

Agenda
Historic Preservation Commission Meeting
Municipal Building, 625 52nd Street - Room 204
Thursday, April 28, 2016
5:00 pm

Aldersperson Jan Michalski, Chairperson
Commissioner William Siel, Vice-Chairperson
Commissioner Peter Johnson
Commissioner Royanne Moon

Commissioner Chris Naumann
Commissioner Sue O'Day
Commissioner Merike Phillips

Call to Order
Roll Call
Citizens Comments

Approval of the Minutes from the meeting held February 25, 2016

1. Certificate of Appropriateness for Kenosha Light Station at 5117 4th Avenue. (District 2) PUBLIC HEARING
2. Certificate of Appropriateness review requirements for City-owned Historic Structures and Sites.

Commissioner Comments

*IF YOU ARE DISABLED AND NEED ASSISTANCE, PLEASE CALL 653-4030 BY NOON
OF THIS MEETING DATE TO MAKE ARRANGEMENTS FOR REASONABLE ON-SITE ACCOMMODATIONS.*

HISTORIC PRESERVATION COMMISSION
Minutes
February 25, 2016

MEMBERS PRESENT: Alderperson Jan Michalski, William Siel, Peter Shaw Johnson, Royanne Moon, Christopher Naumann, Sue Dyke O'Day, and Merike Phillips

STAFF PRESENT: PaPhouala Vang

The meeting was called to order at 5:00 pm by Alderperson Michalski, roll call was taken.

Citizens Comments - No comments.

A motion was made by Mr. Johnson and seconded by Mr. Naumann to approve the minutes of the January 28, 2016 meeting. The motion passed. (Ayes 7, Noes 0)

**1. Certificate of Appropriateness for exterior alterations to 920 61st Street.
(District 2) PUBLIC HEARING**

Public hearing opened.

James Twomey, 920 61st Street, applicant, said this jump platform is in response to a request from a tenant.

Public hearing closed.

Mr. Siel asked what the platform would be used for. Mr. Twomey said it will not be used, it is in case of emergency only.

Mr. Naumann said this is not a code issue, correct? Mr. Twomey said correct.

Ms. Moon asked how practical is this? Mr. Twomey said most jump platforms are never used. There are others on the building he has changed into a deck. Ms. Moon asked about the adjacent platform. Mr. Twomey said that is a different apartment.

Mr. Naumann asked if they will be cutting a door in. Mr. Twomey said no, no cutting.

Ms. Phillips said this is hard to get to and does not serve a function. Mr. Twomey said he is just responding to a request from a long time tenant to make her feel safe - it is not a practical thing. Ms. Phillips said she already has access to a different jump platform or the stairs. Mr. Twomey said correct.

Mr. Johnson asked how many rentals are in the building. Mr. Twomey said seven (7) residential and four (4) commercial. Mr. Johnson said you currently have three (3) of these platforms or decks and looking to do the fourth (4th). Mr. Twomey said yes. Mr. Johnson said and two (2) interior stairwells. Mr. Twomey confirmed.

Ms. Phillips asked if this could be removable when the current tenant moves out. Mr. Twomey said yes, the contractor said it is temporary. Mr. Phillips said this seems quite deep, it could be more shallow. Mr. Twomey said that deep to stay uniform with the other platforms.

Mr. Naumann said he has concerns with the anchors and wants to make sure the anchors don't compromise the masonry.

Aldersperson Michalski said he would like to maintain the historic integrity of the building.

Ms. Moon asked if the existing platforms are for people to use. Mr. Twomey said yes, but this one is limited use.

Ms. Phillips said we should make sure the applicant understands that at no future date will the window be changed to a door; and that the earliest possible date the platform should be removed. (The window change-out would be under a separate review and doesn't apply at this time.)

A motion was made by Ms. Moon and seconded by Mr. Naumann to approve the installation of the jump platform as recommended by the Commission: with the understanding that the platform be removed at the first opportunity and the structural bracing not be put into the masonry. The motion passed. (Ayes 7, Noes 0)

Commissioner's Comments

Aldersperson Michalski requested that Staff member Pa Phouala Vang draft a letter to be placed on the next meeting agenda. The letter would be addressed to appropriate department heads to request that any interior or exterior changes to Historic buildings owned by the City be discussed with this Commission prior to any work being completed.

Mr. Johnson requested not to receive a paper copy of the meeting packet, unless the materials contained documents that were larger than 8 1/2" x 11" in size.

A motion was made by Mr. Johnson and seconded by Mr. Naumann to adjourn. The motion passed. (Ayes 7, Noes 0)

The meeting adjourned at 5:26 pm.

Meeting Minutes Prepared by: Kay Schueffner, Community Development & Inspections



HISTORIC PRESERVATION COMMISSION
Staff Report - Item 1

Thursday, April 28, 2016 at 5:00 pm
Municipal Building
625 52nd Street - Room 204 - Kenosha, WI 53140

Certificate of Appropriateness for Kenosha Light Station at 5117 4th Avenue. (District 2) PUBLIC HEARING

NOTIFICATIONS AND APPROVAL REQUIREMENTS:

Aldersperson John Fox, District 2, has been notified.

LOCATION AND ANALYSIS:

Site: 5117 4th Avenue

1. The Kenosha Light Station at 5117 4th Avenue, is listed as an individual City Historic Structure and is also listed on the National Register of Historic Places. Section 15.10 of the Zoning Ordinance requires a Certificate of Appropriateness for any exterior alteration, rehabilitation, reconstruction, or restoration of a Historic Structure which is not classified as exempt work.
2. The scope of the project is largely classified as exempt; however, the project is being submitted in order to receive a Certificate of Appropriateness from the Commission. The project is also required to be submitted to the State Historic Preservation Officer of Wisconsin (SHPO) since the property is owned by the City of Kenosha and is listed on the State and National Register of Historic Places.
3. The leaseholder of the property, Kenosha County Historical Society, is proposing to make repairs to the 1866 cream city brick lighthouse on the property. A recent inspection of the lighthouse indicated severe spalling of some of the cream city brick. There is also a vertical joint that has failing caulking. Extensive areas of mortar joints also require tuckpointing, including the foundation stone.
4. Proposed work includes the removal of approximately sixty (60) existing cream city bricks and replacement with salvaged cream city brick. Mortar joints in between the cream city bricks will be repointed with Type O mortar, which has one part Portland cement and a higher ratio of lime. A softer mortar is required for cream city bricks. Prior tuckpointing on the tower probably had a higher ratio of Portland cement which has resulted in spalling of brick faces and multiple cracks in brick faces. Patching is required in foundation stones. Mortar joints in the foundation stones will be repointed with a lime putty. Failed mortar and caulking from capstone joints and vertical control joints will also be removed and replaced with a polyether caulk. Specifications and drawings are attached with more information.
5. The project was reviewed for conformance with the Standards for Granting a Certificate of Appropriateness, Section 15.10 D. The project meets Standard 7. Where the severity of deterioration requires replacement of a distinctive feature, the new feature shall match the old in design, color, texture and other visual qualities, and where possible materials.

RECOMMENDATION:

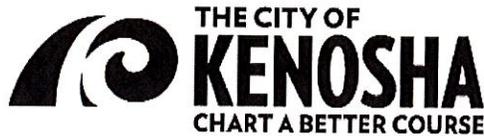
A recommendation is made to approve the Certificate of Appropriateness.

Pa Phouala Vang

PaPhouala Vang, Planner

Jeffrey B. Labahn

Jeffrey B. Labahn, Director



APPLICATION FOR CERTIFICATE OF APPROPRIATENESS
Form #CDI316 (rev. 1/16)

Kenosha Historic Preservation Commission
Certificate Of Appropriateness Application

MAILING INFORMATION

Name and Address of Owner/Applicant [Please print]: <u>Kenosha County Historical Society (Lease holder)</u> <u>220 51st Place</u> <u>Kenosha, WI 53140</u> <u>Attn: Don Shepard, Director</u>		Phone: <u>262-654-5770</u> Fax: <u>262-654-1730</u> E-Mail: <u>don@kenoshahistorycenter.org</u>
Name and Address of Architect/Designer/Builder [Please print]: <u>Scott Krznarich</u> <u>Custom Restoration, Inc.</u> <u>PO Box 339</u> <u>Pewaukee, WI 53072</u>		Phone: <u>262-820-3030</u> Fax: <u>262-820-3019</u> E-Mail: <u>scott@totalmasonryrepair.com</u>

PROJECT INFORMATION

Property Address: 5117 4th Avenue

Date of Application: 04/25/2016

Project Description: Removal/replacement of approximately 60 damaged and spalled cream city bricks. Replacement bricks will be salvaged cream city bricks. Deteriorated brick and stone mortar joints will be repointed with Type O mortar. Foundation stones will patched. Failed caulking will also be removed in vertical control joints and replaced with a polyether sealant.

PROJECT TYPE:	REQUIRED DOCUMENTATION:
➤ New Construction, Additions, Demolitions and Public Improvements	<input type="checkbox"/> Site Plan (1 Set 24" x 32" and 12 sets maximum size 11" x 17")
➤ New Construction, Additions, Demolitions, Exterior Alterations, Rehabilitation, Reconstruction and Restorations	<input type="checkbox"/> Building Elevations (Existing and Proposed) (1 Set 24" x 32" and 12 sets maximum size 11" x 17")
➤ All Projects	<input checked="" type="checkbox"/> Photographs (Digital preferred)
➤ In the instance of introducing materials which do not duplicate the original	<input type="checkbox"/> Material Samples
➤ In the instance of introducing new architectural details or architectural details which do not duplicate the original	<input type="checkbox"/> Pictures or Drawings

Your Application will be forwarded to the Department of Community Development & Inspections, Inspections Division for review and input. *Required documentation must be submitted to Community Development & Inspections a minimum of two weeks prior to the meeting date to allow for the application to be placed on the Historic Preservation Commission meeting agenda.*

Applicant's Signature: *Michael M...* *board President* Date: 04/25/2016

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Custom Restoration, Inc.
P.O. Box 339
Pewaukee, WI 53072
(O) 262-820-3030
(F) 262-820-3019
scott@totalmasonryrepair.com
www.totalmasonryrepair.com

Wisconsin Department of Commerce ID 697538

April 6, 2016

Submitted To:
Kenosha History Center
220 51st Place
Kenosha, WI 53140
262-654-5770 Ext: 104.
don@kenoshahistorycenter.org

Project:
Simmons Island Lighthouse
220 51st Place
Kenosha, WI

- Exterior Restoration

Custom Restoration, Inc. hereby proposes to furnish materials, labor and insurance to complete in accordance with the following specifications. Custom Restoration, Inc. has examined Simmons Island Lighthouse. There was found to be deteriorated brick mortar joints, deteriorated stone to stone foundation joints, deteriorated bricks and open capstone joints. The proposed Restoration is as follows:

- 1) Provide aerial lifts to access the exterior Lighthouse. Lifts shall be placed and operated on plywood for the duration of the project.
- 2) Tuck-point the lighthouse from grade to the capstones as deemed necessary. Mortar joints deemed defective should be cracked larger than 1/16th of an inch (wider than razor blade) when pushed into the crack deeper than one-quarter inch (1/4"), weathered deeper than one quarter of an inch (1/4") from joint surface or caulked. Mortar to be used shall be Type O as manufactured by Spec Mix (Quikrete).
- 3) Remove and replace approximately sixty (60) deteriorated bricks. Bricks shall be replaced as followed: Saw cut the mortar joint above and below the bricks to be replaced, remove brick and all debris that may interfere with the installation of a new brick. Lay replacement bricks in a full bed of mortar and finish joints to match adjacent masonry. Cleanup and remove debris. Once the mortar has cured the areas shall be washed with a mild detergent to remove dust and debris.
- 4) Tuck-point stone foundation joints as follows: Mortar joints deemed defective shall be cracked larger than 1/16th of an inch (wider than razor blade) when pushed into the crack deeper than one quarter inch (1/4"), weathered deeper than one quarter of an inch (1/4") from joint surface or caulked. All mortar joints to be repaired shall be routed out to a depth of five eights of an inch (5/8") to three quarters of an inch (3/4"). After all joints

have removed, the joint shall then be cleaned by the use of forced air and or flooding the joint with water. Joints, which have been cut out, and all voids in mortar shall be filled with Lime Putty as manufactured by US Heritage. The joints shall be finished off with a tooled surface to match existing as closely as possible. Completed work shall be wetted down to ensure proper curing of mortar.

- 5) Foundation stone patching shall be completed as follows: Remove loose stone or failing repairs to a sound surface. After proper preparation has occurred install masonry anchors into the stone with stainless steel wire, apply a scrub coat of patching material with Acryl 60 into the surface to receive the patch, apply stone repair mortar in quarter inch lifts until the desired appearance. Cleanup and remove debris.
- 6) Caulk all Cap Stone joints. Failed caulk/mortar shall be removed and cleaned thoroughly to the original substrate to remove all excess caulk and any condition that would affect a weather tight seal. Joints shall be cut out and cleaned with an abrasive wheel to the original substrate. All joints shall then be cleaned using forced air and a solvent. Apply primer when applicable. After proper preparation has occurred, a closed cell-backing rod shall be installed and not compressed more than 25%. Where backing rod cannot be installed, a wax crayon shall be used to prevent a three-sided adhesion. The caulk to be used shall be Sonneborn Sonolastic 150 with VLM Technology, a low modulus, silyl terminated polyether sealant. Sealant shall be gun applied through a nozzle of such diameter to fill the joint completely. Sealant shall then be tooled immediately to ensure firm, intimate contact with the joint surface to remove all pockets and impurities.
- 7) Custom Restoration, Inc. has taken numerous photos of the Lighthouse to look for defects within the masonry from grade to the capstones. We did not see any structural defects. If there were an area of major deterioration, a major defect or a critical repair that maybe needed, Custom Restoration, Inc. will take photos, document and provide that information to Mr. Don Shepard and will only move forward with the direction and authorizing of additional work to be completed.

- Tuck-pointing

Tuck-pointing shall be completed as follows: All mortar to be repaired shall be routed out to a depth of five eights of an inch (5/8") to three quarters of an inch (3/4"). After all joints have removed, the joint shall then be cleaned by the use of forced air and or flooding the joint with water. Joints, which have been cut out, and all voids in mortar shall be filled with a special tuck-pointing mortar. The joints shall be finished off with a tooled surface to match existing as closely as possible. Completed work shall be wetted down to ensure proper curing of mortar, when appropriate.

- Vertical Control Joint Replacement

Failed caulk shall be remedied as follows: Failed caulk shall be removed and cleaned thoroughly to the original substrate to remove all excess caulk and any condition that would affect a weather tight seal. Control joints shall be cut out and cleaned with an abrasive wheel to the original substrate. All joints shall then be cleaned using forced air and a solvent. Apply primer when applicable. After proper preparation has occurred, a closed cell-backing rod shall

be installed and not compressed more than 25%. Where backing rod cannot be installed, a wax crayon shall be used to prevent a three-sided adhesion. The caulk to be used shall be Sonneborn Sonolastic 150 with VLM Technology, a low modulus, silyl terminated polyether sealant.

- Application of Sealant

Sealant shall be gun applied through a nozzle of such diameter to fill the joint completely. Sealant shall then be tooled immediately to ensure firm, intimate contact with the joint surface to remove all pockets and impurities.

- Utilities

It will be the responsibility of the property owner and/or Management Company to secure working electrical facilities. Should power interruption be necessary, the tenants and the property owner(s) and/or Management Company will hold harmless Custom Restoration, Inc. from all claims resulting from power interruption. Power interruption is necessary at times because OSHA requires that there be ten feet (10') clearance between workers and electrical wires. The electric company will temporarily disconnect the lines, and if any costs occur, they will be the responsibility of the property owner and/or the Management Company. It will also be the responsibility of the property owner and/or Management Company to notify the tenants of any power interruptions, or anybody who would be affected by the power interruption. **There will be no power interruptions.**

- Workmanship

All work shall be in strict ordinance with manufactures technical data specifications for types of material used. All work shall be done with the supervision of skilled workmen with no less five (5) years experience. All materials shall conform to construction standards. When colors are available in various colors, color shall match adjacent areas as closely as possible.

- Cleaning of Premises

Premises shall be left in a clean and orderly fashion, consistent to that which existed prior to initiation of the project. Custom Restoration, Inc. shall remove all debris from the work site.

- Wisconsin Lien Law

As required by the Wisconsin Construction Lien Law, Custom Restoration, Inc. builder hereby notifies owner that Custom Restoration and persons or companies performing, furnishing, or procuring labor, service, materials, plans, or specifications for construction on Owner's land may have lien rights on Owner's land and buildings if they are not paid for improvements, including repairing or remodeling. Those entitled to lien rights, in addition to Custom Restoration and laborers or mechanics employed by Custom Restoration or by other prime contractors or by subcontractors, are those who contract directly with Owner or those who give Owner

notice within 60 days after they first perform, furnish, or procure labor, services, materials, plans or specifications for the construction. Accordingly, Owner probably will receive notices from those who perform, furnish, or procure labor, services, materials, plans or specifications for the construction, and should give a copy of each notice received to the mortgage lender, if any. Custom restoration agrees to cooperate with Owner and lender, if any, to see that all valid lien claimants are dully paid.

- **Wisconsin “Right to Cure Law”**

Notice Concerning Construction Defects

Wisconsin Law contains important requirements you must follow before you may commence an action for defective construction against Custom Restoration. An “action” is defined to include an arbitration proceeding, which is the method of dispute resolution required under this contract. Section 895.07 (2) and (3) of the Wisconsin Statutes requires you to deliver to Custom Restoration a written notice of any construction conditions you allege are defective before you commence your action, and you must provide Custom Restoration the opportunity to make an offer to repair or remedy the alleged construction defects. You are not obligated to accept any offer made by Custom Restoration. Applicable warranty provisions bind custom Restoration.

As required by Wisconsin Statues, Custom Restoration is delivering to Owner the attached brochure outlining the procedures for handling construction defects. Owner is obligated to follow those procedures before commencing an action for defective construction against Custom Restoration.

- **Dispute Resolution**

Owner and Custom Restoration agree that disputes, including any concerning alleged construction defects which have not been resolved after following the procedures established by the “Right to Cure” Law, shall first be submitted to mediation before a mediator agreed to by both Owner and Custom Restoration. Owner and Custom Restoration agree to share equally the mediator’s fees, which shall be paid to the mediator, in trust, in advance of the mediation. If mediation is unsuccessful, Owner and Custom Restoration agree to have the dispute decided by binding arbitration before a single arbitrator in accordance with the current Construction Industry Arbitration Rules of the American Arbitration Association, unless the parties mutually agree otherwise. Arbitration proceedings shall be held in Metropolitan Milwaukee, or such other place as Custom Restoration may designate. The award rendered by the arbitrator shall be final, and judgment may be entered upon it in accordance with applicable law in any court having jurisdiction thereof.

Custom Restoration, Inc. hereby proposes to furnish materials, labor and insurance to complete this project, in accordance with the specifications for the sum of:

TWENTY THOUSAND, TWENTY FOUR AND 00/100 ----- 20,024.00

Down payment shall be upon contract signing, in the sum of:

FOUR HUNDRED AND 00/100 ----- 400.00

Partial down payment shall be due upon start date of project, in the sum of:

NINE THOUSAND, EIGHT HUNDRED, TWELVE AND 00/100 -----9,812.00

Final payment shall be due upon completion of project, in the sum of:

NINE THOUSAND, EIGHT HUNDRED, TWELVE AND 00/100 -----9,812.00

Payment shall be due upon completion of work or a 2.5% service charge, each month shall be applied for any past due amount.

All material is guaranteed to be as specified and all work shall be completed in a workmanlike manner, according to standard practice. Any alteration or deviation from the noted specifications, involving additional costs, will be executed only upon written consent, and will incur an extra charge over and above the proposal. Owner is to carry necessary insurance.

The above prices, specifications, and conditions are satisfactory and are hereby accepted. Custom Restoration, Inc. is authorized to proceed as authorized. Payment shall be as outlined above. Payment shall be made payable to Custom Restoration, Inc. in the form of a cashier's check, money order, business check, or personal check.

If you wish to proceed with the proposed work please sign and date below, and return one (1) copy along with the stated down payment amount. A representative from our company will contact you with a tentative start date and your project will be placed on our work schedule. It is understood, there is no agreement to perform services and/or supply materials until one (1) signed and dated copy of this proposal is returned to Custom Restoration, Inc., along with the down payment amount.

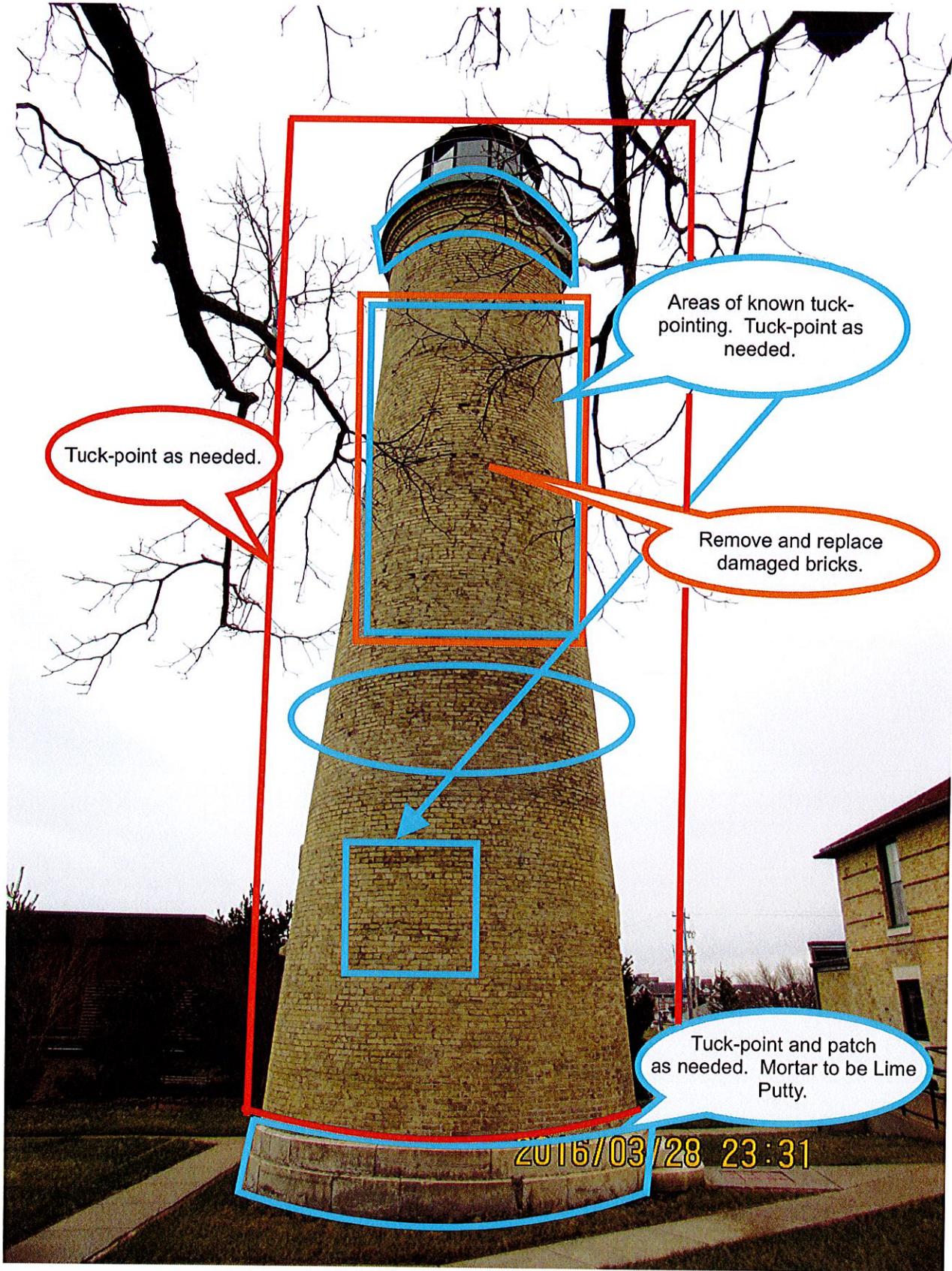
Custom Restoration, Inc. appreciates the opportunity to provide you with a written proposal for your and will take great pride and workmanship with your project.

Respectfully Submitted,

Scott Krznarich
Scott Krznarich, President

Authorization Date

The proposal maybe with drawn by Custom Restoration, Inc., if not accepted within thirty (30) days. Quotations are subject to correction for stenographic error or emissions.



Tuck-point as needed.

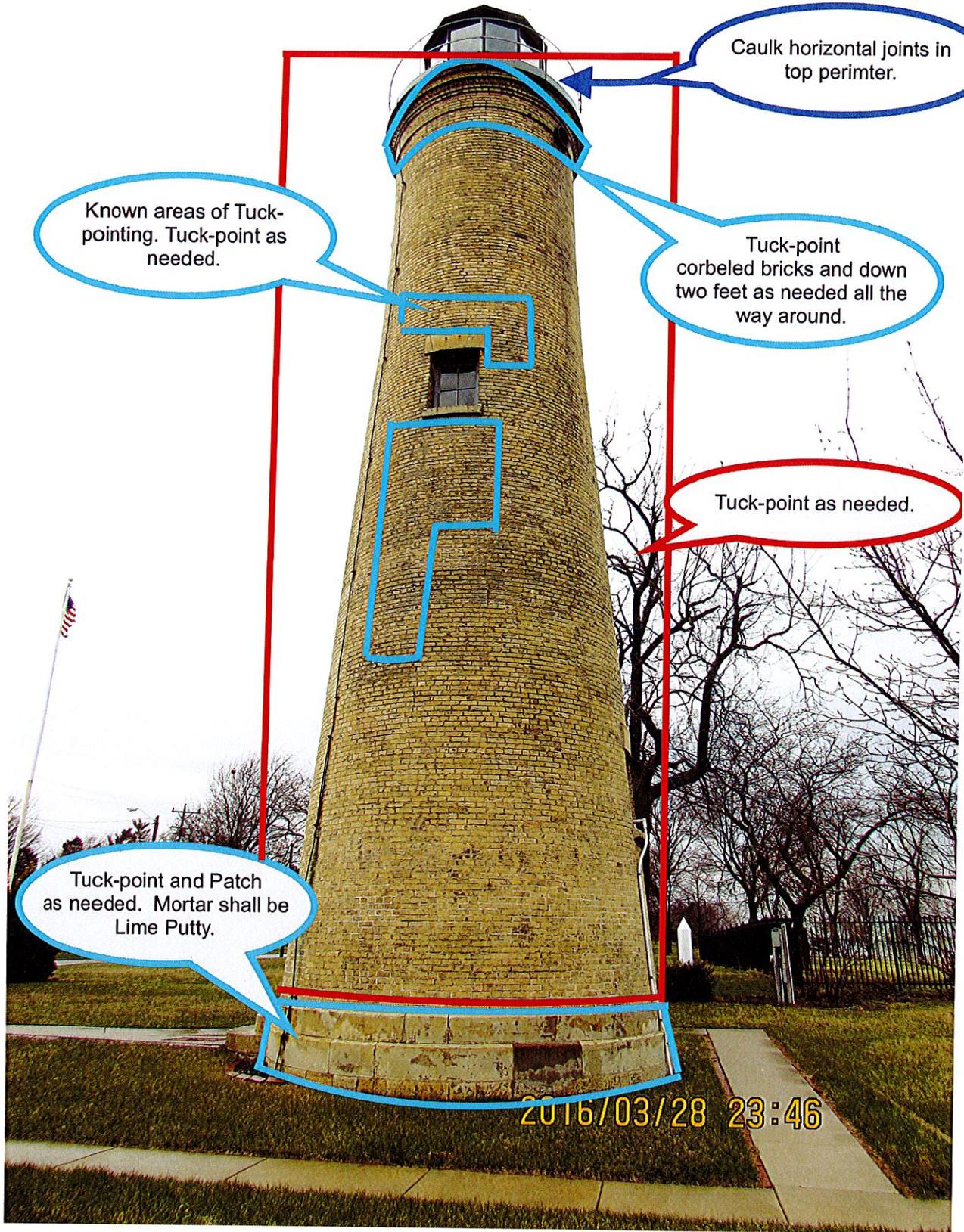
Areas of known tuck-pointing. Tuck-point as needed.

Remove and replace damaged bricks.

Tuck-point and patch as needed. Mortar to be Lime Putty.

2016/03/28 23:31

North



Known areas of Tuck-pointing. Tuck-point as needed.

Caulk horizontal joints in top perimeter.

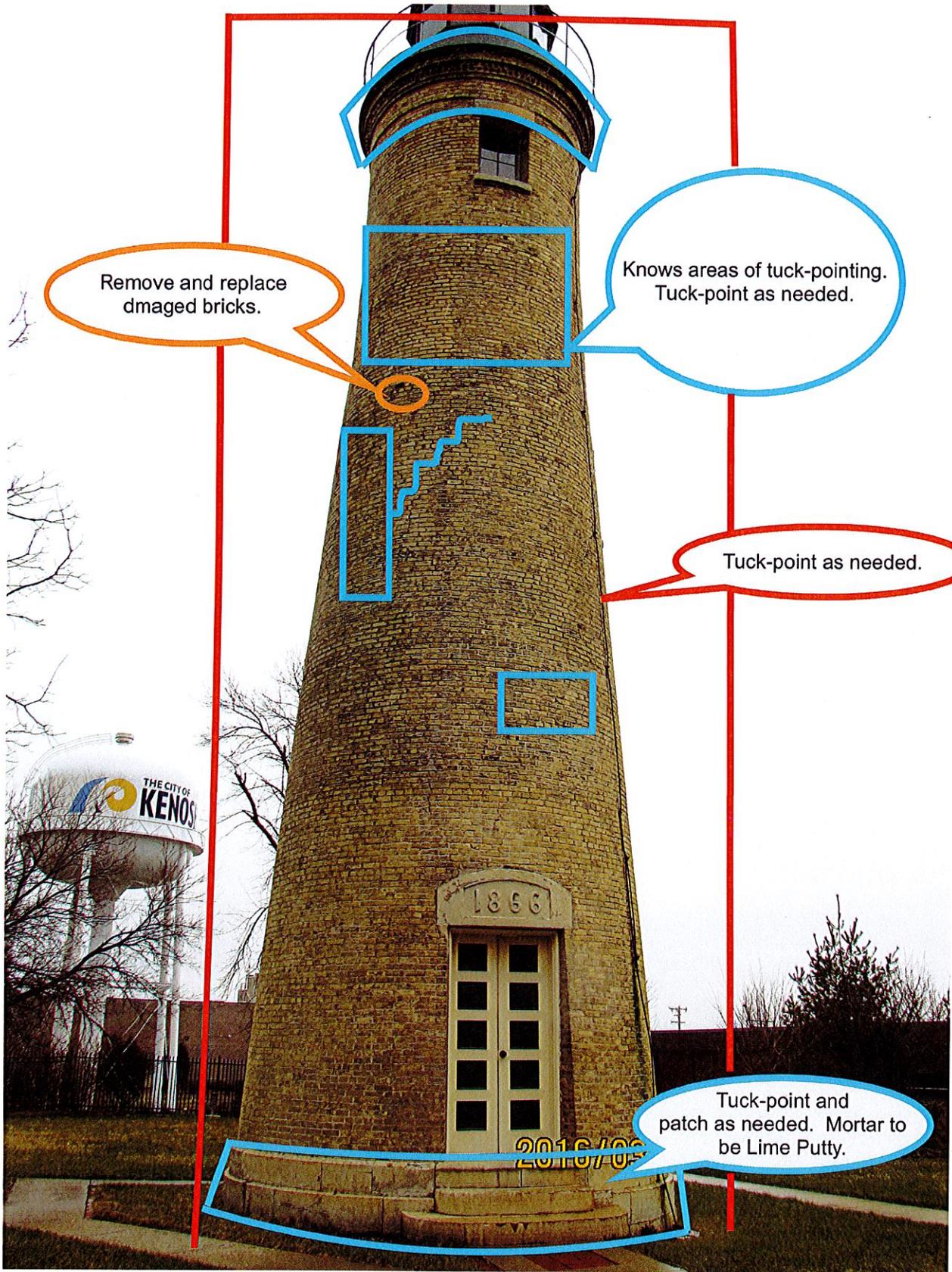
Tuck-point corbeled bricks and down two feet as needed all the way around.

Tuck-point as needed.

Tuck-point and Patch as needed. Mortar shall be Lime Putty.

2016/03/28 23:46

South



west

Discussion on letter to City Departments regarding Certificate of Appropriateness review requirements for City-owned Historic Structures and Sites.

NOTIFICATIONS AND APPROVAL REQUIREMENTS:

N/A

LOCATION AND ANALYSIS:

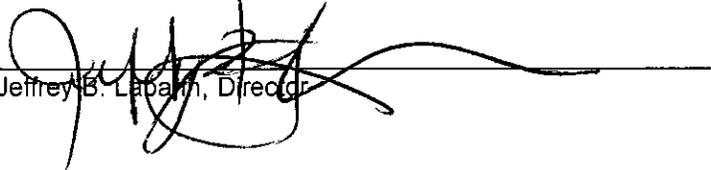
Site: N/A

1. Chairman Michalski requested that a letter be sent to remind departments of the Certificate of Appropriateness (COA) review requirement for City-owned historic structures and sites. The attached memo was previously emailed to the Commission for review.
2. The letter addresses the existing work per Chapter 15 of the Zoning Ordinance where a Certificate of Appropriateness review is required and lists all City-owned Historic Structures and Sites that Require a review before any of the listed work is undertaken.
3. The purpose of the letter is to inform City departments, especially newer Staff, of the COA review requirements of the Ordinance that is within the Powers and Duties of the Historic Preservation Commission.
4. After reviewing the letter, some of the Commissioners asked to include a request that items be brought for review prior to going out for bid and that the interior of city-owned historic structures also come for review by the Commission before any work is started. These additional requests are not part of the current Ordinance.

RECOMMENDATION:

The item is for discussion purposes only.


PaPhouala Vang, Planner


Jeffrey B. Labarn, Director

TO: Shelly Billingsley, Department of Public Works
Cathy Austin, Department of Public Works
Jeff Warnock, Parks Department
Barbara Brattin, Kenosha Public Library
Dan Joyce, Kenosha Public Museum

FROM: PaPhouala Vang, Planner on behalf of the Historic Preservation Commission

RE: **Certificate of Appropriateness Requirements
for City-Owned Historic Structures and Sites**

DATE: April 22, 2016

One of the duties and powers of the Historic Preservation Commission is to review proposed work and issue a Certificate of Appropriateness or Letter of Denial. A Certificate of Appropriateness is the certificate issued by the Commission approving exterior alteration, rehabilitation, restoration, construction, reconstruction or demolition of a historic structure, historic site or any improvement in a Historic District.

To protect the integrity of the historic structures and sites owned by the City of Kenosha, the Historic Preservation Commission reminds departments of the following:

1. Work that requires a Certificate of Appropriateness from the Commission prior to the commencement of such work:
 - a. Construction of a new principal or accessory structure in a Historic District or on a Historic Site.
 - b. Construction of an addition to a Historic Structure, either horizontal or vertical.
 - c. Demolition of all or part of a Historic Structure.
 - d. Exterior alteration, rehabilitation, reconstruction or restoration of a Historic Structure which is not classified in Chapter 15 of the Zoning Ordinance as exempt work.
 - e. Construction of public improvements upon public property by any unit of government which changes the character of a street, sidewalk, right-of-way, utility installation, light, wall or fence in a Historic District.
 - f. Cleaning the exterior surfaces of Historic Structures, by chemical or physical means, which may cause physical damage to structure.

2. Historic Structures and Sites owned by the City which require a Certificate of Appropriateness review and recommendation before work commences:
 - a. Gilbert Simmons Library - 711 59th Place
 - b. Washington Park Golf Course Clubhouse - 2205 Washington Road
 - c. West Branch Library - 2419 63rd Street
 - d. Lincoln Elementary School - 6811 18th Avenue
 - e. Simmons Island Beach House - Simmons Island Drive
 - f. Kenosha Light Station - 5117-5119 4th Avenue
 - g. Southport Beach House - 7825 3rd Avenue
 - h. Elk's Club - 5706 8th Avenue
 - i. Old Post Office - 5608 10th Avenue
 - j. Library Park
 - k. Abraham Lincoln Statue - Library Park
 - l. Winged Victory Monument - Library Park
 - m. Lincoln Park Bridge - Lincoln Park

3. Any work described in 1.a. and 1.e. above that occurs within any of the following Historic Districts requires a Certificate of Appropriateness:
 - a. Civic Center Historic District
 - b. Library Park Historic District
 - c. Third Avenue Historic District
 - d. Pearl Street Historic District

The application for a Certificate of Appropriateness can be found on the City's website, Department of Community Development & Inspections, Forms, Applications and Fees. The Historic Preservation Commission has regular meetings on the last Thursday of each month. Please submit the Certificate of Appropriateness application with the required materials two (2) weeks prior to the scheduled meeting date. Meeting dates that fall near holidays may be canceled and special meetings may be scheduled as necessary.

Please note that the City-owned properties that are listed on the State and National Register also require a review by the State Historic Preservation Office prior to any preservation, rehabilitation, construction or maintenance projects. Any questions regarding the State Historic Preservation review process can be directed to Chip Brown at 608.264.6508 or via email at chip.brown@wisconsinhistory.org or you can visit www.wisconsinhistory.org.

If you have any questions regarding the Certificate of Appropriateness review process or the Historic Preservation Commission meetings and functions, please contact Pa Phouala Vang at 262.653.4037 or via email at pvang@kenosha.org.

PV:kas

Enclosure

c: Mayor John Antaramian
Historic Preservation Commission Members