

**AGENDA**  
**BOARD OF PARK COMMISSIONERS**  
**Kenosha Municipal Building - Room 204**  
**Monday, April 14, 2014 - 5:00 pm**

**Chairman: Michael J. Orth**                      **Vice Chairman: Anthony Kennedy**  
**Commissioner: Chris Schwartz**              **Commissioner: Rocco J. LaMacchia, Sr.**  
**Commissioner: Kevin E. Mathewson**

**Call to Order**  
**Roll Call**

Approval of the minutes of the meeting held on March 10, 2014.

1. Request from the Journey Church to hold their "Hope Run Kenosha – Stop the Traffik" on Friday, June 6, 2014 at Eichelmann and Wolfenbuttel Park. *(District 2) (PW-Approve 5-0 for use of Celebration Place)*
2. Request from the Kenosha YMCA to hold their "37<sup>th</sup> Firecracker Run" on Sunday, June 29, 2014 at Library Park. *(District 2)*
3. Approval of Task Orders #11- Amendment #1 for Professional Services by SAA Design Group Inc., for the Poerio Park Trail. *(Districts 1 & 4)*
4. Award of Contract for Project 12-1424 Southport Park Trail Development *(7501 2<sup>nd</sup> Avenue)* to Parking Lot Maintenance Inc. *(Pewaukee, Wisconsin)* in the amount of \$115,000. *(District 12)*
5. Resolution by Alderperson Keith W. Rosenberg – To Request The Board Of Park Commissioners To Locate And Construct A Dog Park In Anderson Park. *(Referred from Council on 3/3/14) (Deferred from the meeting on 3/10/14)*
6. Change Requests. *(Districts 1, 4 & 14)*

**INFORMATIONAL ITEMS:**

1. Project Status Report
2. Progress Report of the Master Plans Process

**DIRECTOR AND/OR SUPERINTENDENT COMMENTS**  
**CITIZEN COMMENTS/COMMISSIONER COMMENTS/OTHER BUSINESS AS AUTHORIZED BY LAW**

IF YOU ARE DISABLED AND NEED ASSISTANCE, PLEASE CALL 653-4052 BEFORE THIS MEETING

NOTICE IS HEREBY GIVEN THAT A MAJORITY OF THE MEMBERS OF THE COMMON COUNCIL MAY BE PRESENT AT THE MEETING, AND ALTHOUGH THIS MAY CONSTITUTE A QUORUM OF THE COMMON COUNCIL, THE COUNCIL WILL NOT TAKE ANY ACTION AT THIS MEETING.

**BOARD OF PARK COMMISSIONERS**  
**Minutes of Meeting held Monday, March 10, 2014**

A meeting of the Board of Park Commissioners was held on Monday, March 10, 2014 in Room 204 of the Kenosha Municipal Building. The meeting was called to order at 5:04 pm by Acting Chairman LaMacchia.

At roll call, the following members were present: Commissioners Schwartz and Mathewson. Commissioner Kennedy arrived during item #4 and became the Acting Chairman at item #5. Staff members in attendance were Shelly Billingsley, Deputy Director of Public Works/City Engineer; Jeff Warnock, Superintendent of Parks; Alderperson Keith Rosenberg; Alderperson Curt Wilson; Alderperson G. John Ruffolo; Alderperson David Bogdala; Deputy Police Chief Dan Miskinis; Deputy Fire Chief John Poltrock; City Attorney Matthew Knight and City Attorney Bill Richardson.

It was moved by Commissioner Mathewson, seconded by Commissioner Schwartz, to approve the minutes from the meeting held on Monday, February 24, 2014. Motion carried unanimously.

Item #10 was moved to the beginning of the agenda, followed by item #3.

1. Request from Pamela Usinger to serve fermented malt beverages for a wedding reception picnic on Saturday, June 14, 2014 at Nash Park Shelter. *(District 11)*  
It was moved by Commissioner Mathewson, seconded by Commissioner Schwartz, to approve. Motion carried unanimously.
2. Request from the Friends of the Kenosha Art Association to hold their "Good Old Summertime Art Fair" on Sunday, June 1, 2014 at Civic Center Park. *(District 2)*  
It was moved by Commissioner Schwartz, seconded by Commissioner Mathewson, to approve. Motion carried unanimously.
3. Request from Mt. Carmel Parish to hold their 2014 festival on July 11-13, 2014 *(rain dates of July 18-20, 2014)* at Columbus Park *(District 7)*:
  - a. To extend the closing time on Friday and Saturday to 11:00 pm
  - b. To sell fermented malt beveragesIt was moved by Commissioner Mathewson, seconded by Commissioner Schwartz, to approve.  
Staff: Jeff Warnock spoke.  
Public Hearing: Tom Rizzo spoke.  
Motion to approve carried unanimously.
4. Request from Holy Assembly Church to hold their "Holy Assembly Back to School Bash" on Saturday, August 23, 2014 *(rain date of Saturday, August 30, 2014)* at Lincoln Park. *(District 12)*  
It was moved by Commissioner Schwartz, seconded by Commissioner Mathewson, to approve. Motion carried unanimously.
5. Request from the Hope Council on Alcohol & Other Drugs Abuse, Inc. to hold their "Rally for Recovery" on Saturday, September 27, 2014 at Pennoyer Park and the Bandshell. *(District 1)*  
It was moved by Commissioner LaMacchia, seconded by Commissioner Mathewson, to approve. It was then moved by Commissioner Mathewson, seconded by Commissioner Schwartz to open up to a public hearing. Motion carried unanimously.  
Public Hearing: Guida Brown spoke.  
Motion to approve carried unanimously.

6. Approve Request from the World Skydiving Center for use of Alford Park for:
  - a. Parachute landing at Alford Beach
  - b. Portable toilet unit at the site
  - c. Temporary cover on the ground
  - d. Dock a small boat off the beach

*(District 1)*  
Staff: Jeff Warnock spoke.  
It was moved by Commissioner Mathewson, seconded by Commissioner LaMacchia, to approve. Motion carried unanimously.
7. Request from Rotary Club of Kenosha West for their Softball Tournament on July 11-13, 2014 *(rain dates of July 18-20, 2014)* at Lincoln Park *(District 12)*:
  - a. To extend the time of the tournament to 11:00 pm on Friday & Saturday
  - b. Allow musical entertainment until 10:00 pm
  - c. To extend the serving of fermented malt beverages to 10:30 pm on Friday & SaturdayIt was moved by Commissioner Mathewson, seconded by Commissioner LaMacchia, to approve the recommendation by staff.  
Staff: Jeff Warnock answered questions.  
Motion to approve carried unanimously.
8. Resolution by Alderperson Keith W. Rosenberg – To Request The Board Of Park Commissioners To Locate And Construct A Dog Park In Anderson Park. (Referred from Council on 3/3/14)  
Staff/Alderperson: Alderperson Keith Rosenberg and Jeff Warnock spoke.  
It was moved by Commissioner Mathewson, seconded by Commissioner LaMacchia to defer for 30 days.  
Staff: Attorney Matthew Knight answered questions. Alderperson G. John Ruffolo, Alderperson David Bogdala and Alderperson Keith Rosenberg spoke.  
Motion to defer carried 3-1 (with Acting Chair Kennedy voting nay).
9. Change Requests.  
It was moved by Commissioner Schwartz, seconded by Commissioner LaMacchia, to receive and file. Motion carried unanimously.
10. Approval of land lease agreement between the City (of Kenosha) Board of Park Commissioners and Cellco Partnership d/b/a Verizon Wireless for property at 7817 Sheridan Road.  
Staff: Jeff Warnock and Attorney Bill Richardson spoke.  
It was moved by Commissioner Schwartz, seconded by Commissioner Mathewson to approve. Motion carried unanimously.

#### INFORMATIONAL ITEMS:

1. Project Status Report

SUPERINTENDENT COMMENTS: Jeff Warnock said the Parks Division is getting ready to work on Parks with the warm weather.

COMMISSIONER COMMENTS: Acting Chairman Kennedy spoke regarding projects being behind and how there is a process so they are not behind.

ADJOURNMENT - There being no further business to come before the Board of Parks Commissioners, it was moved, seconded and unanimously carried to adjourn at 5:40 pm.

**KEITH G. BOSMAN  
MAYOR**



**1**  
*CITY OF KENOSHA*  
625 - 52nd Street  
Kenosha, Wisconsin 53140  
(262) 653-4000  
Fax (262) 653-4010

March 26, 2014

TO: Chairman Eric Haugaard, Public Works Committee  
Chairman Michael Orth, Board of Park Commissioners

FROM: Mayor Bosman

RE: Hope Run

Journey Church is requesting from the Public Works Committee the use of Celebration Place and HarborPark for their Hope Run to be held from 5-9 p.m. Friday, June 6, 2014. The request also includes permission to have sound amplification of music at Celebration Place.

Recommendations: Public Works Committee approval of use of city owned property for the Hope Run.

Journey Church is requesting from the Parks Commission the use of Wolfenbuttel Park and Eichelmann Park for their Hope Run to be held from 5-9 p.m. Friday, June 6, 2014.

Recommendations: Parks Commission approval of use of city parks for the Hope Run.

SPECIAL EVENT APPLICATION
CITY OF KENOSHA - PARK DIVISION

Please note that this application does not guarantee approval of your event or equipment requested. The event will need the approval of the Board of Park Commissioners and/or the Superintendent of Parks .

EVENT ORGANIZATION INFORMATION

Name of Responsible Organization Journey Church

Contact Person who is responsible for event: Sylvia Villalobos

Address: 10700 75th St.

City/State/Zip Kenosha, WI 53142

Daytime # 262-694-3300 Evening # 262-883-4134 Cell# 262-914-6530

Fax # 256-694-3300 E-mail: svillalobos@ourjourneychurch.com

Is the Host Organization a 501(c)-3? Yes, provide ES# 1607

EVENT INFORMATION

Name of the Event: Hope Run Kenosha -- Stop the Traffick

Date Requested: June 6, 2014 Rain Date

Location Requested: Celebration Place, Eichelmann & Wolfenbuttel Estimated Attendance 500 plus

Charitable Event: No X Yes, Proceeds donated to Hope Run Kenosha and Human Trafficking awareness orgs.

Brief Description of the Event: Two mile walk, 5 K fun to raise awareness of human trafficking, primarily sex trafficking in southeast Wisconsin and northern Illinois. Event Schedule: pre-rally at 6 or 6:30 p.m., run/walk at 7 p.m. Celebration party at 8 p.m. that includes a sky lantern launch representing hope to those trafficked.

Set up date and time: June 6, 2014, noon to stage 3 p.m. run

Time of Event: 6-9 p.m. (goal is to have run 7-8 p.m.)

Take down date and time: June 6, 2014 9 p.m.

FOR OFFICE USE ONLY:

Application Packet Received Admin. Or Commission Approval

Copies sent to: Alderperson Dirk Police

Fire: PW Admin PW-Streets: Kris

**PUBLIC AMPLIFICATION PERMIT APPLICATION  
CITY OF KENOSHA – PARK DIVISION**

By ordinance, public amplification is not allowed in City Parks except by permission from the Board of Park Commissioners. Permission for amplification does not exempt a group from obeying Ordinance restrictions on the volume of sound. Please be considerate of park neighbors and other park users. When notifying the alderman and neighborhood association (if necessary) about your event, be sure to include detailed information about any plans you have for amplified sound.

**Event Information:**

Name of Event HOPE RUN KENOSHA : STOP THE TRAFFICK

Location of Event: CELEBRATION PARK & LAKE Date of Event JUNE 14, 2014  
FROST WALKING PATH

Contact Person \_\_\_\_\_

**Type of Amplified Sound**

- DJ
- Sound System
- Speeches/Announcements
- Karaoke
- Other (please specify) \_\_\_\_\_

Requested time of amplification: Start: 6PM Ending 9PM

**Name of Company and/or Individual handling the amplification of the event:**

Journey Church using Cascading Waters Audio - Brian Witte  
(SAME PERSON AS FOR TRAIL LIGHTS AND LARRY ZARLETT)  
Daytime # \_\_\_\_\_ Evening # \_\_\_\_\_ Cell # 262-930-7944

**Aldersperson notification**

Have you contacted the Aldersperson of the District in which the event will be held?

   Yes         No      Date: \_\_\_\_\_

See Attachment D1 for an excerpt of the Noise Ordinance or go to the City of Kenosha web site at [www.kenosha.org](http://www.kenosha.org) and click on General Ordinances and review Section 23.



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SHELLY BILLINGSLEY, P.E.  
CITY ENGINEER

PARK DIVISION  
JEFF WARNOCK  
SUPERINTENDENT

FLEET MAINTENANCE  
MAURO LENCI  
SUPERINTENDENT

STREET DIVISION  
JOHN H. PRIJIC  
SUPERINTENDENT

WASTE DIVISION  
ROCKY BEDNAR.  
SUPERINTENDENT

**DEPARTMENT OF PUBLIC WORKS**  
MICHAEL M. LEMENS, P.E., DIRECTOR  
SHELLY BILLINGSLEY, P.E., DEPUTY DIRECTOR

MUNICIPAL BUILDING · 625 - 52ND ST · RM 305 · KENOSHA, WI 53140  
TELEPHONE (262) 653-4050 · FAX (262) 653-4056  
EMAIL PUBLICWORKS@KENOSHA.ORG

April 3, 2014

Journey Church  
Attn: John Johnson  
10700 75<sup>th</sup> St  
Kenosha, WI 53142

RE: Parks use for the Hope Run Kenosha Event

Dear Mr. Johnson:

Due to a cancellation in Parks Commission meeting on Monday, March 31, 2014, the Commission has rescheduled to review your event on:

**Monday, April 14, 2012**  
**5:00 p.m.**  
**Room 204**  
**Kenosha Municipal Building, 625-52nd Street**

The Commission has requested you &/or a representative to appear for any questions they may have regarding your event.

If you have any questions, you may contact the Community Relations Liaison Kris Kochman at 262-653-4177 or [kkochman@kenosha.org](mailto:kkochman@kenosha.org).

Sincerely,

Diane S. Hoff  
Secretary of the Parks Commission

cc: Parks Commission  
Michael M. Lemens, Director of Public Works – w/a  
Shelly Billingsley, Director of Engineering – w/a  
Jeff Warnock, Superintendent of Parks - w/a

**KEITH G. BOSMAN**  
**MAYOR**



*CITY OF KENOSHA*  
*625 – 52<sup>nd</sup> Street*  
*Kenosha, Wisconsin 53140*  
*(262) 653-4000*  
*Fax (262) 653-4010*

March 26, 2014

**TO:** Chairman Michael Orth, Board of Park Commissioners

**FROM:** Mayor Bosman

**RE:** Kenosha YMCA Firecracker 5K/10K

The Kenosha YMCA is requesting from the Parks Commission the use of Library Park for their Firecracker 5K/10K run beginning at 8:30 a.m. Sunday, June 29, 2014. Set up will take place beginning at 6 a.m. and take down will be complete by the end of the day on June 29. They plan to have public amplification for an awards ceremony following the race.

**Recommendation:** Approval of the use of Library Park for the YMCA's Firecracker 5K/10K run on Sunday, June 29, 2014.

**SPECIAL EVENT APPLICATION  
CITY OF KENOSHA – PUBLIC WORKS/PARK DIVISION**

Please note that this application does not guarantee approval of your event or equipment requested. The event will need the approval of the Board of Park Commissioners, Public Works and/or the Superintendent of Parks.

**EVENT ORGANIZATION INFORMATION**

**RECEIVED**

Name of Responsible Organization Kenosha Y JAN <sup>28</sup> 2014

Contact Person who is responsible for event: Kelly Hetzel **CITY OF KENOSHA  
ADMINISTRATION**

Address: 7101 53rd St

City/State/Zip Kenosha, WI 53144

Daytime # 262-654-9622 Evening # (262) 321-9002 Cell# 256

Fax # 262-653-9886 E-mail: Khetzel@kenoshamyca.org

Is the Host Organization a 501(c)-3? Yes, provide ES# \_\_\_\_\_

**EVENT INFORMATION**

Name of the Event: 37th Firecracker 5K/10k

Date Requested: Sunday, June 29th 2014 Rain Date \_\_\_\_\_

Location Requested: Library Square Park Estimated Attendance 560

Charitable Event:  No  Yes, Proceeds donated to Y

Brief Description of the Event: a 5k/10k run with refreshments and awards after at Library Square Park

Set up date and time: Sunday, June 29th 5am-11am

Time of Event: 6am set up. race starts @ 9:30am?

Take down date and time: Sunday June 29th

**FOR OFFICE USE ONLY:**

Application Packet Received \_\_\_\_\_ Admin. Or Commission Approval \_\_\_\_\_

Copies sent to: Alderperson \_\_\_\_\_ Dirk \_\_\_\_\_ Police \_\_\_\_\_

\_\_\_\_\_ PW Admin \_\_\_\_\_ PW-Streets: \_\_\_\_\_ Kris \_\_\_\_\_

Park Calendar \_\_\_\_\_ Zimbra yes



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EMAIL PUBLICWORKS@KENOSHA.ORG

April 3, 2014

Kenosha YMCA  
Attn: Kelly Hetzel  
7101 53<sup>rd</sup> St  
Kenosha, WI 53144

RE: Parks use for the 5K/10K Firecracker Run at Library Park

Dear Ms. Hetzel:

Due to a cancellation in Parks Commission meeting on Monday, March 31, 2014, the Commission has rescheduled to review your event on:

**Monday, April 14, 2012**  
**5:00 p.m.**  
**Room 204**  
**Kenosha Municipal Building, 625-52nd Street**

The Commission has requested you &/or a representative to appear for any questions they may have regarding your event.

If you have any questions, you may contact the Community Relations Liaison Kris Kochman at 262-653-4177 or [kkochman@kenosha.org](mailto:kkochman@kenosha.org).

Sincerely,

Diane S. Hoff  
Secretary of the Parks Commission

cc: Parks Commission  
Michael M. Lemens, Director of Public Works – w/a  
Shelly Billingsley, Director of Engineering – w/a  
Jeff Warnock, Superintendent of Parks - w/a



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April 10, 2014

To: Michael Orth, Chairman  
Park Commission

From: Shelly Billingsley, P.E. *Shelly Billingsley*  
Deputy Director of Public Works / City Engineer

Cc: Eric Haugaard  
District 1

G. John Ruffalo  
District 4

Subject: *Approval of Task Orders #11 – Amendment #1 for Professional Services by SAA Design Group, Inc., for the Poerio Park Trail.*

**BACKGROUND INFORMATION**

The Kenosha Park Division has received a task order amendment from SAA Design Group, Inc for additional work needed for the Poerio Park Trail. The additional work will require a Wetland Delineation and a grading permit with the DNR. Additional coordination was needed with the Army Corp of Engineers related to the wetland permits and the boardwalk, this work included, but was not limited to, waterway flow analysis and supplemental drawing preparations

The funds for this work is under the CIP Line Item PK-11-001 for CORP & Master Plan Implementation and will require the Change Request requested for on this agenda.

**RECOMMENDATION**

Approve Task Order #11-Amendment #1 between the Department of Public Works - Park Division and SAA Design Group for the Poerio Park Trail for \$5,800 pending approval of the April 14, 2014 Change Request.

**TASK ORDER #11 AMENDMENT #1 - SCOPE OF SERVICES**

**Tasks to be completed:**

1. **Site Survey and Basemap Compilation**  
SAA will acquire and assemble site survey drawings to be provided by the city. All existing topographic information to be analyzed at a one foot contour level. All existing pavement, structures, creek bed limits, storm sewer, water service, electrical service, and sanitary sewer information must be provided in the detailed topographic survey provided to SAA.
2. **Meeting #1: Design Program and Coordination**  
SAA will hold one meeting with city staff to coordinate limits of construction (north side trail junction, creek crossing, south side trail alignment, and southern terminus), design parameters, constraints, and permitting requirements.
3. **Preliminary Design**  
SAA will prepare design development drawings for the limits of construction to include trail/path layout grading, bridge and boardwalk design, demolition plans, and erosion control. The new trail/path will connect from the existing bicycle/pedestrian system on the north side of the creek to the northern edge of the parking lot adjacent to the baseball quad.
4. **Meeting #2: Design Review**  
SAA will attend one meeting with city staff to review preliminary engineering drawings. Digital copies (pdf) of the plans will be submitted to the city for review one week prior.
5. **Construction Document Bid Set Preparation**  
SAA will prepare bid documents to be let publicly in the summer of 2013. Bid documents to include detailed construction plans and project specifications (city standards to be utilized with SAA Special Provisions). Final documents to be provided to the city in print ready digital format.
6. **Prepare Cost Estimate**  
SAA will assemble a detailed estimate of probable construction costs based upon the final construction documents.
7. **Permitting**  
SAA will complete the required DNR WRAPP (NOI) permit, General Permit for a Clearspan Bridge, Chapter 30 if required, and submit to the review agency prior to plans being let for bidding. Permitting fees will be paid by SAA and submitted for reimbursement to the city. All local permitting (erosion control, stormwater) will be completed by the city unless otherwise requested of SAA.
8. **\*Prepare Wetland Delineation and Revised Permit**  
SAA will complete a wetland delineation for the lower river basin area within the project limits and submit to WDNR for approval. SAA will also prepare and submit the new DNR GP permit for project construction approval.
9. **\*Additional Coordination with ACOE**  
SAA will modify plans, specs, and provide additional information to the Army Corps of Engineers related to the wetland fill permit for the boardwalk. This work includes calculations, waterway flow analysis, supplemental drawing preparations, etc.

## Poerio Park Trail CDs

### **Deliverables:**

Final project deliverables will include the following:

- One (1) 11x17 inch preliminary plan set for the review meeting (Meeting #2)
- One (1) 8.5x11 inch final estimate of probable construction costs
- One (1) copy of submitted permits (digital format)
- One (1) CD/DVD containing final copy-ready construction documents and estimate of probable construction costs (native format and PDF)
- \*One (1) copy of submitted wetland delineation (digital format)
- \*One (1) copy of submitted DNR revised GP permit (digital format)

### **Schedule:**

Due to extensive coordination with the ACOE, work is now anticipated to be completed in May of 2014.

### **Fee:**

In consideration of the preceding scope of services, the original fee, including expenses totaled \$21,145. The additional work/fee request will add \$5,800 for a new total of \$26,945.



ENGINEERING DIVISION  
SHELLY BILLINGSLEY, P.E.  
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**DEPARTMENT OF PUBLIC WORKS**

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April 11, 2014

To: Eric J. Hugaard, Chairman, Public Works Committee  
Michael Orth, Chairman, Park Commission

From: Shelly Billingsley, P.E. *Shelly Billingsley*  
Deputy Director of Public Works / City Engineer

Subject: Project: 12-1424 Southport Park Trail Development  
Location: 7501 2<sup>nd</sup> Avenue

The Department of Public Works, Engineering Division has opened bids for the above referenced project. Engineer's Estimate was \$110,000. Budget amount is \$120,000.

This project consists of demolition, earthwork, asphalt pavement, installation of curb and gutter, installation of concrete pavement, installation of limestone trail, installation of parking lot signs, pavement markings and restoration.

**Following is the list of bidders:**

Contractor	Total Base Bid
Parking Lot Maintenance Inc., Pewaukee, WI	\$102,900.75
All-Ways Contractors, Elm Grove, WI	\$113,059.26
Ray Hintz, Inc., Caledonia, WI	\$116,460.36
Poblocki Paving, West Allis, WI	\$137,084.00
Camosy Construction, Kenosha, WI	\$141,812.00
BCF Construction, Waukesha, WI	\$149,569.00
A.W. Oakes & Son, Racine, WI	\$186,352.00

It is recommended that this contract be awarded to Parking Lot Maintenance Inc., Pewaukee, Wisconsin, for the base bid amount of \$102,900.75 plus \$12,099.25 in contingency for unforeseen conditions (if needed), for total award amount of \$115,000. Funding is from CIP Line Item PK-11-001.

SAB/kjb



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March 7, 2014

To: Rocco L. LaMacchia, Sr., Chairman,  
Public Works Committee

From: Michael M. Lemens, P.E.  
Director of Public Works/City Engineer

Subject: Resolution by Alderperson Keith W. Rosenberg – To Request The Board Of Park Commissioners To Locate And Construct A Dog Park In Anderson Park.

**BACKGROUND INFORMATION**

As a request from Alderperson Keith W. Rosenberg, the Legal Department has prepared the following Resolution to Request The Board Of Park Commissioners To Locate And Construct A Dog Park In Anderson Park.

**RECOMMENDATION**

Staff has not been consulted regarding this initiative, nor has staff studied the feasibility for siting a dog exercise area in Anderson Park. Therefore staff respectfully withholds recommendation at this time.

MML/dh

RESOLUTION \_\_\_\_\_

**SPONSOR: ALDERPERSON KEITH W. ROSENBERG**

**TO REQUEST THE BOARD OF PARK COMMISSIONERS  
TO LOCATE AND CONSTRUCT A DOG PARK IN ANDERSON  
PARK**

**WHEREAS,** a dog park in the City of Kenosha would provide a safe, clean fenced area where well behaved dogs and their responsible owners could exercise their dogs off-leash without endangering or annoying people, property, wildlife or themselves; and

**WHEREAS,** a dog park for the City of Kenosha had been previously considered such that funds were allocated and materials were purchased for construction of the City's first dog park; and

**WHEREAS,** the construction of the City's first dog park has been suspended to permit the City to identify a suitable location for the dog park; and

**WHEREAS,** Anderson Park, located at 8730 – 22<sup>nd</sup> Avenue, Kenosha, Wisconsin, consists of 95 acres, including a green space area located in the southeast portion of the park large enough for the construction of a dog park; and

**WHEREAS,** Anderson park is well suited to include a dog park due to its size, location and amenities which include ample off street parking.

**NOW, THEREFORE, BE IT RESOLVED,** that the Common Council for the City of Kenosha, Wisconsin, does hereby request the Board of Park Commissioners to consider Anderson Park for the location and construction of Kenosha's first dog park.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2014.

ATTEST: \_\_\_\_\_  
Debra Salas, City Clerk/Treasurer

APPROVED: \_\_\_\_\_  
Keith G. Bosman, Mayor

Drafted By:  
EDWARD R. ANTARAMIAN  
City Attorney



ENGINEERING DIVISION  
SHELLY BILLINGSLEY, P.E.  
CITY ENGINEER

PARK DIVISION  
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SHELLY BILLINGSLEY, P.E., DEPUTY DIRECTOR

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April 10, 2014

To: Michael Orth, Chairman  
Park Commission

From: Shelly Billingsley, P.E. *Shelly Billingsley*  
Deputy Director of Public Works/ City Engineer

Cc: Eric Haugaard  
District 1

G. John Ruffalo  
District 4

Dan Prozanski  
District 14

Subject: *Change Requests – (Action Required / Not Receive and File)*

**BACKGROUND INFORMATION**

Staff has prepared the changes to the 2013 CORP Implementation spreadsheet for funding for the following items:

- Reallocating \$5,000 from Gangler for sidewalk to Peorio Park for design services for the grant funded trail extension. Additional design services were required due to comments and design changes as directed by the Army Corp of Engineers.

**RECOMMENDATION**

Staff would recommend approval of the change request reducing the 2013 Gangler allocation by \$5,000 and increasing Peorio Park \$5,000 for a net change of \$0.

**2013 Proposed Improvements**

*(Assumes 2.5% Inflation)*

REVISED 4-10-14

MINI PARKS				
Park	Description	Construction	Design	Total
Bullamore	Basketball (1/2 court)	\$5,125	\$513	\$5,638
Civic Center	Benches (2)	\$2,566	\$0	\$2,566
Kenfair	Spring Riders (2)	\$2,149	\$0	\$2,149
Newman	Park Shelter	\$0	\$0	\$0
	<i>CORP</i>	\$9,840	\$513	
<b>MINI PARKS SUBTOTAL</b>		<b>\$9,840</b>	<b>\$513</b>	<b>\$10,353</b>

NEIGHBORHOOD PARKS				
Park	Description	Construction	Design	Total
Baker	Landscape Restoration	\$0	\$0	\$0
CJ Clausen	Soccer Goal (2)	\$3,075	\$0	\$3,075
Forest	Open Air Shelter	\$0	\$0	\$0
Gangler	Sidewalk	\$11,016	\$1,601	\$12,617
Limpert	Sidewalk (450')	\$0	\$0	\$0
Petretti	Play Equipment	\$25,625	\$0	\$25,625
	Spring Riders (2)	\$1,640	\$0	\$1,640
Red Arrow	Spinning Cup	\$1,025	\$0	\$1,025
	Basketball Court	\$0	\$0	\$0
Petzke (Master Plan)	Phase 2: BUDGET ONLY CONSTRUCT 2014 (Paths, Shelter with Restrooms, Splash Pad, Utility Connections, and Misc. Park Supplies)	\$0	\$53,070	\$53,070
Strawberry Creek (Master Plan)	Phase 2: (Site Clearing, Paths, Lighting, Basketball and Sand Volleyball Court, and Landscaping)	\$402,220	\$0	\$402,220
	<i>CORP</i>	\$42,381		
	<i>Master Plans</i>	\$402,220		
	<i>CORP and Master Plan Design</i>		\$54,671	
<b>NEIGHBORHOOD PARKS SUBTOTAL</b>		<b>\$444,601</b>	<b>\$1,601</b>	<b>\$499,272</b>

COMMUNITY PARKS				
Park	Description	Construction	Design	Total
Alford	Bike Racks	\$513	\$0	\$513
Anderson	Basketball Court (2)	\$0	\$0	\$0
	Sand Volleyball Court (2)	\$0	\$0	\$0
Lincoln	Tree Identification Plaques (\$100 ea.)	\$1,025	\$0	\$1,025
Nash	Pave Parking Lot	\$0	\$0	\$0
	Concessions/Restroom Building	\$0	\$0	\$0
Peorio	Trail System (Stewardship Funds)	\$228,000	\$27,800	\$255,800
Southport	Reconfigure Parking Lot	\$0	\$0	\$0
	Trail System (Stewardship Funds)	\$120,000	\$10,000	\$130,000
Washington	Design/Engineering for Restroom Improvements	\$0	\$0	\$0
	Velodrome Resurfacing (CIP)	\$256,250	\$30,625	\$286,875
Simmons Island (Master Plan)	Design/Engineering for Phase I	\$0	\$313,399	\$313,399
	Equipment Required for Park Personnel for Implem.	\$3,500	\$0	\$3,500
	<i>CORP</i>	\$605,788		
	<i>Master Plans</i>	\$0		
	<i>CORP and Master Plan Design</i>		\$381,824	
<b>COMMUNITY PARKS SUBTOTAL</b>		<b>\$609,288</b>	<b>\$381,824</b>	<b>\$991,112</b>

CONSERVANCY PARKS				
Park	Description	Construction	Design	Total
Shagbark	Trail System (Stewardship Funds)	\$273,610	\$27,861	\$301,471
	Design/Engineering for Prairie Management Area	\$0	\$0	\$0
	Design/Engineering for 8' Limestone Trail (8000')	\$0	\$0	\$0
	Design/Engineering for 6' Wood Chip Trail (2850')	\$0	\$0	\$0
	<i>CORP</i>	\$273,610	\$27,861	
<b>TOTAL</b>		<b>\$273,610</b>	<b>\$27,861</b>	<b>\$301,471</b>

SPECIAL USE PARKS				
Park	Description	Construction	Design	Total
Kenosha Sports Complex	Play Structure (Toddler) Installation	\$5,000	\$0	\$5,000
Veteran's Memorial	Irrigation (CIP)	\$25,625	\$2,563	\$28,188
	<i>CORP</i>	\$30,625	\$2,563	\$33,188
<b>SPECIAL USE PARKS SUBTOTAL</b>		<b>\$25,625</b>	<b>\$2,563</b>	<b>\$33,188</b>

YEAR SUMMARY - CORP			
Park Type	Construction	Design	Total
Mini Parks	\$9,840	\$513	\$10,353
Neighborhood Parks	\$42,381	\$54,671	\$97,052
Community Parks	\$605,788	\$381,824	\$987,612
Conservancy Parks	\$273,610	\$27,861	\$301,471
Special Use Parks	\$30,625	\$2,563	\$33,188
<b>TOTAL</b>	<b>\$962,244</b>	<b>\$467,432</b>	<b>\$1,429,676</b>

YEAR SUMMARY - OTHER			
Type	Construction	Design	Total
Petzke (Master Plan)	\$0	\$0	\$0
Strawberry Creek (Master Plan)	\$402,220	\$0	\$402,220
Simmons Island (Master Plan)	\$0	\$313,399	\$313,399
<b>TOTAL</b>	<b>\$402,220</b>	<b>\$313,399</b>	<b>\$715,619</b>

2013 CIP PK-10-005	
Type	Budget FY 2013
CORP	\$962,244
Strawberry Creek	\$402,220
Sunrise	
Petzke	\$0
Simmons Island	\$3,500
Installation of Park Equip by Staff	\$3,500
Design / Engineering	\$467,432
Outside Funding	-\$699,885
<b>TOTAL</b>	<b>\$1,139,011</b>

April 11, 2014

TO: Michael M. Lemens, P.E.  
Director of Public Works

# Informational #1

FROM: Shelly Billingsley, P.E. *Shelly Billingsley*  
Deputy Director of Public Works / City Engineer

SUBJECT: Project Status Report

**Project # 08-1443 Bike and Pedestrian Connections** - Plans have begun but a major focus on bike paths has been to complete the Bike Path crossing at Washington Road and the extension through Nash Park. Once these projects have been bid, design will be completed on this third phase. (Citywide)

**Project #11-1415 / 12-1415 / 13-1415 CORP Implementations** – Continuing. (Citywide)

**Project #11-1417 Strawberry Park Mass Grading, Trail and Shelter (DNR Stewardship Grant)** [SAA Design Group] – Design work on the master plan implementation has been put on hold due to FEMA study (16)

**Project #11-1421 Southport Beach House Restoration (Wisconsin Coastal Management Grant)** – The final report, plans and specifications have been submitted to the Wisconsin Coastal Management Grant for close out. Plans and specifications were submitted to the State Historic Society at the end of February. [Enberg Anderson] (12)

**Project #11-1125 Pennoyer Beach Outfall Stormwater Infiltration Basin (GLRI Grant)** –AES has tentatively agreed to come down in the spring of 2014 to plant new plugs and re-seed all bioswales. [VEIT] (SWU) (1)

**Project #11-1137 Pike River Monitoring (WI Coastal Management Grant)** – The final report and sampling report has been sent to the WI Coastal Management Grant administration. (SWU) (1 and 4)

**Project #12-1424 Southport Park Trail (DNR Stewardship Grant)** – [SAA Design Group] The project is waiting Park Commission and Common Council approval. Construction is anticipated to begin mid-May (12)

**Project #12-1430 Alford Park Warehouse Demolition** – [Earth Construction] Restoration is in progress. Final walk through is being scheduled. (1).

**Project #12-1421- Simmons Island Boardwalk Phase IA** (DNR Stewardship Grant) [SAA Design Group]. Construction is tentatively scheduled to begin the week of April 21<sup>st</sup> and run through August. (2)

**Project #12-1432 - Peorio Park Trail** [SAA Design Group] The Army Corps of Engineers is reviewing the plans for necessary permits. Project will be rebid by the spring of 2014. (DNR Stewardship Grant) (1 and 4)

**Project #13-1413 - Petzke Park Phase II** [SAA Design Group] Plans and specifications are being developed for Phase II of Petzke Park with construction in 2014. (1)

**Project #13-1414 - Washington Park Velodrome** [SAA Design Group] - City staff is currently re-scoping the project. (6)

**Project #13-1412 - Simmons Field** – [Camosy Construction] Work has meet substantial completion. Final seeding and grading will be finished in the spring of 2014. (12)

**Project 13-1419 – Anderson Fishing Pier** – [SAA Design Group] Design is in process. (9)

**Project 14-1422 – Kennedy Park Master Plan** - [SAA Design Group] SAA Design Group will begin working on a final concept plan for both parks and will present these at a Park Commission Meeting in May. Two final public information meetings will be held in late May / early June to present the final concepts. . (1)

**Project 14-1423 – Pennoyer Park Master Plan** - [SAA Design Group] SAA Design Group will begin working on a final concept plan for both parks and will present these at a Park Commission Meeting in May. Two final public information meetings will be held in late May / early June to present the final concepts. . (1)

**Design Work-** Misc. Park projects, ADA Accessible Playground, and finishing 2012 and 2013 CORP projects.

# Informational #2



ENGINEERING DIVISION  
SHELLY BILLINGSLEY, P.E.  
CITY ENGINEER

PARK DIVISION  
JEFF WARNOCK  
SUPERINTENDENT

FLEET MAINTENANCE  
MAURO LENCI  
SUPERINTENDENT

STREET DIVISION  
JOHN H. PRIJIC  
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WASTE DIVISION  
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SUPERINTENDENT

## DEPARTMENT OF PUBLIC WORKS

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April 12, 2014

To: Michael Orth, Chairman  
Park Commission

From: Shelly Billingsley   
Deputy Director of Public Works / City Engineer

CC: Eric Haugaard  
District 1

All Alderpersons

Subject: ***INFORMATIONAL ITEM – Progress Report of the Master Plan Process***

### **BACKGROUND INFORMATION**

Schreiber Anderson Associates has completed two concept plans for each Pennoyer Park and Kennedy Park. Each of the concepts brings about elements that add a sense of charm to each individual park. The second round of Public Informational meetings to unveil these concepts were held April 8 and 9. Attached please find copies of the concepts for your use. These concepts are also posted on the City Website.

Therefore, if the commission, the alderman of the district, alderperson or residents have any comments that they would like forwarded to Schreiber Anderson regarding these concepts please contact Cathy Austin by Friday, April 25<sup>th</sup>.

### **RECOMMENDATION**

Informational Only – No Action Required

LEGEND

- 1** PARKING LOT (66 stalls)
  - Terminates Kennedy Drive
  - Turnaround space within parking lot
- 2** RUGBY PITCH/FLEXIBLE USE AREA
  - Full size rugby pitch with goals
  - Flexible use for events/passive recreation
- 3** PARKING LOT (77 stalls)
  - Expanded parking at Washington Road
  - Serves park and dream playground
- 4** SHELTER/RESTROOM BUILDING
  - Serves park and dream playground
  - Central location
- 5** DREAM PLAYGROUND AREA
  - Prominent lakefront location
  - Adjacent to shelter and parking
- 6** FOOTBALL FIELD/FLEXIBLE USE AREA
  - Practice field for school/other use
  - Flexible use for event space
- 7** BIKE PATH (SEPARATE FROM PED PATH)
  - Separate bike and pedestrian paths to reduce conflict
  - Merge to single trail at park boundaries
- 8** PEDESTRIAN PROMENADE
  - Lakefront pedestrian path
  - Gathering nodes/overlooks along path
- 9** LAKEFRONT OVERLOOK
  - Central overlook/gathering node
  - Prominent event space
- 10** PARKING LOT (95 stalls)
  - Terminates Kennedy Drive
  - Turnaround space within parking lot
- 11** RELOCATED BACKSTOP
  - Relocated to avoid rugby goals
  - Informal use

Existing Parking	
on street parking	±70
off street parking	±40
<b>total existing</b>	<b>±110</b>
Proposed Parking	
on street parking	0
off street parking	238
<b>total proposed</b>	<b>238</b>

LAKE MICHIGAN\*

HIGH	+581.5 RECORD
NORM	+579 MEAN
LOW	+576 RECORD
TODAY	+577 APPROX.

\* Data per the Great Lakes Environmental Research Laboratory/NOAA (Harbor Beach, MI Station)

PROPOSED VEGETATION

EXISTING VEGETATION



Pedestrian Promenade (Waterfront Park, Portland)



Lakefront Overlook/Gathering Node (Kenosha)



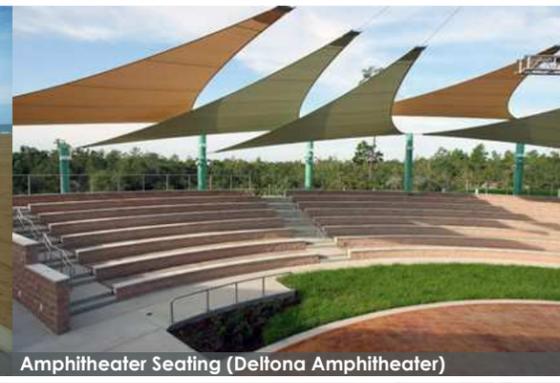
Separate Bike and Pedestrian Paths (Kenosha)



Lakefront Picnic/Gathering Area (Promenade Samuel de Champlain, Quebec)



DRAFT CONCEPT A



**DRAFT CONCEPT A**





Bike/Ped Bridge (Phyllis Tilley Bridge, Fort Worth)



Amphitheater Seating (Chickasaw Cultural Center, Oklahoma)



Tree Lined Lakefront Path with Gathering Nodes (Promenade Samuel de Champlain, Quebec)



Bandshell (Existing)

