

AGENDA
BOARD OF PARK COMMISSIONERS
Kenosha Municipal Building - Room 204
Monday, February 25, 2013 - 5:00 pm

Chairman:	Michael J. Orth	Vice Chairman:	Anthony Kennedy
Commissioner:	Chris Schwartz	Commissioner:	Rocco J. LaMacchia, Sr.
Commissioner:	Kevin E. Mathewson		

Call to Order
Roll Call

A. APPROVAL OF MINUTES

A-1. Approval of the minutes of the meeting held on February 11, 2013.

C. REFERRED TO COMMISSION

C-1. Request from the Kenosha YMCA for the following on Friday, July 12, 2013:

- a. To hold the "Food, Folks & Spokes" event in Library Park
- b. Full sponsorship (*District 2*)

C-2. Request from KUSD for the following on Sunday, July 21, 2013:

- a. To hold the "Festival of Arts & Flowers" at Lincoln Park Flower Garden area and the Orbiletti building
- b. Full sponsorship (*District 12*)

C-3. Request from the Downtown Kiwanis Club for the following on June 21-22, 2013:

- a. To utilize Lot A (*5th Avenue to 6th Ave and 54th Street to 55th Street*) for the Bloomin' Bands event
- b. Permission to sell Fermented Malt Beverages
- c. Use of Park Equipment
- d. Full sponsorship (*District 2*)

C-4. Request from the Kenosha Sports Fishing and Conservation Association to build an informational kiosk at their rearing pond located at 7th Avenue and Sheridan Road. (*District 1*)

C-5. Request from the Friends of the Kenosha Art Association to hold the "Good Old Summertime Art Fair" on Sunday, June 2, 2013 in Civic Center Park. (*District 2*)

C-6. Approval of the Fireworks Display Agreement By and Between the City (*of Kenosha through its Department of Public Works*) and MIAND, Inc. (*dba/ Mad Bomber Fireworks Productions*).

C-7. Change Requests.

C-8. Approval of Agreement By and Between the City (*of Kenosha*) through the Board of Parks Commissioners and Kiwanis Club of Western Kenosha, Inc. (*Nash Park*)

C-9. Resolution to Designate Kennedy Park as a Site for the Placement of a Fully-Accessible Play Area. *(District 1)*

INFORMATIONAL ITEMS:

1. Approved 2013 Special Events by the Park Superintendent
2. Project Status Report
3. CORP Plan by DNR through 2017

DIRECTOR AND/OR SUPERINTENDENT COMMENTS

CITIZEN COMMENTS/COMMISSIONER COMMENTS/OTHER BUSINESS AS AUTHORIZED BY LAW

IF YOU ARE DISABLED AND NEED ASSISTANCE, PLEASE CALL 653-4052 BEFORE THIS MEETING

NOTICE IS HEREBY GIVEN THAT A MAJORITY OF THE MEMBERS OF THE COMMON COUNCIL MAY BE PRESENT AT THE MEETING, AND ALTHOUGH THIS MAY CONSTITUTE A QUORUM OF THE COMMON COUNCIL, THE COUNCIL WILL NOT TAKE ANY ACTION AT THIS MEETING.

BOARD OF PARK COMMISSIONERS
Minutes of Meeting held Monday, February 11, 2013

A meeting of the Board of Parks Commissioners was held on Monday, February 11, 2013 in Room 204 of the Kenosha Municipal Building. The meeting was called to order at 5:00 pm by Chairman Orth.

At roll call, the following members were present: Commissioners Schwartz, LaMacchia, and Mathewson. Commissioner Kennedy was excused. Staff members in attendance were Michael Lemens, Director of Public Works; Shelly Billingsley, Deputy Director of Public Works/City Engineer; and Jeff Warnock, Superintendent of Parks.

It was moved by Commissioner LaMacchia, seconded by Commissioner Mathewson, to approve the minutes from the meeting held on Monday, January 28, 2013. Motion carried unanimously.

- C-1. Request from Carthage College to hold a Bonfire and Firework Event on Alford Beach in front of the College on Friday, April 26, 2013. (*District 1*)
Public Hearing: Jason Ramirez spoke.
It was moved by Commissioner Schwartz, seconded by Commissioner LaMacchia, to approve. Motion carried unanimously.
- C-2. Request from Boy Scouts of America for the following on May 17-19, 2013:
a. To hold the Kenosha Area Boy Scout Camporee on Simmons Island Park
b. To have a campfire on the beach on Saturday, May 18th from 8:00pm-10:00pm
c. To have individual ground cook fires at each campsite.
d. Full sponsorship (*District 2*)
Public Hearing: Tom Zamba (Troop Master) spoke.
Staff/Aldersperson: Jeff Warnock spoke.
It was moved by Commissioner Mathewson, seconded by Commissioner Schwartz, to approve. Motion carried unanimously.
- C-3. Request from Kiwanis Club of Western Kenosha for the following on July 26-28, 2013:
a. To hold the Taste of Wisconsin at Celebration Place
b. Permission to sell Fermented Malt Beverages
c. Permission to Extend the Closing hours to 11:00pm
d. Use of Park Equipment
e. Full co-sponsorship (*District 2*)(*Also referred to PW*)
Public Hearing: Candy Eisenhauer spoke.
It was moved by Commissioner LaMacchia, seconded by Commissioner Mathewson, to approve with 50% sponsorship. Motion carried unanimously.
- C-4. Request from Kiwanis Club of Western Kenosha for the following on Wednesday, August 28, 2013:
a. To hold the Harbor Thunder 2013 event at Celebration Place in HarborPark
b. Permission to sell Fermented Malt Beverages
c. Use of Park Equipment
d. Full sponsorship (*District 2*) (*Also referred to PW*)
Public Hearing: Aaron Hauler spoke.
It was moved by Commissioner LaMacchia, seconded by Commissioner Mathewson, to approve with 50% sponsorship. Motion carried unanimously.

- C-5. Acceptance of Project 10-1415 Lakefront Water Feature (5501 Ring Road, which has been satisfactorily completed) by Camosy Construction (Kenosha, Wisconsin). The final amount of the contract is \$273,764.39. (Park Funds only) (District 2)
It was moved by Commissioner Schwartz, seconded by Commissioner LaMacchia, to approve. Motion carried unanimously.
- C-6. Approval of the Baseball Improvement Funds to be used for Ball Diamond Improvements at Nash Park. (District 11)
Staff/Aldersperson: Jeff Warnock spoke.
It was moved by Commissioner LaMacchia, seconded by Commissioner Schwartz, to approve. Motion carried unanimously.
- C-7. Approve Distribution of Draft for the Southport Park Master Plan for Public Review and Comments.
Staff/Aldersperson: Shelly Billingsley spoke.
It was moved by Commissioner LaMacchia, seconded by Commissioner Mathewson, to open up to a Public Hearing. No one spoke. It was moved by Commissioner Mathewson, seconded by Commissioner LaMacchia to approve. Motion carried unanimously.
- C-8. Change Requests.
It was moved by Commissioner LaMacchia, seconded by Commissioner Mathewson, to receive and file. Motion carried unanimously.

INFORMATIONAL ITEMS:

1. Letter from Kenosha Union Park Project for Schedule of Sculpture Change Out – Jeff Warnock spoke.
2. The Dream Playground Location Research Status – Tammy Conforti, Shelly Billingsley, and Jeff Warnock spoke.
3. Project Status Report

SUPERINTENDENT COMMENTS: Jeff Warnock updated the Committee on how Parks is moving forward.

COMMISSIONER COMMENTS: Mathewson asked when the Southport Park Master Plan will be up on the internet for the Public Review. (Deputy Director Shelly Billingsley answered with tomorrow).

ADJOURNMENT - There being no further business to come before the Board of Parks Commissioners, it was moved, seconded and unanimously carried to adjourn at 5:31 pm.

**Engineering Division**

Shelly Billingsley, P.E.

Deputy Director of Public Works/City Engineer

Street DivisionJohn H. Prijic
Superintendent**Park Division**Jeff Warnock
Superintendent**Waste Division**Rocky Bednar
Superintendent**Fleet Maintenance**Mauro Lenci
Superintendent**DEPARTMENT OF PUBLIC WORKS****Michael M. Lemens, P.E., Director**Municipal Building · 625 52nd ST · RM 305 · Kenosha, WI 53140
Telephone (262) 653-4050 · Fax (262) 653-4056

February 20, 2013

TO: Chairman Michael Orth, Board of Park Commissioners

FROM: Jeff Warnock, Park Superintendent

RE: Food, Folks and Spokes

A request has been received from the Kenosha YMCA to hold their annual Food, Folks and Spokes event on Friday July 12, 2013 in Library Park and surrounding streets. The set-up will begin on Thursday, July 11th and take down, including clean up, will be done by 2:00 pm on Saturday, July 21st.

Costs

2010 – 50% co-sponsorship – a total of \$1,160

2011 – 50% co-sponsorship – a total of \$605

2012 – 50% co-sponsorship – paid \$1,270

2013 – estimated cost based on current request - \$2,540 (estimate) 50% = \$1,270

Benches – 110 (\$330); Picnic Tables – 110 (\$1,650) ; Snow Fencing at approximately 400 feet with installation (\$560)

Recommendation: To approve the event with fees being invoiced to the organization

SPECIAL EVENT APPLICATION
CITY OF KENOSHA - PARK DIVISION

Please note that this application does not guarantee approval of your event or equipment requested. The event will need the approval of the Board of Park Commissioners and/or the Superintendent of Parks.

EVENT ORGANIZATION INFORMATION

Name of Responsible Organization Kenosha YMCA

Contact Person who is responsible for event: Christine Wandyke

Address: 7101 53rd Street

City/State/Zip Kenosha WI 53142

Daytime # 262-524-6814 Evening # _____ Cell# _____

Fax # 262-653-9882 E-mail: Wandyke@kenoshaymca.org

Is the Host Organization a 501(c)-3? Yes, provide ES# 39-0826296

EVENT INFORMATION

Name of the Event: Food Folks & Spokes

Date Requested: Friday, July 12, 2013 Rain Date N/A

Location Requested: Library Park & surrounding streets Estimated Attendance 5000

Charitable Event: No Yes, Proceeds donated to Kenosha YMCA

Brief Description of the Event: Midwest cycling classic races, food vendors, live entertainment, kids area inflatables, sponsor vendor booths - Non-alcoholic family friendly community event.

Set up date and time: Thursday July 11, 2013 starting 9am

Time of Event: 10am-10pm

Take down date and time: most 7/12, w/ final clean-up 7/13 by 2pm.

FOR OFFICE USE ONLY:

Application Packet Received 2-14-2013 Admin. Or Commission Approval

Copies sent to: Alderperson Schwartz Dirk _____ Police _____

Fire: _____ PW Admin _____ PW-Streets: _____ Kris _____

**EQUIPMENT RENTAL REQUEST
CITY OF KENOSHA – PUBLIC WORKS/PARKS**

To assist you with your special event, the Public Works Department/Park Division does have equipment available for rent to your organization. The location of this equipment must be noted on the site and/or route plan you have attached to this application.

No
yes/no

Electric: See Item #8 in the manual. Service varies by location. The organization may be required to provide their own generators in order to supply the level of service required for their event.

Yes
yes/no

Water: Varies by location

PARK DIVISION:

Various areas may already contain minimal equipment, please indicate the number of additional items you will need. DO NOT list "same as last year"

of Benches 60 # of Picnic Tables 60 # of extra trash containers 50

of Barricades 20 Any Bleachers 4 Any Reviewing Stands _____

Showmobile New _____ Old _____

Fencing: Snow Fencing # of feet approx. 450 ft. Portable fencing - # of feet/sections _____

Other Special Requests: 2 hot coal cans

STREET CLOSURES: Contact Public Works at 653-4050 for any partial or full street closure

of Barricades 20 A map must be attached with the placement locations

of Parking Signs 100 Organization responsibility:

Approval must be received from the Public Works Department
The department will provide the organization with a sample of the sign that is to be posted.
It is the responsibility of the organization to have these signs printed in the form and color required
Organization is responsible to supply the stakes to attach the signs in the location approved.
Further information is in Item #14 of the procedures.

NOTE: The organization will be notified if equipment requested is available for the date of your event.
See Attached Fees Schedule

TEMPORARY STRUCTURE
CITY OF KENOSHA - PARK DIVISION

Please review Item #8 in the Policy/Procedure Manual

Name of Event Food Folks + Spokes

Park Requested Library Square Date of Event: July 12, 2013

**Structure location must be placed on site map.

Type of Temporary Structure

Tent - Top Choice rentals (457-2717)

Staging - Top Choice + race provider

Trailers - Food vendors

Inflatables - Fun Services Inc (414-762-6200)

Dunk Tank

Other, Please explain _____

Vendor Information

(Name of Company and/or individual providing temporary structure)

Name of Company/Individual: _____

Work # _____ Home # _____ Cell _____

Insurance

All vendors that are supplying the organization with a temporary structure must supply a Certificate of Insurance for product and premises insurance in the amount of \$1,000,000 in the aggregate naming the City of Kenosha as 'additional insured'; unless all vendors are being insured as an umbrella under the organizer's. Copy to be attached or sent to the Park Division 30 days prior to the event.

Insurance Company _____

Signature

Vendor Signature _____ Date _____

**PUBLIC AMPLIFICATION PERMIT APPLICATION
CITY OF KENOSHA – PARK DIVISION**

By ordinance, public amplification is not allowed in City Parks except by permission from the Board of Park Commissioners. Permission for amplification does not exempt a group from obeying Ordinance restrictions on the volume of sound. Please be considerate of park neighbors and other park users. When notifying the alderman and neighborhood association (if necessary) about your event, be sure to include detailed information about any plans you have for amplified sound.

Event Information:

Name of Event Food Folks @ Spokes

Location of Event: Library Square Date of Event July 12, 2013

Contact Person Christine Dantaje

Type of Amplified Sound

- DJ
- Sound System
- Speeches/Announcements
- Karaoke
- Other (please specify) _____

Requested time of amplification: Start: 9:30am Ending 10pm

Name of Company and/or Individual handling the amplification of the event:

Midwest Cycling Classz

Daytime # 847.945.5374 Evening # _____ Cell # _____

Aldersperson notification

Have you contacted the Aldersperson of the District in which the event will be held?

X Yes _____ No Date: Letter sent 3/15/13

See Attachment D1 for an excerpt of the Noise Ordinance or go to the City of Kenosha web site at www.kenosha.org and click on General Ordinances and review Section 23.

PARK VENDING PERMIT APPLICATION
CITY OF KENOSHA - PUBLIC WORKS/PARKS

EACH INDIVIDUAL VENDOR MUST FILL OUT AN APPLICATION
NOTE: COPIES OF THIS APPLICATION CAN BE DUPLICATED

EACH APPLICATION TO BE SUBMITTED TO THE PARK DIVISION
BY THE ORGANIZATION IN CHARGE OF THE EVENT

Name of the Event: Food Folks @ Spokes

Location of the Event: Library Park Date of Event July 12, 2013

Name of Group/Organization providing the service Kenosha YMCA

Contact Person Christine Vandulke

Address 7101 53rd Street Kenosha, WI 53144

Daytime # 564-6814 Evening # _____ Cell # _____

Product or Service Sold

Please list all items to be sold or service provided. Attach an additional list, if necessary.

Corn on the cob, bottled soda/water

If selling food, please indicate your Temporary Restaurant License # _____

Non-Food Item 4 memberships

Detail of Vendor Set-up

Please include what your vending site will contain (tables, tents, electricity, etc. [These items are not provided by the city]) Corn roaster, tables, tent electricity

coolers

Insurance

All vendors must supply a certificate of insurance for product and premises insurance in the amount of \$1,000,000 in the aggregate naming the City of Kenosha as 'additional insured', unless all vendors are being insured as an umbrella under the organizer's.

Insurance Company _____

A copy of the policy must be provided to the Park Division prior to the event.

Signature

Vendor Signature [Signature]

Date 2/14/13



ENGINEERING DIVISION
SHELLY BILLINGSLEY, P.E.
CITY ENGINEER

PARK DIVISION
JEFF WARNOCK
SUPERINTENDENT

FLEET MAINTENANCE
MAURO LENCI
SUPERINTENDENT

STREET DIVISION
JOHN H. PRIJIC
SUPERINTENDENT

WASTE DIVISION
ROCKY BEDNAR.
SUPERINTENDENT

DEPARTMENT OF PUBLIC WORKS

MICHAEL M. LEMENS, P.E., DIRECTOR
SHELLY BILLINGSLEY, P.E., DEPUTY DIRECTOR

MUNICIPAL BUILDING · 625 - 52ND ST · RM 305 · KENOSHA, WI 53140
TELEPHONE (262) 653-4050 · FAX (262) 653-4056
EMAIL PUBLICWORKS@KENOSHA.ORG

February 20, 2013

Kenosha YMCA
c/o Christine Van Dyke
7101 53rd St
Kenosha, WI 53142

RE: Food, Folks & Spokes event in Library Park

To whom it may concern:

Your request for use of Library Park will be reviewed by the Board of Parks Commission. The meeting is scheduled for:

**Monday, February 25, 2013
5:00 p.m.
Room 204
Kenosha Municipal Building, 625-52nd Street**

You and/or your representative are required to appear.

If you have any questions, you may contact the Superintendent of Parks Jeff Warnock at 262-653-4050.

Sincerely,

Diane S. Hoff
Secretary of the Parks Commission

cc: Board of Parks Commission
Michael M. Lemens, Director of Public Works – w/a
Shelly Billingsley, Director of Engineering – w/a
Jeff Warnock, Superintendent of Parks – w/a

**Engineering Division**

Shelly Billingsley, P.E.

Deputy Director of Public Works/City Engineer

Street DivisionJohn H. Prijic
Superintendent**Park Division**Jeff Warnock
Superintendent**Waste Division**Rocky Bednar
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Superintendent**DEPARTMENT OF PUBLIC WORKS****Michael M. Lemens, P.E., Director**Municipal Building · 625 52nd ST · RM 305 · Kenosha, WI 53140
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February 19, 2013

TO: Chairman Michael Orth, Board of Park Commissioners

FROM: Jeff Warnock, Park Superintendent

RE: Festival of Arts and Flowers

A request has been received from Kenosha Unified School District to hold their 27th annual Festival of Arts and Flowers on Sunday July 21, 2013 in Lincoln Park Flower Garden area and also the Orbiletti Building. The festival will be held from 12 Noon – 5:00 pm. This event has received 100% sponsorship in all of the previous years.

Costs

2010 - \$1,586 – 100% sponsorship
 2011 - \$2,949 – 100% sponsorship
 2012 - \$3,070 - 100% sponsorship

2013 – estimated cost based on current requirements: \$3,070
 50 Benches = \$150; 13 Picnic Tables = \$195; Portable Fencing = \$75
 Showmobile = \$250; Orbiletti Center/Park from July 17 – 24 = \$700

Sound (ordered and paid by City) = \$900
 Tents (ordered and paid by City) = \$800

Recommendation: To approve the event with fees being invoiced to the organization.

Note: This has been the recommendation in previous years and the commission has approved a 100% sponsorship



3600 52nd Street Kenosha, WI 53144
P 262.359.6320 / F 262.359.7672

February 2, 2013

Mr. Jeff Warnock, Superintendent
City Parks Department
City of Kenosha
3617 65 Street
Kenosha, WI 53142

Dear Mr. Warnock,

This is intended as a formal request from the Festival of Arts and Flowers Planning Committee for the continued co-sponsorship of the twenty-seventh annual Festival of Arts and Flowers to be held on Sunday, July 21, 2013. Through the years, the Festival of Arts and Flowers has brought a very positive community event to Lincoln Park and the Lincoln neighborhood which benefits all involved.

As in the past, set-up will take place in the Oriletti Center during the entire week preceding the festival and it will take an additional two days after the festival to disassemble and remove all the artwork and display panels. Therefore the pavilion will be needed from Tuesday, July 16 through Tuesday, July 23. On Sunday, July 21, the Festival will run from noon until 5:00 P.M. The Special Event Application Form is attached with the requested event setup picture/diagram. Jennifer Miller will supply the Certificate of Liability Insurance as soon as it is available. Please let me know if you have any questions or require additional information.

I will be happy to attend a Parks Commission meeting to answer questions or concerns that the commissioners may have. Thank you for your department's continuing support and participation in this project.

Sincerely,

A handwritten signature in black ink, appearing to read "Dr. Robert Wells".

Dr. Robert Wells
Coordinator of Fine Arts
Kenosha Unified School District
Phone: (262) 359-6388

cc: Jennifer Miller, KUSD Human Resources

cc: Alderman Bostrom
Police, Fire,
PW Admin; Diek,
Kris K.

APPLICATION "A"

**SPECIAL EVENT APPLICATION
CITY OF KENOSHA – PARK DIVISION**

Please note that this application does not guarantee approval of your event or equipment requested. It will need to be approved by the Board of Park Commissioners and/or the Superintendent of Parks.

EVENT ORGANIZATION INFORMATION

Name of Responsible Organization Kenosha Unified School District–Department of Fine Arts

Contact Person who is responsible for event: Dr. Robert B. Wells, Coordinator of Fine Arts

Address: 3600 52nd St

City/State/Zip Kenosha, WI 53144

Daytime # 252-359-6388 Evening # _____ Cell# 262-945-2105

Fax # 262-359-7712 E-mail: rwells@kUSD.edu

Is the Host Organization a 501(c)-3? Yes, provide ES# 0353 (Public Education entity)

EVENT INFORMATION

Name of the Event: Festival of Arts & Flowers

Date Requested: July 21, 2013 Rain Date NONE

Location Requested: Lincoln Park – Warren Taylor Gardens & Oriletti Center

Estimated Attendance 175-200

Charitable Event: No Yes, Proceeds donated to _____

Brief Description of the Event: This is a free festival that showcases the work of KUSD's youth in the visual and performing arts, plus performances by professional musical groups and activity booths by the Keep Kenosha Beautiful Organization, Kenosha Public Library and Kenosha Art Association.

Set up date and time: 10:30 am – day of event; July 16-19 for Oriletti Center setup

Time of Event: 12:00 – 5:00 PM

Take down date and time: 5:00 – 6:00 PM on July 21; Oriletti Center will be taken down by end of the day on Tuesday, July 23

Will food be served: Yes No

Fermented malt Beverages: NO If Yes, _____ (Sold or Served at no charge)

RE: FESTIVAL OF ARTS & FLOWERS – JULY 21, 2013

Zembra **RECEIVED**
7-8-2013

**EQUIPMENT RENTAL REQUEST
CITY OF KENOSHA – PARK DIVISION**

To assist you with your special event, the Kenosha Park Division does have equipment available for rent to your organization. The location of this equipment must be noted on the site and/or route plan you have attached to this application.

Please note: Appropriate fees will be charged

- √ Electric: See Item #8 in the manual. Service varies by location. The organization may be required to provide their own generators in order to supply the level of service required for your event.
- √ Water: Varies by location
- 50 Benches – # requested
- 13 Picnic Tables – # requested
- 5 Trash Containers – # requested
- Barricades – # requested
- Snow fencing – # of feet requested
- 17 Portable fencing – # of sections requested
- Bleachers – # requested
- Reviewing Stands – # requested
- √ Showmobile

Other Special Requests: Use of the Orbiletti Center for Student Art Exhibit from July 16-23, 2013

NOTE: The organization will be notified if equipment requested is available for the date of your event.

RE: FESTIVAL OF ARTS & FLOWERS – JULY 21, 2013

**PUBLIC AMPLIFICATION PERMIT APPLICATION
CITY OF KENOSHA – PARK DIVISION**

By ordinance, public amplification is not allowed in City Parks except by permission from the Board of Park Commissioners. Permission for amplification does not exempt a group from obeying Ordinance restrictions on the volume of sound. Please be considerate of park neighbors and other park users. When notifying the alderman and neighborhood association (if necessary) about your event, be sure to include detailed information about any plans you have for amplified sound.

Event Information:

Name of Event Festival of Arts & Flowers

Location of Event: Lincoln Park – Warren Taylor Gardens Date of Event July 21, 2013

Contact Person Dr. Robert Wells

Name of Company and/or Individual handling the amplification of the event:

Sound Specialty – Glen Saunders

Daytime # 262-554-5201 Evening # _____ Cell # _____

Alderman of the District: Name _____ Approval Date received _____

Type of Amplified Sound

- DJ
- Sound System
- Speeches/Announcements
- Karaoke
- Other (please specify) _____

Requested time of amplification: Start: 12:00 pm Ending 5:00 pm

RE: FESTIVAL OF ARTS & FLOWERS – JULY 21, 2013



Engineering Division
 Shelly Billingsley P.E.
 Director of Engineering
Fleet Maintenance
 Mauro Lenci
 Superintendent
Park Division
 Jeff Warnock
 Superintendent

Street Division
 John H. Prijic
 Superintendent
Waste Division
 Rocky Bednar
 Superintendent

DEPARTMENT OF PUBLIC WORKS

Michael M. Lemens, P.E., Director

Municipal Building · 825 52nd ST · RM 305 · Kenosha, WI 53140
 Telephone (262) 653-4050 · Fax (262) 653-4056

October 2012

As 2012 is coming to a close, we are already getting geared up for 2013 special event season. The Park Division staff is looking forward to assisting you in developing plans for your event next year. In order to begin, we would appreciate your forwarding the following information when it becomes available. If you will not be the contact person for 2013, please forward this to the appropriate person.

- Name of the Event: FESTIVAL OF ARTS & FLOWERS
- Date(s): JULY 21, 2013
- Set up Date and Time: TUESDAY - FRIDAY @ ORBILETTI CENTER
- Time of the Actual Event: JULY 21, 2013 - NOON TO 5 PM
- Location: WARREN TAYLOR GARDENS + ORBILETTI CENTER (LINCOLN PARK)

CONTACT INFORMATION:

- ◆ Name of Individual/Organization: DR. ROBERT WELLS, FINE ART, KUSD
- ◆ Address: 3600 - 452nd ST.
- ◆ Phone Number (s): 262-359-6199
- ◆ E-mail Address: RWELLS@KUSD.EDU

The actual Special Event Forms will be sent to you at a later date, the application and forms will then be forwarded through the approval process. Please note that submitting this form does not guarantee approval. We appreciate your cooperation and prompt attention to this matter. If you should have any questions, please do not hesitate to contact our office.

Sincerely,

Mary Durkee
 Park Operations Supervisor





ENGINEERING DIVISION
SHELLY BILLINGSLEY, P.E.
CITY ENGINEER

PARK DIVISION
JEFF WARNOCK
SUPERINTENDENT

FLEET MAINTENANCE
MAURO LENCI
SUPERINTENDENT

STREET DIVISION
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EMAIL PUBLICWORKS@KENOSHA.ORG

February 20, 2013

KUSD – Department of Fine Arts
c/o Dr. Robert B. Wells
3600 52nd St
Kenosha, WI 53144

RE: Festival of Arts & Flowers in Lincoln Park and the Orbiletti Building

To whom it may concern:

Your request for use of Lincoln Park and the Orbiletti Building will be reviewed by the Board of Parks Commission. The meeting is scheduled for:

Monday, February 25, 2013
5:00 p.m.
Room 204
Kenosha Municipal Building, 625-52nd Street

You and/or your representative are required to appear.

If you have any questions, you may contact the Superintendent of Parks Jeff Warnock at 262-653-4050.

Sincerely,

Diane S. Hoff
Secretary of the Parks Commission

cc: Board of Parks Commission
Michael M. Lemens, Director of Public Works – w/a
Shelly Billingsley, Director of Engineering – w/a
Jeff Warnock, Superintendent of Parks – w/a

**Engineering Division**

Shelly Billingsley, P.E.

Deputy Director of Public Works/City Engineer

Street DivisionJohn H. Prijic
Superintendent**Park Division**Jeff Warnock
Superintendent**Waste Division**Rocky Bednar
Superintendent**Fleet Maintenance**Mauro Lenci
Superintendent**DEPARTMENT OF PUBLIC WORKS****Michael M. Lemens, P.E., Director**Municipal Building · 625 52nd ST · RM 305 · Kenosha, WI 53140
Telephone (262) 653-4050 · Fax (262) 653-4056

February 20, 2013

TO: Chairman Michael Orth, Board of Park Commissioners
Chairman Eric Haugaard, Public Works Committee

FROM: Jeff Warnock, Park Superintendent

RE: Bloomin Bands

Request:

A request has been received from the Downtown Kiwanis Club for use of HarborPark Lot A and various equipment for their Bloomin Bands event to be held Friday June 21 and Saturday June 22. The event on Friday is from 5 – 10 pm and Saturday from 2:00 – 10:00 pm. They are also requesting to sell fermented malt beverages. This is the second year for the event.

Costs

2012 = \$2,125 – 100% sponsorship

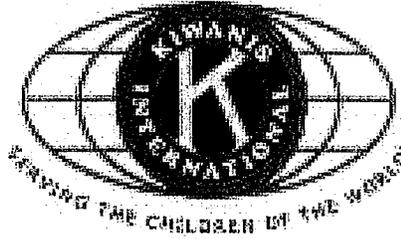
2013 =

Showmobile (both) = \$300	50 Picnic Tables \$750	100 Benches = \$300
Snow/Portable Fencing \$500	Generator - \$200	

Recommendation:

To approve the event and fees to be invoiced to the organization

Public Works Committee: Approval of using the parcel and the selling of fermented malt beverages.



February 19, 2013

Michael Orth
Chairman of the Parks Commission
City of Kenosha
625 – 52 Street
Kenosha, WI 53120

Dear Mr. Orth:

The Downtown Kiwanis Club is hereby requesting the use of the parks equipment as listed in Application A and a waiver of the associated rental fees for our planned Bloomin' Bands event on June 21 & 22, 2012. This will be a repeat of the 2012 event in partnership of Cross Roads of Kenosha. It is a free family friendly event featuring music, food and fun. All of the bands, music and staff help are volunteered and all of the proceeds will be donated back into the community.

The Downtown Kiwanis Club is a service and community organization focusing on serving children and young adults. Each year, our Club provides thousands of dollars to support academic and music awards for Kenosha area school children, provide sponsorship of the Bradford High School Key Club, contribute to the support of the Boy and Girls Club, provide scholarships to deserving high school students and support many other philanthropic and community service projects for the youth of the community.

In 2012, we were able to earn approximately \$5900. In addition to support of the community projects listed above, one of our goals was an extreme makeover of the bedroom of a child with serious health concerns. A copy of that article is attached. We will continue to work hard to provide similar services to additional needy children.

The event will take place of the city property know as Lot A (property bounded by 5th Ave to 6th Ave and 54th Street to 55th Street). We will also formally request approval of the Public Works Committee for the use of this property and the associated activities.

This event is intended to showcase the bands of the greater Kenosha area and the downtown area. The event hours would be 5:00 PM to 10:00 PM on Friday and 2:00 to 10:00 PM on Saturday. We would start the set-up on Wednesday or Thursday before the event and take-down would occur on Sunday and Monday after the event. The event will focus on family friendly music and activities with food and other activities.

The Downtown Kiwanis Club respectfully requests the the approval of the Parks Commission for use of the parks equipment and a waiver the rental fees for the use of this equipment for this worthwhile community service project.

Sincerely,


Ron Bursek
Bloomin' Bands Committee

Copy to: Alderman Chris Schwartz

Jamming out for a good cause

Bloomin' Bands raises money for local boy

BY MATTHEW OLSON
molson@kenoshanews.com

Contributions gathered from a weekend of music are being used to brighten the spirits of a local boy dealing with cerebral palsy.

June's Bloomin' Bands event brought dozens of bands and many visitors to downtown Kenosha. The Downtown Kiwanis Club of Kenosha partnered with the Boys and Girls Club and Crossroads of Kenosha, a group of local musicians, to piece the event together. Sponsorship came in from groups around the city, including Kenosha Area Convention and Visitor's Bureau, Gruber Law Offices, Dental Associates, Snap-on, Kenosha News, CJW, Uline, the city of Kenosha and Tricity National Bank.

One of the goals of Bloomin' Bands was to use the funds to make over the room of a local youth with serious health concerns.

"The Downtown Kiwanis serves the youth of the community, and if we made money this is how we decided we would use the proceeds," said Ron Bursek, of the Downtown Kiwanis.

The Kiwanis' share of the event's profit was about \$2,000. The organization then came in contact with the Hellwig family of Pleasant Prairie, who attend the same church as Bursek.

Carter Hellwig, who turns 11 later this month, was delivered by emergency Caesarean section four weeks early when doctors determined he was in fetal distress. He was born with 20 percent of the blood he should have had due to a kink in the umbilical cord.

Carter was diagnosed with spastic quadriplegia cerebral



KENOSHA NEWS PHOTO BY MATTHEW OLSON

Pleasant Prairie resident Kathy Hellwig talks to her son, Carter, about the planned renovations for his bedroom. The room is being redone by the Downtown Kiwanis Club of Kenosha and Crossroads of Kenosha in part with money raised by this year's Bloomin' Bands event.

breathing and has caused severe scoliosis. His motions are mostly limited to turning his head and moving his eyes.

Carter has undergone at least 18 surgeries. He took part in a five-kilometer run earlier this year at Lambeau Field, where he was pushed in a special wheelchair.

"It seemed like the perfect match for what we wanted to do and to meet their needs," Bursek said of the room remodeling project. "Carter is quite the young man. We met with them and they were surprised we made the offer, but they were enthusiastic about moving forward."

Kathy Hellwig said she and her husband, Dean, cried after Bursek told them of the plan for their son's room.

"Carter was beyond thrilled," Kathy Hellwig said.

Changes welcome

Much of Carter's day is spent in his room. He also has been attending classes through the Wisconsin Virtual Academy from the room

and glare can make work difficult for Carter.

Carter has two younger sisters, Olivia, 9, and Sophia, 6. Olivia deals with vision and medical issues, and Kathy Hellwig said many of the treatments they have sought for her fall outside of what is covered by insurance. Kathy said that changes are needed for Carter's room as he grows older, but the other medical costs have kept the family from being able to make them.

"It would be a big help to have this room changed sooner rather than later," Kathy Hellwig said. "If we had to do this, it could take five to seven years. The older Carter gets, the more equipment we need. And we need to have more storage because of the medical supplies he needs. He spends enough time in the hospital that his room shouldn't have to look like he's in the hospital, too."

The family compiled a list of changes and additions to the room to make it more accessible and functional for Carter, such as

a television screen that can be mounted and result in less strain when he's looking at it.

Further assistance needed

The money from Bloomin' Bands will provide the start for this work, and additional contributions — such as a television from Fec's Place and a ceiling bracket from Our Kenosha Tap — are coming in. Bursek said further assistance will be needed to accomplish all of the goals for the bedroom remodeling.

"This is all new to us," Bursek said. "We are very confident that we can get these things done, it just will likely take longer than we had hoped."

Anyone interested in donating time, effort or money to this cause can contact Bursek at 262-605-0805.

SPECIAL EVENT APPLICATION
CITY OF KENOSHA - PARK DIVISION

Please note that this application does not guarantee approval of your event or equipment requested. The event will need the approval of the Board of Park Commissioners and/or the Superintendent of Parks .

EVENT ORGANIZATION INFORMATION

Name of Responsible Organization DOWNTOWN KIWANIS CLUB

Contact Person who is responsible for event: RON BURSEK

Address: 5111 24 PLACE

City/State/Zip KENOSHA, WI 53144

Daytime # 605 0805 Evening # 605 0805 Cell# 945 2870

Fax # _____ E-mail: rbursek@wi.kiwanis.org

Is the Host Organization a 501(c)-3? Yes, provide ES# YES

EVENT INFORMATION

Name of the Event: BLOOMING BANDS

Date Requested: JUNE 21+22 Rain Date NONE

Location Requested: LOT "A" Estimated Attendance 2500 BOTH DAYS

Charitable Event: No Yes, Proceeds donated to LOCAL YOUTH ORGANIZATIONS

Brief Description of the Event: MUSICAL ENTERTAINMENT, FUND RAISERS, DISPLAYS AND RELATED EVENTS

Set up date and time: JUNE 19+20

Time of Event: 5-10PM 6/21/13 NOON TO 10PM 6/22/13

Take down date and time: 6/23 + 6/24

FOR OFFICE USE ONLY:

Application Packet Received _____ Admin. Or Commission Approval _____

Copies sent to: Alderperson Schwartz Dirk _____ Police _____

Fire: _____ PW Admin _____ PW-Streets: _____ Kris _____

**EQUIPMENT RENTAL REQUEST
CITY OF KENOSHA – PUBLIC WORKS/PARKS**

To assist you with your special event, the Public Works Department/Park Division does have equipment available for rent to your organization. The location of this equipment must be noted on the site and/or route plan you have attached to this application.

Yes
yes/no

Electric: See Item #8 in the manual. Service varies by location. The organization may be required to provide their own generators in order to supply the level of service required for their event.

N/A
yes/no

Water: Varies by location

PARK DIVISION:

Various areas may already contain minimal equipment, please indicate the number of additional items you will need. DO NOT list "same as last year"

of Benches 160 ~~130~~ # of Picnic Tables 50 # of extra trash containers 40

of Barricades _____ Any Bleachers _____ Any Reviewing Stands _____

Showmobile New Old

Fencing: Snow Fencing # of feet 270 Portable fencing - # of feet/sections 140

Other Special Requests: GENERATOR - BOTH DAYS

STREET CLOSURES: Contact Public Works at 653-4050 for any partial or full street closure

of Barricades 10 A map must be attached with the placement locations

of Parking Signs _____ Organization responsibility:

Approval must be received from the Public Works Department
The department will provide the organization with a sample of the sign that is to be posted.
It is the responsibility of the organization to have these signs printed in the form and color required
Organization is responsible to supply the stakes to attach the signs in the location approved.
Further information is in Item #14 of the procedures.

NOTE: The organization will be notified if equipment requested is available for the date of your event.

See Attached Fees Schedule

**TEMPORARY STRUCTURE
CITY OF KENOSHA - PARK DIVISION**

Please review Item #8 in the Policy/Procedure Manual

Name of Event BLOOMING BANDS

Park Requested HOT "A" Date of Event: 6/21/22

**Structure location must be placed on site map.

Type of Temporary Structure

- Tent
- Staging
- Trailers
- Inflatables
- Dunk Tank
- Other, Please explain _____

Vendor Information

(Name of Company and/or individual providing temporary structure)

Name of Company/Individual: TOP CHOICE RENTALS

Work # 652 2717 Home # _____ Cell _____

Insurance

All vendors that are supplying the organization with a temporary structure must supply a Certificate of Insurance for product and premises insurance in the amount of \$1,000,000 in the aggregate naming the City of Kenosha as 'additional insured', unless all vendors are being insured as an umbrella under the organizer's. Copy to be attached or sent to the Park Division 30 days prior to the event.

Insurance Company _____

Signature

Vendor Signature _____ Date _____

**PUBLIC AMPLIFICATION PERMIT APPLICATION
CITY OF KENOSHA – PARK DIVISION**

By ordinance, public amplification is not allowed in City Parks except by permission from the Board of Park Commissioners. Permission for amplification does not exempt a group from obeying Ordinance restrictions on the volume of sound. Please be considerate of park neighbors and other park users. When notifying the alderman and neighborhood association (if necessary) about your event, be sure to include detailed information about any plans you have for amplified sound.

Event Information:

Name of Event BLOOMING BANDS

Location of Event: LOT "A" Date of Event 6/21+22

Contact Person RON BUNSEK

Type of Amplified Sound

- DJ
- Sound System
- Speeches/Announcements
- Karaoke
- Other (please specify) _____

Requested time of amplification: Start: FM 500PM Ending 10:00PM
SAT 1000 1000PM

Name of Company and/or Individual handling the amplification of the event:

RON BUNSEK

Daytime # 605 0805 Evening # 605 0805 Cell # 945 2870

Aldersperson notification

Have you contacted the Aldersperson of the District in which the event will be held?

_____ Yes _____ No Date: WILL DO

See Attachment D1 for an excerpt of the Noise Ordinance or go to the City of Kenosha web site at www.kenosha.org and click on General Ordinances and review Section 23.

**FERMENTED MALT BEVERAGE SALES APPLICATION
CITY OF KENOSHA – PARK DIVISION**

Name of Event: BLOOMING BANDS

Location of Event LOT "A" Date of Event 6/21+22

Name of Group Responsible DOWNTOWN KIWAHIS CLUB

Person that is Responsible for License and Regulations BOB BUNSEK

Address 5111 24 PLACE, KENOSHA, WI 53144

Daytime # 605 0805 Evening # 605 0805 Cell # 945 2870

Beer Selling Permit Information

Name of the licensed bartender(s) that will be responsible (must be licensed in the City of Kenosha).

BOB FREDERICK

Security Company/ Brief description of how security will be handled.

KIWAHIS CLUB MEMBERS

Have you applied for the Temporary Class "B" Retailers License (from the City Clerk's Office)?

No Yes, Indicate Application Date: _____

***A copy needs to be given to given to Park Division prior to event.**

Have you submitted the Certificate of Insurance with a liquor liability naming the City of Kenosha as additionally insured?

No Yes, Indicate Application Date: _____

***A copy needs to be given to given to Park Division prior to event.**



ENGINEERING DIVISION
SHELLY BILLINGSLEY, P.E.
CITY ENGINEER

PARK DIVISION
JEFF WARNOCK
SUPERINTENDENT

FLEET MAINTENANCE
MAURO LENCI
SUPERINTENDENT

STREET DIVISION
JOHN H. PRIJIC
SUPERINTENDENT

WASTE DIVISION
ROCKY BEDNAR
SUPERINTENDENT

DEPARTMENT OF PUBLIC WORKS

MICHAEL M. LEMENS, P.E., DIRECTOR
SHELLY BILLINGSLEY, P.E., DEPUTY DIRECTOR

MUNICIPAL BUILDING · 625 - 52ND ST · RM 305 · KENOSHA, WI 53140
TELEPHONE (262) 653-4050 · FAX (262) 653-4056
EMAIL PUBLICWORKS@KENOSHA.ORG

February 20, 2013

Downtown Kiwanis Club
c/o Ron Bursek
5111 24th Pl
Kenosha, WI 53144

RE: Bloomin' Days Event in HarborPark Lot A

To whom it may concern:

Your request for use of HarborPark Lot A will be reviewed by the Board of Parks Commission. The meeting is scheduled for:

**Monday, February 25, 2013
5:00 p.m.
Room 204
Kenosha Municipal Building, 625-52nd Street**

You and/or your representative are required to appear.

If you have any questions, you may contact the Superintendent of Parks Jeff Warnock at 262-653-4050.

Sincerely,

Diane S. Hoff
Secretary of the Parks Commission

cc: Board of Parks Commission
Michael M. Lemens, Director of Public Works – w/a
Shelly Billingsley, Director of Engineering – w/a
Jeff Warnock, Superintendent of Parks – w/a

**Engineering Division**

Shelly Billingsley, P.E.

Deputy Director of Public Works/City Engineer

Street Division

John H. Prijic

Superintendent

Park Division

Jeff Warnock

Superintendent

Waste Division

Rocky Bednar

Superintendent

Fleet Maintenance

Mauro Lenci

Superintendent

DEPARTMENT OF PUBLIC WORKS**Michael M. Lemens, P.E., Director**

 Municipal Building · 625 52nd ST · RM 305 · Kenosha, WI 53140
 Telephone (262) 653-4050 · Fax (262) 653-4056

February 20, 2013

TO: Chairman Michael Orth, Board of Park Commissioners

FROM: Jeff Warnock, Park Superintendent

RE: KSFCA Kiosk

A request has been received from the KSFCA (Kenosha Sportfishing and Conservation Association) to build a kiosk near the rearing pond located at 7th Avenue and Sheridan Road in Pennoyer Park. Attached on the specifications and a picture of a completed Kiosk. They will use this as an informational source for the general public. The organization will be responsible for the purchase, building, installation and maintenance of the kiosk.

Recommendation: To approve this project with the exact site to be agreed upon by both the organization and Park Superintendent.

Zimbra

mdurkee@kenosha.org

Fw: KSFCA Kiosk Resources

From : James Zondlak
<ssjz00@yahoo.com>

Thu, Feb 07, 2013 08:32 AM

📎 5 attachments

Subject : Fw: KSFCA Kiosk Resources

To : Mary Durkee
<mdurkee@kenosha.org>

Reply To : James Zondlak
<ssjz00@yahoo.com>

Hi Mary

This is what we want to build near our rearing pond located at 7th and Sheridan. Please give me a time and date si I can plan accordinly.

Thank you

Jim and Mary Zondlak

"



APPENDIX 1: KIOSK SPECIFICATIONS

Plan for building NATL kiosks

T. J. Walker, October 2007

Overview

Each NATL kiosk consists of these three modules:

- PT-FRAME, made of Pressure-Treated lumber,
- ROOF, supported by trusses and covered with v-channel metal roofing,
- INSERT, closed on one side with a hinged window.

The three modules can be made separately and assembled in the field.

Work priorities

- (1) Build one kiosk.
 - (a) First build the box, the portion of the insert that fits within the PT frame.
 - (b) Then build the window for the new insert.
- (2) Build the PT-frame, making sure that the previously built insert will fit within its assigned space.
- (3) Build and paint the roof.
- (4) Cut and paint the Hardie panel pieces that will cover the rear of the insert.

Work details

The nine 8ft 1x4" boards required for this project will be used as follows:

- 2 for the portion of the inserts that fits within the PT-frame
- 3 for the windows of the insert
- 4 for purlins for the roof

The straightest boards should be selected for use on insert and the remaining boards set aside for purlins for the roof. Making the best use of the boards

may be aided by the fact that each of these 96" boards will be cut to yield a 53" member and a 41 or 40½" member.

Thus the first task should be to select the 4 best boards, cut them into two pieces of appropriate lengths, set aside the best pieces for the window (2 of each length), and use the rest of the pieces (2 of each length) for task (1a).

(1) Build and paint insert (Fig. 1)

(a) First build the box, the portion of the insert that fit within the PT-frame.

The box will require:

No.	Item	Notes
2	40½" 1x4" (=¾x3½")	vertical members
2	53" 1x4" (=¾x3½")	horizontal members
1	52x40" 15/32" BC plywood	center board
1	53" brass piano hinge	window hinge
50	¾ #6 Phillips wood screws	better screws for hinge
	Tite Bond II wood glue	for assembly
	finishing nails	for assembly
	Dap fast-n-final spackling	for finishing
	Kilz primer for exterior latex	for finishing
	S-W white exterior latex gloss	for finishing

Each of the 1x4 pieces must have a ¼"-deep groove down its center to receive the plywood center board.

Each of the horizontal members must have a ½'-deep, ¾' wide rabbet cut across each end.

Before final assembly what will become the upper of the horizontal members must have ca. 5/32" cut off one edge to receive the piano hinge to which the window will attach. That will leave a piece ¾"x3/8"x5/32" to be cut by hand from the top of each vertical member (to accommodate the lower corners of the ends of the hinge).

Assemble the parts without glue to make sure of their fit.

Do the final assembly with wood glue and finishing nails (or brads in a nail gun) and make sure each unit is square.

Paint all surfaces with Kilz primer and two coats of Sherwin-Williams brown latex gloss paint.

Cut the piano hinge to 53" and attach it to the horizontal member that provides for it.

(b) Then build the window for the new insert.

The window will require:

No.	Item	Notes
2	41" 1x4" cut to 3" actual width	vertical frame members
2	53" 1x4" cut to 3" actual width	horizontal frame members
1	48x36" .118" Lexan XL clear	pane
28	½" #8 truss washer lath screws	screws to secure pane strengthen corners of frame
4	4" corner braces	attach corner braces
16	¾" #8 Phillips wood screws	hold window closed
4	2½" #8 coated Phillips screws	for finishing
	Kilz primer for exterior latex	for finishing
	S-W brown exterior latex gloss	for finishing

The 1x4"s for the window-frames must be cut to an actual width of 3".

The window-frame member must have a ½"-wide, ca. 1/8"-deep groove cut on the interior edge to receive the Lexan pane

The exterior edges of the window-frame members must be modestly rounded.

The frame members must be joined with biscuit-strengthened mitered joints.

Assemble the wooden pieces without glue to make sure that all parts fit and that the space provided for the Lexan pane is correct.

Glue the window frame and make sure it is square. (A jig may be needed to hold the glued, assembled window frame in place as the glue dries.)

Strengthen the frame by installing a corner brace at each corner. The corner braces must be positioned so as to allow tight closure of the windows.

Paint the completed window frame with primer and two coats of brown paint.

Install the Lexan pane. Seat the pane on a bead of silicone and screw it to its window frame at 6" intervals.

Attach the completed window to an already completed interior component of its insert.

Drill and countersink for the screws that will hold the window closed.

Install the screws that hold the window shut.

(2) Build the PT-frame, making sure that the previously built insert will fit within its assigned space.

The PT-frame module will require:

No	Item	Notes
2	12' 4x6" pressure treated	uprights to be buried to a depth of 46"
1	57 $\frac{1}{4}$ " 4x4" pressure treated	crosspiece at bottom of insert
2	64 $\frac{1}{4}$ " 2x4" pressure treated	parts of crosspiece at top of insert
1	53 $\frac{1}{4}$ x 3 $\frac{1}{2}$ " 15/32" BC plywood	spacer between 2x4's of upper crosspiece
6	2 $\frac{1}{2}$ " #8 PT Phillips screws	to secure pieces of upper crosspiece
4	8" $\frac{3}{8}$ " hot dipped galv lag screws	secure lower crosspiece to uprights
4	4" $\frac{3}{8}$ " hot dipped galv bolts	secure upper crosspiece to uprights
4	$\frac{3}{8}$ " hot dipped galv nuts	for $\frac{3}{8}$ " bolts
8	$\frac{3}{8}$ " hot dipped galv washers	for $\frac{3}{8}$ " bolts and lag screws
3	60 lb bags of Sakrete	secure uprights in their holes in ground
1	48x57" 5/16" Hardie panel	rear cover (only for one-sided kiosks)
	S-W brown exterior latex gloss	for painting exterior of rear cover

As the PT-frame is completed, it will be permanently erected [by the scout and their volunteers). As the roof is completed, the kiosk can be completed.

Make three notches in the 12 ft 4x6 upright (Fig. 2). Two of these notches receive the upper crosspiece and one receives the lower crosspiece. Start the two upper notches at 15" from the top of the upright, with one in each 5 $\frac{1}{2}$ " face. Make the two notches extend 3 $\frac{1}{2}$ " along the length of the upright and $\frac{3}{4}$ " deep. Start the notch for the lower crosspiece at 60 $\frac{3}{4}$ " from the top of the upright and extend it 3 $\frac{1}{2}$ " along the length of the upright on its inner 3 $\frac{1}{2}$ " face and 2" deep.

Make the upper crosspiece of two 64 $\frac{1}{4}$ " long 2x4's with a 53 $\frac{1}{4}$ x 3 $\frac{1}{2}$ x15/32" BC plywood spacer between them. Notch both ends of each 2x4 so that the crosspiece will fit into the upper notches of the uprights (Fig. 3). Use six 2 $\frac{1}{2}$ " #8 PT Phillips screws to hold the pieces together.

Assemble the four members of the PT frame using the hardware indicated in Fig. 2. Mate the frame with the insert. Take the frame apart for transport to its assigned trailhead. There the uprights will be erected and the frame reassembled before the kiosk is sealed in place by pouring concrete around the below-surface portions of the uprights.

The kiosk to be erected will be one-sided and require a 48x57x5/16" Hardie panel rear cover painted with two coats of S-W brown exterior latex gloss.

(3) Build and paint the roof.

The roof module will require:

No	Item	Notes
6	trusses (16x53" hwx)	roof supports
6	81" 1x4's	purlins
2	81" 2x4's	provide attachment for eves board
72	2½" #8 PT Phillips screws	to attach perlines to trusses
24	3½" #9 PT Phillips screws	to attach 2x4's to trusses
4	31½" 1x6" rough-sawn cedar	end trim pieces
2	83½" 1x6" rough-sawn cedar	eves boards
2	16+x 55" 5/16" Hardie panel	roof end pieces
8	25¾x34" v-channel roofing	roof (3½ widths per side)
1	84" ridge pc	for top of v-channel roof
42	1½" screws w/ neoprene washers	to attach roof to purlins and eves 2x4s
4	4" ¼" hot dipped galv lag screws	affix 2 trusses to PT uprights
4	¼" galv washers	for ¼ lag screws
2	hurricane anchors	attach 2 center trusses to top cross-piece
16	1" #6 Phillips pan-head screws	attach hurricane anchors to trusses
16	1" #6 Phillips pan-head ss screws	attach hurricane anchors to PT crosspiece
	Kilz primer for exterior latex	for finishing
	S-W white exterior latex gloss	for finishing roof frame
	S-W brown exterior latex gloss	for finishing gable ends and trim

When building the roof pay special attention to the lengths of the perlines and eves 2x4's in case they need to be adjusted to suit the width of roof that can be adequately covered by 3½ widths of v-channel roofing. The 82¼" lengths in the table above are from the prototype kiosk.

In the trusses that will become #2 and #5, make the ⅜"-diameter holes where the roof will be attached to the uprights with 4"x¼" hot-dipped galvanized lag screws. Assemble the frame of the roof by attaching the six perlines and two 2x4's to the six trusses as shown in Fig. 4 and 5. Truss #2 and #5 must be 53" apart (outside surface to outside surface) to match the inner width of the PT-frame. Space trusses #3 and #4 evenly between the former two, and place trusses #1 and #6 flush with the ends of the perlines and 2x4's that hold the trusses in position.

At each truss end, use two 3½" #9 PT Phillips screws to attach the eves 2x4's to the trusses. At each contact of perlin with truss, use two 2½" #8 PT Phillips screws to secure the contact. For contacts of an eves perlin with a truss, seat one screw in the truss and the other in the eves 2x4. Make sure that the trusses are perpendicular to the perlines and eves 2x4's.

Spray paint the roof frame with two coats of Kilz primer and one coat of S-W brown exterior latex.

Cut the roof end pieces from the Hardie panel getting four per sheet and making sure that the grooves in the panel will be horizontal when the roof is in place (see Fig. 6). Use a truss as a pattern for the roof ends. The grooves in these ends will not be horizontal when the roofs are in place, so the smooth side of the Hardie panel should be out.

Attach the end pieces to the outside trusses with wood glue and brads.

Cut the trim pieces using mitered corners where the eaves trim meets the end trim. [The 12 10ft pieces of cedar are the eaves trim and some of the end trim. The 4 8ft pieces are for the rest of the end trim. To get all the eaves trim from these pieces you may need to take advantage of matching angled cuts.]

Attach the trim pieces with brads or nails. Paint the ends and eaves trim with two coats of S-W brown exterior latex.

(5) Paint the Hardie panel pieces that will cover the rear of the insert.

Apply two coats of S-W brown exterior latex.

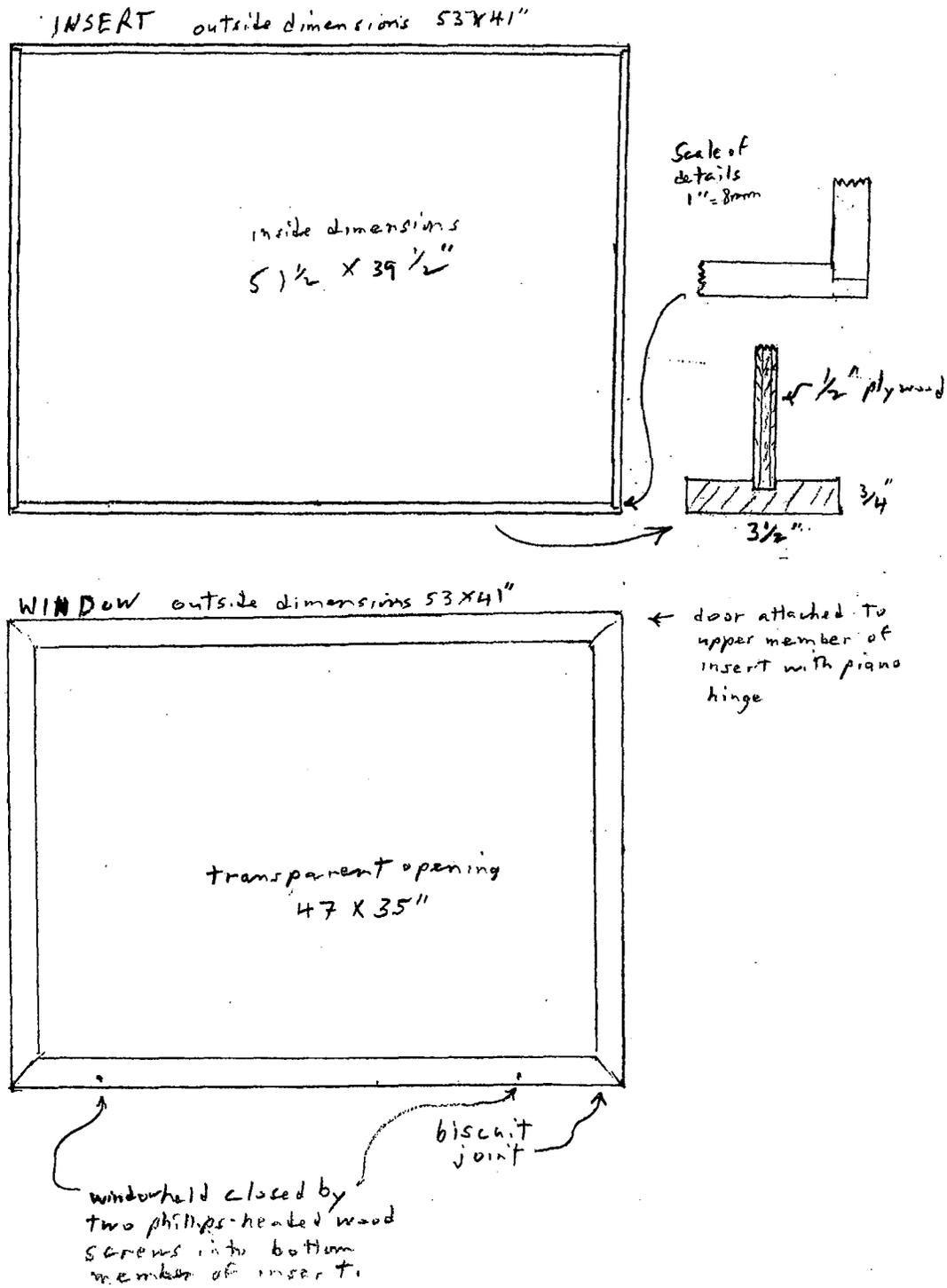


Figure 1.

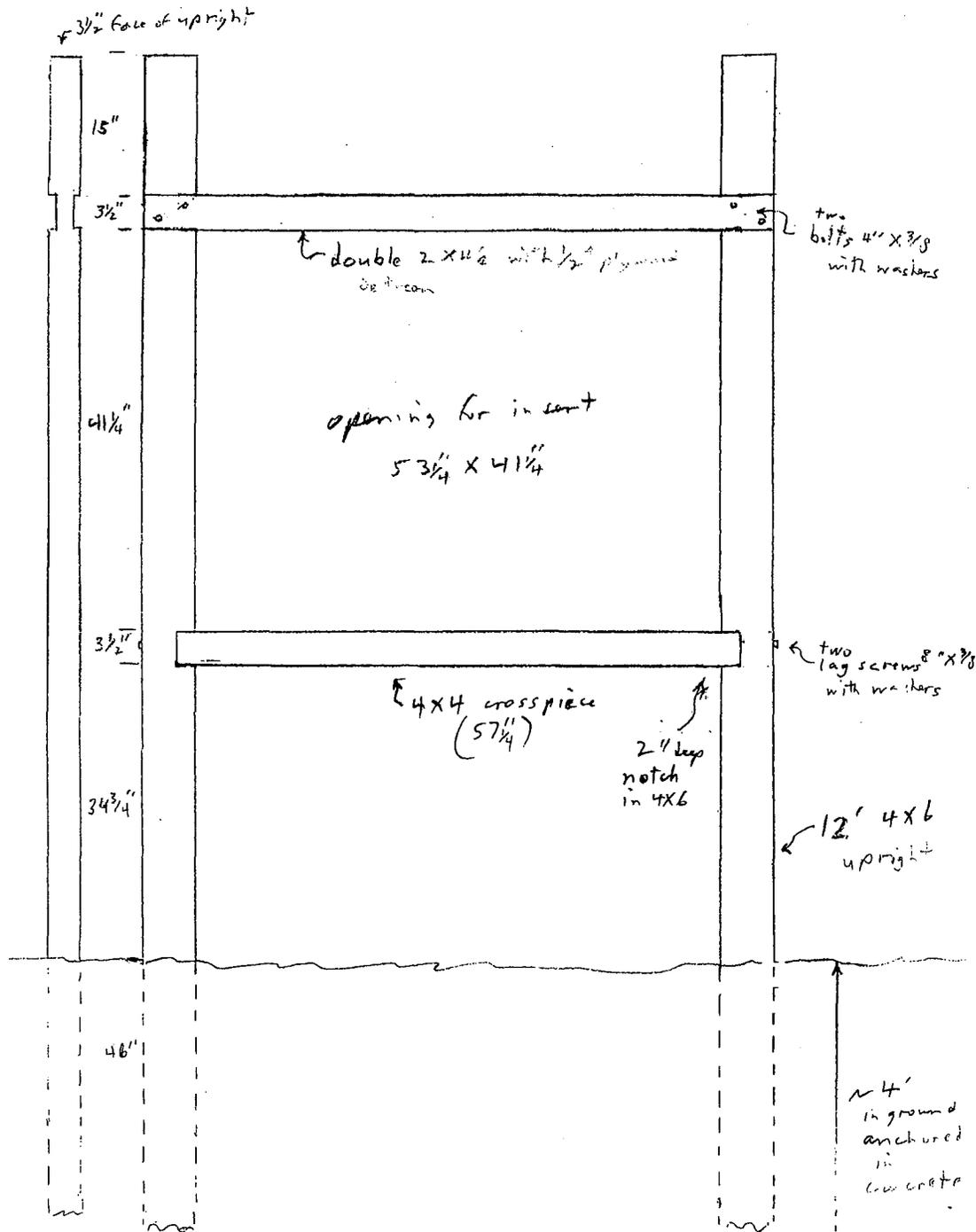


Figure 2.

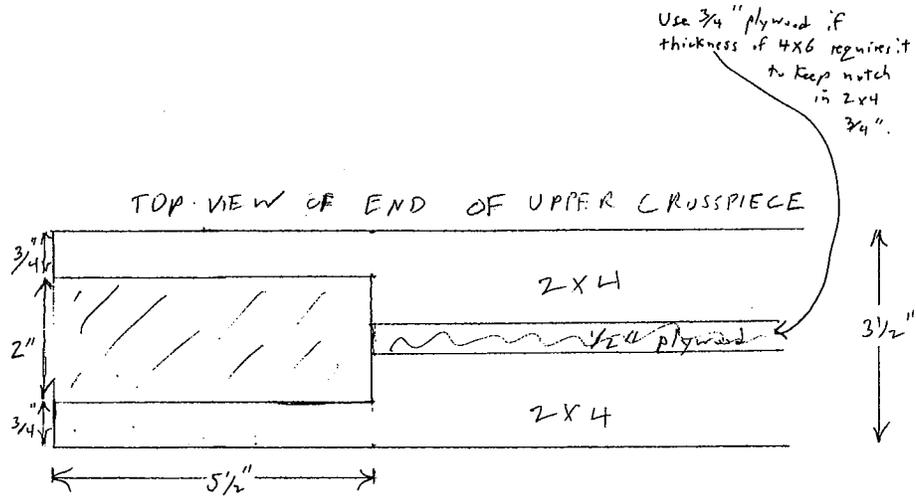


Figure 3.

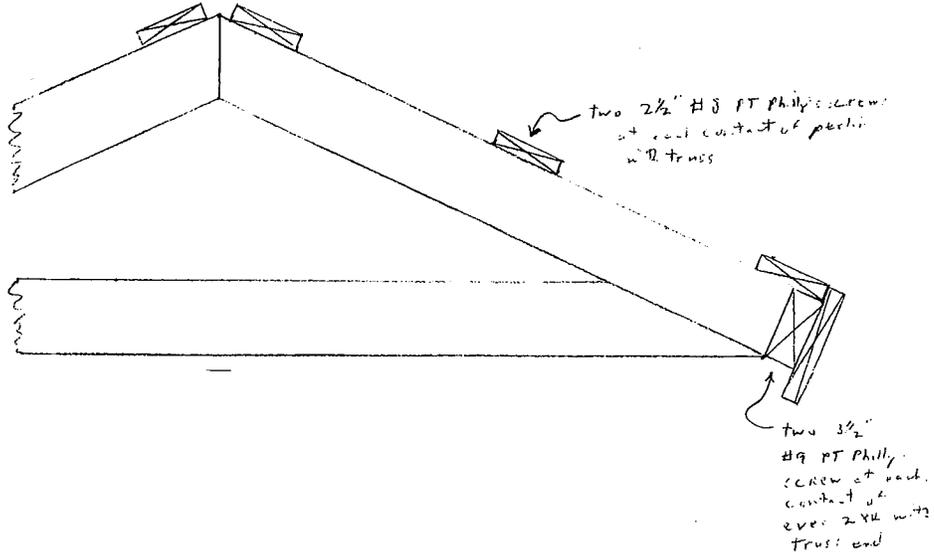


Figure 5.

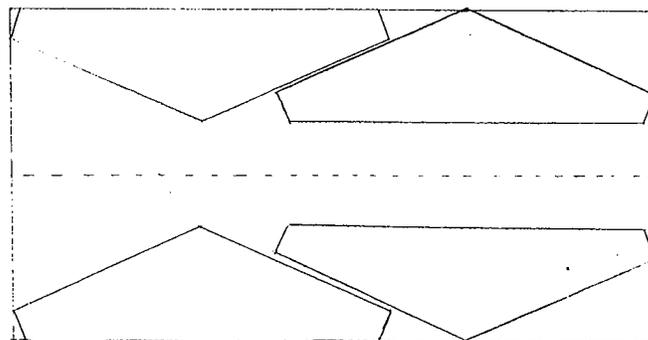


Figure 6.

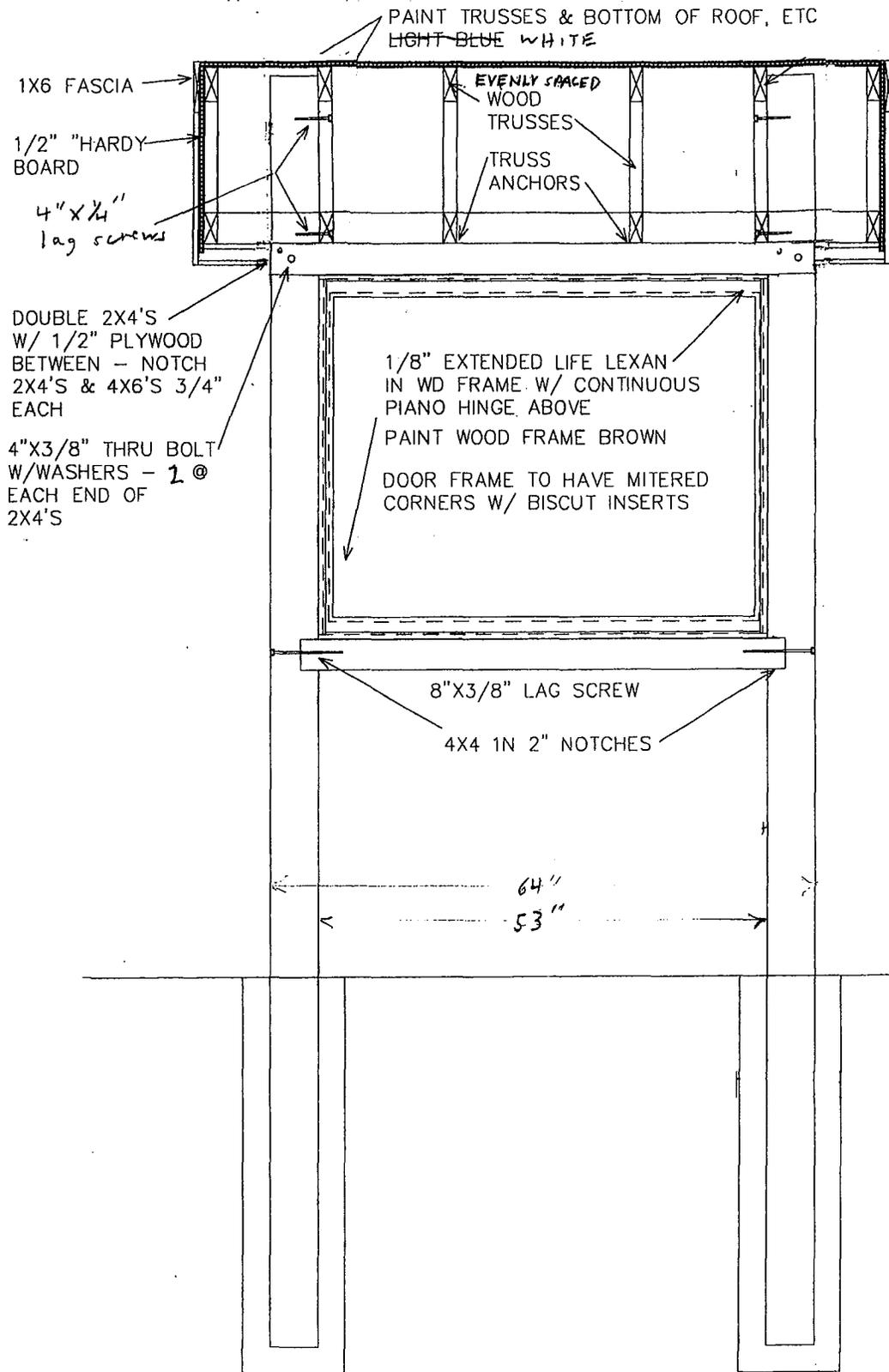


Figure 4.

Zimbra**dhoff@kenosha.org**

KSFCA Kiosk

From : Diane Hoff <dhoff@kenosha.org> Wed, Feb 20, 2013 03:22 PM
Subject : KSFCA Kiosk
To : ssjz00@yahoo.com
Cc : Mary Durkee <mdurkee@kenosha.org>

Good Afternoon Mr. Zondlak-

RE: Kiosk located at 7th Ave & Sheridan Road by the Pond

To whom it may concern:

Your request for a kiosk will be reviewed by the Board of Parks Commission. The meeting is scheduled for:

Monday, February 25, 2013
5:00 p.m
Room 204
Kenosha Municipal Building, 625-52nd Street

You and/or your representative are required to appear.

If you have any questions, you may contact the Superintendent of Parks Jeff Warnock at 262-653-4050.

Sincerely,

Diane S. Hoff

Secretary of the Parks Commission

cc: Board of Parks Commission.

Michael M. Lemens, Director of Public Works – w/a

Shelly Billingsley, Director of Engineering – w/a

Jeff Warnock, Superintendent of Parks – w/a

Diane Hoff

Dept of Public Works
625 52nd St, Rm 305
Kenosha, WI 53140
262-653-4050
262-653-4065 (direct)
262-653-4056 (fax)

**Engineering Division**

Shelly Billingsley, P.E.

Deputy Director of Public Works/City Engineer

Street DivisionJohn H. Prijic
Superintendent**Park Division**Jeff Warnock
Superintendent**Waste Division**Rocky Bednar
Superintendent**Fleet Maintenance**Mauro Lenci
Superintendent**DEPARTMENT OF PUBLIC WORKS****Michael M. Lemens, P.E., Director**Municipal Building · 625 52nd ST · RM 305 · Kenosha, WI 53140
Telephone (262) 653-4050 · Fax (262) 653-4056

February 20, 2013

TO: Chairman Orth, Board of Park Commissioners

FROM: Jeff Warnock, Park Superintendent

RE: Special Event – Good Old Summertime Art Fair

A request has been received by the Friends of Kenosha Art Association to hold their annual Good Old Summertime Art Fair n Civic Center Park on Sunday, June 2, 2013. The event will held from 10:00 am until 4:00 pm. The event is held yearly and there have been no problems associated with the fair.

Costs: The organization has always paid current fees

Rental of Park: \$100; Benches \$30; Picnic Tables \$150; Showmobile \$150

Total: \$430

Recommendation: To approve the event and 2013 fees to be invoiced.

SPECIAL EVENT APPLICATION
CITY OF KENOSHA - PARK DIVISION

Please note that this application does not guarantee approval of your event or equipment requested. The event will need the approval of the Board of Park Commissioners and/or the Superintendent of Parks .

EVENT ORGANIZATION INFORMATION

Name of Responsible Organization Friends of the Kenosha Art Assoc.

Contact Person who is responsible for event: Pat Koesser

Address: 5615 - 7th Ave

City/State/Zip Kenosha WI 53140

Daytime # 262-654-0065 Evening # 262-694-⁴⁶⁹²0000 Cell# 262-945-9675

Fax # _____ E-mail: Kenoshaartassoc@yahoo.com

Is the Host Organization a 501(c)-3? Yes, provide ES# _____

EVENT INFORMATION

Name of the Event: Good Old Summertime Art Fair

Date Requested: June 2 2013 Rain Date -

Location Requested: Civic Center Park Estimated Attendance 3,000 to 4,000

Charitable Event: X No _____ Yes, Proceeds donated to Kenosha Art Assoc.

Brief Description of the Event: An Art + Craft Fair

Set up date and time: 6 am June 2, 2013

Time of Event: 10-4 pm

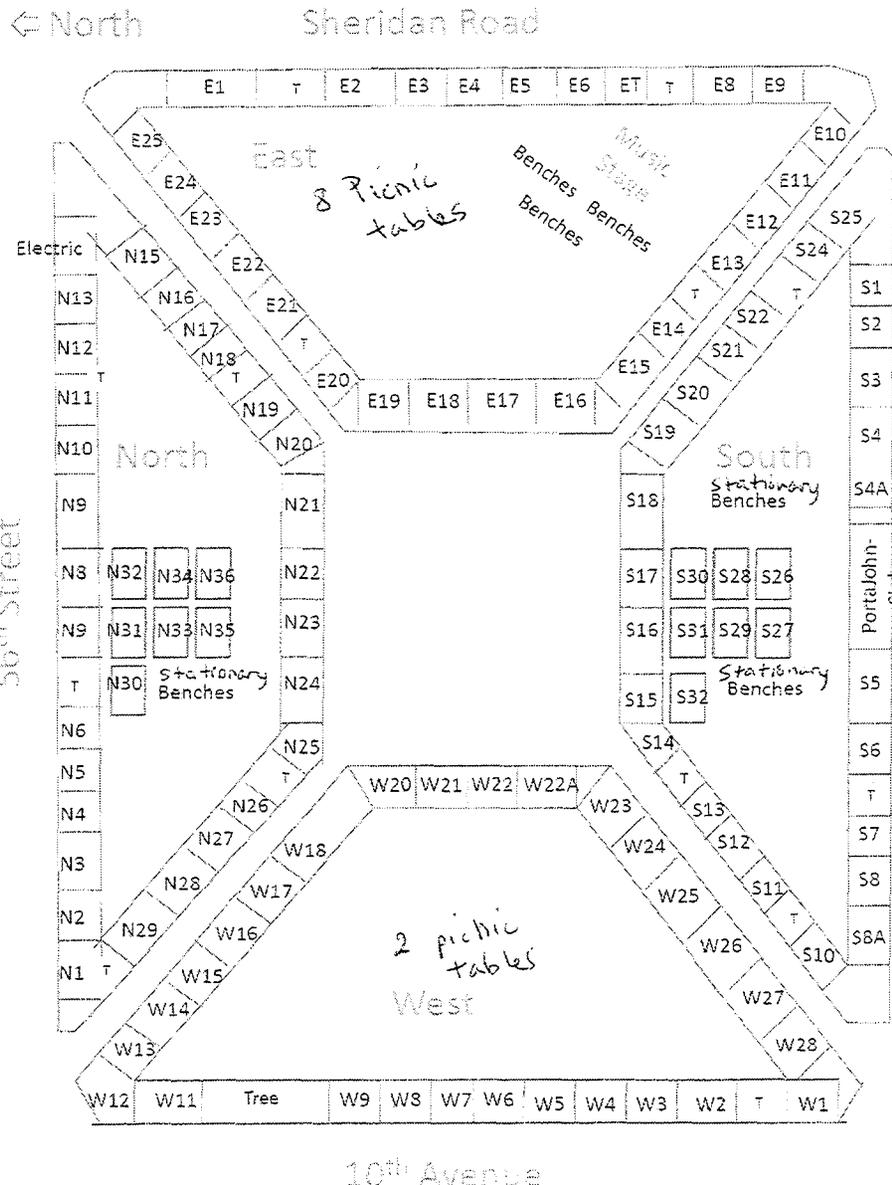
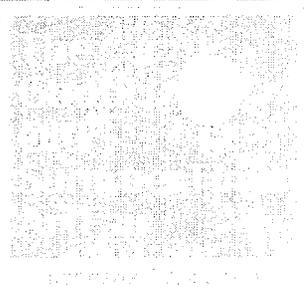
Take down date and time: June 2 6 pm

FOR OFFICE USE ONLY:

Application Packet Received 2-18-2013 Admin. Of Commission Approval

Copies sent to: Alderperson Schwartz Dirk _____ Police _____

Fire: _____ PW Admin _____ PW-Streets: _____ Kris _____



- E1 Edith Koch - Scratchboard
- E2 Glen Bojar - Food Almonds
- E3 Famous Kal's Cheese Burgers
- E4 Pleasant Prairie Woman's Club - Hot dogs/Brats
- E5 Pleasant Prairie Woman's Club
- E6 Larry O'Connell - Ice Cream
- E7 Pedro Nunez - Tacos/Tamales
- E9 Famous Kal's Food Funnel Cak
- E10 Mosquitoe Gallery

- E11 Mosquitoe Gallery

- E12 UW-Parkside Art Installation

- E13 Face painting
- E14 Josie Rodriguez - Portrait Caricatur
- E15 Bess Yontz Illustrations Prints
- E16 The Kenosha Art Association

- E17 Jill Montgomery - KUSD

- E18
- E19

- W1 Melody Bigalke - Gourds
- W2 July Westphal - Fashion
- W3 Kathy & Skip Ticha - Wood tables, d bowl
- W4 Barbara Gettag - Jewelry
- W5 Janet Erickson- Garden Copper/Gla
- W7 Patti Schneider - Jewelry
- W8 Susan McDonough - Floral
- W9 Barbara Murry - Ceramics
- W10
- W11 Monica Holden - Clothes
- W12 Robert Schmidt Yard Art
- W13 Lourie Wollenzien - Shell Sculptur
- W15 Katherine Cuttonaro - Jewelry
- W16 Linda Lukas - Beading
- W17 Donovan Scherer - Graphic Desigr
- W18 Jeanine Kahn - Quilts
- W20 Vern Bruss - Silver Jewelry
- W21 Bill Anderson - Ceramics
- W22 David Dallison - Watercolor Demc
- W22A Sue Timmons - Floral
- W23 Sandra Kloehn - Florals
- W24 Phyllis Costello - Clothes
- W25 Beth Symoniak - Wood Garden Ar
- W27 Evelyn Mubasa - Fabric Art

In addition to the same great artistic talent that has been on display for so many years, new activities and demonstrations have been added for your entertainment and enjoyment.

Live Music
 10:00 -12:00—Susan Larkin and friends
 12:00-2:00—Chris Sipos and Rachel Young
 2:00 -4:00 -Kevin Grissom and Brent Mitchell

Hands on Art Activities
 E23, E24, E25 — UW-Parkside
 E17 — Jill Montgomery—KUSD

Painting Demonstrations
 W22 — David Dallison
 N18 — Brian Pier
 N7 — Kim Rahal

Face Painting / Caricature Portraits
 E13, E14 — Josie Rodriguez

Coloring Contest Judge
 Kim DeBerge / DeBerge's Framing & Gallery

The Good Old Summertime Art Fair Judge
 Jerry Newbrough / Mosquitoe Gallery

**EQUIPMENT RENTAL REQUEST
CITY OF KENOSHA – PUBLIC WORKS/PARKS**

To assist you with your special event, the Public Works Department/Park Division does have equipment available for rent to your organization. The location of this equipment must be noted on the site and/or route plan you have attached to this application.

yes
yes/no

Electric: See Item #8 in the manual. Service varies by location. The organization may be required to provide their own generators in order to supply the level of service required for their event.

yes
yes/no

Water: Varies by location

PARK DIVISION:

100.00 PARK RENTAL

Various areas may already contain minimal equipment, please indicate the number of additional items you will need. DO NOT list "same as last year"

of Benches ~~200~~ 1030 # of Picnic Tables 10 #150.00 # of extra trash containers 20

of Barricades _____ Any Bleachers _____ Any Reviewing Stands _____

Showmobile New _____ Old _____ I don't remember what stage - \$150.00

Fencing: Snow Fencing # of feet _____ Portable fencing - # of feet/sections _____

Other Special Requests: _____

STREET CLOSURES: Contact Public Works at 653-4050 for any partial or full street closure

of Barricades _____ A map must be attached with the placement locations

of Parking Signs _____ Organization responsibility:

Approval must be received from the Public Works Department
The department will provide the organization with a sample of the sign that is to be posted.
It is the responsibility of the organization to have these signs printed in the form and color required
Organization is responsible to supply the stakes to attach the signs in the location approved.
Further information is in Item #14 of the procedures.

NOTE: The organization will be notified if equipment requested is available for the date of your event.

See Attached Fees Schedule

**TEMPORARY STRUCTURE
CITY OF KENOSHA - PARK DIVISION**

Please review Item #8 in the Policy/Procedure Manual

Name of Event Good Old Summertime Art Fair

Park Requested Civic Center Pk Date of Event: June 2, 2013

**Structure location must be placed on site map.

Type of Temporary Structure

Tent

Staging

Trailers

Inflatables

Dunk Tank

Other, Please explain _____

Vendor Information

(Name of Company and/or individual providing temporary structure)

Name of Company/Individual: _____

Work # _____ Home # _____ Cell _____

Insurance

All vendors that are supplying the organization with a temporary structure must supply a Certificate of Insurance for product and premises insurance in the amount of \$1,000,000 in the aggregate naming the City of Kenosha as 'additional insured'; unless all vendors are being insured as an umbrella under the organizer's. Copy to be attached or sent to the Park Division 30 days prior to the event.

Insurance Company _____

Signature

Vendor Signature _____ Date _____

**PUBLIC AMPLIFICATION PERMIT APPLICATION
CITY OF KENOSHA – PARK DIVISION**

By ordinance, public amplification is not allowed in City Parks except by permission from the Board of Park Commissioners. Permission for amplification does not exempt a group from obeying Ordinance restrictions on the volume of sound. Please be considerate of park neighbors and other park users. When notifying the alderman and neighborhood association (if necessary) about your event, be sure to include detailed information about any plans you have for amplified sound.

Event Information:

Name of Event Good Old Summertime art fair
Location of Event: Civic Center PK Date of Event June 2 2013
Contact Person Pat Koesser

Type of Amplified Sound

- DJ
- Sound System
- Speeches/Announcements
- Karaoke
- Other (please specify) _____

Requested time of amplification: Start: 10 am Ending 4 pm

Name of Company and/or Individual handling the amplification of the event:

Call me later

Daytime # _____ Evening # _____ Cell # _____

Aldersperson notification

Have you contacted the Aldersperson of the District in which the event will be held?

_____ Yes _____ No Date: _____

See Attachment D1 for an excerpt of the Noise Ordinance or go to the City of Kenosha web site at www.kenosha.org and click on General Ordinances and review Section 23.



ENGINEERING DIVISION
SHELLY BILLINGSLEY, P.E.
CITY ENGINEER

PARK DIVISION
JEFF WARNOCK
SUPERINTENDENT

FLEET MAINTENANCE
MAURO LENCHI
SUPERINTENDENT

STREET DIVISION
JOHN H. PRIJIC
SUPERINTENDENT

WASTE DIVISION
ROCKY BEDNAR.
SUPERINTENDENT

DEPARTMENT OF PUBLIC WORKS

MICHAEL M. LEMENS, P.E., DIRECTOR
SHELLY BILLINGSLEY, P.E., DEPUTY DIRECTOR

MUNICIPAL BUILDING · 625 - 52ND ST · RM 305 · KENOSHA, WI 53140
TELEPHONE (262) 653-4050 · FAX (262) 653-4056
EMAIL PUBLICWORKS@KENOSHA.ORG

February 20, 2013

Friends of the Kenosha Art Association
c/o Pat Koesser
5615 7th Ave
Kenosha, WI 53140

RE: Good Old Summertime Art Fair in Civic Center Park

To whom it may concern:

Your request for use of Civic Center Park will be reviewed by the Board of Parks Commission. The meeting is scheduled for:

**Monday, February 25, 2013
5:00 p.m.
Room 204
Kenosha Municipal Building, 625-52nd Street**

You and/or your representative are required to appear.

If you have any questions, you may contact the Superintendent of Parks Jeff Warnock at 262-653-4050.

Sincerely,

Diane S. Hoff
Secretary of the Parks Commission

cc: Board of Parks Commission
Michael M. Lemens, Director of Public Works – w/a
Shelly Billingsley, Director of Engineering – w/a
Jeff Warnock, Superintendent of Parks – w/a



DEPARTMENT OF PUBLIC WORKS

MICHAEL M. LEMENS, P.E., DIRECTOR
SHELLY BILLINGSLEY, P.E., DEPUTY DIRECTOR

ENGINEERING DIVISION
SHELLY BILLINGSLEY, P.E.
CITY ENGINEER

PARK DIVISION
JEFF WARNOCK
SUPERINTENDENT

FLEET MAINTENANCE
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February 14, 2013

TO: Chairman Michael Orth, Board of Park Commissioners
Chairman Eric Haugaard, Public Works Committee

FROM: Jeff Warnock, Park Superintendent

RE: Fireworks – July 4th

Attached you will find the Fireworks Display Agreement By And Between the City of Kenosha through its Department of Public Works and MIAND, Inc. dba Mad Bomber Fireworks Productions.

A Request from Proposal was send out in August of 2012 with a bid opening on Friday, September 28. Three of the companies were selected for further review by Park Division staff. The decision was to select Mad Bomber for the fireworks display. Attached is a copy of the selection memo sent to the Finance Department.

This company has produced the 4th of July fireworks since 2010 and staff feels that the quality of the show has been very successful.

Recommendation: To approve the agreement for 2013

FIREWORKS DISPLAY AGREEMENT

DRAFT 02/04/13

By And Between

**THE CITY OF KENOSHA, WISCONSIN,
A Wisconsin Municipal Corporation,
THROUGH ITS DEPARTMENT OF PUBLIC WORKS**

And

**MIAND, INC. DBA Mad Bomber Fireworks Productions
A Indiana Corporation,
3999 Hupp Road
Kingsbury, IN 46345**

THIS AGREEMENT made and entered into by and between **THE CITY OF KENOSHA, WISCONSIN**, with offices located at 625 – 52nd Street, Kenosha, Wisconsin ("**CITY**"), a Wisconsin municipal corporation, and **MIAND, INC., DBA MAD BOMBER FIREWORKS PRODUCTIONS**, a Indiana corporation, with its principal place of business located at 3999 Hupp Road, Kingsbury, IN 46345, ("**MAD BOMBER**").

WITNESSETH:

WHEREAS, MAD BOMBER is engaged in the sale, exhibition and display of fireworks;

WHEREAS, MAD BOMBER responded to **CITY'S** Request for Proposal ("**RFP**") regarding conducting a fireworks display and exhibition ("**Exhibition**") for a Fourth of July celebration;

WHEREAS, CITY is interested in contracting with **MAD BOMBER** for the purpose of putting on a fireworks Exhibition.

NOW, THEREFORE, in consideration of the mutual undertakings, promises, agreements, understandings and undertakings hereinafter set forth, and good and valuable consideration, the sufficiency of which is hereby acknowledged by the parties hereto, the undersigned agree as follows:

1. OBLIGATIONS OF MAD BOMBER. MAD BOMBER shall:

a. Provide all freight, cartage, transportation of equipment, material and tools for the Exhibition, together with all necessary trained and experienced pyrotechnic operators to set up and conduct the Exhibition as more particularly set forth in its response to **CITY'S RFP**. A copy of **MAD BOMBER'S** response is attached hereto and incorporated herein as Exhibit A.

b. Establish a "Safety Zone" encompassing the area immediately surrounding the launch site and a corresponding fallout zone to which unauthorized persons will be denied access.

c. Provide an Exhibition with a minimum duration of 25 minutes.

d. Remove all its equipment, together with any live or unfired material from the Safety Zone.

d.e. Inspect the Safety Zone the following morning for the purpose of

collecting any material, live or otherwise, in the Safety Zone.

2. OBLIGATIONS OF CITY. CITY shall:

a. Provide adequate security, fire and police protection, parking, traffic and crowd control during the Exhibition and for a reasonable time thereafter.

b. Provide materials and manpower to deny unauthorized persons from accessing the Safety Zone.

c. Be responsible for all cleanup for the Exhibition except for the Safety Zone. Said cleanup shall include, but is not limited to, removal of debris, trash, and wood; back filling holes; repairs to grass, sod or other surfaces; and removal of all barricades.

d. Be responsible for obtaining all necessary State and local permits required for the Exhibition, as well as any costs related thereto. **MAD BOMBER** shall aid and assist **CITY** in obtaining any necessary permits for the Exhibition.

e. Name **MAD BOMBER** as the primary vendor for the Exhibition in all news/media releases, advertisements, publicity, programs and announcements.

3. DATE OF EXHIBITION. The Exhibition shall be held on the evening of July 4, ~~2012~~ 2013. In the event the Exhibition is postponed due to acts of nature or God, labor disputes, strikes, wars, accidents, or other reasons beyond the parties' knowledge or reasonable control, the Exhibition shall be held on July 5, ~~2012~~ 2013 or mutually agreed upon by both parties. In the event the alternative date is required to be postponed, the parties agree that the Exhibition shall be held at the earliest mutually convenient date for the parties. Should the Exhibition be delayed, postponed or canceled due to acts of nature or God, labor disputes, strikes, wars, accidents or other reasons beyond the parties' knowledge or reasonable control, neither party shall be responsible for any cost or damages to the other associated with such delay, postponement or cancellation.

4.—COMPENSATION. For its services provided herein, **CITY** shall pay **MAD BOMBER** the sum of Forty-one Thousand Three Hundred (\$41,300.00) Dollars. Said sum shall be paid to **MAD BOMBER** no later than seven (7) days after the Exhibition. All checks shall be made payable to MIAND, INC. Should **MAD BOMBER** fail to utilize shells in the Exhibition, whether by inadvertence or failure to explode, **CITY** shall be entitled to a credit in an amount equal to the value of the shell as enumerated in the itemization set forth in Exhibit B attached hereto. Further, should the Exhibition fail to run the minimum 25 minute duration agreed to herein, CITY shall be entitled to a credit as follows:

- a. 15-20 minutes - 50% of compensation
- b. 0-14 minutes - 100% of compensation

5.—INSURANCE. MAD BOMBER shall maintain insurance as follows:

- a) General Commercial Liability \$5,000,000.00/Occurrence
- b) Property Damage \$2,000,000.00/Occurrence
- c) Automobile Liability \$1,000,000.00/Occurrence
- d) Workers Compensation Statutory Limits

a Comprehensive Liability Insurance Policy which shall provide coverage for all services provided herein by **MAD BOMBER** in an amount of not less than Five Million (\$5,000,000.00) Dollars per occurrence. The General Commercial Liability policy shall cover all claims, damages, suits, injuries or expenses

incurred as a result of any negligent act or omission of any employee, independent contractor or agent of **MAD BOMBER**, as well as any defect or problem with any Fireworks supplied or displayed by **MAD BOMBER**. All insurance shall be issued by an insurer authorized and licensed to do business in the State of Wisconsin with a minimum financial strength rating of A+ as determined by Standard and Poor's. **MAD BOMBER** shall, within fourteen (14) days of the execution of this Agreement, furnish a Certificate of Insurance indicating compliance with the foregoing and the naming of **CITY** as an "additional insured". Further, the insurance policy shall contain a clause that in the event the policy is canceled for any reason, or any material changes are made therein, **CITY'S** Director of Public Works shall be notified, in writing, by the insurer at least thirty (30) days before any cancellation or change takes effect. A material change shall include, but is not limited to, a change in policy amount, coverage or status of the insurer. If for any reason the insurance coverage herein is not obtained, lapses or a material change is made to the policy resulting in a breach of **MAD BOMBER'S** obligations under the Agreement, **CITY** may declare this Agreement null and void as of the date of the cancellation or material change.

6. INDEMNIFICATION. **MAD BOMBER** shall indemnify and hold harmless **CITY**, and its officers and employees from and against all suits, claims, losses, damages, liabilities or other obligations, whether in tort, contract or otherwise, resulting from **MAD BOMBER'S** own negligence or **MAD BOMBER'S** failure to perform or observe any of the terms, covenants and conditions of this Agreement.

CITY shall indemnify and hold harmless **MAD BOMBER**, and its officers and employees from and against all suits, claims, losses, damages, liabilities or other obligations, whether in tort, contract or otherwise, resulting from **CITY'S** own negligence or **CITY'S** failure to perform or observe any of the terms, covenants and conditions of this Agreement.

7. ASSIGNMENT. This Agreement and all obligations thereunder shall not be assigned by **MAD BOMBER** without the prior written consent of **CITY**.

8. COUNTERPARTS. This Agreement may be executed in two (2) or more counterparts, each of which shall be deemed to be an original.

9. ATTORNEY FEES. If either party commences an action, whether in Court or by arbitration, to enforce its rights pursuant to this Agreement, the prevailing party shall be entitled to recover its reasonable attorneys' fees as determined by the Court or arbitrators as the case may be.

10. ENTIRE AGREEMENT. This Agreement (including all exhibits or attachments hereto) constitutes the entire agreement between the parties with respect to all matters, activities and obligations contemplated herein, and shall supersede and control any and all other prior or contemporaneous agreements, understandings, representations and statements, whether written or oral, which may have taken place, or been in existence at any time between the parties.

11. HEADINGS. The headings of the sections and subsections of this Agreement are for purposes of convenience only and shall in no way affect the construction of any of the terms or conditions hereof.

~~**12.—GOVERNING LAW.**~~ This Agreement shall be construed and interpreted in accordance with the laws of the State of Wisconsin.

13. SEVERABILITY. It is mutually agreed that in case any provision of this Agreement is determined by a court of law to be unconstitutional, illegal or unenforceable, that it is the intention of the parties that all other provisions of this Agreement remain in full force and effect.

14. AMENDMENTS. This Agreement cannot be amended, changed, altered or modified, except in a writing signed by the parties.

15. CONSTRUCTION. This Agreement has been negotiated between the parties, and each party has participated in the drafting of this Agreement; consequently, the doctrine of construing an agreement against the draftsman shall not apply to this Agreement, and neither party has any rights under such doctrine.

16. AUTHORITY. Each of the undersigned hereby represents and warrants that:

- a. Such party has all requisite power and authority to execute this Agreement;
- b. The execution and delivery of this Agreement by the undersigned, and the performance of its terms thereby have been duly authorized and approved by all requisite action required by law; and,
- c. This Agreement constitutes the valid and binding agreement of the undersigned, enforceable against each of them in accordance with the terms of the Agreement.

17. WAIVER. No failure to exercise, or delay in exercising, any right, power or remedy hereunder on the part of either party shall operate as a waiver thereof, nor shall any single or partial exercise of any other right, power or remedy preclude any other further exercise thereof or the exercise of any other right, power or remedy. No express waiver shall affect any event or default other than the event of default specified in such waiver, and any such waiver, to be effective, must be in writing and shall be operative only for the time and to the extent expressly provided therein. A waiver of any covenant, term or condition contained herein shall not be construed as a waiver of any subsequent breach of the same covenant, term or condition.

18. NOTICES. Any notice required or permitted to be given to either party under this Agreement shall be in writing and either by hand or certified mail, return receipt requested, postage prepaid, to the following addresses of the parties as indicated below. Notice shall be effective as of the date of delivery if by hand, or mailing if by certified mailing.

If to CITY:	Director of Public Works 625 – 52nd Street, Room 305 Kenosha, Wisconsin 53140
with copies to:	City Attorney Municipal Building, Room 201 625 - 52nd Street Kenosha, Wisconsin 53140.
and	Superintendent of Parks 3617 65 th Street Kenosha, Wisconsin 53142
If to MAD BOMBER:	Dan P. Miller Sr. Vice President MIAND, INC. DBA Mad Bomber Fireworks Productions 3999 Hupp Road Kingsbury, Indiana 46345

IN WITNESS WHEREOF, the parties hereto have herein executed this Agreement on the dates below given.

**THE CITY OF KENOSHA, WISCONSIN,
A Wisconsin Municipal Corporation**

BY: _____
KEITH G. BOSMAN, Mayor,
Date: _____

BY: _____
DEBRA SALAS
City Clerk/Treasurer
Date: _____

STATE OF WISCONSIN)
 :SS.
COUNTY OF KENOSHA)

Personally came before me this _____ day of _____, 2013, **KEITH G. BOSMAN, Mayor**, and **DEBRA SALAS, City Clerk/Treasurer** of the **CITY OF KENOSHA, WISCONSIN**, a Wisconsin municipal corporation, to me known to be such Mayor and City Clerk/Treasurer of said municipal corporation, and acknowledged to me that they executed the foregoing instrument as such officers as the agreement of said municipal corporation, by its authority.

Notary Public, Kenosha County, WI.
My Commission expires/is: _____

**MIAND, INC. DBA MAD BOMBER
FIREWORKS PRODUCTIONS,
A Indiana Corporation**

BY: _____
Dan P. Miller, Sr. Vice President

Date: _____

STATE OF _____)
 :SS.
COUNTY OF _____)

Personally came before me this ____ day of _____, 2012, Dan P. Miller, Sr. Vice President, of **MIAND, INC. DBA MAD BOMBER FIREWORKS PRODUCTIONS**, a Indiana corporation, to me known to be such President of said corporation, and acknowledged to me that he executed the foregoing instrument as such officer of said corporation, by its authority.

Notary Public, _____ County, _____
My Commission expires/is: _____

Drafted By:
WILLIAM K. RICHARDSON,
Assistant City Attorney



Engineering Division
Shelly Billingsley P.E.
Director of Engineering
Fleet Maintenance
Mauro Lenci
Superintendent
Park Division
Jeff Warnock
Superintendent

Street Division
John H. Prijic
Superintendent
Waste Division
Rocky Bednar
Superintendent

DEPARTMENT OF PUBLIC WORKS

Michael M. Lemens, P.E., Director

Municipal Building · 625 52nd ST · RM 305 · Kenosha, WI 53140
Telephone (262) 653-4050 · Fax (262) 653-4056

November 14, 2012



TO: Mark Willing, Purchasing
FROM: Jeff Warnock, Park Superintendent
RE: Fireworks Display #20-12

The City of Kenosha received seven (7) proposals for the Fireworks Display. I along with staff have reviewed these RFP's and selected the following three (3) for further review:

J & M Displays
Mad Bomber
Zambelli Fireworks

I then viewed the DVR's that were received with the proposal and spoke with a few of the references. My selection for the award would be to Mad Bomber.

If you should have any questions, please contact me directly.



ENGINEERING DIVISION
SHELLY BILLINGSLEY, P.E.
CITY ENGINEER

PARK DIVISION
JEFF WARNOCK
SUPERINTENDENT

FLEET MAINTENANCE
MAURO LENCI
SUPERINTENDENT

STREET DIVISION
JOHN H. PRIJIC
SUPERINTENDENT

WASTE DIVISION
ROCKY BEDNAR
SUPERINTENDENT

DEPARTMENT OF PUBLIC WORKS
MICHAEL M. LEMENS, P.E., DIRECTOR
SHELLY BILLINGSLEY, P.E., DEPUTY DIRECTOR

MUNICIPAL BUILDING · 625 - 52ND ST · RM 305 · KENOSHA, WI 53140
TELEPHONE (262) 653-4050 · FAX (262) 653-4056
EMAIL PUBLICWORKS@KENOSHA.ORG

February 22, 2013

To: Michael Orth, Chairman
Parks Commission

From: Shelly Billingsley, P.E. *Shelly Billingsley*
Deputy Director of Public Works/City Engineer

Subject: Change Request

BACKGROUND INFORMATION

At the May 14, 2012 meeting the Commissioners agreed this item should appear on all future agendas. There are no change requests at this time.

RECOMMENDATION

Receive and file.

AGREEMENT

By and Between

**THE CITY OF KENOSHA, WISCONSIN
A Municipal Corporation,**

THROUGH THE BOARD OF PARK COMMISSIONERS

And

**KIWANIS CLUB OF WESTERN KENOSHA, INC.
A Wisconsin Non-Stock Corporation**

THIS AGREEMENT made and entered into by and between the **BOARD OF PARK COMMISSIONERS OF THE CITY OF KENOSHA, WISCONSIN**, a Municipal Park Commission, duly organized and existing under the laws of the State of Wisconsin, having its principal office at 3617 65th Street, Kenosha, Wisconsin, 53142, hereinafter referred to as “**CITY**”, and **KIWANIS CLUB OF WESTERN KENOSHA, INC.** organized and existing under the laws of the State of Wisconsin, hereinafter referred to as “**KIWANIS** ”.

WITNESSETH:

WHEREAS, the City of Kenosha is the owner of parkland located at 5909 56th Street commonly known as Nash Park; and,

WHEREAS, **KIWANIS** is interested in promoting and supporting youth baseball in southeastern Wisconsin and in particular, Kenosha County; and,

WHEREAS, **KIWANIS** desires to have preferential use of the four (4) baseball diamonds and the concession building (hereinafter “**PREMISES**”), located within Nash Park between March and October of the calendar year; and,

WHEREAS, it is to the mutual advantage of the parties to enter into this Agreement.

NOW, THEREFORE, in consideration of the mutual undertakings, understandings and agreements hereinafter set forth, **CITY** and **KIWANIS** agree as follows:

1. **USE.** **KIWANIS** shall, have the right to utilize the **PREMISES** commencing March 1 and concluding October 31 for each calendar year in which this Agreement is in effect. The usage granted **KIWANIS** shall include the right to enter into agreements with third parties to utilize the **PREMISES** so long as said use is consistent with the terms of this Agreement and does not violate any laws and/or ordinances. Notwithstanding the usage given **KIWANIS** under this Agreement, **KIWANIS** shall take reasonable steps to make the diamond(s) available for usage by high schools located within the City of Kenosha. **CITY** shall collect the usage fee from the school or school district. Should such a game occur on Saturday or Sunday **KIWANIS** shall be responsible for the maintenance and setup of the field.

2. **SCHEDULING.** For each month of usage pursuant to this Agreement, **KIWANIS** shall provide **CITY**, in a form and manner acceptable to **CITY**, with a schedule of its intended use for each baseball diamond on the **PREMISES**. Said schedule is to be provided to **CITY** no less than thirty days in advance. In addition, **KIWANIS** shall no later than December 1 of each year of the Agreement provide **CITY** with a schedule, in a form and manner acceptable to **CITY**, of the actual usage for each baseball diamond for that calendar year. For purposes of this Agreement usage includes all use of the baseball diamonds including, but not limited to, practices, games and tournaments.

3. **CONCESSIONS.** **KIWANIS** shall, on the dates of its use of the **PREMISES**, have the exclusive right to sell concessions anywhere on the **PREMISES**. Any such operation shall be done in a manner consistent with all applicable laws and ordinances. Any income realized in the sale of such concessions shall be property of **KIWANIS**. **KIWANIS** agrees that it shall secure the building following any use thereof by **KIWANIS**.

4. **USAGE FEE.** **KIWANIS** shall pay annually a minimum sum. For the first year of this Agreement said sum shall be \$10,000.00. In each subsequent year of this Agreement said minimum sum shall increase by three percent unless **KIWANIS** establishes, to **CITY's** discretion; that, in the year prior to the scheduled increase, its costs associated with the operation of its baseball program exceeded its revenues. "Revenues" as used in this Agreement means the total proceeds received from any source

associated with the use of the **PREMISES** including, but not limited to, tournament entry fees, concession sales, and payments made by third parties to **KIWANIS** for usage of the **PREMISES**. Payment shall be made by **KIWANIS** no later than the end of the calendar year. **KIWANIS** shall be entitled to credit against the usage fee the sum paid by it for utilities as set forth in Section 7 of this Agreement.

KIWANIS shall maintain a system by which revenues will be recorded and saved, and will keep such records at its offices. **KIWANIS** shall give **CITY** and **CITY**'s agents the right, at any time during regular business hours, to inspect and examine the records.

5. **TERM.** The initial term of this Agreement shall be two (2) years commencing in 2013. This Agreement will automatically renew for an additional three (3) year term, upon the same terms and conditions unless **KIWANIS** is in breach of this Agreement at the time of such renewal or notifies **CITY** in writing of its intention not to renew this Agreement. **KIWANIS** shall provide such notice of its intention not to renew this Agreement at least sixty (60) days prior to the expiration of the initial term.

6. **MAINTENANCE.** **KIWANIS** shall, on Saturdays and Sundays, be responsible for all maintenance and preparation of the baseball diamonds including, but not limited to, dragging and lining of the infield surfaces and the painting of the outfield foul line. In the event the **PREMISES** are utilized for a weekend tournament commencing on a Friday **KIWANIS** shall also be responsible for the preparation and maintenance of the **PREMISES** on Friday.

CITY shall provide the equipment needed for the dragging of the infield. All maintenance and preparation shall be performed in a good and workmanlike manner. **CITY** shall have the right, in its sole discretion, to require **KIWANIS** to maintain and prepare the **PREMISES** in accordance with its direction. In the event **KIWANIS** fails to maintain the **PREMISES** as requested by **CITY** within ten (10) days or some other mutually agreeable time period, following receipt of written notice, or in the event **KIWANIS**, upon commencement thereof, fails to diligently continue to complete

any such work, **CITY** may, at its option, terminate this Agreement or perform the maintenance and the cost and expense thereof shall be payable to **CITY** by **KIWANIS**, on demand. **CITY** shall, however, be responsible for the maintenance and preparation of the park and baseball diamonds for the balance of the week, including Fridays when **KIWANIS** is not utilizing the baseball diamonds for a weekend baseball tournament. The parties hereto agree that **CITY's** obligations herein for Friday shall be limited to the initial preparation of the park and baseball diamonds. Any subsequent maintenance and preparation on Friday shall be done by **KIWANIS**.

Notwithstanding the foregoing, **CITY** shall be responsible for the physical condition of the **PREMISES** including, the grade/elevation of the diamonds; watering and cutting the grass; and, keeping the surface, both infield and outfield, free from holes and ruts. **CITY** shall cut the grass on the diamonds no less than once a week unless mutually agreed to by representatives of the parties hereto.

7. UTILITIES. **KIWANIS** shall be responsible for payment of all water charges associated with the irrigation of the **PREMISES**. **KIWANIS** shall also be responsible for all electric charges associated with lighting the baseball diamonds. **CITY** shall provide **KIWANIS** with bills for the water and electric charges on or before the end of the year. **KIWANIS** shall pay the bills within thirty (30) days of issuance.

8. GARBAGE PICK-UP. **CITY** shall provide adequate and appropriate containers for the temporary storage of trash, garbage, refuse, debris or litter on **PREMISES**. **CITY** shall be responsible for the emptying of the refuse containers in accordance with **CITY's** regular schedule. **KIWANIS** shall, on the dates it is utilizing the **PREMISES**, keep the **PREMISES** in a clean, neat and sanitary condition, free and clear of trash, garbage, refuse, debris or litter.

9. RESTROOM FACILITIES. **KIWANIS** shall be responsible for security, cleaning and maintaining the restroom facilities located on the **PREMISES** during those times it is utilizing the **PREMISES**. **CITY** shall provide **KIWANIS** with the requisite soap and paper products for use in the restroom facilities.

10. INSURANCE. **KIWANIS** shall procure and maintain, during this Agreement, insurance policies as hereinafter specified to insure against bodily injury or property damage of third parties on the dates of its use of the **PREMISES**. The policies must be issued by an insurance company or companies authorized to do business in the State of Wisconsin and licensed by the State of Wisconsin. **KIWANIS** shall annually furnish a Certificate of Insurance indicating compliance with the foregoing. **KIWANIS** shall also provide **CITY** with a copy of the endorsement naming **CITY** as an additional insured and proof of payment of premium to the City Clerk/Treasurer for approval. The insurance policy or policies shall contain a clause that in the event that any policy issued is canceled for any reason, or any material changes are made therein, the City Clerk/Treasurer will be notified, in writing, by the insurer at least thirty (30) days before any cancellation or change takes effect. If for any reason, the insurance coverage required herein lapses and/or **KIWANIS** fails to maintain insurance coverage, **CITY** may declare this Agreement null and void as of the date no valid insurance policy was in effect. Certificates of policy renewals shall be furnished to the City Clerk/Treasurer throughout the life of this Agreement. **CITY** reserves the right to reasonably increase the minimum liability insurance requirement set forth herein upon furnishing sixty (60) days advance written notice to **KIWANIS**, whenever minimum standards of the **CITY** for all insurance policies comparable to those covering **KIWANIS's** operations hereunder are enacted which adopt or increase the minimum insurance requirements, and **KIWANIS** shall comply with said request, upon being given such advance, written notice thereof, or be considered in material default of this Agreement. Should **KIWANIS** fail to furnish, deliver and maintain such insurance coverage, **CITY** may obtain such insurance coverage and charge **KIWANIS** the cost of such insurance coverage plus all appropriate administrative charges and incidental expenses associated with the transaction. The failure of **KIWANIS** to take out and/or maintain the required insurance shall not relieve **KIWANIS** from any liability under this Agreement. The insurance requirement shall not be construed to conflict with the obligations of **KIWANIS** in Section 12 of this Agreement. **KIWANIS** shall maintain during the course of this Agreement a General Liability Insurance policy with a minimum limit of One

Million Dollars (\$1,000,000.00) per occurrence and Two Million Dollars (\$2,000,000.00) per aggregate. In addition, **KIWANIS** shall maintain during the course of this Agreement an Umbrella Liability policy with a minimum limit of Five Million dollars (\$5,000,000.00) The Umbrella Liability policy shall not contain exclusions or exceptions not present in the General Liability Insurance policy.

11. SIGNAGE. **KIWANIS** shall not place or erect any permanent (a sign standing for thirty (30) or more days) signs on or about **PREMISES** without the prior, written approval of the **CITY** Director of Parks and without being in compliance with the City Zoning Ordinance and Code of General Ordinances. Should any signs be placed or erected as advertisements for a third party and consideration paid by said third party for the placement or erection of said signs any income derived therefrom shall be the property of **KIWANIS**.

12. USE RESTRICTIONS. The following restrictions are applicable to **KIWANIS's** use of **PREMISES**.

- a. Amplified sound shall not exceed the decibel limit specified in Chapter 23 of the Code of General Ordinances, entitled "Noise Control". Use of a sound system shall be limited to the necessary operations and announcements related to an event. No sound system shall be used during the hours of 10:00 P.M. to 9:00 A.M. daily.
- b. The use will be in compliance with all applicable Federal, State, County and **CITY** laws, rules and regulations.
- c. The use will not create an unreasonable risk of loss of life, personal injury or property loss or damage, or otherwise threaten the public health, safety or welfare.
- d. The use will not unreasonably interfere with the use of Nash Park by the general public.
- e. The use is subject to applicable **CITY** licenses and permits, excluding Park Use Permits.

13. INDEMNITY AND HOLD HARMLESS. **KIWANIS** does hereby agree that it will, at all times, during the course of this Agreement, indemnify and hold harmless **BPC** and the City of Kenosha , and their respective officers and employees (collectively "Indemnitees") against any and all claims, liability, loss, charges, damages, costs, expenses or reasonable attorneys' fees, which any of them

may hereafter sustain, incur or be required to pay as a result of incidents occurring on **PREMISES**, resulting from (1) operations, works, acts or omission performed on **PREMISES**, by **KIWANIS**, its officers, employees, or representatives or (2) **KIWANIS's** failure to perform or observe any of the terms, covenants and conditions of this Agreement. Upon the filing with **BPC** and the City of Kenosha of a claim for damages arising out of any incident(s) which **KIWANIS** herein agrees to indemnify and hold harmless the Indemnitees, **KIWANIS** shall be notified of such claim, and in the event that **KIWANIS** does not settle or compromise such claim, then **KIWANIS** shall undertake the legal defense of such claim on behalf of **KIWANIS** and the Indemnitees. It is specifically agreed, however, that Indemnitees, at their own cost and expense, may participate in the legal defense of any such claim. Any judgment, final beyond all possibility of appeal, which may be rendered against any Indemnitee for any cause for which **KIWANIS** is liable hereunder, shall be conclusive against **KIWANIS** as to liability and amount of damages. This provision shall survive expiration or termination of this Agreement to the extent necessary to effectuate its purpose.

14. TERMINATION. In the event either party should fail to fulfill in a timely manner any of its obligations under this Agreement, the non-breaching party shall have the immediate right to terminate this Agreement by giving sixty (60) days written notice to the breaching party.

15. COUNTERPARTS. This Agreement may be executed in two or more counterparts each of which shall be deemed to be an original.

16. ENTIRE AGREEMENT. This Agreement shall constitute the full and complete Agreement of the parties and it shall supersede all prior written or oral agreements, statements or understandings. The parties acknowledge there are no representations, warranties, covenants, or undertakings other than those expressly set forth herein.

17. HEADINGS. The paragraph headings contained in this Agreement are for reference purposes only and shall not affect in any way the meaning or interpretation of this Agreement.

18. LAW GOVERNING. The interpretation of this Agreement will be governed by

and construed and enforced in accordance with the laws of the State of Wisconsin.

19. SEVERABILITY. If any of the terms or provisions contained herein shall be declared to be invalid or unenforceable by a court of competent jurisdiction, then the remaining provisions and terms of this Agreement shall not be affected thereby and shall remain in full force and effect and shall be valid and enforceable to the fullest extent permitted by law.

20. AMEND IN WRITING. This Agreement cannot be amended, changed, altered, or modified except in a writing signed by the parties.

21. CONSTRUCTION. This Agreement has been negotiated between the parties, and each party has participated in the drafting of this Agreement; consequently, the doctrine of construing an Agreement against a draftsman shall not apply to this Agreement and neither party has any rights under such doctrine.

22. WAIVER. No extension of time, forbearance, neglect or waiver by one party with respect to any one or more of the covenants, terms or conditions of this Agreement shall be construed as a waiver of any of the other covenants, terms or conditions of this Agreement, or as an estoppel against the waiving party, nor shall any extension of time, forbearance or waiver by one party in any one or more instance or particulars be construed to be a waiver or estoppel with respect to any other instance or particular covered by this Agreement.

23. NOTICE. Any notice required to be given to any party to this Agreement shall be in writing and delivered either by hand or certified mail, return receipt requested, to the addresses indicated below, or such address as the parties indicate in writing. Notice shall be effective as of the date of delivery, if by hand, or mailing, if by certified mail, return receipt requested.

If to **CITY:**

City Clerk/Treasurer,
Municipal Building, Room 105,
625 - 52nd Street,
Kenosha, Wisconsin 53140

with copies to:

City Attorney
Municipal Building, Room 201
625 - 52nd Street
Kenosha, Wisconsin 53140

and

Superintendent of Parks
3617 65th Street
Kenosha, Wisconsin 53142

If to **KIWANIS** :

Kiwanis Club of Western Kenosha, Inc.
PO Box 602
Kenosha, Wisconsin 53141

24. AUTHORIZATION. **CITY** enters into this Agreement by authorization of action taken by the Board of Park Commissioners on the _____ day of _____, 2013.

KIWANIS enters into this Agreement by authority of its Board as evidenced by the resolution attached hereto as Exhibit A and represents to **CITY** that all acts which are a condition precedent to its entering into this Agreement have timely taken place, and that **KIWANIS**, under State laws, is able to comply with the terms and conditions of this Agreement.

Signatures on following pages

IN WITNESS WHEREOF, the parties hereto have hereunto executed this Agreement on the dates below given.

**THE BOARD OF PARK COMMISSIONERS
FOR THE CITY OF KENOSHA
A Wisconsin Municipal Corporation**

BY: _____
MICHAEL J. ORTH, Chairperson,

Date: _____

BY: _____
MICHAEL LEMENS,
Director of Public Works

Date: _____

STATE OF WISCONSIN)
 :SS.
COUNTY OF KENOSHA)

Personally came before me this ____ day of _____, 2013, **MICHAEL J. ORTH, Chairperson and MICHAEL LEMENS, Director of Public Works** of the **CITY OF KENOSHA, WISCONSIN**, a Wisconsin municipal corporation, to me known to be such Chairperson and Director of Public Works, and acknowledged to me that they executed the foregoing instrument as such officers as the Agreement of said City, by its authority.

Notary Public, Kenosha County, WI.
My Commission expires/is: _____

BOARD OF PARK COMMISSIONERS

RESOLUTION NO. _____

SPONSOR: ALDERPERSON ANTHONY KENNEDY

**TO DESIGNATE KENNEDY PARK AS A SITE FOR THE
PLACEMENT OF A FULLY-ACCESSIBLE PLAY AREA**

WHEREAS, by Resolution 146-12, the Common Council for the City of Kenosha identified the need for a playground with a fully-accessible play area design; and

WHEREAS, by Resolution 146-12, the Common Council directed the Parks Division Superintendent to research the fundamentals of design for a fully-accessible play area, and then to provide options to the Board of Parks Commissioners; and

WHEREAS, the Kenosha Dream Playground Project is an association that has taken a leadership role in researching the fundamentals of design for a fully-accessible play area and has been conducting fundraising in order that a fully-accessible play area may come to fruition in a City park; and,

WHEREAS, the Parks Division Superintendent and the City Engineer met with the President of the Kenosha Dream Playground Project and they collectively determined that due to the area that would be necessary to install a fully-accessible play area within a City park, Kennedy Park is the best option for the siting of such play area; and

WHEREAS, the Common Council adopted a Comprehensive Outdoor Recreation Program (CORP) by Resolution 107-11 for all parks of the City, but which CORP did not include a fully accessible playground area in Kennedy Park.

NOW, THEREFORE, BE IT RESOLVED that the Board of Parks Commissioners hereby approves the siting of a fully accessible playground area in Kennedy Park reserving nonetheless all subsequent approval decisions that will be necessary, including but not

limited to approving the exact siting within Kennedy Park and and approving the final plan design, and conditioned upon the existence of sufficient funds to complete the plans approved.

BE IT FURTHER RESOLVED that the placement of a sign by the City of Kenosha in Kennedy Park is authorized announcing that Kennedy Park is the future site of a fully accessible playground area.

BE IT FURTHER RESOLVED that the Board of Park Commissioners requests that the Mayor direct city staff to prepare an appropriate amendment to the Comprehensive Outdoor Recreation Plan for consideration by the Board of Parks Commissioners, the City Plan Commission, and the Common Council to proceed forth with a fully accessible playground area in Kennedy Park.

BE IT FURTHER RESOLVED that the secretary of the Board of Park Commissioners is directed to forward a copy of this resolution to the Mayor of the City of Kenosha.

Adopted this _____ day of _____, 2013.

APPROVED: _____
Chair,
Board of Park Commissioners

Date: _____

Drafted By:
EDWARD R. ANTARAMIAN,
City Attorney

Informational #1



Engineering Division

Shelly Billingsley, P.E.

Deputy Director of Public Works/City Engineer

Street Division

John H. Prijic
Superintendent

Park Division

Jeff Warnock
Superintendent

Waste Division

Rocky Bednar
Superintendent

Fleet Maintenance

Mauro Lenci
Superintendent

DEPARTMENT OF PUBLIC WORKS

Michael M. Lemens, P.E., Director

Municipal Building · 625 52nd ST · RM 305 · Kenosha, WI 53140
Telephone (262) 653-4050 · Fax (262) 653-4056

February 14, 2013

TO: Chairman Michael Orth, Board of Park Commissioners

FROM: Jeff Warnock, Park Superintendent

RE: 2013 Special Events – Park Administrative Approvals

The following is a list of those 2013 events that have met the criteria to be approved by the Park Superintendent.

EVENT	DATE	LOCATION
Baker Park Father's Day Car Show	June 16	Baker Park
WISIL HPVer's – Cheddar Challenge	July 14	Washington Park Velodrome
American Cancer Society – 2013 Walk/Run of Kenosha	April 27	Veteran's Park around Harbor
Annual Kids Fish N Fun	May 11	Anderson Park
7 th Annual Nat'l Homeless Persons' Memorial Day	December 21	Simmons Library Park
10 th Annual Car Show Fundraiser for Wounded Warriors	September 1	Simmons Island Park
Memorial Day Ceremony	May 27	Navy Park
Veteran's Day Ceremony	November 11	Navy Park
Pearl Harbor Day Remembrance	December 7	Navy Park
North Shore Century – Evanston Bicycle Club	September 22	Lincoln Park – rest stop
Tri-State Tour – Bicycle Illinois	July 13/Aug 4	Anderson Park Soccer Bldg
Cub Scout Fishing Derby	June 1	Anderson Pond
Safety Patrol Recognition Picnic	May 23	Civic Center Park
Annual Tree Planting – Proko Funeral Home	June 1	Site to be determined

**SPECIAL EVENT APPLICATION
CITY OF KENOSHA - PARK DIVISION**

Please note that this application does not guarantee approval of your event or equipment requested. The event will need the approval of the Board of Park Commissioners and/or the Superintendent of Parks .

EVENT ORGANIZATION INFORMATION

Name of Responsible Organization Midwest Street Machine & Vintage Car Club

Contact Person who is responsible for event: Tony Pontillo SR.

Address: 7749-34th AVE

City/State/Zip Kenosha WI 53142

Daytime # 262-818-6410 Evening # _____ Cell# 262 818-6410

Fax # _____ E-mail: DPontillo@wi.vr.com

Is the Host Organization a 501(c)-3? Yes, provide ES# NO

EVENT INFORMATION

Name of the Event: Backer Park Father's Day Car Show

Date Requested: JUNE 16 2013 Rain Date _____

Location Requested: Backer Park Estimated Attendance 100 People

Charitable Event: No _____ Yes, Proceeds donated to _____

Brief Description of the Event: CAR SHOW we used this Park for about 10 yrs. on Father's day we give out awards to special cars. IF RAIN AND PARK IS Muddy we cancel event.

Set up date and time: By 7:30 AM

Time of Event: 9 AM to 3:00 PM

Take down date and time: same day AT 3:00 PM

FOR OFFICE USE ONLY:

Application Packet Received 1/2/2013 Admin. Or Commission Approval _____

Copies sent to: Alderperson Michalski Dirk Police

Fire: PW Admin PW-Staffs: Krs

**SPECIAL EVENT APPLICATION
CITY OF KENOSHA – PARK DIVISION**

Please note that this application does not guarantee approval of your event or equipment requested. The event will need the approval of the Board of Park Commissioners and/or the Superintendent of Parks.

EVENT ORGANIZATION INFORMATION

Name of Responsible Organization WISIL HPV'er's
 Contact Person who is responsible for event: Dan Glatch
 Address: 3304 W. Minnesota Ave.
 City/State/Zip Franklin, WI 53132
 Daytime # (414) 761-1923 Evening # (414) 761-1923 Cell# (414) 828-7923
work - (262) 637-4491
 Fax # _____ E-mail: dglatch
 Is the Host Organization a 501(c)-3? Yes, provide ES# _____

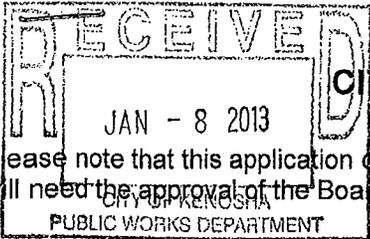
EVENT INFORMATION

Name of the Event: Cheddar Challenge
 Date Requested: July 14th '13 Rain Date July 13th
 Location Requested: Washington Park Velodrome Estimated Attendance 50
 Charitable Event: No _____ Yes, Proceeds donated to _____
 Brief Description of the Event: Human-Power Vehicle bicycle race

 Set up date and time: same day, 7am
 Time of Event: 8am warmup 9am first event - 1pm end
 Take down date and time: take down until 2pm

FOR OFFICE USE ONLY:

Application Packet Received _____ Admin. Or Commission Approval _____
 Copies sent to: Alderperson Omstad Dirk Police
 Fire: _____ PW Admin _____ PW-Streets: _____ Kris



SPECIAL EVENT APPLICATION
CITY OF KENOSHA - PARK DIVISION

Please note that this application does not guarantee approval of your event or equipment requested. The event will need the approval of the Board of Park Commissioners and/or the Superintendent of Parks.

EVENT ORGANIZATION INFORMATION

Name of Responsible Organization KENOSHA SPORT FISHING & LOUSER ASSOC.
Contact Person who is responsible for event: LYNN DAVIS
Address: 205 54th St.
City/State/Zip KENOSHA WI 53140
Daytime # 630-267-1142 Evening # _____ Cell# 630-267-1142
Fax # _____ E-mail: LDAVIS4106@GMAIL.COM
Is the Host Organization a 501(c)-3? Yes, provide ES# IN PROCESS

EVENT INFORMATION

Name of the Event: ANNUAL KIDS FISH N FUN
Date Requested: SAT, MAY 11, 2013 Rain Date NONE
Location Requested: ANDERSON PARK Estimated Attendance 200
Charitable Event: No Yes, Proceeds donated to _____
Brief Description of the Event: KIDS FISHING EDUCATION EVENT.
KIDS RECEIVE FREE Rods & Reels
SEMINARS ON CONSERVATION & DNR.
Set up date and time: MAY 11, 2013 7:30 AM
Time of Event: 9:00 AM - 12:00 pm
Take down date and time: 12:00 - 1:00 pm

FOR OFFICE USE ONLY:

Application Packet Received _____ Admin. Or Commission Approval _____
Copies sent to: Alderperson Rosenberg Dirk Police
Fire: PW Admin PW-Streets: Kris

SPECIAL EVENT APPLICATION
CITY OF KENOSHA - PARK DIVISION

Please note that this application does not guarantee approval of your event or equipment requested. The event will need the approval of the Board of Park Commissioners and/or the Superintendent of Parks.

EVENT ORGANIZATION INFORMATION

Name of Responsible Organization American Foundation of Suicide Prevention

Contact Person who is responsible for event: Wendy Olalde

Address: 6508 59th Ave

City/State/Zip Kenosha, WI 53142

Daytime # 262-237-4241 Evening # 262-237-4241 Cell# same

Fax # _____ E-mail: wolalde@gmail.com

Is the Host Organization a 501(c)-3? Yes, provide ES# _____

EVENT INFORMATION

Name of the Event: Out of Darkness Walk

Date Requested: 1/11/13 Rain Date _____

Location Requested: Veteran's Park Estimated Attendance 154

Charitable Event: No Yes, Proceeds donated to AFSP

Brief Description of the Event: Suicide Awareness & Prevention Walk

Set up date and time: Oct. 19 2013

Time of Event: 11:30 am

Take down date and time: 3-3130 pm

FOR OFFICE USE ONLY:

Application Packet Received _____ Admin. Or Commission Approval _____

Copies sent to: Alderperson Schwartz 1-29-13 Dirk 1-31-13 Police 1-31-13

Fire: 1-31-13 PW Admin 1-31-13 PW-Streets: 1-31-13 Kris 1-31-13

**SPECIAL EVENT APPLICATION
CITY OF KENOSHA – PARK DIVISION**

Please note that this application does not guarantee approval of your event or equipment requested. The event will need the approval of the Board of Park Commissioners and/or the Superintendent of Parks .

EVENT ORGANIZATION INFORMATION

Name of Responsible Organization Walkin' In my Shoes

Contact Person who is responsible for event: Jo Wynn

Address: 2211-50th Street

City/State/Zip Kenosha, WI 53140-3162

Daytime # (262) 764-0214 Evening # (262) 764-9970 Cell# (262) 914-2077

Fax # (262) 764-0299 E-mail: jwynn@walkinmyshoes.org

Is the Host Organization a 501(c)-3? Yes provide ES# _____

EVENT INFORMATION

Name of the Event: 7th Annual National Homeless Persons' Memorial Day

Date Requested: December 21, 2013 Rain Date _____

Location Requested: Simmons Library Park Estimated Attendance 50-100

Charitable Event: No Yes, Proceeds donated to \$0

Brief Description of the Event: To Release balloons in memory of individuals who died homeless in 2013.

Set up date and time: December 21, 2013 at 2:30 PM

Time of Event: 3:00 PM

Take down date and time: December 21, 2013 at 4:30 PM

FOR OFFICE USE ONLY:

Application Packet Received _____ Admin. Or Commission Approval _____

Copies sent to: Alderperson Schwartz 1-29-13 Dirk 1-31-13 Police 1-31-13

Fire: 1-31-13 PW Admin 1-31-13 PW-Streets: 1-31-13 Kris 1-31-13

**SPECIAL EVENT APPLICATION
CITY OF KENOSHA – PARK DIVISION**

Please note that this application does not guarantee approval of your event or equipment requested. The event will need the approval of the Board of Park Commissioners and/or the Superintendent of Parks.

EVENT ORGANIZATION INFORMATION

Name of Responsible Organization SOUTHERN WISC. ALL AIRBORNE CHAPTER

82ND AIRBORNE DIV. ASSOC.

Contact Person who is responsible for event: NICK PULERA

Address: 7527-19 AV

City/State/Zip KENOSHA, WISC 53143-5842

Daytime # 262-656-1193 Evening # SAME Cell# _____

Fax # _____ E-mail: NPULERA@WI.AA.COM

Is the Host Organization a 501(c)-3? Yes, provide ES# NO

EVENT INFORMATION

Name of the Event: 10TH ANNUAL CAR SHOW FUND RAISER FOR WOUNDED WARRIORS

Date Requested: SEPT 1 2013 Rain Date SEPT 8TH 2013

Location Requested: SIMMONS ISLAND Estimated Attendance 1000-2000

Charitable Event: No Yes, Proceeds donated to WOUNDED WARRIORS

Brief Description of the Event: DISPLAY OF COLLECTOR CARS, RAFFLES, AUCTIONS, NOON CEREMONY HONORING OUR MILITARY, AWARDS, FOOD, RETIREMENTS, MILITARY DISPLAYS.

Set up date and time: 6:30 AM SEPT 1-2013

Time of Event: 8: AM TO 4 PM

Take down date and time: 4:30 PM SEPT 1ST 2013

FOR OFFICE USE ONLY:

Application Packet Received _____ Admin. Or Commission Approval _____

Copies sent to: Alderperson Schwartz 1-29-13 Dirk 1-31-13 Police 1-31-13

Fire: 1-31-13 PW Admin 1-31-13 PW-Streets: 1-31-13 Kris 1-31-13

SPECIAL EVENT APPLICATION
CITY OF KENOSHA - PARK DIVISION

Please note that this application does not guarantee approval of your event or equipment requested. The event will need the approval of the Board of Park Commissioners and/or the Superintendent of Parks .

EVENT ORGANIZATION INFORMATION

Name of Responsible Organization Navy Club Ship 40
Contact Person who is responsible for event: Steve Tindall
Address: 5104 61st St
City/State/Zip Kenosha WI 53142-3078
Daytime # 262-914-0328 Evening # 262-654-5100 Cell# 262-914-0328
Fax # 847-887-5386 E-mail: Ship 40 Kenosha @ gmail.com
Is the Host Organization a 501(c)-3? Yes, provide ES# No

EVENT INFORMATION

Name of the Event: MEMORIAL DAY CEREMONY
Date Requested: 5/27/13 Rain Date N/A
Location Requested: Navy Park Estimated Attendance 100
Charitable Event: No Yes, Proceeds donated to _____
Brief Description of the Event: Ceremony to commemorate Memorial Day, Live music, rifle salute, Veterans themed
Set up date and time: 0800 5/27/13
Time of Event: 0900
Take down date and time: 1000

FOR OFFICE USE ONLY:

Application Packet Received 1-23-13 Admin. Or Commission Approval _____
Copies sent to: Alderperson Schwartz 1-29-13 Dirk 1-31-13 Police 1-31-13
Fire: 1-31-13 PW Admin 1-31-13 PW-Streets: 1-31-13 Kris 1-31-13

SPECIAL EVENT APPLICATION
CITY OF KENOSHA - PARK DIVISION

Please note that this application does not guarantee approval of your event or equipment requested. The event will need the approval of the Board of Park Commissioners and/or the Superintendent of Parks.

EVENT ORGANIZATION INFORMATION

Name of Responsible Organization Navy Club Ship 40
Contact Person who is responsible for event: Steve Tendall
Address: 5104 61st ST
City/State/Zip Kenosha WI 53142-3078
Daytime # 262-914-0328 Evening # 262-654-5100 Cell# 262-914-0328
Fax # 847-887-5586 E-mail: Ship 40 Kenosha@gmail.com
Is the Host Organization a 501(c)-3? Yes, provide ES# NO

EVENT INFORMATION

Name of the Event: Veteran's Day Ceremony
Date Requested: 11/11/13 Rain Date N/A
Location Requested: Navy Park Estimated Attendance 100
Charitable Event: No Yes, Proceeds donated to _____
Brief Description of the Event: Veterans remembrance ceremony. Live music, speeches.
Set up date and time: 1600 11/11/13
Time of Event: 1700
Take down date and time: 1800

FOR OFFICE USE ONLY:

Application Packet Received 1-23-13 Admin Or Commission Approval _____
Copies sent to: Alderperson Schwartz 1-29-13 Dir 1-31-13 Police 1-31-13
Fire: 1-31-13 PW Admin 1-31-13 PW-Streets: 1-31-13 Kris 1-31-13

**SPECIAL EVENT APPLICATION
CITY OF KENOSHA - PARK DIVISION**

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EVENT ORGANIZATION INFORMATION

Name of Responsible Organization Navy Club Ship 40
Contact Person who is responsible for event: Steve Tendall
Address: 5104 6th ST
City/State/Zip Kenosha WI 53142-3078
Daytime # 262-914-0328 Evening # 262-691-5100 Cell# 262-914-0328
Fax # 847-887-5586 E-mail: ship40kenosha@gmail.com
Is the Host Organization a 501(c)-3? Yes, provide ES# NO

EVENT INFORMATION

Name of the Event: Pearl Harbor Day Remembrance
Date Requested: 12/7/13 Rain Date N/A
Location Requested: Pearl Harbor Memorial Estimated Attendance 75
Charitable Event: No Yes, Proceeds donated to _____
Brief Description of the Event: Pearl Harbor remembrance ceremony.
Live music, rifle salute, speeches
Set up date and time: ~~1100~~ 1100 12/7/13
Time of Event: 1145
Take down date and time: 1215

FOR OFFICE USE ONLY:

Application Packet Received 1-23-13 Admin. Or Commission Approval _____
Copies sent to: Alderperson Schwartz 1-29-13 Dirk 1-31-13 Police 1-31-13
Fire: 1-31-13 PW Admin 1-31-13 PW-Streets: 1-31-13 Kris 1-31-13

SPECIAL EVENT APPLICATION
CITY OF KENOSHA - PARK DIVISION

Please note that this application does not guarantee approval of your event or equipment requested. The event will need the approval of the Board of Park Commissioners and/or the Superintendent of Parks.

EVENT ORGANIZATION INFORMATION

Name of Responsible Organization Evanston Bicycle Club
Contact Person who is responsible for event: Neal J. Mey
Address: 224 Grey Ave
City/State/Zip Evanston, IL 60202
Daytime # 847-274-6480 Evening # 847-274-6480 Cell# 847-274-6480
Fax # N.A. E-mail: nmei60202@gmail.com
Is the Host Organization a 501(c)-3? Yes, provide ES# No

EVENT INFORMATION

Name of the Event: North Shore Century
Date Requested: September 22, 2013 Rain Date N.A.
Location Requested: Lincoln Park Estimated Attendance 800
Charitable Event: No Yes, Proceeds donated to Bicycling Causes
Brief Description of the Event: Imaginational bike ride from Evanston to Kenosha. We would like to use the Lincoln Park Pavilion for a rest stop.
Set up date and time: September 22, 2013 7:30AM
Time of Event: September 22, 2013 8:00 AM - 2:30PM
Take down date and time: September 22, 2013

FOR OFFICE USE ONLY:

Application Packet Received 1/9/2013 Admin. Or Commission Approval [Signature]
Copies sent to: Alderperson Bostrum Dirk Police
Fire: PW Admin PW-Streets: Kris

SPECIAL EVENT APPLICATION
CITY OF KENOSHA - PARK DIVISION

Please note that this application does not guarantee approval of your event or equipment requested. The event will need the approval of the Board of Park Commissioners and/or the Superintendent of Parks

EVENT ORGANIZATION INFORMATION

Name of Responsible Organization: Bicycle Illinois

Contact Person who is responsible for event: Robert S. Layton

Address: P.O. Box 8454

City/State/Zip: Chicago, IL 60680

Daytime # 877-868-7455 Evening # 877-868-7455 Cell# 312-342-5514

Fax # 206-984-3719 E-mail: bicycleillinois@bicycleillinois.com

Is the Host Organization a 501(c)-3? ^{NO} Yes, provide ES# N/A

EVENT INFORMATION

Name of the Event: Tri-State Tour

Date Requested: Sat. July 13th AND Sun. Aug. 4th (TWO SEPARATE DATES!) Rain Date N/A

Location Requested: Anderson Park Shelter #2 (The Big one by the soccer fields) Estimated Attendance 50 - not all at the same time!

Charitable Event: No Yes, Proceeds donated to _____

Brief Description of the Event: Rest stop and ending point for a long-distance bike ride
(see attached letter)

Set up date and time: 10:00 am (approx. July 13 and Aug. 4th)

Time of Event: Departs Hammond, IN at 7:00 am

Take down date and time: Approx 6:00 - 7:00 pm July 13th and Aug. 4th

FOR OFFICE USE ONLY:

Application Packet Received 1/9/12 Admin. Or Commission Approval _____

Copies sent to: Alderperson Rosenberg Dirk Police

Fire: PW Admin PW-Streets: Kris

SPECIAL EVENT APPLICATION CITY OF KENOSHA -- PARK DIVISION

Please note that this application does not guarantee approval of your event or equipment requested. The event will need the approval of the Board of Park Commissioners and/or the Superintendent of Parks.

EVENT ORGANIZATION INFORMATION

Name of Responsible Organization Boy Scouts of America

Contact Person who is responsible for event: Robin Jakubowski

Address: 3527 Menarch Dr

City/State/Zip Recine, WI 53406

Daytime # 866-463-4523 Evening # _____ Cell# 962-960-0533

Fax # 847-251-1759 E-mail: thumper-42@hotmail.com

Is the Host Organization a 501(c)-3? Yes, provide ES# _____

EVENT INFORMATION

Name of the Event: Cub Scout Fishing Derby

Date Requested: June 1st 2013 Rain Date _____

Location Requested: Anderson Pond Estimated Attendance 100

Charitable Event: No Yes, Proceeds donated to _____

Brief Description of the Event: Cub Scouts to fish for the largest fish while learning the fundamentals of fishing

Set up date and time: June 1, 2013 6 AM

Time of Event: 8 AM - 12 noon

Take down date and time: June 1, 2013 12 pm

FOR OFFICE USE ONLY:

Application Packet Received _____ Admin. Or Commission Approval _____

Copies sent to: Alderperson Rosenberg Dirk Police

Fire: PW Admin _____ PW-Streets: _____ Kris _____

SPECIAL EVENT APPLICATION
CITY OF KENOSHA - PARK DIVISION

Please note that this application does not guarantee approval of your event or equipment requested. The event will need the approval of the Board of Park Commissioners and/or the Superintendent of Parks.

EVENT ORGANIZATION INFORMATION

Name of Responsible Organization KENOSHA SAFETY PATROL

Contact Person who is responsible for event: OFFICER DENNIS WALSH

Address: 1000 - 55 TH ST. (KENOSHA POLICE DEPT)

City/State/Zip KENOSHA, WI 53140

Daytime # 653-4210 Evening # _____ Cell# _____

Fax # _____ E-mail: dwalsh@kenosha.org

Is the Host Organization a 501(c)-3? Yes, provide ES# 16688

EVENT INFORMATION

Name of the Event: SAFETY PATROL RECOGNITION PICNIC

Date Requested: MAY 23, 2013 Rain Date _____

Location Requested: CIVIC PARK Estimated Attendance 600

Charitable Event: No _____ Yes, Proceeds donated to _____

Brief Description of the Event: ELEMENTARY STUDENTS EATING IN PARK.

Set up date and time: MAY 23, 2013 8:00AM

Time of Event: 11AM - 1PM

Take down date and time: MAY 23, 2013 1PM

FOR OFFICE USE ONLY:

Application Packet Received 11/10/2013 Admin. Or Commission Approval _____

Copies sent to: Alderperson Schwartz Dirk Police

Fire: PW Admin PW-Streets: Kris

SPECIAL EVENT APPLICATION
CITY OF KENOSHA - PARK DIVISION

Please note that this application does not guarantee approval of your event or equipment requested. The event will need the approval of the Board of Park Commissioners and/or the Superintendent of Parks .

EVENT ORGANIZATION INFORMATION

Name of Responsible Organization Proko Funeral Home

Contact Person who is responsible for event: Colleen Vice

Address: 5111 60th St

City/State/Zip Kenosha WI 53144

Daytime # 262-694-3539 Evening # 262-818-3549 Cell# _____

Fax # 262-694-3539 E-mail: colleen@prokofuneralhome.com

Is the Host Organization a 501(c)-3? Yes, provide ES# _____

EVENT INFORMATION

Name of the Event: Arundel Tree Planting Memorial

Date Requested: Sat, June 1, 2013 Rain Date None, Rain or shine

Location Requested: Not sure which park yet. Estimated Attendance 100+

Charitable Event: No Yes, Proceeds donated to _____

Brief Description of the Event: Would like benches set up semi circle around tree with a pile of mulch close to tree. (NOT AROUND) Will need electricity

Set up date and time: Sat June 1 (9:30 am) 2013

Time of Event: 10:30 am

Take down date and time: 11:30 am

FOR OFFICE USE ONLY:

Application Packet Received 11/10/2013 Admin. Or Commission Approval _____

Copies sent to: Alderperson _____ Dirk _____ Police _____

Fire: PW Admin _____ PW-Streets: _____ Kris _____

TO: Michael M. Lemens
Director of Public Works

FROM: Shelly Billingsley, P.E.
Deputy Director of Public Works / City Engineer

Shelly Billingsley

SUBJECT: Project Status Report

- Project # 08-1443 Bike and Pedestrian Connections** - Plans have begun but a major focus on bike paths has been to complete the Bike Path crossing at Washington Road and the extension through Nash Park. Once these projects have been bid, design will be completed on this third phase. (Citywide)
- Project #11-1415 CORP Implementations** – Projects as outlined in the CORP and under the change requests have begun. (Citywide)
- Project #11-1416 Petzke Park Mass Grading** –Contractor is working on punchlist items that will be completed in Spring. [BCF Construction] (1)
- Project #11-1417 Strawberry Park Mass Grading, Trail and Shelter (DNR Stewardship Grant)** – Design work on the master plan implementation has begun. The property has been annexed from the Village of Bristol to the City. Additional work will be needed with the submittal of the draft FEMA maps. The property is impacted by a proposed Floodway that staff is currently researching for conversion to flood fringe. [SAA Design Group] (16)
- Project #11-1421 Southport Beach House Restoration (Wisconsin Coastal Management Grant)** – This project will be completed simultaneously with the Southport Park Master Plan currently under review. [Enberg Anderson] (12)
- Project #11-1125 Pennoyer Beach Outfall Stormwater Infiltration Basin (GLRI Grant)** –Contractor is working on punchlist items that will be completed in Spring. [VEIT] (SWU) (1)
- Project #11-1137 Pike River Monitoring (WI Coastal Management Grant)** –Sampling has begun on the Pike River for dissolved oxygen, turbidity, conductivity, pH and E. coli; areas that may be sensitive to bacterial contamination; outfalls that drain into the Pike River or Lake Michigan within the City of Kenosha. The next step is to conduct wet weather based sampling. (SWU) (1 and 4)
- Project #12-1414 Anderson Pool Modifications and Splash Pad** –Punch list items to follow as well as inspection from the county. [Scherrer] (9)
- Project #12-1423 Sunrise Park Trail (DNR Stewardship Grant) / #12-1427 Sunrise Park Master Plan Implementation**
Punch list items will follow as well as boardwalk final installation. [BCF] (5)
- Project #12-1420 Shagbark Trail (DNR Stewardship Grant)** – Design work has begun. Staff is anticipating that the project will be bid in early part of 2013 for a spring construction [SAA Design Group] (10)
- Project #12-1424 Southport Park Trail (DNR Stewardship Grant)** –Staff is anticipating that this project will be put on hold until the Proposed Master Plan is completed [SAA Design Group] (12)
- Project #12-1431 Southport Park Master Plan** –Draft report has been released to Park Commission. [SAA Design Group] (9)
- Project #TBD Museum Fountain** – Punchlist Items remaining. [Badger Pools] (2)
- Project #12-1430 Alford Park Warehouse Demolition** – [Earth Construction] Project has begun. If weather allows the contractor will continue to remove the basement slab otherwise project will be secured and finalized in the spring.(1)
- Project #12-1421- Simmon's Island Phase I and Boardwalk** [SAA Design Group] The consultant is beginning to develop plans and specifications. (DNR Stewardship Grant) (2)
- Project #12-1432 - Peorio Park Trail** [SAA Design Group] The consultant is beginning to develop plans and specifications (DNR Stewardship Grant) (1 and 4)
- Design Work-** Staff is working on the following projects:
Revisions to the Google Map, and miscellaneous specifications for direct purchase items as outlined in the CORP for 2012, staff is beginning to work on 2013 projects.

Informational #3



ENGINEERING DIVISION
SHELLY BILLINGSLEY, P.E.
CITY ENGINEER

STREET DIVISION
JOHN H. PRIJIC
SUPERINTENDENT

PARK DIVISION
JEFF WARNOCK
SUPERINTENDENT

WASTE DIVISION
ROCKY BEDNAR.
SUPERINTENDENT

FLEET MAINTENANCE
MAURO LENCI
SUPERINTENDENT

DEPARTMENT OF PUBLIC WORKS

MICHAEL M. LEMENS, P.E., DIRECTOR
SHELLY BILLINGSLEY, P.E., DEPUTY DIRECTOR

MUNICIPAL BUILDING · 625 - 52ND ST · RM 305 · KENOSHA, WI 53140
TELEPHONE (262) 653-4050 · FAX (262) 653-4056
EMAIL PUBLICWORKS@KENOSHA.ORG

February 20, 2013

To: Michael Orth, Chairman
Park Commission

From: Shelly Billingsley, P.E. *Shelly Billingsley*
Deputy Director of Public Works / City Engineer

Subject: **INFORMATIONAL ONLY** – Wisconsin DNR Approval of City's CORP

BACKGROUND INFORMATION

Staff has received a letter from Department of Natural Resources for the formal approval of the City's completed Comprehensive Outdoor Recreation Plan (CORP). This approval allows the City to extend their eligibility to apply for available outdoor recreation grants to December 31, 2017.

Staff has budgeted in the adopted CIP for 2013 – 2017 to update the CORP in 2015 for formal approval prior to the deadline in 2017.

RECOMMENDATION

Informational Item – No Action Required



February 4, 2013

File Ref: 8700

Shelly Billingsly
Assistant City Engineer
City of Kenosha
625 52nd Street, Room 305
Racine, WI 53140

Dear Shelly:

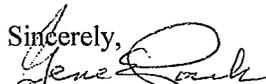
This will notify you that we have now completed review of the City of Kenosha's "Comprehensive Outdoor Recreation Plan", dated, July, 2011. Preparation of the Plan was assisted by SAA Design Group. According to Resolution #107-11, this Plan was adopted by the the Kenosha Common Council on September 7, 2011. Based on my review of the approved Plan, the document contains the necessary outdoor recreation planning elements for local implementation, and grants eligibility. Therefore, you are advised that the City's eligibility to apply for available outdoor recreation grants, administered by the Department of Natural Resources, is now extended to December 31, 2017.

Please note this eligibility is no assurance of grant funding for any particular park development or acquisition project for which you may submit a future request for matching grant assistance, and any funds awarded will be limited to those specific outdoor recreation projects or public park improvements recommended and supported in the approved Outdoor Recreation Plan.

The City of Kenosha is commended for your continued demonstrated parks and outdoor recreation planning vision, implementation, and continued awareness of the importance of regional coordination in your long range planning efforts. Keep us advised regarding any changes or additions to the approved Plan. We look forward to our continued association as you address the current and future outdoor recreation needs in the City of Kenosha.

The next annual outdoor recreation grant application deadline is scheduled on May 1, 2013. New state/federal grant application information will be mailed electronically to local units of government in the Southeast Region in the near future. Please contact Jim Ritchie at 414-263-8610, or Dan Kaemmerer at 414-263-8704 if you have questions regarding your eligibility status, available grant programs, or wish to discuss an application project.

Sincerely,


Gene E. Park

Community Services Specialist/lte

cc: J. Ritchie - SER
D. Kaemmerer - SER
L. Hessler - CF/2
S.A.A. - Blake Theisen