

**** SPECIAL MEETING ****
Please Note Change in Date, Time and Room

AGENDA
BOARD OF PARK COMMISSIONERS
Kenosha Municipal Building - Room 202
Thursday, March 19, 2015 - 5:45 pm

Chairman:	Scott N. Gordon	Vice Chairman:	Keith W. Rosenberg
Commissioner:	Kurt Wicklund	Commissioner:	Rocco J. LaMacchia, Sr.
Commissioner:	Jack Rose		

Call to Order
Roll Call

1. Request from Stacie Albert for a Wedding Reception at the Southport Beach House on Saturday, June 25, 2016 to:
 - a. Extend the closing hours to midnight (12:00am)
 - b. Extend the Beer/Wine Permit to 10:30pm
 - c. Extend the Music Permit to 11:00pm (District 12)
2. Request from Kenosha Crew (KASL) to hold their annual "Lose the Shoes Summer Sports Festival" event on Saturday, July 25, 2015 (with a rain date of Sunday, July 26, 2015) at Simmons Island from 8:00am to 8:00pm. (District 2)
3. Request from Mt. Carmel Parish to hold their annual festival on July 10-12, 2015 (rain dates of July 17-19, 2015) at Columbus Park (District 7):
 - a. To extend the closing time on Friday to 10:30 pm and Saturday to 11:00 pm
 - b. To sell fermented malt beverages
4. Request from Loyal Order of the Moose #286 (Moose Lodge) to hold their annual Softball Tournament permission to sell fermented malt beverages on Saturday, June 6, 2015 from 9:00am to 7:00pm at Poerio Park. (District 1)
5. Award of Contract for Project 14-1424 Southport Beach House Roof Replacement Rebid (7825 1st Avenue) to Carlson Racine Roofing & Sheet Metal, Inc. (Racine, Wisconsin) in the amount of \$316,000.00. (Park Funds Only) (District 12) (Park Commission approved 5-0 on 1/26/15) (Public Works referred back on 3/16/15)

INFORMATIONAL ITEMS:

1. Project Status Report

IF YOU ARE DISABLED AND NEED ASSISTANCE, PLEASE CALL 653-4052 BEFORE THIS MEETING

NOTICE IS HEREBY GIVEN THAT A MAJORITY OF THE MEMBERS OF THE COMMON COUNCIL MAY BE PRESENT AT THE MEETING, AND ALTHOUGH THIS MAY CONSTITUTE A QUORUM OF THE COMMON COUNCIL, THE COUNCIL WILL NOT TAKE ANY ACTION AT THIS MEETING.



March 17, 2015

TO: Scott N. Gordon, Chairman
Board of Park Commissioners

FROM: Jeff Warnock, Park Superintendent *JW*

RE: Extension of closing hours, beer/wine and music permit at the Southport Beach House

A request from Stacie Albert has been received for permission to extent the closing hours to midnight, beer/wine permit to 10:30pm, and the music permit to 11:00pm at the Southport Beach House for a wedding ceremony and reception on Saturday, June 25, 2016.

RECOMMENDATION

To approve the request to extent the closing hours until midnight, beer/wine permit until 10:30pm, and the music permit until 11:00pm at the Southport Beach House on Saturday, June 25, 2015 for a wedding ceremony and reception.

**CITY OF KENOSHA – DEPARTMENT OF PUBLIC WORKS
PARK USE AGREEMENT (PICNICS, WEDDINGS & BUILDING RENTALS)**

625 – 52nd Street
Room 305
Kenosha, Wisconsin 53140
OFFICE HOURS 8 AM – 4:30 PM MONDAY – FRIDAY

Phone: 653-4080
Fax: 653-4056

Make check payable to "City of Kenosha."

OFFICE USE ONLY			
Rental Fees: <u>700</u>	Beer/Wine: <u>25</u>	Deposit: <u>300</u>	Total Due: <u>1025.00</u>
Receipt #: <u>169751</u>	By: <u>LD</u>	Zimbira: <input checked="" type="checkbox"/>	Park Calendar: <input checked="" type="checkbox"/>
Access Database: _____		Date Paid & Permit Issued: <u>3/9/15</u>	

INSTRUCTIONS:

- Please Print (blue or black ink)

Permittee Name: Stacie Albert
Person authorized to sign this agreement on behalf of the organization.

Organization Name: _____
Address: 4022 Washington Rd, Apt. 211 City: Kenosha State: WI Zip: 53144
Daytime Phone: 262-914-4035 Alternate Phone: N/A

FACILITY REQUESTED: Southport Beach House
Event Date: Saturday, June 25, 2016
Nature of Event: Wedding Ceremony + Reception
(Be specific on what type of event – i.e., 16th birthday party, graduation, baby/bridal shower, wedding reception, etc.)
Attendance: Max: 150 (Number of people) Time requested: From: 10am to 12am
(INCLUDES SETUP AND TAKE DOWN)

PLEASE NOTE: PARK FACILITIES CLOSE AT 10 PM

Beer/Wine Permit (For Consumption Only – No Selling; MUST BE 21 OR OLDER) Yes (Yes or No)
The above-named assumes responsibility for exercising control over attendees behavior at the event.
This person or designee must be present for the duration of the event.

Do you plan to have a DJ? Yes (Yes or No)
Allowed only at Alford, Washington picnic shelters and Southport Beach House and Oribiletti Center.

Do you plan to have a Band? No (Yes or No)
Allowed only at Southport Beach House and Oribiletti Center.

Do you plan to place any tents/bouncy houses in the park area? Yes (Yes or No)
If yes, you must contact Diggers Hotline (1-800-242-8511) no later than five **(5) business** days prior to the event.

RESPONSIBILITIES OF THE DEPARTMENT OF PUBLIC WORKS – LIMITATIONS

The Department of Public Works, although responsible for the general maintenance of City parks, will not inspect the park area to be used immediately prior to the use to determine the suitability and safety of the use. In addition, it will not supervise such use.

Zimbra**dmiles@kenosha.org**

Beer/Wine and Music extension request for Southport Beach House - June 25, 2016

From : Stacie Albert <albert.stacie@gmail.com>

Wed, Mar 11, 2015 08:56 AM

Subject : Beer/Wine and Music extension request for
Southport Beach House - June 25, 2016**To :** dmiles@kenosha.org

Dear Kenosha Public Works (Parks) Department,

My name is Stacie Albert and I am scheduled to rent out the Southport Beach House for a wedding ceremony and reception on Saturday, June 25, 2016 from 10 am-midnight. I am writing to formally request an extension for the beer and wine permit to expire at 10:30 pm that evening and for the music to expire at 11:00 pm that evening. I can be contacted at (262) 914-4035 with any questions or concerns.

Thank you,
Stacie Albert

--

Stacie Albert

Geologist

AECOM - Environment

Chicago, IL 60601

M 262.914.4035

albert.stacie@gmail.comstacie.albert@aecom.com



March 17, 2015

Mt. Carmel Parish
Attn: Tom Rizzo
2750 11th PI Unit 508
Kenosha, WI 53140

RE: Park use for Columbus Park

To whom it may concern:

Your request for park use at Columbus Park for the Mt Carmel Parish Festival, extend the closing time on Friday to 10:30 pm and Saturday to 11:00 pm, and sell fermented malt beverages on July 10-12 2015 (*with rain date of July 17-19, 2015*) will be reviewed by the Board of Parks Commission. The meeting is rescheduled for:

Thursday, March 19, 2015
5:45 p.m.
Room 202
Kenosha Municipal Building, 625-52nd Street

You and/or your representative are required to appear.

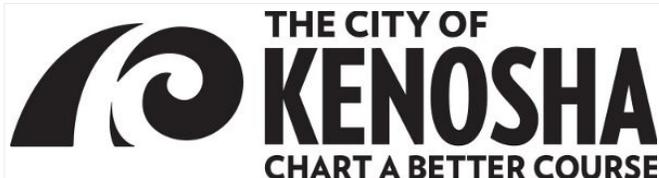
If you have any questions, you may contact the Community Relations Liaison Kris Kochman at 262-653-4177 or kkochman@kenosha.org.

Sincerely,

A handwritten signature in blue ink that reads "Diane S. Miles".

Diane S. Miles
Secretary of the Parks Commission

cc: Board of Parks Commission
Shelly Billingsley, Acting Director of Public Works – w/a
Jeff Warnock, Superintendent of Parks – w/a
via email tari603@hotmail.com



Keith G. Bosman
Mayor

March 27, 2015

TO: Chairman Scott Gordon, Board of Park Commissioners

FROM: Mayor Bosman

RE: Lose the Shoes Summer Sports Festival

KASL/ Kenosha Crew is requesting from the Parks Commission the use of Simmons Island for the Lose the Shoes Summer Sports Festival to be held Saturday, July 25, 2015 (rain date July 26, 2015.) Set up will take place beginning at 1 p.m. July 24, and take down will be completed by 8 p.m. July 25.

Recommendation: Parks Commission approval of use of Simmons Island for Lose the Shoes Summer Sports Festival to be held Saturday, July 25, 2015 (rain date July 26, 2015.)

**SPECIAL EVENT APPLICATION
CITY OF KENOSHA – PARK DIVISION**

Please note that this application does not guarantee approval of your event or equipment requested. The event will need the approval of the Board of Park Commissioners and/or the Superintendent of Parks .

EVENT ORGANIZATION INFORMATION

Name of Responsible Organization KASL/ Kenosha Crew

Contact Person who is responsible for event: Jeff Reget

Address: 1330- 52nd Street

City/State/Zip Kenosha, Wi. 53142

Daytime # 262-818-1502 Evening # _____ Cell# 262-818-1502

Fax # _____ E-mail: jeff.reget@yahoo.com

Is the Host Organization a 501(c)-3? Yes, provide ES# yes

EVENT INFORMATION

Name of the Event: Lose The Shoes Summer Sports Festival

Date Requested: July 25, 2015 Rain Date July 26, 2015

Location Requested: Simmons Island Estimated Attendance 2,500

Charitable Event: _____ No yes Yes, Proceeds donated to KASL/Kenosha Crew

Brief Description of the Event: Sand Soccer, Sand Volleyball, Sand Dodgeball, Cross Fit

Set up date and time: July 24, 1:00pm

Time of Event: 8:00am- 6:00pm

Take down date and time: July 25, 6:00pm- 8:00pm

FOR OFFICE USE ONLY:

Application Packet Received _____ Admin. Or Commission Approval _____

Copies sent to: Alderperson _____ Dirk _____ Police _____

Fire: _____ PW Admin _____ PW-Streets: _____ Kris _____

**EQUIPMENT RENTAL REQUEST
CITY OF KENOSHA – PUBLIC WORKS/PARKS**

Name of Event Lose The Shoes Summer Sports Festival

To assist you with your special event, the Public Works Department/Park Division does have equipment available for rent to your organization. The location of this equipment must be noted on the site and/or route plan you have attached to this application.

yes
yes/no Electric: Service varies by location. The organization may be required to provide their own generators in order to supply the level of service required for their event.

yes
yes/no Water: Varies by location

PARK DIVISION:
Various areas may already contain minimal equipment, please indicate the number of additional items you will need. DO NOT list "same as last year", Please also put a close accurate number in your request.

of Benches 10 # of Picnic Tables 10 # of extra trash containers _____

of Barricades _____ Any Bleachers _____ Any Reviewing Stands _____

Showmobile New _____ Old yes

Fencing: Snow Fencing # of feet _____ Portable fencing - # of feet/sections _____

Other Special Requests: _____

STREET CLOSURES: Contact Public Works at 653-4050 for any partial or full street closure

of Barricades _____ A map must be attached with the placement locations

of Parking Signs _____ Organization responsibility:

Approval must be received from the Public Works Department
The department will provide the organization with a sample of the sign that is to be posted.
It is the responsibility of the organization to have these signs printed in the form and color required
Organization is responsible to supply the stakes to attach the signs in the location approved.
Further information is in Item #14 of the procedures.

NOTE: The organization will be notified if equipment requested is available for the date of your event.

**PUBLIC AMPLIFICATION PERMIT APPLICATION
CITY OF KENOSHA – PARK DIVISION**

By ordinance, public amplification is not allowed in City Parks except by permission from the Board of Park Commissioners. Permission for amplification does not exempt a group from obeying Ordinance restrictions on the volume of sound. Please be considerate of park neighbors and other park users. When notifying the alderman and neighborhood association (if necessary) about your event, be sure to include detailed information about any plans you have for amplified sound.

Event Information:

Name of

Event Lose The Shoes Summer Sports Festival

Location of Event: Simmons Island Date of Event July 25, 2015

Contact Person Jeff Reget

Type of Amplified Sound

- DJ
- Sound System
- Speeches/Announcements
- Karaoke
- Other (please specify) _____

Requested time of amplification: Start: 8:00am Ending 6:00pm

Name of Company and/or Individual handling the amplification of the event:

KASL/ Kenosha Crew

Daytime # 262-818-1502 Evening # _____ Cell # 262-818-1502

Aldersperson notification

Have you contacted the Aldersperson of the District in which the event will be held?

_____ Yes no No Date: _____

See Attachment D1 for an excerpt of the Noise Ordinance or go to the City of Kenosha web site at www.kenosha.org and click on General Ordinances and review Section 23.



March 17, 2015

KASL/Kenosha Crew
Attn: Jeff Reget
1330 52nd St
Kenosha, WI 53140

RE: Park use for Simmons Island

To whom it may concern:

Your request for park use at Simmons Island for the Lose the Shoes Summer Sports Festival event from 8am-8pm on Saturday, July 25, 2015 (*with rain date of Sunday, July 26, 2015*) will be reviewed by the Board of Parks Commission. The meeting is scheduled for:

Thursday, March 19, 2015
5:45 p.m.
Room 202
Kenosha Municipal Building, 625-52nd Street

You and/or your representative are required to appear.

If you have any questions, you may contact the Community Relations Liaison Kris Kochman at 262-653-4177 or kkochman@kenosha.org.

Sincerely,

A handwritten signature in blue ink that reads "Diane S. Miles".

Diane S. Miles
Secretary of the Parks Commission

cc: Board of Parks Commission
Shelly Billingsley, Acting Director of Public Works – w/a
Jeff Warnock, Superintendent of Parks – w/a
via email jeff.reget@yahoo.com



Keith G. Bosman
Mayor

March 27, 2015

TO: Chairman Scott Gordon, Board of Park Commissioners

FROM: Mayor Bosman

RE: Mt. Carmel Parish Festival

Mt. Carmel Parish is requesting from the Parks Commission the use of Columbus Park for the Mt. Carmel Parish Festival to be held July 10, 11 and 12, 2015 (rain date July 17, 18, 19, 2015.) Set up will take place beginning at 8 a.m. July 8, and take down will be completed on July 13, 2015. The group is planning to have amplification of live music and to apply for a fermented malt beverage/wine sale license.

Recommendation: Parks Commission approval of use of Columbus Park for the Mt. Carmel Parish Festival to be held July 10, 11 and 12, 2015 (rain date July 17, 18, 19, 2015.)

SPECIAL EVENT APPLICATION
CITY OF KENOSHA - PARK DIVISION

Please note that this application does not guarantee approval of your event or equipment requested. The event will need the approval of the Board of Park Commissioners and/or the Superintendent of Parks .

EVENT ORGANIZATION INFORMATION

Name of Responsible Organization Mt. Carmel Parish

Contact Person who is responsible for event: Tom Rizzo

Address: 2750-11th PLACE Unit 508

City/State/Zip Kenosha, Wisconsin 53140

Daytime # 262-595-0525 Evening # 262-595-0525 Cell# 262-818-3540

Fax # _____ E-mail: TAR1603@Hotmail.com

Is the Host Organization a 501(c)-3? Yes, provide ES# 000273

EVENT INFORMATION

Name of the Event: Mt. Carmel Parish Festival

Date Requested: July 8-9-10-11-12-13 Rain Date July 17-18-19 2015

2015 Includes set-up & take down. Dates
Location Requested: Columbus Park Estimated Attendance 6000

Charitable Event: No _____ Yes, Proceeds donated to _____

Brief Description of the Event: Mt. Carmel "68th" Annual Summer Festival
Food, games & Entertainment for entire family

Set up date and time: July 8, 2015 approx. 8:00 AM

Time of Event: July 10, 2015 5-10 PM July 11, 2015 4-11 PM July 12, 2015 2-10 PM

Take down date and time: July 13, 2015 approx 8:00 AM

FOR OFFICE USE ONLY:

Application Packet Received _____ Admin. Or Commission Approval _____

Copies sent to: Alderperson _____ Dirk _____ Police _____

Fire: _____ PW Admin _____ PW-Streets: _____ Kris _____

**EQUIPMENT RENTAL REQUEST
CITY OF KENOSHA – PUBLIC WORKS/PARKS**

Name of Event Mt. Carmel Festival

To assist you with your special event, the Public Works Department/Park Division does have equipment available for rent to your organization. The location of this equipment must be noted on the site and/or route plan you have attached to this application.

yes/no Electric: Service varies by location. The organization may be required to provide their own generators in order to supply the level of service required for their event.

yes/no Water: Varies by location

PARK DIVISION:

Various areas may already contain minimal equipment, please indicate the number of additional items you will need. DO NOT list "same as last year", Please also put a close accurate number in your request.

of Benches 60 # of Picnic Tables 50 # of extra trash containers 40

of Barricades 15-20 Any Bleachers 100 Any Reviewing Stands 100

Showmobile New _____ Old YES

Fencing: Snow Fencing # of feet yes total / Amount TBD Portable fencing - # of feet/sections: _____

Other Special Requests: I, Tom Pizzo Festival Chairman, meet directly with Park personal on any & all placement that the Parks Dept. supplies the Festival with.

STREET CLOSURES: Contact Public Works at 653-4050 for any partial or full street closure

of Barricades _____ A map must be attached with the placement locations

of Parking Signs _____ Organization responsibility:

Approval must be received from the Public Works Department
The department will provide the organization with a sample of the sign that is to be posted.
It is the responsibility of the organization to have these signs printed in the form and color required
Organization is responsible to supply the stakes to attach the signs in the location approved.
Further information is in Item #14 of the procedures.

NOTE: The organization will be notified if equipment requested is available for the date of your event.

**TEMPORARY STRUCTURE
CITY OF KENOSHA - PARK DIVISION**

Please review Item #8 in the Policy/Procedure Manual

Name of Event Mt. Carmel Festival

Park Requested Columbus Park Date of Event: July 10-11-12 2015

**Structure location must be placed on site map.

Type of Temporary Structure

Tent

Staging

Trailers

Inflatables

Dunk Tank

Other, Please explain _____

Vendor Information

(Name of Company and/or individual providing temporary structure)

Name of Company/Individual: Top Choice

Work # 652-2717 Home # _____ Cell _____

Insurance

All vendors that are supplying the organization with a temporary structure must supply a Certificate of Insurance for product and premises insurance in the amount of \$1,000,000 in the aggregate naming the City of Kenosha as 'additional insured', unless all vendors are being insured as an umbrella under the organizer's. Copy to be attached or sent to the Park Division 30 days prior to the event.

Insurance Company _____

Signature

Vendor Signature _____ Date _____

**PUBLIC AMPLIFICATION PERMIT APPLICATION
CITY OF KENOSHA – PARK DIVISION**

By ordinance, public amplification is not allowed in City Parks except by permission from the Board of Park Commissioners. Permission for amplification does not exempt a group from obeying Ordinance restrictions on the volume of sound. Please be considerate of park neighbors and other park users. When notifying the alderman and neighborhood association (if necessary) about your event, be sure to include detailed information about any plans you have for amplified sound.

Event Information:

Name of Event St. Carmel Festival
Location of Event: Columbus Park Date of Event July 10-11-12, 2015
Contact Person Tom Rizzo

Type of Amplified Sound

- DJ
- Sound System
- Speeches/Announcements
- Karaoke
- Other (please specify) LIVE ENTERTAINMENT (MUSIC)

Requested time of amplification: Start: 7-10-15 From 5:00 P.M. - 10:30 P.M.
7-11-15 Ending 3:00 P.M. - 11:00 P.M.
7-12-15 2:00 P.M. - 10:00 P.M.

Name of Company and/or Individual handling the amplification of the event:

Matt Miller

Daytime # _____ Evening # _____ Cell # 262-945-1817

Aldersperson notification

Have you contacted the Aldersperson of the District in which the event will be held?

_____ Yes No _____ Date: _____

See Attachment D1 for an excerpt of the Noise Ordinance or go to the City of Kenosha web site at www.kenosha.org and click on General Ordinances and review Section 23.

**FERMENTED MALT/WINE BEVERAGE SALES APPLICATION
CITY OF KENOSHA – PARK DIVISION**

Name of Event: Mt. Carmel Festival
Location of Event Columbus Park Date of Event July 10-11-12 2015
Name of Group Responsible Mt. Carmel Parish
Person that is Responsible for License and Regulations Tom Pizzo
Address 1919 - 54th Street Kenosha, WI. 53140
Daytime # 652-7660 Evening # 595-0525 Cell # 818-3540

Beer Selling Permit Information

Name of the licensed bartender(s) that will be responsible (must be licensed in the City of Kenosha).

Steve Acerbi
Lee Bodah

Security Company/ Brief description of how security will be handled.

OFF Duty City of Kenosha Police officers & wristbands
will be used to check ID's

Have you applied for the Temporary Class "B" Retailers License (from the City Clerk's Office)?

No Yes, Indicate Application Date: _____

***A copy needs to be given to given to Park Division prior to event.**

Have you submitted the Certificate of Insurance with a liquor liability naming the City of Kenosha as additionally insured?

No Yes, Indicate Application Date: _____

***A copy needs to be given to given to Park Division prior to event.**



March 17, 2015

Mt. Carmel Parish
Attn: Tom Rizzo
2750 11th PI Unit 508
Kenosha, WI 53140

RE: Park use for Columbus Park

To whom it may concern:

Your request for park use at Columbus Park for the Mt Carmel Parish Festival, extend the closing time on Friday to 10:30 pm and Saturday to 11:00 pm, and sell fermented malt beverages on July 10-12 2015 (*with rain date of July 17-19, 2015*) will be reviewed by the Board of Parks Commission. The meeting is rescheduled for:

Thursday, March 19, 2015
5:45 p.m.
Room 202
Kenosha Municipal Building, 625-52nd Street

You and/or your representative are required to appear.

If you have any questions, you may contact the Community Relations Liaison Kris Kochman at 262-653-4177 or kkochman@kenosha.org.

Sincerely,

A handwritten signature in blue ink that reads "Diane S. Miles".

Diane S. Miles
Secretary of the Parks Commission

cc: Board of Parks Commission
Shelly Billingsley, Acting Director of Public Works – w/a
Jeff Warnock, Superintendent of Parks – w/a
via email tari603@hotmail.com

March 16, 2015

TO: Chairman Scott Gordon, Board of Park Commissioners

FROM: Jeff Warnock, Park Superintendent *JW*

RE: 2015 Tournament – Loyal Order of the Moose #286

A request has been received from the Loyal Order of the Moose #286 to hold their annual softball tournament at Poerio Park on Saturday June 6, 2015 from 9am - 8pm. They are also requesting a class "B" beer permit to sell alcoholic beverages. Proceeds are to benefit the Dream Playground Project at Petzke Park.

Recommendation: To approve the event be held at Poerio Park.

JW:jm

**City of Kenosha – Department of Public Works – Park Division
2015 ATHLETIC FACILITY RENTAL APPLICATION**

RETURN COMPLETED FORM TO:

Jodi McKinney
3617 – 65th Street
Kenosha, WI 53142
262-653-4052
jmckinney@kenosha.org

(Once approved by the Park Division, you will receive a signed copy of this to use as your permit.)

Name of Organization: Loyal Order of The Moose #286

Non-Profit Organization: 42253 (tax exempt number or attach certificate)

Youth or Adult: Adult Youth Age Group: _____

Contact Information:

(Person responsible for signing agreement, fees, cancellations etc. Permit Holder must be present at each event.)

Name: Richard Smart Title: ADMINISTRATOR

Address: 3003 30th AVE Kenosha WI 53140
Street City State Zip

E-Mail Address (required for cancellations): Moose Lodge 286 @ WI-RL.com

Phone: Daytime: (262) 657 7831 Cell Phone: (262) 945 8813

Requested Location: Poerio Park How many Diamonds/Fields/Courts will you need? 4

Which Diamonds/Fields/Courts do you prefer? 1-4

Type of Event: Baseball Softball Soccer Football Tennis Other _____

Purpose: Practice (no field prep) Game Tournament Other: _____

Will lights be required?: yes What time should staff turn on?: DARK

Pitching Rubber Distance?: 60 FT. Baseline Distance?: 65 FT.

Mound Required?: NO

Special Requests for Equipment/Labor/Field Layout (additional fees may apply): _____

PRACTICE FEES ARE NON-REFUNDABLE AND NON-TRANSFERABLE

For Office Use ONLY		Clerk Initials <u>AB</u>
Approved by: <u>2-18-15</u>	Date Approved: <u>2-18-15</u>	
Insurance Received: <u>1/1/15</u>	Schedule Received: <u>2-18-15</u>	
Rules & Regulations Received: <u>2-18-15</u>	Deposit & Payment Received: <u>2-18-15</u>	
Copy of Permit Given to Applicant on: <u>2-18-15</u>	<u>Receipt # 169695</u>	

Wants to sell beer.

**City of Kenosha – Department of Public Works – Park Division
2015 ATHLETIC FACILITY RENTAL APPLICATION (continued...)**

PLEASE LIST EACH DATE SPECIFICALLY. BLOCKING OFF TENTATIVE DATES IS NOT ALLOWED.

NOTE: All Park Facilities close at 10pm.

Organization: loyal order of moose - 2866 Contact Person: Rich Smart Sport: Softball
Tony

Date: SAT June 6 Time: 9AM to 8 PM Lights? Yes/No Game/Practice: _____ Field# 1-4/

Date: _____ Time: _____ to _____ Lights? Yes/No: _____ Game/Practice: _____ Field# _____

Date: _____ Time: _____ to _____ Lights? Yes/No: _____ Game/Practice: _____ Field# _____

Date: _____ Time: _____ to _____ Lights? Yes/No: _____ Game/Practice: _____ Field# _____

Date: _____ Time: _____ to _____ Lights? Yes/No: _____ Game/Practice: _____ Field# _____

Date: _____ Time: _____ to _____ Lights? Yes/No: _____ Game/Practice: _____ Field# _____

Date: _____ Time: _____ to _____ Lights? Yes/No: _____ Game/Practice: _____ Field# _____

Date: _____ Time: _____ to _____ Lights? Yes/No: _____ Game/Practice: _____ Field# _____

Date: _____ Time: _____ to _____ Lights? Yes/No: _____ Game/Practice: _____ Field# _____

Date: _____ Time: _____ to _____ Lights? Yes/No: _____ Game/Practice: _____ Field# _____

Date: _____ Time: _____ to _____ Lights? Yes/No: _____ Game/Practice: _____ Field# _____

Date: _____ Time: _____ to _____ Lights? Yes/No: _____ Game/Practice: _____ Field# _____

Date: _____ Time: _____ to _____ Lights? Yes/No: _____ Game/Practice: _____ Field# _____

Date: _____ Time: _____ to _____ Lights? Yes/No: _____ Game/Practice: _____ Field# _____

Date: _____ Time: _____ to _____ Lights? Yes/No: _____ Game/Practice: _____ Field# _____

Date: _____ Time: _____ to _____ Lights? Yes/No: _____ Game/Practice: _____ Field# _____

Date: _____ Time: _____ to _____ Lights? Yes/No: _____ Game/Practice: _____ Field# _____

Date: _____ Time: _____ to _____ Lights? Yes/No: _____ Game/Practice: _____ Field# _____

Date: _____ Time: _____ to _____ Lights? Yes/No: _____ Game/Practice: _____ Field# _____

Date: _____ Time: _____ to _____ Lights? Yes/No: _____ Game/Practice: _____ Field# _____

Date: _____ Time: _____ to _____ Lights? Yes/No: _____ Game/Practice: _____ Field# _____

Date: _____ Time: _____ to _____ Lights? Yes/No: _____ Game/Practice: _____ Field# _____

Date: _____ Time: _____ to _____ Lights? Yes/No: _____ Game/Practice: _____ Field# _____



ENGINEERING DIVISION
SHELLY BILLINGSLEY, P.E.
CITY ENGINEER

PARK DIVISION
JEFF WARNOCK
SUPERINTENDENT

FLEET MAINTENANCE

SUPERINTENDENT

STREET DIVISION
JOHN H. PRIJIC
SUPERINTENDENT

WASTE DIVISION
ROCKY BEDNAR.
SUPERINTENDENT

DEPARTMENT OF PUBLIC WORKS
MICHAEL M. LEMENS, P.E., DIRECTOR
SHELLY BILLINGSLEY, P.E., DEPUTY DIRECTOR

MUNICIPAL BUILDING · 625 - 52ND ST · RM 305 · KENOSHA, WI 53140
TELEPHONE (262) 653-4050 · FAX (262) 653-4056
EMAIL PUBLICWORKS@KENOSHA.ORG

January 23, 2015

To: Scott N. Gordon, Chairman, Park Commission
Eric J. Haugaard, Chairman, Public Works Committee

From: Shelly Billingsley, P.E. *Shelly Billingsley* CNA 1-23-15
Deputy Director of Public Works / City Engineer

Subject: Project: 14-1424 Southport Beach House Roof Replacement Rebid
Location: 7825 1st Avenue

The Department of Public Works, Engineering Division has opened bids for the above referenced project. Engineer's Estimate was \$375,000.00. Budget amount is \$384,000.00.

This project consists of: Base Bid – copper standing seam; Alternate 1 – Stateline asphalt, shingles, modified bitumen, four chimney restorations and masonry work; Alternate 4 – salvaged, reclaimed, new slate tiles for three west facing areas.

Following is the list of bidders:

Contractor	Base Bid	Alternate 1	Alternate 4	Total
Carlson Racine Roofing, Racine, WI	\$45,000.00	\$210,000.00	\$20,000.00	\$275,000.00
Langer Roofing, Milwaukee, WI	\$90,580.00	\$370,350.00	\$63,750.00	\$709,000.00
Kaschak Roofing, Milwaukee, WI	\$94,000.00	\$420,000.00	\$195,000.00	\$709,000.00

At the December 8, 2014 Park Commission meeting staff presented an informational item regarding the bids for the Southport Beach House Roof Replacement. Due to funding staff is recommending awarding option 1 as presented at the meeting.

It is recommended that this contract be awarded to Carlson Racine Roofing & Sheet Metal, Inc., (Racine, Wisconsin) for the base bid amount of \$45,000.00 plus \$210,000.00 for Alternate 1 plus \$20,000.00 for Alternate 4 for a total of \$275,000.00; plus \$41,000.00 in contingency for unforeseen conditions (if needed), for total award amount of \$316,000.00. Funding is from CIP Line Item PK-13-002.

SAB/kjb



THE CITY OF
KENOSHA
CHART A BETTER COURSE

Shelly Billingsley, P.E.
Acting Director of Public Works
City Engineer

March 13, 2015

To: Eric Haugaard, Chairman, Public Works Committee

From: Shelly Billingsley, P.E. *Shelly Billingsley*
Acting Director of Public Works / City Engineer

CC: Park Commission

Common Council

City Administration

Steve Bostrom
District 12

Subject: ***Supplemental Information as requested by Public Works Committee
for Award of Project 14-1424 Southport Beach House Roof Replacement
Rebid***

As directed by the Public Works Committee, the City of Kenosha received \$800 from an outside source to conduct the Roof Evaluation as specified in the Millen Roofing Company letter dated October 1, 2014. Millen completed the on-site evaluation on Tuesday, March 10th with their final report submitted on Friday, March 13th. Staff reviewed the report and completed the cost-benefit analysis for the options that Millen identified.

Assuming from the report the following scenarios (As shown on attachment entitled "Southport Beach House Roof Analysis completed by Staff):

Scenario 1: The report states the existing slate roof has a life expectancy of 20 years if \$31,000 of repairs are done this year (year 1) and roughly \$1,700 per year beginning in year 2. Staff assumed that with a 2% per year inflation rate that in year 20 the City would have spent \$367,500 if the \$200,000 replacement cost is assumed to be accurate.

Scenario 2: If the roof is replaced for \$200,000 in year 1 with maintenance beginning in year 3 assuming it is still \$1,700 per year, with the same inflation, the City would have spent roughly \$235,500. A savings of approximately \$130,000 from Scenario 1.

Scenario 3: Same as Scenario 1, except roof replacement cost is closer to the bid line item cost received in the bid opening on Nov 19, 2014. With this scenario the City will have spent a total of \$769,000 (Alt A-2a \$470,250 is used from the bid tab dated November 19, 2014 attached with inflation added).

Scenario 4: Same as Scenario 2, except roof replacement cost is as bid on Nov 19, 2014 (\$470,250). This scenario may result in the City spending \$506,000. A savings of approximately \$263,000 from Scenario 3.

Scenario 5: As recommended for the award of the roof, proceed with the recommendation that includes the bid alternative for Stateline Asphalt Shingles (A-1a) at \$155,000 and have little to no maintenance for 20-30 years.

With the completion of the Millen report staff has identified 3 Alternatives:

Alternative 1: Reject Bids and Do Nothing.

Alternative 2: Defer award of the contract to Carlson Racine Roofing & Sheet Metal, Inc. and direct staff to prepare a separate project for bidding that would incorporate only the repairs as referenced in the Millen Report. When staff receives the bids the Committee(s) could do one of the following:

- a) Reject one or both of the Projects 1A or 1B (example: Project 1A – Replace and Project 1B – Repair)
- b) Accept one of the projects (1A or 1B) and reject the other project (1A or 1B)

Alternative 3: Award the project with the Stateline Asphalt Shingles as recommended to the Public Works Committee on February 2, 2014. This is the preferred alternative by staff using the Scenarios and Alternatives outlined in this Supplemental Information memo.

RECOMMENDATION

Staff recommends project be awarded to Carlson Racine Roofing & Sheet Metal, Inc. as stated on award letter.

City of Kenosha
Northport Beach House Roof Analysis

Inflation Rate:

	<u>Year 1</u>	<u>Year 2</u>	<u>Year 3</u>	<u>Year 4</u>	<u>Year 5</u>	<u>Year 6</u>	<u>Year 7</u>	<u>Year 8</u>	<u>Year 9</u>	<u>Year 10</u>	<u>Year 11</u>	<u>Year 12</u>	<u>Year 13</u>	<u>Year 14</u>	<u>Year 15</u>	<u>Year 16</u>	<u>Year 17</u>	<u>Year 18</u>	<u>Year 19</u>	<u>Year 20</u>	<u>Totals</u>
Scenario I:																					
pair	\$ 31,000																				\$ 31,000
maintenance		\$ 1,700	\$ 1,734	\$ 1,769	\$ 1,804	\$ 1,840	\$ 1,877	\$ 1,914	\$ 1,953	\$ 1,992	\$ 2,032	\$ 2,072	\$ 2,114	\$ 2,156	\$ 2,199	\$ 2,243	\$ 2,288	\$ 2,334	\$ 2,380	\$ 2,428	\$ 38,829
place																					\$ 297,189
																					<u>\$ 297,189</u>
																					<u>\$ 367,018</u>
Scenario II:																					
pair	\$ 200,000																				\$ 200,000
maintenance		\$ -	\$ -	\$ 1,769	\$ 1,804	\$ 1,840	\$ 1,877	\$ 1,914	\$ 1,953	\$ 1,992	\$ 2,032	\$ 2,072	\$ 2,114	\$ 2,156	\$ 2,199	\$ 2,243	\$ 2,288	\$ 2,334	\$ 2,380	\$ 2,428	\$ 35,395
place																					\$ 235,395
																					<u>\$ 235,395</u>
Scenario III:																					
pair	\$ 31,000																				\$ 31,000
maintenance		\$ 1,700	\$ 1,734	\$ 1,769	\$ 1,804	\$ 1,840	\$ 1,877	\$ 1,914	\$ 1,953	\$ 1,992	\$ 2,032	\$ 2,072	\$ 2,114	\$ 2,156	\$ 2,199	\$ 2,243	\$ 2,288	\$ 2,334	\$ 2,380	\$ 2,428	\$ 38,829
place																					\$ 698,767
																					<u>\$ 698,767</u>
																					<u>\$ 768,596</u>
Scenario IV:																					
pair	\$ 470,250																				\$ 470,250
maintenance		\$ -	\$ -	\$ 1,769	\$ 1,804	\$ 1,840	\$ 1,877	\$ 1,914	\$ 1,953	\$ 1,992	\$ 2,032	\$ 2,072	\$ 2,114	\$ 2,156	\$ 2,199	\$ 2,243	\$ 2,288	\$ 2,334	\$ 2,380	\$ 2,428	\$ 35,395
place																					\$ 505,645
																					<u>\$ 505,645</u>

BID TABS
 PROJECT 14-1424 SOUTHPORT BEACH HOUSE ROOF REPLACEMENT REBID
 BID DATE: NOVEMBER 19, 2014

Item Number	Description	Quantity	Unit	Carlson Racine Roofing Racine, WI		Langer Roofing & Sheet Metal Milwaukee, WI		Kaschak Roofing Milwaukee, WI			
				Unit Price	Total	Unit Price	Total	Unit Price	Total		
1	Copper Standing Seam	1	LS	\$45,000.00	\$45,000.00	\$90,580.00	\$90,580.00	\$94,000.00	\$94,000.00		
Alternate 1 Bid											
A-1a	Stateline Asphalt Shingles – Full Roof*	1	LS	\$155,000.00	\$155,000.00	\$306,450.00	\$306,450.00	\$348,000.00	\$348,000.00		
A-1b	Modified Bitumen	1	LS	\$12,000.00	\$12,000.00	\$20,900.00	\$20,900.00	\$34,000.00	\$34,000.00		
A-1c	(4) Chimney Restorations and Masonry Work	1	LS	\$43,000.00	\$43,000.00	\$43,000.00	\$43,000.00	\$38,000.00	\$38,000.00		
Alternate 1 Bid Total				\$210,000.00		\$370,350.00		\$420,000.00			
Alternate 2 Bid											
A-2a	Salvaged/Reclaimed/New Slate Tiles Full Roof*	1	LS		No Bid	\$470,250.00	\$470,250.00	\$490,000.00	\$490,000.00		
A-2b	Modified Bitumen	1	LS		No Bid	\$20,900.00	\$20,900.00	\$34,000.00	\$34,000.00		
A-2c	(4) Chimney Restorations and Masonry Work	1	LS		No Bid	\$43,000.00	\$43,000.00	38000	\$38,000.00		
Alternate 2 Bid Total				\$0.00		\$534,150.00		\$562,000.00			
Alternate 3 Bid											
A-3a	Asphalt Shingles (3) West Facing Areas	1	LS	\$14,000.00	\$14,000.00	\$45,900.00	\$45,900.00	\$39,000.00	\$39,000.00		
Alternate 4 Bid											
A-4a	Salvaged/Reclaimed/New Slate Tiles (3) West Facing Areas	1	LS	\$20,000.00	\$20,000.00	\$63,750.00	\$63,750.00	\$195,000.00	\$195,000.00		
Alternate 5 Bid											
A-5a	Copper Roofing – North and South Standing Seam	1	LS	\$91,000.00	\$91,000.00	\$13,100.00	\$13,100.00	\$137,000.00	\$137,000.00		
*Areas in "Full Roof" exclude all existing and proposed copper roofed areas and modified bitumen areas.											
Unit Pricing						\$6.00		\$6.30		\$5.50	
Replace wood roof decking (per board ft)											
Time and Material											
Repair of latent conditions or additional work (Roofer time per Man-hour)						\$85.00		\$95.00		\$85.00	
Material (Contractor cost – addition)						15.00%		15%		10%	

March 12, 2015

Attn: Shelley Billingsley
City of Kenosha
625 52nd St.
Kenosha, WI 53140

Re: Southport Beach House

Dear Shelley:

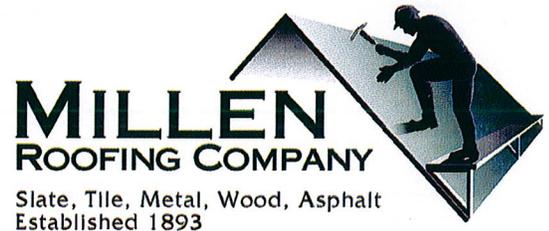
We inspected the slate roof on the Southport Beach House on March 10, 2015. Our inspection included removing four slates in one location to help determine the condition of waterproofing underlayments, type of fasteners, and soundness of the slates (see picture 033). We visually inspected all the slate roof areas.

The waterproofing underlayment is in remarkably good condition (see picture 034). It is a heavy asphalt coated felt paper, probably a 55 # base sheet. The condition of this component of the system is undoubtedly why there are no reported active leaks associated with this slate roof.

The slate on the main portions of this roof are 18" long x 12" wide x 3/16" - 1/4" thick (see pictures 035, 036). They are laid with a 7" exposure, which means they have 4" headlap. Headlap is the top portion of slates which are covered by the slates two courses above. A standard practice would be to lay an 18" slate at 7 1/2" exposure, resulting in a 3 inch headlap. In short, this roof was installed above standards and sheds water very effectively when the slates are intact. The slates are undoubtedly from Vermont and are fastened with copper nails.

In general the condition of the individual slates range from very sound to fragile. The fragile slates have experienced some spalling. This is caused by water absorption and freeze/thaw cycles which result in deterioration (see picture 072). In addition there are several broken and improperly replaced slates. The improperly repaired slates include broken slates slipped back into place and slates of the wrong size. We estimate that approximately 4% of the slates on this roof should be replaced. The high number of broken slates is a result of deferred maintenance.

Some roof surfaces have several slates of different colors, ages and materials patched in. There are some cement asbestos slates mixed in (see picture 062). Some ridge slates have opened up and should be repaired (see picture 044).



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www.millenroofing.com



Construction



Design



Expert Analysis

New / Restoration / Repair

MILLEN ROOFING COMPANY

The following is a chart with attached roof diagram which breaks this roof down into thirteen roof areas. We have included the approximate size of each area with both repair and replacement budget costs. The replacement budget costs do not include sheet metal saddles, gutters or downspouts. They do include all new waterproofing underlayments and slates.

SLATE ROOF AREA	APPX. AREA (sq. ft.)	REPAIR COST	REPLACE COST
1	500	3,500	22,500
2	120	1,000	6,400
3	80	400	4,000
4	910	4,250	41,400
5	520	3,400	23,500
6	100	1,500	5,000
7	170	2,600	8,500
8	170	2,600	8,500
9	100	1,500	5,000
10	520	3,400	23,500
11	910	4,250	41,400
12	80	500	4,000
13	120	1,700	6,400
<hr/>			
TOTALS:	4,300	\$30,600	\$200,100

We feel that this slate roof has a remaining service life of approximately 20 years. If the repair items mentioned above are addressed, a maintenance schedule should be instituted. Our experience is that slate roofs of this age should be maintained every three years. The owner could anticipate spending approximately \$5,000 every three years, or \$1,670 per year.

Thank you for the opportunity to inspect this roof. The materials used were meant to provide a long lasting roof. The methods and craftsmanship are impressive and a testament to the workers involved.

Sincerely,

John Millen

Zimbra

sbillingsley@kenosha.org

Southport Beach House 033.jpeg



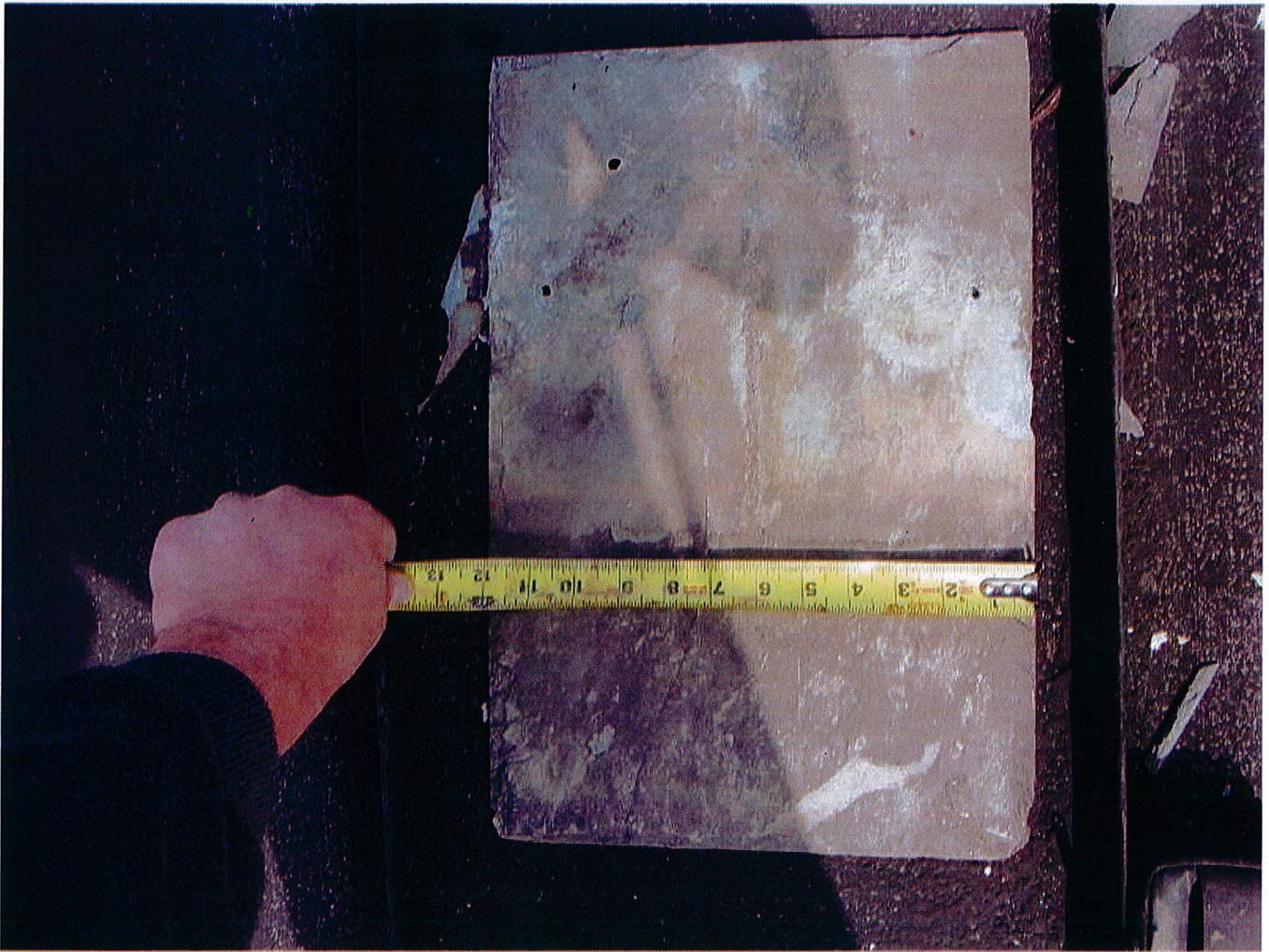
Southport Beach House 034.jpeg



Southport Beach House 035.jpeg



Southport Beach House 036.jpeg



Southport Beach House 044.jpeg



Southport Beach House 062.jpeg



Southport Beach House 072.jpeg



March 18, 2015

Informational #1

TO: Shelly Billingsley, P.E.
Interim Director of Public Works

FROM: Cathy Austin, P.E.
Assistant City Engineer



SUBJECT: Project Status Report

- Project # 08-1443 Bike and Pedestrian Connections** - Plans have begun but a major focus on bike paths has been to complete the Bike Path crossing at Washington Road and the extension through Nash Park. Once these projects have been bid, design will be completed on this third phase. (Citywide)
- Project #11-1417 Strawberry Park Trail and Shelter (DNR Stewardship Grant)** [SAA Design Group] – Design parameters have been determined and work has begun on bid documents. Project is anticipated to be out for bid at the end of March. (16)
- Project #12-1415 / 13-1415 / 14-1415 / 15-1415 CORP Implementations** – Continuing. (Citywide)
- Project #12-1430 Alford Park Warehouse Demolition** – [Earth Construction] Project close-out documents were sent to contractor. (1).
- Project #12-1432 - Peorio Park Trail** [SAA Design Group] Construction began in March and is anticipated to be complete in May. City crews will construct the adjoining paths after contractor is finished. (DNR Stewardship Grant) (1 & 4)
- Project #13-1413 - Petzke Park Phase II** [SAA Design Group] Bids were opened February 11. Pending award, construction is tentatively scheduled to begin in April (weather dependent). (1)
- Project #13-1414 - Washington Park Velodrome** [SAA Design Group] – Contract was awarded to Rasch Construction. A preconstruction meeting will be scheduled within the next few weeks to discuss construction schedule. (6)
- Project #13-1419 – Anderson Fishing Pier** – [SAA Design Group] Contractor will begin working on punch list items as soon as the weather permits. (9)
- Project #14-1120 – Eichelman Beach – Nutrient Improvements** – The contractor is planning on beginning work this winter and installing the plants in the spring. (2)
- Project #14-1141 – Southport Park Shoreline Repair Phase 1** – [Redbarn Design and Engineering] Project has been awarded and a preconstruction meeting is scheduled for March 20. (12)
- Project #14-1417 – Tree Removal** – Contract nearing completion. Phase 2 is pending approval. (City wide)
- Project #14-1418 – Tree Planting** – Contract nearing completion. (City wide)
- Project #14-1421 – Simmons Island Phase 1B** – [SAA Design Group] Project has been put on hold due to budget. (2)
- Project #14-1424 - Southport Beach House Roof Replacement** –Project is pending award. A construction schedule will be determined after award. (12)
- Project #14-1428 – Washington Park Trail Improvements** –A preconstruction meeting was held on March 17. Construction is anticipated to begin in April and last about a month. (6)
- Project #15-1417 – Tree Removal** – Bid documents will be available in March. Work is anticipated to run from April 20 – December 12. (City Wide)
- Design Work-** Misc. Park projects, ADA Accessible Playground, and finishing 2012, 2013 and 2014 CORP projects.