

**AGENDA  
PUBLIC WORKS  
COMMITTEE**

**MONDAY, MARCH 4, 2013  
ROOM 202  
5:00 P.M.**

*Eric Haugaard, Chairman  
Jan Michalski, Vice Chairman  
Steve Bostrom*

*Scott N. Gordon  
Patrick Juliana  
G. John Ruffolo*

**A. APPROVAL OF MINUTES**

A-1 Approval of minutes of regular meeting held on February 18, 2013.

**C. REFERRED TO COMMITTEE**

C-1 Approval of request for use of Place de Douai by Kenosha Common Markets on Saturdays beginning May 18, 2013 through October 19, 2013 for Kenosha Harbor Market. **(District 2)**

C-2 Approval of request for use of City-Owned Vacant Lot (Harbor Park Parcel A) by Downtown Kiwanis Club on June 21 – 22, 2013 for the Bloomin Bands event. **(District 2)**

C-3 Proposed Ordinance to Repeal Subparagraph 1.03 A.27 (of the Code of General Ordinances) Regarding the Legislative Report as an Item for the Common Council Agenda and to Renumber the Subsequent Subparagraphs; to Repeal and Recreate the Second Paragraph of Section 1.056 (of the Code of General Ordinances) which is Entitled "Eligibility for Appointment to City Boards, Commissions, Authorities and Committees"; and to Repeal Section 1.06 P. (of the Code of General Ordinances) Entitled "Legislative Commission".

C-4 Acceptance of Project 12-1019 Joint, Crack Cleaning and Sealing (Citywide Locations) which has been satisfactorily completed by Behm Pavement Maintenance, Inc (Crystal Lake, Illinois). The final amount of the contract is \$229,242.72. **(All Districts)**

C-5 Acceptance of Project 12-1024 60<sup>th</sup> Street Resurfacing (60<sup>th</sup> Street - 22<sup>nd</sup> Avenue to 8<sup>th</sup> Avenue) which has been satisfactorily completed by Cicchini Asphalt, LLC (Kenosha, Wisconsin). The final amount of the contract is \$997,076.84 (\$776,895.27 resurfacing funds). **(Districts 2 & 3)**

C-6 Resolution to Correct Resolution #9-13. *(also referred to Finance Committee)*

C-7 Resolution – Intent to Assess for Project 13-1208 Sidewalk & Curb/Gutter Program (Citywide Locations) for Hazardous Sidewalk and/or Driveway Approach Repair Only. **(All Districts)**

C-8 Resolution to approve a two-lot Certified Survey Map for property at 2216 Roosevelt Road. (Kassel) **(District 3)** *(City Plan Commission approved 6:0)*

C-9 Discussion of Snow Plow Operations.

INFORMATIONAL: Project Status Report

CITIZENS COMMENTS RELATED ONLY TO JURISDICTION OF PUBLIC WORKS COMMITTEE

ALDERMAN COMMENTS

IF YOU ARE DISABLED AND IN NEED OF ASSISTANCE CALL 653-4050 BEFORE NOON ON THE DATE INDICATED FOR THIS MEETING.

NOTICE IS HEREBY GIVEN THAT A MAJORITY OF THE MEMBERS OF THE COMMON COUNCIL MAY BE PRESENT AT THE MEETING, AND ALTHOUGH THIS MAY CONSTITUTE A QUORUM OF THE COMMON COUNCIL, THE COUNCIL WILL NOT TAKE ANY ACTION AT THIS MEETING.

PUBLIC WORKS COMMITTEE  
- MINUTES -

MONDAY, FEBRUARY 18, 2013  
5:00 P.M.

Eric Haugaard, Chairman  
Jan Michalski, Vice Chairman  
Steve Bostrom

Scott N. Gordon  
Patrick Juliana  
G. John Ruffolo

The regular meeting of the Public Works Committee was held on Monday, February 18, 2013 in Room 202 of the Municipal Building. The following members were present: Chairman Eric Haugaard, Vice Chairman Jan Michalski, Aldermen Steve Bostrom and Scott N. Gordon. Alderman Patrick Juliana arrived during discussion of item C-1. Alderman G. John Ruffolo was excused. The meeting was called to order at 5:01 PM. Staff members in attendance were Mike Lemens, Shelly Billingsley and Alderman Chris Schwartz.

- A-1 Approval of minutes of regular meeting held on February 4, 2013.  
*It was moved by Alderman Gordon, seconded by Alderman Michalski to approve.  
Motion passed 4-0.*
- C-1 Approval of request for use of City-Owned Vacant Lot (Harbor Park Parcel A) by Midwest Street Machine Car Club on August 31, 2013 (Rain Date September 7, 2013).  
**(District 2)**  
*A public hearing was held. Tony Pontillo, 7749 34<sup>th</sup> Avenue; Ray Forgianni, 8731 45<sup>th</sup> Avenue; and Alderman Chris Schwartz, 402 61<sup>st</sup> Street, Alderman of the district, spoke. It was moved by Alderman Michalski, seconded by Alderman Gordon to approve.  
Motion passed 5-0.*
- C-2 Approval of request for use of Celebration Place by Kiwanis Club of Western Kenosha on July 26, 27 & 28, 2013 for the Taste of Wisconsin event. **(District 2)** *(Park Commission approved 4-0)*  
*A public hearing was held. Jeff Hansen, 5314 82<sup>nd</sup> Street and Alderman Chris Schwartz, 402 61<sup>st</sup> Street, Alderman of the district, spoke.  
It was moved by Alderman Michalski, seconded by Alderman Juliana to approve.  
Motion passed 5-0.*
- C-3 Approval of request for use of Celebration Place by Kiwanis Club of Western Kenosha on August 28, 2013 for the Harbor Thunder event. **(District 2)** *(Park Commission approved 4-0)*  
*A public hearing was held. Jeff Hansen, 5314 82<sup>nd</sup> Street and Alderman Chris Schwartz, 402 61<sup>st</sup> Street, Alderman of the district, spoke.  
It was moved by Alderman Gordon, seconded by Alderman Juliana to approve. Motion passed 5-0.*
- C-4 Request from Circa 1880 LLC (4902 7<sup>th</sup> Avenue) for new sign installation that encroaches the public right-of-way. **(District 2)**  
*Alderman Chris Schwartz, 402 61<sup>st</sup> Street, Alderman of the district, spoke.  
It was moved by Alderman Juliana, seconded by Alderman Michalski to approve.  
Motion passed 5-0.*
- It was moved by Alderman Gordon, seconded by Alderman Michalski to take items C-6, C-7 and C-8 out of order. Motion passed 5-0.*

- C-6 Proposed Ordinance to Renumber, Create, Repeal and Recreate Subsection 2.10 (of the Code of General Ordinances for the City of Kenosha) entitled "Special Assessments".  
*It was moved by Alderman Gordon, seconded by Alderman Juliana to approve. Motion passed 5-0.*
- C-7 Acceptance of Project 10-1415 Lakefront Water Feature (5501 Ring Road) which has been satisfactorily completed by Camosy Construction (Kenosha, Wisconsin). The final amount of the contract is \$273,764.39. (Park Funds only) **(District 2)** (Park Commission approved 4-0)  
*It was moved by Alderman Juliana, seconded by Alderman Gordon to approve. Motion passed 5-0.*
- C-8 Acceptance of Project 12-1012 Resurfacing (32<sup>nd</sup> Avenue - 55<sup>th</sup> Street to 52<sup>nd</sup> Street, 33<sup>rd</sup> Avenue - 55<sup>th</sup> Street to 52<sup>nd</sup> Street, 27<sup>th</sup> Avenue - 35<sup>th</sup> Street to 33<sup>rd</sup> Street, 60<sup>th</sup> Avenue - 82<sup>nd</sup> Street to 80<sup>th</sup> Street) which has been satisfactorily completed by Cicchini Asphalt, LLC (Kenosha, Wisconsin). The final amount of the contract is \$764,517.35 (\$637,534.83 resurfacing funds). **(Districts 11, 6 & 14)** (also referred to Stormwater Utility Committee)  
*It was moved by Alderman Michalski, seconded by Alderman Juliana to approve. Motion passed 5-0.*
- C-5 Status Report of GPS Vehicle Tracking System for Snow Plow Operations.  
*Mike Lemens gave an update to the committee. It was moved by Alderman Michalski, seconded by Alderman Gordon to receive and file. Motion passed 5-0.*

INFORMATIONAL: Project Status Report

ADJOURNMENT - *There being no further business to come before the Public Works Committee, it was moved, seconded and unanimously approved to adjourn the meeting at 5:39 pm.*



ENGINEERING DIVISION  
SHELLY BILLINGSLEY, P.E.  
CITY ENGINEER

PARK DIVISION  
JEFF WARNOCK  
SUPERINTENDENT

FLEET MAINTENANCE  
MAURO LENCI  
SUPERINTENDENT

STREET DIVISION  
JOHN H. PRIJIC  
SUPERINTENDENT

WASTE DIVISION  
ROCKY BEDNAR.  
SUPERINTENDENT

**DEPARTMENT OF PUBLIC WORKS**

MICHAEL M. LEMENS, P.E., DIRECTOR  
SHELLY BILLINGSLEY, P.E., DEPUTY DIRECTOR

MUNICIPAL BUILDING · 625 - 52ND ST · RM 305 · KENOSHA, WI 53140  
TELEPHONE (262) 653-4050 · FAX (262) 653-4056  
EMAIL PUBLICWORKS@KENOSHA.ORG

February 28, 2013

To: Eric Haugaard, Chairman  
Public Works Committee

From: Michael M. Lemens, P.E.  
Director of Public Works

Subject: *Approval of Use of Place de Douai for Harbor Market*

**BACKGROUND/ANALYSIS**

The Kenosha Common Markets, Inc. is requesting that they be allowed to use the plaza area of Place de Douai to accommodate the number of vendors wishing to participate in the Kenosha HarborMarket. The market would use the space on Saturdays beginning May 18, 2013 and run through October 19, 2013 between the hours of 6:00 am and 3:30 pm. The Public Works Committee review and approval of the request from Kenosha Common Markets, Inc. is limited to approval of the use of Place de Douai.

**RECOMMENDATION**

Approve the use of the plaza at Place de Douai for HarborMarket on Saturdays from May 18, 2013 to October 19, 2013.

Cc: Ald. Schwartz, District 2

mml



C/O Kenosha Common Markets  
P.O. Box 580316  
Pleasant Prairie, Wisconsin 53158

January 3, 2013

Mike Lemens, Director of Public Works  
Department of Public Works  
City of Kenosha  
625 52<sup>nd</sup> Street  
Kenosha, WI 53140

Re: Request for Temporary Street Closure – 2<sup>nd</sup> Avenue between 54<sup>th</sup> and 56<sup>th</sup> Streets for Kenosha HarborMarket & Use of Place de Douai

Dear Mr. Lemens:

Kenosha Common Markets, Inc. operators of Kenosha HarborMarket, hereby requests the temporarily closing of 2<sup>nd</sup> Avenue between 54<sup>th</sup> and 56<sup>th</sup> Streets on Saturdays beginning on May 18 and ending on October 19, 2013 between the hours of 6:00 AM and 3:30 PM for the purpose of conducting Kenosha HarborMarket.

Kenosha Common Markets, Inc. also requests the use of Place de Douai for the same time and dates as stated above.

Further, Kenosha Common Markets, Inc. requests use of the city generator at Place de Douai for the dates and times listed above.

Please let me know if there is any further action or information needed from us.

Your approval and past and continued support of the market is very much appreciated.

Sincerely,

Ray Forgianni, President, Kenosha Common Markets

cc. Kenosha Common Market Board of Directors



**Engineering Division**

Shelly Billingsley, P.E.

Deputy Director of Public Works/City Engineer

**Street Division**

John H. Prijic  
Superintendent

**Park Division**

Jeff Warnock  
Superintendent

**Waste Division**

Rocky Bednar  
Superintendent

**Fleet Maintenance**

Mauro Lenci  
Superintendent

**DEPARTMENT OF PUBLIC WORKS**

**Michael M. Lemens, P.E., Director**

Municipal Building · 625 52<sup>nd</sup> ST · RM 305 · Kenosha, WI 53140  
Telephone (262) 653-4050 · Fax (262) 653-4066

February 20, 2013

**TO:** Chairman Michael Orth, Board of Park Commissioners  
Chairman Eric Haugaard, Public Works Committee

**FROM:** Jeff Warnock, Park Superintendent

**RE:** Bloomin Bands

Request:

A request has been received from the Downtown Kiwanis Club for use of HarborPark Lot A and various equipment for their Bloomin Bands event to be held Friday June 21 and Saturday June 22. The event on Friday is from 5 – 10 pm and Saturday from 2:00 – 10:00 pm. They are also requesting to sell fermented malt beverages. This is the second year for the event.

Costs

2012 = \$2,125 – 100% sponsorship

2013 =

Showmobile (both) = \$300      50 Picnic Tables \$750      100 Benches = \$300  
Snow/Portable Fencing \$500      Generator - \$200

Recommendation:

To approve the event and fees to be invoiced to the organization

Public Works Committee: Approval of using the parcel and the selling of fermented malt beverages.



February 27, 2013

Eric Haugaard  
Chairman of the Public Works Committee  
City of Kenosha  
625 – 52 Street  
Kenosha, WI 53120

Dear Mr. Haugaard:

The Downtown Kiwanis Club is hereby requesting the use of the of Lot A for our planned Bloomin' Bands event on June 21 & 22, 2012. This will be a repeat of of the 2012 event in partnership of Cross Roads of Kenosha. It is a free family friendly event featuring music, food and fun. All of the bands, music and staff help are volunteered and all of the proceeds will be donated back into the community.

The Downtown Kiwanis Club is a service and community organization focusing on serving children and young adults. Each year, our Club provides thousands of dollars to support academic and music awards for Kenosha area school children, provide sponsorship of the Bradford High School Key Club, contribute to the support of the Boy and Girls Club, provide scholarships to deserving high school students and support many other philanthropic and community service projects for the youth of the community.

In 2012, we were able to earn approximately \$5900. In addition to the support of the community projects listed above, one of our goals was an extreme makeover of the bedroom of a child with serious health concerns. A copy of that news paper article was recently provided to this committee. We will continue to work hard to provide similar services to additional needy children.

The event will take place of the city property know as Lot A (property bounded by 5<sup>th</sup> Ave to 6<sup>th</sup> Ave and 54<sup>th</sup> Street to 55<sup>th</sup> Street). We have also formally request approval of the Parks Commission for the use of parks equipment and support.

This event is intended to showcase the bands of the greater Kenosha area and the downtown area. The event hours would be 5:00 PM to 10:00 PM on Friday and 2:00 to 10:00 PM on Saturday. We would start the set-up on Wednesday or Thursday before the event and take-down would occur on Sunday and Monday after the event. The event will focus on family friendly music and activities with food and other activities.

The Downtown Kiwanis Club respectfully requests the the approval of the Public Works Committee for use of the Lot A for this worthwhile community service project.

Sincerely,  
  
Ron Bursek  
Bloomin' Bands Committee

Copy to: Alderman Chris Schwartz

# Jamming out for a good cause

## Bloomin' Bands raises money for local boy

BY MATTHEW OLSON

molson@kenoshanews.com

Contributions gathered from a weekend of music are being used to brighten the spirits of a local boy dealing with cerebral palsy.

June's Bloomin' Bands event brought dozens of bands and many visitors to downtown Kenosha. The Downtown Kiwanis Club of Kenosha partnered with the Boys and Girls Club and Crossroads of Kenosha, a group of local musicians, to piece the event together. Sponsorship came in from groups around the city, including Kenosha Area Convention and Visitor's Bureau, Gruber Law Offices, Dental Associates, Snap-on, Kenosha News, CJW, Uline, the city of Kenosha and Tricity National Bank.

One of the goals of Bloomin' Bands was to use the funds to make over the room of a local youth with serious health concerns.

"The Downtown Kiwanis serves the youth of the community, and if we made money this is how we decided we would use the proceeds," said Ron Bursek of the Downtown Kiwanis.

The Kiwanis' share of the event's profit was about \$2,000. The organization then came in contact with the Hellwig family of Pleasant Prairie, who attend the same church as Bursek.

Carter Hellwig, who turns 11 later this month, was delivered by emergency Caesar section four weeks early when doctors determined he was in fetal distress. He was born with 20 percent of the blood he should have had due to a kink in the umbilical cord.

Carter was diagnosed with spastic quadriplegia cerebral



KENOSHA NEWS PHOTO BY MATTHEW OLSON

Pleasant Prairie resident Kathy Hellwig talks to her son, Carter, about the planned renovations for his bedroom. The room is being redone by the Downtown Kiwanis Club of Kenosha and Crossroads of Kenosha in part with money raised by this year's Bloomin' Bands event.

breathing and has caused severe scoliosis. His motions are mostly limited to turning his head and moving his eyes.

Carter has undergone at least 18 surgeries. He took part in a five-kilometer run earlier this year at Lambeau Field, where he was pushed in a special wheelchair.

"It seemed like the perfect match for what we wanted to do and to meet their needs," Bursek said of the room remodeling project. "Carter is quite the young man. We met with them and they were surprised we made the offer, but they were enthusiastic about moving forward."

Kathy Hellwig said she and her husband, Dean, cried after Bursek told them of the plan for their son's room.

"Carter was beyond thrilled," Kathy Hellwig said.

### Changes welcome

Much of Carter's day is spent in his room. He also has been attending classes through the Wisconsin Virtual Academy from the room

and glare can make work difficult for Carter.

Carter has two younger sisters, Olivia, 9, and Sophia, 6. Olivia deals with vision and medical issues, and Kathy Hellwig said many of the treatments they have sought for her fall outside of what is covered by insurance. Kathy said that changes are needed for Carter's room as he grows older, but the other medical costs have kept the family from being able to make them.

"It would be a big help to have this room changed sooner rather than later," Kathy Hellwig said. "If we had to do this, it could take five to seven years. The older Carter gets, the more equipment we need. And we need to have more storage because of the medical supplies he needs. He spends enough time in the hospital that his room shouldn't have to look like he's in the hospital, too."

The family compiled a list of changes and additions to the room to make it more accessible and functional.

a television screen that can be mounted and result in less strain when he's looking at it.

### Further assistance needed

The money from Bloomin' Bands will provide the start for this work, and additional contributions — such as a television from Fec's Place and a ceiling bracket from Our Kenosha Tap — are coming in. Bursek said further assistance will be needed to accomplish all of the goals for the bedroom remodeling.

"This is all new to us," Bursek said. "We are very confident that we can get these things done, it just will likely take longer than we had hoped."

Anyone interested in donating time, effort or money to this cause can contact Bursek at 262-605-0805.

**SPECIAL EVENT APPLICATION  
CITY OF KENOSHA – PARK DIVISION**

Please note that this application does not guarantee approval of your event or equipment requested. The event will need the approval of the Board of Park Commissioners and/or the Superintendent of Parks.

**EVENT ORGANIZATION INFORMATION**

Name of Responsible Organization DOWNTOWN KIWANIS CLUB

Contact Person who is responsible for event: RON BURSEK

Address: 511 24 PLACE

City/State/Zip KENOSHA, WI 53144

Daytime # 605 0803 Evening # 605 0803 Cell# 945 2870

Fax # \_\_\_\_\_ E-mail: rbursek@wi.kiwanis.com

Is the Host Organization a 501(c)-3? Yes, provide ES# YES

**EVENT INFORMATION**

Name of the Event: BROOKLYN' BANDS

Date Requested: JUNE 21+22 Rain Date NONE

Location Requested: LOT "A" Estimated Attendance 2500 BOTH DAYS

Charitable Event: No  Yes, Proceeds donated to LOCAL YOUTH ORGANIZATIONS

Brief Description of the Event: MUSICAL ENTERTAINMENT, FOOD VENDORS,  
DISPLAYS AND RELATED EVENTS

Set up date and time: JUNE 19+20

Time of Event: 5-10 PM 6/21/13 NOON TO 10 PM 6/22/13

Take down date and time: 6/23 + 6/24

**FOR OFFICE USE ONLY:**

Application Packet Received \_\_\_\_\_ Admin. Or Commission Approval \_\_\_\_\_

Copies sent to: Alderperson Schwartz Dirk \_\_\_\_\_ Police \_\_\_\_\_

Fire: \_\_\_\_\_ PW Admin \_\_\_\_\_ PW-Streets: \_\_\_\_\_ Kris \_\_\_\_\_

**EQUIPMENT RENTAL REQUEST  
CITY OF KENOSHA – PUBLIC WORKS/PARKS**

To assist you with your special event, the Public Works Department/Park Division does have equipment available for rent to your organization. The location of this equipment must be noted on the site and/or route plan you have attached to this application.

YES  
yes/no

Electric: See Item #8 in the manual. Service varies by location. The organization may be required to provide their own generators in order to supply the level of service required for their event.

N/A  
yes/no

Water: Varies by location

**PARK DIVISION:**

Various areas may already contain minimal equipment, please indicate the number of additional items you will need. DO NOT list "same as last year"

# of Benches 160 ~~150~~ # of Picnic Tables 50 # of extra trash containers 40

# of Barricades \_\_\_\_\_ Any Bleachers \_\_\_\_\_ Any Reviewing Stands \_\_\_\_\_

Showmobile New  Old

Fencing: Snow Fencing # of feet 270 Portable fencing - # of feet/sections 140

Other Special Requests: GENERATOR - BOTH DAYS

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**STREET CLOSURES:** Contact Public Works at 653-4050 for any partial or full street closure

# of Barricades 10 A map must be attached with the placement locations

# of Parking Signs \_\_\_\_\_ Organization responsibility:

Approval must be received from the Public Works Department  
The department will provide the organization with a sample of the sign that is to be posted.  
It is the responsibility of the organization to have these signs printed in the form and color required  
Organization is responsible to supply the stakes to attach the signs in the location approved.  
Further information is in Item #14 of the procedures.

NOTE: The organization will be notified if equipment requested is available for the date of your event.

See Attached Fees Schedule

**TEMPORARY STRUCTURE  
CITY OF KENOSHA - PARK DIVISION**

**Please review Item #8 in the Policy/Procedure Manual**

Name of Event BLOWIN' BANDS

Park Requested LOT "A" Date of Event: 6/21/22

\*\*Structure location must be placed on site map.

**Type of Temporary Structure**

- Tent
- Staging
- Trailers
- Inflatables
- Dunk Tank
- Other, Please explain \_\_\_\_\_

**Vendor Information**

(Name of Company and/or individual providing temporary structure)

Name of Company/Individual: TOP CHOICE RENTALS

Work # 652 2717 Home # \_\_\_\_\_ Cell \_\_\_\_\_

**Insurance**

All vendors that are supplying the organization with a temporary structure must supply a Certificate of Insurance for product and premises insurance in the amount of \$1,000,000 in the aggregate naming the City of Kenosha as 'additional insured'; unless all vendors are being insured as an umbrella under the organizer's. Copy to be attached or sent to the Park Division 30 days prior to the event.

Insurance Company \_\_\_\_\_

**Signature**

Vendor Signature \_\_\_\_\_ Date \_\_\_\_\_

**PUBLIC AMPLIFICATION PERMIT APPLICATION  
CITY OF KENOSHA – PARK DIVISION**

By ordinance, public amplification is not allowed in City Parks except by permission from the Board of Park Commissioners. Permission for amplification does not exempt a group from obeying Ordinance restrictions on the volume of sound. Please be considerate of park neighbors and other park users. When notifying the alderman and neighborhood association (if necessary) about your event, be sure to include detailed information about any plans you have for amplified sound.

**Event Information:**

Name of Event BLOOMING BANDA

Location of Event: LOT "A" Date of Event 6/21+22

Contact Person RON BURSEK

**Type of Amplified Sound**

- DJ
- Sound System
- Speeches/Announcements
- Karaoke
- Other (please specify) \_\_\_\_\_

Requested time of amplification: Start: FM 5:00PM Ending 10:00PM  
SAT 10:00 10:00 PM

**Name of Company and/or Individual handling the amplification of the event:**

RON BURSEK

Daytime # 605 0805 Evening # 605 0805 Cell # 945 2870

**Aldersperson notification**

Have you contacted the Aldersperson of the District in which the event will be held?

       Yes             No      Date: WILL DO

See Attachment D1 for an excerpt of the Noise Ordinance or go to the City of Kenosha web site at [www.kenosha.org](http://www.kenosha.org) and click on General Ordinances and review Section 23.

**FERMENTED MALT BEVERAGE SALES APPLICATION  
CITY OF KENOSHA – PARK DIVISION**

Name of Event: BLOOMING BANDS

Location of Event LOT "A" Date of Event 6/21+22

Name of Group Responsible DOWNTOWN KIWANIS CLUB

Person that is Responsible for License and Regulations ROO BONSEK

Address 5111 24 PLACE, KENOSHA, WI 53144

Daytime # 605 0805 Evening # 605 0805 Cell # 945 2870

**Beer Selling Permit Information**

Name of the licensed bartender(s) that will be responsible (must be licensed in the City of Kenosha).

ROO FREDERICK  
\_\_\_\_\_  
\_\_\_\_\_

Security Company/ Brief description of how security will be handled.

KIWANIS CLUB MEMBERS  
\_\_\_\_\_  
\_\_\_\_\_

Have you applied for the Temporary Class "B" Retailers License (from the City Clerk's Office)?

No       Yes, Indicate Application Date: \_\_\_\_\_

**\*A copy needs to be given to given to Park Division prior to event.**

Have you submitted the Certificate of Insurance with a liquor liability naming the City of Kenosha as additionally insured?

No       Yes, Indicate Application Date: \_\_\_\_\_

**\*A copy needs to be given to given to Park Division prior to event.**

ORDINANCE NO. \_\_\_\_\_

SPONSOR: THE MAYOR

**TO REPEAL SUBPARAGRAPH 1.03 A.27 OF THE CODE OF GENERAL ORDINANCES REGARDING THE LEGISLATIVE REPORT AS AN ITEM FOR THE COMMON COUNCIL AGENDA AND TO RENUMBER THE SUBSEQUENT SUBPARAGRAPHS; TO REPEAL AND RECREATE THE SECOND PARAGRAPH OF SECTION 1.056 OF THE CODE OF GENERAL ORDINANCES, WHICH IS ENTITLED "ELIGIBILITY FOR APPOINTMENT TO CITY BOARDS, COMMISSIONS, AUTHORITIES AND COMMITTEES"; AND TO REPEAL SECTION 1.06 P. OF THE CODE OF GENERAL ORDINANCES ENTITLED "LEGISLATIVE COMMISSION"**

The Common Council of the City of Kenosha, Wisconsin, do ordain as follows:

**Section One:** Subparagraph 1.03 A. 27 of the Code of General ordinances for the City of Kenosha, Wisconsin, is hereby repealed.

**Section Two:** Subparagraphs 1.03 A. 28 and 29 of the Code of General Ordinances for the City of Kenosha, Wisconsin are hereby renumbered as subparagraphs 1.03 A. 27 and 28.

**Section Three:** The second paragraph of Section 1.056 of the Code of General Ordinances for the City of Kenosha, Wisconsin is hereby repealed and recreated as follows:

Notwithstanding the above, and except for the City Plan Commission, Board of Police and Fire Commissioners, ~~Legislative Commission~~, Board of Review and the Zoning Board of Appeal, twenty (20%) percent of the full membership of any Board, Commission, Authority or Committee may reside outside the limits of the City, provided they reside within the limits of the County.

**Section Four:** Subsection 1.06 P. of the Code of General Ordinances for the City of Kenosha, Wisconsin, is hereby repealed.

**Section Five:** This Ordinance shall become effective upon passage and publication.

ATTEST: \_\_\_\_\_ City Clerk

APPROVED: \_\_\_\_\_ Mayor

Passed:

Published:

Drafted By:  
EDWARD R. ANTARAMIAN  
City Attorney

A-4



**ENGINEERING DIVISION**  
SHELLY BILLINGSLEY, P.E.  
CITY ENGINEER  
**PARK DIVISION**  
JEFF WARNOCK  
SUPERINTENDENT  
**FLEET MAINTENANCE**  
MAURO LENCI  
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**STREET DIVISION**  
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SUPERINTENDENT  
**WASTE DIVISION**  
ROCKY BEDNAR  
SUPERINTENDENT

**DEPARTMENT OF PUBLIC WORKS**  
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MUNICIPAL BUILDING · 625 - 52ND ST · RM 305 · KENOSHA, WI 53140  
TELEPHONE (262) 653-4050 · FAX (262) 653-4056  
EMAIL PUBLICWORKS@KENOSHA.ORG

February 26, 2013

To: Eric Haugaard, Chairman,  
Public Works Committee

From: Shelly Billingsley, P.E. *Shelly Billingsley*  
Deputy Director of Public Works/City Engineer

Subject: Acceptance of Project 12-1019 Joint, Crack Cleaning and Sealing

Location: Citywide

Please be advised that the above referenced project has been satisfactorily completed by Behm Pavement Maintenance, Crystal Lake, Illinois. This project consisted of routing, cleaning cracks and joints in asphalt or concrete pavements, and sealing prepared cracks and joints with an approved sealing material.

It is recommended that the project be accepted in the final amount of \$229,242.72. Original contract amount was \$240,000.00. This is a quantities and unit cost contract. Actual work was adjusted to commensurate with available funding and did not exceed the budgeted amount of \$240,000.00. Funding was from CIP Line Item IN-93-002.

SAB/kjb

C-5



ENGINEERING DIVISION  
SHELLY BILLINGSLEY, P.E.  
CITY ENGINEER  
PARK DIVISION  
JEFF WARNOCK  
SUPERINTENDENT  
FLEET MAINTENANCE  
MAURO LENCI  
SUPERINTENDENT

STREET DIVISION  
JOHN H. PRIJIC  
SUPERINTENDENT  
WASTE DIVISION  
ROCKY BEDNAR  
SUPERINTENDENT

**DEPARTMENT OF PUBLIC WORKS**

MICHAEL M. LEMENS, P.E., DIRECTOR  
SHELLY BILLINGSLEY, P.E., DEPUTY DIRECTOR

MUNICIPAL BUILDING · 625 - 52ND ST · RM 305 · KENOSHA, WI 53140  
TELEPHONE (262) 653-4050 · FAX (262) 653-4056  
EMAIL PUBLICWORKS@KENOSHA.ORG

February 26, 2013

To: Eric Haugaard, Chairman, Public Works Committee  
Patrick Juliana, Chairman, Stormwater Utility Committee

From: Shelly Billingsley, P.E. *Shelly Billingsley*  
Deputy Director of Public Works/City Engineer

Subject: Acceptance of Project 12-1024 60<sup>th</sup> Street Resurfacing

Location: 60<sup>th</sup> Street - 22<sup>nd</sup> Avenue to 8<sup>th</sup> Avenue

Please be advised that the above referenced project has been satisfactorily completed by Cicchini Asphalt, LLC, Kenosha, Wisconsin. This project consisted of full depth saw cutting, removing and replacing concrete curb and gutter, concrete sidewalks and driveway approaches, replacing storm sewer leads and inlets, asphalt milling, excavation, curb ramps with detectable warning fields, traffic control and landscaping.

It is recommended that the project be accepted in the final amount of \$997,076.84 (resurfacing total is \$776,895.27 and storm sewer total is \$220,181.57).

Original contract amount was \$749,759.88 for resurfacing plus \$75,240.12 in contingency for unforeseen conditions (if needed) for a total of \$825,000.00, funding was from CIP Line IN-10-003; \$223,480.00 for storm sewer plus \$22,520.00 in contingency for unforeseen conditions (if needed), for a total of \$246,000.00, funding was from CIP Line SW-95-001.

SAB/kjb

C-6

RESOLUTION NO. \_\_\_\_\_  
BY: FINANCE COMMITTEE

RESOLUTION TO CORRECT RESOLUTION #9-13

PROJECT #11-1208 SIDEWALK & CURB/GUTTER PROGRAM

WHEREAS, Resolution #9-13 for Project #11-1208 Sidewalk & Curb/Gutter Program (Citywide Locations) in the amount of \$62,277.31 was passed by the Kenosha Common Council on January 23, 2013,

WHEREAS, it has been determined that a special assessment against Parcel #01-122-01-190-011 in the amount of \$377.95 for sidewalk repair was levied in error,

WHEREAS, it has been determined that a special assessment against Parcel #01-122-01-279-004 in the amount of \$750.00 for sidewalk repair was levied in error,

WHEREAS, it has been determined that a special assessment against Parcel #04-122-13-203-013 in the amount of \$260.00 for sidewalk repair was levied in error,

WHEREAS, it has been determined that a special assessment against Parcel #04-122-13-251-013 in the amount of \$250.00 for sidewalk repair was levied in error,

WHEREAS, it has been determined that a special assessment against Parcel #05-123-05-355-020 in the amount of \$586.50 for sidewalk repair was levied in error,

WHEREAS, it has been determined that a special assessment against Parcel #06-123-07-131-008 in the amount of \$535.00 for sidewalk repair was levied in error,

WHEREAS, it has been determined that a special assessment against Parcel #12-223-31-232-004 in the amount of \$1,202.75 for sidewalk repair was levied in error,

WHEREAS, it has been determined that Parcel #04-122-14-403-004 was incorrectly billed in the amount of \$1,491.90, and should have been billed in the amount of \$377.50.

NOW, THEREFORE, BE IT RESOLVED, by the Kenosha Common Council that the resolution be changed from \$62,277.31 to \$57,201.21.

Passed this 4<sup>th</sup> day of March, 2013.

Approved:

\_\_\_\_\_  
Keith G. Bosman, Mayor

Attest:

\_\_\_\_\_  
Debra L. Salas, City Clerk-Treasurer

RESOLUTION NO. \_\_\_\_\_

BY: COMMITTEE ON PUBLIC WORKS

**PRELIMINARY RESOLUTION DECLARING INTENT TO LEVY ASSESSMENTS  
FOR**

**PROJECT #13-1208 SIDEWALK & CURB/GUTTER PROGRAM**

WHEREAS, it is expedient, necessary and in the best interest of the City of Kenosha, and for benefit of the property affected thereby that improvements in street right-of-ways: sidewalk, and/or driveway approaches.

***(Citywide Locations)***

NOW, THEREFORE, BE IT RESOLVED, By the Common Council of Kenosha, Wisconsin:

1. The Common Council hereby declares its intention to exercise its police power under Section 66.0703, Wisconsin Statutes, to levy special assessments on all property fronting upon both sides of the street within the above limits for benefits conferred upon property by improvement of the streets enumerated above.

2. Said public improvement shall include the improvements in street right-of-ways: permanent sidewalk and/or driveway approaches.

3. The Common Council determines that the improvements constitute an exercise of the police power and the amount assessed against each parcel shall be based on a per front foot or per square foot rate.

4. The assessments against any parcel may be paid in a lump sum or in three (3) annual installments, at the election of the property owner.

5. The Board of Public Works is directed to prepare a report consisting of:

a. Preliminary plans and specifications for said improvements.

b. An estimate of entire cost of the proposed improvements and in street right-of-way.

c. Schedule of proposed assessments.

6. Upon receiving the report of the Board of Public Works (Public Works Committee), the Clerk is directed to give notice of public hearings on such report, as specified in Section 66.0703 of the Wisconsin Statutes. The hearings shall be held at the Municipal Office Building at a time set by the Clerk, in accordance with Section 66.0703, Wisconsin Statutes.

Adopted this 4<sup>th</sup> day of March, 2013.

APPROVED:

\_\_\_\_\_  
MAYOR  
KEITH G. BOSMAN

ATTEST:

\_\_\_\_\_  
CITY CLERK/TREASURER  
DEBRA L. SALAS

C-8

<b>Planning &amp; Zoning Division</b> 625 52 <sup>nd</sup> Street Kenosha, WI 53140 262.653.4030	<b>Kenosha City Plan Commission</b>  <b>FACT SHEET</b>	February 21, 2013	Item 9
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**By the Mayor - Resolution to approve a two-lot Certified Survey Map for property at 2216 Roosevelt Road. (Kassel) (District #3) PUBLIC HEARING**

**LOCATION/SURROUNDINGS:**

Site: 2216 Roosevelt Road  
 Zoned: B-3 Mixed Use District

**NOTIFICATIONS/PROCEDURES:**

The alderman of the district, Alderman Michalski, has been notified. This item will also be reviewed by the Public Works Committee before final approval by the Common Council.

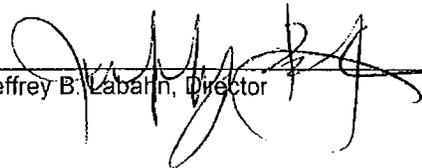
**ANALYSIS:**

- The applicant is proposing to split the existing improved lot into two (2) lots. The proposed lot line would be placed on the existing dividing wall between the two (2) spaces of the building.
- The applicant indicated that a door must be removed and "bricked in" to completely close off the wall between the proposed lots. This will have to be completed and verified before the City will record the Certified Survey Map.
- The Certified Survey Map was sent to City Departments for their review. Their comments are included in the attached Resolution.
- The Certified Survey Map generally complies with Chapter 17 of the Code of General Ordinances.

**RECOMMENDATION:**

A recommendation is made to approve the Certified Survey Map, subject to the attached Resolution.

  
 Brian R. Wilke, Development Coordinator

  
 Jeffrey B. Labahn, Director

RESOLUTION NO: \_\_\_\_ - 13

BY: THE MAYOR

**TO APPROVE A CERTIFIED SURVEY MAP  
Property located at 2216 Roosevelt Road (Kassel)**

**BE IT RESOLVED** by the Common Council of the City of Kenosha, Wisconsin, that a Certified Survey Map relating to one (1) parcel located at 2216 Roosevelt Road is herein and hereby approved subject to the following conditions:

1. Compliance with all applicable State and City codes and ordinances.
2. Payment of all applicable fees, including recording fees.
3. Payment of all taxes, special assessments and stormwater utility fees prior to recording. The Owner shall provide the City Clerk-Treasurer, a certificate from the County Treasurer, stating that there are no past-due real estate taxes or special assessments on the parcel of real estate which is being divided.
4. The Certified Survey Map shall be null and void if not recorded within six (6) months of approval by the Common Council.
5. A digital copy of the Certified Survey Map shall be provided to the City prior to recording.
6. Compliance with the Kenosha Water Utility memo dated January 23, 2013.
7. An architect's or engineer's report shall be submitted indicating the wall separating the lots is a four-hour rated fire wall with no openings, and that the proposed lot line runs along that wall.
8. Compliance with all the preceding conditions as a prerequisite for authorizing Mayor and City Clerk-Treasurer to sign the Certified Survey Map.

Adopted this \_\_\_\_ day of \_\_\_\_\_, 2013

ATTEST:

\_\_\_\_\_  
Debra L. Salas, City Clerk-Treasurer

APPROVE:

\_\_\_\_\_  
Keith G. Bosman, Mayor

**Engineering Services**

4401 Green Bay Road  
Kenosha WI 53144

Phone (262) 653-4315  
Fax (262) 653-4303



*"Providing and Protecting Kenosha's Greatest Natural Resource"*

MEMO

To: Brian Wilke, Development Coordinator

From: Ian C. Bagley, P.E., Water Engineer

Date: January 23, 2013

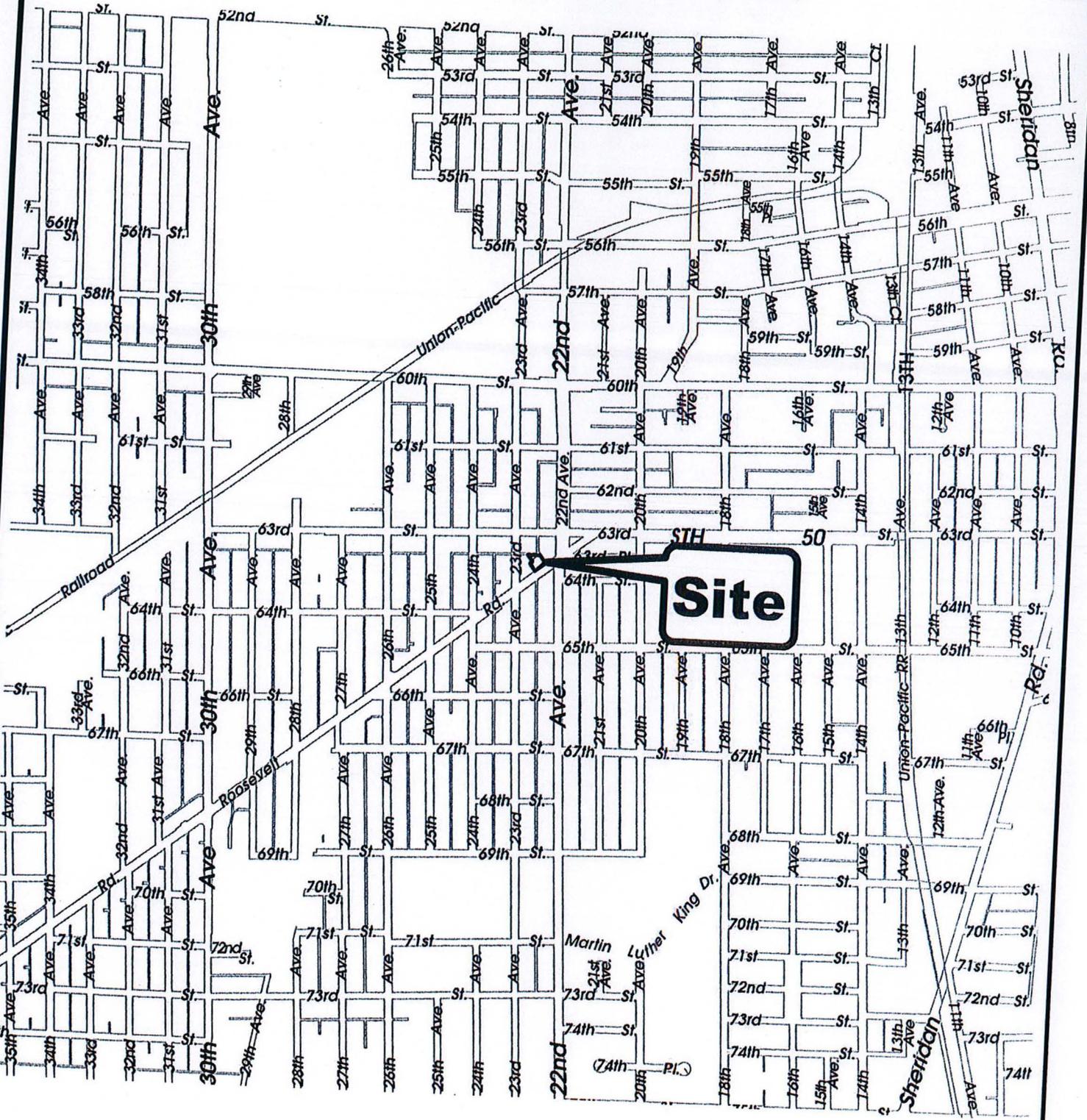
Subject: Kassel Certified Survey Map

Location: 2216 Roosevelt Road

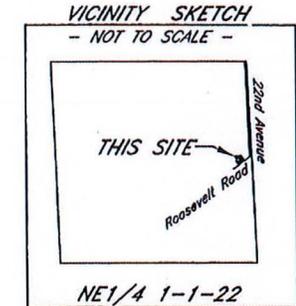
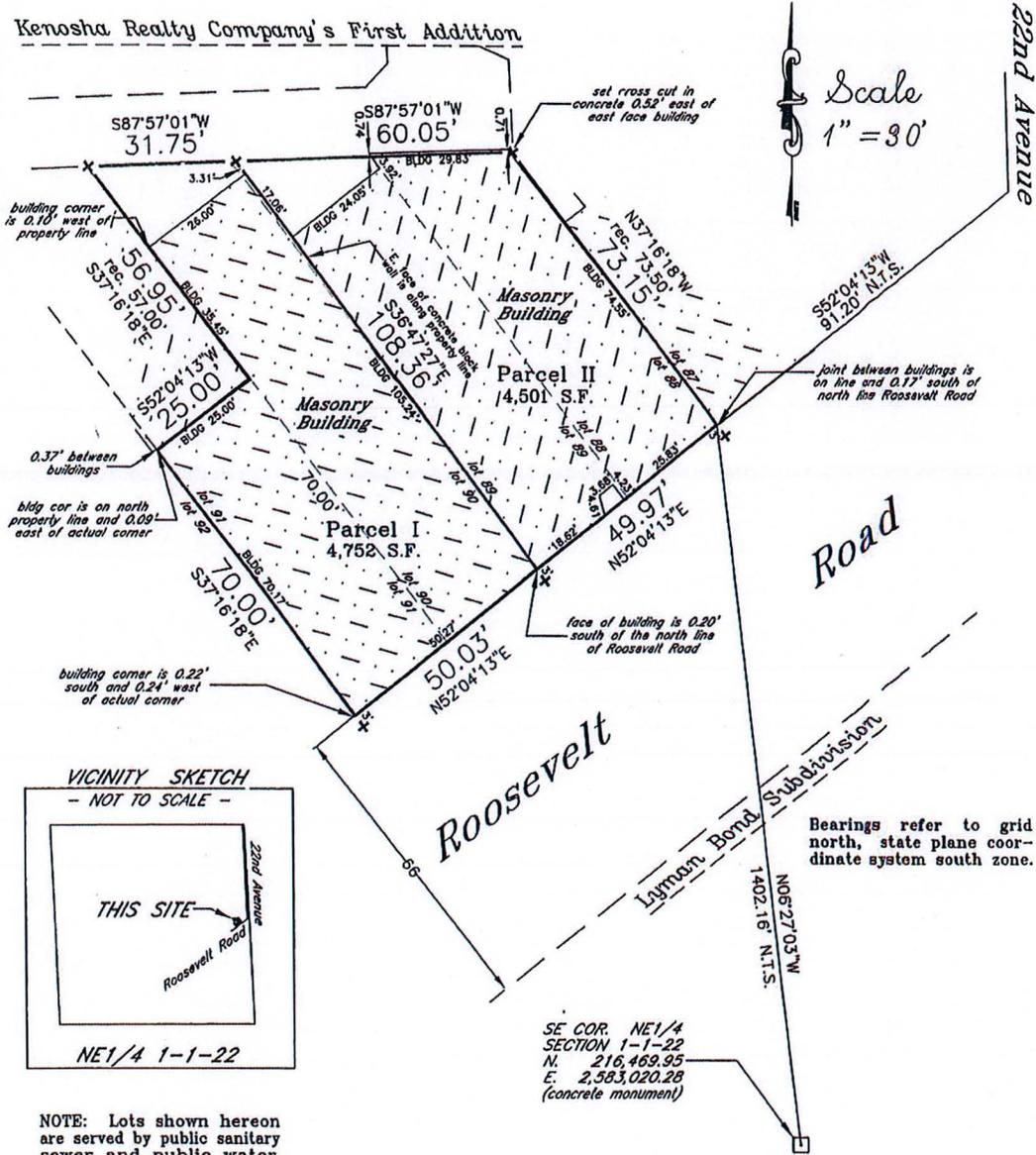
The Kenosha Water Utility (KWU) has reviewed the submittal for the above referenced project. According to our records, there is only sanitary sewer service for the west parcel. There is no sanitary service to the east parcel. Also, only the west parcel is metered for water. The owner will need to provide an acceptable plan for separate sewer and water services for each building. In addition, joint sewer and water service between the two parcels must be disconnected prior to final approval of the land division. Reconnection of the east parcel shall occur after the land division is approved.

CC: Mr. Robert Carlson, P.E., Director of Engineering Services

City of Kenosha  
Vicinity Map  
Kassel Certified Survey Map



**Kenosha Realty Company's First Addition**



Bearings refer to grid north, state plane coordinate system south zone.

SE COR. NE 1/4 SECTION 1-1-22  
 N. 216,469.95  
 E. 2,583,020.28  
 (concrete monument)

NOTE: Lots shown hereon are served by public sanitary sewer and public water.

**J.K.R. SURVEYING, INC.**  
 8121 22ND AVENUE KENOSHA, WI 53143  
 262-652-8110 fax 262-652-9695

x - DENOTES CHISEL CROSS CUT SET IN CONCRETE

**CERTIFIED SURVEY MAP**

- for Owners -  
 Ralph & Florence Kassel  
 8836-35th Avenue  
 Kenosha, WI 53142  
 (Re-Division of Lots 88 thru 90 and part of Lot 91 in Kenosha Realty Co's 1st Addition)  
 in NE 1/4 Section 1-1-22  
 CITY OF KENOSHA  
 KENOSHA COUNTY, WIS.

WISCONSIN REGISTERED LAND SURVEYOR  
 Dated..... 1/15/13 .....

CERTIFIED SURVEY MAP

I, JEFFREY K. RAMPART, SURVEYOR, hereby certify that I have prepared this certified survey map, the exterior boundaries of which are described as:

Lots 88, 89, 90 and part of Lot 91 in KENOSHA REALTY COMPANY'S FIRST ADDITION, as plat on file and of record in the Kenosha County Land Registry; lying and being in part of the Northeast Quarter of Section 1, Town 1 North, Range 22 East of the Fourth Principal Meridian; lying in the City of Kenosha, County of Kenosha and State of Wisconsin; being more particularly described as:

Commencing at the southeast corner of said quarter section; thence N06°27'03"W along the east line of said quarter section 1402.16 feet to the southeasterly corner of aforesaid Lot 88 and the point of beginning; thence N37°16'18"W along the easterly line of said lot 73.15 feet to the northeast corner thereof; thence S87°57'01"W along the north line of aforesaid Lots 88, 89 and 90, 91.80 feet to the northwest corner of said Lot 90; thence S37°16'18"E along the westerly line of said Lot 90, 56.95 feet; thence S52°04'13"W 25.00 feet to a point on the westerly line of said Lot 91; thence S37°16'18"E along said westerly line 70.00 feet to the southwest corner of said lot; thence N52°04'13"E along the southerly line of said Lots 91, 90, 89 and 88, 100.00 feet to the southeasterly corner of said Lot 88 and the point of beginning; containing 9,253 square feet, more or less.

That I have complied with the provisions of chapter 236.34 of the State Statutes on certified surveys and the City of Kenosha Land Division and Platting Ordinance.

Dated this 15th day of January, 2013.

SURVEYOR.....  
JEFFREY K. RAMPART (S-2141)  
WISCONSIN REGISTERED LAND SURVEYOR

As owners, we hereby certify that we caused the land described on this plat to be surveyed, divided and mapped as represented on this plat.

OWNER..... OWNER.....  
RALPH KASSEL FLORENCE KASSEL

STATE OF WISCONSIN  
KENOSHA COUNTY S.S.

Personally came before me this ..... day of ....., 20\_\_\_, the above named Ralph and Florence Kassel, to me known to be the persons who executed the foregoing instrument and acknowledged the same.

My Commission Expires..... NOTARY PUBLIC  
PRINT NAME HERE.....

This certified survey map has been submitted to and approved by the Common Council of the City of Kenosha on this ..... day of ....., 20\_\_\_.

APPROVED.....  
KEITH G. BOSMAN, Mayor  
PRINT NAME HERE.....

I hereby certify that the foregoing is a copy of resolution number \_\_\_\_\_ adopted by the Common Council of the City of Kenosha.

OWNERS  
Ralph & Florence Kassel  
8836-35th Avenue  
Kenosha, WI 53142

CITY CLERK/TREASURER.....  
DEB SALAS  
PRINT NAME HERE.....

**Development Review Application  
City of Kenosha, Wisconsin**

**MAILING INFORMATION**

**NAME OF PROJECT:** Division of Star Furniture Building

Check one (1) of the following boxes to indicate the recipient of all correspondence:

Name and Address of Applicant [Please print]:  
FLORENCE MASSEL  
8836 35<sup>th</sup> AVE  
KENOSHA, WI 53142  
 Phone: 262-575-1887  
 Fax: 262-694-6073  
 E-Mail: \_\_\_\_\_

Name and Address of Architect/Engineer [Please print]:  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 Phone: \_\_\_\_\_  
 Fax: \_\_\_\_\_  
 E-Mail: \_\_\_\_\_

Name and Address of Property Owner (if other than applicant)[Please print]:  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 Phone: \_\_\_\_\_  
 Fax: \_\_\_\_\_  
 E-Mail: \_\_\_\_\_

**PROJECT LOCATION**

Location of Development (street address and / or parcel number): 2216 ROOSEVELT Rd  
01-122-01-176-027

**TYPE OF LAND DEVELOPMENT**

Check all that apply. Note: Additional information may be required within individual Sections.

<input checked="" type="checkbox"/>	Certified Survey Map	Section 1	Page 3
<input type="checkbox"/>	Concept Review (Land Division)	Section 2	Page 4
<input type="checkbox"/>	Concept Review (Multi-Family Residential or Non-Residential)	Section 3	Page 5
<input type="checkbox"/>	Conditional Use Permit	Section 4	Pages 6 & 7
<input type="checkbox"/>	Developer's Agreement	Section 5	Page 8
<input type="checkbox"/>	Final Plat	Section 6	Pages 9 & 10
<input type="checkbox"/>	Lot Line Adjustment Survey	Section 7	Page 11
<input type="checkbox"/>	Preliminary Plat	Section 8	Pages 12 & 13
<input type="checkbox"/>	Rezoning	Section 9	Pages 14 & 15
<input type="checkbox"/>	Site Plan Review	Section 10	Pages 16 & 17

**PRIOR TO SUBMITTING THIS APPLICATION TO THE DEPARTMENT OF CITY DEVELOPMENT,  
PLEASE REVIEW THE APPROPRIATE SECTION(S) FOR FEES, REQUIREMENTS AND APPROPRIATE APPENDICES.**

*Submit this cover page, completed application, applicable section(s) and appendices  
along with ALL required plans, information and fees to:*

Department of Community Development & Inspections  
 Planning Division  
 625 52nd Street, Room 308  
 Kenosha, WI 53140

Phone: 262.653.4030  
 Fax: 262.653.4045

Office Hours:  
 M - F 8:00 am - 4:30 pm

**SECTION 1  
CERTIFIED SURVEY MAP**

<b>Additional Information Required:</b>	Number of Lots: <u>2</u> Zoning District: <u>B-3 Central Business District</u> Proposed Zoning Change, if any: _____
<b>Submittal Requirements:</b>	<ul style="list-style-type: none"> <li>➤ Ten (10) copies of Certified Survey Map (Applicant to keep original)</li> <li>➤ Four (4) copies of Drainage Plan (when required)</li> <li>➤ Signed Checklist below</li> </ul>
<b>Fees:</b>	<ul style="list-style-type: none"> <li>➤ 2-Lot Certified Survey Map = \$750</li> <li>➤ 3-Lot Certified Survey Map = \$800</li> <li>➤ 4-Lot Certified Survey Map = \$850</li> <li>➤ With a Developer's Agreement = \$1,500</li> <li>➤ Re-submittals = \$400</li> </ul> <b>Miscellaneous fees</b> <ul style="list-style-type: none"> <li>➤ All special assessments and taxes shall be paid prior to recording. The Department of Community Development and Inspections will record the map with the Kenosha County Register of Deeds and recording fees shall be paid at that time by the applicant.</li> </ul>
<b>Park Fees:</b>	<ul style="list-style-type: none"> <li>➤ Five percent (5%) of the value of the property, but not less than \$1,415 per lot. Note that park fees are only collected for residentially-zoned property and are due at the time of acquiring building permits. The City may require dedication of the land in lieu of fee.</li> </ul>
<b>Appendices to Review:</b>	<ul style="list-style-type: none"> <li>➤ D, E, F and G</li> </ul>
<b>Approximate Review Time:</b>	<ul style="list-style-type: none"> <li>➤ 45 - 60 days (Reviewed by City Plan Commission, Public Works Committee and Common Council)</li> </ul>

The land division will be reviewed for compliance with Chapters 17 and 35 of the City Code of General Ordinances, City Zoning Ordinance, any neighborhood or master land use plans for the area, and Chapter 236 of the Wisconsin State Statutes.

The applicant shall be responsible for the costs of project engineering, design, construction, and inspection as follows (when applicable):

1. The applicant is responsible for installing all improvements and infrastructure, including but not limited to, utilities (water, sanitary and storm sewer), oversizing of utilities, sidewalks, streets, street lights and signs, retention/detention basins, street trees, etc.
2. The applicant is responsible for any off-site improvements for the development, including but not limited to, traffic signals and signs, median openings, and street improvements/widening.
3. Payment of inspection and engineering services performed by the City and Kenosha Water Utility for the project.
4. Applicant responsible for posting of all required assurance to cover required improvements.

**Checklist to be completed and signed:**

- \_\_\_ Scale and north arrow
- \_\_\_ Scale of plans less than or equal to 1" = 100'
- \_\_\_ Date of original and revisions noted
- \_\_\_ Certification from surveyor that Plat complies with Chapter 17
- \_\_\_ Reproducible paper less than 36" in width
- \_\_\_ Location of all existing structures and first floor elevations
- \_\_\_ Location of utility and drainage easements
- \_\_\_ Exact length and bearing of the centerline of all streets
- \_\_\_ Exact street width along the line of any obliquely intersecting street
- \_\_\_ Railway rights-of-way within and abutting the plat
- \_\_\_ Location and size of all lands to be dedicated for public use (when required)
- \_\_\_ Comprehensive drainage plan
- \_\_\_ Special restrictions relating to access control, planting strips, restrictive yard requirements, etc. (when required)
- \_\_\_ Major street setback or WisDOT setbacks (if applicable)
- ✓ Map shows entirety of all parcels in proposed certified survey map

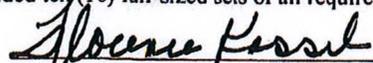
**Checklist to be completed and signed:**

- \_\_\_ Floodplain limits of the 100 year recurrence interval flood
- \_\_\_ Location of any wetlands, shoreland, or other environmental areas (if applicable)

**Plans to be submitted (when applicable)**

- \_\_\_ Street plans and profiles
- \_\_\_ Sanitary sewer plans and profiles
- \_\_\_ Storm sewer plans
- \_\_\_ Grading/drainage plans
- \_\_\_ Water main plans and profiles
- \_\_\_ Erosion control plans
- \_\_\_ Landscape plans

I hereby certify that I have reviewed the City ordinances and provided ten (10) full-sized sets of all required information.

  
\_\_\_\_\_  
Applicant's Signature

March 1, 2013

TO: Michael M. Lemens, P.E.  
Director of Public Works

FROM: Shelly Billingsley, P.E.  
Deputy Director of Public Works / City Engineer



SUBJECT: Project Status Report

- Project #08-1443 – Bike Path Extensions** – Project design is nearly complete. City is waiting for WisDOT approval. (16)
- Project #09-1413 – Washington Park Veleldrome Facility** – [Rasch] Railing will be installed this spring. (6)
- Project #11-1416 Petzke Park Mass Grading** – [BCF Construction] Final punchlist items. (1)
- Project #09-1121 Forest Park Evaluation** – Staff is in the final phases of finalizing the report. Final comments are being drafted and will be submitted to Strand in May. (1)
- Project #10-1126 Wetland Mitigation Bank** - [Wetlands and Waterways Consulting LLC] The consultant has received comments from the DNR regarding the proposed plan. Changes are have been made to the report and is being reviewed by the DNR before the report can be finalized. (16)
- Project #10-1131 River Crossing Swale Restoration** – [Applied Ecological Services] Applied Ecological Services has begun the treatment of the invasive and non-native species. Future maintenance will be completed next spring. (17)
- Project #11-1128 Multi-Plate Pipe Storm Sewer Inspection and Evaluation** – [Ruekert-Mielke] The consultant will be submitting a draft report for Staff to review and discuss repair alternatives. (2 and 7)
- Project #11-1125 Pennoyer Beach Outfall Stormwater Infiltration Basin (GLRI Grant)** – Punchlist Items remain.(1 and 6)
- Project #12-1024 60<sup>th</sup> Street Resurfacing: 8<sup>th</sup> Ave to 22<sup>nd</sup> Ave** – Closeout Paperwork. (2,8).
- Project #12-1015 Lincoln Road Resurfacing** – Punchlist items remain. (13)
- Project #12-1208 Sidewalk Repair Program** – [AW Oakes] Closeout Paperwork. (City wide).
- Project #11-2013 Harbor and Marina Dredging** – [Ruekert Mielke] Seeding Restoration will be evaluated in Spring (2).
- Project #12-1420 Shagbark Trail Development** – [SAA] Design works has been started by SAA as outlined in the Stewardship Grant. Construction is scheduled for Spring. (10)
- Project #12-2032 Underground Storage Tank Area Interim Action at KEP** – [Veit] Closeout Paperwork is being completed by contractor. (7)
- Project #12-1414 Anderson Pool Splashpad** – [Sherrer] Startup is scheduled for May. (9)
- Project #12-1013 CDBG Resurfacing** – [Cicchini]. Punchlist items remain. (2, 3, 8, 12)
- Project #12-1014 Concrete Street Repairs** – [Zignego]. Punchlist items remain. (City Wide)
- Project #12-1027 Epoxy Pavement Markings** [Century Fence] Work on hold until weather is adequate for continuing.(City Wide)
- Project #12-1423/12-1427 Sunrise Park Trail and Phase I Development-** [BCF] Punchlist Items Remaining. (5)
- Project #12-1428 Anderson Pool Equipment Room Re-piping** –[Lee Plumbing] Contractor is nearing completion. (9)
- Project #12-1430 Alford Park Warehouse Demolition** – [Earth Construction] Constructor will continue when weather allows. (1)
- Design Work** – Staff is working the following projects: Miscellaneous Bike Path projects, GIS Survey City Wide, 122<sup>nd</sup> Ave from 71<sup>st</sup> Street to 75<sup>th</sup> Street, Sump Pump Priorities, SWPPP Updates, Website Design, GPS Data Forms, Storm Sewer Investigation for Roadway Projects, Permit Compliance, SWU Reporting, Pollution Prevention Structures, Stormwater Management Facility Inspections, Miscellaneous Storm Sewer projects for contractor and SWU crews, Southport Shoreline Repair, Parks Master Design Contract, Southport Park Master Plan, Strawberry Creek Trail and Shelter Grant, Simmons Island Park Boardwalk Grant, Shagbark Basin Trail Grant, Strawberry Creek Mass Grading and Museum Fountain.