signature _____ Date _____

**PUBLIC AMPLIFICATION PERMIT APPLICATION
CITY OF KENOSHA – PARK DIVISION**

By ordinance, public amplification is not allowed in City Parks except by permission from the Board of Park Commissioners. Permission for amplification does not exempt a group from obeying Ordinance restrictions on the volume of sound. Please be considerate of park neighbors and other park users. When notifying the alderman and neighborhood association (if necessary) about your event, be sure to include detailed information about any plans you have for amplified sound.

Event Information:

Name of Event Harbor Park Jazz ; Blues
Location of Event: Celebration Place Date of Event Sat. Aug 18
Contact Person Tom Mahone

Type of Amplified Sound

- DJ
- Sound System
- Speeches/Announcements
- Karaoke
- Other (please specify) _____

Requested time of amplification: Start: 2:00pm Ending 10:00pm

Name of Company and/or Individual handling the amplification of the event:

Sound Decision Productions - MARK Hartzell

Daytime # _____ Evening # _____ Cell # 262-716-6430

See Attachment D1 for an excerpt of the Noise Ordinance.

**FERMENTED MALT BEVERAGE SALES APPLICATION
CITY OF KENOSHA - PARK DIVISION**

Name of Event: Harbor Park Jazz & Blues
Location of Event Celebrahim Date of Event Sat. Aug 18th
Name of Group Responsible Mahone Fund
Person that is Responsible for License and Regulations Tom Malone
Address 600 - 52nd Street #110
Daytime # _____ Evening # _____ Cell # 746-7418

Beer Selling Permit Information

Name of the licensed bartender(s) that will be responsible (must be licensed in the City of Kenosha).

Security Company/ Brief description of how security will be handled.

Security will be handled by volunteers with plan
authorized by Kenosha Police Dept.

Have you applied for the Temporary Class "B" Retailers License (from the City Clerk's Office)?

No Yes, Indicate Application Date: 5/7/12

***A copy needs to be given to given to Park Division prior to event.**

Have you submitted the Certificate of Insurance with a liquor liability naming the City of Kenosha as additionally insured?

No Yes, Indicate Application Date: _____

***A copy needs to be given to given to Park Division prior to event.**



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May 10, 2012

TO: Chairman Michael Orth, Board of Park Commissioners
FROM: Jeff Warnock, Park Superintendent
CC: Alderperson Haugaard – District #1
RE: Log Jam

Request: A request has been received from Bonus Round Productions to hold a Log Jam Festival on August 11- 12 (rain date of August 18 - 19). The event will take place at Pennoyer Park and the Bandshell from 12 Noon – 9:30 pm. It is a two day community event focusing on environmental awareness with music, food, beverages and activities. They are requesting to charge admission to the event and also provide fermented malt beverages.

History: This event has not occurred in the last several years.

Costs: Rental of the area/bandshell \$125.00 per day = \$250.00
Snow fencing around the area and beer garden = approx. \$1,000
Other costs for equipment as requested by the applicant.
Deposit - \$500.00

Recommendation: To approve the event with the following conditions:

- Written approval from the Alderperson Haugaard
- Written approval from the Police Department
- In compliance with all Rules and Park Policies
- Music/Beer Sales must end at 9:00 p.m.

SPECIAL EVENT APPLICATION
CITY OF KENOSHA - PARK DIVISION

Please note that this application does not guarantee approval of your event or equipment requested. The event will need the approval of the Board of Park Commissioners and/or the Superintendent of Parks .

EVENT ORGANIZATION INFORMATION

Name of Responsible Organization Bonus Round Productions

Contact Person who is responsible for event: Rebecca Cooper

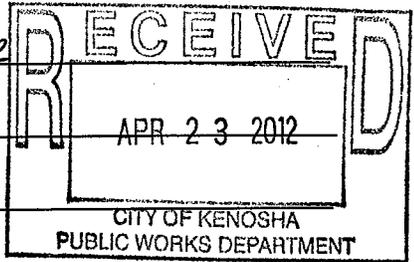
Address: 6340 SHERIDAN RD

City/State/Zip KENOSHA, WI 53143

Daytime # 262-748-7792 Evening # same Cell# _____

Fax # _____ E-mail: mysticskyeoriginals@gmail.com

Is the Host Organization a 501(c)-3? Yes, provide ES# _____



EVENT INFORMATION

Name of the Event: Log Jam

Date Requested: Aug 11-12, 2012 Rain Date Aug 18-19, 2012

Location Requested: Bandshell Estimated Attendance 500-1000

Charitable Event: No Yes, Proceeds donated to Environmental Health

Brief Description of the Event: Concepts - Kenosha Community Garden Project

A two day community event focusing on environmental awareness, featuring live local musicians, food and merch vendors, local environmental organizations and children's activities. Activities will include a beach clean-up.

Set up date and time: Sat, Aug 11 - 8 AM

Time of Event: 12pm - 9:30 pm

Take down date and time: Sun. Aug 12 - 9:30 pm

FOR OFFICE USE ONLY:

Application Packet Received 4/23/12 Administrative/Commission Approval _____

Copies sent to: Alderman 1st District Dirk _____ Police _____

Other: _____

**EQUIPMENT RENTAL REQUEST
CITY OF KENOSHA – PARK DIVISION**

To assist you with your special event, the Kenosha Park Division does have equipment available for rent to your organization. The location of this equipment must be noted on the site and/or route plan you have attached to this application.

yes
yes/no

Electric: See Item #8 in the manual. Service varies by location. The organization may be required to provide their own generators in order to supply the level of service required for your event.

yes
yes/no

Water: Varies by location

If your event requires any of the following equipment, please indicate the number you are requesting. Please do not list "same as last year"

_____ Benches

_____ Picnic Tables

12 Trash Containers

_____ Barricades

Snow fencing

Portable fencing

Around Beer garden

_____ Bleachers

_____ Reviewing Stands

_____ Showmobile(new)

_____ Showmobile(old)

Other Special Requests: Snow fencing around entire area to provide marked entrance + exits so that entrance fees may be monitored. is still being considered. total cost will have to be discussed.

NOTE: The organization will be notified if equipment requested is available for the date of your event.

See Attached Fees Schedule

**PUBLIC AMPLIFICATION PERMIT APPLICATION
CITY OF KENOSHA – PARK DIVISION**

By ordinance, public amplification is not allowed in City Parks except by permission from the Board of Park Commissioners. Permission for amplification does not exempt a group from obeying Ordinance restrictions on the volume of sound. Please be considerate of park neighbors and other park users. When notifying the alderman and neighborhood association (if necessary) about your event, be sure to include detailed information about any plans you have for amplified sound.

Event Information:

Name of Event Log Jam

Location of Event: Bandshell Date of Event Aug 11-12, 2012

Contact Person Jay Bielarczyk

Type of Amplified Sound

- DJ
- Sound System
- Speeches/Announcements
- Karaoke
- Other (please specify) Live music

Requested time of amplification: Start: 12pm Ending 9³⁰ pm

Name of Company and/or Individual handling the amplification of the event:

Jay Bielarczyk

Daytime # _____ Evening # _____ Cell # 262-492-8004

See Attachment D1 for an excerpt of the Noise Ordinance or go to the City of Kenosha web site at www.kenosha.org and click on General Ordinances and review Section 23.



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Director/City Engineer
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May 11, 2012

To: Michael Orth, Chairman
Park Commission

From: Shelly Billingsley, P.E. *Shelly Billingsley*
Director of Engineering / City Engineer

Subject: *Change Requests*

BACKGROUND INFORMATION

Staff is requesting that this line item be added to every agenda to show CORP funding allocations. If staff is requesting any changes it will appear under this action item. Staff has attached the revised 2012 CORP sheets for your use.

RECOMMENDATION

Approve "Change Request" action item be added to every agenda. If there are no requests the backup will state no requests at this time.

2012 Proposed Improvements

Revised 5-11-12

MINI PARKS				
Park	Description	Construction	Design	Total
Bain	Planter	\$1,000	\$0	\$1,000
Civic Center	Remove Pavers/base	\$1,500	\$150	\$1,650
	Replace Pavers/Base (800 sq.ft.)	\$4,000	\$400	\$4,400
	Patch Concrete	\$2,500	\$250	\$2,750
Johnson Highlands	Drinking Fountain	\$2,500	\$0	\$2,500
Newman	Spring Riders (2)	\$1,600	\$0	\$1,600
Southwest Library	Spring Riders (2)	\$1,600	\$0	\$1,600
Union	Spring Riders (2)	\$1,600	\$0	\$1,600
<i>CORP</i>		\$16,300	\$800	
MINI PARKS SUBTOTAL		\$16,300	\$800	\$17,100

NEIGHBORHOOD PARKS				
Park	Description	Construction	Design	Total
Baker	Trash Receptacles	\$800	\$0	\$800
Forest	Field Improvement (West 1)	\$15,000	\$1,500	\$16,500
	Relocate/Upgrade Play Equipment	\$50,000	\$0	\$50,000
Hobbs (Change Request #1)	Ice Skating Rink (frame system)	\$0	\$0	\$0
Isetts (Change Request #1)	Trail (614')	\$0	\$0	\$0
	Mid-block Crossing (30th Ave)	\$0	\$0	\$0
Limpert	Climber	\$1,500	\$0	\$1,500
Alford	Soccer Goals (2)	\$3,000	\$0	\$3,000
Schulte	Spring Riders (2)	\$1,600	\$0	\$1,600
Sunrise (Master Plan)	Phase 1: (Mass Grading, Paths, Basketball Court, Shelter, Playground Equipment, Utility Connections, and Landscaping)	\$507,053	\$50,705	\$557,758
<i>CORP</i>		\$71,900		
<i>Master Plans</i>		\$507,053		
<i>CORP and Master Plan Design</i>			\$52,205	
NEIGHBORHOOD PARKS SUBTOTAL		\$578,953	\$52,205	\$631,158

COMMUNITY PARKS				
Park	Description	Construction	Design	Total
Alford	Bike Racks	\$500	\$0	\$500
Anderson	Bike Racks	\$1,000	\$0	\$1,000
	Bridge with Fishing Platform	\$60,000	\$6,000	\$66,000
	Pool Replacement	\$350,000	\$60,000	\$410,000
	Soccer Fields (3)	\$0	\$0	\$0
Kennedy (Change Request #1)	Rugby Pitch	\$0	\$0	\$0
	Backstop	\$0	\$0	\$0
	Playground Relocation	\$0	\$0	\$0
	Lawn Restoration	\$0	\$0	\$0
	Tree Identification Plaques (\$100 ea.)	\$1,000	\$0	\$1,000
Lincoln	Skin Infields (Field #3 and #4)	\$20,000	\$2,000	\$22,000
Nash	Play Structure (5-12)	\$35,000	\$0	\$35,000
Pennoyer	Bike Racks	\$1,500	\$0	\$1,500
	Drinking Fountains	\$2,500	\$0	\$2,500
Poerio (Change Request #1)	Expansion of Parking Lot (Sports Complex)	\$0	\$0	\$0
Southport	Bike Parking (3 racks)	\$1,500	\$0	\$1,500
	Bike Racks (5)	\$2,500	\$0	\$2,500
Washington	Bridge Replacement (East)	\$30,000	\$3,000	\$33,000
	Replace Stairs (with bridge replacement)	\$40,000	\$4,000	\$44,000
	Modular Climber (Tot Lot - Washington Rd)	\$5,000	\$0	\$5,000
Wolfenbittel	Bike Racks (5)	\$1,500	\$0	\$1,500
Poerio (Change Request #1 April 30, 2012)	Peorio Park Playground and Ice Rink	\$193,490	\$17,249	\$210,739
<i>CORP</i>		\$395,490	\$32,249	
<i>Anderson Pool</i>		\$350,000	\$60,000	
COMMUNITY PARKS SUBTOTAL		\$745,490	\$92,249	\$837,739

CONSERVANCY PARKS				
Park	Description	Construction	Design	Total
NONE				
<i>CORP</i>		\$0	\$0	
CONSERVANCY PARKS SUBTOTAL		\$0	\$0	\$0

SPECIAL USE PARKS				
Park	Description	Construction	Design	Total
Kenosha Sports Complex	Play Structure (Toddler)	\$15,000	\$0	\$15,000
Promenade/HarborWalk (HarborPark)	Irrigation (CIP)	\$12,000	\$1,200	\$13,200
Veteran's Memorial	Bike Racks (2)	\$1,000	\$0	\$1,000
	Lighting	\$6,000	\$600	\$6,600
Washington Park Municipal Golf Course	Ski Trail Groomer	\$20,000	\$0	\$20,000
<i>CORP</i>		\$34,000	\$1,800	
<i>Washington Park Municipal Golf Course</i>		\$20,000		
SPECIAL USE PARKS SUBTOTAL		\$54,000	\$1,800	\$55,800

2012 Proposed Improvements (Continued)

YEAR SUMMARY - CORP			
Park Type	Construction	Design	Total
Mini Parks	\$16,300	\$800	\$17,100
Neighborhood Parks	\$71,900	\$52,205	\$124,105
Community Parks	\$395,490	\$32,249	\$427,739
Conservancy Parks	\$0	\$0	\$0
Special Use Parks	\$34,000	\$1,800	\$35,800
TOTAL	\$517,690	\$87,054	\$604,744

YEAR SUMMARY - OTHER			
Type	Construction	Design	Total
Sunrise Master Plan Construction	\$507,053	\$0	\$507,053
Anderson Pool	\$350,000	\$60,000	\$410,000
Washington Park Municipal Golf Course	\$20,000	\$0	\$20,000
TOTAL	\$877,053	\$60,000	\$937,053

2012 CIP PK-10-005	
Type	Budget FY 2012
CORP	\$517,690
Strawberry Creek	
Sunrise	\$507,053
Petzke	
Simmons Island	
Design / Engineering	\$87,054
TOTAL	\$1,111,797



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May 11, 2012

To: Michael Orth, Chairman
Park Commission

From: Shelly Billingsley, P.E. *Shelly Billingsley*
Director of Engineering / City Engineer

Subject: *CIP Amendment – Lake Front Water Feature*

BACKGROUND INFORMATION

Staff has requested proposals from two firms to provide a professional services agreement for inspection services for the Lakefront Water Feature. Due to the current workload on available staff we will be unable to meet the requirements of inspection documentation needed to successfully manage the construction. A CIP line item amendment will be required for this expense. Also, included in the CIP line item amendment will be sufficient funding for a modest contingency for unforeseen conditions. This project was donated to the City therefore, as built plans were not provided.

RECOMMENDATION

Approve the CIP Amendment and authorize the Director to execute a professional service agreement for inspection services.

RESOLUTION NO. _____

BY: Finance Committee

To Amend the City of Kenosha Capital Improvement Program for 2010
By Decreasing PK93-008 "Anderson Pool" by \$24,000 and PK03-001 "Park Renovations" by \$30,000 and Increasing PK10-002 "Lakefront Water Feature" by \$54,000 for a Net Change of \$0

WHEREAS, the city has contracted for required Dept. of Commerce and Dept. of Health modifications to the current Beaver Pond; and

WHEREAS, additional outside inspections will be needed during the modifications; and

WHEREAS, the above amendment to the Capital Improvement Program has been approved by the Park Commission on May 14, 2012 and the Finance Committee on May 21, 2012;

NOW, THEREFORE BE IT RESOLVED, by the Common Council of the City of Kenosha, Wisconsin that the Capital Improvement Program be, and hereby is amended as follows:

<i>Line Item</i>	<i>Description</i>	<i>Available Authorization</i>	<i>Authorization Adjustment</i>	<i>Amended Authorization</i>
PK93-008	Anderson Pool	75,583	(24,000)	51,583
PK03-001	Park Revovations	30,000	(30,000)	-0-
PK10-002	Lakefront Water Feature	20,071	54,000	74,071

Adopted this _____ day of _____ 2012

Approved:

KEITH G. BOSMAN, MAYOR

Attest:

DEBRA SALAS, CITY CLERK/TREASURER

(RES12/cipPK10.002.5.10.12)

Information #1

May 11, 2012

TO: Michael Orth
Park Commission Chairman

FROM: Shelly Billingsley, P.E.
Director of Engineering



SUBJECT: Project Status Report

Project #10-1415 Lakefront Water Feature – Demolition of the site has begun. [Camosy] (2)

Project # 08-1443 Bike and Pedestrian Connections - Plans have begun but a major focus on bike paths has been to complete the Bike Path crossing at Washington Road and the extension through Nash Park. Once these projects have been bid, design will be completed on this third phase. (Citywide)

Project #11-1415 CORP Implementations – Projects as outlined in the CORP and under the change requests have begun. (Citywide)

Project #11-1416 Petzke Park Mass Grading –The parking lot has received the base material and will be paved in the spring. The contractor is working when they can due to the weather conditions. Construction is scheduled to be completed in early July. [BCF Construction] (1)

Project #11-1417 Strawberry Park Mass Grading, Trail and Shelter (DNR Stewardship Grant) – Design work on the master plan implementation has begun. The property is currently undergoing the annexation process from the Village of Bristol and additional work will be needed with the submittal of the draft FEMA maps. The property is impacted by a proposed Floodway that staff is currently researching for conversion to flood fringe. [SAA Design Group] (16)

Project #11-1419 Park Fee Study – The report is 90% complete. Staff is reviewing the draft document and making additional changes and adding data. The next step will be to discuss possible recommendations for inclusion into a section of the report. (Citywide)

Project #11-1421 Southport Beachhouse Restoration (Wisconsin Coastal Management Grant) – Consultant services for the design work associated with this project have begun. [Enberg Anderson] (12)

Project #11-1422 Peorio Pond Invasive Control (DNR/EPA Grant) – The grant will be closed out and seed will not be planted in anticipation of the educational playground and ice rink installation. (1 and 4)

Project #11-1423 Southport Shoreline Repair – Staff has submitted for the shoreline maintenance permit and once obtained will begin rebuilding the shoreline in Southport Park. Staff is waiting for permit to be issued. (12)

Project #11-1125 Pennoyer Beach Outfall Stormwater Infiltration Basin (GLRI Grant) – [VEIT] Work will be delayed within the beach area due to the Chapter 30 permit. Work may begin on the bioswales in May. (SWU) (1)

Project #11-1137 Pike River Monitoring (WI Coastal Management Grant) – Work associated with this grant will begin in May. (SWU) (1 and 4)

Project #12-1414 Anderson Pool Modifications and Splash Pad – Design work on the master plan implementation has begun. Bids are scheduled to be received on June 6. [SAA Design Group] (9)

Project #12-1425 Washington Park Pool Stair Modifications – Per Health Department Inspection the stairs to the slides at Washington Pool need repair. Staff advertised for request for quotes but no quotes were received. The proposed specification is currently being reviewed by a pool designer and installer for a cost estimate. (6)

Project #12-1423 Sunrise Park Trail (DNR Stewardship Grant)– Design work has begun. Staff is anticipating tha the project will be bid this summer for construction to begin this fall. [SAA Design Group] (5)

Project #12-1420 Shagbark Trail (DNR Stewardship Grant) – Design work has begun. Staff is anticipating that the project will be bid in Fall for a Spring 2013 construction [SAA Design Group] (10)

Project #12-1424 Southport Park Trail (DNR Stewardship Grant) – Design work has begun. Staff is anticipating that the project will be bid in Fall for a Spring 2013 construction [SAA Design Group] (12)

Project #12-1410 Tree Removal – The contract has been executed [Droprite] (Citywide)

Project #12-1133 Tree Pruning – The contract is pending signature from contractor. [Trees R Us] (Citywide)

Project #12-1412 Tree Planting – The contract has been executed [Paul Swartz] (Citywide)

Project #12-1426 Peorio Park Playground and Ice Rink – Design work has begun. Bids are scheduled to be received on June 6 for installation and grading. Staff will purchase the equipment directly from the manufacturer. [SAA Design Group] (1 and 4)

Design Work- Staff is working on the following projects:

Revisions to the Google Map, Simmons Island Park Boardwalk Grant, Museum Fountain, and miscellaneous specifications for direct purchase items as outlined in the CORP for 2012.

2012 Tremper Softball Field - backstop signage



Custom Signage & Graphic Services Produced By:



2121 52nd Street / Kenosha, WI 53140
262.652.1415

3't x 4'w x.125''d Dibond board sign
1 - each required

4/11/12

filename: Tremper Softball Field.plt



Engineering Division
Shelly Billingsley, P.E.
Director/City Engineer
Fleet Maintenance
Mauro Lenci
Superintendent
Parks Division
Jeff Warnock
Superintendent

Information #3

Street Division
John H. Prijic
Superintendent
Waste Division
Rocky Bednar
Superintendent

DEPARTMENT OF PUBLIC WORKS
Michael M. Lemens, P.E., Director

Municipal Building · 625 52nd ST · RM 305 · Kenosha, WI 53140
Telephone (262) 653-4050 · Fax (262) 653-4056

May 11, 2012

To: Michael Orth, Chairman
Park Commission

From: Shelly Billingsley, P.E. *Shelly Billingsley*
Director of Engineering / City Engineer

CC: Steve Bostrom
District 12

Subject: *Informational Item – Southport Park Trail Development*

BACKGROUND INFORMATION

Staff has received and executed the attached Outdoor Recreation Aid Grant Agreement for Southport Park Trail Development

- Southport Park Trail Improvements from the Recreational Trails Act Grant \$89,800.00 (\$44,900 grant and \$44,900 CIP)

RECOMMENDATION

Informational Only – No Action Required. Simmon's Island Grant will be coming.

YOUR COPY

Notice: Collection of this information is authorized under ss. 23.09(11), 23.09(26), 350.12(4), 23.33, and 30.92, Wis. Stats., and chs. NR 7, NR 50, NR 51, and NR 64, Wis. Admin. Code. Personally identifiable information collected will be used for program administration and may be made available to requesters as required under Wisconsin's Open Records Law [ss.19.31 - 19.39, Wis. Stats].

Grantee/Project Sponsor		Project Number	
City of Kenosha		RTA-478-12	
Project Title			
City of Kenosha - Southport Park Trail Improvements			
Period Covered by This Agreement		Name of Program	
May 2, 2012 Through June 30, 2014		Recreational Trails Act	
Project Scope and Description of Project			
<p>The City of Kenosha has requested matching grant assistance from the federal Recreation Trails grant program to develop a connecting trail from Southport Park to the Kenosha Dunes on Lake Michigan. The project includes an 1175 lf, 8 ft. crushed limestone chip trail, and will provide for hiking and biking activities and improved connection to the existing Pike Bike Trail. Scope items include engineering, parking lot improvements, paved trail construction, and related trail equipment.</p>			
PROJECT FINANCIAL ASSISTANCE SUMMARY:		The following documents are hereby incorporated into and made part of this agreement:	
Total Project Cost	\$89,800.00	<ol style="list-style-type: none"> 1. Chapter NR 50, Wisconsin Administrative Code 2. Application Dated 	
Cost-Share Percentage	50%		
State Aid Amount	\$44,900.00		
Project Sponsor Share	\$44,900.00		

A. General Conditions:

1. The State of Wisconsin Department of Natural Resources (Department) and the Sponsor mutually agree to perform this agreement in accordance with the Recreational Trails Act and with the project proposal, application, terms, promises, conditions, plans, specifications, estimates, procedures, maps and also any assurances attached and made a part of this agreement.
2. This agreement, together with any referenced parts and attachments, shall constitute the entire agreement and previous communications or agreements pertaining to the subject matter of this agreement are superseded. Any revisions, including cost adjustments, must be made by an amendment to this agreement or other written documentation, signed by both parties, prior to the termination date of the agreement. Time extensions and scope changes to the agreement may be granted to the Sponsor by the Department in writing without the requirements of Sponsor signature.
3. Failure by the sponsor to comply with the terms of this agreement shall not cause the suspension of all obligations of the State if, in the judgment of the Secretary of the Department, such failure was due to no fault of the Sponsor. In such case, any amount required to settle at minimum costs any irrevocable obligations properly incurred shall be eligible for assistance under this agreement, at the Department's discretion.

The Project Sponsor:

4. Agrees to comply with all applicable Wisconsin Statutes and Wisconsin Administrative codes in fulfilling terms of this agreement. In particular, the Sponsor agrees to comply with the provisions of Chapter NR 50, Wis. Adm. Code, as well as comply with all applicable local and state contract and bidding requirements. The sponsor should consult its legal counsel with questions concerning contracts and bidding.
5. May decline the offer of financial assistance provided through this agreement, in writing, at any time prior to the starting of the project and before expending any funds. After the project has been started or funds expended, this agreement may be rescinded, modified, or amended only by mutual agreement in writing.
6. Agrees, to save, keep harmless, defend and indemnify the Department and all its officers, employees and agents, against any and all liability claims, costs of whatever kind and nature, for injury to or death of any person or persons, and for loss or damage to any property (state or other) occurring in connection with or in any way incident to or arising out of the occupancy, use, service, operation or performance of work in connection with this agreement or omissions of Sponsor's employees, agents or representatives.
7. Agrees to reimburse the Department of any and all funds the Department deems appropriate in the event the Sponsor fails to comply with the conditions of this agreement or project proposal as described, or fails to provide public benefits as indicated in the project application, proposal description or this agreement. In addition, should the Sponsor fail to comply with the conditions of this agreement, fail to progress due to non-appropriation of funds, or fail to progress with or complete the project to the satisfaction of the Department, all obligations of the Department under this agreement may be terminated, including further project cost payment.
8. Agrees, in connection with the performance of work under this agreement, not to discriminate against any employee or applicant for employment because of age, race, religion, color, disability, handicap, sex, physical condition, developmental disability as defined in s. 51.01(5), Wis. Status, sexual orientation or national origin. This provision shall include, but not be limited to, the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation; and selection for training, including apprenticeship. Except with respect to sexual orientation, the Sponsor further agrees to take affirmative action to ensure equal employment opportunities, as required by law. The Sponsor agrees to post in conspicuous places available, for employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of the nondiscrimination clause.

The Department:

9. Promises, in consideration of the covenants and agreements made by the Sponsor, to obligate for the Sponsor the amount of \$44,900.00, and to tender to the Sponsor that portion of the obligation which is required to pay the Department's share of the costs based upon the state providing 50 percent of eligible project costs. The Sponsor promises, in consideration of the promises made by the Department, to execute the project described in accordance with this agreement.
10. Agrees that the Sponsor shall have sole control of the method, hours worked, and time and manner of any performance under this agreement other than as specifically provided in this document. The Department reserves the right only to inspect the job site or premises for the sole purpose of insuring that the performance is progressing or has been completed in compliance with the agreement. The Department takes no responsibility of supervision or direction of the performance of the agreement to be performed by the Sponsor or the Sponsor's employees or agents. The Sponsor is an Independent Contractor for all purposes, not an employee or agent of the Department. The Department further agrees that it will exercise no control over the selection and dismissal of the Sponsor's employees or agents.

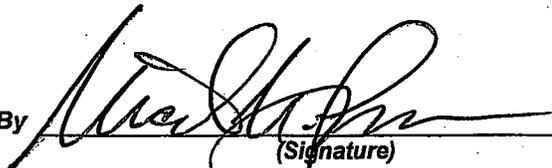
B. Special Conditions:

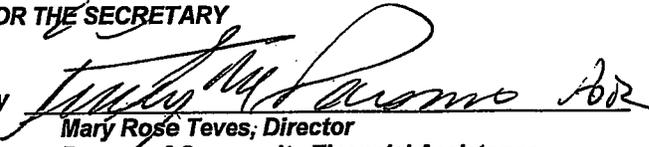
- a. Property acquired or developed with assistance from this program shall not be converted to uses inconsistent with public outdoor recreation without the approval of this Department.

- b. All regulatory permits and approvals, including water and wetland regulatory permits and approvals, required by federal, state or local agencies must be obtained prior to project construction and complied with fully during project construction.
- c. All facilities constructed with assistance from this program must be accessible to persons with disabilities. All facilities developed with these grant funds shall be connected by linkage trails to a main walkway and/or parking lot.
- d. The sponsor shall implement and maintain proper soil erosion and sediment control best management (BMPs) practices during construction of the project. Erosion and sediment control BMPs shall be accomplished using the guidelines in the Wisconsin Stormwater Technical Standards available via the internet at <http://dnr.wi.gov/runoff/stormwater/techstds.htm>. BMPs shall be properly installed, and maintained to function as intended until the project site is stabilized. All temporary erosion and sediment control practices (e.g. silt fence, etc.) shall be removed once the construction site has undergone final stabilization. Construction sites associated with land disturbing activities over one acre and grading sites of 10,000 sq. ft., or more on the bank of a navigable waterway require an erosion control and stormwater management plan prepared by the sponsor. Construction sites disturbing one or more acres of land require coverage under a construction site stormwater discharge permit prior to commencing any land disturbing construction activity.
- e. No development of this property can occur until the required State Historical Society assurances have been completed.
- f. In connection with the performance of work under this agreement, the sponsor agrees not to discriminate against any employee or applicant for employment because of age, race, religion, color, handicap, sex, physical condition, developmental disability as defined in s. 51.01(5), Wis. Stats., sexual orientation, arrest or conviction record or national origin. This provision shall include, but not be limited to, the following: employment, upgrading, demotion, or transfer, recruitment advertising, layoff or termination, rates of pay or other forms of compensation; and selection for training, including apprenticeship. Except with respect to sexual orientation, the sponsor further agrees to take affirmative action to ensure equal employment opportunities.
- g. All existing overhead utility services if feasible shall be buried and any new utility services provided through this project must be installed underground.
- h. A minimum of 2 car only parking stalls must be designated as accessible and correctly signed. One of these car only stalls must be van accessible.
- i. This grant is funded through a grant from the US Department of Transportation, Federal Highway Administration under the Recreational Trails Program authorized under Section 1112 of the Transportation Efficiency Act for the 21st Century which amended 23 USC 206. This procurement will be subject to regulations set forth in (1) Title 23, U.S. Code, Highways, (2) the Regulations issued pursuant thereto and, (3) the policies and procedures promulgated by the Federal Highway Administrator relative to the above designated project. This procurement shall be subject to the regulations contained Section 20.219, Recreational Trails Program, of the Catalog of Federal Domestic Assistance, <http://www.cfda.gov>. The grantee shall maintain the financial information and dated records used in the preparation or support of the cost submission for the grant in effect on the date of execution for this grant until three years after the final voucher has been approved by the Federal Highway Administration. The department, US Department of Transportation, or their agents, or any of their duly authorized representatives, shall have access to such books, records, documents, and other evidence for the purpose of inspection, audit and copying. The grantee shall provide proper facilities for such access and inspection. In addition, they shall have access to all records which relate to any dispute, appeal, or litigation, or the settlement of claims arising out of such performance, or costs or items to which an audit exception has been taken.

The persons signing for the Sponsor represents both personally and as an agent of his or her principal that he or she is authorized to execute this agreement and bind his or her principal, either by a duly adopted resolution or otherwise.

**STATE OF WISCONSIN
DEPARTMENT OF NATURAL RESOURCES
FOR THE SECRETARY**

By 
(Signature)

By 
Mary Rose Teves, Director
Bureau of Community Financial Assistance

Director of Public Works
(Title)

5-8-12
(Date)

5-2-2012
(Date)