

PUBLIC SAFETY & WELFARE COMMITTEE

- MINUTES -

Monday, April 27, 2009

The regular meeting of the Public Safety & Welfare Committee was held on Monday, April 27, 2009 in Room 202 of the Kenosha Municipal Building. The meeting was called to order at 5:52 pm. The following members were present: Chairman Jesse Downing, Alderman Donald Ruef, Kathy Carpenter, and Michael J. Orth. Alderman Stephen P. Casey was excused. Staff members in attendance were Ron Bursek, Pat Ryan, and Police Chief Morrissey.

It was moved by Alderman Carpenter, seconded by Alderman Orth, to approve the minutes of the meeting held on Monday, April 13, 2009. Motion passed 4-0.

1. Proposed Ordinance to Repeal and Recreate Section 3.01 C., Regarding the Enforcement of the Regulations of Chapter III. *(All Districts)*
Public Hearing: No one spoke.
Alderman/Staff: Chief Morrissey said that this would allow the police to enforce not the fire department. Pat Ryan said that this was an over sight when the ordinance was changed in January.
It was moved by Alderman Orth, seconded by Alderman Carpenter, to approve. Motion passed 4-0.
2. Reschedule Meeting of May 25, 2009 (Memorial Day)
It was moved by Alderman Carpenter, seconded by Alderman Ruef, to reschedule if needed. Motion passed 4-0.
3. Election of Committee Chairman for 2009/2010.
It was moved by Alderman Carpenter, seconded by Alderman Ruef, to appoint Alderman Downing. Motion passed 4-0.
4. Informational Item: Speed Reduction on 75th Street between 38th Avenue and Sheridan Road.
Alderman/Staff: Ron Bursek said that all the signs that will be posted are the proper black on white, Fines double in work zone and Speed Limit 15. Alderman Orth said that this was a great idea.
It was moved by Alderman Carpenter, seconded by Alderman Ruef, to receive and file. Motion passed 4-0.
5. Informational Item: Speed Limit on Simmons Island.
Public Hearing: Thomas Riley, 5016 4th Ave, presented the committee with a letter regarding the problems on Simmons Island. Cars are speeding, cars parking on the grass, and people staying in park after hours. He is suggesting that we put up more signs, have a gate when the park is closed, mark off parking areas, and lowering the speed limit. Terry Lathrop, US Coast Guard, spoke of problems by the coast guard. Andrew Moldenhauer, 6554 5th Ave, spoke about the vandalism that goes on there.
Alderman/Staff: Ron Bursek said that about six weeks ago he and Chief Morrissey talked about this issue. Ron thought that east of the Historical Center might be owned by Kenosha Water Utility (KWU). Alderman Ruef asked if a couple of years ago Homeland Security had concerns. Alderman Ruef also said that if KWU is the owner than we should get there input. Alderman Orth requested a detail layout from Harbor Park to Pennoyer Park, which roads are owned by the Parks, KWU and city roads.
It was moved by Alderman Carpenter, seconded by Alderman Ruef, to receive and file. Motion passed 4-0.

ADJOURNMENT - *There being no further business to come before the Public Safety & Welfare Committee, it was moved, seconded and unanimously carried to adjourn at 6:19 pm.*



Engineering Division
Michael M. Lemens, P.E.
Director/City Engineer
Fleet Maintenance
Mauro Lenci
Superintendent
Administrative Supervisor
Janice D. Schroeder

Street Division
John H. Prijic
Superintendent
Waste Division
Rocky Bednar
Superintendent



DEPARTMENT OF PUBLIC WORKS

Ronald L. Bursek, P.E., Director

Municipal Building · 625 52nd ST · RM 305 · Kenosha, WI 53140
Telephone (262) 653-4050 · Fax (262) 653-4056

Date: May 11, 2009
To: Public Safety and Welfare Committee
From: Kevin Risch, Deputy Director of Engineering KKR 5-4-09
Subject: Previous Trial for the Removal of Stop Control for 78th Street (EB) at 3rd Avenue to be changed to Yield Control.
(District 3)

This request has been on a trial as indicated with some concerns reported. Alderman Holland request that a Yield sign be placed. Staff has no objection to providing intersection control at this intersection.

Staff recommends approval of trial for Yield Control at the above intersection.

KKR:kk

cc: Alderman Don Holland – w/a
Ronald L. Bursek, Director of Public Works– w/a
Michael M. Lemens, Director of Engineering/City Engineer – w/a
Randy LaClaire – w/a
File – w/a



Engineering Division
Michael M. Lemens, P.E.
Director/City Engineer

Street Division
John H. Prijic
Superintendent

Fleet Maintenance
Mauro Lenci
Superintendent

Waste Division
Rocky Bednar
Field Supervisor

Operations Coordinator
Janice D. Schroeder

DEPARTMENT OF PUBLIC WORKS

Ronald L. Bursek, P.E., Director

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Date: January 5, 2009
To: Public Safety and Welfare Committee
From: Kevin Risch, Deputy Director of Engineering KKR 1-7-09
Subject: Aldermanic Request to Remove Eastbound Stop on 78th Street at 3rd Avenue

Alderman Holland is requesting the removal of the eastbound stop on 78th Street at 3rd Avenue.

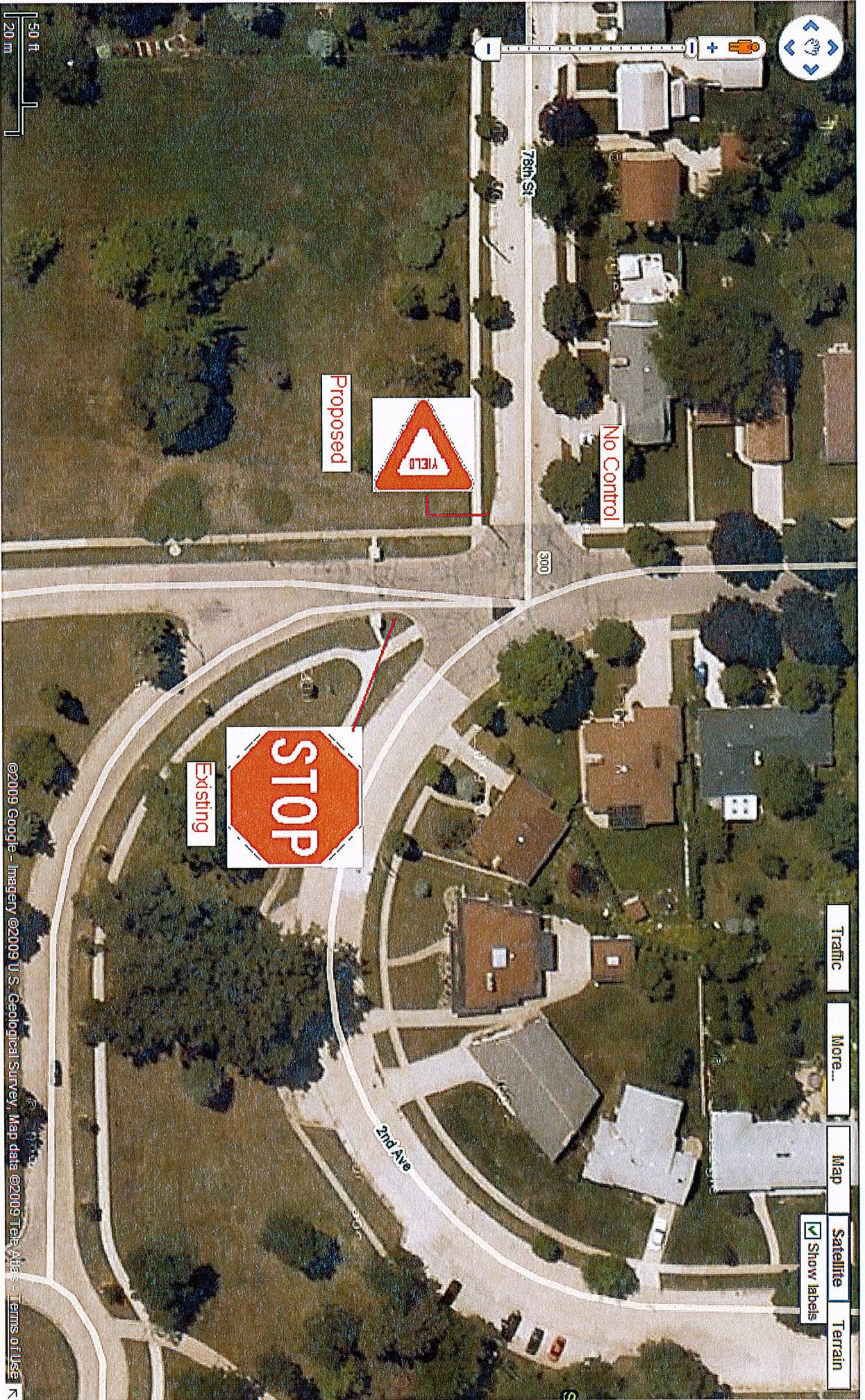
This intersection is a "T" intersection with 3rd Avenue and has good visibility. The intersection had an eastbound stop installed on 78th Street in 2001.

Staff has no objection to removal of the eastbound 78th Street stop sign at 3rd Avenue on a trial.

KR: hk

cc Alderman Don Holland
Ronald Bursek, Director of Public Works
Michael Lemens, Director of Engineering

File



50 ft
20 m

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Kenosha Police Department
Public Safety Building
1000 - 55th Street
Kenosha, WI 53140-3794
(262) 605-5200



JOHN W. MORRISSEY
Chief of Police

WILLIAM J. BRYDGES
Assistant Chief of Police

THOMAS W. GENTHNER
Assistant Chief of Police

May 6, 2009

To : Mayor Keith Bosman
Finance Committee Members
Public Safety & Welfare Committee Members

From : Chief John W. Morrissey

Re : 2009 Recovery Act Justice Assistance Grant (JAG) Program

Under the 2009 Recovery Act signed into law by President Obama money was allocated to the Edward Byrne Memorial Justice Assistance Grant program. A portion of the money was allocated to the State of Wisconsin and then to individual counties. Kenosha County was allocated \$289,133.00. The total allocation included Kenosha County, the Village of Pleasant Prairie and the City of Kenosha. The initial allocation paperwork indicated the Village of Pleasant Prairie would receive \$10,906, Kenosha County \$24,737 and the City of Kenosha \$253,490. However, the grant requirements also indicated that "disparate jurisdictions" were required to submit a Memorandum of Understanding (MOU) in how the funds would be allocated. Kenosha County was identified as a disparate jurisdiction; therefore, the local agencies were responsible for determining individual allocations and documenting individual allocations in the MOU. The following allocations were agreed upon by the law enforcement agencies, Pleasant Prairie Police Department would receive \$10,906, Kenosha County Sheriff's Department \$108,227 and the Kenosha Police Department \$170,000.

The Kenosha Police Department intends to purchase technology related equipment and software to enhance its ability to detect and deter crime and to provide services to the City of Kenosha. The department also intends to use funding for saturation patrols for the purpose of street level enforcement in identified hotspots.

The proposed project includes purchasing state-of-the-art crime analysis software for the purpose of tracking, special and temporal analysis, and trending of crime data, a TraCS server to allow the Kenosha Municipal Court to be able to accept TraCS data (electronic citation) to be compatible with the KPD's in-car TraCS system. The grant will also allow for the purchase of an Automated Fingerprint Identification System (AFIS) workstation which will allow evidence technicians to input fingerprint information for identification. We will also purchase twelve laptops to replace existing outdated/unserviceable units. This is part of an existing replacement schedule. The overtime will be for officers to address hot spots of criminal activity by increasing street level enforcement.



The mission of the Kenosha Police Department is to serve all people with respect, fairness and compassion. We are committed to preserving peace, order and safety; enforcing laws and ordinances; and safeguarding constitutional rights.

The following is a Proposed Project Budget:

\$73,000	Crime analysis software with 3 year maintenance agreement
\$15,000	TraCS server to be installed at Kenosha Municipal Court
\$40,000	AFIS workstation for fingerprint identification
\$12,000	12 laptops for squads to replace outdated/unserviceable equipment
<u>\$30,000</u>	Overtime for saturation patrols for street level enforcement
\$170,000	TOTAL

The dollar amounts provided are estimates only, but are based on initial research of approximate cost. We are required to submit a proposed project budget and narrative during the initial grant submission. The dollar amount per item can be adjusted as long as the project description does not change, for example if the laptops cost \$8,000 at the time of purchase the remaining \$4,000 could be allocated to overtime.

I am requesting that you approve the Memorandum of Understanding for the 2009 Recovery Act Edward Byrne Memorial Grant Program. If you have any questions or need further information please let me know.

Cc: Kenosha Common Council Members
City Administrator Frank Pacetti
Captain Daniel Miskinis

State	Jurisdiction Name	Government Type	Eligible Individual Allocation	Eligible Joint Allocation
WI	ASHLAND COUNTY	County	\$16,491	
WI	ASHLAND CITY	Municipal	\$25,003	\$41,494
WI	BARRON COUNTY	County	*	
WI	RICE LAKE CITY	Municipal	\$10,640	\$10,640
WI	BROWN COUNTY	County	\$33,249	
WI	GREEN BAY CITY	Municipal	\$443,939	\$477,188
WI	CHIPPEWA COUNTY	County	*	
WI	CHIPPEWA FALLS CITY	Municipal	\$15,427	\$15,427
WI	DANE COUNTY	County	\$43,357	
WI	FITCHBURG CITY	Municipal	\$52,666	
WI	MADISON CITY	Municipal	\$703,812	
WI	MADISON TOWN	Township	\$42,559	
WI	MIDDLETON CITY	Municipal	\$13,832	
WI	MONONA CITY	Municipal	\$11,438	
WI	SUN PRAIRIE CITY	Municipal	\$28,993	
WI	VERONA CITY	Municipal	\$11,172	\$907,829
WI	DOUGLAS COUNTY	County	*	
WI	SUPERIOR CITY	Municipal	\$52,932	\$52,932
WI	EAU CLAIRE COUNTY	County	\$26,865	
WI	EAU CLAIRE CITY	Municipal	\$82,989	\$109,854
WI	FOND DU LAC COUNTY	County	\$30,057	
WI	FOND DU LAC CITY	Municipal	\$92,033	
WI	RIPON CITY	Municipal	\$10,374	\$132,464
WI	KENOSHA COUNTY	County	\$24,737	
WI	KENOSHA CITY	Municipal	\$253,490	
WI	PLEASANT PRAIRIE VILLAGE	Municipal	\$10,906	\$289,133
WI	LA CROSSE COUNTY	County	\$13,832	
WI	LA CROSSE CITY	Municipal	\$115,706	
WI	ONALASKA CITY	Municipal	\$17,023	\$146,561
WI	LANGLADE COUNTY	County	*	
WI	ANTIGO CITY	Municipal	\$15,427	\$15,427
WI	LINCOLN COUNTY	County	*	
WI	MERRILL CITY	Municipal	\$10,640	\$10,640
WI	MANITOWOC COUNTY	County	\$29,259	
WI	MANITOWOC CITY	Municipal	\$77,669	\$106,928
WI	MARATHON COUNTY	County	\$49,208	
WI	WAUSAU CITY	Municipal	\$89,639	\$138,847
WI	BROWN DEER VILLAGE	Municipal	\$17,289	
WI	GUDAHY CITY	Municipal	\$39,101	
WI	FRANKLIN CITY	Municipal	\$37,239	
WI	GLENDALE CITY	Municipal	\$22,077	
WI	GREENFIELD CITY	Municipal	\$41,495	
WI	MILWAUKEE CITY	Municipal	\$5,792,754	
WI	MILWAUKEE COUNTY	County	*	

GMS APPLICATION NUMBER 2009-F1324-WI-SU

**BJA FY 2009 RECOVERY ACT EDWARD BYRNE MEMORIAL
JUSTICE ASSISTANCE GRANT (JAG) PROGRAM
INTERGOVERNMENTAL AGREEMENT**

By And Between

**THE CITY OF KENOSHA, WISCONSIN,
A Wisconsin Municipal Corporation,**

and

**THE COUNTY OF KENOSHA, WISCONSIN,
A Wisconsin Quasi-Municipal Corporation**

and

**THE VILLAGE OF PLEASANT PRAIRIE, WISCONSIN,
A Wisconsin Municipal Corporation**

THIS AGREEMENT is made and entered into by and between the **CITY OF KENOSHA, WISCONSIN**, a Wisconsin municipal corporation organized and existing under the laws of the State of Wisconsin, and with offices located at 625 - 52nd Street, Kenosha, Wisconsin 53140 (hereinafter "**CITY**"), and the **COUNTY OF KENOSHA, WISCONSIN**, a Wisconsin quasi-municipal corporation organized and existing under the laws of the State of Wisconsin, and with offices located at 1010 - 56th Street, Kenosha, Wisconsin 53140 (hereinafter "**COUNTY**"), and the **VILLAGE OF PLEASANT PRAIRIE, WISCONSIN**, a Wisconsin municipal corporation organized and existing under the laws of the State of Wisconsin, and with offices located at 9915 39th Avenue, Pleasant Prairie, Wisconsin 53158 (hereinafter "**VILLAGE**").

WHEREAS, CITY, COUNTY and VILLAGE, maintain separate, and independent, law enforcement agencies in the performance of their respective governmental functions, which agencies are fully funded from current revenues legally available to the parties; and,

WHEREAS, CITY has made application (number 2009-F1324-WI-SU) for a Grant, under the 2009 Recovery Act Edward Byrne Memorial Justice Assistance Grant (JAG) Program, administered by the United States Department of Justice, Office of Justice Programs; and,

WHEREAS, the proposed Grant, as provided by the United States Department of Justice, Office of Justice Programs, stipulates that funds are to be allocated to the **CITY, COUNTY, and VILLAGE** and that the award be approved and accepted by the respective governing bodies; and

WHEREAS, the **CITY, COUNTY, and VILLAGE** find the acceptance of the 2009 Recovery Act Byrne Justice Assistance Grant in the amount of \$289,133.00 and the allocation of Grant funds to be in the public interest and the best interest of all parties.

WITNESSETH:

NOW, THEREFORE, in consideration of the mutual undertakings and agreements herein set forth, **CITY, COUNTY** and **VILLAGE** agree as follows:

SECTION I

CITY agrees to pay **COUNTY** a total sum of One Hundred Eight Thousand Two Hundred Twenty Seven (\$108,227.00) Dollars of JAG funds.

SECTION II

CITY agrees to pay **VILLAGE** a total sum of Ten Thousand Nine Hundred Six (\$10,906.00) Dollars of JAG funds

SECTION III

COUNTY agrees to use a total sum of One Hundred Eight Thousand Two Hundred Twenty Seven (\$108,227.00) Dollars of JAG funds for the Law Enforcement Program for the period of July 01, 2009 to June 30, 2012.

SECTION IV

VILLAGE agrees to use a total sum of Ten Thousand Nine Hundred Six (\$10,906.00) Dollars of JAG funds for the Law Enforcement Program for the period of July 01, 2009 to June 30, 2012.

SECTION V

Nothing in the performance of this Agreement shall impose any liability for claims against **COUNTY** other than claims for which liability may be imposed by the laws of the State of Wisconsin.

SECTION VI

Nothing in the performance of this Agreement shall impose any liability for claims against **VILLAGE** other than claims for which liability may be imposed by the laws of the State of Wisconsin.

SECTION VII

Nothing in the performance of this Agreement shall impose any liability for claims against **CITY** other than claims for which liability may be imposed by the laws of the State of Wisconsin.

SECTION VIII

CITY, COUNTY and **VILLAGE** will be responsible for their own actions in providing services under this Agreement and shall not be liable for any civil liability that may arise from the furnishing of the services by the other party.

SECTION IX

The parties to this Agreement do not intend for any third party to obtain a right by virtue of this Agreement.

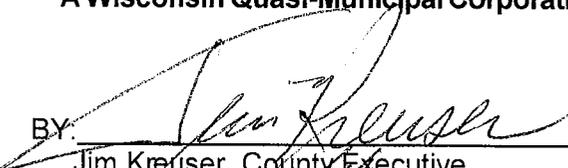
SECTION X

By entering into this Agreement, **CITY, COUNTY** and **VILLAGE** do not intend to create any obligations, express or implied, other than those set forth herein. Further, this Agreement shall not create any rights in any party not a signatory hereto.

SECTION XI

CITY, COUNTY and **VILLAGE** each certify that they have authority under their respective organizational structure and governing laws to accept the Byrne Justice Assistance Grant and execute this Agreement. This Agreement was approved by the Common Council of **CITY** at a duly noticed and convened meeting held on the ____ day of _____, 2009. This Agreement was approved by the Board of Supervisors of **COUNTY** at a duly noticed and convened meeting held on the ____ day of _____, 2009. This Agreement was approved by the Board of Trustees of **VILLAGE** at a duly noticed and convened meeting held on the ____ day of _____, 2009.

COUNTY OF KENOSHA, WISCONSIN,
A Wisconsin Quasi-Municipal Corporation

BY: 
Jim Kreuser, County Executive
Date: 5/11/09

BY: 
Mary T. Schuch-Krebs, County Clerk
Date: 5/11/09

By: 
David Beth – Kenosha County Sheriff
Date: 5-1-09

STATE OF WISCONSIN)
 : SS.
COUNTY OF KENOSHA)

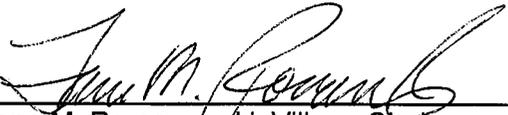
Personally came before me this 1st day of May, 2009, **Jim Kreuser, County Executive**, and **Mary T. Schuch-Krebs, County Clerk**, and **David Beth, Sheriff** of the **COUNTY OF KENOSHA, WISCONSIN**, a Wisconsin quasi-municipal corporation, to me known to be such County Executive and County Clerk and Sheriff of said quasi-municipal corporation, and acknowledged to me that they executed the foregoing instrument as such officers as the agreement of said County, by its authority.



Notary Public, Kenosha County, WI.
My Commission expires/is: June 26, 2011

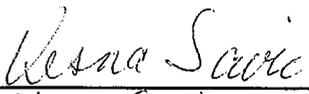
VILLAGE OF PLEASANT PRAIRIE, WISCONSIN,
A Wisconsin Municipal Corporation

BY: 
Michael R. Pollocoff, Village Administrator
Date: 4.21.2009

BY: 
Jane M. Romanowski, Village Clerk
Date: 4-21-09

STATE OF WISCONSIN)
 : SS.
COUNTY OF KENOSHA)

Personally came before me this 21st day of April, 2009, **Michael R. Pollocoff, Village Administrator** and **Jane M. Romanowski, Village Clerk**, of the **VILLAGE OF PLEASANT PRAIRIE, WISCONSIN**, a Wisconsin municipal corporation, to me known to be such Village Administrator and Village Clerk of said municipal corporation, and acknowledged to me that they executed the foregoing instrument as such officers as the agreement of said County, by its authority.


Vesna SAVIC
Notary Public, Kenosha County, WI.
My Commission expires/is: 12-5-2010



Engineering Division
Michael M. Lemens, P.E.
Director/City Engineer
Fleet Maintenance
Mauro Lenci
Superintendent
Administrative Supervisor
Janice D. Schroeder

Street Division
John H. Prijic
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Waste Division
Rocky Bednar
Superintendent

3

DEPARTMENT OF PUBLIC WORKS

Ronald L. Bursek, P.E., Director

Municipal Building · 625 52nd ST · RM 305 · Kenosha, WI 53140
Telephone (262) 653-4050 · Fax (262) 653-4056

May 8, 2009

To: Donald Ruef, Chairman, Park Commission
Jesse Downing, Chairman, Public Safety & Welfare

From: Kevin Risch, P.E. *KKR 5-8-09*
Assistant City Engineer

Subject: Informational Item: Speed Limit on Simmons Island,
Requested Map of Simmons Island
(Alderman District #1 & #2)

BACKGROUND/ANALYSIS

Per discussion at the April 27, 2009 Public Safety and Welfare meet, Public Works has attached a detailed map of the Simmons Island area denoting the Park Roads, City Roads, and Kenosha Water Utility Roads.

RECOMMENDATION

Information Item Only.

KKR:kkkr

4



DEPARTMENT OF
NEIGHBORHOOD SERVICES
AND
INSPECTIONS

JAMES M. SCHULTZ
Director

Building Inspection • Property Maintenance • Zoning Enforcement

May 6, 2009

Alderman Jesse L. Downing and
Members of the Public Safety & Welfare Committee

Dear Alderman Downing and Committee Members:

SUBJECT: 2008 Annual Report - Department of Neighborhood Services and Inspections

Attached for your information is a copy of our Annual Report for 2008.

I will be present at the May 11, 2009, Public Safety & Welfare Committee meeting to answer any questions you may have.

Sincerely,

DEPARTMENT OF NEIGHBORHOOD
SERVICES AND INSPECTIONS

James M. Schultz
Director

JMS:kah
Attachment

CITY OF KENOSHA

DEPARTMENT OF
NEIGHBORHOOD SERVICES
AND
INSPECTIONS

ANNUAL REPORT - 2008

Mission Statement

The Department of Neighborhood Services and Inspections ensures the health, safety, and welfare of the buildings that are lived in, worked in, and visited every day. The Department enforces codes, reviews projects, and administers a variety of municipal and state codes and ordinances.

Department Personnel

JAMES M. SCHULTZ, DIRECTOR

Building Inspection

Nick J. Torcivia, Supervisor
Richard H. Baumann, Commercial Electrical Inspector
Richard D. Hillesland, Commercial Building Inspector
Dennis C. Jantzen, Residential Building Inspector (as of June 16)
Jonathon H. Kressel, Residential Building Inspector (through March)
Kevin E. Mikolas, Plumbing Inspector
Christopher D. Pagels, Soil Erosion Inspector
Bradley J. Stewart, Residential Electrical Inspector

Clerical

Karen A. Hurley, Supervisor
Donna K. May, Clerk Typist
Gail M. Rohde, Clerk Typist
Susan A. Zampanti, Secretary

Property Maintenance

Mitchell J. Engen, Supervisor
Louis F. Chiappetta, Property Maintenance Inspector
John E. Dumke, Property Maintenance Inspector
Thomas M. Quane, Property Maintenance Inspector (through January 18)
Mark J. Sanchez, Property Maintenance Inspector (as of October 6)
Martha E. Swartz, Property Maintenance Inspector

Zoning

Paula A. Blise, Zoning Coordinator

Policy Boards

Members of the Public Safety & Welfare Committee

Jesse L. Downing, Chairman
Kathy Carpenter
Stephen P. Casey
Michael J. Orth
Donald Ruef

Zoning Board of Appeals

John Higgins, Chairman
David Robinson, Vice Chairman
Fred Haerter
Cecilia Lucas
John Setter

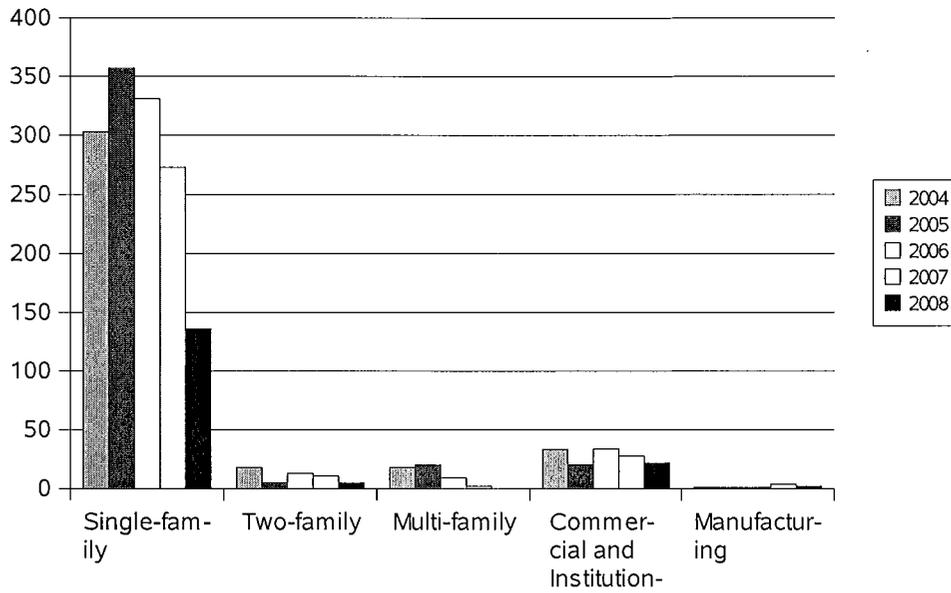
Alternate #1 - Steve Torcaso
Alternate #2 - Anita Faraone

Board of Housing Appeals

Lawrence N. Cappozzo, Chairman
Phil Wade, Vice Chairman
Donna Cook
Terry Daniels-Ebner
Barbara Mouzes

Building Construction Activity

New Construction Permits



New Construction	2004	2005	2006	2007	2008
Single-family	303	357	331	273	136
Two-family	18	5	13	11	5
Multi-family	18	20	9	2	0
Commercial and Institutional	33	20	34	28	22
Manufacturing	1	1	1	4	2

New Construction (Square Footage)	2005	2006	2007	2008
Commercial and Institutional	496,343	469,015	382,997	340,494
Manufacturing	108,498	24,046	1,226,784	1,354,800
Commercial Additions	45,850	56,240	76,416	24,595
Manufacturing Additions	10,010	81,327	33,559	102,673

Building Construction Activity
(continued)

Additions	2004	2005	2006	2007	2008
Residential	52	49	38	38	28
Multi-family	0	0	0	1	0
Commercial and Institutional	18	11	3	14	6
Manufacturing	0	1	5	1	2

Alterations	2004	2005	2006	2007	2008
Residential	46	80	84	71	61
Multi-family	5	5	8	1	2
Commercial and Institutional	110	11	102	103	90
Manufacturing	0	1	2	0	0

Other Permits	2004	2005	2006	2007	2008
Raze	77	77	81	65	62
Footing/Foundation	20	8	11	13	9
Plumbing	1,405	1,446	1,345	1,217	853
Electrical	1,103	1,131	945	843	635
Heating	709	676	624	607	444
Garage/Shed/Accessory Structure	210	195	138	128	77
Porch/Deck	344	372	363	307	237
Moving Building	0	0	0	0	0
Street Occupancy	11	7	7	3	1
Pool	77	53	56	66	41
Erosion Control	426	464	435	376	183
Low Voltage/Antenna	33	28	19	23	22
Signs	195	206	229	183	216
Fences	586	590	567	450	489
Occupancy Home (Business)	13	13	15	6	3
Occupancy Commercial (Existing Building)	187	210	214	235	272

Estimate of Project Value for Building Permits Issued

New	2004	2005	2006	2007	2008
Single-family	50,538,261	58,654,527	58,959,776	52,074,319	26,433,183
Two-family	3,514,128	1,196,633	3,383,629	2,821,903	973,251
Multi-family	18,833,000	13,793,038	11,154,622	900,000	0
Commercial and Institutional	22,533,350	23,672,074	29,749,438	25,672,545	18,414,985
Manufacturing	2,100,000	12,000,000	1,000,000	21,800,000	27,500,000

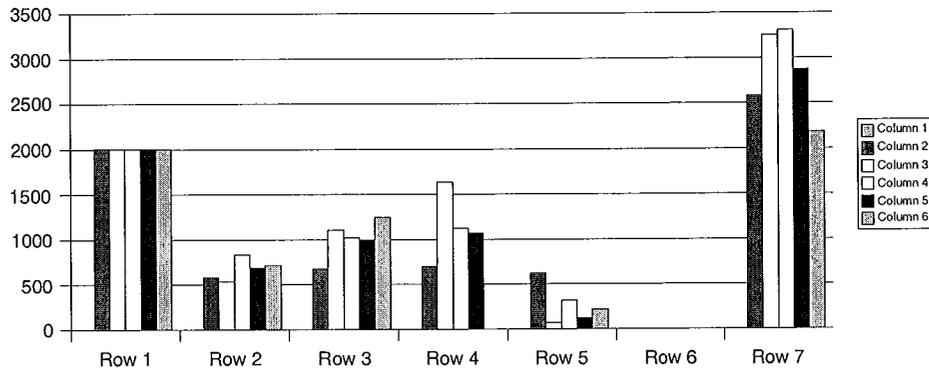
Additions	2004	2005	2006	2007	2008
Residential	1,408,619	1,225,978	1,355,582	1,065,324	732,700
Multi-family	0	0	0	5,500	0
Commercial and Institutional	2,925,000	3,520,500	5,950,000	4,909,711	849,284
Manufacturing	0	100,000	3,160,000	741,000	2,275,000

Alterations	2004	2005	2006	2007	2008
Residential	709,674	636,663	1,121,625	669,621	844,118
Multi-family	261,039	46,031	140,000	2,000	15,800
Commercial and Institutional	6,736,835	5,866,061	6,369,210	6,630,732	20,823,662
Manufacturing	0	192,018	170,000	0	0

Other Permits	2004	2005	2006	2007	2008
Raze	1,047,772	259,517	469,516	215,394	510,127
Footing/Foundation	3,524,532	587,700	4,080,600	9,633,376	2,415,000
Plumbing	10,448,433	13,206,415	10,746,816	9,777,536	13,645,081
Electrical	8,643,531	11,222,647	11,348,177	11,674,673	12,460,069
Heating	7,893,889	8,221,919	8,871,155	9,490,176	8,863,894
Garage/Shed/Accessory	1,065,989	1,177,898	1,031,152	1,057,314	736,925
Porch/Deck	740,650	794,789	919,726	755,246	666,587
Sign	689,204	1,033,750	870,389	1,669,307	967,029
Street Occupancy	28,140	15,900	0	0	0
Pool	286,975	350,543	263,804	271,438	200,830
Low Voltage/Antenna	363,986	284,428	324,900	209,962	260,781

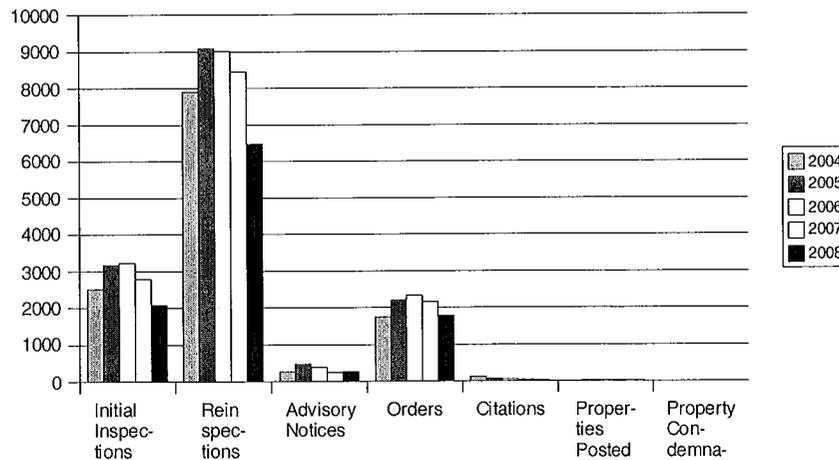
Code Enforcement - Housing and Property Maintenance

Service Requests



Service Requests	2004	2005	2006	2007	2008
Housing Complaints	579	536	839	689	718
Grass and Weed Complaints	672	1,103	1,019	992	1,245
Targeted Inspections	704	1,634	1,130	1,070	0
Occupancy-related Inspections	625	67	320	117	218
Vacant Commercial Buildings	n/a	n/a	n/a	n/a	13
TOTAL	2,580	3,250	3,308	2,868	2,194

Inspection Activity



Inspection Activity	2004	2005	2006	2007	2008
Initial Inspections	2,504	3,173	3,223	2,783	2,065
Reinspections	7,906	9,088	9,014	8,447	6,477
Advisory Notices	259	475	388	245	270
Orders	1,741	2,192	2,336	2,165	1,772
Citations	117	76	47	30	18
Properties Posted Unfit	3	13	15	22	11
Property Condemnations	5	2	4	8	5

Code Enforcement - Housing and Property Maintenance
(continued)

Case Activity	2004	2005	2006	2007	2008
New Cases	2,580	3,250	3,308	2,868	2,240
Cases Complied	2,508	3,136	3,110	2,778	2,470

Violations	2004	2005	2006	2007	2008
New Violations	5,412	5,610	8,480	8,950	3,760
Violations Complied	4,744	5,947	7,391	7,385	5,532

Violations Complied by Program Type	2004	2005	2006	2007	2008
Neighborhood Inspection Program	2,437	3,620	4,172	4,466	2,014
Housing Complaints	874	1,553	2,077	1,905	2,110
Occupancy Inspections	1,433	774	1,142	1,014	1,408

Long Grass and Weed Control Program	2004	2005	2006	2007	2008
Improved Parcels	486	836	691	758	406
Vacant Parcels	94	74	91	94	82
Owner Cut	444	796	782	683	488
Contractor Cut	136	114	130	169	143

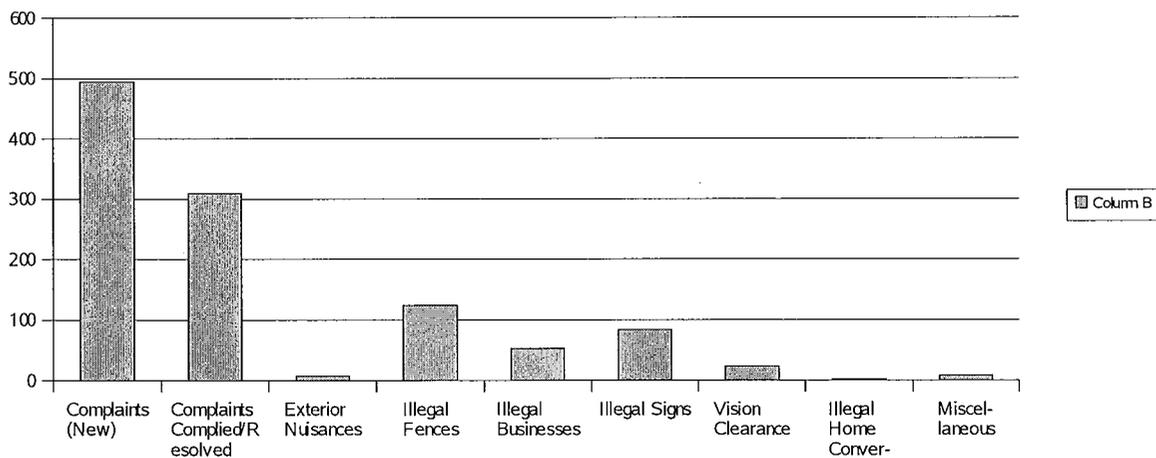
Reinspection Fees	2004	2005	2006	2007	2008
Number of Properties Assessed a Fee	30	24	19	75	54
Number of Fees Assessed	135	196	71	207	159
TOTAL FEES CHARGED	8,100	11,760	4,260	32,040	31,950

Grant Program	2004	2005	2006	2007	2008
Work Write-ups	7	29	32	17	33
Grant Funding	n/a	n/a	85,550	103,639	102,539
Projects Completed	18	14	23	22	20

Code Enforcement - Zoning

Inspections	2004	2005	2006	2007	2008
Certificates of Occupancy Inspections (Commercial Existing Building, New Construction, Home Occupancy)	308	375	280	334	351
Off-premise Sign Inspections *Sign Face Inspection Process Implemented	32 sites	*117 faces	*115 faces	115 faces	*111 pending inspection
Fence Inspections	663	691	597	498	526
Sign Inspections	245	276	261	207	298

Service Requests



Complaints (New)	494
Complaints Complied/Resolved	309
Exterior Nuisances	8
Illegal Fences	124
Illegal Businesses	53
Illegal Signs	84
Vision Clearance	24
Illegal Home Conversions	2
Miscellaneous	9

5



DEPARTMENT OF
NEIGHBORHOOD SERVICES
AND
INSPECTIONS

JAMES M. SCHULTZ
Director

Building Inspection • Property Maintenance • Zoning Enforcement

May 6, 2009

Alderman Jesse L. Downing and
Members of the Public Safety & Welfare Committee

Dear Alderman Downing and Committee Members:

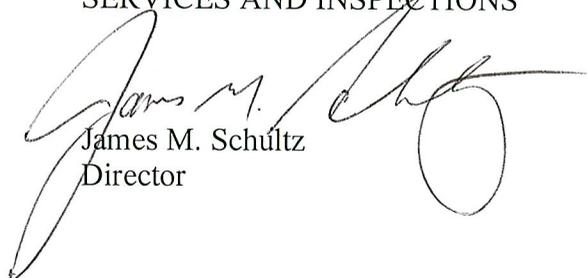
SUBJECT: Operating Plan for Long Grass and Weed Control

Attached for your information are the policy and procedures for the enforcement of long grass and noxious weeds as established by our Department.

Your review and comments on the plan are appreciated.

Sincerely,

DEPARTMENT OF NEIGHBORHOOD
SERVICES AND INSPECTIONS



James M. Schultz
Director

JMS:kah
Attachment



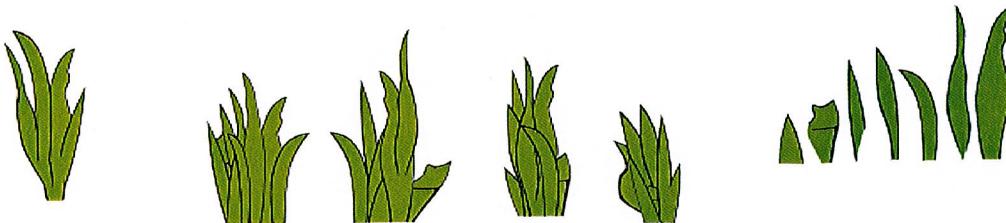
City of Kenosha

Long Grass

and

Weed Control

Program



Long Grass and Weed Control Program Operating Plan

I. Purpose

The purpose of the City's Long Grass and Weed Control Program is to recognize the private and public benefits resulting from the safe, sanitary, and attractive maintenance of commercial buildings, residential buildings, structures, accessory buildings, yards, or vacant areas. Attractive and well maintained property will enhance the City's neighborhoods and the City, and provide a suitable environment for increasing physical and monetary values.

II. AUTHORITY

Authority for the Long Grass and Weed Control Program is found in Section 16.17 F and G (*Property Maintenance Code*) of the City's *Code of General Ordinances*. The cutting or destroying of noxious weeds is also authorized and required under Section 66.0407 of the *Wisconsin Statutes* incorporated herein by reference. These ordinances establish minimum requirements for the maintenance of exterior areas and authorize the City's Director of Neighborhood Services and Inspections to have any exterior area cut in order to maintain those standards.

III. OFFICIALS IN CHARGE

- A. The Director of Neighborhood Services and Inspections annually, on or before May 15, shall be appointed Weed Commissioner and shall take the official oath.
- B. The Director of Neighborhood Services and Inspections may delegate his authority under City ordinance and state statutes to the Supervisor of Property Maintenance, who shall be responsible for keeping a record of the property on which grass and weeds were cut and charges for such cutting; and, for inspecting properties on which grass and noxious weeds are reported and the cutting of said grass and weeds when found.

IV. LONG GRASS AND WEED COMPLAINTS

- A. The City will accept complaints for long grass and/or weeds throughout the year.
- B. The City will not issue orders for long grass and/or weed violations if weather/snow cover prevents the property owner or the City's contractor from cutting or removing the grass/weeds.

V. GENERAL PROGRAM SCOPE AND POLICIES

- A. The City will annually, on or before May 15, publish a Class 2 Notice under Chapter 985 *Wisconsin Statutes*, that every person is required by law to destroy all noxious weeds on lands in the City of Kenosha which the person owns, occupies, or controls.
- B. As stated in Section 66.98, it shall NOT be necessary to give written notice by mail, or verbal notification, to the owner or occupant of lands upon which noxious weeds are found to exist. The City will attempt, however, to provide a five (5) day written notice to owners or occupants to cut or destroy noxious weeds and long grass found to exist. The City will use a standard notice to notify owners or occupants.
- C. Long grass or weeds shall be cut upon complaint of a citizen who identifies himself and provides an address of the area with long grass or weeds or when identified by the Director of Neighborhood Services and Inspections or his/her designees.
- D. Complaints received by the Department of Neighborhood Services and Inspections shall be assigned to the Supervisor of Property Maintenance for inspection to ascertain the existence of Long Grass and/or Canada Thistle, Leafy Sponge, Field Bindweed (Creeping Jenny) and such other weeds as are defined in "Weeds of the North Central States," North Central Regional Research Publication No. 281, Bulletin 772, University of Illinois at Champaign, College of Agriculture, Agricultural Experiment Station or that have grown to a height of 8" or more.
- E. All complaints shall be processed in accordance with the program policies and procedures.
- F. If, after reinspection, long grass or noxious weeds are still found in a vacant or an improved lot, the cutting of such property shall be assigned by the Supervisor of Property Maintenance for action. The Supervisor of Property Maintenance shall record the lot location, date, contractor, costs, and other pertinent data relating to the work of cutting said property. The lot location shall be further recorded in the Department's records. The City is not responsible for cutting flowers, vegetation, bushes, and plants that are obscured by weeds.
- G. Long grass and weed cutting on private property may occur throughout the year subject to weather/seasonal conditions.
- H. The City may also contract to cut/destroy long grass and weeds on all railroad property in the City's corporate limits throughout the year subject to weather/seasonal conditions. All complaints and contracted work shall be processed in accordance with the program's policies and procedures.

- I. The City may contract all cutting and clean-up done under this program.

VI. GRASS AND WEED CUTTING GUIDELINES

- A. Improved Lots. Grass and weeds shall be cut on the entire lot. Debris, litter, and excessive clippings shall be removed.
- B. Vacant Lots in Developed Areas. Grass and weeds shall be cut on the entire lot. Debris, litter, and excessive clippings shall be removed.
- C. Vacant Lots in Undeveloped Areas. Grass and weeds shall be cut back fifteen feet (15') from the public right-of-way and fifteen feet (15') from all adjacent lots on which structures have been built. Debris, litter, and excessive clippings shall be removed. Anyone disputing the determination by the Department of Neighborhood Services and Inspections that an area is developed or undeveloped may file an appeal to the Board of Housing Appeals for final determination.

VII. METHOD OF ASSESSMENT

- A. The City of Kenosha shall establish the amount to be charged for long grass and weed cutting annually.
- B. The charge for cutting may be on a unit cost per square foot plus labor costs or alternative unit costs established by the Finance Department, the Department of Neighborhood Services and Inspections, and the contractor.
- C. The charge to be levied to the property owner shall be the equivalent of contractor costs plus the administrative costs of processing the Special Assessment.

VIII. CHARGES FOR WEED CUTTING

- A. The costs for long grass/weed cutting will be established based on competitive bids secured by the City of Kenosha Finance Department. The administrative costs for processing any grass and weed cutting costs as Special Assessments shall be assessed in accordance with City Ordinance.

IX. DISPUTED SPECIAL ASSESSMENTS FOR GRASS/WEED CUTTING

- A. Any property owner who disputes a Special Assessment for grass or weed cutting shall submit a written claim to the City Clerk/Treasurer for review in accordance with the City's policy for processing such claims.