

AGENDA
BOARD OF PARK COMMISSIONERS
Kenosha Municipal Building - Room 204
Monday, March 31 - 5:00 pm

| | | | |
|----------------------|---------------------------|-----------------------|--------------------------------|
| Chairman: | Michael J. Orth | Vice Chairman: | Anthony Kennedy |
| Commissioner: | Chris Schwartz | Commissioner: | Rocco J. LaMacchia, Sr. |
| Commissioner: | Kevin E. Mathewson | | |

Call to Order
Roll Call

Approval of the minutes of the meeting held on March 10, 2014.

1. Request from the Journey Church to hold their "Hope Run Kenosha – Stop the Traffik" on Friday, June 6, 2014 at Eichelmann and Wolfenbuttel Park. *(District 2)*
2. Request from the Kenosha YMCA to hold their "37th Firecracker Run" on Sunday, June 29, 2014 at Library Park. *(District 2)*
3. Change Requests.

INFORMATIONAL ITEMS:

1. Project Status Report

DIRECTOR AND/OR SUPERINTENDENT COMMENTS
CITIZEN COMMENTS/COMMISSIONER COMMENTS/OTHER BUSINESS PERTAINING TO PARKS
COMMISSION MATTERS AS AUTHORIZED BY LAW

IF YOU ARE DISABLED AND NEED ASSISTANCE, PLEASE CALL 653-4052 BEFORE THIS MEETING

NOTICE IS HEREBY GIVEN THAT A MAJORITY OF THE MEMBERS OF THE COMMON COUNCIL MAY BE PRESENT AT THE MEETING, AND ALTHOUGH THIS MAY CONSTITUTE A QUORUM OF THE COMMON COUNCIL, THE COUNCIL WILL NOT TAKE ANY ACTION AT THIS MEETING.

BOARD OF PARK COMMISSIONERS
Minutes of Meeting held Monday, March 10, 2014

A meeting of the Board of Park Commissioners was held on Monday, March 10, 2014 in Room 204 of the Kenosha Municipal Building. The meeting was called to order at 5:04 pm by Acting Chairman LaMacchia.

At roll call, the following members were present: Commissioners Schwartz and Mathewson. Commissioner Kennedy arrived during item #4 and became the Acting Chairman at item #5. Staff members in attendance were Shelly Billingsley, Deputy Director of Public Works/City Engineer; Jeff Warnock, Superintendent of Parks; Alderperson Keith Rosenberg; Alderperson Curt Wilson; Alderperson G. John Ruffolo; Alderperson David Bogdala; Deputy Police Chief Dan Miskinis; Deputy Fire Chief John Poltrock; City Attorney Matthew Knight and City Attorney Bill Richardson.

It was moved by Commissioner Mathewson, seconded by Commissioner Schwartz, to approve the minutes from the meeting held on Monday, February 24, 2014. Motion carried unanimously.

Item #10 was moved to the beginning of the agenda, followed by item #3.

1. Request from Pamela Usinger to serve fermented malt beverages for a wedding reception picnic on Saturday, June 14, 2014 at Nash Park Shelter. *(District 11)*
It was moved by Commissioner Mathewson, seconded by Commissioner Schwartz, to approve. Motion carried unanimously.
2. Request from the Friends of the Kenosha Art Association to hold their "Good Old Summertime Art Fair" on Sunday, June 1, 2014 at Civic Center Park. *(District 2)*
It was moved by Commissioner Schwartz, seconded by Commissioner Mathewson, to approve. Motion carried unanimously.
3. Request from Mt. Carmel Parish to hold their 2014 festival on July 11-13, 2014 *(rain dates of July 18-20, 2014)* at Columbus Park *(District 7)*:
 - a. To extend the closing time on Friday and Saturday to 11:00 pm
 - b. To sell fermented malt beveragesIt was moved by Commissioner Mathewson, seconded by Commissioner Schwartz, to approve.
Staff: Jeff Warnock spoke.
Public Hearing: Tom Rizzo spoke.
Motion to approve carried unanimously.
4. Request from Holy Assembly Church to hold their "Holy Assembly Back to School Bash" on Saturday, August 23, 2014 *(rain date of Saturday, August 30, 2014)* at Lincoln Park. *(District 12)*
It was moved by Commissioner Schwartz, seconded by Commissioner Mathewson, to approve. Motion carried unanimously.
5. Request from the Hope Council on Alcohol & Other Drugs Abuse, Inc. to hold their "Rally for Recovery" on Saturday, September 27, 2014 at Pennoyer Park and the Bandshell. *(District 1)*
It was moved by Commissioner LaMacchia, seconded by Commissioner Mathewson, to approve. It was then moved by Commissioner Mathewson, seconded by Commissioner Schwartz to open up to a public hearing. Motion carried unanimously.
Public Hearing: Guida Brown spoke.
Motion to approve carried unanimously.

6. Approve Request from the World Skydiving Center for use of Alford Park for:
 - a. Parachute landing at Alford Beach
 - b. Portable toilet unit at the site
 - c. Temporary cover on the ground
 - d. Dock a small boat off the beach

(District 1)
Staff: Jeff Warnock spoke.
It was moved by Commissioner Mathewson, seconded by Commissioner LaMacchia, to approve. Motion carried unanimously.
7. Request from Rotary Club of Kenosha West for their Softball Tournament on July 11-13, 2014 *(rain dates of July 18-20, 2014)* at Lincoln Park *(District 12)*:
 - a. To extend the time of the tournament to 11:00 pm on Friday & Saturday
 - b. Allow musical entertainment until 10:00 pm
 - c. To extend the serving of fermented malt beverages to 10:30 pm on Friday & SaturdayIt was moved by Commissioner Mathewson, seconded by Commissioner LaMacchia, to approve the recommendation by staff.
Staff: Jeff Warnock answered questions.
Motion to approve carried unanimously.
8. Resolution by Alderperson Keith W. Rosenberg – To Request The Board Of Park Commissioners To Locate And Construct A Dog Park In Anderson Park. (Referred from Council on 3/3/14)
Staff/Alderperson: Alderperson Keith Rosenberg and Jeff Warnock spoke.
It was moved by Commissioner Mathewson, seconded by Commissioner LaMacchia to defer for 30 days.
Staff: Attorney Matthew Knight answered questions. Alderperson G. John Ruffolo, Alderperson David Bogdala and Alderperson Keith Rosenberg spoke.
Motion to defer carried 3-1 (with Acting Chair Kennedy voting nay).
9. Change Requests.
It was moved by Commissioner Schwartz, seconded by Commissioner LaMacchia, to receive and file. Motion carried unanimously.
10. Approval of land lease agreement between the City (of Kenosha) Board of Park Commissioners and Cellco Partnership d/b/a Verizon Wireless for property at 7817 Sheridan Road.
Staff: Jeff Warnock and Attorney Bill Richardson spoke.
It was moved by Commissioner Schwartz, seconded by Commissioner Mathewson to approve. Motion carried unanimously.

INFORMATIONAL ITEMS:

1. Project Status Report

SUPERINTENDENT COMMENTS: Jeff Warnock said the Parks Division is getting ready to work on Parks with the warm weather.

COMMISSIONER COMMENTS: Acting Chairman Kennedy spoke regarding projects being behind and how there is a process so they are not behind.

ADJOURNMENT - There being no further business to come before the Board of Parks Commissioners, it was moved, seconded and unanimously carried to adjourn at 5:40 pm.

KEITH G. BOSMAN
MAYOR



1
CITY OF KENOSHA
625 - 52nd Street
Kenosha, Wisconsin 53140
(262) 653-4000
Fax (262) 653-4010

March 26, 2014

TO: Chairman Eric Haugaard, Public Works Committee
Chairman Michael Orth, Board of Park Commissioners

FROM: Mayor Bosman

RE: Hope Run

Journey Church is requesting from the Public Works Committee the use of Celebration Place and HarborPark for their Hope Run to be held from 5-9 p.m. Friday, June 6, 2014. The request also includes permission to have sound amplification of music at Celebration Place.

Recommendations: Public Works Committee approval of use of city owned property for the Hope Run.

Journey Church is requesting from the Parks Commission the use of Wolfenbuttel Park and Eichelmann Park for their Hope Run to be held from 5-9 p.m. Friday, June 6, 2014.

Recommendations: Parks Commission approval of use of city parks for the Hope Run.

SPECIAL EVENT APPLICATION
CITY OF KENOSHA - PARK DIVISION

Please note that this application does not guarantee approval of your event or equipment requested. The event will need the approval of the Board of Park Commissioners and/or the Superintendent of Parks .

EVENT ORGANIZATION INFORMATION

Name of Responsible Organization Journey Church

Contact Person who is responsible for event: Sylvia Villalobos

Address: 10700 75th St.

City/State/Zip Kenosha, WI 53142

Daytime # 262-694-3300 Evening # 262-883-4134 Cell# 262-914-6530

Fax # 256-694-3300 E-mail: svillalobos@ourjourneychurch.com

Is the Host Organization a 501(c)-3? Yes, provide ES# 1607

EVENT INFORMATION

Name of the Event: Hope Run Kenosha -- Stop the Traffick

Date Requested: June 6, 2014 Rain Date

Location Requested: Celebration Place, Eichelmann & Wolfenbuttel Estimated Attendance 500 plus

Charitable Event: No X Yes, Proceeds donated to Hope Run Kenosha and Human Trafficking awareness orgs.

Brief Description of the Event: Two mile walk, 5 K fun to raise awareness of human trafficking, primarily sex trafficking in southeast Wisconsin and northern Illinois. Event Schedule: pre-rally at 6 or 6:30 p.m., run/walk at 7 p.m. Celebration party at 8 p.m. that includes a sky lantern launch representing hope to those trafficked.

Set up date and time: June 6, 2014, noon to stage 3 p.m. run

Time of Event: 6-9 p.m. (goal is to have run 7-8 p.m.)

Take down date and time: June 6, 2014 9 p.m.

FOR OFFICE USE ONLY:

Application Packet Received Admin. Or Commission Approval

Copies sent to: Alderperson Dirk Police

Fire: PW Admin PW-Streets: Kris

**PUBLIC AMPLIFICATION PERMIT APPLICATION
CITY OF KENOSHA – PARK DIVISION**

By ordinance, public amplification is not allowed in City Parks except by permission from the Board of Park Commissioners. Permission for amplification does not exempt a group from obeying Ordinance restrictions on the volume of sound. Please be considerate of park neighbors and other park users. When notifying the alderman and neighborhood association (if necessary) about your event, be sure to include detailed information about any plans you have for amplified sound.

Event Information:

Name of Event HOPE Run Kenosha : STOP THE TRAFFICK

Location of Event: CELEBRATION PARK & LAKE Date of Event JUNE 14, 2014
FROST WALKING PATH

Contact Person _____

Type of Amplified Sound

- DJ
- Sound System
- Speeches/Announcements
- Karaoke
- Other (please specify) _____

Requested time of amplification: Start: 6PM Ending 9PM

Name of Company and/or Individual handling the amplification of the event:

Journey Church using CASCADING WAVES AUDIO - BRIAN WHITE
(SAME PERSON AS FOR TRAIL LIGHTS AND LARRY ZARLETT)

Daytime # _____ Evening # _____ Cell # 262-930-7944

Aldersperson notification

Have you contacted the Aldersperson of the District in which the event will be held?

 Yes No Date: _____

See Attachment D1 for an excerpt of the Noise Ordinance or go to the City of Kenosha web site at www.kenosha.org and click on General Ordinances and review Section 23.



ENGINEERING DIVISION
SHELLY BILLINGSLEY, P.E.
CITY ENGINEER

PARK DIVISION
JEFF WARNOCK
SUPERINTENDENT

FLEET MAINTENANCE
MAURO LENCI
SUPERINTENDENT

STREET DIVISION
JOHN H. PRIJIC
SUPERINTENDENT

WASTE DIVISION
ROCKY BEDNAR
SUPERINTENDENT

DEPARTMENT OF PUBLIC WORKS

MICHAEL M. LEMENS, P.E., DIRECTOR
SHELLY BILLINGSLEY, P.E., DEPUTY DIRECTOR

MUNICIPAL BUILDING · 625 - 52ND ST · RM 305 · KENOSHA, WI 53140
TELEPHONE (262) 653-4050 · FAX (262) 653-4056
EMAIL PUBLICWORKS@KENOSHA.ORG

March 26, 2014

Journey Church
Attn: Sylvia Villalobos
10700 75th St
Kenosha, WI 53142

RE: Use of Parks for the Hope Run Kenosha Event

To whom it may concern:

Your request for park use of Eichelmann Park, Wolfenbuttel Park and Celebration Place on Friday, June 6, 2014 will be reviewed by the Board of Parks Commission and the Public Works Committee. The Board of Parks Commission meeting is scheduled for:

Monday, March 31, 2014

5:00 p.m.

Room 204

Kenosha Municipal Building, 625-52nd Street

The Public Works Committee meeting is scheduled for:

Monday, April 7, 2014

5:30 p.m.

Room 202

Kenosha Municipal Building, 625-52nd Street

You and/or your representative are required to appear. If you have any questions, you may contact the Community Relations Liaison Kris Kochman at 262-653-4177 or kkochman@kenosha.org.

Sincerely,

Diane S. Hoff

Secretary of the Parks Commission

cc: Board of Parks Commission
Public Works Committee
Michael M. Lemens, Director of Public Works – w/a
Shelly Billingsley, Director of Engineering – w/a
Jeff Warnock, Superintendent of Parks – w/a

KEITH G. BOSMAN
MAYOR



CITY OF KENOSHA
625 – 52nd Street
Kenosha, Wisconsin 53140
(262) 653-4000
Fax (262) 653-4010

March 26, 2014

TO: Chairman Michael Orth, Board of Park Commissioners

FROM: Mayor Bosman

RE: Kenosha YMCA Firecracker 5K/10K

The Kenosha YMCA is requesting from the Parks Commission the use of Library Park for their Firecracker 5K/10K run beginning at 8:30 a.m. Sunday, June 29, 2014. Set up will take place beginning at 6 a.m. and take down will be complete by the end of the day on June 29. They plan to have public amplification for an awards ceremony following the race.

Recommendation: Approval of the use of Library Park for the YMCA's Firecracker 5K/10K run on Sunday, June 29, 2014.

**SPECIAL EVENT APPLICATION
CITY OF KENOSHA – PUBLIC WORKS/PARK DIVISION**

Please note that this application does not guarantee approval of your event or equipment requested. The event will need the approval of the Board of Park Commissioners, Public Works and/or the Superintendent of Parks.

EVENT ORGANIZATION INFORMATION

RECEIVED

Name of Responsible Organization Kenosha Y JAN ²⁸ 2014

Contact Person who is responsible for event: Kelly Hetzel CITY OF KENOSHA
ADMINISTRATION

Address: 7101 53rd St

City/State/Zip Kenosha, WI 53144

Daytime # 262-654-9622 Evening # (262) 321-9002 Cell# 256

Fax # 262-653-9886 E-mail: Khetzel@kenoshamca.org

Is the Host Organization a 501(c)-3? Yes, provide ES# _____

EVENT INFORMATION

Name of the Event: 37th Firecracker 5K/10k

Date Requested: Sunday, June 29th 2014 Rain Date _____

Location Requested: Library Square Park Estimated Attendance 560

Charitable Event: No Yes, Proceeds donated to Y

Brief Description of the Event: a 5K/10k run with refreshments and awards after at Library Square Park

Set up date and time: Sunday, June 29th 5am-11am

Time of Event: 6am set up. race starts @ 9:30am?

Take down date and time: Sunday June 29th

FOR OFFICE USE ONLY:

Application Packet Received _____ Admin. Or Commission Approval _____

Copies sent to: Alderperson _____ Dirk _____ Police _____

_____ PW Admin _____ PW-Streets: _____ Kris _____

Park Calendar _____ Zimbra yes



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CITY ENGINEER

PARK DIVISION
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SUPERINTENDENT

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TELEPHONE (262) 653-4050 · FAX (262) 653-4056
EMAIL PUBLICWORKS@KENOSHA.ORG

March 26, 2014

Kenosha YMCA
Attn: Kelly Hetzel
7101 53rd St
Kenosha, WI 53144

RE: Park use for the 5K/10K Firecracker Run at Library Park

To whom it may concern:

Your request for park use at Library Park for the 5K/10K Firecracker Run event on Sunday, June 29, 2014 will be reviewed by the Board of Parks Commission. The meeting is scheduled for:

Monday, March 31, 2014
5:00 p.m.
Room 204
Kenosha Municipal Building, 625-52nd Street

You and/or your representative are required to appear.

If you have any questions, you may contact the Community Relations Liaison Kris Kochman at 262-653-4177 or kkochman@kenosha.org.

Sincerely,

Diane S. Hoff
Secretary of the Parks Commission

cc: Board of Parks Commission
Michael M. Lemens, Director of Public Works – w/a
Shelly Billingsley, Director of Engineering – w/a
Jeff Warnock, Superintendent of Parks – w/a
via email guida@hopecouncil.org



ENGINEERING DIVISION
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EMAIL PUBLICWORKS@KENOSHA.ORG

March 28, 2014

To: Michael Orth, Chairman
Parks Commission

From: Shelly Billingsley, P.E. *Shelly Billingsley*
Deputy Director of Public Works/City Engineer

Subject: Change Request

BACKGROUND INFORMATION

At the May 14, 2012 meeting the Commissioners agreed this item should appear on all future agendas. There are no change requests at this time.

RECOMMENDATION

Receive and file.

SB/dh

March 28, 2014

Informational #1

TO: Michael M. Lemens, P.E.
Director of Public Works

FROM: Shelly Billingsley, P.E. *Shelly Billingsley*
Deputy Director of Public Works / City Engineer

SUBJECT: Project Status Report

- Project # 08-1443 Bike and Pedestrian Connections** - Plans have begun but a major focus on bike paths has been to complete the Bike Path crossing at Washington Road and the extension through Nash Park. Once these projects have been bid, design will be completed on this third phase. (Citywide)
- Project #11-1415 / 12-1415 / 13-1415 CORP Implementations** – Continuing. (Citywide)
- Project #11-1417 Strawberry Park Mass Grading, Trail and Shelter (DNR Stewardship Grant)** [SAA Design Group] – Design work on the master plan implementation has been put on hold due to FEMA study (16)
- Project #11-1421 Southport Beach House Restoration (Wisconsin Coastal Management Grant)** – The final report, plans and specifications have been submitted to the Wisconsin Coastal Management Grant for close out. Plans and specifications were submitted to the State Historic Society at the end of February. [Enberg Anderson] (12)
- Project #11-1125 Pennoyer Beach Outfall Stormwater Infiltration Basin (GLRI Grant)** –AES has tentatively agreed to come down in the spring of 2014 to plant new plugs and re-seed all bioswales. [VEIT] (SWU) (1)
- Project #11-1137 Pike River Monitoring (WI Coastal Management Grant)** – The final report and sampling report has been sent to the WI Coastal Management Grant administration. (SWU) (1 and 4)
- Project #12-1424 Southport Park Trail (DNR Stewardship Grant)** – Project is currently being advertised, and the bid opening will be held Wednesday, April 2, 2014. [SAA Design Group] (12)
- Project #12-1430 Alford Park Warehouse Demolition** – [Earth Construction] Restoration is in progress. Final walk through is being scheduled. (1).
- Project #12-1421- Simmons Island Boardwalk Phase IA** (DNR Stewardship Grant) [SAA Design Group]. Construction is expected to begin in April and run through August. (2)
- Project #12-1432 - Peorio Park Trail** [SAA Design Group] The Army Corps of Engineers is reviewing the plans for necessary permits. Project will be rebid by the spring of 2014. (DNR Stewardship Grant) (1 and 4)
- Project #13-1413 - Petzke Park Phase II** [SAA Design Group] Plans and specifications are being developed for Phase II of Petzke Park with construction in 2014. (1)
- Project #13-1414 - Washington Park Velodrome** [SAA Design Group] - City staff is currently re-scoping the project. (6)
- Project #13-1412 - Simmons Field** – [Camosy Construction] Work has meet substantial completion. Final seeding and grading will be finished in the spring of 2014. (12)
- Project 13-1419 – Anderson Fishing Pier** – [SAA Design Group] Design is in process. (9)
- Project 14-1422 – Kennedy Park Master Plan** - [SAA Design Group] SAA Design Group will begin working on concepts for both parks and will present these at two Public Informational Meetings in April. (1)
- Project 14-1423 – Pennoyer Park Master Plan** - [SAA Design Group] SAA Design Group will begin working on concepts for both parks and will present these at two Public Informational Meetings in April. (1)
- Design Work-** Misc. Park projects, ADA Accessible Playground, and finishing 2012 and 2013 CORP projects.