

Agenda
Board of Parks Commission Meeting
625-52nd St, Room 204
Monday, March 14, 2016
5pm

Chairperson: Scott N. Gordon Vice Chairperson: Keith W. Rosenberg
Commissioner: Kurt Wicklund Commissioner: Rocco J. LaMacchia, Sr.
Commissioner: Jack Rose

Call to Order
Roll Call
Citizens Comments

Approval of the Minutes of the Meeting Held on February 29, 2016.

1. Request from Willie Brown for a DJ at Kennedy Park for a Family Reunion on Saturday, July 30, 2016 from 9am – 10pm. *(District 1)(Deferred from the meeting on 2/29/16)*
2. Request from Richard J Preston for a Wedding/Reception at the Southport Beach House on Friday, September 9, 2016 to:
 - a. Extend the Closing Hours to Midnight *(12:00am)*
 - b. Extend the Beer/Wine Permit to 11:00pm
 - c. Extend the Music Permit to 11:00pm *(District 12)*
3. Request for use of Pennoyer Park for a Relay Exchange Point by Ragnar Events LLC on Saturday, June 11, 2016 for the Ragnar Relay Chicago. *(District 1)*
4. Request for use of Pennoyer Park and Beach by Pro Tour Promotions, LLC on August 25-28, 2016 for the Lake Michigan Surf Ride. *(District 1)*
5. Request from Stephen Lee for permission to operate a peddler stand business at Eichelman Park seven days a week from 10am-6pm. *(District 2)*
6. Resolution by the Mayor - Resolution to Dedicate Certain City-Owned Parcels of Land for Park Purposes. *(oral referral from Council on 3/7/16) (Also referred to Public Works)*

COMMISSIONERS' COMMENTS

End of Meeting

IF YOU ARE DISABLED AND NEED ASSISTANCE, PLEASE CALL 653-4050 BY NOON BEFORE THIS MEETING TO MAKE ARRANGEMENTS FOR REASONABLE ON-SITE ACCOMMODATIONS.

BOARD OF PARK COMMISSIONERS
Minutes of Meeting held Monday, February 29, 2016

A meeting of the Board of Park Commissioners was held on Monday, February 29, 2016 in Room 204 of the Kenosha Municipal Building. The meeting was called to order at 5:41 pm by Chairman Gordon.

At roll call, the following members were present: Commissioners Wicklund, Rose, and LaMacchia. Commissioner Rosenberg was excused. Commissioner Wicklund left the meeting during discussion item #11. Staff members in attendance were: Shelly Billingsley, Acting Director of Public Works/City Engineer; Jeff Warnock, Superintendent of Parks; Bill Richardson, Assistant City Attorney; Police Chief John Morrissey; Alderperson Jan Michalski and Alderperson Eric Haugaard.

It was moved by Commissioner Rose, seconded by Commissioner Wicklund to accept Commissioner LaMacchia as Acting Vice Chairman for this meeting. Motion carried unanimously.

Three citizens spoke during Citizens' Comments: Jayne Mackey, Tammy Conforti and Karen Greidanus.

It was moved by Commissioner LaMacchia, seconded by Commissioner Wicklund, to approve the minutes from the meeting held on February 8, 2016. Motion carried unanimously.

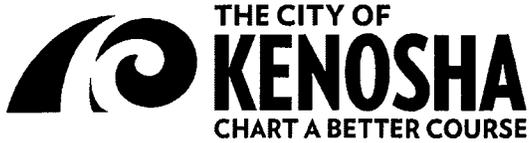
1. Request from Dulce Cervantes Contreras for a Wedding at the Southport Beach House on Saturday, October 1, 2016 to:
 - a. Extend the Closing Hours to Midnight (12:00am)
 - b. Extend the Beer/Wine Permit to 11:30pm
 - c. Extend the Music Permit to 11:30pm (District 12)Public Hearing: Dulce Cervantes Contreras spoke.
Staff: Jeff Warnock spoke.
It was moved by Commissioner LaMacchia, seconded by Commissioner Rose to approve. Motion carried unanimously.
2. Request from Nicole Levinson for a Wedding at the Southport Beach House on Friday, August 26, 2016 to:
 - a. Extend the Closing Hours to Midnight (12:00am)
 - b. Extend the Beer/Wine Permit to 11:30pm
 - c. Extend the Music Permit to 11:30pm (District 12)Public Hearing: Randy Zell, Father of the Bride, spoke.
Staff: Jeff Warnock spoke.
It was moved by Commissioner Rose, seconded by Commissioner LaMacchia to approve. Motion carried unanimously.
3. Request from Tashema Maddox for a DJ at the Lincoln Park Picnic Shelter for a Graduation BBQ on Sunday, June 5, 2016 from 10am – 8pm. (District 12)
Staff: Jeff Warnock spoke.
Public Hearing: Tashema Maddox spoke.
It was moved by Commissioner LaMacchia, seconded by Commissioner Wicklund to approve. Motion carried unanimously.
4. Request from Willie Brown for a DJ at Kennedy Park for a Family Reunion on Saturday, July 30, 2016 from 9am – 10pm. (District 1)
Staff: Jeff Warnock spoke.
Public Hearing: Alderperson Eric Haugaard and Karen Greidanus spoke.
It was moved by Commissioner LaMacchia, seconded by Commissioner Rose to defer for 2 weeks. Motion carried unanimously.

5. Request from Journey Church for use of Eichelman and Wolfenbuttel Parks on Friday, June 3, 2016 to:
 - a. Hold their Annual "Hope Run Kenosha" Event
 - b. Use of Amplified Music*(District 2) (PW - Ayes 5, Noes 0)*
Public Hearing: John Johnson, Representative from Journey Church, spoke.
It was moved by Commissioner LaMacchia, seconded by Commissioner Rose to approve. Motion carried unanimously.
6. Request for use of Pennoyer Park and Bandshell by Urban League of Racine and Kenosha on June 25, 2016 *(with a rain date of July 9, 2016)* for the Juneteenth Festival. *(District 1)*
Public Hearing: Yolanda Adams, Urban League CEO, and Alderperson Eric Haugaard spoke.
Staff: Jeff Warnock spoke.
It was moved by Commissioner LaMacchia, seconded by Commissioner Wicklund to approve. Motion carried unanimously.
7. Request for use of Veterans Memorial Park on Saturday, June 11, 2016 by Aurora Health Care Foundation, Inc. for the Lombardi Walk to Tackle Cancer Kenosha. *(District 2)*
Public Hearing: Jolene Halvorsen, Representative of Aurora Health Care Foundation, spoke.
Staff: Jeff Warnock spoke.
It was moved by Commissioner LaMacchia, seconded by Commissioner Rose to approve. Motion carried unanimously.
8. Request from Downtown Kenosha Inc. for use of Library Park on Saturday, March 26, 2016 to:
 - a. Hold the Easter Egg Hunt Event
 - b. Use of Public Amplification *(District 12)*Public Hearing: Christopher Naumann, Representative from Downtown Kenosha, and John Fox spoke.
It was moved by Commissioner LaMacchia, seconded by Commissioner Wicklund to approve. Motion carried unanimously.
9. Second Amendment to the Agreement by and between the Board of Park Commissioners *(City of Kenosha, Wisconsin)* and Little Leaguers of Kenosha, Inc. *(Kenosha Sports Complex)*.
Staff: Assistant City Attorney Bill Richardson spoke.
Public Hearing: Thomas Santarelli, Representative from Little Leaguers of Kenosha, spoke.
It was moved by Commissioner LaMacchia, seconded by Commissioner Rose to approve. Motion carried unanimously.
10. Request to Place Artificial Infield Turf and Outfield Black Chain Link Fence at the Kenosha Sports Complex Turf Diamond #4. *(District 10)* **PUBLIC HEARING**
Staff: Shelly Billingsley spoke.
Public Hearing: Thomas Santarelli, Representative from Little Leaguers of Kenosha, and Alderperson Jan Michalski spoke.
It was moved by Commissioner LaMacchia, seconded by Commissioner Rose to approve. Motion carried unanimously.
11. Kennedy Drive Cross Sections. *(Deferred from the 2/8/16 meeting) (District 1)* **PUBLIC HEARING**
Staff: Shelly Billingsley spoke.
Public Hearing: Merike Phillips, Daniel Gasache, Carla Johnson, Glenn Woods, John Fox, Mark Hasenberg, Alderperson Jan Michalski, Raymond Cameron, John Schneider, Kevin Velvikis, Karen Greidanus and Dorie Westmeyer spoke.
It was moved by Commissioner Rose, seconded by Commissioner LaMacchia to accept option A. Motion carried unanimously.

12. Resolution by the Board of Parks Commissioners; Sponsor Alderperson Scott Gordon, Co-Sponsors Alderpersons Keith Rosenberg, Rocco J. LaMacchia Sr. and Kurt Wicklund - To Allow Use of Southport Beach House During Weekday Events at a Reduced Fee for Use During a Limited Period of Time in 2016. **PUBLIC HEARING**
Public Hearing: Alderperson Jan Michalski and Glenn Woods spoke.
Commissioner Rose requested to be added as a Co-Sponsor.
It was moved by Commissioner LaMacchia, seconded by Commissioner Rose to approve. It was then moved by Commissioner Rose, seconded by Commissioner LaMacchia to strike "for its use".
Motion carried unanimously. Motion on the approval carried unanimously.

COMMISSIONERS' COMMENTS: None

End of Meeting – Chairman Gordon adjourned the meeting at 7:03 pm.



March 10, 2016

TO: Scott N. Gordon, Chairman
Board of Park Commissioners

FROM: Jeff Warnock, Park Superintendent *JW*

SUBJECT: Request from Willie Brown for a DJ at Kennedy Park for a Family Reunion on Saturday, July 30, 2016 from 9am – 10pm. (*District 11*)

BACKGROUND/ANALYSIS

Staff received a request for a DJ at Kennedy Park for a Family Reunion on Saturday, July 30, 2016 from 9am – 10pm. The Board of Parks Commission deferred it for two weeks at the February 29, 2016 meeting.

RECOMMENDATION

Staff recommends approval.

JW/dm

**CITY OF KENOSHA – DEPARTMENT OF PUBLIC WORKS
PARK USE AGREEMENT (PICNICS, WEDDINGS & BUILDING RENTALS)**

625 – 52nd Street
Room 305
Kenosha, Wisconsin 53140
OFFICE HOURS 8 AM – 4:30 PM MONDAY – FRIDAY

Phone: 653-4080
Fax: 653-4056

Make check payable to "City of Kenosha."

OFFICE USE ONLY

Rental Fees: <u>\$100</u>	Beer/Wine: <u>\$25</u>	Deposit: <u>-</u>	Total Due: <u>\$125</u>
Receipt #: <u>171743</u>	By: <u>Dm</u>	Zimbura: <input checked="" type="checkbox"/>	Park Calendar: _____
Access Database: _____	Date Paid & Permit Issued: <u>2/23/16</u>		

INSTRUCTIONS:

- Please Print (blue or black ink)

Permitee Name: Willie Brown
Person authorized to sign this agreement on behalf of the organization.

Organization Name: _____

Address: 1722 24TH ST. City: KENOSHA State: WI Zip: 53140

Daytime Phone: (262) 308-8794 Alternate Phone: _____

FACILITY REQUESTED: Kennedy Park

Event Date: Saturday, July 30, 2016

Nature of Event: Family Reunion
(Be specific on what type of event – i.e., 16th birthday party, graduation, baby/bridal shower, wedding reception, etc.)

Attendance: 100 (Number of people) Time requested: From: 9am to 10pm
(INCLUDES SETUP AND TAKE DOWN)

PLEASE NOTE: PARK FACILITIES CLOSE AT 10 PM

Beer/Wine Permit (For Consumption Only – No Selling; MUST BE 21 OR OLDER) (Yes or No)
The above-named assumes responsibility for exercising control over attendees behavior at the event. This person or designee must be present for the duration of the event.

Do you plan to have a DJ? (Yes or No)
Allowed only at Alford, Washington picnic shelters and Southport Beach House and Oribiletti Center.

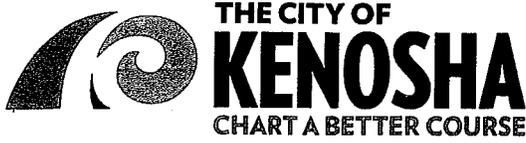
Do you plan to have a Band? (Yes or No)
Allowed only at Southport Beach House and Oribiletti Center.

Do you plan to place any tents/bouncy houses in the park area? (Yes or No)
If yes, you must contact Diggers Hotline (1-800-242-8511) no later than five (5) business days prior to the event.

RESPONSIBILITIES OF THE DEPARTMENT OF PUBLIC WORKS – LIMITATIONS:

The Department of Public Works, although responsible for the general maintenance of City parks, will not inspect the park area to be used immediately prior to the use to determine the suitability and safety of the use. In addition, it will not supervise such use.

RESPONSIBILITY OF APPLICANT



March 9, 2016

Willie Brown
1722 24th St
Kenosha, WI 53140

RE: Request for a DJ at Kennedy Park for a Family Reunion on Saturday, July 30, 2016
from 9am – 10pm. (*District 1*)

Dear Mr Brown:

Your request for a DJ at Kennedy Park for a Family Reunion on Saturday, July 30, 2016 from 9am – 10pm was deferred for two weeks at the February 29, 2016 meeting. The Board of Parks Commission will review the request at a meeting scheduled for:

Monday, March 14, 2016
5:00 p.m.
Room 202
Kenosha Municipal Building, 625-52nd Street

You and/or your representative are required to appear.

If you have any questions, you may contact me at 262-653-4065.

Sincerely,

Diane S. Miles
Secretary of the Parks Commission

cc: Board of Parks Commission
Shelly Billingsley, Acting Director of Public Works – w/a
Jeff Warnock, Superintendent of Parks – w/a



March 10, 2016

TO: Scott N. Gordon, Chairman
Board of Park Commissioners

FROM: Jeff Warnock, Park Superintendent *JW*

RE: Extension of closing hours, beer/wine and music permit at the Southport Beach House on Friday, September 9, 2016

A request from Richard Preston has been received for permission to extend the closing hours to midnight, beer/wine and music permit to 11:30pm at the Southport Beach House for a Wedding/Reception on Friday, September 9, 2016.

RECOMMENDATION

To approve the request to extend the closing hours until midnight, beer/wine and music permit until 11:30pm at the Southport Beach House on Friday, September 9, 2016 for a Wedding/Reception.

JW/dm

**CITY OF KENOSHA – DEPARTMENT OF PUBLIC WORKS
PARK USE AGREEMENT (PICNICS, WEDDINGS & BUILDING RENTALS)**

625 – 52nd Street
Room 305
Kenosha, Wisconsin 53140
OFFICE HOURS 8 AM – 4:30 PM MONDAY – FRIDAY

Phone: 653-4080
Fax: 653-4056

Make check payable to "City of Kenosha."

OFFICE USE ONLY			
Rental Fees: <u>500</u>	Beer/Wine: <u>25</u>	Deposit: <u>300</u>	Total Due: <u>825</u>
Receipt #: <u>171745</u>	By: <u>UD</u>	Zimbra: <u>UD</u>	Park Calendar: <u>UD</u>
Access Database: _____	Date Paid & Permit Issued: <u>2/24/16</u>		

INSTRUCTIONS:

- Please Print (blue or black ink)

Permitee Name: Richard J. Preston
Person authorized to sign this agreement on behalf of the organization.

Organization Name: N/A

Address: 1114-67th Street City: Kenosha State: WI Zip: 53143

Daytime Phone: (262) 308-5862 Alternate Phone: (414) 218-1230

FACILITY REQUESTED: Southport Beach House

Event Date: Friday September 9, 2016

Nature of Event: Wedding/Reception
(Be specific on what type of event – i.e., 16th birthday party, graduation, baby/bridal shower, wedding reception, etc.)

Attendance: 150 (Number of people) Time requested: From: 2pm to 12am
(INCLUDES SETUP AND TAKE DOWN)

PLEASE NOTE: PARK FACILITIES CLOSE AT 10 PM

Beer/Wine Permit (For Consumption Only – No Selling; MUST BE 21 OR OLDER) yes (Yes or No)
The above-named assumes responsibility for exercising control over attendees behavior at the event.
This person or designee must be present for the duration of the event.

Do you plan to have a DJ? yes (Yes or No)
Allowed only at Alford, Washington picnic shelters and Southport Beach House and Oribiletti Center.

Do you plan to have a Band? no (Yes or No)
Allowed only at Southport Beach House and Oribiletti Center.

Do you plan to place any tents/bouncy houses in the park area? NO (Yes or No)
If yes, you must contact Diggers Hotline (1-800-242-8511) no later than five (5) **business** days prior to the event.

RESPONSIBILITIES OF THE DEPARTMENT OF PUBLIC WORKS – LIMITATIONS

The Department of Public Works, although responsible for the general maintenance of City parks, will not inspect the park area to be used immediately prior to the use to determine the suitability and safety of the use. In addition, it will not supervise such use.

RESPONSIBILITY OF APPLICANT



March 9, 2016

Richard Preston
1114 67th St
Kenosha, WI 53143

RE: The extension of hours, beer/wine & music permit at the Southport Park Beach for a Wedding/Reception on Friday, September 9, 2016.

Dear Mr Preston:

Your request for an extension of hours, beer/wine & music permit at the Southport Park Beach for a Wedding/Reception on Friday, September 9, 2016 will be reviewed by the Board of Parks Commission. The meeting is scheduled for:

Monday, March 14, 2016
5:00 p.m.
Room 204
Kenosha Municipal Building, 625-52nd Street

You and/or your representative are required to appear.

If you have any questions, you may contact me at 262-653-4065.

Sincerely,

Diane S. Miles
Secretary of the Parks Commission

cc: Board of Parks Commission
Shelly Billingsley, Acting Director of Public Works – w/a
Jeff Warnock, Superintendent of Parks – w/a



March 8, 2016

To: Chairperson Scott N. Gordon
Park Commission

From: Shelly Billingsley, MBA, PE 
Acting Director of Public Works/City Engineer

Subject: Request for use of Pennoyer Park

BACKGROUND INFORMATION

Ragnar Events, LLC is requesting use of Pennoyer Park for the Ragnar Relay Chicago on Saturday, June 11, 2016. The park is used in the overnight hours as an exchange point for a long distance relay race. The request includes the gate at Kennedy Drive to be open overnight on Friday, June 10, 2016.

RECOMMENDATION

Approve request as this has been an annual event with no problems.

SAB/kjb

**SPECIAL EVENT APPLICATION
CITY OF KENOSHA – PARK DIVISION**

Please note that this application does not guarantee approval of your event or equipment requested. The event will need the approval of the Board of Park Commissioners and/or the Superintendent of Parks .

EVENT ORGANIZATION INFORMATION

Name of Responsible Organization Ragnar Events LLC

Contact Person who is responsible for event: Troy Wheeler

Address: 12 S 400 W

City/State/Zip Salt Lake City, UT 84101

Daytime # 716-948-7357 Evening # _____ Cell# _____

Fax # _____ E-mail: olivia@ragnarrelay.com

Is the Host Organization a 501(c)-3? Yes, provide ES# _____

EVENT INFORMATION

Name of the Event: Ragnar Relay Chicago

Date Requested: June 11 3AM to 11AM Rain Date N/A

Location Requested: Pennoyer Park Estimated Attendance 3600

Charitable Event: _____ No Yes, Proceeds donated to NA

Brief Description of the Event: Long distance overnight team relay with an exchange at Pennoyer Park

Set up date and time: June 11 2AM

Time of Event: June 11 3AM-11AM

Take down date and time: June 11 12PM

FOR OFFICE USE ONLY:

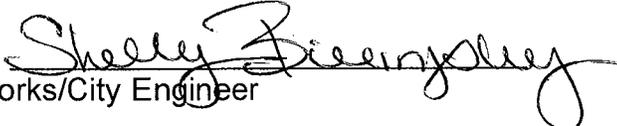
Application Packet Received 2/5/16 Admin. Or Commission Approval _____

Copies sent to: Alderperson _____ Dirk _____ Police _____

Fire: _____ PW Admin _____ PW-Streets: _____ Kris _____

March 9, 2016

To: Chairperson Scott N. Gordon
Park Commission

From: Shelly Billingsley, MBA, PE 
Acting Director of Public Works/City Engineer

Subject: Request for use of Pennoyer Park and Beach

BACKGROUND INFORMATION

Pro Tour Promotions, LLC is requesting use of Pennoyer Park and Beach for the Lake Michigan Surf Ride on August 25 – 28, 2016. They are requesting overnight parking each night for participants trailers and vehicles, the use of ATV's to haul watercraft from the parking lot to the lake, and to hold a bonfire on the beach.

RECOMMENDATION

Approve request with the stipulations that the organization be in compliance with Park Ordinances and receive a bonfire permit from the Fire Department

SAB/kjb

**SPECIAL EVENT APPLICATION
CITY OF KENOSHA – PARK DIVISION**

Please note that this application does not guarantee approval of your event or equipment requested. The event will need the approval of the Board of Park Commissioners and/or the Superintendent of Parks .

EVENT ORGANIZATION INFORMATION

Name of Responsible Organization Pro Tour Promotions llc

Contact Person who is responsible for event: Scott Hyke

Address: 3806 Tulane ave

City/State/Zip Madison WI. 53714

Daytime # _____ Evening # _____ Cell# 608-575-3037

Fax # _____ E-mail: greatlakeswatercross@live.com

Is the Host Organization a 501(c)-3? Yes, provide ES# _____

EVENT INFORMATION

Name of the Event: Lake Michigan Surf Ride

Date Requested: August 25-28, 2016 Rain Date none

Location Requested: Pennoyer Park Beach Estimated Attendance 100

Charitable Event: _____ No Yes, Proceeds donated to to be determined

Brief Description of the Event: Recreational jetski event, with some racing, poker run and Freestyle competitions.

Set up date and time: August 25 8:00am.

Time of Event: 8:00am till 1/2 before sunset.

Take down date and time: August 28 6:00pm.

FOR OFFICE USE ONLY:

Application Packet Received _____ Admin. Or Commission Approval _____

Copies sent to: Alderperson _____ Dirk _____ Police _____

Fire: _____ PW Admin _____ PW-Streets: _____ Kris _____

Lake Michigan Surf Ride 2016

Event concept

The idea for this event is to provide a loosely structured gathering for all types of Personal Watercraft enthusiasts. All done on the shores of Lake Michigan at the end of the summer. We are going to hold this year's event at Pennoyer Park in Kenosha WI.

The goal is to provide a safe and permitted place to have an end of summer ride. While offering something for all types of riders, from the first time Jet Skier to the off the hook Freestyler and the racer too. All this will also support a charity by using proceeds from a raffle of donated gear/items.

The dates for this summer's event are August 25- 28, 2016.

Friday will be a nice easy kick off, with check in starting up, open riding and getting all introduced to the surf conditions of Lake Michigan. A meet and greet party at The Harbor Inn on Friday night.

Saturday will be the main day with an opening ceremonies, presentation of the flag, group photos, Big Air freestyle event, Surf Moto Race, BBQ dinner on the beach followed by a raffle of items from the sponsors.

Sunday will be the laid back day of riding and enjoying the beach scene. Uncork that trick you've working on, or whatever you feel like doing. You can also enjoy the Poker Run starting Sunday am.

This event is an open weekend for all to come out and hang, ride and just play. By having the permits from the U.S. Coast Guard and the City you are able to do many of the things that might normally get you a ticket. Such as riding to close to shore, to close to another watercraft or just having too much fun. Bring that 4 wheeler to get your stuff to the water, put up the e-z up, bring the dog, the cooler, chairs and enjoy a weekend on the beach.

There will be a cost to the riders, this will cover insurance, staffing, prizes and items given to participants at check in. Such as event wrist bands and watercraft event sticker.

Look for more information on this event to be released over the next few weeks, anyone interested in being a part of the weekend are encouraged to contact; Scott Hyke, e-mail- greatlakeswatercross@live.com



Zimbra

kbrown@kenosha.org

RE: 2016 Lake Michigan Surf Ride

From : Scott Hyke <greatlakeswatercross@live.com>
Subject : RE: 2016 Lake Michigan Surf Ride
To : Kristin Brown <kbrown@kenosha.org>

Tue, Mar 01, 2016 03:36 PM
3 attachments

Kristin, sorry I should have asked for every thing as I have over the years. We request over night parking for the participant's trailers and vehicle's. The use of ATV's to haul watercraft from the parking across the sand to water and back. It's the same things we have been doing for the last 7 or 8 years when we just had races. I think that is the list of things we do, if I think of anything else I'll get back to you with it. Thank you for catching that.

Scott Hyke 608-575-3037
E-MAIL greatlakeswatercross@live.com
WEB SITE - www.greatlakeswatercross.com - www.uswatercross.com

Date: Tue, 1 Mar 2016 14:56:33 -0600
From: kbrown@kenosha.org
To: greatlakeswatercross@live.com
Subject: Re: 2016 Lake Michigan Surf Ride

Hi Scott,
Are you also requesting overnight parking like last year?

Thanks

From: "Kristin Brown" <kbrown@kenosha.org>
To: "Scott Hyke" <greatlakeswatercross@live.com>
Sent: Tuesday, March 1, 2016 1:09:13 PM
Subject: Re: 2016 Lake Michigan Surf Ride

Hi Scott,
Your request will be on the 3/14/16 Park Agenda. Diane is the secretary for the Commission and will send you notice of the meeting.

Thank you.
Kristin

From: "Scott Hyke" <greatlakeswatercross@live.com>
To: "Kristin Brown" <kbrown@kenosha.org>
Sent: Tuesday, March 1, 2016 12:05:26 PM
Subject: RE: 2016 Lake Michigan Surf Ride

Kristin, attach is the completed parks application along with a event concept letter. Let me what date you can get me on the parks board agenda. I will ask for a fire permit as we would like to do a family night on the beach Saturday evening. Thank you,

Scott Hyke 608-575-3037



PUBLIC WORKS
PARKS

March 9, 2016

Pro Tour Promotions LLC
Attn: Scott Hyke
3806 Tulane Ave
Madison, WI 53714

RE: Park use of Pennoyer Park and Beach

To whom it may concern:

Your request for park use at Pennoyer Park and Beach for the Lake Michigan Surf Ride Event on August 25-28, 2016 will be reviewed by the Board of Parks Commission. The meeting is scheduled for:

Monday, March 14, 2016
5:00 p.m.
Room 204
Kenosha Municipal Building, 625-52nd Street

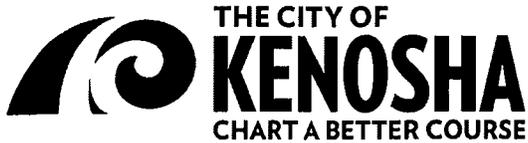
You and/or your representative are required to appear.

If you have any questions, you may contact Kristin Brown at 262-653-4059 or kbrown@kenosha.org.

Sincerely,

Diane S. Miles
Secretary of the Parks Commission

cc: Board of Parks Commission
Shelly Billingsley, Acting Director of Public Works – w/a
Jeff Warnock, Superintendent of Parks – w/a
Kristin Brown – via email
via email greatlakeswatercross@live.com



March 10, 2016

TO: Scott N. Gordon, Chairman
Board of Park Commissioners

FROM: Jeff Warnock, Park Superintendent JW

SUBJECT: Request from Stephen Lee for permission to operate a peddler stand business at Eichelman Park seven days a week from 10am-6pm. (*District 2*)

BACKGROUND/ANALYSIS

Staff received a request from Stephen Lee on February 29, 2016 for permission to operate his peddler stand in Eichelman Park seven days a week from 10am-6pm. Once approved, Mr Lee will need to obtain a peddler stand license from the City Clerk's office. The peddler stand licenses expire September 30.

RECOMMENDATION

Staff recommends approval.

JW/dm

Board of Park Commissions

To whom it may concern.

My wife and I have recently relocated to Kenosha 508 68th st Kenosha Wi 53143 and have purchased a hot dog cart.

We would like to get permission to park the cart at Eichelman Park near the structure (or where you recommend) and the parking lot at the harbor on the south side.

The hours of operation would be approximately 10 Am to 6 PM *7 Days a week*

We would like to serve

- 1) Hotdogs
- 2) Italian beef
- 3) Soda & Lemonade
- 4) Ice cream cups.

All items are pre make and will not be cooked on site, just heated up.

Enclosed is a picture of the cart.

If you have any further questions please feel free to contact me at 847 234 5577

Thanks you

Stephen Lee
D-Leecious Dogs





March 9, 2016

Stephen Lee
508 68th St
Kenosha, WI 53143

RE: Permission to operate a Peddler Stand business at Eichelman Park seven days a week from 10am-6pm.

Dear Mr Lee:

Your request to operate a Peddler Stand business at Eichelman Park seven days a week from 10am-6pm will be reviewed by the Board of Parks Commission. The meeting is scheduled for:

Monday, March 14, 2016
5:00 p.m.
Room 204
Kenosha Municipal Building, 625-52nd Street

You and/or your representative are required to appear.

If you have any questions, you may contact me at 262-653-4065.

Sincerely,

Diane S. Miles
Secretary of the Parks Commission

cc: Board of Parks Commission
Shelly Billingsley, Acting Director of Public Works – w/a
Jeff Warnock, Superintendent of Parks – w/a



SHELLY BILLINGSLEY, MBA, PE
Acting Director of Public Works
City Engineer

March 10, 2016

To: Scott N. Gordon, Chairman,
Board of Parks Commission

Eric Haugaard, Chairman,
Public Works Committee

From: Shelly Billingsley, MBA, PE
Acting Director of Public Works

Subject: Resolution by the Mayor - Resolution to Dedicate Certain City-Owned Parcels of
Land for Park Purposes.

BACKGROUND/ANALYSIS

As an oral referral from the Common Council on March 7, 2016, staff received the following Resolution by the Mayor from the Legal Department- to Dedicate Certain City-Owned Parcels of Land for Park Purposes.

RECOMMENDATION

Staff recommends approval as Public Works Engineering Division worked with Legal on this Resolution.

SB/dm

RESOLUTION _____

SPONSOR: MAYOR

**RESOLUTION TO DEDICATE CERTAIN CITY-OWNED
PARCELS OF LAND FOR PARK PURPOSES**

WHEREAS, the City acquired ownership of a lot with a tax parcel identification number of 03-122-06-326-030, which lot is further identified as Outlot 1 of Certified Survey Map 1921 and is more fully described in Exhibit A that is attached hereto, by quit claim deed on February 11, 2004, which Quit Claim deed has been recorded in the Kenosha County Register of Deeds with a document number of 1392937 on June 22, 2004; and

WHEREAS, the City acquired ownership of a lot with a tax parcel identification number 03-122-06-401-070, which lot is further described as Outlot 3 of the River Crossing One Unit 2 Subdivision plat and is more fully described in Exhibit B that is attached hereto, through dedication in the River Crossing One Unit 2 Subdivision plat, which plat was recorded in the Kenosha County Register of Deeds as document number 940523 on October 1, 1993; and

WHEREAS, the City acquired ownership of a lot with a tax parcel identification number 07-222-23-321-302, which lot is further described as Lot 2 of Certified Survey Map 2628 and is more particularly described in Exhibit C, by Warranty Deed dated June 5, 2008, which Warranty Deed has been recorded in the Kenosha County Register of Deeds with a document number of 1559986 on June 5, 2008; and

WHEREAS, the City acquired ownership of a lot with a tax parcel identification number 07-222-23-320-002, which lot is further described as Parcel 2 of Certified Survey Map 2158 and is more particularly described in Exhibit D, by Warranty Deed dated February 16, 2001, which Warranty Deed has been recorded in the Kenosha County Register of Deeds with a document number of 1208443 on February 20, 2001; and

WHEREAS, the City acquired ownership of a lot with a tax parcel identification number of 03-121-01-201-300, located at 13525 60th Street and more particularly described in Exhibit E, by Quit Claim Deed dated June 6, 2008, which Quit Claim Deed was recorded with the Kenosha County Register of Deeds with a document number of 1560553, and which lot was subject to an additional Quit Claim Deed from the City to the City, which was recorded with the Kenosha County Register of Deeds with a document number of 1578694, memorializing a deed restriction respecting the interests of the Wisconsin Department of Natural Resources Stewardship Program embodied in Grant Agreement Number UG52-157; and

WHEREAS, the City acquired ownership of a lot with a tax parcel identification number of 07-222-25-351-021, which lot is further described as Lot 1 of Certified Survey Map 2490 and is more particularly described in Exhibit F, which Lot 1 was acquired as a part of a larger parcel of land that was deeded to the City by Warranty Deed dated November 8, 1995, which Warranty Deed has been recorded in the Kenosha County Register of Deeds with a document number of 1006618, and which larger parcel was subject to said Certified Survey Map 2490 that has been recorded in the Kenosha County Register of Deeds with a document number of 1447452 on August 26, 2005, and created Lot 1; and

WHEREAS, the lots with tax parcel identification numbers 03-122-06-326-030 and 03-122-06-401-070, are contiguous with other City-owned parcels that have been dedicated as park land, the combination of parcels comprising a continuous tract that is depicted in Exhibit G; and

WHEREAS, the lots with tax parcel identification numbers 07-222-321-302 and 07-222-23-320-002, are contiguous with other City-owned parcels that have been dedicated as park land, the combination of parcels comprising a continuous tract that is depicted in Exhibit H; and

WHEREAS, the lot with tax parcel identification number 03-121-01-201-300 is contiguous with another City-owned parcel that has been dedicated as park land, the combination of parcels comprising a continuous tract that is depicted in Exhibit I; and

WHEREAS, the City-owned lots with tax parcel identification numbers 03-122-06-326-030, 03-122-06-401-070, 07-222-23-321-302, 07-222-23-320-002, 03-121-01-201-300, and 07-222-25-351-021 described herein have not been dedicated as for park purposes, although they have been utilized by the City as such for recreation purposes.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Kenosha that the City-owned lots with tax parcel identification numbers 03-122-06-326-030, 03-122-06-401-070, 07-222-23-321-302, 07-222-23-320-002, 03-121-01-201-300, and 07-222-25-351-021, more particularly described in exhibits A through F, respectively, are dedicated for park purposes.

BE IT FURTHER RESOLVED, that the City Clerk/Treasurer is directed to cause this Resolution with its incorporated exhibits to be recorded with the Kenosha County Register of Deeds, and is further authorized and directed to make any technical corrections to the legal descriptions attached hereto or the tax parcel identification numbers to accomplish the recording.

Adopted this ___ day of _____, 2016.

ATTEST: _____
DEBRA SALAS, City Clerk/Treasurer

APPROVED: _____
KEITH G. BOSMAN, Mayor

Drafted by:
EDWARD R. ANTARAMIAN
CITY ATTORNEY

EXHIBIT A

All of Outlot 1 (One) Certified Survey Map 1921, recorded as Document No. 1038681 with the Kenosha County Register of Deeds on October 14, 1996, being a part of the Southwest Quarter of the Northwest Quarter of Section 6 (six) and the Southwest Quarter of Section 6 (six), Township 1 (one) North, Range 22 East of the Fourth Principal Meridian in the City of Kenosha, Kenosha County, Wisconsin.

EXHIBIT B

Outlot 3 of River Crossing One – Unit 2 subdivision plat, recorded in Volume 1624, Page 80, as Document No. 940523 with the Kenosha County Register of Deeds on October 1, 1993, being a part of the Northeast Quarter and the Northwest Quarter of the Southeast Quarter of Section 6 and the Southwest Quarter of Section 6, Township 1 North, Range 22 East of the Fourth Principal Meridian in the City of Kenosha, Kenosha County, Wisconsin.

EXHIBIT C

Lot 2 of Certified Survey Map No.2628, recorded with the Kenosha County Register of Deeds on May 21, 2008, as Document No. 1557734, being a part of the Southeast Quarter and Southwest Quarter of the Southwest Quarter of Section 23, Town 2 North, Range 22 East of the Fourth Principal Meridian, lying and being in the City of Kenosha, County of Kenosha and State of Wisconsin.

EXHIBIT D

Parcel 2 of Certified Survey Map No. 2158, being part of the Southeast Quarter and Southwest Quarter of the Southwest Quarter of Section 23, Town 2 North, Range 22 East of the Fourth Principal Meridian, as recorded with the office of the Register of Deeds for Kenosha County, Wisconsin on November 11, 1999, as document No. 1165217, lying and being in the City of Kenosha, County of Kenosha and State of Wisconsin.

EXHIBIT E

The West Half of the Northwest Fractional Quarter of Section 1, Town 1 North, Range 21 East of the Fourth Principal Meridian, excepting and reserving 20 acres from and off the entire East side thereof; also the north Half of the Northeast Fractional Quarter of Section 2, Town 1 North, Range 21 East of the Fourth Principal Meridian, excepting a strip of land 2 ½ rods in width from and off the West side of the North Half of the Northeast Quarter of Section 2 aforesaid; also excepting the following: Begin on the North line of the Northeast Quarter of Section 2, Town 1 North, Range 21 East, at a point which is 41.25 feet East from the Northwest corner of said Quarter Section and running thence South parallel with the West line of said Quarter Section

1409.4 feet to the South line of the North Half of said Quarter Section; thence running East along and upon the said South line of the North Half of Said Quarter Section 1184 feet; thence running North parallel with the West line of said Quarter Section 1418 feet to the North line of said Quarter Section; thence running West along and upon the North line of said Quarter Section 1184 feet to the place of beginning, and Except parcels conveyed to others at anytime after November 27, 1953; and lying and being in the City of Kenosha, County of Kenosha and State of Wisconsin.

EXHIBIT F

Lot 1 Certified Survey Map 2490, recorded as Document No. 1447452 with the Kenosha County Register of Deeds on August 26, 2005, being a part of the Southwest Quarter of Section 25, Town 2 North, Range 22 East of the Fourth Principal Meridian in the City of Kenosha, Kenosha County, Wisconsin.

Exhibit H

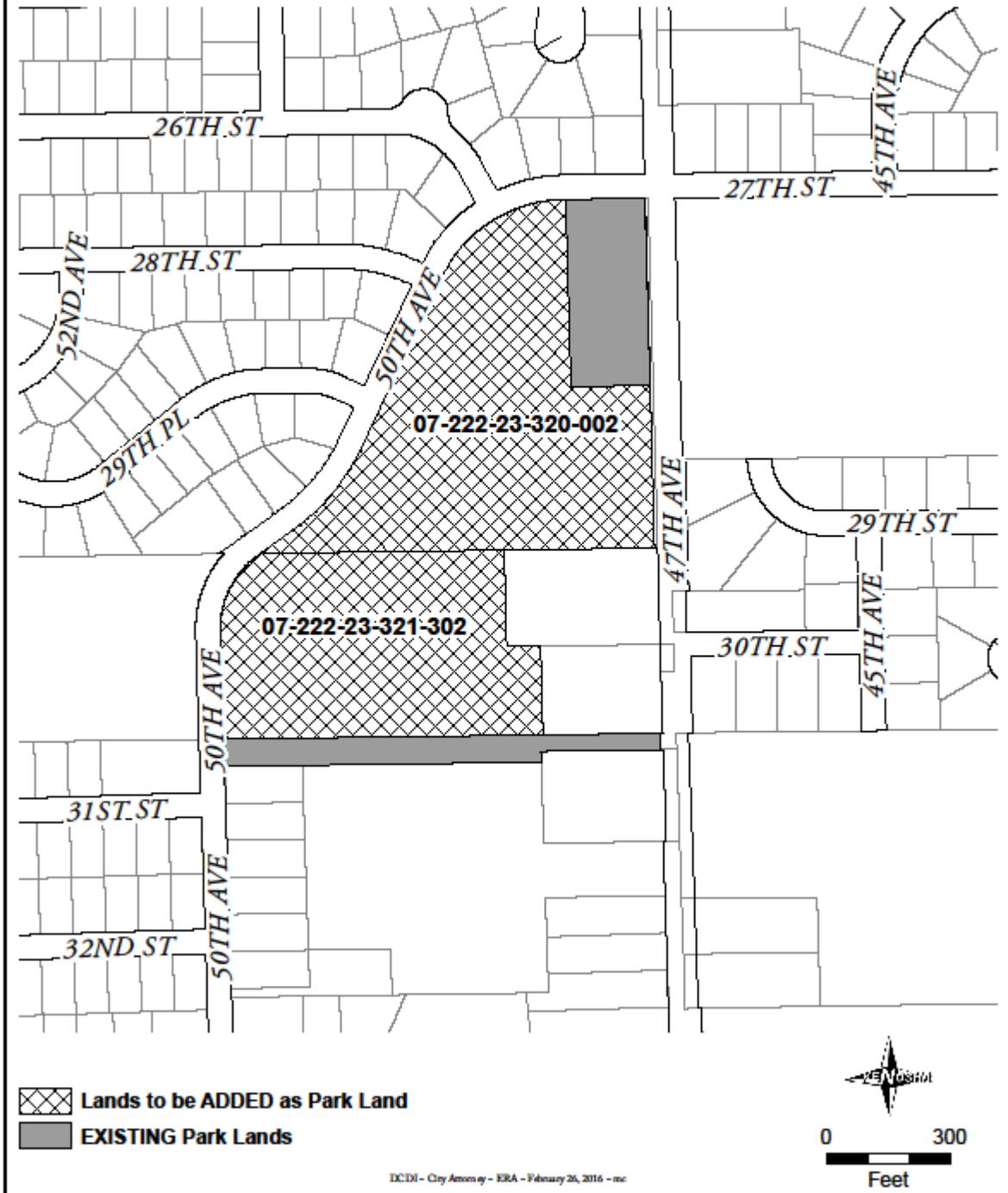


Exhibit I

