

**AGENDA**  
**LICENSING/PERMIT COMMITTEE**  
**Kenosha Municipal Office Building – Room 202**  
**Monday, April 13, 2015**  
**6:30 p.m.**

**Chairman: Curt Wilson**  
**Vice Chair: Patrick Juliana**

**Aldersperson: David Bogdala**  
**Aldersperson: G. John Ruffolo**  
**Aldersperson: Kurt Wicklund**

**CALL TO ORDER**  
**ROLL CALL**

Approval of the minutes of the regular meeting held March 30, 2015.

NOTE: All licenses and permits are subject to withholding of issuance by the City Clerk as specified in Section 1.045 of the Code of General Ordinances.

1. Applications for new Operator's (Bartender) licenses, with a recommendation from the City Attorney to grant, subject to:
  - **30 demerit points:**
    - a. Angelita Navarro
  - 50 demerit points:**
    - b. Shylo Cramer
    - c. Tia Saarnio
2. Application of Braden Nasi for a new Operator's (Bartender) license, with a recommendation from the City Attorney to deny, based on material police record and false application.
3. Application of Josh Keith for a new Operator's (Bartender) license, with a recommendation from the City Attorney to defer.
4. Renewal application of Michael Werwie for a Taxi Driver's License, with a recommendation from the City Attorney to grant, subject to 0 demerit points.
5. Application for Successor of Agent status of the Class "B" Beer/"Class B" Liquor License located at 4814 Sheridan Road, (Red Iguana by Rosie's), from Richard Olson to Alfonso Arroyo, with a recommendation from the City Attorney to deny or defer, based on a pending violation of Chapter 125. (2<sup>nd</sup> District)
6. Application of Swedish American Club for Temporary Outdoor Extensions of the Class "B" Beer/"Class B" Liquor License on May 16 and August 22, 2015, located at 7002 – 30<sup>th</sup> Avenue, with a request to waive the fence requirement, with no adverse recommendations. (8<sup>th</sup> District)
7. Application of Swedish American Club for a Probationary Cabaret License effective April 21 – October 21, 2015, located at 7002 – 30<sup>th</sup> Avenue, with no adverse recommendations. (8<sup>th</sup> District)

8. Renewal application of First Step Services, Inc., for a Refuge Center License located at 1017 63<sup>rd</sup> Street, (First Step Transitional Day Shelter), with an adverse recommendation from the City Attorney due to multiple material police records of board members. (3<sup>rd</sup> District)
9. Ordinance by Alderperson Patrick Juliana – To Repeal and Recreate Subsection 10.07 C.2. of the General Code of Ordinances for the City of Kenosha Regarding Annual Cabaret Licensing Fee.
10. Ordinance by Alderperson David Bogdala – To Amend Appendix 10.063 – Demerit Point Schedule of the Code of General Ordinances for the City of Kenosha to Include Violations of Chapter 14.

**CITIZENS COMMENTS/BUSINESS AS AUTHORIZED BY LAW  
ALDERPERSON COMMENTS**

**NOTICE IS HEREBY GIVEN THAT A MAJORITY OF THE MEMBERS OF THE COMMON COUNCIL MAY BE PRESENT AT THE MEETING, AND ALTHOUGH THIS MAY CONSTITUTE A QUORUM OF THE COMMON COUNCIL, THE COUNCIL WILL NOT TAKE ANY ACTION AT THIS MEETING.**

**IF YOU ARE DISABLED AND IN NEED OF ASSISTANCE, PLEASE CALL 653-4020 BEFORE THIS MEETING.**

**Licensing/Permit Committee**  
**Minutes of the Meeting Held March 30, 2015**

A meeting of the Licensing/Permit Committee was held on March 30, 2015, in Room 202 of the Kenosha Municipal Building.

The meeting was called to order at 6:30 p.m. by Chair Wilson.

At roll call, the following members were present: Alderpersons Juliana, Bogdala, Ruffolo and Wicklund. Deputy City Attorney Matt Knight was present. Special counsel, Attorney Steve Cain was present.

Approval of the minutes of the regular meeting held March 9, and the special meeting on March 23, 2015.

**It was moved by Alderperson Wicklund, seconded by Alderperson Ruffolo to approve. Motion carried unanimously.**

1. Applications for new Operator's (Bartender) licenses, with a recommendation from the City Attorney to grant, subject to:
  - **10 demerit points:**
    - a. Jonathan Steinsdorfer
  - **25 demerit points:**
    - b. Kristen Clayton
  - **30 demerit points:**
    - c. Jamie Lynn Padilla
    - d. Cecelia Kirkley
  - **35 demerit points:**
    - e. Ida Beverly
  - **40 demerit points:**
    - f. Joshua Sommer
  - **50 demerit points:**
    - g. Ashley Hale
    - h. Ashley Peace
  - **80 demerit points:**
    - i. Michael Scanlon – *Present and spoke*

**Alderpersons Bogdala, Wicklund and Ruffolo spoke. It was moved by Alderperson Bogdala, seconded by Alderperson Ruffolo to separate i. Motion carried unanimously. It was moved by Alderperson Bogdala, seconded by Alderperson Ruffolo to concur with the recommendation of the City Attorney regarding a through h. Motion carried unanimously. It was moved by Alderperson Juliana, seconded by Alderperson Wicklund to concur with the recommendation of the City Attorney regarding i. Motion carried 3-2, with Alderpersons Bogdala and Ruffolo voting nay.**

2. Application of Sharissa Fecht for a new Operator's (Bartender) license, with a recommendation from the City Attorney to deny, based on material police record.  
**Applicant was present and spoke. It was moved by Alderperson Juliana, seconded by Alderperson Wicklund to concur with the recommendation of the City Attorney. Motion carried unanimously.**
  
3. Application of Amy LaBell for a new Operator's (Bartender) license, with a recommendation from the City Attorney to deny, based on material police record.  
*(Deferred from the meeting on March 9, 2015)*  
**Applicant was present and spoke. District Manager Rita Trimmel and Store Manager Matt Kaprelian spoke on applicant's behalf. Alderpersons Wicklund, Juliana, Bogdala and Ruffolo spoke. It was moved by Alderperson Juliana, seconded by Alderperson Ruffolo to concur with the recommendation of the City Attorney. It was moved by Alderperson Juliana, seconded by Alderperson Wicklund for the committee as a whole to withdraw the motion. Motion carried unanimously. It was moved by Alderperson Wicklund, seconded by Alderperson Juliana to open it up to a public session. Motion carried unanimously. It was moved by Alderperson Wicklund, seconded by Alderperson Juliana to approve, subject to 80 demerit points. Motion failed 3-2, with Alderpersons Bogdala, Wilson and Ruffolo voting nay.**
  
4. Application of Jeffery Thorpe for a new Operator's (Bartender) license, with a recommendation from the City Attorney to defer. *(Deferred from the meetings on February 23 and March 9, 2015)*  
**Chair Wilson passed the gavel and spoke. It was moved by Alderperson Ruffolo, seconded by Alderperson Juliana to deny, based on material police record. Motion carried unanimously.**
  
5. Application of Jamie Reed for a new Taxi Driver's License, with a recommendation from the City Attorney to grant, subject to 50 demerit points.  
**Applicant was present and spoke. It was moved by Alderperson Juliana, seconded by Alderperson Wicklund to concur with the recommendation of the City Attorney. Motion carried unanimously.**
  
6. Application of Meijer Stores Limited Partnership, Christopher J. Hoffmann, Agent, for a Class "A" Beer/"Class A" Liquor License located at 7701 Green Bay Road, (Meijer Store #284), with no adverse recommendations. (14<sup>th</sup> District)  
**Applicant was present and spoke. Alderperson Ruffolo spoke. It was moved by Alderperson Juliana, seconded by Alderperson Wicklund to approve. Motion carried unanimously.**
  
7. Application of Meijer Stores Limited Partnership, Christopher J. Hoffmann, Agent, for a Class "A" Beer/"Class A" Liquor License located at 7735 Green Bay Road, (Meijer Store #284 Gas Station), with no adverse recommendations. (14<sup>th</sup> District)  
**Applicant was present and spoke. Alderpersons Bogdala and Ruffolo spoke. It was moved by Alderperson Juliana, seconded by Alderperson Ruffolo to approve. Motion carried unanimously.**

8. Application for Successor of Agent status of the Class "B" Beer/"Class B" Liquor License located at 4814 Sheridan Road, (Red Iguana by Rosie's), from Richard Olson to Alfonso Arroyo, with a recommendation from the City Attorney to defer. (2<sup>nd</sup> District)

**Applicant was present and spoke. It was moved by Alderperson Ruffolo, seconded by Alderperson Juliana to defer to the meeting on April 13<sup>th</sup>, 2015. Motion carried unanimously.**

9. Application of Mickey Angelo's, LLC, (Ernest Gullo, Agent), for a Yearly Cabaret License located at 4235 Green Bay Road (Mickey Angelo's), with no adverse recommendations. (16<sup>th</sup> District)

**Applicant was present and spoke. Deputy City Attorney Matt Knight and Alderperson Juliana spoke. It was moved by Alderperson Ruffolo, seconded by Alderperson Juliana to approve. Motion carried unanimously.**

10. Applications for Amusement & Recreation Enterprise Supervisor License's, with no adverse recommendations:

- a. Peter Cherny (Top Dog Gaming, 621 56<sup>th</sup> Street, 2<sup>nd</sup> District)
- b. Talan Hansen (Top Dog Gaming, 621 56<sup>th</sup> Street, 2<sup>nd</sup> District)

**It was moved by Alderperson Ruffolo, seconded by Alderperson Wicklund to approve. Motion carried unanimously.**

11. Application of Michael Brehmer for an Amusement & Recreation Enterprise Supervisor License located at 621 56<sup>th</sup> Street (Top Dog Gaming), with a recommendation from the City Attorney to deny, based on material police record. (2<sup>nd</sup> District)

**Applicant was present and spoke. Alderperson Wilson spoke. It was moved by Alderperson Ruffolo, seconded by Alderperson Bogdala to concur with the recommendation of the City Attorney. Motion carried unanimously.**

12. Application of Brandy Essex & Keshonda Essex, for a Secondhand Article Dealer's License located at 2324 63<sup>rd</sup> Street (Stop & Shop Thrift Store), with a recommendation from the City Attorney to deny, based on material police record. (3<sup>rd</sup> District) (*Deferred from the meeting on March 9, 2015*)

**Applicants were present and spoke. Inspector Lindquist, Deputy City Attorney Matt Knight, and Alderpersons Ruffolo, Wicklund, Bogdala, Juliana and Wilson spoke. It was moved by Alderperson Ruffolo, seconded by Alderperson Juliana to concur with the recommendation of the City Attorney. It was moved by Alderperson Ruffolo, seconded by Alderperson Bogdala to open it to a public hearing. Motion carried unanimously. The following citizens spoke in favor of the applicant: Ramone Boston, Shirl Nelson, Robert Boston, Erica Owens, Natasha Lang, Tawana Williams, Galen Nelson, Ethel Parker, Annie Vise, Arianna Owens, Nayron Brown, Pastor Baldwin, Clarice Baldwin, Alisha Yarborough, Atasha Graham, Sadaya Owens, and Mia Williams. It was moved by Alderperson Ruffolo, seconded by Alderperson Wicklund for the committee as a whole to withdraw the first motion to concur. Motion carried unanimously. It was moved by Alderperson Wicklund, seconded by Alderperson Ruffolo to approve. Motion carried 4-1, with Alderperson Bogdala voting nay.**

13. Renewal application of Misty Bestler for a Secondhand Article Dealer Mall or Flea Market License located at 720 58<sup>th</sup> Street (M Again Remakes), with no adverse recommendations. (2<sup>nd</sup> District)

**It was moved by Alderperson Juliana, seconded by Alderperson Wicklund to approve. Motion carried unanimously.**

14. Renewal application of Paula McCrary for a Pet Fancier Permit located at 2814 46<sup>th</sup> Street, with no adverse recommendations. (7<sup>th</sup> District)

**Applicant was present and spoke. It was moved by Alderperson Juliana, seconded by Alderperson Wicklund to approve. Motion carried unanimously.**

15. Application of Armando T. DeLaRosa for a Peddler Stand located on the southwest corner of 54<sup>th</sup> Street and 6<sup>th</sup> Avenue, to be effective for the term of April 1, 2015 through September 30, 2015, with an adverse recommendation from the Kenosha Police Department. (2<sup>nd</sup> District)

**Applicant was present and spoke. Inspector Lindquist, Deputy City Attorney Matt Knight, and Alderpersons Bogdala, Ruffolo, Juliana and Wicklund spoke. It was moved by Alderperson Juliana, seconded by Alderperson Wicklund to approve. Motion carried 3-2, with Alderpersons Ruffolo and Bogdala voting nay.**

16. Application of PRC, Inc., for a Recycling Center Activity License located at 6425 – 27<sup>th</sup> Avenue, (PRC/Parise Recycling Center), with no adverse recommendations. (8<sup>th</sup> District)

**It was moved by Alderperson Ruffolo, seconded by Alderperson Juliana to approve items 16 and 17 after being read. Motion carried unanimously.**

17. Application of PRC, Inc., for a Scrap Salvage Collector's License located at 6425 – 27<sup>th</sup> Avenue, (PRC/Parise Recycling Center), with no adverse recommendations. (8<sup>th</sup> District)

**Approved, 5-0.**

18. Applications for Scrap Salvage Dealer's Licenses, with no adverse recommendations:
- a. Schneider's Auto Sales & Parts, Inc., (8521 Sheridan Road). (9<sup>th</sup> District)
  - b. Jantz's Yard 4 Automotive, Inc., (2500 Washington Road). (6<sup>th</sup> District)
  - c. Jantz Auto Sales, Inc., (3405 Washington Road). (10<sup>th</sup> District)

**It was moved by Alderperson Juliana, seconded by Alderperson Ruffolo to approve. Motion carried unanimously.**

19. Complaint by the City Clerk seeking revocation of the Class "B" Beer/ "Class B" Liquor License and the Cabaret License of HAPA, LLC, d/b/a Pub 22, Edward Habel, Agent, 2200 60<sup>th</sup> Street. (2<sup>nd</sup> District) *(Deferred from the meeting on March 23, 2015)*

**City appeared by Deputy City Attorney, Matt Knight. The License and Permit Committee appeared by special counsel, Steve Cain. Attorney Knight, KPD Officer Tetrick, and Alderpersons Ruffolo, Bogdala, Juliana and Wicklund spoke. It was moved by Alderperson Juliana, seconded by Alderperson Wicklund to go into closed session at 8:40 p.m. Motion carried unanimously. It was moved by Alderperson Juliana, seconded by Alderperson Wicklund to reconvene at 8:55 p.m. Motion carried unanimously. It was moved by Alderperson Wicklund, seconded by Alderperson Bogdala to suspend the Class "B" Beer/ "Class B" Liquor License and the Cabaret License for a period of thirty**

**(30) consecutive days. Motion carried unanimously.**

20. Findings of Fact, Conclusions of Law and Recommendation to suspend for thirty (30) days the Class "A" Beer/ "Class A" Liquor License of Piggly Wiggly Midwest, LLC, d/b/a Piggly Wiggly Supermarket #4, Stephen Brodsko, Agent, 2801 14<sup>th</sup> Place. (4<sup>th</sup> District) City appeared by Deputy City Attorney, Matt Knight. The License and Permit Committee appeared by special counsel, Steve Cain. It was moved by Alderperson Juliana, seconded by Alderperson Wicklund to approve. Motion carried unanimously.

**CITIZEN COMMENTS: None.**

**STAFF/ALDERMEN COMMENTS: None.**

**There being no further business to come before the Licensing/Permit Committee, it was moved, seconded and unanimously carried to adjourn at 9:05 p.m.**

<b>APPLICANT INFORMATION</b>			
<b>Date of Application</b>	<b>Name of Applicant</b>	<b>Applicant's Date of Birth</b>	<b>Driver's License Status</b>
3/25/2015	Angelita Navarro		Valid Illinois DL
<b>License Number</b>	<b>Address of Applicant</b>	<b>Business (where license is to be used)</b>	<b>Business Address</b>
N151015	22678 W. Silver Lake Ave., Antioch, IL 60002	Mike's Chicken & Donuts	

<b>DATE OF CHARGE</b>	<b>OFFENSE</b>	<b>CASE STATUS</b>	<b>OFFENSE LISTED ON APPLICATION</b>	<b>POINTS</b>
*APPLICANT LISTED SHE RECEIVED A TICKET IN 2014 IN LAKE COUNTY, ILLINOIS FOR A DOG LICENSE REGISTRATION VIOLATION.			Y	20
8/1/2012	DRIVING ON REVOKED LICENSE	GUILTY	Y	10

<b>CITY ATTORNEY'S RECOMMENDATION</b>		
<b>Offense Demerit Points</b>	<b>30</b>	
<b>Were all offenses listed on the application?</b>	<b>Y</b>	
<b>TOTAL DEMERIT POINTS</b>	<b>30</b>	

<b>CITY ATTORNEY'S COMMENTS</b>

<b>FINAL RECOMMENDATION</b>
<input checked="" type="checkbox"/> <b>GRANT</b> , Subject to <input type="text" value="30"/> Demerit Points
<input type="checkbox"/> <b>DENY</b> , based on material police record (substantially related to the license activity)
<input type="checkbox"/> <b>DEFER or GRANT</b> subject to Non-Renewal Revocation due to False Application

<b>APPLICANT INFORMATION</b>			
<b>Date of Application</b>	<b>Name of Applicant</b>	<b>Applicant's Date of Birth</b>	<b>Driver's License Status</b>
3/30/2015	Shylo Cramer		Valid
<b>License Number</b>	<b>Address of Applicant</b>	<b>Business (where license is to be used)</b>	<b>Business Address</b>
N151020	6539-8th Avenue	Texas Roadhouse	

<b>DATE OF CHARGE</b>	<b>OFFENSE</b>	<b>CASE STATUS</b>	<b>OFFENSE LISTED ON APPLICATION</b>	<b>POINTS</b>
4/4/2013	OPERATING WHILE INTOXICATED	GUILTY	Y	50
4/4/2013	BLOOD ALCOHOL CONTENT	GUILTY	Y	

<b>CITY ATTORNEY'S RECOMMENDATION</b>		
<b>Offense Demerit Points</b>	<b>50</b>	
<b>Were all offenses listed on the application?</b>	<b>Y</b>	
<b>TOTAL DEMERIT POINTS</b>	<b>50</b>	

<b>CITY ATTORNEY'S COMMENTS</b>

<b>FINAL RECOMMENDATION</b>
<input checked="" type="checkbox"/> <b>GRANT</b> , subject to <input type="text" value="50"/> Demerit Points
<input type="checkbox"/> <b>DENY</b> , based on material police record (substantially related to the license activity)
<input type="checkbox"/> <b>DEFER or GRANT</b> subject to Non-Renewal Revocation due to False Application



APPLICANT INFORMATION			
Date of Application	Name of Applicant	Applicant's Date of Birth	Driver's License Status
4/1/2015	Braden Nasi		Revoked
License Number	Address of Applicant	Business (where license is to be used)	Business Address
N151028	13301 Wilmot Road	Stein BP	

DATE OF CHARGE	OFFENSE	CASE STATUS	OFFENSE LISTED ON APPLICATION	POINTS
<b>*ACTIVE WARRANT - WISCONSIN DELLS PD - FAILURE TO PAY FORFEITURE- UNDERAGE LIQUOR VIOLATION -\$334.30 OR 7 DAYS JAIL</b>				
7/1/2010	UNDERAGE LIQUOR VIOLATION	GUILTY	N	20
3/16/2011	UNDERAGE LIQUOR VIOLATION	GUILTY	N	40
5/22/2011	IMPLIED CONSENT	GUILTY	Y	}
5/22/2011	OPERATING WHILE INTOXICATED	GUILTY	Y	
7/2/2011	LIQUOR,MINOR LOITER IN TAVERN	GUILTY	N	20
7/23/2011	LIQUOR,POSS BY UNDERAGE	GUILTY	N	20
3/10/2012	LIQUOR,POSS BY UNDERAGE	GUILTY	N	40
3/10/2012	LIQUOR,POSSESS FAKE ID	GUILTY	N	50
3/10/2012	LIQUOR,MINOR LOITER IN TAVERN	GUILTY	N	40
6/7/2014	OPERATING AFTER REVOCATION	GUILTY	N	10
6/7/2014	IGNITION INTERLOCK DEVICE TAMPERING	DISPO PENDING	N	
12/12/2014	OPERATING AFTER REVOCATION	DISPO PENDING	N	20

CITY ATTORNEY'S RECOMMENDATION	
Offense Demerit Points	310
Were all offenses listed on the application?	N=20
<b>TOTAL DEMERIT POINTS</b>	<b>330</b>

CITY ATTORNEY'S COMMENTS

FINAL RECOMMENDATION
<input type="checkbox"/> GRANT, Subject to <input type="checkbox"/> Demerit Points
<input checked="" type="checkbox"/> DENY, based on material police record and false application
<input type="checkbox"/> DEFER or GRANT subject to Non-Renewal Revocation due to False Application



Adverse

FILED	<u>4/10/15</u>
INITIALS	<u>RS</u>
ADVERSE/NO ADV	
LP	
CC	
LETTER	

### OPERATOR'S (BARTENDER) LICENSE

Type: 217 Fee: \$75.00     new  renewal

Beverage Course Completed  
 HOLD for Beverage Course

License # W 151028  
Provisional Issued: yes no

I hereby apply for an Operator's License to serve Alcoholic Beverages in any place of business operated under a Class "B", "Class B", Class "A", "Class A", and/or "Class C" License in the City of Kenosha to and including the 30<sup>th</sup> day of June, 2016. (Unless sooner revoked). I hereby note that I am responsible for knowing and abiding by the contents of Chapter 125, Wisconsin Statutes and Chapter 10 of the Code of General Ordinances and that my license may be suspended, revoked, or not renewed, and/or I may be subject to a civil forfeiture for non-compliance therewith.

Last Name: Nasi First Name: Braden MI: J  
(NOTE: Name must appear exactly as it appears on driver's license or state ID)

Date of Birth: \_\_\_\_\_ Gender: Male Phone: 262-287-7522

Home Address: 13301 Wilmot Road Kenosha WI 53142  
CITY STATE ZIP

Email: Braden.nasi.2@gmail.com  
(correspondence will be via email if address is given)

Driver's License or State ID Number \_\_\_\_\_  
STATE NUMBER

Name of Business Where License will be used Stien BP  
(PLEASE NOTE: license may be utilized in the City of Kenosha only.)

#### ANSWER THE FOLLOWING QUESTIONS TRULY AND COMPLETELY:

1. Have you, as an adult, ever been convicted of a major crime (felony), minor crime (misdemeanor), or of violating a municipal or county ordinance in Wisconsin, or in any other State; or do you have a charge pending at this time?  Yes  No If yes, state: charge, year, result:  
\_\_\_\_\_  
\_\_\_\_\_

2. Have you, as an adult, ever served time; or have been sentenced to serve time in a jail or prison in Wisconsin or any other State?  Yes  No If yes, explain:  
\_\_\_\_\_  
\_\_\_\_\_

3. Have you ever had your driver's license suspended or revoked in Wisconsin or in any other State?

Yes  No If yes, explain:

Revoked from a DWI 5 years ago.

4. Have you received any traffic citations in Wisconsin or in any other state within the past five (5) years; or do you have any such citations pending?  Yes  No If yes, state: charge, year, result:

Driving under the influence

5. Have you, as an adult, within the past five (5) years, while operating a business or engaged in a profession, been convicted of any state or federal charges; or do you have charges pending at this time involving unfair trade practices, unethical conduct, or discrimination?  Yes  No  
If yes, state: charge, year, result:

6. List the name and address of all employers for which you have worked and/or businesses you have operated in the past five (5) years:

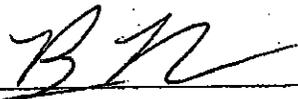
Sheridan Drinks and Eats, Time Out, AAA Tent Masters

7. List all addresses at which you have lived in the past five (5) years:

13301 Wilmot Road

**READ CAREFULLY BEFORE SIGNING:** I hereby certify that I am the applicant named in this application, and I have read and answered each and every question truly, correctly, and completely, under penalty of law for failure to do so. If this application contains statements or information which is untrue, incorrect and/or incomplete in any material respect, it may be denied.

Applicant's Signature:



Date:

4-1-15

**BARTENDER License**

**Police Record Report**

APPLICANT INFORMATION			
Date of Application	Name of Applicant	Applicant's Date of Birth	Driver's License Status
3/31/2015	Josh Keith		Valid South Dakota DL
License Number	Address of Applicant	Business (where license is to be used)	Business Address
N151023	3495 W. Grand Ave #101 Gurnee, IL	Stein BP	

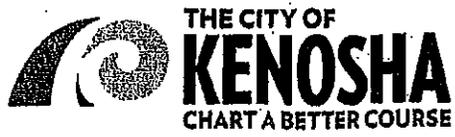
DATE OF CHARGE	OFFENSE	CASE STATUS	OFFENSE LISTED ON APPLICATION	POINTS
*CONTACTED APPLICANT BY PHONE TO ASK ABOUT 2001 CHARGES - HE NOTED THAT HE WAS ARRESTED FOR FELONY STALKING ON 03-24-2001 IN MONTANA. HE ALSO HAS A DISORDERLY CONDUCT CHARGE FROM 2011 AND AN ASSAULT CHARGE FROM 2012 -BOTH MISDEMEANORS.				

CITY ATTORNEY'S RECOMMENDATION		
Offense Demerit Points	<input type="text"/>	
Were all offenses listed on the application?	<input type="text"/>	
<b>TOTAL DEMERIT POINTS</b>	<input type="text"/>	

CITY ATTORNEY'S COMMENTS

FINAL RECOMMENDATION
<input type="checkbox"/> GRANT, Subject to <input type="checkbox"/> Demerit Points
<input type="checkbox"/> DENY, based on material police record (substantially related to the license activity)
<input type="checkbox"/> DEFER or GRANT subject to Non-Renewal Revocation due to False Application

Adverse



FILED	3-31-15
INITIALS	RS
ADVERSE/NO ADV	
LP	
CC	
LETTER	

### OPERATOR'S (BARTENDER) LICENSE

Type: 217 Fee: \$75.00     new  renewal

Beverage Course Completed  
 HOLD for Beverage Course

License # N151023  
Provisional Issued: yes no

I hereby apply for an Operator's License to serve Alcoholic Beverages in any place of business operated under a Class "B", "Class B", Class "A", "Class A", and/or "Class C" License in the City of Kenosha to and including the 30<sup>th</sup> day of June, 2016. (Unless sooner revoked). I hereby note that I am responsible for knowing and abiding by the contents of Chapter 125, Wisconsin Statutes and Chapter 10 of the Code of General Ordinances and that my license may be suspended, revoked, or not renewed, and/or I may be subject to a civil forfeiture for non-compliance therewith.

Last Name: Keith First Name: Jostt MI: L  
(NOTE: Name must appear exactly as it appears on driver's license or state ID)

Date of Birth: \_\_\_\_\_ Gender: M Phone: 605 770 2491

Home Address: 3495 W GRAND AVE 101 Gurnee IL 60031  
CITY STATE ZIP

Email: \_\_\_\_\_  
(correspondence will be via email if address is given)

Driver's License or State ID Number \_\_\_\_\_  
STATE NUMBER

Name of Business Where License will be used STEIN BP  
(PLEASE NOTE: license may be utilized in the City of Kenosha only.)

#### ANSWER THE FOLLOWING QUESTIONS TRULY AND COMPLETELY:

1. Have you, as an adult, ever been convicted of a major crime (felony), minor crime (misdemeanor), or of violating a municipal or county ordinance in Wisconsin, or in any other State; or do you have a charge pending at this time?  Yes  No If yes, state: charge, year, result:  
WENT IN EX GIRLFRIENDS HOUSE IN MT & I GOT IN trouble  
FOR TRYING TO MY OWN POSSESSIONS BACK 3-24-01  
Felony Stalking - 3-24-2001 mandand  
misd. - 06 2011    simple assault - misd. 2012

2. Have you, as an adult, ever served time; or have been sentenced to serve time in a jail or prison in Wisconsin or any other State?  Yes  No If yes, explain:  
MARCH 24 01 IN MT

3. Have you ever had your driver's license suspended or revoked in Wisconsin or in any other State?

Yes  No If yes, explain:

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4. Have you received any traffic citations in Wisconsin or in any other state within the past five (5) years; or do you have any such citations pending?  Yes  No If yes, state: charge, year, result:

Speeding \$130

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5. Have you, as an adult, within the past five (5) years, while operating a business or engaged in a profession, been convicted of any state or federal charges; or do you have charges pending at this time involving unfair trade practices, unethical conduct, or discrimination?  Yes  No

If yes, state: charge, year, result:

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6. List the name and address of all employers for which you have worked and/or businesses you have operated in the past five (5) years:

SINCLAIR  
COBORNS

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7. List all addresses at which you have lived in the past five (5) years:

701 E 9th Apt 208 Mitchell ~~WI~~ 57301

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**READ CAREFULLY BEFORE SIGNING:** I hereby certify that I am the applicant named in this application, and I have read and answered each and every question truly, correctly, and completely, under penalty of law for failure to do so. If this application contains statements or information which is untrue, incorrect and/or incomplete in any material respect, it may be denied.

Applicant's Signature:



Date:

3-24-15



AT-107a: SCHEDULE FOR SUCCESSOR OF AGENT

LP 3/30  
Adv

If there is a change in agent, each club, corporation, or limited liability company who holds a retail permit to sell fermented malt beverages and/or intoxicating liquor must appoint a successor agent pursuant to sec. 125.04(6), Wis. Stats. There is a \$10 change in agent processing fee due with this form. The following questions must be answered by the Agent. The appointment must be signed by the President and Secretary or members of limited liability company. The appointment must be approved by the licensing authority.

KENOSHA Wisconsin MARCH 4 20 15  
(Municipality) (Date)

- Name of agent Alfonso Arroyo
- Yes  No  email: maryjane.arroyo@gmail.com (\*)  
Are you of legal drinking age?
- Have you been a resident of Wisconsin for at least 90 continuous days prior to the date of appointment as agent?
- Have you ever been convicted of a federal law violation?
- Have you ever been convicted of a State law violation?
- Have you ever been convicted of a Local ordinance violation?
- Have you completed the required responsible beverage server program per sec. 125.04(5)(a)5, Wis. Stats.?

UNDER PENALTY OF LAW, I declare that all of the above information is true and correct to the best of my knowledge and belief.

Alfonso Arroyo  
(Signature of Agent)  
1709 Boyd Av. Racine WI  
(Address)

SUCCESSOR AGENT

The undersigned appoints ALFONSO ARROYO as agent in accordance with sec. 125.04(6), Wis. Stats.

Name of Permittee THE RED IGUANA, LLC

Date MARCH 4 20 15

By Alfonso Arroyo  
(Signature of President/Member)

(Signature of Secretary/Member)

I hereby accept appointment as agent for THE RED IGUANA, LLC and assume full responsibility or the conduct of the business relative to fermented malt beverages and intoxicating liquors.

Date MARCH 4 20 15

Alfonso Arroyo  
(Signature of Agent)

THE AGENT APPOINTED ABOVE MUST BE APPROVED BY THE LICENSING AUTHORITY TO BE EFFECTIVE. (See sec. 125.04(6), Wis. Stats.)

previous agent: Richard Olson  
dob

Red Iguana by Rosie's  
4814 Sheridan Rd  
District 2

WI 20  
(Municipality) (Date)  
MAR 05 2015 (Signature of Official)  
(Title)





**Temporary  
OUTDOOR EXTENSION**  
of Class "B", "Class B", and/or "Class C" License(s)

CITY ORDINANCE §10.075

FILED	<u>3/26</u>
INITIALS	<u>mn</u>
ADVERSE/NO ADV	
LP	
CC	

Type: 211 Fee: \$ 50.00/app Date(s) of Event: SAT 5-16-15  
(Limit 3 days/year)

1. Licensee: SWEDISH AMERICAN CLUB District # 8  
Note: must be same name as beer/liquor license

2. Trade Name & Address: SWEDISH AMERICAN CLUB 7002-30TH AVE

3. Contact Person: SALA MUSAJEP Phone 262-960-0935 Email: \_\_\_\_\_  
(correspondence will be via email if address is given)

4. Type of activity planned for the outdoor area: PICNIC ANNUAL

5. A detailed map (site plan) of the outdoor area is required.  map  
If assistance is needed, contact Mike Callovi (Community Development & Inspections) at 653-4032 to schedule an appointment. (see example attached to this application)

6. Will a fence surround the proposed temporary outdoor area?  yes  no  
 Request for Common Council to waive the fence requirement of Subsection D.3. of the Ordinance.

7. The closing hours for a temporary outdoor extension are 10:00 P.M. TO 8:00 A.M. You may request to change these hours to 12:00 midnight to 8:00 am.  application attached NON APPLICABLE

**To be completed by The Community Development & Inspections Department:**

Zoning Classification: B-2 if SFR, choose: Waiver  B1 (institutional),  B2 (restaurant),  B3 (outdoor dining), or  N/A

The outdoor area sought is ± 45 ft from any single-family dwelling. If less than 25ft from single family, choose:

Waiver  B1 (institutional),  B2 (restaurant),  B3 (outdoor dining), or  N/A if dwelling is two-family, multi-family, zoned B-1, B-2, B-3, B-4 districts; or dwelling within twenty-five (25') feet of said boundary is occupied by the applicant and/or his/her immediate family and no others.

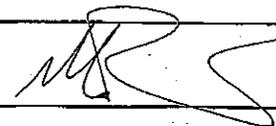
The outdoor area has a boundary:

within 750 ft of any residentially zoned property.  
*Live music/entertainment is allowed in outdoor area 10:00am to 10:00pm with a cabaret license. (Amplified music is allowed without a cabaret license subject to the same time restrictions.)*

greater than 750 ft of any residentially zoned property.  
*Live music/entertainment is allowed in outdoor area 10:00am to 1:00am (or earlier in accordance with the closing time of the outdoor extension) with a cabaret license. (Amplified music is allowed without a cabaret license subject to the same time restrictions.)*

**Recommendation:**

Approval \_\_\_\_\_

CDI Staff Member:  Date: March 30, 2015

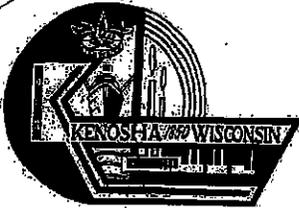
PLEASE NOTE: Be sure to include appropriate attachments/waivers and file with the City Clerk's office no later than fourteen (14) days before final action of the Common Council. Meetings are held the 1<sup>st</sup> and 3<sup>rd</sup> Mondays of each month. Pursuant to Section 10.063, accumulation of more than 50 demerit points shall be a basis for denial, revocation or suspension of the outdoor area.

READ CAREFULLY BEFORE SIGNING: Under penalty provided for by law, the undersigned states that each of the above questions has been truthfully answered to the best of his/her/their knowledge. (Individual applicants and each member of a partnership must sign; designated corporate officers must sign.)

John K. Munnally      3-26-15  
(Individual/Partner/Member)      Date

\_\_\_\_\_  
(Partner/Member)      Date

I have received a copy of the NOTICE pertaining to LICENSE/PERMIT APPLICATIONS from the City Clerk's Office SM  
(Applicant's Initials)



**Temporary  
OUTDOOR EXTENSION**  
of Class "B", "Class B", and/or "Class C" License(s)  
CITY ORDINANCE §10.075

FILED	3/26
INITIALS	M
ADVERSE/NO ADV	
LP	
CC	

Type: 211 Fee: \$ 50.00/app Date(s) of Event: 8-22-15  
(Limit 3 days/year)

1. Licensee: SWEDISH AMERICAN CLUB District # 8  
Note: must be same name as beer/liquor license

2. Trade Name & Address: SWEDISH AMERICAN CLUB 7002-30TH AVE

3. Contact Person: SALAMUSAFTEY Phone: 262-960-0935 Email: \_\_\_\_\_  
(correspondence will be via email if address is given)

4. Type of activity planned for the outdoor area: PICNIC ANNUAL

5. A detailed map (site plan) of the outdoor area is required.  map  
If assistance is needed, contact Mike Callovi (Community Development & Inspections) at 653-4032 to schedule an appointment. (see example attached to this application)

6. Will a fence surround the proposed temporary outdoor area?  yes  no  
 Request for Common Council to waive the fence requirement of Subsection D.3. of the Ordinance.

7. The closing hours for a temporary outdoor extension are 10:00 P.M. TO 8:00 A.M. You may request to change these hours to 12:00 midnight to 8:00 am.  application attached Now APPLICABLE

**To be completed by The Community Development & Inspections Department:**

Zoning Classification: B-2 if SFR, choose: Waiver  B1 (institutional),  B2 (restaurant),  B3 (outdoor dining), or  N/A

The outdoor area sought is ± 45 ft from any single-family dwelling. If less than 25ft from single family, choose:

Waiver  B1 (institutional),  B2 (restaurant),  B3 (outdoor dining), or  N/A if dwelling is two-family, multi-family, zoned B-1, B-2, B-3, B-4 districts; or dwelling within twenty-five (25') feet of said boundary is occupied by the applicant and/or his/her immediate family and no others.

The outdoor area has a boundary:

within 750 ft of any residentially zoned property.

Live music/entertainment is allowed in outdoor area 10:00am to 10:00pm with a cabaret license. (Amplified music is allowed without a cabaret license subject to the same time restrictions.)

greater than 750 ft of any residentially zoned property.

Live music/entertainment is allowed in outdoor area 10:00am to 1:00am (or earlier in accordance with the closing time of the outdoor extension) with a cabaret license. (Amplified music is allowed without a cabaret license subject to the same time restrictions.)

**Recommendation:**

Approval

CDI Staff Member: \_\_\_\_\_

Date: March 30, 2015

PLEASE NOTE: Be sure to include appropriate attachments/waivers and file with the City Clerk's office no later than fourteen (14) days before final action of the Common Council. Meetings are held the 1<sup>st</sup> and 3<sup>rd</sup> Mondays of each month. Pursuant to Section 10.063, accumulation of more than 50 demerit points shall be a basis for denial, revocation or suspension of the outdoor area.

READ CAREFULLY BEFORE SIGNING: Under penalty provided for by law, the undersigned states that each of the above questions has been truthfully answered to the best of his/her/their knowledge. (Individual applicants and each member of a partnership must sign; designated corporate officers must sign.)

Sda K Murolet 3-26-15  
(Individual/Partner/Member) Date

\_\_\_\_\_  
(Partner/Member) Date

I have received a copy of the NOTICE pertaining to LICENSE/PERMIT APPLICATIONS from the City Clerk's Office

S.M.  
(Applicant's Initials)

**"WAIVER B"**  
**WAIVER OF PROHIBITIONS SET FORTH**  
**IN §10.075 D.1 AND D.3 OF THE CODE OF GENERAL ORDINANCES**

**OUTDOOR EXTENSION**

SWEDISH AMERICAN CLUB  
Licensee Name

SWEDISH AMERICAN CLUB  
Trade Name

700 2 - 30TH AVE  
Trade Address

Applicant has applied for an extension of their Retail Class "B" Fermented Malt Beverage, "Class B" Liquor, and/or "Class C" Wine Licenses in accordance with §10.075 of the Code of General Ordinances and requests a waiver of all of the prohibitions set forth in Section D(1) and D(3) thereof because the licensed premises, including the outdoor area:

- B1.  is located wholly within an area in the City zoned Institutional.
- B2.  is operating as a restaurant, with the sale of alcoholic beverages accounting for less than fifty (50%) percent of the establishment's gross receipts in the B-1, B-2, B-3, or B-4 Zoning Districts (as defined by Section 5.046 A.10 Of the Code of General Ordinances).
- B3.  is licensed by the City of Kenosha for Outdoor Dining.

Please find below a list of names and addresses of all property owners residing within 25 feet of the boundaries of the outdoor area sought to be included within the description of the Retail Class "B" Beer, "Class B" Liquor, and/or "Class C" Wine licensed premises. This list will be forwarded to the Building Inspector for verification.

No properties within 25 feet of proposed outdoor area.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

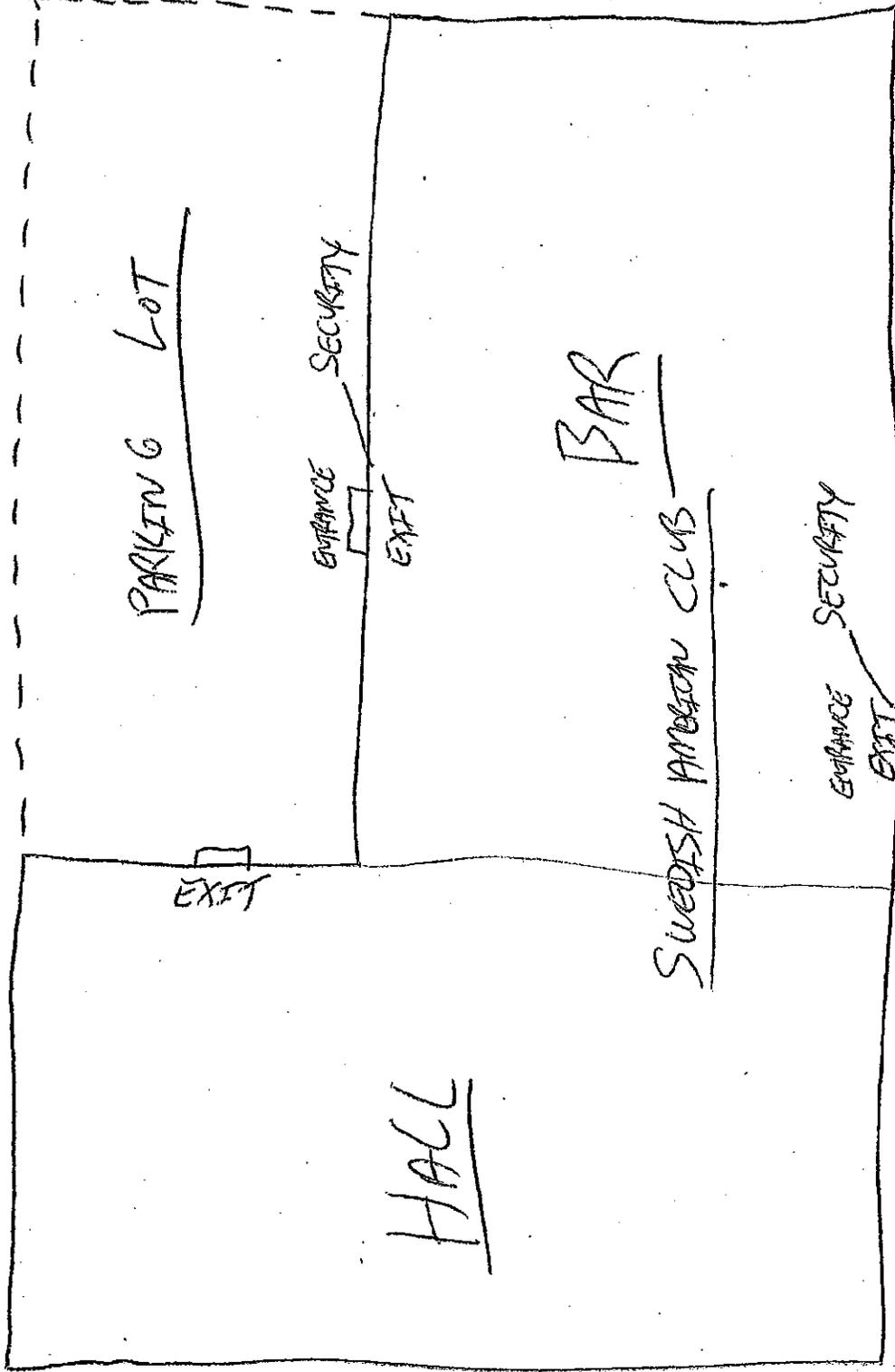
John M. [Signature] 3-26-15  
(Partner/Member) Date (Partner/Member) Date

**Received by Building Inspector** Michael Callovi **Date** March 30, 2015

PUBLIC ALLEY

ROVING OFF PARKING LOT  
AREA FOR PICNIC

70TH STREET



PARKING LOT

HALL

BAR

SWEDESH AMERICAN CLUB

30TH AVE

7002

WEST →

→ EAST

→ SOUTH

← NORTH

NO BAND NO MUSIC  
ONLY COOKING OUT ON GRILLS  
AND EATING ON TABLES  
DRINKING BEER, SODA, AND COFFEE



ROOSEVELT RD

70TH ST

31ST AVE

Proposed  
Outdoor  
Area

Nearest  
Single-Family  
Dwelling

±45'

32ND AVE

71ST ST

72ND ST



0 100  
Feet



E-MAILED MAR 27 2015  
CABARET LICENSE  
PROBATIONARY

FILED	330
INITIALS	MA
ADVERSE/NO ADV	
LP	4113
CC	4120

Type: 228 Fee: \$150/6 months

Effective: April <sup>21</sup> 20 To: October <sup>21</sup> 20  
(6 months)

PLEASE NOTE: This license is non-renewable. Applications shall be referred by the City Clerk to the Police Department. The Police Department shall make a report, in writing, to the City Attorney as to any police record of the applicant, which may reflect upon good moral character or business responsibility. The City Attorney shall examine said record and make a recommendation to the Committee on Licenses/Permits based thereon as to whether the license shall be granted. The Committee on Licenses/Permits shall review all applications, any reports, the recommendation of the City Attorney and all other information before it. Said Committee shall recommend to the Common Council either the granting or denial of each application. (In accordance to Chapter X, Section 10.07 of the Code of General Ordinances of the City of Kenosha.)

- Licensee Name: SWEDISH AMERICAN CLUB District # 8  
(NOTE: must be same name as beer/liquor license)
- Trade Name: SWEDISH AMERICAN CLUB Trade Address: 7002-30TH AVE
- If license is in the name of a Corporation or LLC, Agent Name: SALA MUSAITEF
- Date of Birth of Agent (if Corporation/LLC) or Individual: \_\_\_\_\_
- Address: 3913-SHERIDAN RD Phone: <sup>262-</sup>760-0935 Email: SMUSAITEF@ILLAD.COM  
(correspondence will be via email if address is given)
- Driver's License Number: \_\_\_\_\_  
(must indicate if this is not a Wisconsin DL)
- Have you, as an adult, ever been convicted of a major crime (felony) or minor crime (misdemeanor) in Wisconsin, or in any other State; or do you have a charge pending at this time?  Yes  No  
If yes, state: charge, year, result  
\_\_\_\_\_  
\_\_\_\_\_
- Have you, as an adult, ever been convicted of violating a municipal or county ordinance in Wisconsin or in any state; or do you have a charge pending at this time?  Yes  No  
If yes, state: charge, year, result  
SPEEDING IN MOUNT PLEASANT - 2014 PAID FINE  
\_\_\_\_\_  
\_\_\_\_\_
- Have you, as an adult, ever served time; or have been sentenced to serve time in a jail or prison in Wisconsin or any other State?  Yes  No If yes, explain:  
\_\_\_\_\_  
\_\_\_\_\_

10. Have you ever had your driver's license suspended or revoked in Wisconsin or in any other State?

Yes  No If yes, explain:

\_\_\_\_\_  
\_\_\_\_\_

11. Have you received any traffic citations in Wisconsin or in any other State within the past five (5) years; or do you have any such citations pending?  Yes  No

If yes, state: charge, year, result

SPEEDING - MOUNT PLEASANT - 2014 - RPD FINE

\_\_\_\_\_  
\_\_\_\_\_

12. Have you, as an adult, within the past five (5) years, while operating a business or engaged in a profession, been convicted of any state or federal charges; or do you have charges pending at this time involving unfair trade practices, unethical conduct, or discrimination?  Yes  No

If yes, state: charge, year, result

\_\_\_\_\_  
\_\_\_\_\_

13. List the name and address of all employers for which you have worked and/or businesses you have operated in the past five (5) years:

CORKSCREW LAWBE - 8249 SHERIDAN RD. KENOSHA, WI 53140  
CAPTAIN FEVER - 8249 SHERIDAN RD. KENOSHA, WI 53140  
SWEDISH AMERICAN CLUB - 7002 - 30TH AVE. KENOSHA, WI 53143

14. List all addresses at which you have lived in the past five (5) years:

3913 SHERIDAN RD.

\_\_\_\_\_  
\_\_\_\_\_

READ CAREFULLY BEFORE SIGNING: Under penalty provided for by law, the undersigned states that each of the above questions has been truthfully answered to the best of his/her/their knowledge. (Individual applicants and each member of a partnership must sign; designated corporate officers must sign.)

Applicant's Signature: Sally M. [Signature]  
(Individual/Agent of Corporation)

Date: 3-30-15



FILED 3/13/15  
 INITIALS MA  
 ADVERSE/NO ADV  
 LP 3/30 4/13  
 CC 4/6 4/20  
 LETTER 2/16

**REFUGE CENTER LICENSE**  
 (CHAPTER 13.13, CODE OF GENERAL ORDINANCES)

Type: 50 Fee: \$0.00 Expires: 2016  Original  Renewal

DISTRICT # 3

**(SECTION 1) INDIVIDUAL INFORMATION**

Name of Applicant N/A  
 Last First M.  
 Residence Address \_\_\_\_\_  
 Street City State Zip  
 Date of Birth \_\_\_\_\_ Phone Number \_\_\_\_\_  
 DOB  Business  Cell  Home  
 Email Address \_\_\_\_\_

**(SECTION 2) PARTNERSHIP INFORMATION**

Partnership Name N/A

List Name, Residence Address, Phone Number, Date of Birth, and Email Address of all Partners: *(Attach Additional Sheets if necessary)*

Name of Applicant #1 \_\_\_\_\_  
 Last First M.  
 Residence Address \_\_\_\_\_  
 Street City State Zip  
 Date of Birth \_\_\_\_\_ Phone Number \_\_\_\_\_  
 DOB  Business  Cell  Home  
 Email Address \_\_\_\_\_

Name of Applicant #2 \_\_\_\_\_  
 Last First M.  
 Residence Address \_\_\_\_\_  
 Street City State Zip  
 Date of Birth \_\_\_\_\_ Phone Number \_\_\_\_\_  
 DOB  Business  Cell  Home  
 Email Address \_\_\_\_\_



liason: Bob Waldron  
818-0685 JRWSR1947@yahoo.com

(SECTION 3) CORPORATE INFORMATION

Corporation Name FIRST STEP SERVICES INC State of Incorporation WI

List Name, Residence Address, Phone Number, Date of Birth, and Email Address of all Partners: (Attach Additional Sheets if necessary)

Name of Applicant #1 SANCHEZ TRACY LYNN  
Residence Address 6215 7TH AVE KENOSHA WI 53143  
Date of Birth \_\_\_\_\_ Phone Number 262-237-1606  
DOB \_\_\_\_\_  Business  Cell  Home  
Email Address FIRSTSTEP1017@AOL.COM

Name of Applicant #2 \_\_\_\_\_  
Residence Address \_\_\_\_\_  
Date of Birth \_\_\_\_\_ Phone Number \_\_\_\_\_  
DOB \_\_\_\_\_  Business  Cell  Home  
Email Address \_\_\_\_\_

Name of Applicant #3 \_\_\_\_\_  
Residence Address \_\_\_\_\_  
Date of Birth \_\_\_\_\_ Phone Number \_\_\_\_\_  
DOB \_\_\_\_\_  Business  Cell  Home  
Email Address \_\_\_\_\_

(SECTION 4) BUSINESS INFORMATION

Business Name, Street Address, State, Zip Code and Business Number: FIRST STEP SERVICES INC  
1017 63RD ST, KENOSHA, WI, 53140 262-605-8859

Building Owner's Name, Home Address, State, Zip, Phone Number: TRACY SANCHEZ  
6215 7TH AVE APT 3, KENOSHA, WI, 53143 262-237-1606

Manager or Proprietor of Business, Home Address, State, Zip, Phone Number: N/A

(SECTION 5) GENERAL INFORMATION

Organizational Chart listing supervisory personnel by name. \*Check if Attached

Complete list of the services and programs provided at the Center. \*Check if Attached

Floor plan identifying size and location of all Centers area. \*Check if Attached

Dates & Hours of operation:  Sunday \_\_\_\_\_  
 Monday \_\_\_\_\_  
 Tuesday \_\_\_\_\_  
 Wednesday \_\_\_\_\_  
 Thursday \_\_\_\_\_  
 Friday \_\_\_\_\_  
 Saturday \_\_\_\_\_

SEE ATTACHED

HOURS OF OPERATION

Code of Conduct Plan which addresses the expectations and accountability of the clientele, including while on the Refuge Center premises and while off-site. \*Check if Attached

The undersigned, understand that this license may be denied or revoked by the Common Council for fraud, misrepresentation or false statement contained in the application or for any violation of §943.34 (receiving stolen property), 948.62 (receiving stolen property from a child) or 948.63 (receiving property from a child), Wisconsin Statutes. The undersigned, being first duly sworn on oath, disposes and says that (he/she is) (they are) the applicant(s) named in the foregoing application; that (he/she has) (they have) read each and every question and answered each and every question truly, correctly and completely, under penalty of law for failure to do so.

Tracy Sanchez  
Signature

3-13-15

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature



Case #: H150168  
March 17, 2015

First Step, Inc.  
c/o April Thomas  
1017 63<sup>rd</sup> Street  
Kenosha, WI 53143

Dear Ms. Thomas:

**SUBJECT:** Refuge Center License Renewal at 1017 63<sup>rd</sup> Street, Kenosha, Wisconsin

The Department of Community Development and Inspections has conducted an inspection of subject property in relation to your annual Refuge Center License.

The inspection revealed several violations of the Property Maintenance Code. The violations/required corrections are:

**EXTERIOR:**

- Replace southernmost downspout extension that is missing on the east side. **Comply by March 30, 2015**
- Paint or add preservative on northernmost downspout extension that is lacking preservative on east side of building. **Comply by March 30, 2015**
- Secure southernmost downspout where loose from building. **Comply by March 30, 2015**
- Prepare and paint where there is chipped and peeling paint on front awning and on canned lighting on north side. **Comply by May 1, 2015**
- Tuckpoint where needed on upper northwest corner of building. **Comply by May 1, 2015**

Please correct the noted violations by the dates indicated above. A follow-up inspection will be conducted to ensure the violations have been corrected.

With the exception of painting, if work is not completed by April 30, 2015, a hold may be placed on the issuance of your annual license.

If you have any questions, or are ready for reinspection, please call me at 262.653.4104. If it is more convenient, you may e-mail me at [dkroening@kenosha.org](mailto:dkroening@kenosha.org).

Sincerely,

Doug M. Kroening  
Property Maintenance Inspector

DMK:saz

# **BOARD MEMBERS**

Tracy Sanchez-CEO/Founder- (262)237-1606 ✓

Kathy Allen-Director- (262)344-3555 ✓

Tracy Edwards-President (262)605-8859 ✓

Nicole Threlkeld-Secretary (262)605-8859 ✓

Terrance Edwards-Security Officer (262)605-8859 ✓

Mary Hopkins-Treasurer/Public Relations (262)605-8859 ✓

William Threlkeld-Board Member (262)605-8859 ✓

Erin Brady-Board Member (262)605-8859 ✓

Shelly Pavolich-Board Member (262)605-8859 ✓

Michael Charleston - Case Manager ✓

Christine Townsend - Board Member



**REFUGE CENTER LICENSE**

**Police Record Report**

**APPLICANT INFORMATION**

<b>Date of Application</b>	<b>Name of Applicant</b>	<b>Applicant's Date of Birth</b>	<b>Driver's License Status</b>
3/13/2015	Nicole Threlkeld		WI ID CARD ONLY
<b>License Number</b>	<b>Address of Applicant</b>	<b>Business (where license is to be used)</b>	<b>Business Address</b>
	6019-18th Ave, Upper	First Step Services	

DATE OF CHARGE	OFFENSE	CASE STATUS	OFFENSE LISTED ON APPLICATION	POINTS
10/23/2010	OPERATING W/O LICENSE	GUILTY		
4/28/2012	OPERATING W/O LICENSE	GUILTY		
1/24/2013	THEFT/SHOPLIFTING \$1-49	GUILTY		
7/13/2012	RESISTING OR OBSTRUCTING AN OFFICER	GUILTY		

**CITY ATTORNEY'S RECOMMENDATION**

<b>Offense Demerit Points</b>		
Were all offenses listed on the application?		
<b>TOTAL DEMERIT POINTS</b>		

**CITY ATTORNEY'S COMMENTS**


**FINAL RECOMMENDATION**

**GRANT**, Subject to  Demerit Points  
 **DENY**, based on material police record (substantially related to the license activity)  
 **DEFER or GRANT** subject to Non-Renewal Revocation due to False Application

**REFUGEE CENTER LICENSE**

**Police Record Report**

**APPLICANT INFORMATION**

<b>Date of Application</b>	<b>Name of Applicant</b>	<b>Applicant's Date of Birth</b>	<b>Driver's License Status</b>
3/13/2015	Michael Charleston		Revoked
<b>License Number</b>	<b>Address of Applicant</b>	<b>Business (where license is to be used)</b>	<b>Business Address</b>
	1720 Birch Rd, #203	First Step Services	

<b>DATE OF CHARGE</b>	<b>OFFENSE</b>	<b>CASE STATUS</b>	<b>OFFENSE LISTED ON APPLICATION</b>	<b>POINTS</b>
10/12/2011	INTOXICANT IN VEHICLE- OPERATOR	GUILTY		
10/12/2011	OPERATING AFTER REVOCATION	GUILTY		
2/26/2012	OPERATING W/O LICENSE	GUILTY		
3/12/2012	OPERATING W/O LICENSE	GUILTY		
5/6/2012	BLOOD ALCOHOL CONTENT	GUILTY		
5/6/2012	OPERATING WHILE INTOXICATED	GUILTY		
5/6/2013	OPERATING AFTER REVOCATION	GUILTY		
5/27/2013	OPERATING AFTER REVOCATION	GUILTY		
6/2/2013	OPERATING AFTER REVOCATION	GUILTY		
6/2/2013	IGNITION/IMMOBILIZATION DEVICE	GUILTY		
6/12/2013	CONTEMPT,BAIL JUMPING	GUILTY/REDUCED CHARGE		
9/8/2014	OPERATING AFTER REVOCATION	GUILTY		
11/8/2014	OPERATING AFTER REVOCATION	GUILTY		
12/16/2014	THEFT	GUILTY DUE TO NO CONTEST		
12/6/2002	POSSESSION OF THC- (2ND+ OFFENSE) FELONY U	GUILTY		

<b>CITY ATTORNEY'S RECOMMENDATION</b>		
<b>Offense Demerit Points</b>	<input type="text"/>	
<b>Were all offenses listed on the application?</b>	<input type="text"/>	
<b>TOTAL DEMERIT POINTS</b>	<input type="text"/>	

<b>CITY ATTORNEY'S COMMENTS</b>

<b>FINAL RECOMMENDATION</b>
<input type="checkbox"/> <b>GRANT</b> , Subject to <input type="text"/> Demerit Points
<input type="checkbox"/> <b>DENY</b> , based on material police record (substantially related to the license activity)
<input type="checkbox"/> <b>DEFER or GRANT</b> subject to Non-Renewal Revocation due to False Application



**REFUGE CENTER LICENSE**

**Police Record Report**

APPLICANT INFORMATION			
Date of Application	Name of Applicant	Applicant's Date of Birth	Driver's License Status
3/13/2015	Christine Townsend		Revoked
License Number	Address of Applicant	Business (where license is to be used)	Business Address
	4809-67th Street	First Step Services	

DATE OF CHARGE	OFFENSE	CASE STATUS	OFFENSE LISTED ON APPLICATION	POINTS
6/28/2011	LICENSE NOT ON PERSON	GUILTY		
2/20/2014	OPERATING WHILE INTOXICATED 2ND OFFENSE	GUILTY		

CITY ATTORNEY'S RECOMMENDATION	
Offense Demerit Points	
Were all offenses listed on the application?	
<b>TOTAL DEMERIT POINTS</b>	

CITY ATTORNEY'S COMMENTS

FINAL RECOMMENDATION
<input type="checkbox"/> GRANT, subject to <input type="checkbox"/> Demerit Points
<input type="checkbox"/> DENY, based on material police record (substantially related to the license activity)
<input type="checkbox"/> DEFER or GRANT subject to Non-Renewal Revocation due to False Application

**REFUGE CENTER LICENSE**

**Police Record Report**

APPLICANT INFORMATION			
Date of Application	Name of Applicant	Applicant's Date of Birth	Driver's License Status
3/13/2015	Erin Brady		Suspended
License Number	Address of Applicant	Business (where license is to be used)	Business Address
	409 Valley View Dr., Genoa City	First Step Services	

DATE OF CHARGE	OFFENSE	CASE STATUS	OFFENSE LISTED ON APPLICATION	POINTS
8/2/2013	LIQUOR, DRINK IN MV	GUILTY		
1/8/2014	BATTERY/DV	GUILTY		
1/24/2014	CONTEMPT/BAIL JUMPING	DISPO PENDING		
6/12/2014	BATTERY/DV	DISPO PENDING		
6/12/2014	FALSE IMPRISONMENT	DISPO PENDING		
6/12/2014	BATTERY/DV	DISPO PENDING		
6/12/2014	DC/DOMESTIC ABUSE	DISPO PENDING		
6/12/2014	STRANGULATION & SUFFOCATION (FELONY H)	DISPO PENDING		

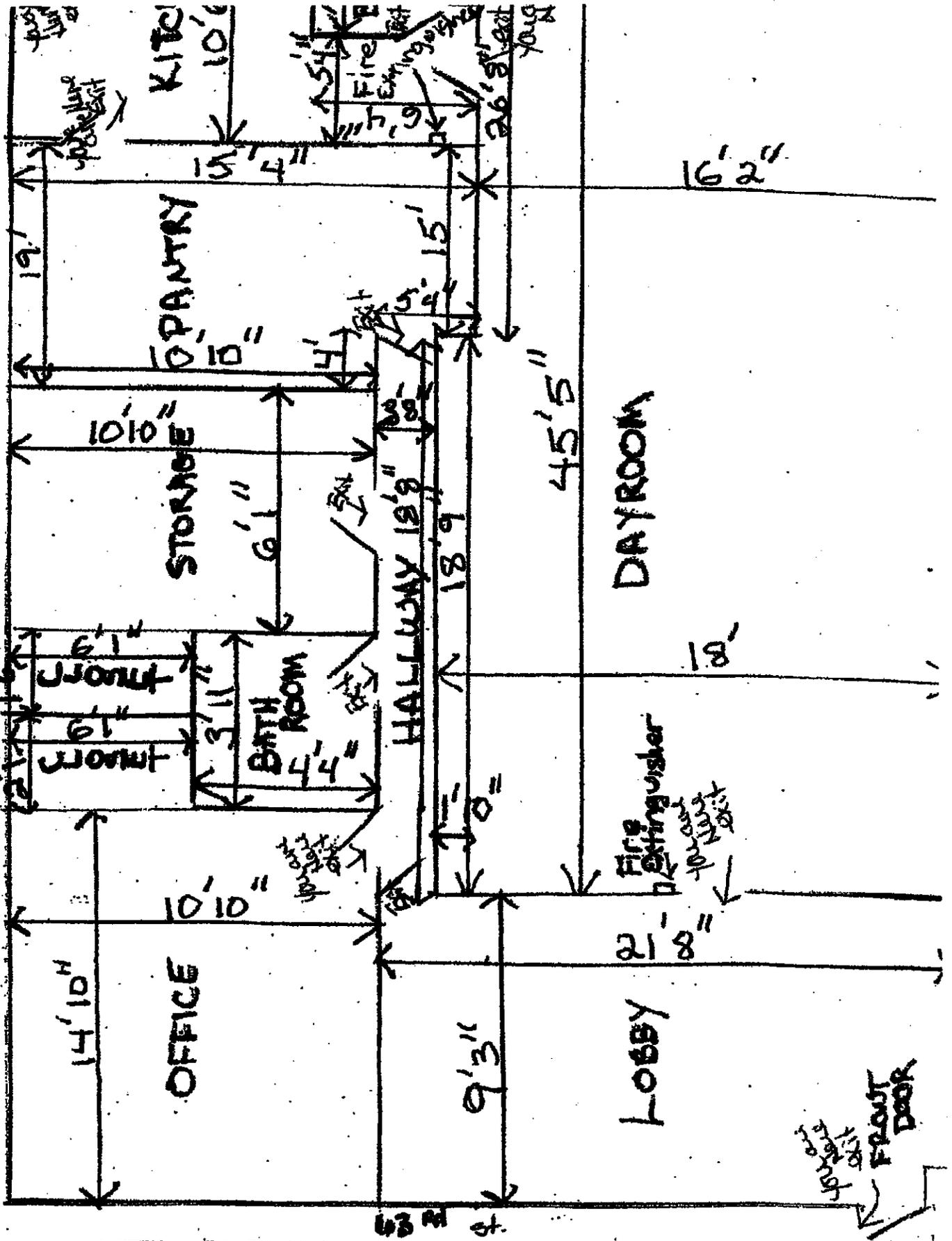
CITY ATTORNEY'S RECOMMENDATION		
Offense Demerit Points		
Were all offenses listed on the application?		
<b>TOTAL DEMERIT POINTS</b>		

CITY ATTORNEY'S COMMENTS

FINAL RECOMMENDATION
<input type="checkbox"/> <b>GRANT</b> , Subject to <input type="checkbox"/> Demerit Points
<input type="checkbox"/> <b>DENY</b> , based on material police record (substantially related to the license activity)
<input type="checkbox"/> <b>DEFER or GRANT</b> subject to Non-Renewal Revocation due to False Application



# Emergency Plan



## **FIRST STEP SERVICES, INC. SERVICES AND PROGRAMS**

**Two meals daily**

**Clothing and hygiene items as available**

**Shower facilities**

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**Use of computer**

**Assistance with resume writing and job application forms**

**Telephone and message service**

**Use of address for postal needs**

**Local newspaper for employment and housing searches**

**Referrals to local private or government agencies for a variety of services**

**Networking with local churches and thrift stores**

**As available: bus tokens and I.D. assistance**

**Aftercare following the acquisition of housing including packages, counseling, etc.**

**KHDS counselor available by appointment**

**Government cell phones as available**

**Veterans Affairs agent available once a month or by appointment**

**Small library and day room including television**

**Bikes as available from the KAC or other donors**

**Tutoring various subject areas periodically on a scheduled day of the week**

**Storage area as available for personal property**

**Wet shelter at night during the winter**

**First aid supplies for minor problems**

**Community outreach for the benefit of our neighbors**

**For current details and scheduling see a staff member or call the office at 262-605-8859.**

**FIRST STEP SERVICES, INC  
GENERAL HOURS OF OPERATION**

**SUMMER: (April 1<sup>st</sup> to October 31<sup>st</sup>)**

<b>Sunday</b>	<b>9am – 2pm</b>
<b>Monday through Saturday</b>	<b>8am - 2pm</b>
<b>Monday only</b>	<b>5pm – 6pm</b>

**WINTER: (November 1<sup>st</sup> to March 31<sup>st</sup>)**

<b>Sunday</b>	<b>9am - 4pm</b>	<b>7pm – 6am</b>
<b>Monday through Saturday</b>	<b>7am – 4pm</b>	<b>7pm - 6am</b>
<b>Monday only</b>	<b>5pm- 6pm</b>	

**Hours subject to immediate change due to staff availability, weather, etc.**

## FIRST STEP EXPECTS FROM GUESTS

1. Treat everyone here with respect and dignity
2. Communicate to the staff your questions, concerns, and anything else that will help you improve your life situation.
3. You can submit grievances, but in the meantime you must comply with staff directives
4. No smoking indoors.
5. Do not bring into the building any alcohol, drugs, or weapons. Medicines must be declared during check-in.
6. Each day make specific efforts to improve your housing and/or job situation.
7. Do whatever you can to keep the Dayroom clean and orderly. Ask what you can do to help First Step's operation.
8. When you leave our facility, please do your best to obey all laws, respect the property rights of our neighbors, and to assist others as the opportunity presents itself.

# **EXPECTATIONS FOR FIRST STEP STAFF**

## **AND /OR VOLUNTEERS:**

- **BE POLITE AND RESPECTFUL**
- **BE FRIENDLY™ COURTEOUS AND PROFESSIONAL**
- **TREAT GUESTS FAIRLY AND EQUITABLY**
- **BE RESPONSIVE TO GUESTS NEEDS/CONCERNS**
- **DIRECT AND REFER GUESTS TO OTHER APPROPRIATE SERVICES**
- **KEEP PERSONAL INFORMATION CONFIDENTIAL**
- **PROVIDE OUR GUESTS WITH KNOWLEDGE OF ALL PROGRAMS APPLICABLE**
- **BE ON TIME FOR SCHEDULED MEETINGS AND/OR APPOINTMENTS (RESCHEDULE WHEN NECESSARY)**
- **RETURN PHONE CALLS TIMELY**
- **PROCESS ALL INFORMATION/PAPERWORK/REFERRALS/ETC. TIMELY AND ACCURATELY**
- **NO FRATERNIZING OR OUTSIDE PERSONAL RELATIONSHIPS (THAT COULD JEOPARDIZE SERVICES)**
- **NO SEXUAL HARASSMENT**
- **WORK TOGETHER AS TEAM PLAYERS STAFF AND VOLUNTEERS**
- **PLEASE RECOGNIZE THAT GUESTS ARE THE PURPOSE OF OUR WORK!**

ORDINANCE NO. \_\_\_\_\_

SPONSOR: ALDERPERSON PATRICK JULIANA

TO REPEAL AND RECREATE SUBSECTION 10.07 C.2. OF THE GENERAL CODE OF ORDINANCES FOR THE CITY OF KENOSHA REGARDING ANNUAL CABARET LICENSING FEE.

The Common Council of the City of Kenosha, Wisconsin, do ordain as follows:

**Section One:** Subsection 10.07 C.2. of the Code of General Ordinances for the City of Kenosha, Wisconsin, is hereby repealed and recreated as follows:

**2. Annual License.** After an applicant has held a Probationary License for a period of six (6) months or an Annual Cabaret License was not revoked, an Annual License may be issued upon payment of such proportion of the annual fee as the number of months, or fraction of a month, remaining until June 30<sup>th</sup> of each year bears to twelve. The License shall expire on June 30th following its issuance. The License is a one (1) term license which is nonrenewable. A new Annual License application shall be filed for review for each subsequent license term.

**Section Two:** This Ordinance shall become effective upon passage and publication.

ATTEST: \_\_\_\_\_ City Clerk

APPROVED: \_\_\_\_\_ Mayor

Passed:

Published:

Drafted By:  
MATTHEW A. KNIGHT  
City Attorney

ORDINANCE NO. \_\_\_\_\_

SPONSOR: ALDERPERSON DAVID BOGDALA

TO AMEND APPENDIX 10.063 – DEMERIT POINT SCHEDULE  
OF THE CODE OF GENERAL ORDINANCES FOR THE CITY OF  
KENOSHA TO INCLUDE VIOLATIONS OF CHAPTER 14

**Section One:** Appendix 10.063 – DEMERIT POINT SCHEDULE of the Code of  
General Ordinances for the City of Kenosha, Wisconsin, is hereby amended as attached:

**Section Two:** This Ordinance shall become effective upon passage and  
publication.

ATTEST: \_\_\_\_\_ City Clerk

APPROVED: \_\_\_\_\_ Mayor      Date: \_\_\_\_\_

Passed:

Published:

Drafted By:  
MATTHEW A. KNIGHT  
Deputy City Attorney

**APPENDIX 10.063 - DEMERIT POINT SCHEDULE**

Conviction for a violation of State criminal law which is a misdemeanor, if the circumstances of the charge substantially relate to the circumstances of the licensed activity.	Any misdemeanor as defined by Wisconsin Statutes	20
Permit Underage Person to Loiter on Premises	125.07(3)(b) / 10.01	15
Employee Conduct	10.05	15
Underage in Premises	125.07 (4)(a)(3) / 10.01	15
False Identification	125.085(3)(b)	15
Underage Consumption/Possession	125.07(4)(b) / 10.01	20
Amplified Music	11.14 (b)	10
Retail Theft	11.053	10
Gambling	11.04	10
Operational Requirements	10.05 (G)	10
Pawn/Secondhand License	13.02	10
Taxi License	13.07	10
Disorderly Conduct	11.02 (M)	10
Battery	11.02 (V)	10
Alcohol on Public Street	11.026	10
Operating After Revocation	343.44(1)(b) / 7.01	10
Operating After Suspension	343.44(1)(a) / 7.01	10
Open Intoxicants in Motor Vehicle Driver	346.935(1) / 7.01	20
No Valid Drivers License	343.05(3) / 7.01	5
Open Intoxicants in Motor Vehicle Passenger	346.935(1) / 7.01	5
License Not Posted /Proper Display	125.04(10)/10.01	5
Chapter 12 Amusement Enterprise/Device License	12.001/12.01	5
Tobacco Violations (sale)	13.09	5
Smoking Prohibition (Bartender Only)	4.05	5
No Drivers License on Person	343.18(1) / 7.01	0
Chapter 125 Violations not specified	Chapter 125	20 Demerit Points Unless Otherwise Assigned by Common Council
Ordinance Chapter 10 Violations Not Specified	Chapter 10	20 Demerit Points Unless Otherwise Assigned by Common Council
Ordinance Chapter 11 Violations Not Specified	Chapter 11	10 Demerit Points Unless Otherwise Assigned by Common Council
Ordinance Chapter 12 Violations Not Specified	Chapter 12	20 Demerit Points Unless Otherwise Assigned by Common Council
Ordinance Chapter 13 Violations Not Specified	Chapter 13	20 Demerit Points Unless Otherwise Assigned by Common Council
<b>Ordinance Chapter 14 Violations Not Specified</b>	<b>Chapter 14</b>	<b>20 Demerit Points Unless Otherwise Assigned by Common Council</b>
False Application	False Application	20 Demerit Points Unless Otherwise Assigned by Common Council
<b>Violation of any other Federal, Out of State, State, County or Municipal offense which are substantially similar or in conformity to those violations listed herein, shall be assigned the same number of demerit points listed above unless otherwise assigned by Common Council.</b>		
<b>The demerit points for a violation occurring on a second date within 365 consecutive days of a prior violation of the same statute/ordinance shall be assigned double the point assessment assigned herein.</b>		