

AGENDA
BOARD OF PARK COMMISSIONERS
Kenosha Municipal Building - Room 204
Monday, April 8, 2013 - 5:00 pm

Chairman:	Michael J. Orth	Vice Chairman:	Anthony Kennedy
Commissioner:	Chris Schwartz	Commissioner:	Rocco J. LaMacchia, Sr.
Commissioner:	Kevin E. Mathewson		

Call to Order
Roll Call

Approval of the minutes of the meeting held on March 25, 2013.

1. Request from Waukegan Sail & Power Squadron for the following on Saturday July 27, 2013:
 - a. To hold their 3rd Annual Island Time Beach Party at Simmons Island Shelter
 - b. Permission to serve Fermented Malt Beverages (*District 2*)
2. Request from 31st World Congress of Poets-Kenosha, Ltd. for the following on Saturday May 11, 2013:
 - a. To hold their Mothers of Hope Event in Wolfenbuttel Park
 - b. Request to use Park Equipment (*District 2*)
3. Request from 31st World Congress of Poets-Kenosha, Ltd. for the following on Thursday May 30, 2013:
 - a. To hold their USA Veterans Remember the Father of Our Country Event in Wolfenbuttel Park
 - b. Request to use Park Equipment (*District 2*)
4. Request from Under the Sun Florist LLC to hold their Antique and Gardening Festival on April 27-28, 2013 in Library Park. (*District 2*)
5. Proposed Resolution by Alderperson David F. Bogdala; Co-Sponsors: Alderperson Steve G. Bostrom and Alderperson Chris Schwartz – To Develop a Partnership Between the City of Kenosha, Bird City of Wisconsin, the Kenosha Stormwater Utility, and the Kenosha Museums for the Purpose of Developing an Educational Program Designed to Educate the Public on Combating Issues with Urban Waterfowl. (*Referred from Council on 4/1/13*) (*Also referred to Stormwater Utility*)
6. Proposed Resolution by Alderperson Steve G. Bostrom, Co-Sponsors: Alderperson David F. Bogdala and Alderperson Kevin E. Mathewson - To Create A Southport Beach House Citizen Committee for the Purpose of Researching And Recommending Additional Uses of The Southport Beach House to Enhance its use and Increase Revenue. (*Referred from Council on 4/1/13*) (*Also referred to Public Works*)

7. Approval of Southport Park Master Plan. *(District 12) (Deferred from the 3/25/13 meeting) (Bring your book with you)*
8. Approval of Task Orders for Professional Services by SAA Design Group, Inc., for the following:
 - a. Task Order #8 for Southport Park Trail.
 - b. Task Order #8 Amendment for Southport Park Trail Realignment and Dog Exercise area. *(District 12)*
9. Change Requests.

INFORMATIONAL ITEMS:

1. Project Status Report
2. Roosevelt School Playground Project

**DIRECTOR AND/OR SUPERINTENDENT COMMENTS
CITIZEN COMMENTS/COMMISSIONER COMMENTS/OTHER BUSINESS AS AUTHORIZED BY LAW**

IF YOU ARE DISABLED AND NEED ASSISTANCE, PLEASE CALL 653-4052 BEFORE THIS MEETING

NOTICE IS HEREBY GIVEN THAT A MAJORITY OF THE MEMBERS OF THE COMMON COUNCIL MAY BE PRESENT AT THE MEETING, AND ALTHOUGH THIS MAY CONSTITUTE A QUORUM OF THE COMMON COUNCIL, THE COUNCIL WILL NOT TAKE ANY ACTION AT THIS MEETING.

BOARD OF PARK COMMISSIONERS
Minutes of Meeting held Monday, March 25, 2013

A meeting of the Board of Parks Commissioners was held on Monday, March 25, 2013 in Room 204 of the Kenosha Municipal Building. The meeting was called to order at 5:01 pm by Acting Chairman Kennedy.

At roll call, the following members were present: Commissioners Schwartz, LaMacchia, and Mathewson. Chairman Orth was excused. Staff members in attendance were Shelly Billingsley, Deputy Director of Public Works/City Engineer; Mary Durkee, Parks Supervisor and Alderperson Steve Bostrom.

It was moved by Commissioner LaMacchia, seconded by Commissioner Schwartz, to approve the minutes from the meetings held on March 11, 2013 & March 18, 2013. Motion carried unanimously.

- C-1. Request from Douglas Beeson (*owner of DB's Hot Dog and Sausage Emporium*) to obtain permission to sell concessions at local parks and lakefront locations. (*Civil Center Park, Navy Memorial Park, & HarborPark*) (*Also referred to Public Works*)
Public Hearing: Douglas Beeson spoke and passed out a handout.
Staff/Alderperson: Mary Durkee spoke.
It was moved by Commissioner LaMacchia, seconded by Commissioner Schwartz, to approve. After discussion, it was then moved by Commissioner Schwartz, seconded by Commissioner LaMacchia to approve excluding Navy Memorial and Veteran's Memorial Parks. It was then moved by Commissioner LaMacchia, seconded by Commissioner Schwartz to open up to a Public Hearing. Motion carried unanimously. Motion on the approval of the amendment to exclude the Navy Memorial & Veteran's Memorial Parks carried 3-1 (with Commissioner Mathewson voting nay). Motion on the overall approval request carried unanimously.
- C-2. Acceptance of Project 12-1428 Anderson Pool Equipment Room Re-Piping (*8730 22nd Avenue, which has been satisfactorily completed*) by Lee Plumbing Mechanical Contractors (*Kenosha, Wisconsin*). The final amount of the contract is \$39,816.00 (*Park Funds only*). (*District 9*) (*Also referred to Public Works*)
Staff/Alderperson: Shelly Billingsley spoke.
It was moved by Commissioner LaMacchia, seconded by Commissioner Schwartz, to approve. Motion carried unanimously.
- C-3. Award of Professional Service Contracts for:
a. Project 13-1134 Prune Trees in Lawn Park Areas to Trees-B-Gone (*Kenosha, WI*) in the amount of \$73,600. (*also referred to Stormwater Utility*)
b. Project 13-1417 Lawn Park Area Tree Removal to Droprite Tree & Landscape (*Somers, WI*) in the amount of \$98,250. (*also referred to Public Works*)
c. Project 13-1418 Planting Trees in Lawn Park Areas to Paul Swartz Nursery & Garden (*Burlington, WI*) in the amount of \$29,850.
Staff/Alderperson: Shelly Billingsley spoke.
It was moved by Commissioner LaMacchia, seconded by Commissioner Schwartz, to approve. Motion carried unanimously.

- C-4. Approval of Southport Beach House Master Plan.
Public Hearing: George Clark spoke.
Staff/Aldersperson: Aldersperson Steve Bostrom spoke.
It was moved by Commissioner LaMacchia, seconded by Commissioner Schwartz, to defer for 2 weeks due to incorrect item wording. After discussion, it was then moved by Commissioner Mathewson, seconded by Commissioner Schwartz to open up to a Public Hearing. Motion on the deferral carried 3-1 (with Commissioner Mathewson voting nay)
- C-5. Change Requests.
It was moved by Commissioner Mathewson, seconded by Commissioner LaMacchia, to receive and file. Motion carried unanimously.

INFORMATIONAL ITEMS:

1. Project Status Report – Shelly Billingsley spoke.

STAFF COMMENTS: Mary Durkee commented on how the weather has not been good for the Parks with Athletics starting later. As well as having to push back the starting date for the seasonal employees to April 15th.

COMMISSIONER COMMENTS: Commissioner LaMacchia would like the Christopher Columbus statue ran on weekends.

ADJOURNMENT - There being no further business to come before the Board of Parks Commissioners, it was moved, seconded and unanimously carried to adjourn at 5:32 pm.



ENGINEERING DIVISION
SHELLY BILLINGSLEY, P.E.
CITY ENGINEER

PARK DIVISION
JEFF WARNOCK
SUPERINTENDENT

FLEET MAINTENANCE
MAURO LENCI
SUPERINTENDENT

STREET DIVISION
JOHN H. PRIJIC
SUPERINTENDENT

WASTE DIVISION
ROCKY BEDNAR.
SUPERINTENDENT

DEPARTMENT OF PUBLIC WORKS

MICHAEL M. LEMENS, P.E., DIRECTOR
SHELLY BILLINGSLEY, P.E., DEPUTY DIRECTOR

MUNICIPAL BUILDING · 625 - 52ND ST · RM 305 · KENOSHA, WI 53140
TELEPHONE (262) 653-4050 · FAX (262) 653-4056
EMAIL PUBLICWORKS@KENOSHA.ORG

March 27, 2013

TO: Chairman Michael Orth, Board of Park Commissioners
FROM: Jeff Warnock, Park Superintendent
RE: Fermented Beverage Permit

A request has been received by Sean Sullivan of the Waukegan Sail & Power Squadron for permission to serve fermented malt beverages at Simmons Island Shelter. There picnic will be held on Saturday, July 27, 2013. This will be the 3rd year for the event.

Recommendation: To approve the request as in previous years

**CITY OF KENOSHA – DEPARTMENT OF PUBLIC WORKS
PARK USE AGREEMENT (PICNICS, WEDDINGS & BUILDING RENTALS)**

625 - 52nd Street
Room 305
Kenosha, Wisconsin 53140
OFFICE HOURS 8 AM – 4:30 PM MONDAY – FRIDAY

Phone: 653-4080
Fax: 653-4056

Make check payable to "City of Kenosha."

OFFICE USE ONLY			
Rental Fees: <u>\$125.00</u>	Beer: <u>\$25.00</u>	Deposit: <u>N/A</u>	Total Due: <u>\$150.00</u>
Receipt #: _____	By: <u>Jodi</u>	Zimbra: <u>3-2013</u>	Park Calendar: _____
Access Database: _____		Date Paid & Permit Issued: _____	

INSTRUCTIONS:

- Please Print (blue or black ink)

Permittee Name: SEAN P SULLIVAN
Person authorized to sign this agreement on behalf of the organization.

Organization Name: WAUKEGAN SAIL & POWER SQUADRON

Address: 437 Red Rock DR City: Lindenhurst State: IL Zip: 60046

Daytime Phone: 847-226-6850 Alternate Phone: _____

FACILITY REQUESTED: Simmons' ISLAND SHELTER #1

Event Date: July 27th 2013

Nature of Event: 3rd Annual ISLAND TIME BEACH PARTY
(Be specific on what type of event – i.e., 16th birthday party, graduation, baby/bridal shower, wedding reception, etc.)

Attendance: 50 (Number of people) Time requested: From: 9AM to 3PM
(INCLUDES SETUP AND TAKE DOWN)

PLEASE NOTE: PARK FACILITIES CLOSE AT 10 PM

Beer Permit (For Consumption Only – No Selling; MUST BE 21 OR OLDER) (Yes) (Yes or No)
The above-named assumes responsibility for exercising control over attendees behavior at the event.
This person or designee must be present for the duration of the event.

Do you plan to have a DJ? (No) (Yes or No)
Allowed only at Alford, Washington picnic shelters and Southport Beach House and Oribiletti Center.

Do you plan to have a Band? (No) (Yes or No)
Allowed only at Southport Beach House and Oribiletti Center.

Do you plan to place any tents/bouncy houses in the park area? (No) (Yes or No)
If yes, you must contact Diggers Hotline (1-800-242-8511) no later than three **(3) business** days prior to the event.

RESPONSIBILITIES OF THE DEPARTMENT OF PUBLIC WORKS – LIMITATIONS

The Department of Public Works, although responsible for the general maintenance of City parks, will not inspect the park area to be used immediately prior to the use to determine the suitability and safety of the use. In addition, it will not supervise such use.



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April 3, 2013

Waukegan Sail & Power Squadron
C/O Sean P Sullivan
437 Red Rock Dr
Lindenhurst, IL 60046

RE: 3rd Annual Island Time Beach Party at the Simmons Island Shelter

To whom it may concern:

Your request for use of the Simmons Island Shelter on Saturday, July 27, 2013 will be reviewed by the Board of Parks Commission. The meeting is scheduled for:

Monday, April 8, 2013
5:00 p.m.
Room 204
Kenosha Municipal Building, 625-52nd Street

Your presence is requested.

If you have any questions, you may contact the Superintendent of Parks Jeff Warnock at 262-653-4050.

Sincerely,

Diane S. Hoff
Secretary of the Parks Commission

cc: Board of Parks Commission
Michael M. Lemens, Director of Public Works – w/a
Shelly Billingsley, Director of Engineering – w/a
Jeff Warnock, Superintendent of Parks – w/a



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April 4, 2013

TO: Chairman Michael Orth, Board of Park Commissioners
FROM: Jeff Warnock, Park Superintendent *JW*
RE: Mothers of Hope

A request has been received from the 31st World Congress of Poets – Kenosha, LTD, to hold a "Mothers of Hope" event on Saturday May 11, 2013 in Wolfenbuttel Park. The event will take place from 2:00 – 4:00 pm.

History

The organization has held several events in the past at the site. The commission has approved full sponsorship in the past.

Requirements

1. A Park Use Agreement secured between the event organizer and the Board of Park Commissioners.
2. A Certificate of Liability Insurance in the amount of \$1,000,000, which names the City of Kenosha as an additional insured for the event.
3. In compliance with all Park Ordinances

Fees

Two reviewing stands = \$200.00; Thirty (30) benches - \$90.00; Rental Fee for Park = \$100.00

Recommendation

To approve the event with the requirements and fees listed.

**SPECIAL EVENT APPLICATION
CITY OF KENOSHA – PARK DIVISION**

Please note that this application does not guarantee approval of your event or equipment requested. The event will need the approval of the Board of Park Commissioners and/or the Superintendent of Parks .

EVENT ORGANIZATION INFORMATION

Name of Responsible Organization 31ST WORLD CONGRESS OF POETS-KENOSHA, LTD.

Contact Person who is responsible for event: STACEY MIA

Address: 9250-29TH AVENUE, SUITE 51

City/State/Zip KENOSHA, WI 53143

Daytime # _____ Evening # _____ Cell# 262-914-2473

Fax # 262-764-0797 E-mail: peace@31worldcongressofpoets.com

Is the Host Organization a 501(c)-3? Yes, provide ES# _____

EVENT INFORMATION

Name of the Event: MOTHERS OF HOPE

Date Requested: SAT. MAY 11, 2013 Rain Date N/A

Location Requested: SITE OF KENOSHA INTERNATIONAL NOBLE GARDEN OF PEACE AT WOLFENBUTTEL PARK Estimated Attendance 100

Charitable Event: No Yes, Proceeds donated to KENOSHA GARDEN OF PEACE

Brief Description of the Event: THE EVENT IS A RESPONSE TO UPLIFTING MOTHERS OF SORROW HELD ON SEPTEMBER 15, 2012 AT WOLFENBUTTEL PARK. THE EVENT WILL INCLUDE POETRY READINGS, MUSICAL PERFORMANCES AND A FLOWER PLANTING CEREMONY.

Set up date and time: SAT. MAY 11, 2013 IN THE MORNING

Time of Event: 2 PM

Take down date and time: SAT. MAY 11 AT 4PM

FOR OFFICE USE ONLY:

Application Packet Received _____ Admin. Or Commission Approval 4-8-mtg

Copies sent to: Alderperson _____ Dirk _____ Police _____

Fire: _____ PW Admin _____ PW-Streets: _____ Kris _____

**EQUIPMENT RENTAL REQUEST
CITY OF KENOSHA – PUBLIC WORKS/PARKS**

To assist you with your special event, the Public Works Department/Park Division does have equipment available for rent to your organization. The location of this equipment must be noted on the site and/or route plan you have attached to this application.

YES
yes/no Electric: See Item #8 in the manual. Service varies by location. The organization may be required to provide their own generators in order to supply the level of service required for their event.

NO
yes/no Water: Varies by location

PARK DIVISION:

Various areas may already contain minimal equipment, please indicate the number of additional items you will need. DO NOT list "same as last year"

of Benches 30 # of Picnic Tables _____ # of extra trash containers _____

of Barricades _____ Any Bleachers _____ Any Reviewing Stands _____

Showmobile New _____ Old _____

Fencing: Snow Fencing # of feet _____ Portable fencing - # of feet/sections _____

Other Special Requests: TWO SMALL REVIEWING STANDS PLACED TOGETHER AS IN SEPTEMBER 15, 2012 EVENT AT WOLFENBUTTEL PARK

STREET CLOSURES: Contact Public Works at 653-4050 for any partial or full street closure

of Barricades _____ A map must be attached with the placement locations

of Parking Signs _____ Organization responsibility:

Approval must be received from the Public Works Department
The department will provide the organization with a sample of the sign that is to be posted.
It is the responsibility of the organization to have these signs printed in the form and color required
Organization is responsible to supply the stakes to attach the signs in the location approved.
Further information is in Item #14 of the procedures.

NOTE: The organization will be notified if equipment requested is available for the date of your event.

See Attached Fees Schedule



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DEPARTMENT OF PUBLIC WORKS

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EMAIL PUBLICWORKS@KENOSHA.ORG

April 3, 2013

31st World Congress of Poets-Kenosha, LTD
C/O Stacey Mia
9250 29th Ave, Ste 51
Kenosha, WI 53143

RE: Mothers of Hope & USA Veterans Remember the Father of our Country Events in Wolfenbittel Park

To whom it may concern:

Your request for use of Wolfenbittel Park on Saturday, May 11, 2013 and Thursday, May 30, 2013 will be reviewed by the Board of Parks Commission. The meeting is scheduled for:

**Monday, April 8, 2013
5:00 p.m.
Room 204
Kenosha Municipal Building, 625-52nd Street**

You and/or your representative are required to appear.

If you have any questions, you may contact the Superintendent of Parks Jeff Warnock at 262-653-4050.

Sincerely,

Diane S. Hoff
Secretary of the Parks Commission

cc: Board of Parks Commission
Michael M. Lemens, Director of Public Works – w/a
Shelly Billingsley, Director of Engineering – w/a
Jeff Warnock, Superintendent of Parks – w/a



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April 4, 2013

TO: Chairman Michael Orth, Board of Park Commissioners
FROM: Jeff Warnock, Park Superintendent *JW*
RE: U.S.A. Veterans Remember the Father of our Country

A request has been received from the 31st World Congress of Poets – Kenosha, LTD, to hold a “USA Veterans Remember the Father of our Country” event on Thursday, May 30, 2013 in Wolfenbittel Park. The event will take place from 6:00 pm – 8:00 pm

History

The organization has held several events in the past at the site. The commission has approved full sponsorship in the past.

Requirements

1. A Park Use Agreement secured between the event organizer and the Board of Park Commissioners.
2. A Certificate of Liability Insurance in the amount of \$1,000,000, which names the City of Kenosha as an additional insured for the event.
3. In compliance with all Park Ordinances

Fees

Two reviewing stands = \$200.00; Thirty (30) benches - \$90.00; Rental Fee for Park = \$100.00

Recommendation

To approve the event with the requirements and fees listed.

**SPECIAL EVENT APPLICATION
CITY OF KENOSHA – PARK DIVISION**

Please note that this application does not guarantee approval of your event or equipment requested. The event will need the approval of the Board of Park Commissioners and/or the Superintendent of Parks .

EVENT ORGANIZATION INFORMATION

Name of Responsible Organization 31ST WORLD CONGRESS OF POETS-KENOSHA, LTD.

Contact Person who is responsible for event: STACEY MIA

Address: 9250-29TH AVENUE, SUITE 51

City/State/Zip KENOSHA, WI 53143

Daytime # _____ Evening # _____ Cell# 262-914-2473

Fax # 262-764-0797 E-mail: peace@31worldcongressofpoets.com

Is the Host Organization a 501(c)-3? Yes, provide ES# _____

EVENT INFORMATION

Name of the Event: U.S.A. VETERANS REMEMBER THE FATHER OF OUR COUNTRY

Date Requested: MAY 30, 2013 Rain Date _____

Location Requested: SITE OF KENOSHA INTERNATIONAL NOBLE GARDEN OF PEACE AT WOLFENBUTTEL PARK Estimated Attendance 100

Charitable Event: No _____ Yes, Proceeds donated to _____

Brief Description of the Event: THE EVENT WILL BE A MEMORIAL TO GENERAL GEORGE WASHINGTON FEATURING U.S.A. VETERANS WHO WILL REMEMBER THE FATHER OF OUR COUNTRY AND TELL THEIR OWN STORY OF HOW THEY DEFENDED THIS NATION. THE EVENT WILL INCLUDE SPEECHES BY VETERANS, MUSICAL PERFORMANCE AND HONOR GUARD PRESENTATIONS.

Set up date and time: THURSDAY, MAY 30, 2013

Time of Event: 6 PM

Take down date and time: 8 PM

FOR OFFICE USE ONLY:

Application Packet Received 4-1-2013 Admin. Or 4-8 mtg. Commission Approval _____

Copies sent to: Alderperson _____ Dirk _____ Police _____

Fire: _____ PW Admin _____ PW-Streets: _____ Kris _____

**EQUIPMENT RENTAL REQUEST
CITY OF KENOSHA – PUBLIC WORKS/PARKS**

To assist you with your special event, the Public Works Department/Park Division does have equipment available for rent to your organization. The location of this equipment must be noted on the site and/or route plan you have attached to this application.

YES
yes/no Electric: See Item #8 in the manual. Service varies by location. The organization may be required to provide their own generators in order to supply the level of service required for their event.

NO
yes/no Water: Varies by location

PARK DIVISION:

Various areas may already contain minimal equipment, please indicate the number of additional items you will need. DO NOT list "same as last year"

of Benches 30 # of Picnic Tables _____ # of extra trash containers _____

of Barricades _____ Any Bleachers _____ Any Reviewing Stands _____

Showmobile New _____ Old _____

Fencing: Snow Fencing # of feet _____ Portable fencing - # of feet/sections _____

Other Special Requests: TWO SMALL REVIEWING STANDS PLACED TOGETHER
AS IN SEPTEMBER 15, 2012 EVENT AT WOLFENBUTTEL PARK

STREET CLOSURES: Contact Public Works at 653-4050 for any partial or full street closure

of Barricades _____ A map must be attached with the placement locations

of Parking Signs _____ Organization responsibility:

Approval must be received from the Public Works Department
The department will provide the organization with a sample of the sign that is to be posted.
It is the responsibility of the organization to have these signs printed in the form and color required
Organization is responsible to supply the stakes to attach the signs in the location approved.
Further information is in Item #14 of the procedures.

NOTE: The organization will be notified if equipment requested is available for the date of your event.

See Attached Fees Schedule



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C/O Stacey Mia
9250 29th Ave, Ste 51
Kenosha, WI 53143

RE: Mothers of Hope & USA Veterans Remember the Father of our Country Events in Wolfenbuttel Park

To whom it may concern:

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Room 204
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You and/or your representative are required to appear.

If you have any questions, you may contact the Superintendent of Parks Jeff Warnock at 262-653-4050.

Sincerely,

Diane S. Hoff
Secretary of the Parks Commission

cc: Board of Parks Commission
Michael M. Lemens, Director of Public Works – w/a
Shelly Billingsley, Director of Engineering – w/a
Jeff Warnock, Superintendent of Parks – w/a



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April 4, 2013

TO: Chairman Michael Orth, Board of Park Commissioners
FROM: Jeff Warnock, Park Superintendent *JW*
RE: Antique & Gardening Festival

A request has been received from Under The Sun Florist to hold an Antique & Gardening Festival in Library Square Park on April 27 & 28th, 2013. This event has not been previously held in the City. They will be setting up on Friday, April 26th, with the event scheduled on Saturday, April 27 from 8:30 am – 5:00 pm and on Sunday, April 28th from 9:30 am – 5:00 pm.

Requirements

1. The organization to provide security on Friday and Saturday evenings.
2. A Park Use Agreement must be secured between the event organizer and the Board of Park Commissioners.
3. The organizer is responsible to provide a Certificate of Liability Insurance in the amount of \$1,000,000, which names the City as an additional insured for the event.
4. The organizer is responsible for all clean up following the event and will be charged for any additional cleanup by staff.
5. The organizer is to receive approval from the Library.
6. The organizer and all vendors shall be in compliance with the Park Ordinances.

Fees

1. \$100.00 per day for rental of the Park = \$300.00
2. No equipment or labor has been requested, however such items would be subject to the schedule of fees.

Recommendation

To approve the event with the requirements and fees listed above.

Kertradrion 262.220.6175
Under the Sun Florist



Under The Sun Florist L.L.C. ANTIQUE & GARDENING FESTIVAL



Where: **Library Square Park** 5947 7th Ave Kenosha, WI 53140 (262) 220-6175

April 27 & 28th, 2013

In consideration of the rental of exhibit space, the below signed dealer agrees to, and be bound by, the following terms and conditions of the Under the Sun Antique and Garden Festival Association:

1. Set-up hours are Friday noon through 7:30PM and from dawn through 8:30AM Saturday. Dealers are to provide their own tent, tables, and chairs and be prepared for rain or shine.
2. Booths must be open and ready for the public at 8:30AM Saturday and 9:30AM Sunday. Booth must be attended by dealer or his authorized representative during all show hours. Dealers will not shut down until the show closes at 5:00PM on Sunday. Dealers will be responsible for removal of all trash from their booth space before vacating the premises.
3. Security will be provided Friday and Saturday night, but dealers accept full responsibility for all losses, damage, and injuries that may occur to themselves, associates, employees, guests, personal property, or inventory. Dealer releases the Under the Sun Antique Festival Association and its officers and representatives (hereinafter referred to as UTSA) from any liability and losses, damage or injuries.
4. Only items that are antique, vintage, collectible, created by local artists and/or suitable to the character of the Under the Sun Antique & Gardening Festival will be permitted. Art items must be handmade or handcrafted; pottery, woodworking, jewelry making, folk arts, etc.) Crafts will be subject to approval by the festival organizer. The UTSA reserves the right to refuse any merchandise deemed inappropriate for the festival. Only light Instrumental music is permitted.
5. The dealer expressly warrants that the goods sold to any purchaser are what the dealer represents they are. If the goods sold, are not what the dealer represents they are, the dealer shall refund the full sales price to the purchaser. If any purchaser brings a lawsuit in law or equity against the UTSA for any goods which are not what was represented at the sale through dealer's intentional gross negligence or negligent conduct, dealer hereby agrees to indemnify the UTSA for any loss' sustained by the UTSA from said action and/or indemnification, including attorney's fees.
6. All dealer tables must be covered with a tablecloth and booths must be neat in appearance and free of litter. Dealers will be responsible for their own sales, and collecting and reporting of sales tax.
7. No food or drink sales will be permitted other than by registered food vendors and the UTSA.
8. There is no smoking within the display/sale area. This is for the comfort of customers.
9. Dealers must stay within designated space. Exceeding outside of space will constitute in an additional rental fee unless approved by the UTSA.

In an effort to maintain the integrity and success of the UTSA, I agree to the terms set forth above and understand that any violations will result in dismissal from the UTSA.

Dealer Name (Please Print) _____
 Trade Name _____
 Street _____ City _____
 State _____ Zip _____ Telephone(s) _____
 Email Address _____

COPY: ALDERPERSON SCHWARTZ
POLICE
FIRE
PW Admin

Kris - Administration
Doug Baker - LIBRARY

Type of Merchandise to be Offered _____

MUST LIST ALL ITEMS THAT YOU PLAN TO SELL (use separate sheet if necessary)

Number 20' x 12' Booths @ \$100 _____ or 10' x 12' Booths @ \$50 _____

Signature _____ Date _____ Please

Enclose Payment to: Under The Sun Florist L.L.C. 1021 East 60th St. Kenosha WI. 53144***Nonrefundable

Total Payment Due with Registration***

Festival Use Only: Number Spaces _____ Booths Assigned _____ Payment Total _____ Date

Received _____

Douglas Baker
gave the permission to have
the event located on the
south side of the Library Park.

Zimbra**mdurkee@kenosha.org**

Re: Under the Sun Florist LLC, Antique & Gardening Festival 4/27 & 28

From : Debra Salas <dsalas@kenosha.org> Wed, Mar 27, 2013 10:58 AM**Subject :** Re: Under the Sun Florist LLC,
Antique & Gardening Festival 4/27 &
28**To :** Mary Durkee
<mdurkee@kenosha.org>**Cc :** Michelle Nelson
<mnelson@kenosha.org>, Karen
Forsberg
<kforsberg@kenosha.org>, Jeff
Warnock <jwarnock@kenosha.org>,
Kristin Kochman
<kkochman@kenosha.org>,
Matthew Knight
<mknight@kenosha.org>, Brian
Wilke <bwilke@kenosha.org>

I just spoke to Matt. This event does not require any permits from the City Clerk's office.

Deb Salas
City Clerk-Treasurer
City of Kenosha
625 - 52nd Street, Room 105
Kenosha, WI 53140
262-653-4019

From: "Mary Durkee" <mdurkee@kenosha.org>
To: "Debra Salas" <dsalas@kenosha.org>



ENGINEERING DIVISION
SHELLY BILLINGSLEY, P.E.
CITY ENGINEER

PARK DIVISION
JEFF WARNOCK
SUPERINTENDENT

FLEET MAINTENANCE
MAURO LENCI
SUPERINTENDENT

STREET DIVISION
JOHN H. PRIJIC
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WASTE DIVISION
ROCKY BEDNAR.
SUPERINTENDENT

DEPARTMENT OF PUBLIC WORKS

MICHAEL M. LEMENS, P.E., DIRECTOR
SHELLY BILLINGSLEY, P.E., DEPUTY DIRECTOR

MUNICIPAL BUILDING · 625 - 52ND ST · RM 305 · KENOSHA, WI 53140
TELEPHONE (262) 653-4050 · FAX (262) 653-4056
EMAIL PUBLICWORKS@KENOSHA.ORG

April 3, 2013

Under the Sun Florist LLC
3620 50th St
Kenosha, WI 53142

RE: Antique & Gardening Festival

To whom it may concern:

Your request for use of Library Park on April 27 & 28, 2013 will be reviewed by the Board of Parks Commission. The meeting is scheduled for:

Monday, April 8, 2013
5:00 p.m.
Room 204
Kenosha Municipal Building, 625-52nd Street

You and/or your representative are required to appear.

If you have any questions, you may contact the Superintendent of Parks Jeff Warnock at 262-653-4050.

Sincerely,

Diane S. Hoff
Secretary of the Parks Commission

cc: Board of Parks Commission
Michael M. Lemens, Director of Public Works – w/a
Shelly Billingsley, Director of Engineering – w/a
Jeff Warnock, Superintendent of Parks – w/a

Zimbra**dhoff@kenosha.org**

Antique & Gardening Festival Request to be Reviewed at Parks Commission

From : Diane Hoff <dhoff@kenosha.org>

Wed, Apr 03, 2013 10:06 AM

Subject : Antique & Gardening Festival Request to be Reviewed at Parks Commission**To :** specialk7093@gmail.com

April 3, 2013

Under the Sun Florist LLC
3620 50th St
Kenosha, WI 53142

RE: Antique of Gardening Festival

To whom it may concern:

Your request for use of Library Park on April 27 & 28, 2013 will be reviewed by the Board of Parks Commission. The meeting is scheduled for:

Monday, April 8, 2013**5:00 p.m.****Room 204****Kenosha Municipal Building, 625-52nd Street**

You and/or your representative are required to appear.

If you have any questions, you may contact the Superintendent of Parks Jeff Warnock at 262-653-4050.

Sincerely,

Diane S. Hoff

Secretary of the Parks Commission

cc: Board of Parks Commission
Michael M. Lemens, Director of Public Works – w/a
Shelly Billingsley, Director of Engineering – w/a
Jeff Warnock, Superintendent of Parks – w/a

Diane Hoff

Dept of Public Works
625 52nd St, Rm 305

RESOLUTION _____

**SPONSOR: ALDERPERSON DAVID F. BOGDALA
CO-SPONSOR: ALDERPERSON STEVE BOSTROM
CO-SPONSOR: ALDERPERSON CHRIS SCHWARTZ**

TO DEVELOP A PARTNERSHIP BETWEEN THE CITY OF KENOSHA, BIRD CITY OF WISCONSIN, THE KENOSHA STORMWATER UTILITY, AND THE KENOSHA MUSEUMS FOR THE PURPOSE OF DEVELOPING AN EDUCATIONAL PROGRAM DESIGNED TO EDUCATE THE PUBLIC ON COMBATING ISSUES WITH URBAN WATERFOWL

WHEREAS, increasing urban and suburban development in the U.S. has resulted in the creation of ideal goose habitat conditions- park like open areas with short grass adjacent to small bodies of water. These habitat conditions have in turn enticed rapidly growing numbers of locally breeding geese to live year round on golf courses, parks, airports and other public and private property; and

WHEREAS, Urban flocks of Canada geese, ducks, or other types of waterfowl are thriving in large part because of the landscape changes brought on by human development, and,

WHEREAS, Waterfowl numbers continue to increase, concerns have been raised regarding the negative impact waterfowl may have on water quality and disease transmission; and

WHEREAS, Waterfowl excrement in heavy concentrations can over fertilize lawns, contribute to excessive algae growth in lakes that can result in fish kills, and potentially contaminate municipal water supplies; and

WHEREAS, there are varied methods to prevent conflicts or remedy existing problems, such as the use of trained hazing dogs, placing ‘No Feeding Birds’ signs in designated locations, and visual deterrents including but not limited to: balloons, scarecrows, flags, and arrays of Mylar tape; and

WHEREAS, recommendations from Bird City Wisconsin include their primary suggestion of undertaking some landscaping changes, or “habitat modification in an around waterfowl natural habitats; and

NOW THEREFORE BE IT RESOLVED, the Common Council is seeking to Develop a partnership among local Bird City Wisconsin participants, the City of Kenosha, the Kenosha Stormwater Utility, and the Kenosha Museums for the purpose of developing a program designed to educate the public on this issue and to identify truly sustainable, long-term solutions to combat the issues surrounding urban waterfowl; and

BE IT FURTHER RESOLVED, the Common Council does direct City Administration to begin placing ‘No Feeding Birds’ signs in designated parks along the City of Kenosha Lakefront in cooperation and agreement with the City of Kenosha Parks Commission.

Adopted this _____ day of _____, 2013.

ATTEST: _____
Deb Salas, City Clerk/Treasurer

APPROVED: _____
Keith G. Bosman, Mayor

Passed:

Published:

Drafted By:
Alderman David F. Bogdala

RESOLUTION NO. _____**SPONSOR: ALDERPERSON STEVE G. BOSTROM****TO CREATE A SOUTHPORT BEACH HOUSE CITIZEN
COMMITTEE FOR THE PURPOSE OF RESEARCHING
AND RECOMMENDING ADDITIONAL USES OF THE
SOUTHPORT BEACH HOUSE TO ENHANCE ITS USE
AND INCREASE REVENUE**

WHEREAS, The City of Kenosha has a rich history of advancing parks, recreation and environmental conservation efforts that enhance the quality of life for all people beginning with the formation of the Kenosha Park Association in 1906; and

WHEREAS, the Progressive Movement, which reached its zenith at the beginning of the twentieth century, emphasized the need for redemptive public spaces such as libraries, bathhouses, and parks and encouraged the social elite to work for the good of the deserving less fortunate; and

WHEREAS, Kenosha's social elite gifted a majority of the land for Kenosha's park system by 1922, which culminated in the systematic development of park amenities in 1925 by City Planner Harland Bartholomew; and

WHEREAS, the City of Kenosha, with the support of President Franklin D. Roosevelt's Works Progress Administration (WPA) work relief funding, employed idled industrial workers for extensive park improvements including the construction of the Southport Beach House located in Southport Park, 7825 - 1st Avenue, Kenosha, Wisconsin, Kenosha County, beginning in 1936 and concluding in 1940; and

WHEREAS, the Southport Beach House, due to its age and past use, is in disrepair and requires renovation to its exterior structure and interior design in order to rehabilitate and preserve its continued use by the citizens of the City of Kenosha and the County of Kenosha; and

WHEREAS, the Parks Commission employed SAA Design Group to conduct a study and develop a Master Plan for Southport Beach Park at a cost of approximately \$40,000.00; and

WHEREAS, SAA Design Group has completed the Master Plan for Southport Beach Park and submitted a final report to the Parks Commission; and

WHEREAS, SAA Design Group has recommended a series of improvements to be completed over a 13 year period at an approximate cost of 4.7M Dollars; and

WHEREAS, transparency is important when expending taxpayer funds; and

WHEREAS, The Southport Beach House has served as a Community Center, Meeting Hall and Municipal Polling Location, and it is beneficial to the community to seek additional uses to increase Community participation and revenue.

NOW THEREFORE, BE IT RESOLVED, that given the historical significance of the Southport Beach House and public interest in its restoration and enhanced utilization that the City of Kenosha formally recognizes a Citizen Committee comprised of the Chairman of the Parks Commission as the presiding Officer responsible for holding meetings and creating an agenda, the Chairman of Public Works, and seven City of Kenosha residents, six appointed by the Mayor and one appointed by the Alderperson of District 12, to seek and recommend additional uses for the Southport Beach House designed to enhance usage of the Southport Beach House and increase revenue generated by the Southport Beach House.

BE IT FURTHER RESOLVED, all recommendations or plans will be submitted in writing to the Parks Commission and Public Works for review and the Common Council for review and action to support the long term Capital Improvement Plan.

Adopted this _____ day of _____, 2013.

ATTEST: _____
Deb Salas, City Clerk/Treasurer

APPROVED: _____
Keith G. Bosman, Mayor

Passed:

Published:

Drafted By:
MATTHEW A. KNIGHT
Deputy City Attorney



ENGINEERING DIVISION
SHELLY BILLINGSLEY, P.E.
CITY ENGINEER

PARK DIVISION
JEFF WARNOCK
SUPERINTENDENT

FLEET MAINTENANCE
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STREET DIVISION
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SUPERINTENDENT

DEPARTMENT OF PUBLIC WORKS

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EMAIL PUBLICWORKS@KENOSHA.ORG

March 22, 2013

To: Michael Orth, Chairman
Park Commission

From: Shelly Billingsley, P.E. *Shelly Billingsley*
Deputy Director of Public Works / City Engineer

Cc: Steve Bostrom
District 12

All Alderpersons

Subject: *Southport Park Master Plan*

BACKGROUND INFORMATION

SAA Design Group has completed the Master Plans for Southport Park.

Staff would like to acknowledge the entire council for their cooperation with this process and would like to thank the Park Commission, the public, stakeholders and elected officials for all of the beneficial information they provided.

Due to the size of the documents, copies of the plans will be handed out in the informational packets for Park Commission Members. If other alderpersons would like a copy prior to Council please contact Shelly Billingsley at sbillingsley@kenosha.org.

If at any time you do not want to keep a copy of the Master Plan please return them to Shelly Billingsley or Public Works Department for their use by City Staff – Thank you.

RECOMMENDATION

Approve the Master Plan for Southport Park.



ENGINEERING DIVISION
SHELLY BILLINGSLEY, P.E.
CITY ENGINEER

PARK DIVISION
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April 5, 2013

To: Michael Orth, Chairman
Park Commission

From: Shelly Billingsley, P.E. *Shelly Billingsley*
Deputy Director of Public Works / City Engineer

CC: Steve Bostrom
District 12

Subject: ***Task Orders for Professional Services by SAA Design Group, Inc. for the following:***
a. Task Order #8 for Southport Park Trail
b. Task Order #8 Amendment for Southport Park Trail Realignment and Dog Exercise Area

BACKGROUND INFORMATION

The Kenosha Park Division has received a task order from SAA Design Group to complete the design and specifications for Southport Park Trail and Dog Exercise Area as specified in the Master Plan. The Park Division is currently under a professional services agreement with SAA for design services.

The City has received a Stewardship grant to design and construct a pedestrian path to the Dunes which was realigned from previous estimated location during the Master Plan process.

RECOMMENDATION

- a. Approve the Task Order #8 between the Park Division and SAA Design Group for \$13,000 to include their quote of \$11,910 with \$1,090 of contingency. (Funding is from CIP PK-11-001)
- b. Approve the Task Order #8 Amendment between the Park Division and SAA Design Group for \$9,000 to include their quote of \$8,175 with \$825 of contingency. (Funding is from CIP PK-11-001)

Total: \$22,000 (Quotes: \$20,085 Contingency: \$1,915)

TASK ORDER #8 - SCOPE OF SERVICES

Tasks to be completed:

1. **Site Survey and Basemap Compilation**
SAA will acquire and assemble site survey and infrastructure drawings to be provided by the city. All existing topographic information to be analyzed at a one foot contour level. All existing pavement, structures, storm sewer, water service, electrical service, and sanitary sewer information must be provided in the detailed topographic survey provided to SAA.
2. **Meeting #1: Design Program and Coordination**
SAA will hold one meeting with city staff to coordinate limits of construction (parking lot, trail connection, crosswalk), design parameters, constraints, and permitting requirements.
3. **Preliminary Design**
SAA will prepare design development drawings for the limits of construction to include trail/path layout grading, parking lot layout, demolition plans, and erosion control. The new trail/path will connect from the existing bicycle/pedestrian system adjacent to the beach house and Kenosha County Dunes as exhibited in the conceptual plan.
4. **Meeting #2: Design Review**
SAA will attend one meeting with city staff to review preliminary engineering drawings. Digital copies (pdf) of the plans will be submitted to the city for review one week prior.
5. **Construction Document Bid Set Preparation**
SAA will prepare bid documents to be let publicly in the fall of 2012. Bid documents to include detailed construction plans and project specifications (city standards to be utilized with SAA Special Provisions). Final documents to be provided to the city in print ready digital format.
6. **Prepare Cost Estimate**
SAA will assemble a detailed estimate of probable construction costs based upon the final construction documents.
7. **Permitting**
SAA will complete the required DNR WRAPP (NOI) permit and submit to the review agency prior to plans being let for bidding. Permitting fees will be paid by SAA and submitted for reimbursement to the city. All local permitting (erosion control, stormwater) will be completed by the city unless otherwise requested of SAA.
8. **Arch/Historic Survey/Report**
SAA will utilize our sub consultant to conduct Phase I archeological and historical field analysis and prepare a summary report to satisfy the requirements set forth by Wisc. Stats. 44.47. This field study will include research, shovel tests throughout the trail corridor in a cross section of approximately 50'. If evidence of human remains are discovered, results will be immediately reported to the DHP, city, and the project architect. Any discovered artifacts will be analyzed in a laboratory and results included in the summary report. Curation of said artifacts is not included in this scope.

Southport Park CDs

Deliverables:

Final project deliverables will include the following:

- One (1) 11x17 inch preliminary plan set for the review meeting (Meeting #2)
- One (1) 8.5x11 inch final estimate of probable construction costs
- One (1) copy of submitted permits (digital format)
- One (1) copy of Arch/Historic Phase I summary report
- One (1) CD/DVD containing final copy-ready construction documents and estimate of probable construction costs (native format and PDF)

Schedule:

SAA is prepared to begin work on the project on or about June 1, 2012 and will complete the project by September 1, 2012.

Fee:

In consideration of the preceding scope of services, SAA proposes a fixed fee, including expenses of \$11,910.

TASK ORDER #8 - SCOPE OF SERVICES AMENDMENT

Scope amendment:

1. Trail Realignment per Master Plan
SAA will revise the proposed alignment and grading of the parking lot and multi-use trail per the final recommendations of the Master Plan. Final bid documents and cost estimates will be updated with the new alignment.
2. Preliminary Design of Dog Exercise Area
SAA will prepare design development drawings for the limits of construction to include the proposed dog exercise area adjacent to the water utility and Kenosha County Dunes as exhibited in the final Master Plan.
3. Meeting #1: Design Review
SAA will attend one meeting with city staff to review preliminary engineering drawings. Digital copies (pdf) of the plans will be submitted to the city for review one week prior.
4. Final Construction Drawings
SAA will prepare bid documents to be let publicly in the summer of 2013. Bid documents to include detailed construction plans and project specifications (city standards to be utilized with SAA Special Provisions). Final documents to be provided to the city in print ready digital format.

Deliverables:

Final project deliverables will include the following:

- One (1) 11x17 inch preliminary plan set for the review meeting (Meeting #1)
- One (1) 8.5x11 inch final estimate of probable construction costs
- One (1) 11x17 inch final plan set
- One (1) CD/DVD containing final copy-ready construction documents and estimate of probable construction costs (native format and PDF)

Schedule:

SAA is prepared to begin work on the project on or about March 1, 2013 and will complete the project by July 1, 2013.

Fee:

In consideration of the preceding scope of services, SAA proposes a fixed fee, including expenses of \$8,175.



ENGINEERING DIVISION
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CITY ENGINEER

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DEPARTMENT OF PUBLIC WORKS

MICHAEL M. LEMENS, P.E., DIRECTOR
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April 5, 2013

To: Michael Orth, Chairman
Parks Commission

From: Shelly Billingsley, P.E. *Shelly Billingsley*
Deputy Director of Public Works/City Engineer

Subject: Change Request

BACKGROUND INFORMATION

At the May 14, 2012 meeting the Commissioners agreed this item should appear on all future agendas. There are no change requests at this time.

RECOMMENDATION

Receive and file.

April 5, 2013

TO: Michael M. Lemens
Director of Public Works

FROM: Shelly Billingsley, P.E.
Deputy Director of Public Works / City Engineer



SUBJECT: Project Status Report

- Project # 08-1443 Bike and Pedestrian Connections** - Plans have begun but a major focus on bike paths has been to complete the Bike Path crossing at Washington Road and the extension through Nash Park. Once these projects have been bid, design will be completed on this third phase. (Citywide)
- Project #11-1415 / 12-1415 / 13-1415 CORP Implementations** – Projects as outlined in the CORP and under the change requests have begun. (Citywide)
- Project #11-1416 Petzke Park Mass Grading** –Contractor punchlist will be completed in Spring. [BCF Construction] (1)
- Project #11-1417 Strawberry Park Mass Grading, Trail and Shelter (DNR Stewardship Grant)** – Design work on the master plan implementation has been put on hold due to FEMA study. [SAA Design Group] (16)
- Project #11-1421 Southport Beach House Restoration (Wisconsin Coastal Management Grant)** – This project will be completed simultaneously with the Southport Park Master Plan currently under review. [Enberg Anderson] (12)
- Project #11-1125 Pennoyer Beach Outfall Stormwater Infiltration Basin (GLRI Grant)** –Punchlist items will be completed in Spring. [VEIT] (SWU) (1)
- Project #11-1137 Pike River Monitoring (WI Coastal Management Grant)** –Sampling has begun on the Pike River for dissolved oxygen, turbidity, conductivity, pH and E. coli; areas that may be sensitive to bacterial contamination; outfalls that drain into the Pike River or Lake Michigan within the City of Kenosha. The next step is to conduct wet weather based sampling. (SWU) (1 and 4)
- Project #12-1414 Anderson Pool Modifications and Splash Pad** –Punch list items to follow as well as inspection from the county upon startup. [Scherrer] (9)
- Project #12-1423 Sunrise Park Trail (DNR Stewardship Grant) / #12-1427 Sunrise Park Master Plan Implementation** Punch list items will follow as well as boardwalk final installation. [BCF] (5)
- Project #12-1420 Shagbark Trail (DNR Stewardship Grant)** – Design work has begun. Staff is anticipating that the project will be bid for a spring/early summer construction [SAA Design Group] (10)
- Project #12-1424 Southport Park Trail (DNR Stewardship Grant)** –Staff is anticipating that this project will be put on hold until the Proposed Master Plan is completed [SAA Design Group] (12)
- Project #12-1431 Southport Park Master Plan** –Pending Approval. [SAA Design Group] (9)
- Project Museum Fountain** – Punchlist Items remain for Spring. [Badger Pools] (2)
- Project #12-1430 Alford Park Warehouse Demolition** – [Earth Construction] Contractor will complete in Spring (1).
- Project #12-1421- Simmon's Island Phase I and Boardwalk** [SAA Design Group] The consultant is beginning to develop plans and specifications. (DNR Stewardship Grant) (2)
- Project #12-1432 - Peorio Park Trail** [SAA Design Group] The consultant is beginning to develop plans and specifications (DNR Stewardship Grant) (1 and 4)
- Project #13-1413 - Petzke Park Phase II** [SAA Design Group] The consultant is beginning to develop plans and specifications Phase II of Petzke Park (1)
- Project #13-1414 - Washington Park Velodrome** [SAA Design Group] The consultant is beginning to develop plans and specifications for the Velodrome. (6)
- Design Work-** Staff is working on the following projects:
Revisions to the Google Map, and miscellaneous specifications for direct purchase items as outlined in the CORP for 2012 and 2013, staff is beginning 2013 projects.

Informational #2



ENGINEERING DIVISION
SHELLY BILLINGSLEY, P.E.
CITY ENGINEER

PARK DIVISION
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DEPARTMENT OF PUBLIC WORKS

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April 4, 2013

TO: Chairman Michael Orth, Board of Park Commissioners
FROM: Jeff Warnock, Park Superintendent
RE: Roosevelt Elementary School Project

The Park Division has been approached by the Roosevelt Elementary PTO regarding the equipment at Roosevelt Park. This item is for informational purposes and the organization will provide a presentation and be available to answer questions during the meeting.

The Park Division will this spring/summer season do the following:

- Remove the "A" frame slide
- Remove the tennis court on the east
- Repair equipment as needed.

The organization is requesting that the City provide one-half of the cost of the playground and installation. They would like to see this new equipment installed by 2015. The amount of the City's portion would be determined at a later date.



PO Box 154
Prairie du Sac, WI 53578

www.millersaukprairie.com

Office 608.643.8105
800.953.8700
Fax 608.643.7932

QUOTATION

Informational #2

Date: March 19, 2013
To: Roosevelt Elementary
Attn: Julie Blair

QTY.	MODEL/DESCRIPTION	AMOUNT
-1-	BCI Burke Nucleus Play Equipment, Design #30-74001-1 This structure is modified from Model NU-2137: Tic-Tac-Toe panel changed to the Touch & Play Piano panel Coil Climber changed to the Steep Peak Climber	
	Early Bird Sale Pricing	\$23,867.00
	Must be ordered by 3/29/13 Shipment by 5/3/13	
	After Early Bird Sale Pricing	\$27,045.00
	Freight	\$ 440.00
	1 Day Supervised Install	\$ 600.00
	1 supervisor for 1 day, maximum 8 hours on site	

Installation Includes:

- Provide & install concrete footings for play equipment
- On site assembly of play equipment

Installation Does Not Include:

- Site work or excavation (Playground area must be level prior to installation)
- Resilient material under and around play equipment

Terms: Net 15 From Invoice Date
Est. Ship: 4-6 Weeks ARO
FOB: Kenosha, WI
Quote Valid: 30 days

****NOTE****

- **Pricing DOES NOT INCLUDE any applicable tax.**
- Installation of the materials is the responsibility of the purchaser.
- Materials may be shipped via common carrier. The purchaser is responsible for receiving (off loading) and storage of all materials. This may require the use of a fork lift, skid steer with forks, or several men to break down the freight and off load the freight by "hand".
- Any damages or shortages must be noted on the bill of lading at the time of receiving the materials.

Paul Feldhake
pb

Paul Feldhake
Sales Representative



Roosevelt Elementary

MILLER
ASSOCIATES
ARCHITECTS

1-800-953-8700
Proposal 30-74001-1

Burke



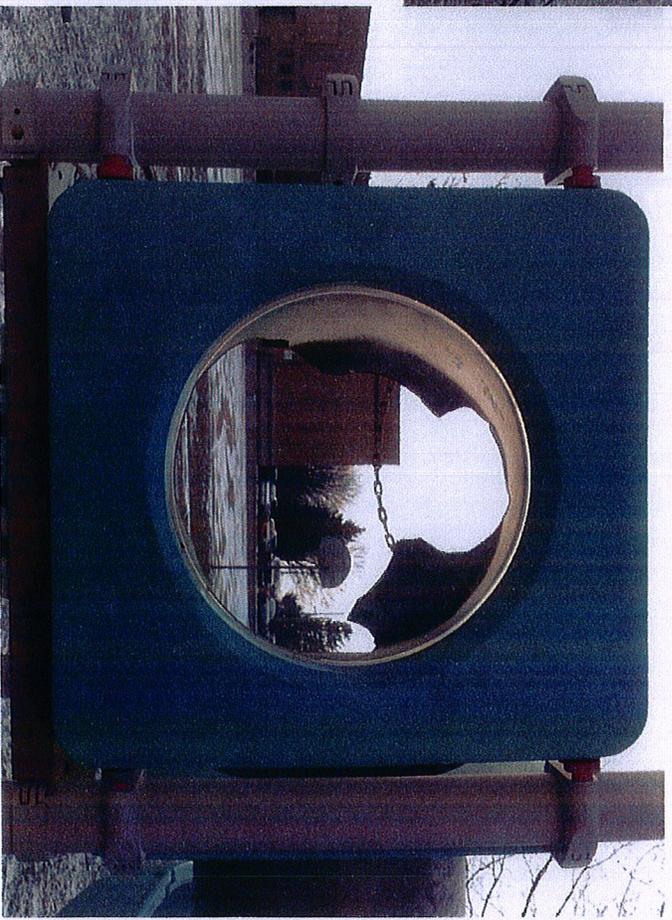
ROOSEVELT
Elementary School

**New Playground Equipment
Proposal**

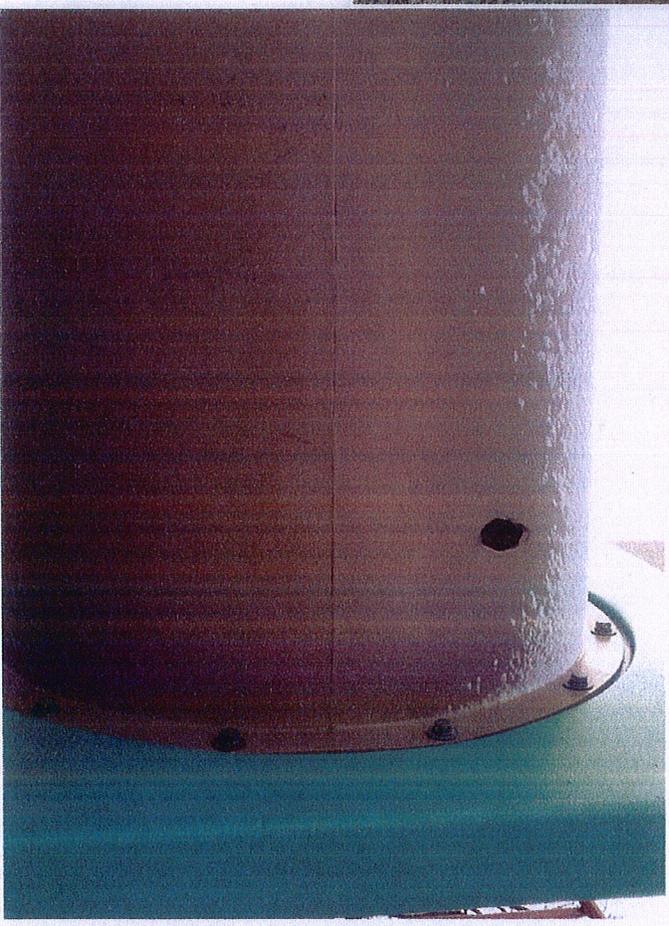
Current Playground Situation

- Existing equipment is over 25 years old
- Existing equipment is broken and a hazard
- Swing set is a safety hazard
- Equipment is too small for the amount of children in our school

Existing Equipment



Existing Equipment



Positives For A New Playground

- A new playground will be great for the community around Roosevelt School.
- Increased physical activity during the school day can help children's attention, classroom behavior, and achievement test scores.
- Children will have a safe and positive place to play.

Plans For Funds

- We are asking that the City provide ½ the cost of the new playground and installation.
- Roosevelt Elementary PTO will cover the other ½ of the funds and provide volunteers to help install equipment if desired.
- PTO will do fundraisers to help raise the money and apply for grants.
- Would like to have New Playground Equipment installed by 2015.

New Playground Ideas



BCI Burke Company – Rotary Park \$32,700.00