AGENDA
BOARD OF PARK COMMISSIONERS
Monday, April 12, 2010
Kenosha Municipal Building Room 202
5:15 pm

Chairman: Michael Orth

Commissioners: Jesse Downing, Stephen Casey, Donald Ruef, Kathy Carpenter

Call to Order
Roll Call

A. APPROVAL OF MINUTES

A-1 Approval of minutes of regular meeting held on March 29, 2010 and the special meeting held on April 5, 2010.

B. DEFERRED

B-1. Guidelines for Peddler Permits.

C. REFERRED TO COMMISSION

C-1. Request from Boy Scouts of America to utilize the soccer field at Nash Park on Saturdays for practice and games.

C-2. To Amend the City of Kenosha Capital Improvement Program for 2008 by Creating Line PK08-004 "Simmons Island Park Beachfront" in the Amount of $40,000 and Reducing Line PK01-004 "Kennedy Park" in the Amount of $40,000 for a Net Change of $0.

INFORMATIONAL:

1. 2010 Anderson and Washington Park Pools.
2. Recognition of Alderman Carpenter, Alderman Casey, and Alderman Ruef.

DIRECTOR AND/OR SUPERINTENDENT COMMENTS
CITIZEN COMMENTS/COMMISSIONER COMMENTS

OTHER BUSINESS AUTHORIZED BY LAW

IF YOU ARE DISABLED AND NEED ASSISTANCE PLEASE CALL 653-4052 BEFORE THIS MEETING

NOTICE IS HEREBY GIVEN THAT A MAJORITY OF THE MEMBERS OF THE COMMON COUNCIL MAY BE PRESENT AT THE MEETING, AND ALTHOUGH THIS MAY CONSTITUTE A QUORUM OF THE COMMON COUNCIL, THE COUNCIL WILL NOT TAKE ANY ACTION AT THIS MEETING.

CITY OF KENOSHA – BOARD OF PARK COMMISSIONERS
Meeting Minutes – March 29, 2010

A meeting of the Board of Park Commissioners was held on Monday, March 29, 2010, at the Kenosha Municipal Building in Room 202. The meeting was called to order at 5:15 pm. The following members were present: Chairman Orth, Commissioner Carpenter, Downing, and Ruef. Commissioner Casey was excused. Staff members in attendance were Jeff Warnock, Shelly Billingsley, and Ron Bursek.

It was moved by Commissioner Ruef, seconded by Commissioner Downing, to approve the minutes from the meeting held on Monday, March 8, 2010 and the special meeting held on March 15, 2010. Motion passed 4-0.

C-1. Request from Kemper Center, Inc. to utilize the Park Division Showmobile on June 29, July 20, August 3, 17, and 31 (for various Twilight Jazz Series concerts on their grounds). *(District 2)*
It was moved by Commissioner Downing, seconded by Commissioner Carpenter, to amend the co-sponsorship to 25%. Motion passed 4-0. It was moved by Commissioner Downing, seconded by Commissioner Carpenter, to approve as amended. Motion passed 4-0.

C-2. Request from HOPE Council to hold an event (Halloween Happening Pumpkin Roll) on October 24, 2010 at Simmons Island. *(District 2)*
Public Hearing: Guida Brown, 6201 39th Avenue, Executive Director HOPE Council, was present and spoke.
It was moved by Commissioner Carpenter, seconded by Commissioner Ruef, to approve. Motion passed 4-0.

C-3. Request from Kenosha YMCA to use the Baker Building from June 1, 2010 to August 31, 2010. *(District 2)*
It was moved by Commissioner Downing, seconded by Commissioner Carpenter, to approve. Motion passed 3-1 with Commissioner Ruef voting nay.

C-4. Memorandum of Understanding between the City of Kenosha and Carthage College for tree replacement, Building E, District #1. (Oaks at Carthage Student Housing) (Also refer to Finance Committee)
It was moved by Commissioner Ruef, seconded by Commissioner Carpenter, to approve. Motion passed 4-0.

C-5. Professional Service Agreement with Schreiber/Anderson Associates, Inc.
Commissioners: Commissioner Carpenter was not interested in the bike trail, but was interested in a splash park. Commissioner Orth asked if Simmons Island was in the totals. Commissioner Downing would like to know if there is a possibility of the city losing any inpack dollars.
It was moved by Commissioner Carpenter, seconded by Commissioner Downing, to approve. Motion passed 4-0.

C-6. Guidelines for Peddler Permits.
Commissioners: Commissioner Orth asked that this be deferred for 2 weeks.
It was moved by Commissioner Ruef, seconded by Commissioner Carpenter, to deferred to the meeting held on April 12, 2010. Motion passed 4-0.

INFORMATIONAL:

1. Status Update - Beaver Pond Water Feature.
   Shelly Billingsley informed the commission that she is still negotiating the second component of the study. Ron Bursek informed the commission that the city had authority to open it this year. Commissioner Ruef asked about the state regulations.

2. Kenosha Sports Complex.

   Jeff Warnock informed the commission that the main contractor has been working all last week and this week. The west side is done and they just started on the east side, Hoping to have things done for the start of the regular little league season. Commissioner Ruef asked if the city was looking into parking. Commissioner Orth asked about the netting.

DIRECTOR/SUPERINTENDENT COMMENTS: Jeff informed the commission that the 4th of July fireworks has been approved, but is waiting for a signed contract before bringing it to the commission for approval. Ron informed the commission that this have been getting done with the loss of staff from last year.

CITIZEN/COMMISSIONERS COMMENTS: Commissioner Orth asked if the dollars save in the Carthage College tree replacement if it could be used for some alleys. Commissioner Orth talked about the need to get the peddler permits settled.

There being no further business to come before the Board of Park Commissioners it was moved, seconded and unanimously carried to adjourn at 5:50 pm.

CITY OF KENOSHA – BOARD OF PARK COMMISSIONERS
Meeting Minutes – April 5, 2010

A meeting of the Board of Park Commissioners was held on Monday, January 25, 2010, at the Kenosha Municipal Building in Room 202. The meeting was called to order at 6:50 pm. The following members were present: Chairman Orth, Commissioner Carpenter, Downing, and Ruef. Commissioner Casey was excused. Staff members in attendance were Jeff Warnock.

C-1. Approval to use the Park & Sport Field Cell Tower Funds to purchase an Industrial Pressure Washer.
It was moved by Commissioner Carpenter, seconded by Commissioner Downing, to approve. Motion passed 4-0.

DIRECTOR/SUPERINTENDENT COMMENTS: None

CITIZEN/COMMISSIONERS COMMENTS: None

There being no further business to come before the Board of Park Commissioners it was moved, seconded and unanimously carried to adjourn at 6:55 pm.

C-1

Engineering Division
Michael M. Lemens, P.E.
Director/City Engineer
Fleet Maintenance
Mauro Lenci
Superintendent
Administrative Supervisor
Janice D. Schroeder

Street Division
John H. Prijic
Superintendent
Waste Division
Rocky Bednar
Superintendent
Parks DIvision
Jeff Warnock
Superintendent

DEPARTMENT OF PUBLIC WORKS

Ronald L. Bursek, P.E., Director

Municipal Building · 625 52nd ST · RM 305 · Kenosha, WI 53140
Telephone (262) 653-4050 · Fax (262) 653-4056

April 7, 2010

TO: Michael Orth, Chairman
Board of Park Commissioners

FROM: Jeff Warnock, Park Superintendent JW

RE: Boy Scouts of America request

A request has been received by the Boy Scouts of America to utilize the soccer field at Nash Park on Saturdays for practice and games. A schedule of the usage will be required prior to the start of the season. The organization is requesting a co-sponsorship of the fees. The current rental fee would be $5.00 per practice and $10.00 per game. There will be a representative from the organization at the meeting to explain the program and also answer any questions from the commission.

ATHLETIC - BALL FIELD - 2010
EQUIPMENT/FACILITY REQUEST

This application does not guarantee dates or fields.

Information:

Name of organization/company: Boy Scouts of America

Non-Profit Organizations: ATTACHED (tax exempt number or attach certificate)

Type of Event: ____Baseball ____Softball X Soccer ____Football ____Tennis

Purpose: X Practice (no prep/lights) X Game ____ Other:____

Will lights be required: NO *What time should staff turn on:*____

*Pitching Rubber distance:*____ *Baseline Distance:*____

Requested Location: NASH PARK *# of Diamonds/Fields/Courts* 1

Date(s): MAY 1 - Oct. 3 Time: 8 AM to 8 PM

Date(s): SAT MAY through Oct Time:____ to ____

Date(s):____ Time:____ to ____

Date(s):____ Time:____ to ____

Additional dates should be listed on an attached sheet

Special Requests for Equipment/Labor/Field Layout: N/A

Contact Information: (Person responsible for signing agreement, fees, cancellations etc.)

Name: TOM TURPIN

Address: 2319 NORTHWESTERN RACINE WI 53405
City State Zip

E-Mail Address (if available: tom.turpin@scouting.org

Phone: Day (262) 632-1655 Night (262) 994-3644

FEES AND CHARGES APPLY TO ALL FACILITIES AND EQUIPMENT REQUESTS – UNLESS AUTHORIZED BY THE BOARD OF PARK COMMISSIONERS.

IRS Department of the Treasury
Internal Revenue Service

OGDEN UT 84201-0038

In reply refer to: 0441642051
Feb. 25, 2009 LTR 4167C EO
22-1576300 000000 00 000 R
00021914
BODC: TE

BOY SCOUTS OF AMERICA
% RICHARD N POTTS S407
1325 W WALNUT HILL LN
IRVING TX 75038-3008

03151

Employer Identification Number: 22-1576300
Group Exemption Number:
Person to Contact: Kathy Kelso
Toll Free Telephone Number: 1-877-829-5500

Dear Taxpayer:

This is in response to your Feb. 13, 2009, request for information about your tax-exempt status.

Our records indicate that you were issued a determination letter in November 1965, and that you are currently exempt under section 501(c)(3) of the Internal Revenue Code.

Based on the information supplied, we recognized the subordinates named on the list you submitted as exempt from Federal income tax under section 501(c)(3) of the Code.

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106 and 2522 of the Code.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely yours,

Deborah Bingham

Deborah Bingham
Accounts Management I

Engineering Division
Michael M. Lemens, P.E.
Director/City Engineer
Fleet Maintenance
Mauro Lenci
Superintendent
Administrative Supervisor
Janice D. Schroeder

Street Division
John H. Prijic
Superintendent
Waste Division
Rocky Bednar
Superintendent
Park Division
Jeff Warnock
Superintendent

C-2

DEPARTMENT OF PUBLIC WORKS

Ronald L. Bursek, P.E., Director

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April 8, 2010

To: Michael Orth, Chairman
Board of Park Commissioners

From: Ron Bursek, P.E.
Director of Public Works

Subject: Parks, C.I.P. Line Item Amendment

BACKGROUND/ANALYSIS

Attached is a Proposed CIP Line Item Transfer for your consideration. The proposed funds are requested from 2007 CIP for Kennedy Park Master Plan that have not been utilized. We are currently in the process of updating Comprehensive Outdoor Recreation Plan for the complete parks system. The $40,000 would be applied to the Simmons Island Park Beachfront project for an enhanced master plan development.

RECOMMENDATION

Approve the CIP Line Item Amendment for an enhanced master plan development and recommend to the Common Council that it be approved.

JW:dt

CC: Alderman Don Moldenhauer
Theodore Ruffalo

C-2

RESOLUTION NO._____

BY: Finance Committee

To Amend the City of Kenosha Capital Improvement Program for 2008
By Creating Line PK08-004 "Simmons Island Park Beachfront" in the Amount of $40,000
and Reducing Line PK01-004 "Kennedy Park" in the Amount of $40,000
For a Net Change of $0

WHEREAS, Public Works is in the process of having various park master plans completed in 2010 and have been made aware of the need to do a park master plan for Simmons Island Park Beachfront; and

WHEREAS, the Kennedy Park master plan was not done and has an authorization available; and

WHEREAS, the above amendment to the Capital Improvement Program has been approved by the Park Commission on April 12, 2010 and the Finance Committee on April 19, 2010;

NOW, THEREFORE BE IT RESOLVED, by the Common Council of the City of Kenosha, Wisconsin that the Capital Improvement Program be, and hereby is amended as follows:

Line Item	*Description*	*Available Authorization*	*Authorization Adjustment*	*Amended Authorization*
PK 01-004	Kennedy Park	49,000	-40,000	9,000
PK 08-004	Simmons Island Park Beachfront	0	40,000	40,000

Adopted this_____day of_____2010

Approved:

_____
KEITH G. BOSMAN, MAYOR

_____
MICHAEL HIGGINS, CITY CLERK-TREASURER

(CIPPK10006.3.26.10/RES10)

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April 7, 2010

TO: Michael Orth, Chairman
Board of Park Commissioners

FROM: Jeff Warnock, Park Superintendent JW

RE: 2010 Anderson and Washington Park Pools

Park Division staff has reviewed and received input regarding the hours of operation for the pools this season. In order to have the hours consistent throughout the season we have changed the hours to the following:

1. Closed on Mondays
2. Tuesday through Sunday from 1:00 pm – 6:00 pm
3. Closed on Tuesday, July 6th (Furlough Day for the City)

Staff will evaluate these hours of operation throughout the season, for the 2011 budget and operation schedule.