

**AGENDA**  
**CITY OF KENOSHA - BOARD OF PARK COMMISSIONERS**

Monday, May 11, 2009  
Municipal Office Building Room 202  
5:15 pm

Commissioners  
Donald Ruef, Chairman

Kathy Carpenter                  Stephen Casey                  Jesse Downing                  Michael Orth

Call to Order  
Roll Call

Approval of the minutes from the meeting held on Monday, April 27, 2009

1. Request from Rebecca D. Pisula, Kenosha Environmental Awareness Council, to use the Sesquicentennial Bandshell on Saturday, September 26, 2009 for a music festival.  
*(District 1)*  
PUBLIC HEARING
2. Request from the Mary Lou Foundation to hold “Jazzfest” at Celebration Place in HarborPark on Saturday, August 22, 2009, with co-sponsorship. *(District 2)* Approval of Fireworks display  
PUBLIC HEARING
3. Request from KUSD, NAACP, and LULAC to hold a “Back to School Family Celebration” at Celebration Place and area east of the museum in HarborPark on September 12, 2009. *(District 2)*  
PUBLIC HEARING
4. Agreement By and Between the City of Kenosha, Wisconsin and Pyrotechnics, Inc in the amount of \$41,300. *(District 2)*  
PUBLIC HEARING
5. Proposed Resolution to Amend the City of Kenosha Capital Improvement Program by Decreasing Line CO-09-001 (2012) “West Side Frontage Road at County Highway K” by \$400,000 and By Decreasing Line PK-03-002 “Neighborhood Spray Park” by \$50,000 for a Net Overall Decrease of \$450,000. *(City Plan Commission , also referred to Finance Committee and Public Works)*
6. Award of Contract for Project #09-2013 Southport Marina and Kenosha Harbor Dredging to McMullen & Pitz Construction, Manitowoc, Wisconsin in the amount of \$223,000.00. *(Districts 1 & 2) (also referred to Public Works Committee)*
7. Informational Item: 2007/2009 CIP Line Items.

8. Informational Item: Speed Limit on Simmons Island. *(Also referred to Public Safety & Welfare Committee)*

9. Informational Item: Introduction of the New Superintendent.

Public Works Director and/or Park Superintendent Comments

Citizen Comments

Commissioner Comments

Other Business Authorized by Law

If you are disabled and need assistance please call 653-4052 before this meeting

Notice is hereby given that a majority of the members of the Common Council may be present at the meeting, and although this may constitute a quorum of the Common Council, the Council will not take any action at this meeting.

**CITY OF KENOSHA – BOARD OF PARK COMMISSIONERS**  
**Meeting Minutes – April 27, 2009**

A meeting of the Board of Park Commissioners was held on Monday, April 27, 2009, at the Kenosha Municipal Building in Room 202. The meeting was called to order at 5:16 pm by Chairman Ruef.

Roll Call: Present: Commissioner Carpenter, Downing, and Orth. Commissioner Casey was excused. Staff members in attendance were Mary Durkee, Ron Bursek, Shelly Billingsley, and Police Chief Morrissey.

It was moved by Commissioner Carpenter, seconded by Commissioner Downing, to approve the minutes from the meeting held on Monday, April 13, 2009. Motion passed 4-0.

1. Request from the H.H.C. Employment Services along with the Parkside Baptist Church to use one of the City's Showmobile on Saturday, July 18, 2009, with co-sponsorship.  
Public Hearing: No one spoke.  
*It was moved by Commissioner Orth, seconded by Commissioner Downing, to deny. Motion passed 3-1 with Commissioner Carpenter voting nay.*
2. Request from Kenosha Union Park Project to place mosaic tiles on the planters in Union Park. (District 2)  
Public Hearing: Melanie Hovey, Kenosha Union Park Project (KUPP), showed an example of how the mosaic tiles would be placed around the file planters.  
*It was moved by Commissioner Orth, seconded by Commissioner Carpenter, to approve. Motion passed 4-0.*
3. Request from Alex Shehadeh, Owner/Manager of Ben & Jerry's for permission to sell concession items within various parks. (All Districts)  
Public Hearing: Alex Shehadeh, Owner/Manager of Ben & Jerry's, explained that they would like to be located by the lighthouse, common grounds area or anywhere along the lakefront, mostly during the week. It would be himself or his father with two employees. Andrew Moldenhauer, 6554 5<sup>th</sup> Ave, reminded the commission that there is an ordinance that they cannot be within 800 feet of an permanent business retailing similar products.  
Commissioner/Staff: Mary informed the commission that they would be required to submit a schedule of times and locations to the Parks Division for the entire summer. They would have their own trailers, provide insurance, all employees would need a peddler license, and the fee would be 10% of gross sales.  
Commissioner Carpenter wanted to know if the business ran background checks. They informed her that they check references. The Police Chief informed the commission that a background check for a peddler license is similar to a bartender license. The only problem would be a criminal record outside of Wisconsin.  
Commissioner Carpenter had concerns about the employees and safety of children and adults.  
*It was moved by Commissioner Downing, seconded by Commissioner Carpenter, to approve items #3 and #4 after being read. Motion passed 4-0.*
4. Request from Alex Shehadeh, Owner of Shehadeh Pita Shack for permission to sell concession items within various parks. (All Districts)  
*See item #3 for action taken.*
5. Authorization to allow the Director of Public Works to submit an application to the State of Wisconsin Department of Natural Resources for Outdoor Recreation Aid.
  - a) Poerio Park – North Pond Improvements (District 1)
  - b) Nash Park – Picnic Area (District 16)
  - c) Phil Sanders Nature Trail (District 17)Public Hearing: No one spoke.  
Commissioner/Staff: Ron Bursek informed the Commission that there is a fourth grant, Nash Park Recreational Trail, with this being priority c and Phil Sanders Nature Trail priority d. Commissioner Downing thought that they couldn't act on the additional grant without it being publicize. Ron Bursek informed the commission that the grants needed to be in by May 1, 2009. Commissioner Orth asked if this was in addition to the CIP Funds. Ron informed that it was.  
*It was moved by Commissioner Downing, seconded by Commissioner Carpenter, to approve a,b,c, and the additional grant contingent upon legal and to move c to d and make the additional grant c. Motion passed 4-0.*

6. Acceptance of Project #06-1410 Baseball Complex – Site Work (39<sup>th</sup> Avenue @ 42<sup>nd</sup> Street) which has been satisfactorily completed by Bane Nelson, Kenosha, Wisconsin in the amount of \$886,588.90. *(District 10)*  
*(Also referred to Public Works Committee)*  
*It was moved by Commissioner Carpenter, seconded by Commissioner Downing, to approve. Motion passed 4-0.*
7. Reschedule Meeting of May 25, 2009 (Memorial Day).  
*It was moved by Commissioner Carpenter, seconded by Commissioner Downing, to reschedule if needed.*  
*Motion passed 4-0.*
8. Election of Commission Chairman for 2009/2010.  
*It was moved by Commissioner Orth, seconded by Commissioner Downing, to appoint Commissioner Ruef.*  
*Motion passed 4-0.*

DIRECTOR/SUPERINTENDENT COMMENTS: Ron Bursek informed the commission that there were eight candidates for the Parks Superintendent position interviewed by the outside panel, he should be receiving the list of the top five candidates to proceed with the process of hiring a new Parks Superintendent. Mary told the commission that they have started mowing the parks.

CITIZEN/COMMISSIONERS COMMENTS: Thomas Riley, 5016 4<sup>th</sup> Ave, informed the commission that he was here to speak on the Simmons Island item of the Public Safety & Welfare Committee. Commissioner Orth said that he was disappointed with CIP projects funded but not completed.

There being no further business to come before the Board of Park Commissioners it was moved, seconded and unanimously carried to adjourn at 5:50 pm.

DEPARTMENT OF PARKS  
3617 - 65TH STREET  
KENOSHA, WI 53142

PHONE: (262) 653-4080  
FAX: (262) 653-4093  
WEB: www.kenosha.org



**Mary Durkee, CPRP**  
Park Operations Supervisor

**Dirk Nelson**  
City Forester & Special Events  
Supervisor

**Mike Pancheri**  
Municipal Golf Course and  
Athletics Supervisor

**Catherine Mantuano**  
Keep Kenosha Beautiful Coordinator

**ART STRONG, DIRECTOR**

May 8, 2009

TO: Donald Ruef, Chairman  
Board of Park Commissioners

FROM: Mary Durkee, Interim Park Superintendent *Mary Durkee*

RE: Kenosha Environmental Awareness Council

A request has been received from Rebecca D. Pisula of the Kenosha Environmental Awareness Council to hold a music festival at the Sesquicentennial Bandshell in Pennoyer Park on Saturday, September 26, 2009. The festival would include local bands and environmental groups. Necessary requirements are as follows:

1. \_\_\_\_\_ The sponsoring organization enter into a Contractual Agreement with the City of Kenosha (Park Use Agreement) along with proof of Comprehensive General Liability Insurance in the amount of one million dollars (\$1,000,000.00) (Certificate of Liability Insurance) which names the City of Kenosha, any participants and vendors as an additional insured and contains provisions for Contractual Liability to support the Hold Harmless Agreement.
2. \_\_\_\_\_ In compliance with all Park Rules and Regulations
3. \_\_\_\_\_ Food Handling: Arrangements for permits must be obtained from the Kenosha County Health Department – 262-605-6700. Food vendors must supply to the Park Department a Certificate of Liability Insurance as outlined in Item #1.
4. \_\_\_\_\_ Tents: If placing tents in the park area, organization must contact Diggers Hotline a minimum of three (3) business days prior to the event.

5. \_\_\_\_\_ Site Maps: Must be provided to the Park Department a minimum of thirty (30) days prior to the event. *These have been received*
6. \_\_\_\_\_ Staff Contact: Please contact the Park Department at 653-4080, a minimum of thirty (30) days prior to the event to schedule a meeting with Dirk Nelson to finalize the arrangements for the event.
7. \_\_\_\_\_ Organization is responsible for trash pickup of the Park area. If staff is required to clean the site, the organization will be billed for direct labor charges.
8. \_\_\_\_\_ Attendance: Organization to provide private security for gatherings of over two hundred and fifty (250) persons at the event. Security must be easily identifiable to the public.
9. \_\_\_\_\_ Approval from the Alderman of the District
10. \_\_\_\_\_ Fees, Charges and/or deposit: Bandshell - \$125.00; Additional labor and equipment requested will be charged to the organization. Deposit of \$300
11. \_\_\_\_\_ Other requirements as outlined by the Board of Park Commissioners and/or the Park Division:

Recommendation

To approve the event with the compliance of the above requirements and that the event will end at 9:00 pm with cleanup completed by 10:00 pm.

April 30, 2009

City of Kenosha Parks Dept.  
3617- 65<sup>th</sup> st.  
Kenosha, WI 53142

Kenosha Environmental Awareness Council  
Rebecca D. Pisula  
6340 Sheridan Rd  
Kenosha, WI 53143

To whom it may concern:

I would like to request the use of the band shell at Pennoyer Park for Saturday, September 26, 2009 to put together a music festival highlighting local bands and local environmental groups. I have successfully planned and executed an earth day festival, "Earth Fest," at this same site in 2001, in conjunction with the New Earth Store. Everyone had a wonderful time and the event went very smoothly. I would like to once again give local environmental organizations and talented local artists the opportunity to share their various talents and passions with the community, as well as offering an earth-friendly & family-friendly activity for Kenosha families to enjoy together.

The proposed festival would feature a number of local bands from a variety of genres playing from the hours of 12pm until 10 pm. A band coordinator will be in charge of acquiring and setting up all of the necessary electrical equipment for the bands, as well as dictating the playing order of the bands. Vendors would set up tables and canopies across the top of the hill directly across from the stage, as well as in the flat, grassy area between the hill and the playground. Vendors would include 2-3 food vendors and 6-10 merchandise vendors, as well as informational tables run by local non-profit environmental organizations. Between bands, each environmental organization would have a chance to speak about their group's goals and local opportunities to become involved. As a professional festival vending coordinator, I will coordinate the vending, as well as overseeing the coordinators of each individual area. Each area coordinator and all medical and security staff will have a walkie-talkie at all times and will be in constant communication with all other coordinators. A children's area, featuring activities for kids of all ages, would be staffed by volunteers with childcare experience and include a bounce-house, a magician, face-painting, take-home arts & crafts, and more. In addition to experienced volunteers staffing the children's area, there will also be a children's area coordinator to oversee activities and ensure that there is enough staff to meet demand at all times. There will be an opportunity for interested individuals to volunteer to join some of our festival staff to clean the beach area adjacent to the festival site.

Set-up for bands and vendors will begin at 8:00am and the public will be admitted at 12pm. Tear-down for vendors and band equipment will begin at 9pm and should be completed by approximately 10pm. From 9pm thru 10pm, while bands and vendors are tearing down equipment, there will be an open acoustic jam on the band shell stage led by local band members and open to the public. This activity was very popular at our previous festival.

I am expecting a turn-out of approximately 200 people, but will plan the festival with the assumption that this number may be higher. I plan to employ a staff of experienced security and medical personnel, regardless of the turn-out, simply to ensure that we provide a peaceful and safe environment for visiting families to enjoy. I will also provide additional bathroom facilities and a small dumpster to accommodate needs. There is parking available at the band shell, but in case that space will not be adequate, I will consult with the Kenosha Police Dept & the local alderman about using a portion of the parking lot at 38<sup>th</sup> Ave. & 7th street, across from the band shell site.

I am including a site plan for the proposed festival which defines the placement of potential vendors, parking, bathroom facilities & dumpster placement. We would appreciate any input on these subjects from the parks department and gladly make changes to accommodate your suggestions.

I am familiar with the various permits and other requirements necessary for the use of the band shell area and will have no problem acquiring the necessary insurance, permits, inspections and approvals within the designated time period.

I am very excited about having this opportunity again and already have a staff of volunteers and full line-up of bands and vendors hoping to be involved in this activity. I love to watch a group of individuals pull together to make something special happen that they can all be proud of. Kenosha has some truly talented artists and musicians who need outlets to share their talents with the community and I believe that this will be a fun and interesting exposition of their skills.

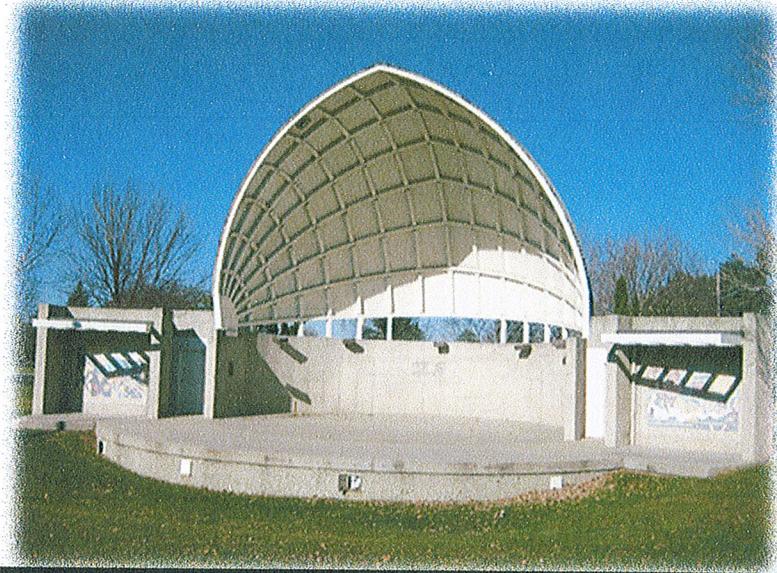
I look forward to hearing from you soon. Thank you for the opportunity.

Sincerely,

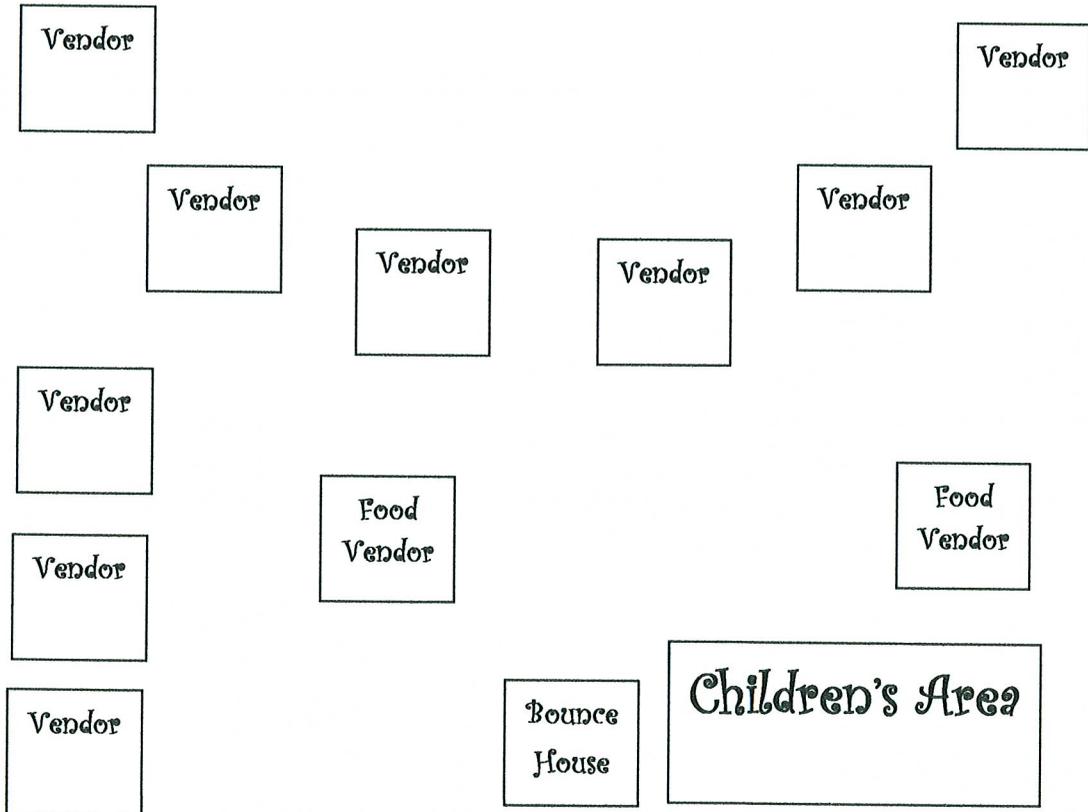
A handwritten signature in cursive script that reads "Rebecca Pisula". The signature is written in black ink and is positioned above the typed name and title.

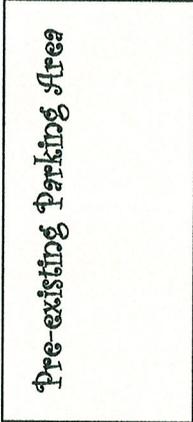
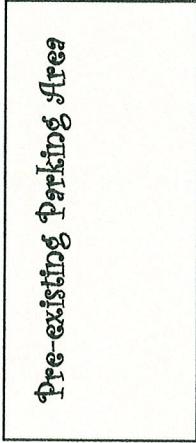
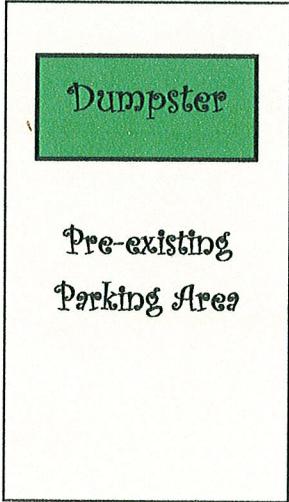
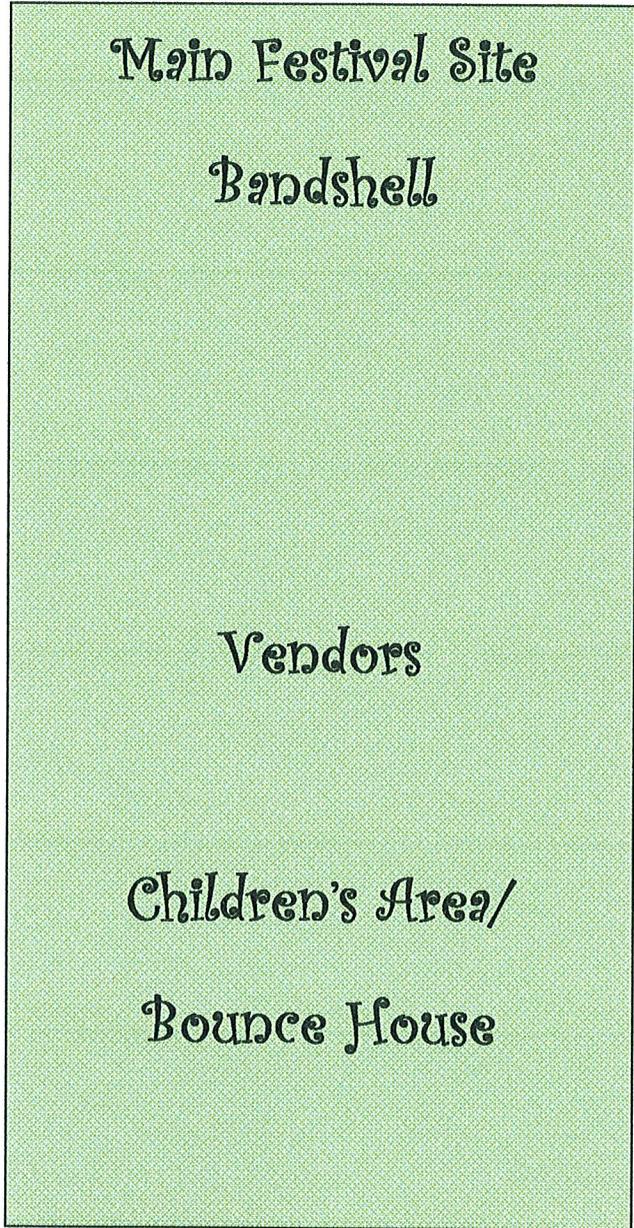
Rebecca Pisula  
Kenosha Environmental Awareness Council

# Peace Festival ~ Site Plan Proposal



## Benches/ Grass





# Event Organizer Information

Name of Group Kenosha Environmental Awareness Council

Is Host Organization a 501(c)-3?  No  Yes, #ES - \_\_\_\_\_

Group Contact Name Rebecca Pisula

Address 6340 Sheidan Rd

City/State/Zip Kenosha, WI 53143

cell

Work Phone 262-748-7792

Home Phone \_\_\_\_\_

Cell Phone \_\_\_\_\_

Fax \_\_\_\_\_

E-mail \_\_\_\_\_

Name of Event _____	
Charitable Event? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, Proceeds donated to _____	
Date of Event <u>9-26-09, Saturday</u>	Rain Date: <u>10-3-09, Saturday</u>
Annual Event <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes	Expected Attendance <u>200 +/-</u>
Event Category (check one)	
Run/Walk _____	Festival <input checked="" type="checkbox"/> Concert _____ Athletic Tournament _____
Other, Please Specify _____	
Park Requested <u>Bandshell</u>	
Admission Fee <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (Participants) \$ _____ and/or (Attendees) \$ _____	
Time of Event:	
Set up <u>8 Am</u>	Event Starts <u>Noon</u> Event Concludes <u>10 pm</u>
Does this require time in the park prior or after your event? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes	
Explain date and time needed: <u>We will need to set up band equipment &amp; vendors before the event begins and may need to finish tearing down some final vendor + band equipment @ end of night</u>	
Will food be prepared and/or served at the event? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes (See pages 11 and 12)	
Amplified Sound <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes (See pages 13-17)	
Beer/Wine Coolers Served <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (See page 18 and 19)	
Temporary Structure <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes (See page 10 and 11)	

## Organization Meeting

If you have organizational planning meeting regarding your event, should include the Parks Special Event Supervisor, Police & Fire Departments. Working with the City Departments during the planning phase is an excellent way to prevent potential problems & insure good communications. An on-site meeting between your group and the Park Department is also recommended.

## Permits

As the event organizer, YOU are responsible for obtaining all permits that the City of Kenosha requires for special events. You must include all pertinent information before this application will be reviewed by staff. Some permit applications and regulations are attached to this Special Event packet. Other permit applications must be obtained from other City Departments. **Copies of any permit must be submitted to the Park Department no later than 30 days prior to the event.**

✓ **Vending Permit** – required of ALL vendors selling items at your special event. All vendors must return their permit application 30 days prior to the event, or they may not participate in the event. Forms are available at the Park Department or the city of Kenosha website, click on parks.

✓ **Temporary Restaurant Permit** – required if food or beverages will be sold or served at the event. To obtain application and permit, contact the Kenosha County Health Department 262-605-6700. Please indicate the date you submitted Temporary Restaurant Permit application \_\_\_\_\_.

\_\_\_\_ **Parade Permit** – may be required of a run, walk, or bike ride event. Contact the Kenosha Police Department. Please indicate date you submitted Parade Permit application \_\_\_\_\_.

\_\_\_\_ **Street Use Permit** – required if your event will require closing a city street or special parking requests on city streets. Call 262-653-4050. Please indicate date you submitted Street Use Permit application \_\_\_\_\_.

\_\_\_\_ **Temporary Class "B" Retailers License** – required if your event will be selling fermented malt beverages. To obtain application and permit, contact the City Clerk's Office, 653-4020. Please indicate date you submitted license application \_\_\_\_\_.

\_\_\_\_ **Fireworks Permit** – from the Fire Department 262-653-4100. If at a lake-front park, you must notify the Coast Guard.

\_\_\_\_ **Bon-Fire Permit** – requires Park Commission approval prior to obtaining a permit from the Fire Department.

## Certificate of Insurance

The City of Kenosha requires a "Certificate of Insurance" from your or your parent organization's insurance company. The Event Organizer shall submit a general liability insurance policy certificate in the amount of \$1,000,000 naming the City of Kenosha and its Parks Department as an additional insured party along with any vendors and participants. The City of Kenosha Park Department must receive this certificate 30 days prior to the event date. This official certificate may be mailed or faxed.

Yes, Event Organizer will be submitting Certificate of Insurance.

## Marketing of Event

Please ensure that you have conditional approval of your event before you begin to promote, market or advertise your event. (Will there be live media coverage during the event and where will the media vehicles be parked?)

There will be coverage by the Kenosha News, but we are not expecting any other media coverage.

How will this event be marketed, promoted, or advertised?

We will market this fest as an Environmental Awareness event and will be using flyers, posters & printed ads in SE. WI magazines & newspapers

If Co-Sponsorship has been approved by the Board of Park Commission the City/Park Department & Common Council must be listed as a sponsor.

## Site & Route Plan

To ensure proper review of your event, please attach a site and route plan (if applicable). These site and route plans may be blueprints, CAD drawings, or legible sketches.

Site and route plans should include, but are not limited to, the following information: location of tents, stages, fencing, vendors, portable toilets, beer gardens, dumpsters, placement of vehicles, exit location for outdoor events that are fenced, clear signage, accessible paths for wheelchairs as well as ample disabled parking, and any other related event components not listed above.

Your site plan will also include the areas within the requested park you will need for the event including the parking lot, shelter, ball diamonds, soccer fields, ped/bike paths, tennis courts, volleyball courts and any other specific park feature.

If your event includes a walk/run component, the approval of the Park Department and the use of the park **does not imply approval of the proposed route**. The Event Organizer will need to secure approval from the Public Works Department at 653-4050.

Please feel free to include a narrative of the event with the site and route plan.

## Parking Plan

As an Event Organizer, it is important that you plan for safe arrival, departure, and parking of the event attendees, participants, and vendors. The Kenosha Police Department does monitor and ticket illegally parked vehicles at the events. As the Event Organizer, you are responsible for informing all participants, volunteers, attendees, and vendors of the parking regulations. If your parking plan includes using neighborhood businesses, churches, etc, you will need to include the approval of such agreements in this parking plan.

*The parking lots along the beach near the bandshell should provide adequate parking. If this proves to be inadequate, I will contact the police dept. prior to the festival to discuss alternative parking plans and what approvals we will need to use them.*

## Security and Medical Plan

As an Event Organizer, you are required to provide a safe and secure environment for your event. This is accomplished through sound planning. If your event will have over 250 attendees, you must submit a security and medical plan for your event. This description should include, but is not limited to, the hiring of private security companies and licensed professional emergency services, crowd control, venue safety, communication plan in case of emergency, etc. These plans may be subject to review by the City of Kenosha Police and Fire Departments who may make additional recommendations. For a review of your security and medical plans, please contact the Fire Department at 262-653-4100 and the Police Department. For large events, Police & Fire Department should be invited to planning meeting. A copy of the plan must also be submitted to the Park Department.

*Although we are not sure that our attendance will exceed 250 people, we still plan to employ both a security and emergency medical team. The security team will be headed by an experienced security professional and will consist of no less than 3 additional security volunteers. The medical team will consist of no less than 3 trained medical professionals.*

## Mitigation of Impact

As an Event Organizer, you are required to develop mitigating measures to accommodate the impact your event may have on the surrounding neighborhood.

If your event will have over 250 participants/viewers, you must notify the alderman for that park location. This must be done prior to approval by the Board of Park Commissioners.

Your event may also necessitate posting and notifying of park users and neighbors of the event date and any necessary alternate route or parking impacts. If this is required of you, it must be completed prior to approval.

Have you done the appropriate notifications?

No  Yes, alderman Name/Date \_\_\_\_\_

## Special Event Fees

To assist you with your special event, the Kenosha Park Department rents some equipment for use by the Event Organization. The location of this equipment must be noted on the site and route plan you have attached to this application. Attached at the end of this document are the current fees associated with special events in the Kenosha Parks. These fees include the park rental fee, the equipment rental fees, deposits, and cancellation fees.

All special events, for-profit and non-profit alike, are required to pay all of the fees associated with putting on a special event.

- > The Park Department does not and cannot honor requests of waived fees for any portion of your event costs. Co-sponsorship is with Park Commission approval only.
- > No individual, group, or organization shall be granted permission to hold an event in the park if there is any unpaid balance from a previous event.
- > Cancellation of any event, for any reason, shall result in charges for actual services, labor and materials provided.
- > These fees are included in the packet to assist you with your budget planning. If you need assistance in determining the fees for your particular event, contact the Park Department at 262-653-4080.

### EQUIPMENT REQUESTS: Appropriate fees will be charged

Electric\*     Water     # of Benches     # of Picnic Tables  
 # of Trash Containers     Barricades     Snow Fencing (must provide location)  
 Bleachers     Reviewing Stand     Showmobile     Portable Fencing

\*Electrical availability vary by location. You may need to provide generators in order to supply the level of service required for your event. Contact the Park Department in advance with any concerns.

Other Special Requests:

We will be encouraging recycling, so if there are blue bags and extra trash cans available, we would like to place a recycling can alongside each trash can,

## Application Signature

The person/group named in this application will be responsible for the conduct of the group and for the condition of the reserved park area. This permit is subject to all City of Kenosha General Ordinances as defined by the City of Kenosha, in addition to all rules and regulations governing the City's Park Department. The applicant agrees that during the use of the park facility, the sponsoring organization will not exclude anyone from participation in, deny anyone the benefits of, or otherwise subject anyone to discrimination because of the person's race, color, creed, national origin, or handicap.

The applicant for her/himself, and for other persons, organizations, firms and corporation, if any listed in this application, does hereby contract to agree that he/she (and they) will jointly and severally indemnify and hold the City of Kenosha harmless against liability for any and all claims for damages to property, injury to or death of person or persons arising out of or resulting from the negligence of the applicant.

Permit holders shall submit a general liability insurance policy certificate in the amount of \$1,000,000 naming the City of Kenosha, its Park Department and any vendors/participants as an additional insured party.

The applicant has read the Special Event Explanation Packet. The applicant has attached all of the appropriate permit applications for this event.

I hereby certify to the best of my knowledge that the information and statements contained in this application are complete and true. I understand that failure to report components of this event/activity may result in the loss of deposit, revocation of permit and/or failure to secure future permits.

*Rebecca L. Paula*

Applicant Signature

*4-26-09*

Date

## Application Submission

Please remember, you need a MINIMUM of 90 days advance submission. And most often, the planning of your event and the acquisition of all of the appropriate permits will take much longer than 90 days.

Please mail your application to:  
**City of Kenosha Park Department**  
**3617 - 65<sup>th</sup> Street**  
**Kenosha, WI 53142**

DEPARTMENT OF PARKS  
3617 - 65TH STREET  
KENOSHA, WI 53142

PHONE: (262) 653-4080  
FAX: (262) 653-4093  
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**Mary Durkee, CPRP**  
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Municipal Golf Course and  
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**Catherine Mantuano**  
Keep Kenosha Beautiful Coordinator

**ART STRONG, DIRECTOR**

May 8, 2009

TO: Donald Ruef, Chairman  
Board of Park Commissioners

FROM: Mary Durkee, Interim Park Superintendent *Mary Durkee*

RE: HarborPark Jazz & Blues Festival

A request has been received from the Mary Lou & Arthur F. Mahone Fund to hold the HarborPark Jazz & Blues Festival at Celebration Place on Saturday August 22, 2009. The event will set up at 8:00 am, begin at 2:00 pm and conclude at 10:30 pm

1. \_\_\_\_\_ The sponsoring organization enter into a Contractual Agreement with the City of Kenosha (Park Use Agreement) along with proof of Comprehensive General Liability Insurance in the amount of one million dollars (\$1,000,000.00) (Certificate of Liability Insurance) which names the City of Kenosha, any participants and vendors as an additional insured and contains provisions for Contractual Liability to support the Hold Harmless Agreement.
2. \_\_\_\_\_ In compliance with all Park Rules and Regulations
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8. \_\_\_\_\_ Attendance: Organization to provide private security for gatherings of over two hundred and fifty (250) persons at the event. Security must be easily identifiable to the public.
9. \_\_\_\_\_ Approval from the Alderman of the District *(has been received)*
10. \_\_\_\_\_ Fees, Charges and/or deposit: Using the same hours and equipment in 2008 the approximate cost would be Labor \$2,260 (includes all employees with benefits); equipment (fencing, showmobile, benches, etc.) \$1,780 Total: \$4,040  
In 2007 the total was \$3,600.68 but did not include employee benefits – per Administration current hourly rates for labor include all benefits.
11. \_\_\_\_\_ Other requirements as outlined by the Board of Park Commissioners and/or the Park Division:

Recommendation

To approve the event

# Event Organizer Information

Name of Group MARY LOU : Arthur F. Mahone Fund

Is Host Organization a 501(c)-3?  No  Yes, #ES - 38339

Group Contact Name TIM MAHONE

Address 3021-40th Street

City/State/Zip Kenosha, WI 53144

Work Phone \_\_\_\_\_

Home Phone same

Cell Phone 262-748-7418

Fax \_\_\_\_\_

E-mail t+mahone@aol.com

Name of Event <u>Harbor Park Jazz &amp; Blues Festival</u>	
Charitable Event? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes, Proceeds donated to <u>MARY LOU : Arthur F. Mahone Fund</u>	
Date of Event <u>Sat. Aug 22nd</u>	Rain Date: <u>TBD</u>
Annual Event <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes	Expected Attendance <u>1500</u>
Event Category (check one)	
Run/Walk _____	Festival <input checked="" type="checkbox"/> Concert _____ Athletic Tournament _____
Other, Please Specify _____	
Park Requested <u>HARBOR PARK</u>	
Admission Fee <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes (Participants) \$ _____ and/or (Attendees) \$ _____	
Time of Event:	
Set up <u>8:00 AM</u>	Event Starts <u>2:00</u> Event Concludes <u>10:30</u>
Does this require time in the park prior or after your event? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes	
Explain date and time needed: <u>Some of the tenting and generators may get picked up the next <del>morning</del> morning</u>	
Will food be prepared and/or served at the event? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes (See pages 11 and 12)	
Amplified Sound <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes (See pages 13-17)	
Beer/Wine Coolers Served <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes (See page 18 and 19)	
Temporary Structure <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes (See page 10 and 11)	

## Organization Meeting

If you have organizational planning meeting regarding your event, should include the Parks Special Event Supervisor, Police & Fire Departments. Working with the City Departments during the planning phase is an excellent way to prevent potential problems & insure good communications. An on-site meeting between your group and the Park Department is also recommended.

## Permits

As the event organizer, YOU are responsible for obtaining all permits that the City of Kenosha requires for special events. You must include all pertinent information before this application will be reviewed by staff. Some permit applications and regulations are attached to this Special Event packet. Other permit applications must be obtained from other City Departments. **Copies of any permit must be submitted to the Park Department no later than 30 days prior to the event.**

     **Vending Permit** – required of ALL vendors selling items at your special event. All vendors must return their permit application 30 days prior to the event, or they may not participate in the event. Forms are available at the Park Department or the city of Kenosha website, click on parks.

     **Temporary Restaurant Permit** – required if food or beverages will be sold or served at the event. To obtain application and permit, contact the Kenosha County Health Department 262-605-6700. Please indicate the date you submitted Temporary Restaurant Permit application \_\_\_\_\_.

     **Parade Permit** – may be required of a run, walk, or bike ride event. Contact the Kenosha Police Department. Please indicate date you submitted Parade Permit application \_\_\_\_\_.

**Street Use Permit** – required if your event will require closing a city street or special parking requests on city streets. Call 262-653-4050. Please indicate date you submitted Street Use Permit application \_\_\_\_\_.

**Temporary Class "B" Retailers License** – required if your event will be selling fermented malt beverages. To obtain application and permit, contact the City Clerk's Office, 653-4020. Please indicate date you submitted license application \_\_\_\_\_.

     **Fireworks Permit** – from the Fire Department 262-653-4100. If at a lake-front park, you must notify the Coast Guard.

     **Bon-Fire Permit** – requires Park Commission approval prior to obtaining a permit from the Fire Department.

## Certificate of Insurance

The City of Kenosha requires a "Certificate of Insurance" from your or your parent organization's insurance company. The Event Organizer shall submit a general liability insurance policy certificate in the amount of \$1,000,000 naming the City of Kenosha and its Parks Department as an additional insured party along with any vendors and participants. The City of Kenosha Park Department must receive this certificate 30 days prior to the event date. This official certificate may be mailed or faxed.

Yes, Event Organizer will be submitting Certificate of Insurance.

## Marketing of Event

Please ensure that you have conditional approval of your event before you begin to promote, market or advertise your event. (Will there be live media coverage during the event and where will the media vehicles be parked?)

We will embrace the media participation when we are notified.

How will this event be marketed, promoted, or advertised?

Promoters have partnered with Time Warner cable, the Convention and Vision Bureau along with various radio stations to promote this event

If Co-Sponsorship has been approved by the Board of Park Commission the City/Park Department & Common Council must be listed as a sponsor.

Absolutely

## Site & Route Plan

To ensure proper review of your event, please attach a site and route plan (if applicable). These site and route plans may be blueprints, CAD drawings, or legible sketches.

Site and route plans should include, but are not limited to, the following information: location of tents, stages, fencing, vendors, portable toilets, beer gardens, dumpsters, placement of vehicles, exit location for outdoor events that are fenced, clear signage, accessible paths for wheelchairs as well as ample disabled parking, and any other related event components not listed above.

Your site plan will also include the areas within the requested park you will need for the event including the parking lot, shelter, ball diamonds, soccer fields, ped/bike paths, tennis courts, volleyball courts and any other specific park feature.

If your event includes a walk/run component, the approval of the Park Department and the use of the park **does not imply approval of the proposed route**. The Event Organizer will need to secure approval from the Public Works Department at 653-4050.

Please feel free to include a narrative of the event with the site and route plan.

## Parking Plan

As an Event Organizer, it is important that you plan for safe arrival, departure, and parking of the event attendees, participants, and vendors. The Kenosha Police Department does monitor and ticket illegally parked vehicles at the events. As the Event Organizer, you are responsible for informing all participants, volunteers, attendees, and vendors of the parking regulations. If your parking plan includes using neighborhood businesses, churches, etc, you will need to include the approval of such agreements in this parking plan.

Street parking will be allowed along 55<sup>th</sup> and 54<sup>th</sup>. Parking will also be allowed on the grass area east of the Public Museum.

## Security and Medical Plan

As an Event Organizer, you are required to provide a safe and secure environment for your event. This is accomplished through sound planning. If your event will have over 250 attendees, you must submit a security and medical plan for your event. This description should include, but is not limited to, the hiring of private security companies and licensed professional emergency services, crowd control, venue safety, communication plan in case of emergency, etc. These plans may be subject to review by the City of Kenosha Police and Fire Departments who may make additional recommendations. For a review of your security and medical plans, please contact the Fire Department at 262-653-4100 and the Police Department. For large events, Police & Fire Department should be invited to planning meeting. A copy of the plan must also be submitted to the Park Department.

A meeting has been scheduled with the Chief Morning and his staff on Thursday May 14<sup>th</sup>

## Mitigation of Impact

As an Event Organizer, you are required to develop mitigating measures to accommodate the impact your event may have on the surrounding neighborhood.

If your event will have over 250 participants/viewers, you must notify the alderman for that park location. This must be done prior to approval by the Board of Park Commissioners.

Your event may also necessitate posting and notifying of park users and neighbors of the event date and any necessary alternate route or parking impacts. If this is required of you, it must be completed prior to approval.

Have you done the appropriate notifications?

No  Yes, alderman Name/Date Don Moldenhauer / April 30th

## Special Event Fees

To assist you with your special event, the Kenosha Park Department rents some equipment for use by the Event Organization. The location of this equipment must be noted on the site and route plan you have attached to this application. Attached at the end of this document are the current fees associated with special events in the Kenosha Parks. These fees include the park rental fee, the equipment rental fees, deposits, and cancellation fees.

All special events, for-profit and non-profit alike, are required to pay all of the fees associated with putting on a special event.

- The Park Department does not and cannot honor requests of waived fees for any portion of your event costs. Co-sponsorship is with Park Commission approval only.
- No individual, group, or organization shall be granted permission to hold an event in the park if there is any unpaid balance from a previous event.
- Cancellation of any event, for any reason, shall result in charges for actual services, labor and materials provided.
- These fees are included in the packet to assist you with your budget planning. If you need assistance in determining the fees for your particular event, contact the Park Department at 262-653-4080.

### EQUIPMENT REQUESTS: Appropriate fees will be charged

Electric\*     Water     # of Benches    15 # of Picnic Tables  
5 # of Trash Containers     Barricades     Snow Fencing (must provide location)  
 Bleachers     Reviewing Stand     Showmobile     Portable Fencing

**\*Electrical availability vary by location. You may need to provide generators in order to supply the level of service required for your event. Contact the Park Department in advance with any concerns.**

**Other Special Requests:**

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## Application Signature

The person/group named in this application will be responsible for the conduct of the group and for the condition of the reserved park area. This permit is subject to all City of Kenosha General Ordinances as defined by the City of Kenosha, in addition to all rules and regulations governing the City's Park Department. The applicant agrees that during the use of the park facility, the sponsoring organization will not exclude anyone from participation in, deny anyone the benefits of, or otherwise subject anyone to discrimination because of the person's race, color, creed, national origin, or handicap.

The applicant for her/himself, and for other persons, organizations, firms and corporation, if any listed in this application, does hereby contract to agree that he/she (and they) will jointly and severally indemnify and hold the City of Kenosha harmless against liability for any and all claims for damages to property, injury to or death of person or persons arising out of or resulting from the negligence of the applicant.

Permit holders shall submit a general liability insurance policy certificate in the amount of \$1,000,000 naming the City of Kenosha, its Park Department and any vendors/participants as an additional insured party.

The applicant has read the Special Event Explanation Packet. The applicant has attached all of the appropriate permit applications for this event.

I hereby certify to the best of my knowledge that the information and statements contained in this application are complete and true. I understand that failure to report components of this event/activity may result in the loss of deposit, revocation of permit and/or failure to secure future permits.

*H. Mahone*

Applicant Signature

*May 7<sup>th</sup> 2009*

Date

## Application Submission

Please remember, you need a MINIMUM of 90 days advance submission. And most often, the planning of your event and the acquisition of all of the appropriate permits will take much longer than 90 days.

Please mail your application to:  
**City of Kenosha Park Department**  
3617 - 65<sup>th</sup> Street  
Kenosha, WI 53142

# Public Amplification Permit Application

By ordinance, public amplification is not allowed in City Parks except by permission from the Board of Park Commissioners. Permission for amplification does not exempt a group from obeying Ordinance restrictions on the volume of sound. Please be considerate of park neighbors and other park users. When notifying the Alder person and neighborhood association (if necessary) about your event, be sure to include detailed information about any plans you have for amplified sound.

## Event Information:

Name of Event HARBOR PARK JAZZ & BLUES FESTIVAL

Date of Event AUG 22, 2009

Park Requested HARBOR PARK

Contact Person TIM MAHONEY

Daytime Phone # 262-748-7418 Evening Phone # \_\_\_\_\_

Alderman Name DON MELDENHORN

Approval - Date received \_\_\_\_\_

## Type of Amplified Sound

- DJ
- Sound System
- Speeches/Announcements
- Karaoke
- Other (please specify) \_\_\_\_\_

Times of Sound From 3:00 To 10:30 pm

---RETURN THIS SHEET TO PARK DEPARTMENT---

# Application for the Fermented Malt Beverages

Today's Date May 7, 2009

## Event Organizer Information

Name of Group MAryLaw ; Arthur F. Mahone Fund

Contact Person Tim Mahone

Address 600 52<sup>nd</sup> St Ste 110

Work Phone \_\_\_\_\_ Home Phone 262-748-7418

Date of Event Aug 22, 2009 Location Harbor Park

## Beer Selling Permit Information

Name of the licensed bartender(s) that will be responsible (must be licensed in the City of Kenosha).  
Nicole Bardwell

Security Company N/A volunteers

Have you applied for the Temporary Class "B" Retailers License (from the City Clerk's Office)?  
 No  
 Yes, Indicate Application Date May 7<sup>th</sup>  
**\*A copy needs to be given to given to Park Department prior to event.**

Have you submitted the Certificate of Insurance with a liquor liability naming the City of Kenosha as additionally insured?  
 No  
 Yes, Indicate Application Date \_\_\_\_\_  
**\*A copy needs to be given to given to Park Department prior to event.**

Park Commission Approval \_\_\_\_\_ Date \_\_\_\_\_

---RETURN THIS SHEET TO PARK DEPARTMENT---

DEPARTMENT OF PARKS  
3617 - 65TH STREET  
KENOSHA, WI 53142

PHONE: (262) 653-4080  
FAX: (262) 653-4093  
WEB: www.kenosha.org



**Mary Durkee, CPRP**  
Park Operations Supervisor

**Dirk Nelson**  
City Forester & Special Events  
Supervisor

**Mike Pancheri**  
Municipal Golf Course and  
Athletics Supervisor

**Catherine Mantuano**  
Keep Kenosha Beautiful Coordinator

**ART STRONG, DIRECTOR**

May 8, 2009

TO: Donald Ruef, Chairman  
Board of Park Commissioners

FROM: Mary Durkee, Interim Park Superintendent

RE: Back to School Family Celebration

A request has been received from the KUSD, NAACP, LULAC, to use Celebration Place and the area east of the museum for a Back to School Family Celebration on September 12, 2009.

1. \_\_\_\_\_ The sponsoring organization enter into a Contractual Agreement with the City of Kenosha (Park Use Agreement) along with proof of Comprehensive General Liability Insurance in the amount of one million dollars (\$1,000,000.00) (Certificate of Liability Insurance) which names the City of Kenosha, any participants and vendors as an additional insured and contains provisions for Contractual Liability to support the Hold Harmless Agreement.
2. \_\_\_\_\_ In compliance with all Park Rules and Regulations
3. \_\_\_\_\_ Food Handling: Arrangements for permits must be obtained from the Kenosha County Health Division – 262-605-6700. Food vendors must supply to the Park Division a Certificate of Liability Insurance as outlined in Item #1.
4. \_\_\_\_\_ Tents: If placing tents in the park area, organization must contact Diggers Hotline a minimum of three (3) business days prior to the event.
5. \_\_\_\_\_ Site Maps: Must be provided to the Park Division a minimum of thirty (30) days prior to the event.
6. \_\_\_\_\_ Staff Contact: Please contact the Park Division at 653-4080, a minimum of thirty (30) days prior to the event to schedule a meeting with Dirk Nelson to finalize the arrangements for the event.

7. \_\_\_\_\_ Organization is responsible for trash pickup of the Park area. If staff is required to clean the site, the organization will be billed for direct labor charges.
8. \_\_\_\_\_ Attendance: Organization to provide private security for gatherings of over two hundred and fifty (250) persons at the event. Security must be easily identifiable to the public.
9. \_\_\_\_\_ Approval from the Alderman of the District *(has been received)*
10. \_\_\_\_\_ Fees, Charges and/or deposit: To be determined (approximately \$1,500) Organization requesting co-sponsorship (Estimated cost Showmobile \$250.00 an operator on Saturday for open and closing 4 hours @ \$54.11 per hour (this is overtime); Picnic tables - \$500; set up and take down – approximately \$500 – if seasonal employees are available.
11. \_\_\_\_\_ Other requirements as outlined by the Board of Park Commissioners and/or the Park Division:

Recommendation

To approve the event

# Event Organizer Information

Name of Group KUSD, NAACP, LULAC

Is Host Organization a 501(c)-3?  No  Yes, #ES - 0353

Group Contact Name Patricia Demos, Louise Mattioli

Address 3600 52nd Street

City/State/Zip Kenosha, WI 53144

Work Phone Patricia Demos - 359-2257

Phone Louise Mattioli - 359-7612

Fax Patricia Demos - 359-6276  
Louise Mattioli - 359-7672

Home Phone Patricia Demos - 552-8358

Phone Louise Mattioli - 694-7402

E-mail pdemos@kUSD.edu lmattiol@kUSD.edu

Cell Phone Patricia Demos - 945-0158

Name of Event <u>Back to School Family Celebration</u>	
Charitable Event? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, Proceeds donated to _____	
Date of Event <u>9/12/09</u>	Rain Date: _____
Annual Event <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes	Expected Attendance <u>10,000</u>
Event Category (check one)	
Run/Walk _____	Festival _____
Concert _____	Athletic Tournament _____
Other, Please Specify <u>Family Celebration</u>	
Park Requested <u>Celebration Park and parcel of land east of the museum</u>	
Admission Fee <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (Participants) \$ _____ and/or (Attendees) \$ _____	
Time of Event:	
Set up <u>8:00 a.m.</u>	Event Starts <u>Noon</u>
Event Concludes <u>4:00 p.m.</u>	
Does this require time in the park prior or after your event? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes	
Explain date and time needed: _____	
Will food be prepared and/or served at the event? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes (See pages 11 and 12)	
Amplified Sound <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes (See pages 13-17) <u>sound system</u>	
Beer/Wine Coolers Served <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (See page 18 and 19)	
Temporary Structure <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes (See page 10 and 11) <u>Inflatables</u>	

Equipment needed: 60 picnic tables, portable fencing, Show mobile, generator

## Organization Meeting

If you have organizational planning meeting regarding your event, should include the Parks Special Event Supervisor, Police & Fire Departments. Working with the City Departments during the planning phase is an excellent way to prevent potential problems & insure good communications. An on-site meeting between your group and the Park Department is also recommended.

## Permits

As the event organizer, YOU are responsible for obtaining all permits that the City of Kenosha requires for special events. You must include all pertinent information before this application will be reviewed by staff. Some permit applications and regulations are attached to this Special Event packet. Other permit applications must be obtained from other City Departments. **Copies of any permit must be submitted to the Park Department no later than 30 days prior to the event.**

**Vending Permit** – required of ALL vendors selling items at your special event. All vendors must return their permit application 30 days prior to the event, or they may not participate in the event. Forms are available at the Park Department or the city of Kenosha website, click on parks.

**Temporary Restaurant Permit** – required if food or beverages will be sold or served at the event. To obtain application and permit, contact the Kenosha County Health Department 262-605-6700. Please indicate the date you submitted Temporary Restaurant Permit application \_\_\_\_\_.

**Parade Permit** – may be required of a run, walk, or bike ride event. Contact the Kenosha Police Department. Please indicate date you submitted Parade Permit application \_\_\_\_\_.

**Street Use Permit** – required if your event will require closing a city street or special parking requests on city streets. Call 262-653-4050. Please indicate date you submitted Street Use Permit application \_\_\_\_\_.

**Temporary Class "B" Retailers License** – required if your event will be selling fermented malt beverages. To obtain application and permit, contact the City Clerk's Office, 653-4020. Please indicate date you submitted license application \_\_\_\_\_.

**Fireworks Permit** – from the Fire Department 262-653-4100. If at a lake-front park, you must notify the Coast Guard.

**Bon-Fire Permit** – requires Park Commission approval prior to obtaining a permit from the Fire Department.

## Certificate of Insurance

The City of Kenosha requires a "Certificate of Insurance" from your or your parent organization's insurance company. The Event Organizer shall submit a general liability insurance policy certificate in the amount of \$1,000,000 naming the City of Kenosha and its Parks Department as an additional insured party along with any vendors and participants. The City of Kenosha Park Department must receive this certificate 30 days prior to the event date. This official certificate may be mailed or faxed.

\_\_\_\_ Yes, Event Organizer will be submitting Certificate of Insurance.

## Marketing of Event

Please ensure that you have conditional approval of your event before you begin to promote, market or advertise your event. (Will there be live media coverage during the event and where will the media vehicles be parked?)

No

How will this event be marketed, promoted, or advertised?

VIA KUSD Flyers distributed in school newsletters

VIA KUSD Press Release to local media

VIA USE of KUSD Channel 20 + District Website

If Co-Sponsorship has been approved by the Board of Park Commission the City/Park Department & Common Council must be listed as a sponsor.

Agree

## Site & Route Plan

To ensure proper review of your event, please attach a site and route plan (if applicable). These site and route plans may be blueprints, CAD drawings, or legible sketches.

Site and route plans should include, but are not limited to, the following information: location of tents, stages, fencing, vendors, portable toilets, beer gardens, dumpsters, placement of vehicles, exit location for outdoor events that are fenced, clear signage, accessible paths for wheelchairs as well as ample disabled parking, and any other related event components not listed above.

Your site plan will also include the areas within the requested park you will need for the event including the parking lot, shelter, ball diamonds, soccer fields, ped/bike paths, tennis courts, volleyball courts and any other specific park feature.

If your event includes a walk/run component, the approval of the Park Department and the use of the park **does not imply approval of the proposed route**. The Event Organizer will need to secure approval from the Public Works Department at 653-4050.

Please feel free to include a narrative of the event with the site and route plan.

## Parking Plan

As an Event Organizer, it is important that you plan for safe arrival, departure, and parking of the event attendees, participants, and vendors. The Kenosha Police Department does monitor and ticket illegally parked vehicles at the events. As the Event Organizer, you are responsible for informing all participants, volunteers, attendees, and vendors of the parking regulations. If your parking plan includes using neighborhood businesses, churches, etc, you will need to include the approval of such agreements in this parking plan.

*not applicable*

## Security and Medical Plan

As an Event Organizer, you are required to provide a safe and secure environment for your event. This is accomplished through sound planning. If your event will have over 250 attendees, you must submit a security and medical plan for your event. This description should include, but is not limited to, the hiring of private security companies and licensed professional emergency services, crowd control, venue safety, communication plan in case of emergency, etc. These plans may be subject to review by the City of Kenosha Police and Fire Departments who may make additional recommendations. For a review of your security and medical plans, please contact the Fire Department at 262-653-4100 and the Police Department. For large events, Police & Fire Department should be invited to planning meeting. A copy of the plan must also be submitted to the Park Department.

- 1) We have secured 3 officers from the Kenosha Private Police to be on duty from 11:00 AM to 4:30 PM.
- 2) We will have approximately 60 volunteers to help manage lines + group activities as well as safety procedures.
- 3) We will hire LIT Ambulance to be available for emergencies.
- 4) We will contact the Police Dept. so that one volunteer can carry a police radio should Police help be needed.
- 5) We will have a central check-in tent to manage any emergency or crisis.

## Mitigation of Impact

As an Event Organizer, you are required to develop mitigating measures to accommodate the impact your event may have on the surrounding neighborhood.

If your event will have over 250 participants/viewers, you must notify the alderman for that park location. This must be done prior to approval by the Board of Park Commissioners. *Alderman Moldenaer*

Your event may also necessitate posting and notifying of park users and neighbors of the event date and any necessary alternate route or parking impacts. If this is required of you, it must be completed prior to approval.

Have you done the appropriate notifications?

No  Yes, alderman Name/Date *Don Moldenaer April 16, 2009*

## Special Event Fees

To assist you with your special event, the Kenosha Park Department rents some equipment for use by the Event Organization. The location of this equipment must be noted on the site and route plan you have attached to this application. Attached at the end of this document are the current fees associated with special events in the Kenosha Parks. These fees include the park rental fee, the equipment rental fees, deposits, and cancellation fees.

All special events, for-profit and non-profit alike, are required to pay all of the fees associated with putting on a special event.

- The Park Department does not and cannot honor requests of waived fees for any portion of your event costs. Co-sponsorship is with Park Commission approval only.
- No individual, group, or organization shall be granted permission to hold an event in the park if there is any unpaid balance from a previous event.
- Cancellation of any event, for any reason, shall result in charges for actual services, labor and materials provided.
- These fees are included in the packet to assist you with your budget planning. If you need assistance in determining the fees for your particular event, contact the Park Department at 262-653-4080.

### EQUIPMENT REQUESTS: Appropriate fees will be charged

*1 generator with spider box (60amps)*  
1 Electric\*      \_\_\_ Water      \_\_\_ # of Benches      60 # of Picnic Tables  
30 # of Trash Containers      \_\_\_ Barricades      \_\_\_ Snow Fencing (must provide location)  
\_\_\_ Bleachers      \_\_\_ Reviewing Stand      1 Showmobile      \_\_\_ Portable Fencing (~~2~~)

**\*Electrical availability vary by location. You may need to provide generators in order to supply the level of service required for your event. Contact the Park Department in advance with any concerns.**

**Other Special Requests:**

*Additional electrical equipment will be rented from TopChair*

## Application Signature

The person/group named in this application will be responsible for the conduct of the group and for the condition of the reserved park area. This permit is subject to all City of Kenosha General Ordinances as defined by the City of Kenosha, in addition to all rules and regulations governing the City's Park Department. The applicant agrees that during the use of the park facility, the sponsoring organization will not exclude anyone from participation in, deny anyone the benefits of, or otherwise subject anyone to discrimination because of the person's race, color, creed, national origin, or handicap.

The applicant for her/himself, and for other persons, organizations, firms and corporation, if any listed in this application, does hereby contract to agree that he/she (and they) will jointly and severally indemnify and hold the City of Kenosha harmless against liability for any and all claims for damages to property, injury to or death of person or persons arising out of or resulting from the negligence of the applicant.

Permit holders shall submit a general liability insurance policy certificate in the amount of \$1,000,000 naming the City of Kenosha, its Park Department and any vendors/participants as an additional insured party.

The applicant has read the Special Event Explanation Packet. The applicant has attached all of the appropriate permit applications for this event.

I hereby certify to the best of my knowledge that the information and statements contained in this application are complete and true. I understand that failure to report components of this event/activity may result in the loss of deposit, revocation of permit and/or failure to secure future permits.

*Joseph J. Manzi*

Applicant Signature

*May 5, 2009*

Date

*Insurance Policy will be forwarded after July 1 when we enter our new provider agreement*

## Application Submission

Please remember, you need a MINIMUM of 90 days advance submission. And most often, the planning of your event and the acquisition of all of the appropriate permits will take much longer than 90 days.

Please mail your application to:  
**City of Kenosha Park Department**  
3617 - 65<sup>th</sup> Street  
Kenosha, WI 53142

# Temporary Structure Permit

Today's Date May 5, 2009

Name of Event Back to School Family Celebration

Park Requested Land east of Public Museums & Celebration Park

Date of Event Saturday, September 12, 2009

## Event Organizer Information

Name of Group Kenosha Unified School District # 1

Contact Person Patricia Demos

Address 3600- 52nd Street Kenosha, WI

Work Phone 262-359-2257 Home Phone \_\_\_\_\_

## Type of Temporary Structure

9 Tents

\_\_\_\_ Staging Showmobile Staging (same set-up as Festival of Arts + Flowers)

\_\_\_\_ Trailers

8 Inflatables (they will bring their own generators)

\_\_\_\_ Dunk Tank

\_\_\_\_ Other, Please explain \_\_\_\_\_

## Insurance

All vendors that are supplying the organization with a temporary structure must supply a certificate of insurance for product and premises insurance in the amount of \$1,000,000 in the aggregate naming the City of Kenosha as 'additional insured', unless all vendors are being insured as an umbrella under the organizer's. Copy to be attached or sent to the Park Department 30 days prior to the event.

RUSD will provide after July 1 when new Fiscal Year Begins

Insurance Company \_\_\_\_\_

Insurance Policy No. \_\_\_\_\_

## Signatures

Vendor Signature \_\_\_\_\_ Date \_\_\_\_\_

Park Department Authorization \_\_\_\_\_ Date \_\_\_\_\_

---RETURN THIS SHEET TO PARK DEPARTMENT---

# Public Amplification Permit Application

By ordinance, public amplification is not allowed in City Parks except by permission from the Board of Park Commissioners. Permission for amplification does not exempt a group from obeying Ordinance restrictions on the volume of sound. Please be considerate of park neighbors and other park users. When notifying the Alder person and neighborhood association (if necessary) about your event, be sure to include detailed information about any plans you have for amplified sound.

## Event information:

Name of Event BACK to School Family Celebration

Date of Event September 12, 2009

Park Requested East of Public Museums + Celebration Park

Contact Person Patricia Demos

Daytime Phone # 262 359-2257 Evening Phone # 262 552-8358

Alderman Name Don Moldenhauer

Approval - Date received April 30, 2009

## Type of Amplified Sound

- DJ
- Sound System
- Speeches/Announcements
- Karaoke
- Other (please specify) \_\_\_\_\_

*Live Music provided by KVSD BANDS + Orchestras*

Times of Sound From 12:00 Noon To 4:00 P.M.

---RETURN THIS SHEET TO PARK DEPARTMENT---

4

DEPARTMENT OF PARKS  
3617 - 65TH STREET  
KENOSHA, WI 53142

PHONE: (262) 653-4080  
FAX: (262) 653-4093  
WEB: www.kenosha.org



**Mary Durkee, CPRP**  
Park Operations Supervisor

**Dirk Nelson**  
City Forester & Special Events  
Supervisor

**Mike Pancheri**  
Municipal Golf Course and  
Athletics Supervisor

**Catherine Mantuano**  
Keep Kenosha Beautiful Coordinator

**ART STRONG, DIRECTOR**

May 8, 2009

TO: Donald Ruef, Chairman  
Board of Park Commissioners

FROM: Mary Durkee, Interim Park Superintendent *Mary Durkee*

RE: Fireworks Display Agreement

The City had the option to utilize the same fireworks company as in the past two years. Administration opted to have Spectrum Pyrotechnics, Inc., again handle the 2009 fireworks display. In 2010, we will need to send out a Request for Proposal for future agreements. The agreement has been reviewed and accepted by the City Attorney's office. The agreement is for \$41,300, of which a portion is paid by Kenosha County. This year the company is planning and outstanding finale in honor of one of their key staff members who recently passed away.

Also, attached is the proposed program, all special effects are listed in firing order per the firing time in the program. The effects listed as "shell runs" have not quantity listed. This will be filled in after all of the stocks are in inventory and safety tested. All products with an \* listed in the code column are new for 2009 and are specialty effects that only are manufactured by Spectrum.

Staff recommends approval of this agreement.

# FIREWORKS DISPLAY AGREEMENT

By And Between

THE CITY OF KENOSHA, WISCONSIN,  
A Wisconsin Municipal Corporation,  
THROUGH ITS DEPARTMENT OF PUBLIC WORKS

And

PYROTECHNICS, INC.,  
A Wisconsin Corporation,  
W9285 Highway 16 and 60,  
Reeseville, Wisconsin 53579

THIS AGREEMENT Made and entered into by and between **THE CITY OF KENOSHA, WISCONSIN**, with offices located at 625 – 52nd Street, Kenosha, Wisconsin ("**CITY**"), a Wisconsin municipal corporation, and **PYROTECHNICS, INC.**, a Wisconsin corporation, with its principal place of business located at W9285 Highway 16 and 60, Reeseville, Wisconsin 53579, ("**SPECTRUM**").

## WITNESSETH:

**WHEREAS, SPECTRUM** is engaged in the sale, exhibition and display of fireworks; and,

**WHEREAS, CITY** is interested in contracting with **SPECTRUM** for the purpose of putting on a fireworks display and exhibition ("Exhibition").

**NOW, THEREFORE**, in consideration of the mutual undertakings, promises, agreements, understandings and undertakings hereinafter set forth, and good and valuable consideration, the sufficiency of which is hereby acknowledged by the parties hereto, the undersigned agree as follows:

### 1. OBLIGATIONS OF SPECTRUM. SPECTRUM shall:

a. Provide all freight, cartage, transportation of equipment, material and tools for the Exhibition, together with all necessary trained and experienced pyrotechnic operators to set up and conduct the Exhibition.

b. Remove all its equipment, together with any live or unfired material from the Exhibition site.

c. Establish a Fireworks Safety Zone and corresponding fallout zone ("Safety Zone") to which unauthorized persons will be denied access.

d. Inspect the Safety Zone, the following morning for the purpose of determining whether there was any additional live material in the Area which may have gone undiscovered in the darkness following the Exhibition.

### 2. OBLIGATIONS OF CITY. CITY shall:

a. Provide adequate security, fire and police protection, parking, traffic and crowd control during the Exhibition and for a reasonable time thereafter.

b. Provide materials and manpower to deny unauthorized persons from accessing the Safety Zone as established by **SPECTRUM**.

c. Be responsible for all cleanup for the Exhibition, except for the Safety Zone. Said cleanup shall include, but is not limited to, removal of debris, trash, and wood; backfilling holes; repairs to grass, sod or other surfaces; and removal of all barricades.

d. Be responsible for obtaining all necessary State and local permits required for the Exhibition, as well as any costs related thereto. **SPECTRUM** shall aid and assist **CITY** in obtaining any necessary permits for the Exhibition.

e. Name **SPECTRUM** as the primary vendor for the Exhibition in all news/media releases, advertisements, publicity, programs and announcements.

**3. DATE OF EXHIBITION.** The Exhibition shall be held on the evening of July 4, 2009. In the event the Exhibition is postponed due to acts of nature or God, labor disputes, strikes, wars, accidents, or other reasons beyond the parties' knowledge or reasonable control, the Exhibition shall be held on July 5, 2009. In the event the alternative date is required to be postponed, the parties agree that the Exhibition shall be held at the earliest mutually convenient date for the parties. Should the Exhibition be delayed, postponed or cancelled due to acts of nature or God, labor disputes, strikes, wars, accidents or other reasons beyond the parties' knowledge or reasonable control, neither party shall be responsible for any cost or damages to the other associated with such delay, postponement or cancellation.

**4. COMPENSATION.** For its services provided herein, **CITY** shall pay **SPECTRUM** the sum of Forty-one Thousand Three Hundred (\$41,300.00) Dollars. Said sum shall be paid to **SPECTRUM** no later than seven (7) days after the Exhibition. All checks shall be made payable to Spectrum Pyrotechnics, Inc.

**5. CANCELLATION.** In the event **CITY** terminates this Agreement for reasons other than acts of nature or God, labor disputes, strikes, wars, accidents or other reasons beyond the parties' knowledge or reasonable control, liquidated damages for such cancellations shall be paid by **CITY** as follows:

a. In the event the Exhibition is cancelled more than thirty (30) days before the date scheduled for the Exhibition, twenty-five (25%) percent of the amount of the Contract price.

b. In the event the Exhibition is cancelled not more than thirty (30) days and no less than five (5) days before the date scheduled for the Exhibition, thirty-five (35%) percent of the amount of the Contract price.

c. In the event the Exhibition is cancelled no more than four (4) days, but before the date scheduled for the Exhibition, fifty (50%) percent of the amount of the Contract price.

d. In the event the Exhibition is cancelled on the day scheduled for the Exhibition, seventy-five (75%) percent of the amount of the Contract price.

**CITY** shall provide written notice to **SPECTRUM** of its decision to terminate this Agreement.

**6. INSURANCE.** **SPECTRUM** shall maintain a Comprehensive Liability Insurance Policy which shall provide coverage for all services provided herein by **SPECTRUM** in an amount of not less than Five Million (\$5,000,000.00) Dollars per occurrence. Such insurance shall cover all claims, damages, suits, injuries or expenses incurred as a result of any negligent act or omission of any employee, independent contractor or agent of **SPECTRUM**, as well as any defect or problem with any Fireworks supplied or displayed by **SPECTRUM**. Such insurance shall be issued by an insurer authorized and licensed to do business in the State of Wisconsin with a minimum financial strength rating of A+ as determined by Standard and Poor's. **SPECTRUM** shall, within fourteen (14) days of the Exhibition, furnish a Certificate of Insurance indicating compliance with the foregoing and the naming of **CITY** as an "additional insured".

**7. INDEMNIFICATION.** **SPECTRUM** shall indemnify and hold harmless **CITY**, and its officers and employees from and against all suits, claims, losses, damages, liabilities or other obligations, whether in tort, contract or otherwise, resulting from **SPECTRUM'S** own negligence or **SPECTRUM'S** failure to perform or observe any of the terms, covenants and conditions of this Agreement.

**CITY** shall indemnify and hold harmless **SPECTRUM**, and its officers and employees from and against all suits, claims, losses, damages, liabilities or other obligations, whether in tort, contract or otherwise, resulting from **CITY'S** own negligence or **CITY'S** failure to perform or observe any of the terms, covenants and conditions of this Agreement.

**8. ASSIGNMENT.** This Agreement and all obligations thereunder shall not be assigned by **SPECTRUM** without the prior written consent of **CITY**.

**9. COUNTERPARTS.** This Agreement may be executed in two (2) or more counterparts, each of which shall be deemed to be an original.

**10. ATTORNEY FEES.** If either party commences an action, whether in Court or by arbitration, to enforce its rights pursuant to this Agreement, the prevailing party shall be entitled to recover its reasonable attorneys' fees as determined by the Court or arbitrators as the case may be.

**11. ENTIRE AGREEMENT.** This Agreement (including all exhibits or attachments hereto) constitutes the entire agreement between the parties with respect to all matters, activities and obligations contemplated herein, and shall supersede and control any and all other prior or contemporaneous agreements, understandings, representations and statements, whether written or oral, which may have taken place, or been in existence at any time between the parties.

**12. HEADINGS.** The headings of the sections and subsections of this Agreement are for purposes of convenience only and shall in no way affect the construction of any of the terms or conditions hereof.

**13. GOVERNING LAW.** This Agreement shall be construed and interpreted in accordance with the laws of the State of Wisconsin.

**14. SEVERABILITY.** It is mutually agreed that in case any provision of this Agreement is determined by a court of law to be unconstitutional, illegal or unenforceable, that it is the intention of the parties that all other provisions of this Agreement remain in full force and effect.

**15. AMENDMENTS.** This Agreement cannot be amended, changed, altered or modified, except in a writing signed by the parties.

**16. CONSTRUCTION.** This Agreement has been negotiated between the parties, and each party has participated in the drafting of this Agreement; consequently, the doctrine of construing an agreement against the draftsman shall not apply to this Agreement, and neither party has any rights under such doctrine.

**17. AUTHORITY.** Each of the undersigned hereby represents and warrants that:

- a. Such party has all requisite power and authority to execute this Agreement;
- b. The execution and delivery of this Agreement by the undersigned, and the performance of its terms thereby have been duly authorized and approved by all requisite action required by law; and,
- c. This Agreement constitutes the valid and binding agreement of the undersigned, enforceable against each of them in accordance with the terms of the Agreement.

**18. WAIVER.** No failure to exercise, or delay in exercising, any right, power or remedy hereunder on the part of either party shall operate as a waiver thereof, nor shall any single or partial exercise of any other right, power or remedy preclude any other further exercise thereof or the exercise of any other right, power or remedy. No express waiver shall affect any event or default other than the event of default specified in such waiver, and any such waiver, to be effective, must be writing and shall be operative only for the time and to the extent expressly provided therein. A waiver of any covenant, term or condition contained herein shall not be construed as a waiver of any subsequent breach of the same covenant, term or condition.

**19. NOTICES.** Any notice required or permitted to be given to either party under this Agreement shall be in writing and either by hand or certified mail, return receipt requested, postage prepaid, to the following addresses of the parties as indicated below. Notice shall be effective as of the date of delivery if by hand, or mailing if by certified mailing.

- a. **For CITY:**  
Mr. Ronald Bursek,  
Director of Public Works,  
625 – 52nd Street,  
Kenosha, Wisconsin 53140.
- b. **For SPECTRUM:**  
Mr. Richard Bland,  
President,  
Spectrum Pyrotechnics, Inc.,  
W9285 Highway 16 and 60,  
Reeseville, Wisconsin 53579

IN WITNESS WHEREOF, the parties hereto have herein executed this Agreement on the dates below given.

**THE CITY OF KENOSHA, WISCONSIN,  
A Wisconsin Municipal Corporation**

BY: \_\_\_\_\_  
KEITH G. BOSMAN, Mayor,  
Date: \_\_\_\_\_

BY: \_\_\_\_\_  
MICHAEL K. HIGGINS,  
City Clerk/Treasurer/Assessor  
Date: \_\_\_\_\_

STATE OF WISCONSIN )  
  :SS.  
COUNTY OF KENOSHA )

Personally came before me this \_\_\_\_\_ day of \_\_\_\_\_, 2009, **KEITH G. BOSMAN, Mayor**, and **MICHAEL K. HIGGINS, City Clerk/Treasurer/Assessor** of **THE CITY OF KENOSHA, WISCONSIN**, a Wisconsin municipal corporation, to me known to be such Mayor and City Clerk/Treasurer/Assessor of said municipal corporation, and acknowledged to me that they executed the foregoing instrument as such officers as the agreement of said municipal corporation, by its authority.

\_\_\_\_\_  
\_\_\_\_\_  
Notary Public, Kenosha County, WI.  
My Commission expires/is: \_\_\_\_\_

**SPECTRUM PYROTECHNICS, INC.,  
A Wisconsin Corporation**

BY: \_\_\_\_\_  
RICHARD BLAND, President  
Date: \_\_\_\_\_

STATE OF WISCONSIN )  
  :SS.  
COUNTY OF \_\_\_\_\_ )

Personally came before me this \_\_\_\_\_ day of \_\_\_\_\_, 2009,  
RICHARD BLAND, President, of **SPECTRUM PYROTECHNICS, INC.**, a Wisconsin  
corporation, to me known to be such President of said corporation, and acknowledged to me  
that he executed the foregoing instrument as such officer of said corporation, by its authority.

\_\_\_\_\_  
\_\_\_\_\_  
Notary Public, \_\_\_\_\_ County, WI  
My Commission expires/is: \_\_\_\_\_

Drafted By:  
WILLIAM K. RICHARDSON,  
Assistant City Attorney

# 2009 Program

A	B	C	D	E	F	G	H
Fire Time	Effect Time	Duration	Que #	P. Code	Effect Description	Position	Qty
1	00:10:000	0		*	12" Bright White	Position	1
2	00:10:000	0		*	8" Bright White	Triple Fire	3
3	00:10:000	0		*	4" Bright White Double Peanutt	Triple Fire	3
4	00:10:000	0		*	2" Silver Comets and Silver Comet Mines 7 Position 33* Angle Array	Triple Fire	588
5	00:10:000	0		*	3" Silver Ti Fitter Comet Center Fired	7-Front	98
6	00:10:000	3		*	3" Salutes w/ Silver Tails	Center	300
7	00:13:000	0		*	12" Bright White		1
8	00:13:000	0		*	8" Bright White	Triple Fire	3
9	00:13:000	0		*	4" Bright White Double Peanutt	Triple Fire	3
10	00:13:000	0		*	3" Silver Ti Fitter Bombette w/ 3" Silver Ti Fitter Tail	7-Front	196
11	00:16:000	4		*	4" White Strobe Double Peanutt 2.5/3.5Sec	Triple Fire	3
12	00:20:000	4		*	4" White Strobe Double Peanutt 2.5/3.5Sec	Triple Fire	3
13	00:24:000	4		*	4" White Strobe Double Peanutt 2.5/3.5Sec (Rack Break)	Triple Fire	3
14	00:28:000	3		*	8" Shimmer Mag w/ Red Moon		1
15	00:31:000	4		*	4" Red Waterfall /White Strobe Waterfall Double Peanutt2.5/3.5Sec	Triple Fire	3
16	00:35:000	4		*	4" Red Waterfall /White Strobe Waterfall Double Peanutt2.5/3.5Sec	Triple Fire	3
17	00:39:000	4		*	4" Red Waterfall /White Strobe Waterfall Double Peanutt2.5/3.5Sec	Triple Fire	3
18	00:43:000	3		*	4" White Spider Comet w/ 4" White Spider Comet	Triple Fire	3
19	00:43:000	3		*	8" Red Outer Petal w/ Purple Petal w/ Blue Inner Petal		1
20	00:46:000	50			4" Shell Run		
21	01:36:000	50			4" Shell Run		
22	02:26:000	50			4" Shell Run		
23	03:16:000	50			4" Shell Run		
24	04:00:000	44			5" Shell Run		
25	04:44:000	44			5" Shell Run		
26	05:28:000	-2.5		*	4" Firefly Hourglass w/ Red Ring	Triple Fire	3
27	05:30:500	2.5		*	4" Firefly Hourglass w/ Purple Ring	Triple Fire	3
28	05:33:000	2.5		*	4" Firefly Hourglass w/ Green Ring	Triple Fire	3
29	05:35:500	2.5		*	4" Firefly Hourglass w/ Blue Ring	Triple Fire	3
30	05:38:000	2.5		*	4" Firefly Waterfall Double Peanutt 2.5/2.5 Sec	Triple Fire	3
31	05:40:500	2.5		*	4" Firefly Waterfall Double Peanutt 2.5/2.5 Sec	Triple Fire	3
32	05:43:000	2.5		*	4" Firefly Waterfall Double Peanutt 2.5/2.5 Sec	Triple Fire	3
33	05:45:500	2.5		*	4" Firefly Waterfall Double Peanutt 2.5/2.5 Sec	Triple Fire	3
34	05:48:000	2.5		*	4" Firefly Waterfall Double Peanutt 2.5/2.5 Sec	Triple Fire	3
35	05:50:500	3		*	5" Firefly Double Peanutt 3.0/3.0 Sec	Triple Fire	3

A	B	C	D	E	F	G	H
37	05:51:000	3		*	5" Firefly Double peanut 3.0/3.0 Sec	Triple Fire	3
38	05:51:500	4.5		*	5" Firefly Double peanut 3.0/3.0 Sec	Triple Fire	3
39	05:56:000	3		*	5" Soft Transformation Hourglass w/ Red		1
40	05:59:000	3		*	5" Soft Transformation Hourglass w/ Purple		1
41	06:02:000	3		*	5" Soft Transformation Hourglass w/ Green		1
42	06:05:000	3		*	5" Soft Transformation Hourglass w/ Blue	Triple Fire	3
43	06:08:000	3		*	4" Blue and Green w/ 4" Charcoal Gold Comet	Quad Fire	4
44	06:11:000	0		*	4" Blue and Green w/ 4" Charcoal Gold Comet	Quad Fire	4
45	06:11:000	3.5		*	6" Green Outer layer w/ Blue Inner Petal	Quad Fire	4
46	06:14:500	0		*	4" Blue and Green w/ 4" Charcoal Gold Comet	Quad Fire	4
47	06:14:500	3.5		*	6" Green w/ Soft Transformation Comet	Quad Fire	4
48	06:18:000	0		*	4" Blue and Green w/ 4" Charcoal Gold Comet	Quad Fire	4
49	06:18:000	3.5		*	6" Green and Blue w/ Soft Transformation Comet	Quad Fire	4
50	06:21:500	0		*	4" Blue and Green w/ 4" Charcoal Gold Comet	Quad Fire	4
51	06:21:500	3.5		*	6" Red, Blue and Green w/ Soft Transformation Comet	Quad Fire	4
52	06:26:500	5		*	8" Willow to Lacy Gold Glitter w/ Green and Blue Inner Layer		1
53	06:31:500	5		*	8" Willow to Lacy Gold Glitter w/ Green and Blue Inner Layer		2
54	06:36:500	0		*	8" Willow to Lacy Gold Glitter w/ Green and Blue Inner Layer	Triple Fire	3
55	06:36:500	0		*	10" Willow to Lacy Gold Glitter w/ Green and Blue Inner Layer		1
56	06:36:500	5		*	12" Willow to Lacy Gold Glitter w/ Green and Blue Inner Layer		1
57	07:26:500	50			4" Shell Run		
58	08:16:500	50			4" Shell Run		
59	09:00:500	44			5" Shell Run		
60	09:44:500	44			5" Shell Run		
61	10:28:500	44			5" Shell Run		
62	11:12:500	40			6" Shell Run		
63	11:52:500	40			6" Shell Run		
64	12:08:500	50			4" Shell Run & 5" Shell Run		
65	12:58:500	50			4" Shell Run & 5" Shell Run		
66	13:48:500	50			4" Shell Run & 5" Shell Run		
67	14:12:500	44			5" Shell Run & 8" Shell Run		
68	14:56:500	0		*	3" Silver Ti Fitter Comet w/ Orange Mag Mine Full Front	7-Front	7
69	14:56:500	2.5		*	4" Orange Mag w/ Bright White Mag Tail	7-Front	3
70	14:59:000	0		*	3" Silver Ti Fitter Comet w/ Orange Mag Mine Full Front	7-Front	7
71	14:59:000	0			4" Orange Mag w/ Bright White Mag Tail	Triple Fire	3
72	14:59:000	3.5			6" Orange Mag w/ Bright White Mag Tail	Triple Fire	3

A	B	C	D	E	F	G	H
73	15:02:500	0		*	3" Silver TI Filter Comet w/ Orange Mag Mine Full Front	7-Front	7
74	15:02:500	0			4" Orange Mag w/ Bright White Mag Tail	Triple Fire	3
75	15:02:500	0			6" Orange Mag w/ Bright White Mag Tail	Triple Fire	3
76	15:02:500	5			10" Orange Mag w/ Bright White Mag Tail		2
77	15:07:500	2		*	3" Orange Mag w/ Bright White Mag Tail Full Front Left Fired	7-Front	7
78	15:09:500	2		*	3" Orange Mag w/ Bright White Mag Tail Full Front Right Fired	7-Front	7
79	15:11:500	2		*	3" Orange Mag w/ Bright White Mag Tail Full Front Center Fired	7-Front	7
80	15:13:500	0		*	3" Orange Mag w/ Bright White Mag Tail Full Front Center Fired	7-Front	7
81	15:13:500	2.5			4" Orange Mag w/ Purple	Triple Fire	3
82	15:16:000	0		*	3" Orange Mag w/ Bright White Mag Tail Full Front Center Fired	7-Front	7
83	15:16:000	0			4" Orange Mag w/ Purple	Triple Fire	3
84	15:16:000	0			6" Orange Mag w/ Purple	Triple Fire	3
85	15:16:000	4.5			10" Orange Mag w/ Bright White Mag Tail		1
86	15:20:500	0		*	3" Orange Mag w/ Bright White Mag Tail Full Front Center Fired	7-Front	7
87	15:20:500	0			4" Orange Mag w/ Blue	Triple Fire	3
88	15:20:500	0			6" Orange Mag w/ Blue	Triple Fire	3
89	15:20:500	4			8" Orange Mag w/ Blue	Triple Fire	3
90	15:24:500	3.5		*	4" Orange Waterfall /White Strobe Double Peanut2.5/3.5Sec	Triple Fire	3
91	15:28:500	3.5		*	4" Yellow Waterfall /White Strobe Double Peanut2.5/3.5Sec	Triple Fire	3
92	15:32:000	2			3" Yellow Mag w/ Bright White Mag Tail Full Front Center Fired	7-Front	7
93	15:34:000	0		*	4" White Strobe Double Peanut 2.5/3.5Sec	Triple Fire	3
94	15:34:000	0			6" Yellow Mag w/ Blue Inner Layer Shell Scale		1
95	15:34:000	0			8" Yellow Mag w/ Blue Inner Layer Shell Scale		1
96	15:34:000	0			10" Yellow Mag w/ Blue Inner Layer Shell Scale		1
97	15:34:000	6			12" Yellow Mag w/ Blue Inner Layer Shell Scale		1
98	15:40:000	0		*	3" Red and Purple Mag w/ Bright White Mag Tail Full Front Center Fired	7-Front	7
99	15:40:000	0		*	4" Yellow Mag w/ Bright White Mag Tail	Triple Fire	3
100	15:40:000	0		*	6" Yellow Red and Purple Mag w/ Bright White Tail		2
101	15:40:000	4		*	8" Double Layer Red Mag		2
102	15:44:000	0		*	3" Red and Purple Mag w/ Bright White Mag Tail Full Front Center Fired	7-Front	7
103	15:44:000	0		*	4" Red Mag Metroer	Triple Fire	3
104	15:44:000	0		*	6" Red Mag Metroer	Triple Fire	3
105	15:44:000	4.5		*	8" Red Mag Metroer	Triple Fire	3
106	15:48:500	0		*	4" Red Mag Metroer	Triple Fire	3
107	15:48:500	0		*	6" Red Mag Metroer w/ Green and Blue Inner Layer		2
108	15:48:500	4.5		*	8" Red Mag Metroer w/ Green and Blue Inner Layer		2

A	B	C	D	E	F	G	H
109	15:53:000	0			4" Red Green and Blue Mag Meteor	Triple Fire	3
110	15:53:000	5			5" Red Green and Blue Mag Meteor to Battle in the Clouds	Triple Fire	3
111	15:58:000	0		*	4" Christmas Tree Mag Meteor	Triple Fire	3
112	15:58:000	5		*	5" Christmas Tree Mag Meteor to Battle in the Clouds	Triple Fire	3
113	16:03:000	0		*	4" Christmas Tree Mag Meteor	Triple Fire	3
114	16:03:000	4		*	5" Christmas Tree Mag Meteor to Salute	Triple Fire	3
115	16:07:000	0		*	4" Christmas Tree Mag Meteor	Triple Fire	3
116	16:07:000	4		*	5" Christmas Tree Mag Meteor to Salute	Triple Fire	3
117	16:11:000	0		*	4" Christmas Tree Mag Meteor	Triple Fire	3
118	16:11:000	0		*	5" Christmas Tree Mag Meteor to Salute	Triple Fire	3
119	16:11:000	3		*	8" Christmas Tree Mag Meteor		2
120	16:14:000	0		*	4" Christmas Tree Mag Meteor		3
121	16:14:000	0		*	5" Christmas Tree Mag Meteor to Salute		3
122	16:14:000	0		*	8" Christmas Tree Mag Meteor		2
123	16:14:000	5		*	12" Christmas Tree Mag Meteor		1
124	16:19:000	03:41:000			4" Shell Run ( Rapid Buildup to Finale or often called "First Finale")		
125	16:19:000	03:41:000			5" Shell Run ( Rapid Buildup to Finale or often called "First Finale")		
126	16:19:000	03:41:000			6" Shell Run ( Rapid Buildup to Finale or often called "First Finale")		
127	16:19:000	03:41:000			8" Shell Run ( Rapid Buildup to Finale or often called "First Finale")		
128	16:19:000	03:41:000			10" Shell Run ( Rapid Buildup to Finale or often called "First Finale")		
129	16:19:000	03:41:000			12" Shell Run ( Rapid Buildup to Finale or often called "First Finale")		
130					<b>Start of Finale Timing</b>		
131	20:00:000	0		*	2" Whistle Mines Straight Up	7-Front	700
132	20:00:000	0		*	2" Farfalla Mines Straight Up	7-Front	700
133	20:00:000	0		*	2" Silver Comets and Silver Comet Mines. 7 Position 33* Angle Array	Triple Fire	588
134	20:00:000	0		*	2" Silver Comets to Salute Straight Up Center Fired	Array	700
135	20:00:000	0			2.5" Assorted Color Shells w/ Salutes Straight Up	7-Front	2490
136	20:00:000	0			4" Assorted Color Shells w/ Salutes Straight Up		100
137	20:00:000	0			5" Assorted Color Shells Straight Up		30
138	20:00:000	45			6" Assorted Color Shells Straight Up		10
139	20:45:000	0		*	3" Rainbow Bombette w/ White Spider Rising Comet Straight Up	7-Front	273
140	20:45:000	0		*	5" Rainbow to Battle in the Clouds	Array	16
141	20:45:000	0		*	6" Rainbow Mag Meteor	Array	10
142	20:45:000	0		*	8" Rainbow Mag Meteor	Array	5
143	20:45:000	15		*	12" White Strobe Double Layer w/ Rising White Spider Comet Straight Up		1
144	21:00:000	0		*	3" Rainbow Mines w/ Salutes Straight Up	7-Front	399

A	B	C	D	E	F	G	H
145	21:15:000	0			3" Assorted Color Shells 20* Angle Array	Array	399
146	21:15:000	0			4" Assorted Color Shells	Array	100
147	21:15:000	0			5" Assorted Color Shells	Array	64
148	21:15:000	0			6" Assorted Color Shells Straight Up		20
149	21:15:000	15			8" Assorted Color Shells Straight Up		7
150	21:30:000	0			3" Salutes w/ Silver Rising Comet Tails Straight Up		800
151	21:30:000	0			4" Shimmer Mag w/ Bright Mag Tails		45
152	21:30:000	0			5" Shimmer Mag w/ Bright Mag Tails		20
153	21:30:000	0			6" Shimmer Mag w/ Bright Mag Tails		10
154	21:30:000	0			8" Shimmer Mag w/ Bright Mag Tails		3
155	21:30:000	10			10" Shimmer Mag w/ Bright Mag Tails		4
156	21:40:000	2		*	12" Willow to Blue Double Layer w/ Rising Willow Tail 15* Angle Array		2
157	21:42:000	2		*	12" Willow to Blue Double Layer w/ Rising Willow Tail 15* Angle Array		2
158	21:44:000	2		*	12" Willow to Blue Double Layer w/ Rising Willow Tail 15* Angle Array		2
159					<del>\$4,300</del> <b>\$43,999</b> Base Program for July 4th 2009		
160					<b>Effect Totals for Special Scenes, Shell Runs and Finale</b>		
161					2" Assorted Effects		3276
162					2.5" Assorted Effects		2490
163					3" Assorted Effects		2570
164					4" Assorted Effects		699
165					5" Assorted Effects		512
166					6" Assorted Effects		225
167					8" Assorted Effects		70
168					10" Assorted Effects		27
169					12" Assorted Effects		13
170					<b>\$10,000.00 Additional Program to be added to Base Program</b>		
171					<b>Effect Totals for Special Scenes, Shell Runs and Finale</b>		
172					2" Assorted Effects		1000
173					3" Assorted Effects		725
174					4" Assorted Effects		192
175					5" Assorted Effects		137
176					6" Assorted Effects		60
177					8" Assorted Effects		12
178					10" Assorted Effects		5
179					12" Assorted Effects		2
180							

<b>VOTE SHEET</b>	Kenosha City Plan Commission	Meeting of May 7, 2009	
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To Amend the City of Kenosha Capital Improvement Program by Decreasing Line CO-09-001 (2012) "West Side Frontage Road at County Highway K" by \$400,000 and By Decreasing Line PK-03-002 "Neighborhood Spray Park" by \$50,000 for a Net Overall Decrease of \$450,000.

<b>ACTION TAKEN</b>	<b>AYES</b>	<b>NOES</b>
APPROVE	6	3
DENY		
RECEIVE AND FILE		
<b>FORWARD TO</b>		
	<b>DATE</b>	<b>COPIES</b>
COMMON COUNCIL	05/18/09	05/08/09
FINANCE	05/18/09	05/08/09
LEGAL		
PUBLIC WORKS	05/11/09	05/08/09
<b>PARKS</b>	<b>05/11/09</b>	<b>05/08/09</b>
WATER UTILITY		

  
 Rich Schroeder  
 Assistant City Planner

RESOLUTION NO. \_\_\_\_\_

BY: Mayor

To Amend the City of Kenosha Capital Improvement Program By Decreasing Line CO-09-001 (2012) "West Side Frontage Road at County Highway "K" by \$400,000 and By Decreasing Line PK-03-002 "Neighborhood Spray Park" by \$50,000 for a Net Overall Decrease of \$450,000

WHEREAS, work on part of County Highway "K" between the east and west frontage roads will not be required until warranted by future development and such improvement will be the responsibility of the developer and/or municipality in which that portion of County Highway "K" is located; and

WHEREAS, changes to Section HFS 172 of the Wisconsin Administrative Code that became effective January 1, 2009, impose new staffing requirements for splash pools and spray pools that make operation of such free-standing attractions financially impractical, such that the remainder of the Neighborhood Spray Park authorization will not be used by the end of 2009, and therefore will not be available after December 31, 2009; and

WHEREAS, the above amendment to the Capital Improvement Program has been considered by the City Plan Commission on May 7, 2009; by the Public Works Committee on May 11, 2009; by the Parks Commission on May 11, 2009 and the Finance Committee on May 18, 2009;

NOW, THEREFORE BE IT RESOLVED, by the Common Council of the City of Kenosha, Wisconsin that the Capital Improvement Program be, and hereby is amended as follows:

<i>Line Item</i>	<i>Description</i>	<i>Available Balance</i>	<i>Adjustment</i>	<i>Amended Balance</i>
CO-09-001	West Side Frontage Road at County Highway "K" (2012)	400,000	(400,000)	0
PK-03-002	Neighborhood Park-Spray Park (2007)	59,300	(50,000)	9,300

NOW, THEREFORE BE IT FURTHER RESOLVED, that this resolution will have satisfied the conditions of the resolution conditionally approved on April 20, 2009 entitled "TO AMEND THE CITY OF KENOSHA CAPITAL IMPROVEMENT PROGRAM FOR 2009 BY CREATING LINE CD-09-001 "CITY-WIDE HOUSING REHABILITATION LOAN PROGRAM" FOR AN INCREASE IN THE 2009 PROGRAM OF \$450,000".

Adopted this \_\_\_\_\_ day of \_\_\_\_\_ 2009

Approved:

\_\_\_\_\_  
KEITH G. BOSMAN, MAYOR

\_\_\_\_\_  
MICHAEL HIGGINS, CITY CLERK-TREASURER  
(cipco&pkforcd.4.30/RES-09)

<b>FACT SHEET</b>  Kenosha City Plan Commission	City Plan Division 625 - 52 <sup>nd</sup> Street Kenosha, WI 53140 (262) 653-4030	May 7, 2009	Item # 6
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To Amend the City of Kenosha Capital Improvement Program by Decreasing Line CO-09-001 (2012) "West Side Frontage Road at County Highway K" by \$400,000 and By Decreasing Line PK-03-002 "Neighborhood Spray Park" by \$50,000 for a Net Overall Decrease of \$450,000. PUBLIC HEARING

**NOTIFICATIONS/PROCEDURES:**

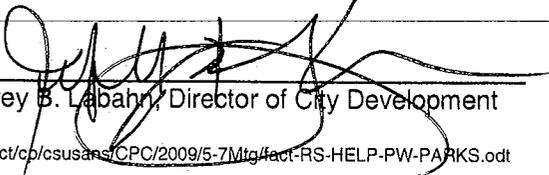
This item has been referred to the Finance Committee, Parks Commission and Public Works Committee. Common Council approval is required.

**ANALYSIS:**

- > The proposed amendment identifies funds from a spray park that will not be constructed (\$50,000) and from improvements to CTH "K" (\$400,000) between the east and west frontage road. The improvements to CTH K are not required at this time, but will be done at a future date when development occurs and the cost responsibility for those improvements will be the developer.

**RECOMMENDATION:**

Since the amendment will provide funding for the City-Wide Housing Rehabilitation Loan Program without adversely impacting other projects, a recommendation is made to approve the amendment.

  
Jeffrey B. Labahn, Director of City Development  
/u2/acct/cp/csusans/CPC/2009/5-7Mtg/fact-RS-HELP-PW-PARKS.odt

May 4, 2009

**TO:** Fellow Members of the City Plan Commission

As Chairman of the Redevelopment Authority, I'd like to apologize for not being able to attend this meeting which has some very important issues for me and for the Redevelopment Authority.

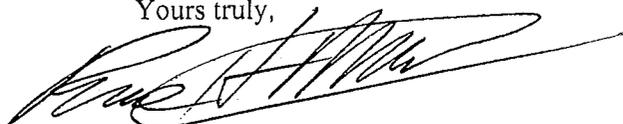
*Agenda Item No. 5* has the funding being taken from the Redevelopment Authority, which I strongly oppose. Although you will hear from some Aldermen that the funding for the Redevelopment Authority would continue on an as needed basis, that is not how the Redevelopment Authority is supposed to work. In order to continue our mission which is to remove blight from targeted neighborhoods, we must receive monies from the CIP on a regular basis. Anything that the Redevelopment Authority does is based on a long-term plan with most projects taking many years to complete. The project we are working on now is removing blight and density from the Wilson Neighborhood and is a 10 to 15 year project and all those properties need to be purchased and razed over that time period. The thought now is to purchase the fourplexes that are in foreclosure thus reducing the density, rather than to let an investor buy them, do a minimal rehabilitation, and then re-rent them – not changing the density at all and removing very little blight. If we allow investors to purchase them, the cost to complete the approved plan would be much much higher in the future. The reason we are targeting foreclosures is usually they are less expensive and would not require us to relocate anyone, further reducing the total cost of the project. The Redevelopment Authority has operated very successfully the way it is outlined earlier in this letter since 1981 and needs to continue that way.

*Item No. 6* is a proposal by the Mayor as a way to fund H.E.L.P. and it affects no on-going programs. I strongly agree with this concept and would support it.

On a personal note speaking as a taxpayer, I think H.E.L.P. as it is written today should be discussed at length on the Council floor by all the Aldermen so it gets the full support of the Council. Two things I do not agree with are: 1) There is no income cap. I think this program should be targeted at people who can't get a loan elsewhere. 2) This program should be targeted at what a homeowner needs to improve his property structurally not give someone a loan to put in a swimming pool or a deck on his house.

Again, I apologize for not being at this important meeting and ask you to *deny* agenda *Item No. 5* and to *support* *Item No. 6*. I know the Redevelopment Authority would like to move forward as it was planned for the Wilson Neighborhood Plan.

Yours truly,



Bruce H. McCurdy

BHM:sks

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**Engineering Division**  
 Michael M. Lemens, P.E.  
 Director/City Engineer  
**Fleet Maintenance**  
 Mauro Lenci  
 Superintendent  
**Administrative Supervisor**  
 Janice D. Schroeder

**Street Division**  
 John H. Prijic  
 Superintendent  
**Waste Division**  
 Rocky Bednar  
 Superintendent

## DEPARTMENT OF PUBLIC WORKS

Ronald L. Bursek, P.E., Director

Municipal Building · 625 52<sup>nd</sup> ST · RM 305 · Kenosha, WI 53140  
 Telephone (262) 653-4050 · Fax (262) 653-4056

May 6, 2009

To: G. John Ruffolo, Chairman, Public Works Committee  
 Donald Ruef, Chairman, Park Commission

From: Kevin Risch, P.E. *KKR 5-6-09*  
 Assistant City Engineer

Subject: Award Contract for Project: 09-2013 Southport Marina and Kenosha Harbor Dredging  
 (Alderman. District #1, 2)

The Department of Public Works, Engineering Division has opened bids for the above referenced project. Engineer's Estimate was \$259,000.00. Budget amount was \$390,000.00.

*This project consists of the mechanical dredging of the Kenosha Main harbor with a possibility of the need to remove lake bed material from Southport Marina entrance. The dredged material will be off-loaded on the north side of the main harbor and trucked to Pennoyer Park and graded accordingly.*

### Following is the list of bidders:

	Base Bid Total
McMullen & Pitz Construction, Manitowoc, WI	\$202,715.00
Edward E. Gillen Co., Milwaukee, WI	\$234,793.00
Roen Salvage Co., Sturgeon Bay, WI	\$267,115.00

It is recommended that this contract be awarded to McMullen & Pitz Construction, Manitowoc, Wisconsin for the base bid amount of \$202,715.00 plus \$20,285.00 in contingency for unforeseen conditions (if needed), for total award amount of \$223,000.00. Funding is from PK-09-001 and PK-09-002.

## ADDITIONAL INFORMATION

### BACKGROUND

The dredging project will allow for better navigation for the recreational boats and also improve the channel width for future tall ships events. This will also provide additional safe harbor access during potential emergencies. The dredging project will mechanically dredge the harbor bottom and off-load the material adjacent to north pier wall and allow for any trapped lake water to seep back into the lake behind the sheet pile wall through erosion bales per DNR requirement.

In addition, this plan includes extending the 7<sup>th</sup> Avenue bike path from 38<sup>th</sup> Street east through Pennoyer Park to the existing bike path at Kennedy Drive. This extension was planned to be done during the 7<sup>th</sup> Avenue project, but due to the cost of having to bring in fill material to bridge the depression that existed in the park, Public Works held off on the extension. Now, in light of having to provide a place for the dredge material, we have an opportunity to save that cost by using this material and capping it with suitable topsoil and vegetation.

Once this material has had a chance to settle out, an extension of the bike path can be provided when funds become available. Additionally, this fill will allow access for those that are disabled to have an unobstructed path to the lake by eliminating the stairs that exist at 38<sup>th</sup> Street and 7<sup>th</sup> Avenue. The filling of this area in Pennoyer Park is part of a longer range plan to make this park more usable by the public by eliminating the low wet area that is present during most of the year. This will also make it easier to provide lawn care by the Parks Department.

The recommendation is haul the dredge material to the site via 7<sup>th</sup> Avenue and dump the sand in the park from 7<sup>th</sup> Avenue and then grade the site according to the plan. This plan will limit the amount of damage to the surrounding area and as part of the contract there will be topsoil both salvaged and hauled in for the vegetation to take place.

KKR/kjb

cc: Carol Stancato, Director of Finance



**Engineering Division**  
Michael M. Lemens, P.E.  
Director/City Engineer  
**Fleet Maintenance**  
Mauro Lenci  
Superintendent  
**Administrative Supervisor**  
Janice D. Schroeder

**Street Division**  
John H. Prijic  
Superintendent  
**Waste Division**  
Rocky Bednar  
Superintendent  
**Parks Division**  
Mary Durkee  
Interim Superintendent

**DEPARTMENT OF PUBLIC WORKS**

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May 5, 2009

To: Donald Ruef, Chairman  
Parks Commission

From: Ronald L. Bursek, P.E.   
Director of Public Works

Subject: *Informational Item – 2007 - 2009 CIP Line Items*

**BACKGROUND INFORMATION**

Public Works staff completed a cursory analysis of the Capital Improvement Plan for the Parks Division from 2007 to 2009 which included a summary of the work that was anticipated, contracts that were awarded through Public Works and status of projects as outlined in the 2009 budget. Public Works engineering staff is continuing to gather information through site investigations at the Parks and speaking with Park Division to have a more detailed approach to manage the 2009 CIP budget. Attached is the preliminary analysis based on the above stated specifications.

**RECOMMENDATION**

Informational item only, no action is required.

	2007	2008	2009	Comments
<b>Sam Poerio Park</b>				
Sidewalk/Bike Trail/Picnic	\$37,000			Handicap Accessible Fishing Pier / Small Shade Structure near the basin. May 2009 submitted grant for construction of ADA accessible pier for 2010 design and construction. Pathway along north basin was constructed in 2007 with project cost of \$70,000 + Engineering. A picnic shelter was constructed in 2007 for a contract award of \$36,000.
Sportfield Improvements	\$35,000			
Playground Improvements	\$15,000			
Design/Engineering	\$15,000			
Picnic Shelter	\$45,000			
Pond Improvements				
CIP	\$109,990			
Park Impact Fees	\$37,010			
<b>Reforestation</b>				
Tree Reforestation	\$75,000	\$75,000	\$75,000	Parkway Trees in new developing areas replacement due to storm, disease, insects and removal for safety (2008 Money Remaining)
Tree/Stump Removal	\$60,000	\$60,000	\$60,000	
<b>Charles Nash Park</b>				
Design/Engineering			\$15,000	Walking path design and construction - Recommended further investigation be completed due to wetland and navigable stream impacts and visual enhancements to the west side of the park. (Bike Path will be constructed under CMAQ grant and Public Works funding). May 2009 submitted grant for construction of shelter on southwest side of Park for 2010 design and construction.
Develop Nature Trail			\$100,000	
CIP			\$102,265	
Park Impact Fees			\$12,735	
<b>Anderson</b>				
Restroom, Concession		\$46,000		Two ball diamonds and lights along pathway were completed. Partial funding was allocated to skateboard park construction. Vison was to construct a shelter inside pool area for added shade and possible vending machine concessions. Upon visual inspection of pool area money should be allocated for concrete pavement removal and removal/replacement. Staff is working with a consultant on development of plans for meeting the antientrapment drains which will utilize a portion of the \$18,000 design cost allocation. Staff is working with consultant to develop specifications for pool heater replacement for 2009 CIP allocation. Anderson Path lighting project was awarded for \$50,000.
Lighting	\$76,000			
Pathways/Lighting	\$50,000			
Design/Engineering	\$22,000	\$18,000		
Pool Heater			\$25,000	
<b>Washington Park</b>				
Velodrome Improvement	\$30,000			The Pike Creek Erosion and bridge repair is needed. Picnic Shelter was completed in 2007 with contract award of \$36,000. The drainage and interior restrooms at this facility are in need of repairs. Velodrome condition needs to be investigated. Staff is working with consultant on pool heater specifications for bidding. Washington Pool will need to have antientrapment drains installed - working with consultant on plans and specifications.
Restrooms, Conc. Shelter	\$70,000			
Design/Engineering	\$15,000			
Pool Heater			\$43,000	
<b>Lincoln Park</b>				
Sportfield Improvements	\$85,000			Upgrade of the ball diamonds to include backstops, bleacher pads and access walks to reduce maintenence issues. 2 backstops were bid and have been completed for approximately \$26,000. Additional backstops and bleacher pads need to be designed.
Design/Engineering	\$15,000		\$12,500	
Pathways/Lighting			\$28,000	
Pond Improvements			\$20,000	
CIP	\$64,425		\$52,010	
Park Impact Fees	\$35,575		\$8,490	

	2007	2008	2009	Comments
Park Facility Renovations				
Construction	\$38,000	\$68,000	\$53,000	May need to be a CIP amendment for anti-entrapment drain installation depending on estimated costs for construction at Washington and Anderson Park Pools
Design/Engineering	\$5,000	\$10,000	\$7,000	
Restroom Upgrades				
Alford park				
Picnic Shelter Improvement				
Picnic Shelter	\$39,000	\$42,000		construction of concrete pads and shelter in Roosevelt Park in 2007 Contract Award \$27,000.
Design/Engineering	\$3,000	\$5,000		
Playground Equipment				
Playground Improvements		\$55,000		Fund used to purchase playground equipment as replacement.
Construction		\$5,000		
Design/Engineering				
Southport Park				
Building Rehabilitation		\$75,000		2008 funding is being utilized for lower level building renovations which includes the Coastal Management Grant. Contract award was \$155,000.
Park Renovation	\$30,000			
Parking Lot Improvements		\$70,000		
Design/Engineering	\$3,000	\$15,000		
CIP	\$31,585	\$71,000		
Coastal Management Grant		\$40,000		
Park Impact Fees	\$1,415	\$49,000		
Simmons Island Park				
Building Rehabilitation		\$40,000		2008 the building plumbing was renovated and a new ejector pump was installed. Contract Awarded for \$85,000 partial funding Facility Renovations
Eichelman/Wolfenbittel Parks				
Kennedy Park				
Landscaping	\$12,500			2009 funding was requested to complete a master plan for the park. The restrooms are in need of repairs and are currently not ADA accessible.
Restroom Facility Improve.		\$44,000		
Design/Engineering		\$5,000	\$45,000	
Library Park				
Columbus Park				
Gangler Park				
Picnic Shelter	\$27,000			A new shelter was constructed in 2007 for contract award of \$26,500.
Sportfield Improvements	\$12,000			
Design/Engineering	\$3,500			
CIP	\$41,085			
Park Impact Fees	\$1,415			
Baker Park				
Hobbs Park				
Parking Lot Improvements	\$9,000			Pour new concrete entrance way to Scout Leader Rescue Squad at east side armory bldg.
Design/Engineering	\$1,000			
Skateboard Park				
Construction		\$115,000		Skateboard Park is near completion. Contract awarded for \$157,750 with money from Anderson CIP. Also awarded \$21,000 to Spohn Ranch for ramps.
Other		\$115,000		

	2007	2008	2009	Comments
<b>Park Renovations</b>				
Park Renovation	\$47,000	\$50,000	\$52,000	Misc. Renovation Projects
Design/Engineering	\$3,000	\$5,000	\$8,000	
<b>Neighborhood Park - Spray</b>				
Spray Park	\$67,000			Spray Park Equipment has been purchased but not installed. May require an onsite attendant and to meet new chlorination levels.
Design/Engineering	\$8,000			
<b>Municipal Golf Course</b>				
Paving		\$45,000		Resurface parking lot and pave overflow lot
Design/Engineering		\$5,000		
Tuck Pointing				
Golf Fund		\$50,000		
<b>Irrigation Systems</b>				
Veteran's Memorial Park			\$25,000	Add irrigation around grass area of concert and Harborpark between the museums.
Harborpark			\$12,000	
<b>Sunrise Park (Walnut Grove)</b>				
Bike Trail Expansion		\$45,000		New land acquisition recommend a master plan be developed to include the entire site.
Playground Improvements		\$35,000		
Design/Engineering		\$11,500		
Softball Diamond/Backstop				
Walking Path/Landscape				
CIP				
Park Impact Fees		\$91,500		
<b>Saint Peters Park</b>				
<b>Gateway Park</b>				
Design/Engineering	\$15,000			This site is currently undergoing a wetland mitigation project. May 2009 submitted a grant for reimbursement of design costs for development of a nature trail system.
Walking Path/Bridges		\$95,000		
Signage	\$5,000			
Park Impact Fees	\$20,000	\$95,000		
<b>Floral Garden Water Serv.</b>				
Water Service			\$13,000	water service to isolated floral gardens, medians, and parks
Design/Engineering			\$2,000	
<b>Bike Path Over Wash. Rd</b>				
Bike Trail Expansion	\$35,000			Redesign Plans due to budget constraints
Design/Engineering	\$3,000			
Contingency	\$2,000			
CIP	\$17,890			
Park Impact Fees	\$22,110			
<b>Petretti Park</b>				
<b>Simmons Island Marina</b>				
Design/Engineering		\$25,000		Repair and Replace a portion of seawall and road along boat side of small harbor
Construction		\$120,000		
<b>Strawberry Creek Areas</b>				
<b>Kenosha Harbor</b>				
Dredging			\$300,000	Project scheduled
<b>Southport Marina</b>				
Dredging			\$90,000	Project scheduled

	2007	2008	2009	Comments
Simmons Marina Seawall Construction		\$449,000		Seawall was replaced. Contract awarded for \$384,000.
CIP Funds	\$895,475	\$1,748,500	\$880,000	
Outside Funds	\$117,525	\$440,500	\$12,735	
Total Funds	\$1,013,000	\$1,308,000	\$867,265	
Additional Work not budgeted				
Sunnyside Park				Needs playground improvements and small picnic shelter. A master plan is needed.
Washington Park				Pool needs to be evaluated for Virginia Game Baker Rules and changes made if required.
Anderson Park				Pool needs to be evaluated for Virginia Game Baker Rules and changes made if required.
Lake Path				Bricks are being removed and thrown into the Lake on an ongoing basis.



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Director/City Engineer  
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May 8, 2009

To: Donald Ruef, Chairman, Park Commission  
Jesse Downing, Chairman, Public Safety & Welfare

From: Kevin Risch, P.E. *KKR 5-8-09*  
Assistant City Engineer

Subject: Informational Item: Speed Limit on Simmons Island,  
Requested Map of Simmons Island  
(Alderman District #1 & #2)

**BACKGROUND/ANALYSIS**

Per discussion at the April 27, 2009 Public Safety and Welfare meet, Public Works has attached a detailed map of the Simmons Island area denoting the Park Roads, City Roads, and Kenosha Water Utility Roads.

**RECOMMENDATION**

Information Item Only.

KKR:kkf



### Legend

-  Parks
-  Kenosha Water Utility
-  CITY R/W

