

AGENDA  
BOARD OF PARK COMMISSIONERS  
Monday, January 31, 2011  
Kenosha Municipal Building Room 202  
5:00 pm

Chairman: Michael J. Orth  
Vice Chair: Rocco J. LaMacchia, Sr.  
Commissioners: Jesse L. Downing  
Anthony Kennedy  
Lawrence Green

Call to Order  
Roll Call

**A. APPROVAL OF MINUTES**

A-1. Approval of minutes of regular meeting held on January 10, 2011.

**C. REFERRED TO COMMISSION**

C-1. Request from Celebre Place for abatement of Park Impact fees. *(District 5)*

C-2. Request from the Friends of Kenosha Art Association to hold an Art Fair in Civic Center Park on June 5, 2011. *(District 2)*

C-3. Request from the Society of Creative Anachronism, Inc, to hold their event in Simmons Island Park on June 24-25, 2011. *(District 2)*

C-4. Request from Pro Tour Promotions to hold the event in Pennoyer Park on August 6-7, 2011. *(District 1)*

C-5. Request from the Kenosha History Center to hold the 2011 Home Coming Car Show in Kennedy Park on July 29-30, 2011. *(District 1)*

C-6. Request from Our Lady of Mt Carmel for the following:  
a. Approval to hold their festival in Columbus Park on July 8-10, 2011.  
b. Approval to sell fermented malt beverages.  
c. Approval to extend the park closing time from 10:00pm to 11:00pm. *(District 7)*

C-7. Request from the Friends of the Kenosha Public Museums for the following:  
a. Approval to hold the event in Library Park on July 17, 2011  
b. Approval of co-sponsorship. *(District 2)*

C-8. Request from KUSD Department of Fine Arts for the following:  
a. Approval to hold the event in Lincoln Park Oribiletti building on July 17, 2011.  
b. Approval of co-sponsorship. *(Districts 8 & 12)*

C-9. Request from the Kenosha YMCA for the following:  
a. Approval to hold Food, Folks and Spokes in Library Park on July 22, 2011.  
b. Approval of co-sponsorship. *(District 2)*

- C-10. Request from the Kiwanis Club of Western Kenosha for the following:
  - a. Approval to use park equipment. (Taste of Wisconsin in Harbor Park)
  - b. Approval of co-sponsorship. (*District 2*)
  
- C-11. Request from the American Cancer Society for the following:
  - a. Approval to use the City's Showmobile, Park Benches and possible golf carts on August 5-6, 2011 at UW Parkside.
  - b. Approval to waive the fees.
  
- C-12. Request from Greater Mt Hebron Church for the following:
  - a. Approval to hold the event in Lincoln Park on August 20, 2011 with a rain date of August 27, 2011.
  - b. Approval to use park equipment.
  - c. Approval of co-sponsorship. (*Districts 8 & 12*)
  
- C-13. Request from HOPE Council, Inc for the following:
  - a. Approval to hold the event in Simmons Island Park on October 22, 2011.
  - b. Approval of co-sponsorship. (*District 2*)
  
- C-14. Request from Kemper Center, Inc for the following:
  - a. Approval to use the Showmobile for their 2011 concert series.
  - b. Approval of co-sponsorship. (*District 2*)
  
- C-15. Request from Wisconsin Shores to waive the athletic fees for their 2011 league. (*Districts 10 & 15*)
  
- C-16. Approval 2011 Golf Course Fees Amendments.
  
- C-17. Approval AT&T Cell Tower Lease - Anderson Park. (*District 9*)
  
- C-18. Approval Public Building Review for a new restroom building to be located in Washington Park. (*District 6*)

INFORMATIONAL ITEMS:

- 1. Special Events – Administrative Approvals by Park Superintendent.
- 2. Update Snow Removal Park Sidewalks.

DIRECTOR AND/OR SUPERINTENDENT COMMENTS  
CITIZEN COMMENTS/COMMISSIONER COMMENTS

OTHER BUSINESS AUTHORIZED BY LAW

IF YOU ARE DISABLED AND NEED ASSISTANCE PLEASE CALL 653-4052 BEFORE THIS MEETING

NOTICE IS HEREBY GIVEN THAT A MAJORITY OF THE MEMBERS OF THE COMMON COUNCIL MAY BE PRESENT AT THE MEETING, AND ALTHOUGH THIS MAY CONSTITUTE A QUORUM OF THE COMMON COUNCIL, THE COUNCIL WILL NOT TAKE ANY ACTION AT THIS MEETING.

**CITY OF KENOSHA – BOARD OF PARK COMMISSIONERS**  
**Meeting Minutes – January 10, 2011**

A meeting of the Board of Park Commissioners was held on Monday, January 10, 2011, at the Kenosha Municipal Building in Room 202. The meeting was called to order at 5:01 pm. The following members were present: Chairman Orth, Commissioners LaMacchia, Downing, and Green. Commissioner Kennedy arrived at the end of the Informational Item. Staff members in attendance were Assistant City Attorney Mulligan, Shelly Billingsley and Ron Bursek.

It was moved by Commissioner LaMacchia, seconded by Commissioner Green, to approve the minutes from the meeting held on Monday, December 13, 2010. Motion passed 4-0.

C-1. Approval of Lease By and Between the City of Kenosha, Wisconsin (A Municipal Corporation) and Carthage College (An Illinois Corporation). (District 1)

Public Hearing: John Antaramian, 5524 2<sup>nd</sup> Ave, was present to answer any questions.

Staff: Attorney Mulligan was present to answer any questions.

*It was moved by Commissioner Green, seconded by Commissioner LaMacchia, to approve. Motion passed 4-0.*

**INFORMATIONAL ITEMS:**

1. Schreiber Anderson Presentation – Blake Theisen, Schreiber Anderson, gave a presentation and answered any questions. Would like to come back before the commission early April.

**DIRECTOR/SUPERINTENDENT COMMENTS:** Ron Bursek hoped the presentation went well.

There being no further business to come before the Board of Park Commissioners it was moved, seconded and unanimously carried to adjourn at 5:56 pm.



**Engineering Division**  
Michael M. Lemens, P.E.  
Director/City Engineer  
**Fleet Maintenance**  
Mauro Lenci  
Superintendent  
**Parks Division**  
Jeff Warnock  
Superintendent

071  
**Street Division**  
John H. Prijic  
Superintendent  
**Waste Division**  
Rocky Bednar  
Superintendent

**DEPARTMENT OF PUBLIC WORKS**  
Ronald L. Bursek, P.E., Director

Municipal Building · 625 52<sup>nd</sup> ST · RM 305 · Kenosha, WI 53140  
Telephone (262) 653-4050 · Fax (262) 653-4056

January 26, 2011

TO: Michael Orth, Chairman  
Board of Park Commissioners

FROM: Ronald L. Bursek, P.E., Dir. Of Public Works

RE: ***Request of Waiver of Park/Open Space Impact Fee for Celebre Place***

Celebre Place is an elderly housing project planned for a parcel of land in the area of DeMarco Village and south of Glenwood Crossing. The project is planned for construction with funding from WHEDA. Recently Mr. Robert A. Glake of Celebre Place LLC submitted a request for a waiver of the Park/Open Space Fee for this proposed development.

Recent work on the CORP and several new park master plans positions the City for an aggressive approach to numerous park improvement and maintenance projects that will require all available resources if successful accomplishment in a timely fashion is desired. In addition, approval of such a request would be unprecedented since the establishment of the current Park/Open Space Impact Fee.

**Recommendation of Staff**

Deny the request for waiver of Park/Open Space Impact Fee for Celebre Place.

Cc: Ald. Rocco LaMacchia, 5<sup>th</sup> District

JW/mml



**Engineering Division**  
Michael M. Lemens, P.E.  
Director/City Engineer  
**Fleet Maintenance**  
Mauro Lenci  
Superintendent

**Street Division**  
John H. Prijic  
Superintendent  
**Waste Division**  
Rocky Bednar  
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**Parks Division**  
Jeff Warnock  
Superintendent

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January 7, 2011

TO: Chairman Orth, Board of Park Commissioners  
FROM: Jeff Warnock, Park Superintendent *gw*  
RE: Special Event – Good Old Summertime Art Fair

A request has been received by the Friends of Kenosha Art Association to hold their annual Art Fair in Civic Center Park on Sunday, June 5, 2011. The event will held from 10:00 am until 4:00 pm. The event is held yearly and there have been no problems associated with the fair.

Recommendation of staff:

To approve the event with the 2011 Fees be charged to the organization.

SPECIAL EVENT APPLICATION  
CITY OF KENOSHA - PARK DIVISION

Please note that this application does not guarantee approval of your event or equipment requested. The event will need the approval of the Board of Park Commissioners and/or the Superintendent of Parks .

EVENT ORGANIZATION INFORMATION

Name of Responsible Organization Friends of Kenosha Art Assoc.

Contact Person who is responsible for event: Pat Koesser

Address: 5615-7<sup>th</sup> Ave.

City/State/Zip Kenosha WI 53140

Daytime # 262-694-4692 Evening # 262-694-4692 Cell# 262-945-9675

Fax # \_\_\_\_\_ E-mail: Kenoshaartassoc@yahoo.com

Is the Host Organization a 501(c)-3? (Yes) provide ES# \_\_\_\_\_

EVENT INFORMATION

Name of the Event: Good Old Summertime Art Fair

Date Requested: June 5, 2011 Rain Date NONE

Location Requested: Civic Center Park Estimated Attendance 3 to 5,000

Charitable Event: X No \_\_\_\_\_ Yes, Proceeds donated to Kenosha Art Assoc.

Brief Description of the Event: An art Fair with both art and food vendors along with musical entertainment. We will have Part-a-Johns on location.

Set up date and time: Sunday June 5<sup>th</sup> 6 am - 6 pm

Time of Event: 10 am - 4 pm

Take down date and time: Sunday June 5<sup>th</sup> 6 pm

**FOR OFFICE USE ONLY:**

Application Packet Received 12-2-10

Administrative/Commission Approval

Copies sent to: Alderman Juliana

Dirk ✓ Police ✓

Other: \_\_\_\_\_

*g*

**PUBLIC AMPLIFICATION PERMIT APPLICATION  
CITY OF KENOSHA – PARK DIVISION**

By ordinance, public amplification is not allowed in City Parks except by permission from the Board of Park Commissioners. Permission for amplification does not exempt a group from obeying Ordinance restrictions on the volume of sound. Please be considerate of park neighbors and other park users. When notifying the alderman and neighborhood association (if necessary) about your event, be sure to include detailed information about any plans you have for amplified sound.

**Event Information:**

Name of Event Good Old Summertime Art Fair

Location of Event: Civic Center Park Date of Event June 5, 2011

Contact Person Pat Koesser

**Type of Amplified Sound**

- DJ
- Sound System
- Speeches/Announcements
- Karaoke
- Other (please specify) \_\_\_\_\_

Requested time of amplification: Start: 10 am Ending 4 pm

**Name of Company and/or Individual handling the amplification of the event:**

Have not confirmed music yet. Would be small amplifier

Daytime # \_\_\_\_\_ Evening # \_\_\_\_\_ Cell # \_\_\_\_\_

See Attachment D1 for an excerpt of the Noise Ordinance.

**EQUIPMENT RENTAL REQUEST  
CITY OF KENOSHA – PARK DIVISION**

To assist you with your special event, the Kenosha Park Division does have equipment available for rent to your organization. The location of this equipment must be noted on the site and/or route plan you have attached to this application.

NOTE: Appropriate fees will be charged – listed below 2009 rates and are subject to change for 2010

X Electric: See Item #8 in the manual. Service varies by location. The organization may be required to provide their own generators in order to supply the level of service required for your event.

maybe Water: Varies by location

# Requested

<u>      </u>	Benches	\$30 per unit (10 benches per unit)	
<u>  2  </u>	Picnic Tables	\$75 per unit (5 tables per unit)	
<u> 25  </u>	Trash Containers	Provided at no cost	
<u>      </u>	Barricades	\$30 per unit (10 per unit)	
<u>      </u>	Snow fencing	\$20 per 50 feet	
<u>      </u>	Portable fencing	\$75	
<u>      </u>	Bleachers	\$100 per unit	\$50 Deposit
<u>      </u>	Reviewing Stands	\$100 per section	\$50 Deposit
<u>      </u>	Showmobile(new)	\$250 (Non-Profit)	\$500 (For-Profit)
<u>      </u>	Showmobile(old)	\$125 (Non-Profit)	\$250 (For-Profit)

\*Direct Labor costs for setup/removal after normal working hours will be billed at \$45 per hour.

Other Special Requests: \_\_\_\_\_

NOTE: The organization will be notified if equipment requested is available for the date of your event.



**Engineering Division**  
Michael M. Lemens, P.E.  
Director/City Engineer  
**Fleet Maintenance**  
Mauro Lenci  
Superintendent

**Street Division**  
John H. Prijic  
Superintendent  
**Waste Division**  
Rocky Bednar  
Superintendent  
**Parks Division**  
Jeff Warnock  
Superintendent

**DEPARTMENT OF PUBLIC WORKS**

**Ronald L. Bursek, P.E., Director**

Municipal Building · 625 52<sup>nd</sup> ST · RM 305 · Kenosha, WI 53140  
Telephone (262) 653-4050 · Fax (262) 653-4056

January 7, 2011

TO: Chairman Orth, Board of Park Commissioners  
FROM: Jeff Warnock, Superintendent of Parks *JW*  
RE: Special Event: Border Skirmish

A request has been received from the Society for Creative Anachronism, Inc, to hold their event on June 24 – 26, 2011 at Simmons Island Park. This is the 3<sup>rd</sup> year for the event to be held in Kenosha, there has been no problems associated with this event.

Recommendation from staff:

To approve the event with all fees and charges, as approved by the Commission for 2011, be assessed to the organization.

APPLICATION "A"

**SPECIAL EVENT APPLICATION  
CITY OF KENOSHA – PARK DIVISION**

Please note that this application does not guarantee approval of your event or equipment requested. The event will need the approval of the Board of Park Commissioners and/or the Superintendent of Parks .

EVENT ORGANIZATION INFORMATION

Name of Responsible Organization SCA-Inc. Shire of Ravenslake

Contact Person who is responsible for event: Diana Bradburn

Address: 19 S. York St.

City/State/Zip Fox Lake, IL 60020

Daytime # 312-353-7457 Evening # 847-224-6757 Cell# \_\_\_\_\_

Fax # 312-353-2583 E-mail: diana.bradburn@usdoj.gov

Is the Host Organization a 501(c)-3?  Yes provide ES# \_\_\_\_\_

EVENT INFORMATION

Name of the Event: Border Skirmish

Date Requested: June 24-26 2011 Rain Date \_\_\_\_\_

Location Requested: Simmons Island Park Estimated Attendance 250+

Charitable Event:  No  Yes, Proceeds donated to \_\_\_\_\_

Brief Description of the Event: Same as previous years. Non Profit Historical Recreation Group, camping on site from Friday-Sunday. Saturday open to public demonstrations of Armored Combat, Medieval crafts demos, etc.

Set up date and time: Friday June 24 2011, 8 or 9 Am

Time of Event: All weekend 6/24-6/26

Take down date and time: Sunday June 26, Beginning @ 9 ending @ 3

**FOR OFFICE USE ONLY:**

Application Packet Received 1-4-2011 Administrative  Commission Approval

Copies sent to: Alderman Hauggaard/Ruffalo Dirk yes Police yes

Other: five

APPLICATION "B"

**EQUIPMENT RENTAL REQUEST  
CITY OF KENOSHA – PARK DIVISION**

To assist you with your special event, the Kenosha Park Division does have equipment available for rent to your organization. The location of this equipment must be noted on the site and/or route plan you have attached to this application.

Please note: Appropriate fees will be charged

Picnic shelter

Bathroom

Electric: See Item #8 in the manual. Service varies by location. The organization may be required to provide their own generators in order to supply the level of service required for your event.

Yes

Water: Varies by location same as Last year

Yes

Benches – # requested same as Last year

Yes

Picnic Tables – # requested same as Last year

Yes

Trash Containers – # requested same as Last year

Yes

Barricades – # requested same as Last year

Yes

Snow fencing – # of feet requested same as Last year

Yes

Portable fencing – # of sections requested same as Last year

-0-

Bleachers – # requested

-0-

Reviewing Stands – # requested

-0-

Showmobile

Other Special Requests: \_\_\_\_\_

NOTE: The organization will be notified if equipment requested is available for the date of your event.

Coordinated with Dirk on Rentals / Deliveries Last year.  
Setup and Location same this year (map will be provided).  
I will attempt to locate last years packet for exact #'s.

APPLICATION "C"

**TEMPORARY STRUCTURE  
CITY OF KENOSHA - PARK DIVISION**

Name of Event Border Skirmish  
Park Requested Simmons Island Park Date of Event: 6/24 - 6/26 2011

Type of Temporary Structure

- Tent Personal Tents, plus several shade tents in public spaces. None of these tents are rented from outside vendors.
- Staging
- Trailers
- Inflatables
- Dunk Tank
- Other, Please explain \_\_\_\_\_

Vendor Information

Name of Company/Individual: \_\_\_\_\_  
Work # \_\_\_\_\_ Home # \_\_\_\_\_ Cell \_\_\_\_\_

Insurance

All vendors that are supplying the organization with a temporary structure must supply a certificate of insurance for product and premises insurance in the amount of \$1,000,000 in the aggregate naming the City of Kenosha as 'additional insured', unless all vendors are being insured as an umbrella under the organizer's. Copy to be attached or sent to the Park Department 30 days prior to the event.

Insurance Company \_\_\_\_\_ Insurance Policy No. \_\_\_\_\_

Signatures

Vendor Signature \_\_\_\_\_ Date \_\_\_\_\_  
Park Division Authorization \_\_\_\_\_ Date \_\_\_\_\_



**Engineering Division**  
Michael M. Lemens, P.E.  
Director/City Engineer  
**Fleet Maintenance**  
Mauro Lenci  
Superintendent

**Street Division**  
John H. Prijic  
Superintendent  
**Waste Division**  
Rocky Bednar  
Superintendent  
**Parks Division**  
Jeff Warnock  
Superintendent

C-4

## DEPARTMENT OF PUBLIC WORKS

Ronald L. Bursek, P.E., Director

Municipal Building · 625 52<sup>nd</sup> ST · RM 305 · Kenosha, WI 53140  
Telephone (262) 653-4050 · Fax (262) 653-4056

January 24, 2011

TO: Alderman Michael Orth, Chairman  
Board of Park Commissioners

FROM: Jeff Warnock, Superintendent of Parks *JW*

RE: Special Event: 2011 Great Lakes Watercross PWC Race Series

A request has been received from Pro Tour Promotion to hold the Great Lakes Watercross Race Series at Pennoyer Park with setup on August 5<sup>th</sup> and the event being held on August 6<sup>th</sup> and 7<sup>th</sup> from 7:30 am – 5:00 pm. The organization does not require any equipment or staff from Parks.

This event will occur on the same weekend as the Pike River Rendezvous, however there will be no conflict with parking or staffing.

Recommendation from staff:

To approve the event with a fee of \$100.00 per day.

SPECIAL EVENT APPLICATION  
CITY OF KENOSHA - PARK DIVISION

Please note that this application does not guarantee approval of your event or equipment requested. The event will need the approval of the Board of Park Commissioners and/or the Superintendent of Parks.

EVENT ORGANIZATION INFORMATION

Name of Responsible Organization Pro Tour Promotions  
Contact Person who is responsible for event: Scott Hyke  
Address: 3806 Tulane Ave  
City/State/Zip Madison WI 53714  
Daytime # 608-575-3037 Evening # 608-575-3037 Cell# 608-575-3037  
Fax # N/A E-mail: Scott@GreatLakesWatercross.com  
Is the Host Organization a 501(c)-3? Yes, provide ES# NO

EVENT INFORMATION

Name of the Event: Great Lakes Watercross Race Series  
Date Requested: Aug 5, 6 and 7 2011 Rain Date N/A  
Location Requested: Pennoyer Park Estimated Attendance 75  
Charitable Event:  No  Yes, Proceeds donated to \_\_\_\_\_  
Brief Description of the Event: Personal Watercraft Racing.  
Road course type track set up on waters of Lake Michigan  
Will use shoreland parking lot for pit area  
Set up date and time: Aug 5, 2011 5:00 am  
Time of Event: Aug 6th & 7th 7:30 am - 9:00 pm  
Take down date and time: Sunday Aug 7th AFTER racing is complete

**FOR OFFICE USE ONLY:**

Application Packet Received 1-2011 Administrative/Commission Approval  
Copies sent to: Alderman Haugenrod Dirk  Police   
Other: Fire 3

**EQUIPMENT RENTAL REQUEST  
CITY OF KENOSHA – PARK DIVISION**

To assist you with your special event, the Kenosha Park Division does have equipment available for rent to your organization. The location of this equipment must be noted on the site and/or route plan you have attached to this application.

NOTE: Appropriate fees will be charged – listed below 2009 rates and are subject to change for 2010

N/A Electric: See Item #8 in the manual. Service varies by location. The organization may be required to provide their own generators in order to supply the level of service required for your event.

N/A Water: Varies by location

# Requested

<u>N/A</u>	Benches	\$30 per unit (10 benches per unit)	
	Picnic Tables	\$75 per unit (5 tables per unit)	
	Trash Containers	Provided at no cost	
	Barricades	\$30 per unit (10 per unit)	
	Snow fencing	\$20 per 50 feet	
	Portable fencing	\$75	
	Bleachers	\$100 per unit	\$50 Deposit
	Reviewing Stands	\$100 per section	\$50 Deposit
	Showmobile(new)	\$250 (Non-Profit)	\$500 (For-Profit)
<u>N/A</u>	Showmobile(old)	\$125 (Non-Profit)	\$250 (For-Profit)

\*Direct Labor costs for setup/removal after normal working hours will be billed at \$45 per hour.

Other Special Requests: N/A  
Allow overnight parking for a couple of trailers

NOTE: The organization will be notified if equipment requested is available for the date of your event.

**TEMPORARY STRUCTURE  
CITY OF KENOSHA - PARK DIVISION**

Name of Event Great lakes watercross

Park Requested \_\_\_\_\_ Date of Event: \_\_\_\_\_

\*\*Structure location must be placed on site map.

**Type of Temporary Structure** N/A for all

\_\_\_ Tent

\_\_\_ Staging

\_\_\_ Trailers

\_\_\_ Inflatables

\_\_\_ Dunk Tank

\_\_\_ Other, Please explain \_\_\_\_\_

**Vendor Information** N/A

(Name of Company and/or individual providing temporary structure)

Name of Company/Individual: \_\_\_\_\_

Work # \_\_\_\_\_ Home # \_\_\_\_\_ Cell \_\_\_\_\_

**Insurance** N/A

All vendors that are supplying the organization with a temporary structure must supply a Certificate of Insurance for product and premises insurance in the amount of \$1,000,000 in the aggregate naming the City of Kenosha as 'additional insured', unless all vendors are being insured as an umbrella under the organizer's. Copy to be attached or sent to the Park Department 30 days prior to the event.

Insurance Company N/A \_\_\_\_\_

**Signatures**

Vendor Signature \_\_\_\_\_ Date \_\_\_\_\_

**PUBLIC AMPLIFICATION PERMIT APPLICATION  
CITY OF KENOSHA – PARK DIVISION**

By ordinance, public amplification is not allowed in City Parks except by permission from the Board of Park Commissioners. Permission for amplification does not exempt a group from obeying Ordinance restrictions on the volume of sound. Please be considerate of park neighbors and other park users. When notifying the alderman and neighborhood association (if necessary) about your event, be sure to include detailed information about any plans you have for amplified sound.

**Event Information:**

Name of Event Great Lakes Watercross Race Series  
Location of Event: Penoyer Park Date of Event 8/6 - 8/7/2011  
Contact Person Scott Hyke

**Type of Amplified Sound**

- DJ
- Sound System
- Speeches/Announcements
- Karaoke
- Other (please specify) \_\_\_\_\_

Requested time of amplification: Start: 8 am Ending 5:00 PM

**Name of Company and/or Individual handling the amplification of the event:**

Pro Tour Promotions LLC

Daytime # 575-3037 Evening # 575-3037 Cell # 575-3037

See Attachment D1 for an excerpt of the Noise Ordinance.

C-5



**Engineering Division**  
Michael M. Lemens, P.E.  
Director/City Engineer  
**Fleet Maintenance**  
Mauro Lenci  
Superintendent

**Street Division**  
John H. Prijic  
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**Waste Division**  
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**DEPARTMENT OF PUBLIC WORKS**

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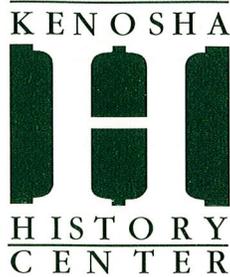
January 11, 2011

TO: Chairman Orth, Board of Park Commissioners  
FROM: Jeff Warnock, Superintendent of Parks JW  
RE: Special Event: 2011 Home Coming Car Show

A request has been received from the Kenosha History Center to hold a 2011 Home Coming Car Show on July 29-30 in Kennedy Park. This is a major fund-raiser for the History Center.

Rental Fee: \$100.00 per day for the facility; \$375.00 for extra tables; and other fees dependent upon needs for the organization.

Recommendation of staff To approve the event with 2011 Fees as approved by the commission.



**2011 Home Coming Car Show July 29-30**

Here is the application for next years show. I will furnish all insurance info and any other required documents the first part of next year. This is the third such show held in Kennedy Park since 2002. We do this show about every three years. It draws about 700 Nash & AMC autos from across the United States and a few cars from Europe and Mexico. We will not have live music. This is a major fund-raiser for the History Kenosha History Center. We will operate two food stands that sell hamburgers/hot dogs/ brats and water & soda. We may bring in one Ice Cream vendor. We operate a PA system from 9:00am – 4:00pm for announcements and some music. We do use the entire area at Kennedy Park and some trailer parking at Pennoyer Park. We need the bathroom building and picnic area near it and need about 25 picnic tables for a food area on the south end of the park near the electric services on that end. We do need electric at both food concessions.

Sincerely,  
Tom Schleif

A handwritten signature in cursive script that reads "Tom Schleif".

Executive Director  
Kenosha History Center  
220 51<sup>st</sup> Place  
Kenosha, WI 53140

CC: ALD. Haugeard / T. Buffalo  
Dirk  
Police

Kenosha History Center  
Kenosha County Historical Society  
220 - 51st Place  
Kenosha, Wisconsin 53140  
[www.kenoshahistorycenter.org](http://www.kenoshahistorycenter.org)

*A Moving Experience*

**SPECIAL EVENT APPLICATION  
CITY OF KENOSHA – PARK DIVISION**

Please note that this application does not guarantee approval of your event or equipment requested. It will need to be approved by the Board of Park Commissioners and/or the Superintendent of Parks.

**EVENT ORGANIZATION INFORMATION**

Name of Responsible Organization Kenosha History Center

Contact Person who is responsible for event: Tom Schleit

Address: 220 51<sup>st</sup> Place

City/State/Zip Kenosha WI 53140

Daytime # 654-5770 ext 102 Evening # 652-2995 Cell# \_\_\_\_\_

Fax # 654-1730 E-mail: tschleit@kenoshahistorycenter.org

Is the Host Organization a 501(c)-3? Yes, provide ES# \_\_\_\_\_

**EVENT INFORMATION**

Name of the Event: Kenosha Homecoming Car Show: great cars on a great lake

Date Requested: July 29 & 30, 2011 Rain Date N/A

Location Requested: Kennedy part of Penney Estimated Attendance 5,000

Charitable Event:  No  Yes, Proceeds donated to History Center

Brief Description of the Event: About every 3 yrs we hold this car show bring in over 600 used & AMC auto from all over the USA

Set up date and time: wed July 27 all day 2011

Time of Event: Friday July 29 - 8:00am - 4:00pm Sat 8:00am - 4:00pm

Take down date and time: Sat & Sunday after show

Will food be served:  Yes  No

Fermented malt Beverages: NO If Yes, \_\_\_\_\_ (Sold or Served at no charge)

**EQUIPMENT RENTAL REQUEST  
CITY OF KENOSHA – PARK DIVISION**

To assist you with your special event, the Kenosha Park Division does have equipment available for rent to your organization. The location of this equipment must be noted on the site and/or route plan you have attached to this application.

Please note: Appropriate fees will be charged

✓ Electric: See Item #8 in the manual. Service varies by location. The organization may be required to provide their own generators in order to supply the level of service required for your event.

✓ Water: Varies by location

       Benches – # requested

~~20~~ 25 Picnic Tables – # requested

~~20~~ 25 Trash Containers – # requested

8 Barricades – # requested

       Snow fencing – # of feet requested

       Portable fencing – # of sections requested

       Bleachers – # requested

       Reviewing Stands – # requested

       Showmobile

Please  
Indicate  
Number of each  
item requested.

Other Special Requests: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

NOTE: The organization will be notified if equipment requested is available for the date of your event.

**TEMPORARY STRUCTURE  
CITY OF KENOSHA - PARK DIVISION**

Name of Event Kenosha Homecoming Car Show

Park Requested Kennedy Park Date of Event: July 29-30 2011

Type of Temporary Structure

Tent 2-4 Tents

Staging

Trailers

Inflatables

Dunk Tank

Other, Please explain \_\_\_\_\_

Vendor Information

Name of Company/Individual: Top Choice

Work # 652-2717 Home # \_\_\_\_\_ Cell \_\_\_\_\_

Insurance

All vendors that are supplying the organization with a temporary structure must supply a certificate of insurance for product and premises insurance in the amount of \$1,000,000 in the aggregate naming the City of Kenosha as 'additional insured', unless all vendors are being insured as an umbrella under the organizer's. Copy to be attached or sent to the Park Department 30 days prior to the event.

Insurance Company \_\_\_\_\_ Insurance Policy No. \_\_\_\_\_

Signatures

Vendor Signature \_\_\_\_\_ Date \_\_\_\_\_

Park Division Authorization \_\_\_\_\_ Date \_\_\_\_\_

**PUBLIC AMPLIFICATION PERMIT APPLICATION  
CITY OF KENOSHA – PARK DIVISION**

By ordinance, public amplification is not allowed in City Parks except by permission from the Board of Park Commissioners. Permission for amplification does not exempt a group from obeying Ordinance restrictions on the volume of sound. Please be considerate of park neighbors and other park users. When notifying the alderman and neighborhood association (if necessary) about your event, be sure to include detailed information about any plans you have for amplified sound.

**Event Information:**

Name of Event Kenosha Home Coming Car Show  
Location of Event: Kenosha Park Date of Event 7/29-30/2011  
Contact Person Tom Schleit

Name of Company and/or Individual handling the amplification of the event:

Our Own

Daytime # 654-5770 ext 102 Evening # 652-2995 Cell # \_\_\_\_\_

Alderman of the District: Name Eiv Haugeard Approval Date received \_\_\_\_\_

**Type of Amplified Sound**

- DJ
- Sound System
- Speeches/Announcements
- Karaoke
- Other (please specify) \_\_\_\_\_

Requested time of amplification: Start: 9:00 am Ending 4:00 pm

PARK VENDING PERMIT APPLICATION  
CITY OF KENOSHA - PARK DIVISION

Name of the Event: Kenosha ~~Auto~~ Home Coming Car Show

Location of the Event: Kennedy Park Date of Event July 29-30 2011

Name of Group/Organization providing the service Kenosha History Center

Contact Person Tom Scheif

Address 270

Daytime # 654 5770 ext 102 Evening # 652 2925 Cell # \_\_\_\_\_

Number of Vendors 125  
(If more than one, each vendor must fill out an application and return to Park Division).

**Product or Service Sold**

Please list all items to be sold or service provided. Attach an additional list, if necessary.

Food Item we will operate 2 stands. Hamburgers, Hot dogs, brats Soda & water

If selling food, please indicate your Temporary Restaurant License # will obtain license next year

Non-Food Item \_\_\_\_\_

**Detail of Vendor Set-up**

Please include what your vending site will contain (tables, tents, electricity, etc.)

**Insurance**

All vendors must supply a certificate of insurance for product and premises insurance in the amount of \$1,000,000 in the aggregate naming the City of Kenosha as 'additional insured', unless all vendors are being insured as an umbrella under the organizer's.

Insurance Company Travelers Insurance Policy No. will furnish next year  
A copy of the policy must be provided to the Park Division

**Signatures**

Vendor Signature Tom Scheif Date 7/29/11

Park Department Authorization \_\_\_\_\_ Date \_\_\_\_\_

C-6



**Engineering Division**  
Michael M. Lemens, P.E.  
Director/City Engineer  
**Fleet Maintenance**  
Mauro Lenci  
Superintendent

**Street Division**  
John H. Prijic  
Superintendent  
**Waste Division**  
Rocky Bednar  
Superintendent  
**Parks Division**  
Jeff Warnock  
Superintendent

**DEPARTMENT OF PUBLIC WORKS**

**Ronald L. Bursek, P.E., Director**

Municipal Building · 625 52<sup>nd</sup> ST · RM 305 · Kenosha, WI 53140  
Telephone (262) 653-4050 · Fax (262) 653-4056

January 24, 2011

TO: Alderman Michael Orth, Chairman  
Board of Park Commissioners

FROM: Jeff Warnock, Superintendent of Parks *JW*

RE: Special Event: Mt. Carmel Festival

A request has been received by Our Lady of Mt. Carmel Parish to hold their annual Festival in Columbus Park. The event will take place on July 8 – 10, with rain dates of July 16 – 17, 2011. The request also includes permission to sell fermented malt beverages and an extension of park closing on Friday and Saturday from 10:00 pm to 11:00 pm.

Recommendation from staff:

To approve the event permission to sell fermented malt beverages, extension of time and for 2011 fees to be assessed.

SPECIAL EVENT APPLICATION  
CITY OF KENOSHA - PARK DIVISION

Please note that this application does not guarantee approval of your event or equipment requested. The event will need the approval of the Board of Park Commissioners and/or the Superintendent of Parks .

**EVENT ORGANIZATION INFORMATION**

Name of Responsible Organization OUR LADY OF MT CARMEL PARISH

Contact Person who is responsible for event: ALEX SAVAGLIO

Address: 1919 54TH STREET

City/State/Zip KENOSHA, WI 53144

Daytime # 262-652-7660 Evening # 262-551-9245 Cell# 262-455-1730

Fax # 262-652-2542 E-mail: asavag@wi.rr.com

Is the Host Organization a 501(c)-3? Yes, provide ES# 0273

**EVENT INFORMATION**

Name of the Event: MT CARMEL FESTIVAL

Date Requested: 7/8, 9, & 10 Rain Date 7/15, 16, & 17

Location Requested: COLUMBUS PARK Estimated Attendance 1000

Charitable Event:  No  Yes, Proceeds donated to PARISH PROJECTS

Brief Description of the Event: \_\_\_\_\_

FESTIVAL WITH FOOD, BEVERAGES, GAMES, AND LIVE MUSIC

Set up date and time: 7/7, 7/8, & 7/9 8AM TO 4PM

Time of Event: 7/8 & 7/9 4PM TO 11PM, 7/10 2PM TO 10PM

Take down date and time: 7/11 8AM TO 3PM

**FOR OFFICE USE ONLY:**

Application Packet Received 1-21-11

Administrative/Commission Approval

Copies sent to: Alderman Juliana

Dirk  Police

Other: \_\_\_\_\_

**PUBLIC AMPLIFICATION PERMIT APPLICATION  
CITY OF KENOSHA – PARK DIVISION**

By ordinance, public amplification is not allowed in City Parks except by permission from the Board of Park Commissioners. Permission for amplification does not exempt a group from obeying Ordinance restrictions on the volume of sound. Please be considerate of park neighbors and other park users. When notifying the alderman and neighborhood association (if necessary) about your event, be sure to include detailed information about any plans you have for amplified sound.

**Event Information:**

Name of  
Event MT CARMEL FESTIVAL  
Location of Event: COLUMBUS PARK Date of Event 7/8, 7/9, & 7/10  
Contact Person ALEX SAVAGLIO

**Type of Amplified Sound**

- DJ
- Sound System
- Speeches/Announcements
- Karaoke
- Other (please specify) LIVE MUSIC

Requested time of amplification: Start: 7/8 & 9 4PM Ending 7/8 & 9 11PM  
START 7/10 2PM ENDING 7/10 10PM

**Name of Company and/or Individual handling the amplification of the event:**

MATT MILLER

Daytime # \_\_\_\_\_ Evening # \_\_\_\_\_ Cell # 262-945-1817

See Attachment D1 for an excerpt of the Noise Ordinance.

**FERMENTED MALT BEVERAGE SALES APPLICATION  
CITY OF KENOSHA – PARK DIVISION**

Name of Event: MT CARMEL FESTIVAL

Location of Event COLUMBUS PARK Date of Event 7/8/, 7/9. 7/10

Name of Group Responsible MT CARMEL PARISH

Person that is Responsible for License and Regulations ALEX SAVAGLIO

Address 1919 54TH ST KENOSHA, WI 53140

Daytime # 652-7660 Evening # 551-9245 Cell # 455-1730

**Beer Selling Permit Information**

Name of the licensed bartender(s) that will be responsible (must be licensed in the City of Kenosha).

STEVE ACERBI

LEE BODAH

Security Company/ Brief description of how security will be handled.  
OFF DUTY CITY POLICE OFFICERS AND WRISTBANDS WILL BE USED AFTER ID CHECKS

Have you applied for the Temporary Class "B" Retailers License (from the City Clerk's Office)?  
 No  Yes, Indicate Application Date: \_\_\_\_\_

**\*A copy needs to be given to given to Park Division prior to event.**

Have you submitted the Certificate of Insurance with a liquor liability naming the City of Kenosha as additionally insured?  
 No  Yes, Indicate Application Date: \_\_\_\_\_

**\*A copy needs to be given to given to Park Division prior to event.**

C-7



**Engineering Division**  
Michael M. Lemens, P.E.  
Director/City Engineer  
**Fleet Maintenance**  
Mauro Lenci  
Superintendent

**Street Division**  
John H. Prijic  
Superintendent  
**Waste Division**  
Rocky Bednar  
Superintendent  
**Parks Division**  
Jeff Warnock  
Superintendent

## DEPARTMENT OF PUBLIC WORKS

**Ronald L. Bursek, P.E., Director**

Municipal Building · 625 52<sup>nd</sup> ST · RM 305 · Kenosha, WI 53140  
Telephone (262) 653-4050 · Fax (262) 653-4056

January 7, 2011

TO: Chairman Orth, Board of Park Commissioners  
FROM: Jeff Warnock, Superintendent of Parks *JW*  
RE: Special Event: Art Fair in Library Park

A request has been received from the Friends of the Kenosha Public Museums to hold their event on July 17, 2011 in Library Park. This event is held each year and has previously been co-sponsored by the Commission.

**SPECIAL EVENT APPLICATION  
CITY OF KENOSHA – PARK DIVISION**

Please note that this application does not guarantee approval of your event or equipment requested. The event will need the approval of the Board of Park Commissioners and/or the Superintendent of Parks .

**EVENT ORGANIZATION INFORMATION**

Name of Responsible Organization FRIENDS of the Kenosha Public Museums

Contact Person who is responsible for event: Marty Anderson

Address: 5500 1st Ave

City/State/Zip Kenosha WI 53140

Daytime # 657-3144 Evening # 697-1422 Cell# 945-8765

Fax # 657-3145 E-mail: marty618@hotmail.com

Is the Host Organization a 501(c)-3? Yes, provide ES# 22269

**EVENT INFORMATION**

Name of the Event: Art Fair in Library Park

Date Requested: July 17, 2011 Rain Date NONE

Location Requested: Library Park Estimated Attendance 17,000 people

Charitable Event:  No  Yes, Proceeds donated to Kenosha Public Museums

Brief Description of the Event: Art Fair

Set up date and time: July 17 @ 6:00 am

Time of Event: 10am - 5pm

Take down date and time: 5pm - 7pm

**FOR OFFICE USE ONLY:**

Application Packet Received 12-28-10

Administrative/Commission Approval

Copies sent to: Alderman T. Ruffalo

Dirk

Police

Other: \_\_\_\_\_

APPLICATION "B"**EQUIPMENT RENTAL REQUEST  
CITY OF KENOSHA – PARK DIVISION**

To assist you with your special event, the Kenosha Park Division does have equipment available for rent to your organization. The location of this equipment must be noted on the site and/or route plan you have attached to this application.

**NOTE:** Appropriate fees will be charged – listed below 2009 rates and are subject to change for 2010

\_\_\_\_\_ Electric: See Item #8 in the manual. Service varies by location. The organization may be required to provide their own generators in order to supply the level of service required for your event.

\_\_\_\_\_ Water: Varies by location

# Requested

<u>16</u>	Benches	\$30 per unit (10 benches per unit)	
<u>8</u>	Picnic Tables	\$75 per unit (5 tables per unit)	
<u>18</u>	Trash Containers	Provided at no cost	
_____	Barricades	\$30 per unit (10 per unit)	
_____	Snow fencing	\$20 per 50 feet	
_____	Portable fencing	\$75	
_____	Bleachers	\$100 per unit	\$50 Deposit
_____	Reviewing Stands	\$100 per section	\$50 Deposit
_____	Showmobile(new)	\$250 (Non-Profit)	\$500 (For-Profit)
_____	Showmobile(old)	\$125 (Non-Profit)	\$250 (For-Profit)

\*Direct Labor costs for setup/removal after normal working hours will be billed at \$45 per hour.

Other Special Requests: \_\_\_\_\_

NOTE: The organization will be notified if equipment requested is available for the date of your event.

APPLICATION "C"

**TEMPORARY STRUCTURE  
CITY OF KENOSHA - PARK DIVISION**

Name of Event Art Fair in Library Park  
Park Requested Library Park Date of Event: July 17, 2011

\*\*Structure location must be placed on site map.

**Type of Temporary Structure**

- Tent
- Staging
- Trailers
- Inflatables
- Dunk Tank
- Other, Please explain \_\_\_\_\_

**Vendor Information**

(Name of Company and/or individual providing temporary structure)

Name of Company/Individual: \_\_\_\_\_

Work # \_\_\_\_\_ Home # \_\_\_\_\_ Cell \_\_\_\_\_

**Insurance**

All vendors that are supplying the organization with a temporary structure must supply a Certificate of Insurance for product and premises insurance in the amount of \$1,000,000 in the aggregate naming the City of Kenosha as 'additional insured', unless all vendors are being insured as an umbrella under the organizer's. Copy to be attached or sent to the Park Department 30 days prior to the event.

Insurance Company \_\_\_\_\_

**Signatures**

Vendor Signature \_\_\_\_\_ Date \_\_\_\_\_

**PUBLIC AMPLIFICATION PERMIT APPLICATION  
CITY OF KENOSHA – PARK DIVISION**

By ordinance, public amplification is not allowed in City Parks except by permission from the Board of Park Commissioners. Permission for amplification does not exempt a group from obeying Ordinance restrictions on the volume of sound. Please be considerate of park neighbors and other park users. When notifying the alderman and neighborhood association (if necessary) about your event, be sure to include detailed information about any plans you have for amplified sound.

**Event Information:**

Name of Event Art Fair in Library Park

Location of Event: Library Park Date of Event July 17, 2011

Contact Person Marty Anderson

**Type of Amplified Sound**

- DJ
- Sound System
- Speeches/Announcements
- Karaoke
- Other (please specify) \_\_\_\_\_

Requested time of amplification: Start: 10am Ending 5pm

**Name of Company and/or Individual handling the amplification of the event:**

LUKA PIKKA

Daytime # \_\_\_\_\_ Evening # \_\_\_\_\_ Cell # \_\_\_\_\_

See Attachment D1 for an excerpt of the Noise Ordinance.



**Engineering Division**  
Michael M. Lemens, P.E.  
Director/City Engineer  
**Fleet Maintenance**  
Mauro Lenci  
Superintendent

**Street Division**  
John H. Prijic  
Superintendent  
**Waste Division**  
Rocky Bednar  
Superintendent  
**Parks Division**  
Jeff Warnock  
Superintendent

**DEPARTMENT OF PUBLIC WORKS**

**Ronald L. Bursek, P.E., Director**

Municipal Building · 625 52<sup>nd</sup> ST · RM 305 · Kenosha, WI 53140  
Telephone (262) 653-4050 · Fax (262) 653-4056

January 24, 2011

TO: Alderman Michael Orth, Chairman  
Board of Park Commissioners

FROM: Jeff Warnock, Superintendent of Parks *JW*

RE: Special Event: Festival of Arts and Flowers

A request has been received from the Kenosha Unified School District – Department of Fine Arts to hold the 25th annual Festival of Arts and Flowers in Lincoln Park on Sunday, July 17. The organization does use the Orbielletti building for setup and take down from July 12 – 19. KUSD is requesting full sponsorship.

Recommendation from staff: Approve the event



**KENOSHA UNIFIED SCHOOL DISTRICT No. 1**  
**DEPARTMENT OF FINE ARTS**  
EDUCATIONAL SUPPORT CENTER  
3600 – 52<sup>ND</sup> STREET  
KENOSHA, WISCONSIN 53144-2697  
262-359-6388



January 6, 2011

Mr. Jeff Warnock, Superintendent  
City Parks Department  
City of Kenosha  
3617 65 Street  
Kenosha, WI 53142

Dear Mr. Warnock,

This is intended as a formal request from the Festival of Arts and Flowers Planning Committee for the continued co-sponsorship of the twenty-fifth annual Festival of Arts and Flowers to be held on Sunday, July 17, 2011. Through the years, the Festival of Arts and Flowers has brought a very positive community event to Lincoln Park and the Lincoln neighborhood which benefits all involved.

**As in the past, set-up will take place in the Orbiletti Center during the entire week preceding the festival and it will take an additional two days after the festival to disassemble and remove all the artwork and display panels. Therefore the pavilion will be needed from Tuesday, July 12 through Tuesday, July 19.** On Sunday, July 17 the Festival will run from noon until 6:00 P.M. The Special Event Application Form is attached with the requested event setup picture/diagram. Jennifer Miller will supply the Certificate of Liability Insurance as soon as it is available. Please let me know if you have any questions or require additional information.

I will be happy to attend a Parks Commission meeting to answer questions or concerns that the commissioners may have. Thank you for your department's continuing support and participation in this project.

Sincerely,

Dr. Robert Wells  
Coordinator of Fine Arts  
Kenosha Unified School District No. 1  
Phone: (262) 359-6388

cc: Jennifer Miller, KUSD Human Resources

1-24 -

cc: Alderman MARKS  
DIRK  
POLICE

**SPECIAL EVENT APPLICATION  
CITY OF KENOSHA – PARK DIVISION**

Please note that this application does not guarantee approval of your event or equipment requested. It will need to be approved by the Board of Park Commissioners and/or the Superintendent of Parks.

**EVENT ORGANIZATION INFORMATION**

Name of Responsible Organization Kenosha Unified School District No. 1 – Department of Fine Arts

Contact Person who is responsible for event: Dr. Robert Wells

Address: 3600 52<sup>nd</sup> St

City/State/Zip Kenosha, WI 53144

Daytime # 252-359-6388 Evening # \_\_\_\_\_ Cell# 262-945-2105

Fax # 262-359-7712 E-mail: rwells@kUSD.edu

Is the Host Organization a 501(c)-3? Yes, provide ES# 0353 (Public Education entity)

**EVENT INFORMATION**

Name of the Event: Festival of Arts & Flowers

Date Requested: July 17, 2011 Rain Date NONE

Location Requested: Lincoln Park – Warren Taylor Gardens & Orbieletti Center

Estimated Attendance 175-200

Charitable Event:  No  Yes, Proceeds donated to \_\_\_\_\_

Brief Description of the Event: This is a free festival that showcases the work of KUSD's youth in the visual and performing arts, plus performances by professional musical groups and activity booths by the Keep Kenosha Beautiful Organization, Kenosha Public Library and Kenosha Art Association.

Set up date and time: 10:30 am – day of event; July 12 for Orbieletti Center setup

Time of Event: 12:00 – 6:00 PM

Take down date and time: 6:00 – 7:00 PM on July 17; Orbieletti Center will be taken down by end of the day on Tuesday, July 19

Will food be served:  Yes  No

Fermented malt Beverages: NO If Yes, \_\_\_\_\_ (Sold or Served at no charge)

RE: FESTIVAL OF ARTS & FLOWERS – JULY 17, 2011

**EQUIPMENT RENTAL REQUEST  
CITY OF KENOSHA – PARK DIVISION**

To assist you with your special event, the Kenosha Park Division does have equipment available for rent to your organization. The location of this equipment must be noted on the site and/or route plan you have attached to this application.

Please note: Appropriate fees will be charged

- √   Electric: See Item #8 in the manual. Service varies by location. The organization may be required to provide their own generators in order to supply the level of service required for your event.
- √   Water: Varies by location
- 50   Benches – # requested
- 13   Picnic Tables – # requested
- 5   Trash Containers – # requested
- Barricades – # requested
- Snow fencing – # of feet requested
- 17   Portable fencing – # of sections requested
- Bleachers – # requested
- Reviewing Stands – # requested
- √   Showmobile

Other Special Requests: Use of the Orbiletti Center for Student Art Exhibit from July 12 – 19, 2011

NOTE: The organization will be notified if equipment requested is available for the date of your event.

**PUBLIC AMPLIFICATION PERMIT APPLICATION  
CITY OF KENOSHA – PARK DIVISION**

By ordinance, public amplification is not allowed in City Parks except by permission from the Board of Park Commissioners. Permission for amplification does not exempt a group from obeying Ordinance restrictions on the volume of sound. Please be considerate of park neighbors and other park users. When notifying the alderman and neighborhood association (if necessary) about your event, be sure to include detailed information about any plans you have for amplified sound.

**Event Information:**

Name of Event Festival of Arts & Flowers

Location of Event: Lincoln Park – Warren Taylor Gardens Date of Event July 17, 2011

Contact Person Robert Wells

Name of Company and/or Individual handling the amplification of the event:

Sound Specialty – Glen Saunders

Daytime # 262-554-5201 Evening # \_\_\_\_\_ Cell # \_\_\_\_\_

Alderman of the District: Name \_\_\_\_\_ Approval Date received \_\_\_\_\_

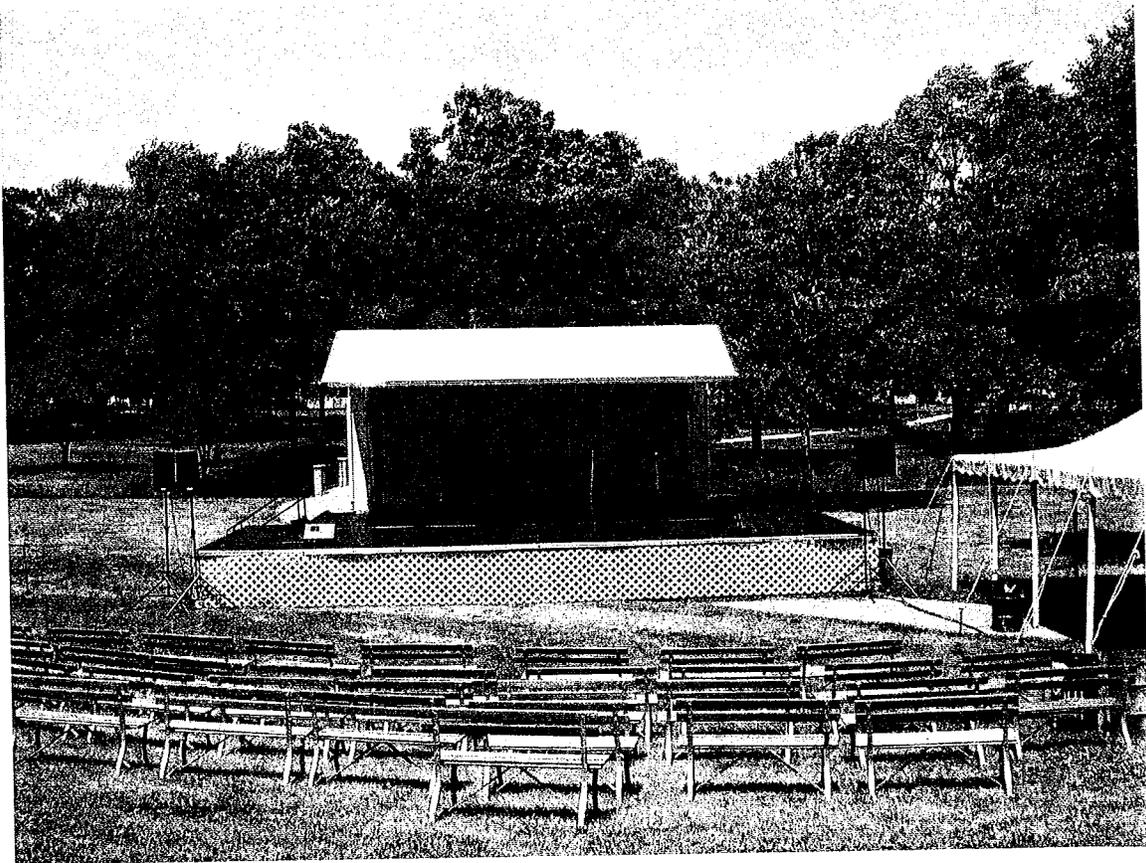
**Type of Amplified Sound**

- DJ
- Sound System
- Speeches/Announcements
- Karaoke
- Other (please specify) \_\_\_\_\_

Requested time of amplification: Start: 12:00 pm Ending 6:00 pm

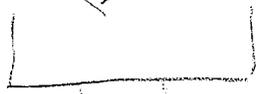
**Showmobile Placement for Festival of Arts and Flowers**

July 17, 2011

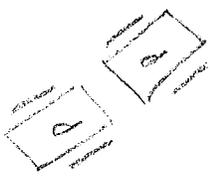
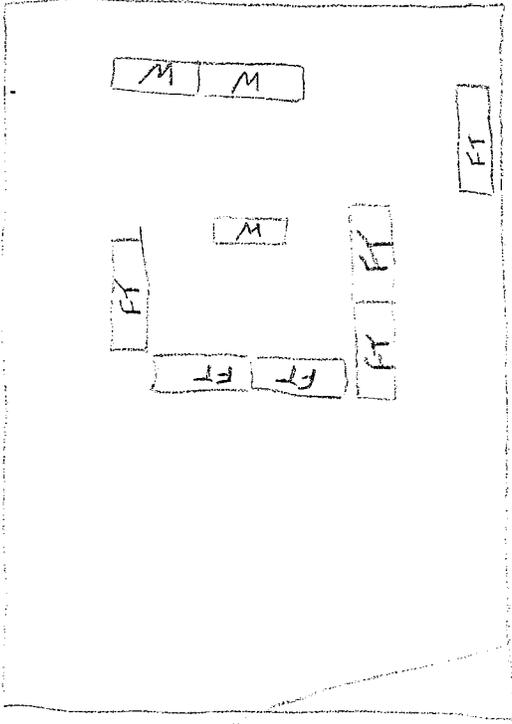


N  
↔  
S

TO ARTISTS



FOOD  
TENT  
WOODEN TABLES  
9' - 6" x 3' - 6"

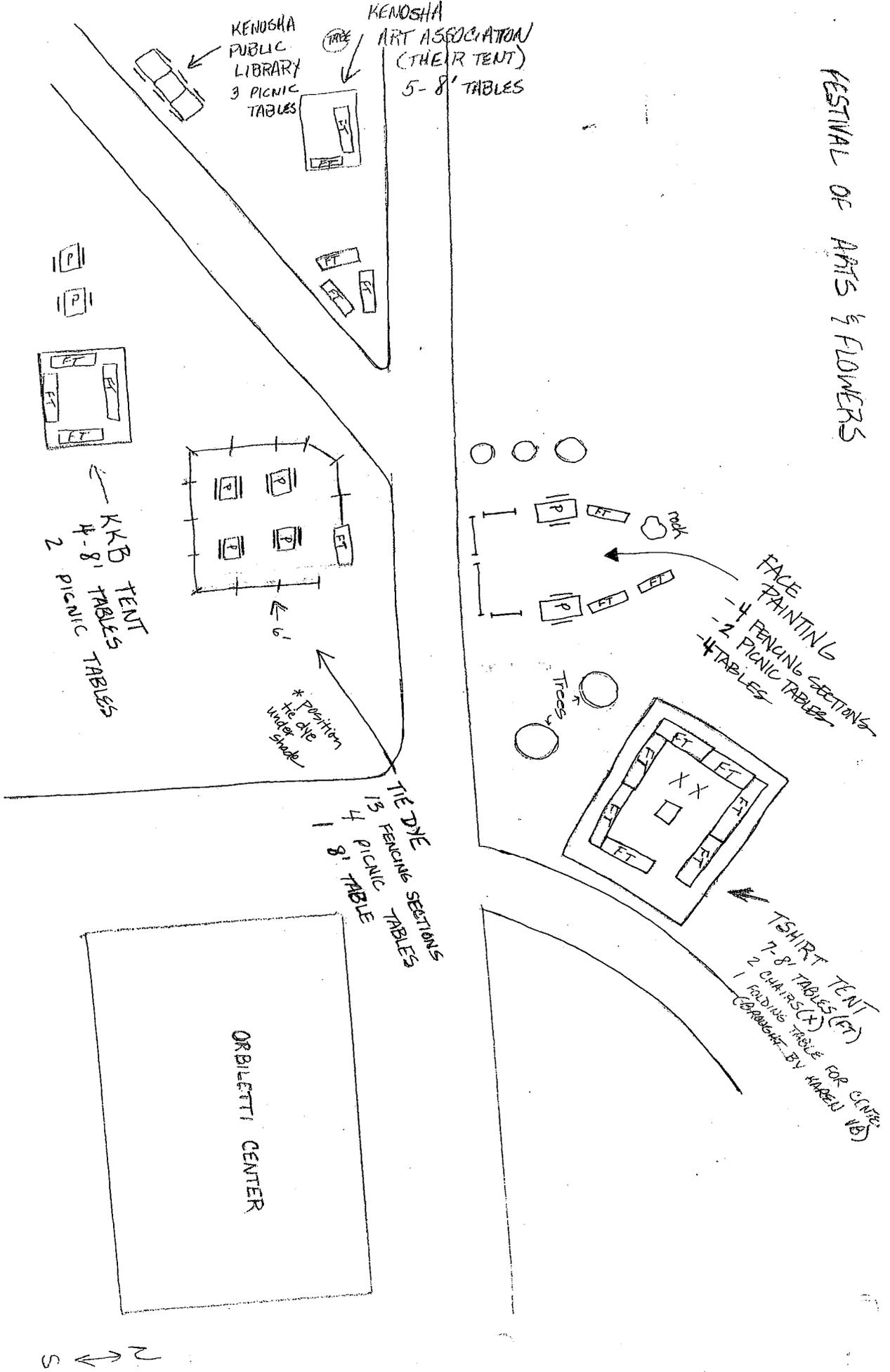


PLACE  
RACKS  
OF  
CHAIRS  
BEHIND  
STAGE

SHOW  
MOBILE

FESTIVAL OF  
ARTS & FLOWERS

FESTIVAL OF ARTS & FLOWERS



KENOSHA PUBLIC LIBRARY  
3 PICNIC TABLES

KENOSHA ART ASSOCIATION (THEIR TENT)  
5-8' TABLES

K&B TENT  
4-8' TABLES  
2 PICNIC TABLES

\* Position tie dye water shade

TIE DYE  
13 FENCING SECTIONS  
4 PICNIC TABLES  
1 8' TABLE

FACE PAINTING  
4 FENCING SECTIONS  
2 PICNIC TABLES  
4 TABLES

TSHIRT TENT  
7-8' TABLES (ET)  
2 CHAIRS (X)  
1 FOLDING TABLE FOR CENTER  
(ARRANGED BY MAREL N'S)

ORBILETTI CENTER





**Engineering Division**  
Michael M. Lemens, P.E.  
Director/City Engineer  
**Fleet Maintenance**  
Mauro Lenci  
Superintendent

**Street Division**  
John H. Prijic  
Superintendent  
**Waste Division**  
Rocky Bednar  
Superintendent  
**Parks Division**  
Jeff Warnock  
Superintendent

**DEPARTMENT OF PUBLIC WORKS**

**Ronald L. Bursek, P.E., Director**

Municipal Building · 625 52<sup>nd</sup> ST · RM 305 · Kenosha, WI 53140  
Telephone (262) 653-4050 · Fax (262) 653-4056

January 24, 2011

TO: Alderman Michael Orth, Chairman  
Board of Park Commissioners

FROM: Jeff Warnock, Superintendent of Parks JW W

RE: Special Event: Food, Folks & Spokes

A request has been received from the Kenosha YMCA to hold their annual Food, Folks and Spokes in Library Park and surrounding streets on Friday, July 22, 2011. The setup for the event will take place on Thursday beginning at 9:00 am with the event being held on Friday from 10:00 am – 10:00 pm. The organization is requesting a 50% co-sponsorship as in previous years.

Recommendation from staff:

To approve the event

**SPECIAL EVENT APPLICATION  
CITY OF KENOSHA – PARK DIVISION**

Please note that this application does not guarantee approval of your event or equipment requested. The event will need the approval of the Board of Park Commissioners and/or the Superintendent of Parks .

**EVENT ORGANIZATION INFORMATION**

Name of Responsible Organization Kenosha Ymca  
 Contact Person who is responsible for event: Christine VanDyke  
 Address: 7101 53rd Street  
 City/State/Zip Kenosha WI 53144  
 Daytime # 262-504-6814 Evening # \_\_\_\_\_ Cell# 262-344-0098  
 Fax # 262-653-9886 E-mail: CVandyke@kenoshaymca.org  
 Is the Host Organization a 501(c)-3? Yes, provide ES# 59-0826296

**EVENT INFORMATION**

Name of the Event: Food Folks & Spokes  
 Date Requested: Friday, July 22, 2011 Rain Date N/A  
 Location Requested: Library Park / <sup>Public Square</sup> Central Park Estimated Attendance 15,000+  
 Charitable Event: No  Yes, Proceeds donated to Kenosha Ymca  
 Brief Description of the Event: International Cycling Circuit races, festival of food, fun fest for kids including inflatables, informational booths, live music & entertainment. This is a non-alcoholic, family friendly community event.  
 Set up date and time: Thursday July 21, 2011 starting 9am  
 Time of Event: 10:00 am - 10:00 pm  
 Take down date and time: most down 7/22, w/ last clean up 7/23 by 2pm.

**FOR OFFICE USE ONLY:**

Application Packet Received 1-21-2011 Administrative/Commission Approval \_\_\_\_\_

Copies sent to: Alderman T. Ruffalo Dirk  Police

Other: FIRE, TRANSIT, STREET DIVISION. 

**EQUIPMENT RENTAL REQUEST  
CITY OF KENOSHA – PARK DIVISION**

To assist you with your special event, the Kenosha Park Division does have equipment available for rent to your organization. The location of this equipment must be noted on the site and/or route plan you have attached to this application.

NOTE: Appropriate fees will be charged – listed below 2009 rates and are subject to change for 2010

\_\_\_\_\_ Electric: See Item #8 in the manual. Service varies by location. The organization may be required to provide their own generators in order to supply the level of service required for your event.

X \_\_\_\_\_ Water: Varies by location

# Requested

<u>600</u>	Benches	\$30 per unit (10 benches per unit)	
<u>600</u>	Picnic Tables	\$75 per unit (5 tables per unit)	
<u>50</u>	Trash Containers	Provided at no cost	
<u>18</u>	Barricades	\$30 per unit (10 per unit)	
<u>Approx 400 ft.</u>	Snow fencing	\$20 per 50 feet	
<u>-</u>	Portable fencing	\$75	
<u>4</u>	Bleachers	\$100 per unit	\$50 Deposit
<u>-</u>	Reviewing Stands	\$100 per section	\$50 Deposit
<u>-</u>	Showmobile(new)	\$250 (Non-Profit)	\$500 (For-Profit)
<u>-</u>	Showmobile(old)	\$125 (Non-Profit)	\$250 (For-Profit)

\*Direct Labor costs for setup/removal after normal working hours will be billed at \$45 per hour.

Other Special Requests: Two hot coal cans.

NOTE: The organization will be notified if equipment requested is available for the date of your event.

**TEMPORARY STRUCTURE  
CITY OF KENOSHA - PARK DIVISION**

Name of Event Food Folks & Spokes

Park Requested Library Park <sup>Public Square</sup> <sub>Central Pl</sub> Date of Event: July 22, 2011

\*\*Structure location must be placed on site map.

**Type of Temporary Structure**

Tent - TOP choice Rentals (657-2717)

Staging - TOP choice

Trailers - possible for food vendors

Inflatables - Fun Services Inc. (414-762-6200)

Dunk Tank

Other, Please explain \_\_\_\_\_

**Vendor Information**

(Name of Company and/or individual providing temporary structure)

Name of Company/Individual: \_\_\_\_\_

Work # \_\_\_\_\_ Home # \_\_\_\_\_ Cell \_\_\_\_\_

**Insurance**

All vendors that are supplying the organization with a temporary structure must supply a Certificate of Insurance for product and premises insurance in the amount of \$1,000,000 in the aggregate naming the City of Kenosha as 'additional insured', unless all vendors are being insured as an umbrella under the organizer's. Copy to be attached or sent to the Park Department 30 days prior to the event.

Insurance Company \_\_\_\_\_

**Signatures**

Vendor Signature \_\_\_\_\_ Date \_\_\_\_\_

**PUBLIC AMPLIFICATION PERMIT APPLICATION  
CITY OF KENOSHA – PARK DIVISION**

By ordinance, public amplification is not allowed in City Parks except by permission from the Board of Park Commissioners. Permission for amplification does not exempt a group from obeying Ordinance restrictions on the volume of sound. Please be considerate of park neighbors and other park users. When notifying the alderman and neighborhood association (if necessary) about your event, be sure to include detailed information about any plans you have for amplified sound.

**Event Information:**

Name of Event Food Folks & Spokes  
Location of Event: Library Park <sup>Public Square Central Park</sup> Date of Event July 22, 2011  
Contact Person Christine Vandike

**Type of Amplified Sound**

- DJ
- Sound System
- Speeches/Announcements
- Karaoke
- Other (please specify) \_\_\_\_\_

Requested time of amplification: Start: 9:30am Ending 10:00pm

**Name of Company and/or Individual handling the amplification of the event:**

International Cycling Classic

Daytime # 414-916-2200 Evening # \_\_\_\_\_ Cell # \_\_\_\_\_

See Attachment D1 for an excerpt of the Noise Ordinance.

**PARK VENDING PERMIT APPLICATION  
CITY OF KENOSHA – PARK DIVISION**

**EACH INDIVIDUAL VENDOR MUST FILL OUT AN APPLICATION**

**EACH APPLICATION TO BE SUBMITTED TO THE PARK DIVISION  
BY THE ORGANIZATION IN CHARGE OF THE EVENT**

Name of the Event: Food folks & Spokes

Location of the Event: Library Park Date of Event: July 22, 2011

Name of Group/Organization providing the service: Kenosha YMCA

Contact Person: Christine Vanduyke

Address: 7101 53rd Street Kenosha, WI 53144

Daytime # 564-6814 Evening # \_\_\_\_\_ Cell # \_\_\_\_\_

**Product or Service Sold**

Please list all items to be sold or service provided. Attach an additional list, if necessary.

Corn on the cob, soda & water

If selling food, please indicate your Temporary Restaurant License # —

Non-Food Item: YMCA memberships

**Detail of Vendor Set-up**

Please include what your vending site will contain (tables, tents, electricity, etc. [These items are not provided by the city]) Corn roaster, tables, tent, electricity, coolers

**Insurance**

All vendors must supply a certificate of insurance for product and premises insurance in the amount of \$1,000,000 in the aggregate naming the City of Kenosha as 'additional insured', unless all vendors are being insured as an umbrella under the organizer's.

Insurance Company: \_\_\_\_\_

A copy of the policy must be provided to the Park Division prior to the event.

**Signatures**

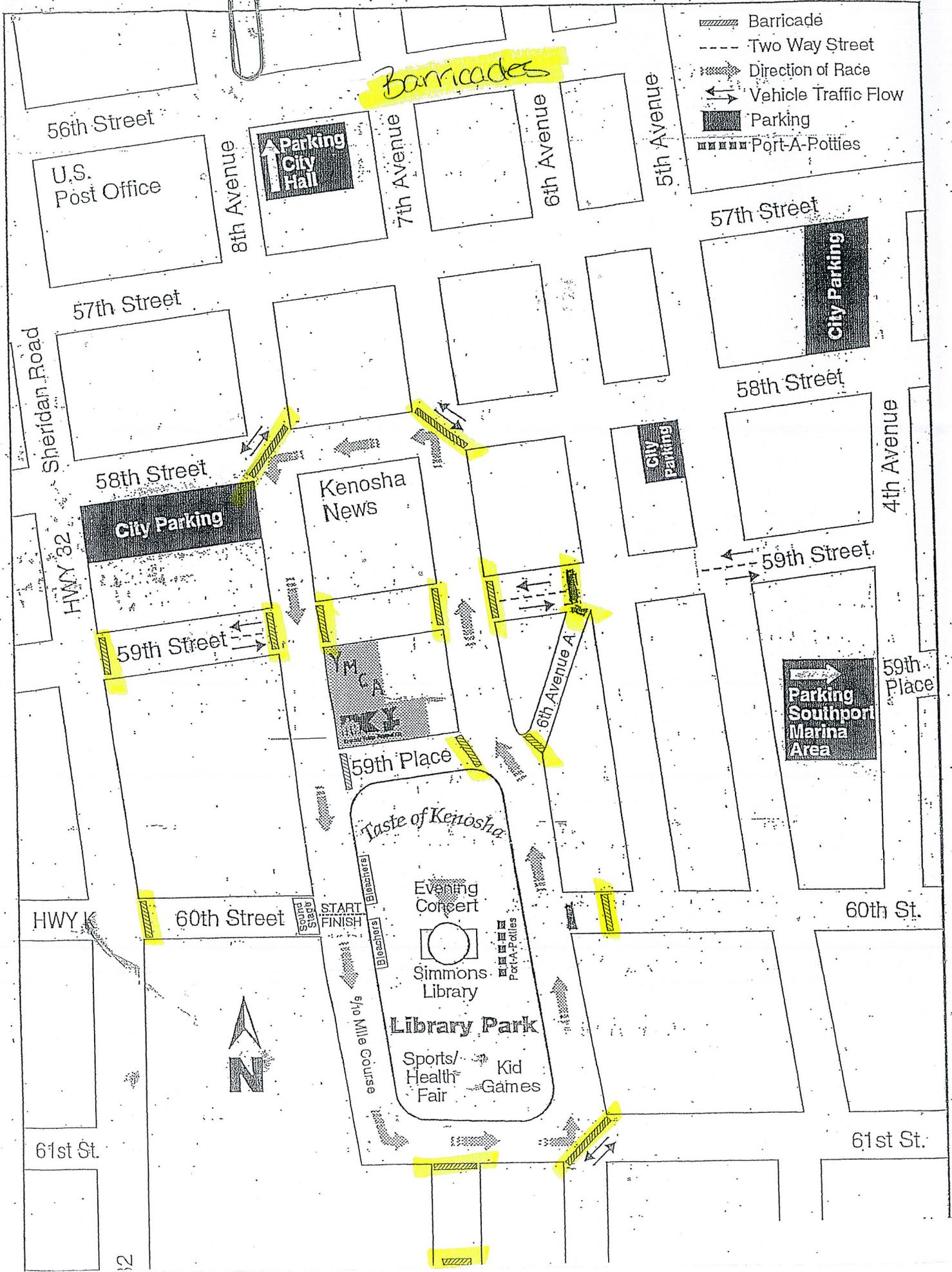
Vendor Signature: [Signature]

Date: 7/14/11



-  Barricade
-  Two Way Street
-  Direction of Race
-  Vehicle Traffic Flow
-  Parking
-  Port-A-Potties

*Barricades*



*Taste of Kenosha*

Evening Concert

START FINISH

Sound Stage

Bleachers

Port-A-Potties

Simmons Library

Library Park

Sports/Health Fair

Kid Games

5/10 Mile Course

*Barricades*

C-10



**Engineering Division**  
Michael M. Lemens, P.E.  
Director/City Engineer  
**Fleet Maintenance**  
Mauro Lenci  
Superintendent

**Street Division**  
John H. Prijic  
Superintendent  
**Waste Division**  
Rocky Bednar  
Superintendent  
**Parks Division**  
Jeff Warnock  
Superintendent

**DEPARTMENT OF PUBLIC WORKS**

**Ronald L. Bursek, P.E., Director**

Municipal Building · 625 52<sup>nd</sup> ST · RM 305 · Kenosha, WI 53140  
Telephone (262) 653-4050 · Fax (262) 653-4056

January 24, 2011

TO: Chairman Orth, Board of Park Commissioners  
FROM: Jeff Warnock, Superintendent of Parks JW ✍  
RE: Special Event: Taste of Wisconsin

A request has been received from the Kiwanis Club of Western Kenosha to hold their annual "Taste Of Wisconsin 2011" on July 29 – 31, 2011. The Food and Music Festival will be held along the HarborPark Promenade. The organization is requesting use of park equipment, including but not limited to Showmobile, benches, picnic tables, fencing etc. They are also requesting full sponsorship. In 2010 the co-sponsorship was 50% for a total of \$2,066.90., which included the equipment and labor to setup and breakdown the event.

Recommendation of staff: Approve the event



Taste of Wisconsin 2011 Kiwanis Club of Western Kenosha PO Box 602 Kenosha, WI 53141-0602 www.tasteofwi.com

January 11, 2011

City of Kenosha  
Parks Commission

Re: Request for Waving of City Fees

We would like to thank you for your past support of events sponsored by the Kiwanis Club of Western Kenosha. We appreciate all you have done to ensure the success of our fundraising efforts that have benefited so many Kenosha charities and causes.

The Kiwanis Club of Western Kenosha asks for your support by waving the City fees of our major 2011 project.

In 2010, *Taste of Wisconsin*<sup>™</sup> drew over 31,000 visitors to Kenosha's beautiful lakefront area to enjoy wonderful food and drink as well as live music and other family friendly entertainment. This event has become a wonderful addition to the Kenosha community and is enjoyed by residents and tourists alike.

With your help, *Taste of Wisconsin*<sup>™</sup> will raise much needed funds to create a better quality of life for area youth, elderly and other disadvantaged. Funds are used to operate programs such as Terrific Kids and the Western Kiwanis Youth Baseball, and also support the Shalom Center's shelter and food pantry programs.

Please take a moment to peruse the event summary accompanying this request.

Sincerely,  
The *Taste of Wisconsin*<sup>™</sup> 2011 Committee

Candy Eisenhauer  
(262) 496-9400 | cmecdw@aol.com

Jeff Hanson  
(262) 552-9429 | jeffhansoneci@sbcglobal.net

**SPECIAL EVENT APPLICATION CITY  
OF KENOSHA – PARK DIVISION**

Please note that this application does not guarantee approval of your event or equipment requested. The event will need the approval of the Board of Park Commissioners and/or the Superintendent of Parks .

**EVENT ORGANIZATION INFORMATION**

Name of Responsible Organization **Kiwanis Club Of Western Kenosha**

Contact Person who is responsible for event: **Candy Eisenhower**

Address: **PO Box 602**

City/State/Zip **Kenosha, WI 53141**

Daytime # **262-496-9400** Evening # **262-496-9400** Cell# **262-496-9400**

Fax # **262-942-9402** E-mail: **cmecdw@aol.com**

Is the Host Organization a 501(c)-3? Yes, provide ES# **39-1783091**

**EVENT INFORMATION**

Name of the Event: **Taste Of Wisconsin 2011**

Date Requested: **July 29,30 & 31, 2011** Rain Date: **None**

Location Requested: **Harbor Park Promenade** Estimated Attendance **35,000**

Charitable Event: \_\_\_\_ No  Yes, Proceeds donated to **Multiple Local Organization**

Brief Description of the Event: **Food and Music Festival Showcasing  
Wisconsin Foods - Family Friendly Free Festival**

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Set up date and time: **July 27 & 28, 2011 8AM**

Time of Event: **July 29: 3pm-10pm, July 30:11am-10pm, July 31:11am-7pm**

Take down date and time:**Aug 1st 8 am**

**FOR OFFICE USE ONLY:**

Application Packet Received \_\_\_\_\_ Administrative/Commission Approval \_\_\_\_\_

Copies sent to: Alderman T. Ruffalo Dirk  Police

Other: Fire Dept., TRANSIT, STREET DIVISIONS

**EQUIPMENT RENTAL REQUEST  
CITY OF KENOSHA – PARK DIVISION**

To assist you with your special event, the Kenosha Park Division does have equipment available for rent to your organization. The location of this equipment must be noted on the site and/or route plan you have attached to this application.

Please note: Appropriate fees will be charged

\_\_\_\_\_ Electric: See Item #8 in the manual. Service varies by location. The organization may be required to provide their own generators in order to supply the level of service required for your event.

\_\_\_\_\_ Water: Varies by location

\_\_\_\_\_ Benches – # requested

\_\_\_\_\_ Picnic Tables – # requested

\_\_\_\_\_ Trash Containers – # requested

\_\_\_\_\_ Barricades – # requested

\_\_\_\_\_ Snow fencing – # of feet requested

\_\_\_\_\_ Portable fencing – # of sections requested

\_\_\_\_\_ Bleachers – # requested

\_\_\_\_\_ Reviewing Stands – # requested

\_\_\_\_\_ Showmobile

Other Special Requests: See attached Letter

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NOTE: The organization will be notified if equipment requested is available for the date of your event.

**TEMPORARY STRUCTURE  
CITY OF KENOSHA - PARK DIVISION**

Name of Event: Taste of Wisconsin 2011

Park Requested: Harbor Park

\_Date of Event: July 29, 30, 31

Type of Temporary Structure

3 Tent

\_\_\_ Staging

X Trailers

2 Inflatables

\_\_\_ Dunk Tank

\_\_\_ Other, Please explain \_\_\_\_\_

Vendor Information

Name of Company/Individual: Kiwanis Club of Western Kenosha / Candy Eisenhower \_\_\_\_\_

Work # 262-496-9400

\_Home # 262-496-9400

\_Cell 262-496-9400

Insurance

All vendors that are supplying the organization with a temporary structure must supply a certificate of insurance for product and premises insurance in the amount of \$1,000,000 in the aggregate naming the City of Kenosha as 'additional insured', unless all vendors are being insured as an umbrella under the organizer's. Copy to be attached or sent to the Park Department 30 days prior to the event.

Insurance Company Valerie Insurance      \_Insurance Policy No. WE WILL SUPPLY

Signatures

Vendor Signature *Candy M. Eisenhower*

Date \_\_\_\_\_

Park Division Authorization \_\_\_\_\_

Date \_\_\_\_\_

**PUBLIC AMPLIFICATION PERMIT APPLICATION  
CITY OF KENOSHA – PARK DIVISION**

By ordinance, public amplification is not allowed in City Parks except by permission from the Board of Park Commissioners. Permission for amplification does not exempt a group from obeying Ordinance restrictions on the volume of sound. Please be considerate of park neighbors and other park users. When notifying the alderman and neighborhood association (if necessary) about your event, be sure to include detailed information about any plans you have for amplified sound.

**Event Information:**

Name of  
Event Taste of Wisconsin 2011

Location of Event: Harbor Park Date of Event July 29, 30, 31

Contact Person Candy Eisenhauer

**Type of Amplified Sound**

- DJ
- Sound System
- Speeches/Announcements
- Karaoke
- Other (please specify) \_\_\_\_\_

Requested time of amplification: Start: 11:00 am Ending 10:00 pm

**Name of Company and/or Individual handling the amplification of the event:**

Candy Eisenhauer

Daytime # 262-496-9400      \_\_\_ Evening # 262-496-9400      \_\_\_ Cell # 262-496-9400      \_

See Attachment D1 for an excerpt of the Noise Ordinance or go to the City of Kenosha web site at [www.kenosha.org](http://www.kenosha.org) and click on General Ordinances and review Section 23.

**PARK VENDING PERMIT APPLICATION  
CITY OF KENOSHA – PARK DIVISION**

**EACH INDIVIDUAL VENDOR MUST FILL OUT AN APPLICATION**

**EACH APPLICATION TO BE SUBMITTED TO THE PARK DIVISION  
BY THE ORGANIZATION IN CHARGE OF THE EVENT**

Name of the Event: Taste of Wisconsin 2011

Location of the Event: Harbor Park Date of Event July 29, 30, & 31, 2011

Name of Group/Organization providing the service Kiwanis Club of Western Kenosha

Contact Person Candy Eisenhauer

Address 7515 26<sup>th</sup> Avenue

Daytime # 262-496-9400 Evening # 262-496-9400 Cell # 262-496-9400

**Product or Service Sold**

Please list all items to be sold or service provided. Attach an additional list, if necessary.

Vendors from the State of Wisconsin will vend an assortment of various food items.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If selling food, please indicate your Temporary Restaurant License # Vendors will submit

Non-Food Item \_\_\_\_\_

**Detail of Vendor Set-up**

Please include what your vending site will contain (tables, tents, electricity, etc. [These items are not provided by the city]) Approximately 50 vendor sites

\_\_\_\_\_

**Insurance**

All vendors must supply a certificate of insurance for product and premises insurance in the amount of \$1,000,000 in the aggregate naming the City of Kenosha as 'additional insured', unless all vendors are being insured as an umbrella under the organizer's.

Insurance Company Will supplied by each vendor

A copy of the policy must be provided to the Park Division prior to the event.

**Signatures**

Vendor Signature *Candy M. Eisenhauer*

Date \_\_\_\_\_



**Engineering Division**  
Michael M. Lemens, P.E.  
Director/City Engineer  
**Fleet Maintenance**  
Mauro Lenci  
Superintendent

**Street Division**  
John H. Prijic  
Superintendent  
**Waste Division**  
Rocky Bednar  
Superintendent  
**Parks Division**  
Jeff Warnock  
Superintendent

## DEPARTMENT OF PUBLIC WORKS

Ronald L. Bursek, P.E., Director

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Municipal Building · 625 52<sup>nd</sup> ST · RM 305 · Kenosha, WI 53140  
Telephone (262) 653-4050 · Fax (262) 653-4056

January 7, 2011

TO: Chairman Orth, Board of Park Commissioners  
FROM: Jeff Warnock, Superintendent of Parks *JW*  
RE: Special Event: Relay for Life

A request has been received from the American Cancer Society to use the Showmobile, Park Benches and possibly golf carts their event on August 5 and 6 at UW Parkside. The organization is requesting that the fees be a donation from the Park Commission to the American Cancer Society, as in previous years.



Dear Jeff,

It is that time of year again that we start looking forward to the development of The American Cancer Society's Relay for Life in Kenosha event. Over the past years Relay has taken place at Bullen Middle School, however, this year, 2011, we have an opportunity to make it an even a bigger event within the community with the donation from The University of Parkside for the use of their track adjacent to the baseball field on the north side of Hwy E and west of 30<sup>th</sup> Ave.

The City of Kenosha has been very generous with their contribution to our event over the years as well and we are writing this letter to ask for your donation of the stage, platforms, benches as well as any golf carts that might be available on the weekend of August 5<sup>th</sup> and 6<sup>th</sup>, 2011. In addition I would like to make sure that the delivery of donated items can be made at the Parkside location if indeed we are able to switch to that venue.

Thank- You  
David J. Vranak  
Co-Chair  
Kenosha Relay for Life  
Logistics Committee

262-619-2764

6314-44<sup>th</sup> St.  
Kenosha, WI 53144

SPECIAL EVENT APPLICATION  
CITY OF KENOSHA - PARK DIVISION

Please note that this application does not guarantee approval of your event or equipment requested. The event will need the approval of the Board of Park Commissioners and/or the Superintendent of Parks.

EVENT ORGANIZATION INFORMATION

Name of Responsible Organization American Cancer Society - Relay For Life

Contact Person who is responsible for event: DAVID J. VRANAK

Address: 6314 - 44<sup>th</sup> street

City/State/Zip Kenosha Wisconsin 53144

Daytime # <sup>262-619-2764</sup> 262-770-1251 Evening # 262-770-1251 Cell# 262-770-1251

Fax # 262-619-2733 E-mail: dvranak@johnsonbank.com

Is the Host Organization a 501(c)-3? Yes, provide ES# 1393

EVENT INFORMATION

Name of the Event: Relay For Life - Kenosha

Date Requested: August 5<sup>th</sup> and 6<sup>th</sup> Rain Date SAME

Location Requested: UW Parkside Estimated Attendance 2,000-4,000 people

Charitable Event:  No  Yes, Proceeds donated to American Cancer Society

Brief Description of the Event: Camp sites situated around and in a track and field facility. Sites fundraise while participants, visitors and others continuously walk around the track raising funds to fight cancer through research, fighting back and survivorship help.

Set up date and time: August 4<sup>th</sup> - 9 AM

Time of Event: Friday August 5<sup>th</sup> at 5 pm

Take down date and time: Either Saturday, August 6<sup>th</sup> at 11am OR Monday, August 8<sup>th</sup> - morning

**FOR OFFICE USE ONLY:**

Application Packet Received \_\_\_\_\_

Administrative/Commission Approval

Copies sent to: Alderman \_\_\_\_\_

Dirk \_\_\_\_\_

Police \_\_\_\_\_

Other: \_\_\_\_\_

**EQUIPMENT RENTAL REQUEST  
CITY OF KENOSHA – PARK DIVISION**

To assist you with your special event, the Kenosha Park Division does have equipment available for rent to your organization. The location of this equipment must be noted on the site and/or route plan you have attached to this application.

NOTE: Appropriate fees will be charged – listed below 2009 rates and are subject to change for 2010

\_\_\_\_\_ Electric: See Item #8 in the manual. Service varies by location. The organization may be required to provide their own generators in order to supply the level of service required for your event.

\_\_\_\_\_ Water: Varies by location

# Requested

<u>50</u>	Benches	\$30 per unit (10 benches per unit)	
_____	Picnic Tables	\$75 per unit (5 tables per unit)	
_____	Trash Containers	Provided at no cost	
_____	Barricades	\$30 per unit (10 per unit)	
_____	Snow fencing	\$20 per 50 feet	
_____	Portable fencing	\$75	
_____	Bleachers	\$100 per unit	\$50 Deposit
_____	Reviewing Stands	\$100 per section	\$50 Deposit
<u>X</u>	Showmobile(new)	\$250 (Non-Profit)	\$500 (For-Profit)
<u>X</u>	whichever Show mobile is available *Thank-You Showmobile(old)	\$125 (Non-Profit)	\$250 (For-Profit)

\*Direct Labor costs for setup/removal after normal working hours will be billed at \$45 per hour.

Other Special Requests: We are requesting that equipment and service be waived for this event, since this a charitable event for the fight against cancer.

NOTE: The organization will be notified if equipment requested is available for the date of your event.



**Engineering Division**  
Michael M. Lemens, P.E.  
Director/City Engineer  
**Fleet Maintenance**  
Mauro Lenci  
Superintendent

**Street Division**  
John H. Prijic  
Superintendent  
**Waste Division**  
Rocky Bednar  
Superintendent  
**Parks Division**  
Jeff Warnock  
Superintendent

**DEPARTMENT OF PUBLIC WORKS**

**Ronald L. Bursek, P.E., Director**

Municipal Building · 625 52<sup>nd</sup> ST · RM 305 · Kenosha, WI 53140  
Telephone (262) 653-4050 · Fax (262) 653-4056

January 24, 2011

TO: Alderman Michael Orth, Chairman  
Board of Park Commissioners

FROM: Jeff Warnock, Superintendent of Parks *JW*

RE: Special Event: Community Outreach – School Supply Giveaway

A request has been received from the Greater Mt. Hebron Church to use Lincoln Park and equipment for the Annual Community Outreach – School Supply Giveaway. This will be the 10<sup>th</sup> year for the event to be held on August 20, 2011, with a rain date of August 27, 2011. The showmobile would not be available for their rain date.

Fees: Rental of Park - \$100.00; Showmobile (new) \$250.00

Recommendation from staff:

To approve the event

SPECIAL EVENT APPLICATION  
CITY OF KENOSHA - PARK DIVISION

Please note that this application does not guarantee approval of your event or equipment requested. The event will need the approval of the Board of Park Commissioners and/or the Superintendent of Parks.

EVENT ORGANIZATION INFORMATION

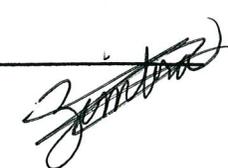
Name of Responsible Organization Greater Mt. Hebron Church of God in Christ (COGIC)  
Contact Person who is responsible for event: Curtiss Tolenee  
Address: ~~3740 22nd~~ 7445 20th Ave  
City/State/Zip Kenosha, WI 53142  
Daytime # 262-652-6030 Evening # 262-748-3430 Cell# 262-287-8526  
Fax # \_\_\_\_\_ E-mail: Curtisstolenee@yahoo.com  
Is the Host Organization a 501(c)-3? Yes, provide ES# yes - on file

EVENT INFORMATION

Name of the Event: Community Outreach "Annual"  
Date Requested: 08-20-11 Rain Date 08-27-11  
Location Requested: Lincoln Park Estimated Attendance 500  
Charitable Event:  No  Yes, Proceeds donated to no proceeds  
Brief Description of the Event: In collaboration with local churches and businesses of Kenosha, we will help support families and children w/ our annual school supplies give-away. This will be the 10th year anniversary.  
Set up date and time: 08-20-11 10:00 AM  
Time of Event: 2:00 pm - 5:00 pm  
Take down date and time: 08-20-11 5:00 - 5:30

FOR OFFICE USE ONLY:

Application Packet Received 1-18-2011 Administrative/Commission Approval  
Copies sent to: Alderman Marks Dirk  Police

Other: \_\_\_\_\_  


**EQUIPMENT RENTAL REQUEST  
CITY OF KENOSHA – PARK DIVISION**

To assist you with your special event, the Kenosha Park Division does have equipment available for rent to your organization. The location of this equipment must be noted on the site and/or route plan you have attached to this application.

NOTE: Appropriate fees will be charged – listed below 2009 rates and are subject to change for 2010

\_\_\_\_\_ Electric: See Item #8 in the manual. Service varies by location. The organization may be required to provide their own generators in order to supply the level of service required for your event.

\_\_\_\_\_ Water: Varies by location

# Requested

_____	Benches	\$30 per unit (10 benches per unit)	
_____	Picnic Tables	\$75 per unit (5 tables per unit)	
<u>X</u>	Trash Containers	Provided at no cost	
<u>1 unit</u>	Barricades	\$30 per unit (10 per unit)	
_____	Snow fencing	\$20 per 50 feet	
_____	Portable fencing	\$75	
_____	Bleachers	\$100 per unit	\$50 Deposit
_____	Reviewing Stands	\$100 per section	\$50 Deposit
<u>X</u>	Showmobile(new)	\$250 (Non-Profit)	\$500 (For-Profit)
_____	Showmobile(old)	\$125 (Non-Profit)	\$250 (For-Profit)

\*Direct Labor costs for setup/removal after normal working hours will be billed at \$45 per hour.

Other Special Requests: \_\_\_\_\_

NOTE: The organization will be notified if equipment requested is available for the date of your event.

**TEMPORARY STRUCTURE  
CITY OF KENOSHA - PARK DIVISION**

Name of Event Annual Community outreach - Back Pack Give away

Park Requested Lincoln Date of Event: 8-20-11

\*\*Structure location must be placed on site map.

**Type of Temporary Structure**

Tent - small

Staging

Trailers

Inflatables

Dunk Tank

Other, Please explain \_\_\_\_\_

**Vendor Information**

(Name of Company and/or individual providing temporary structure)

Name of Company/Individual: Top Choice

Work # \_\_\_\_\_ Home # \_\_\_\_\_ Cell \_\_\_\_\_

**Insurance**

All vendors that are supplying the organization with a temporary structure must supply a Certificate of Insurance for product and premises insurance in the amount of \$1,000,000 in the aggregate naming the City of Kenosha as 'additional insured', unless all vendors are being insured as an umbrella under the organizer's. Copy to be attached or sent to the Park Department 30 days prior to the event.

Insurance Company on file

**Signatures**

Vendor Signature \_\_\_\_\_ Date \_\_\_\_\_

**PUBLIC AMPLIFICATION PERMIT APPLICATION  
CITY OF KENOSHA – PARK DIVISION**

By ordinance, public amplification is not allowed in City Parks except by permission from the Board of Park Commissioners. Permission for amplification does not exempt a group from obeying Ordinance restrictions on the volume of sound. Please be considerate of park neighbors and other park users. When notifying the alderman and neighborhood association (if necessary) about your event, be sure to include detailed information about any plans you have for amplified sound.

**Event Information:**

Name of Event Annual Community Outreach - Back Pack Give Away  
Location of Event: Lincoln Park Date of Event 8-20-11  
Contact Person Contiss Telebee

**Type of Amplified Sound**

- DJ
- Sound System
- Speeches/Announcements
- Karaoke
- Other (please specify) Inspirational poems / words of encouragement

Requested time of amplification: Start: 3:30 Ending 5:00

**Name of Company and/or Individual handling the amplification of the event:**

Greater Mt. Hebron Church

Daytime # 262-652-6030 Evening # 262-748-3430 Cell # 262-287-8526

See Attachment D1 for an excerpt of the Noise Ordinance.

**PARK VENDING PERMIT APPLICATION  
CITY OF KENOSHA – PARK DIVISION**

**EACH INDIVIDUAL VENDOR MUST FILL OUT AN APPLICATION**

**EACH APPLICATION TO BE SUBMITTED TO THE PARK DIVISION  
BY THE ORGANIZATION IN CHARGE OF THE EVENT**

Name of the Event: Annual Community Outreach

Location of the Event: Lincoln Park Date of Event 8-20-11

Name of Group/Organization providing the service Greater Mt Hebron Church

Contact Person Curtiss Tolenee

Address 7445 20<sup>th</sup> Ave

Daytime # 262-657-6030 Evening # 262-748-3430 Cell # 262-287-8526

**Product or Service Sold**

Please list all items to be sold or service provided. Attach an additional list, if necessary.

No products or items sold.

Free school supplies

If selling food, please indicate your Temporary Restaurant License # \_\_\_\_\_

Non-Food Item \_\_\_\_\_

**Detail of Vendor Set-up**

Please include what your vending site will contain (tables, tents, electricity, etc.[These items are not provided by the city])

**Insurance**

All vendors must supply a certificate of insurance for product and premises insurance in the amount of \$1,000,000 in the aggregate naming the City of Kenosha as 'additional insured', unless all vendors are being insured as an umbrella under the organizer's.

Insurance Company ON FILE — No vendors

A copy of the policy must be provided to the Park Division prior to the event.

**Signatures**

Vendor Signature \_\_\_\_\_ Date \_\_\_\_\_



**Engineering Division**  
Michael M. Lemens, P.E.  
Director/City Engineer  
**Fleet Maintenance**  
Mauro Lenci  
Superintendent

**Street Division**  
John H. Prijic  
Superintendent  
**Waste Division**  
Rocky Bednar  
Superintendent  
**Parks Division**  
Jeff Warnock  
Superintendent

**DEPARTMENT OF PUBLIC WORKS**

**Ronald L. Bursek, P.E., Director**

Municipal Building · 625 52<sup>nd</sup> ST · RM 305 · Kenosha, WI 53140  
Telephone (262) 653-4050 · Fax (262) 653-4056

January 24, 2011

TO: Alderman Michael Orth, Chairman  
Board of Park Commissioners

FROM: Jeff Warnock, Superintendent of Parks JW

RE: Special Event – Hope's Halloween Happening Pumpkin Roll

A request has been received from the HOPE Council, Inc. to hold their second "HOPE's Halloween Happening Pumpkin Roll. The event is to take place at Simmons Island Park on Saturday, October 22, 2011. This family event was held for the first time in 2010. The event was fully sponsored by the Park Commission last year.

Recommendation of staff: To approve the event

**SPECIAL EVENT APPLICATION  
CITY OF KENOSHA – PARK DIVISION**

Please note that this application does not guarantee approval of your event or equipment requested. The event will need the approval of the Board of Park Commissioners and/or the Superintendent of Parks .

**EVENT ORGANIZATION INFORMATION**

Name of Responsible Organization HOPE Council, Inc.  
 Contact Person who is responsible for event: Guida Brown  
 Address: 5942 6<sup>th</sup> AVE  
 City/State/Zip KENOSHA WI 53140  
 Daytime # 262 658 8166 Evening # 262 652 1964 Cell# 262 914-1820  
 Fax # 262 658-8210 E-mail: guida@hopecouncil.org  
 Is the Host Organization a 501(c)-3?  Yes, provide ES# 6499

**EVENT INFORMATION**

Name of the Event: HOPE'S HALLOWEEN HAPPENING PUMPKIN ROLL  
 Date Requested: Saturday, Oct. 22, 2011 Rain Date N/A  
 Location Requested: Simmons Island Estimated Attendance 250  
 Charitable Event:  No  Yes, Proceeds donated to HOPE Council  
 Brief Description of the Event: We will use the hill on the north side of Simmons Island to roll pumpkins. The first one to the bottom gets a ribbon + bragging rights. We'll have food for sale, a concert, coloring contest, bounce house, costume contest + other family-fun activities.  
 Set up date and time: Saturday, Oct. 22 11:00 AM - 1:00 p.m.  
 Time of Event: 1:00 pm - 4:00 pm  
 Take down date and time: 4:00 pm - 5:00 pm

**FOR OFFICE USE ONLY:**

Application Packet Received 1-21-11 Administrative/Commission Approval

Copies sent to: Alderman Haugvard/T. Ruffolo Dirk  Police

Other: \_\_\_\_\_

*By*

**EQUIPMENT RENTAL REQUEST  
CITY OF KENOSHA – PARK DIVISION**

To assist you with your special event, the Kenosha Park Division does have equipment available for rent to your organization. The location of this equipment must be noted on the site and/or route plan you have attached to this application.

NOTE: Appropriate fees will be charged – listed below 2009 rates and are subject to change for 2010

X Electric: See Item #8 in the manual. Service varies by location. The organization may be required to provide their own generators in order to supply the level of service required for your event.

\_\_\_\_\_ Water: Varies by location

# Requested

<u>1 unit</u>	Benches	\$30 per unit (10 benches per unit)	
_____	Picnic Tables	\$75 per unit (5 tables per unit)	
_____	Trash Containers	Provided at no cost	
<u>1 unit</u>	Barricades	\$30 per unit (10 per unit)	
<u>X ? not sure on length</u>	Snow fencing	\$20 per 50 feet	
_____	Portable fencing	\$75	
_____	Bleachers	\$100 per unit	\$50 Deposit
_____	Reviewing Stands	\$100 per section	\$50 Deposit
_____	Showmobile(new)	\$250 (Non-Profit)	\$500 (For-Profit)
<u>X</u>	Showmobile(old)	<u>\$125 (Non-Profit)</u>	\$250 (For-Profit)

\*Direct Labor costs for setup/removal after normal working hours will be billed at \$45 per hour.

Other Special Requests: I'm not sure if the showmobile includes a sound system or not.

NOTE: The organization will be notified if equipment requested is available for the date of your event.

**TEMPORARY STRUCTURE  
CITY OF KENOSHA - PARK DIVISION**

Name of Event HOPE'S HALLOWEEN HAPPENING PUMPKIN ROLL

Park Requested Simmons Island Date of Event: 10/22/11

\*\*Structure location must be placed on site map.

**Type of Temporary Structure**

Tent

Staging

Trailers

Inflatables

Dunk Tank

Other, Please explain \_\_\_\_\_

**Vendor Information**

(Name of Company and/or individual providing temporary structure)

Name of Company/Individual: Top Choice

Work # 652-2717 Home # \_\_\_\_\_ Cell \_\_\_\_\_

**Insurance**

All vendors that are supplying the organization with a temporary structure must supply a Certificate of Insurance for product and premises insurance in the amount of \$1,000,000 in the aggregate naming the City of Kenosha as 'additional insured', unless all vendors are being insured as an umbrella under the organizer's. Copy to be attached or sent to the Park Department 30 days prior to the event.

Insurance Company \_\_\_\_\_

**Signatures**

Vendor Signature \_\_\_\_\_ Date \_\_\_\_\_

**PUBLIC AMPLIFICATION PERMIT APPLICATION  
CITY OF KENOSHA – PARK DIVISION**

By ordinance, public amplification is not allowed in City Parks except by permission from the Board of Park Commissioners. Permission for amplification does not exempt a group from obeying Ordinance restrictions on the volume of sound. Please be considerate of park neighbors and other park users. When notifying the alderman and neighborhood association (if necessary) about your event, be sure to include detailed information about any plans you have for amplified sound.

**Event Information:**

Name of Event HOPE'S HALLOWEEN HAPPENING PUMPKIN ROLL

Location of Event: Simmons Island Date of Event 10/22/11

Contact Person Guida Brown

**Type of Amplified Sound**

- DJ
- Sound System
- Speeches/Announcements
- Karaoke
- Other (please specify)

Bullhorn for gathering people + pumpkin roll

Requested time of amplification: Start: 1:00 pm Ending 4:00 pm

**Name of Company and/or Individual handling the amplification of the event:**

David McGrath

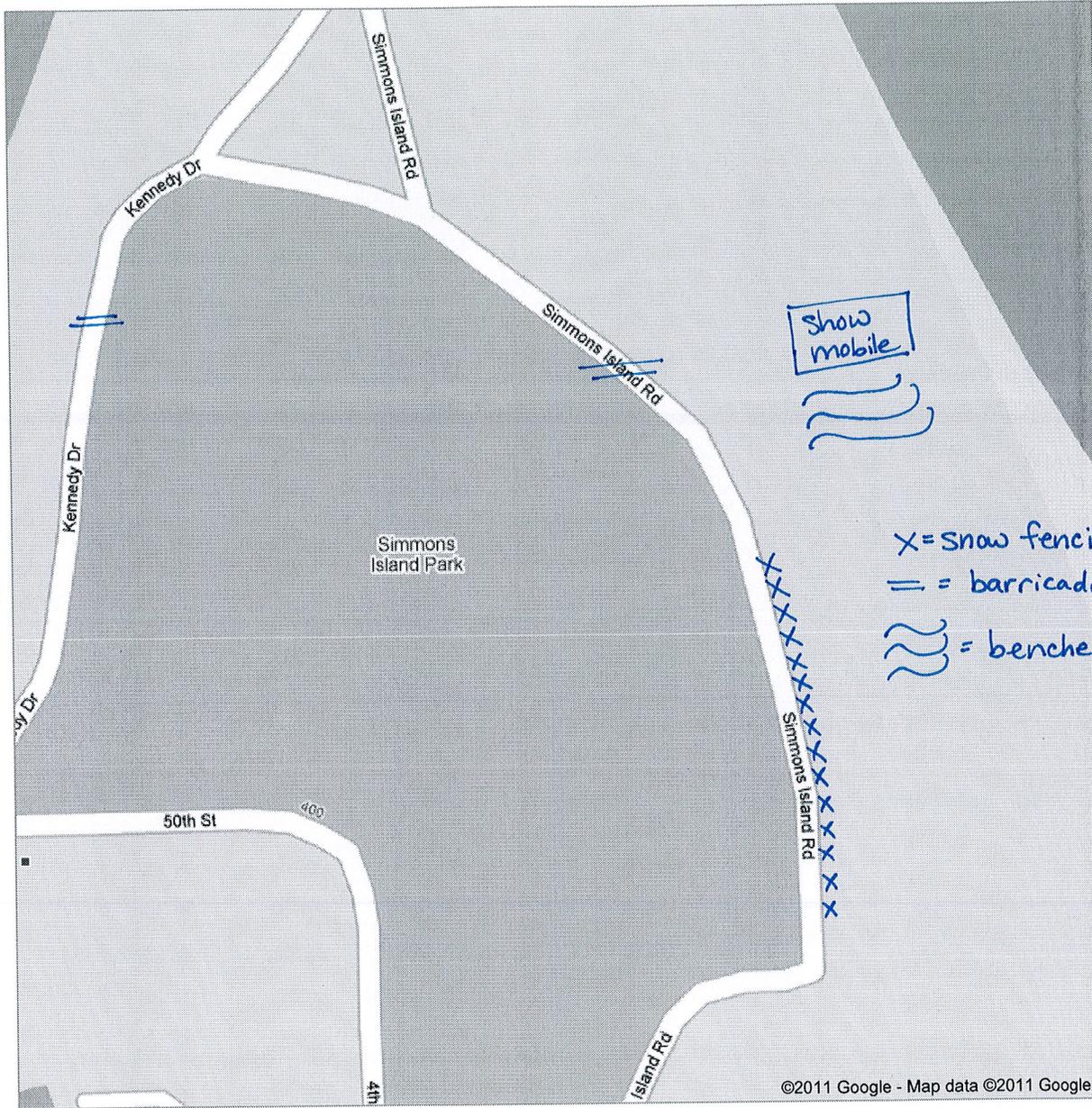
Daytime # 564-3880 Evening # 652-1964 Cell # 914-5703

See Attachment D1 for an excerpt of the Noise Ordinance.

# Google maps

Get Google Maps on your phone

Text the word "GMAPS" to 466453





**Engineering Division**  
Michael M. Lemens, P.E.  
Director/City Engineer  
**Fleet Maintenance**  
Mauro Lenci  
Superintendent

**Street Division**  
John H. Prijic  
Superintendent  
**Waste Division**  
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January 24, 2011

TO: Alderman Michael Orth, Chairman  
Board of Park Commissioners

FROM: Jeff Warnock, Park Superintendent *JW*

RE: Lease of Park Equipment – Kemper Center

A request has been received from Kemper Center, Inc. for use of the Showmobile for their 2011 concert series on their property. The dates requested are June 28, July 5, July 19, August 9 and August 30. This request will involve the moving of the showmobile to their property the morning of the concert and removal the following day by Park Division staff. An employee of the division will also need to be available in order to close down the equipment following the concert.

Recommendation from staff: To approve the request with a rental fee of \$250.00 per each concert.

**SPECIAL EVENT APPLICATION  
CITY OF KENOSHA - PARK DIVISION**

Please note that this application does not guarantee approval of your event or equipment requested. The event will need the approval of the Board of Park Commissioners and/or the Superintendent of Parks .

**EVENT ORGANIZATION INFORMATION**

Name of Responsible Organization KEMPER CENTER, INC

Contact Person who is responsible for event: NANCY P. WEATHERHEAD

Address: 6501 3RD AVENUE

City/State/Zip KENOSHA, WI 53143

Daytime # (262) 657-6005 Evening # (262) 664-4385 Cell# (262) 515-6376

Fax # (262) 657-7866 E-mail: "nancy@kempercenter.com"

Is the Host Organization a 501(c)-3?  Yes, provide ES# 16927

**EVENT INFORMATION**

Name of the Event: TWILIGHT JAZZ CONCERT SERIES  
JUNE 28, 2011 ; JULY 5, 2011 ; (5 DATES - ALL TUESDAYS.)

Date Requested: JULY 19, 2011 ; AUGUST 9, 2011 Rain Date \_\_\_\_\_  
& AUGUST 30, 2011

Location Requested: SOUTH OF ANDERSON AERIAL CONCERT Estimated Attendance 300 - 1000

Charitable Event:  No Yes, Proceeds donated to FREE ADMISSION

Brief Description of the Event: JAZZ CONCERT SERIES RUN EACH SUMMER AS A COMMUNITY EVENT, NO ADMISSION CHARGE, FOOD + BEVERAGES AVAILABLE FOR PURCHASE

Set up date and time: DAY OF EACH CONCERT

Time of Event: GROUNDS OPEN AT 6PM, CONCERT STARTS AT 7PM

Take down date and time: CONCERT ENDS AT 9PM

**FOR OFFICE USE ONLY:**

Application Packet Received 11/21/11 Administrative/Commission Approval \_\_\_\_\_

Copies sent to: Alderman \_\_\_\_\_ Dirk  Police \_\_\_\_\_

Other: \_\_\_\_\_

**EQUIPMENT RENTAL REQUEST  
CITY OF KENOSHA – PARK DIVISION**

To assist you with your special event, the Kenosha Park Division does have equipment available for rent to your organization. The location of this equipment must be noted on the site and/or route plan you have attached to this application.

NOTE: Appropriate fees will be charged – listed below 2009 rates and are subject to change for 2010

\_\_\_\_\_ Electric: See Item #8 in the manual. Service varies by location. The organization may be required to provide their own generators in order to supply the level of service required for your event.

\_\_\_\_\_ Water: Varies by location

# Requested

_____	Benches	\$30 per unit (10 benches per unit)	
_____	Picnic Tables	\$75 per unit (5 tables per unit)	
_____	Trash Containers	Provided at no cost	
_____	Barricades	\$30 per unit (10 per unit)	
_____	Snow fencing	\$20 per 50 feet	
_____	Portable fencing	\$75	
_____	Bleachers	\$100 per unit	\$50 Deposit
_____	Reviewing Stands	\$100 per section	\$50 Deposit
<u>✓</u>	Showmobile(new)	<u>\$250 (Non-Profit)</u>	\$500 (For-Profit)
_____	Showmobile(old)	\$125 (Non-Profit)	\$250 (For-Profit)

\*Direct Labor costs for setup/removal after normal working hours will be billed at \$45 per hour.

Other Special Requests: + GENERATOR

NOTE: The organization will be notified if equipment requested is available for the date of your event.

C-15



**Engineering Division**  
Michael M. Lemens, P.E.  
Director/City Engineer  
**Fleet Maintenance**  
Mauro Lenci  
Superintendent

**Street Division**  
John H. Prijic  
Superintendent  
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**DEPARTMENT OF PUBLIC WORKS**

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January 25, 2011

**TO:** Alderman Michael Orth, Chairman  
Board of Park Commissioners

**FROM:** Jeff Warnock, Superintendent of Parks *JW*

**RE:** Athletic Request – Wisconsin Shores

A request has been received from the Wisconsin Shores Little League Association for use of athletic fields for their league during 2011. The league allows children with disabilities to play baseball during on Saturday's during the summer. The organization has utilized both Forest Park and the Kenosha Sports Complex the past several years. As in the past, they are requesting a full sponsorship of the fees.

Recommendation from staff:  
Approve their dates



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Director/City Engineer  
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January 11, 2011

TO: Chairman Orth, Board of Park Commissioners  
FROM: Jeff Warnock, Park Superintendent *JW*  
RE: 2011 Golf Course Fees

In reviewing the approved fees for the golf course, we are submitting the following changes for approval.

Equipment Rental – 9 holes

- Added Gas Car Punch Card (10) – one person - \$75.00
- Changed Gas Car Punch Card (10) – two person - \$145.00 (previous \$106.00)

Early Bird, Twilight & Fall Specials

- Changed Gas Car (1 person) \$7.50 (previous \$9.00)

## 2011 FEES FOR THE WASHINGTON PARK MUNICIPAL GOLF COURSE

### ADULTS (18 – 54)

	Fee
Weekdays	\$11.00
Weekends/Holidays	\$11.50

### SENIORS 55+ /DISABLED

	Fee
Season Pass	\$30.00
Without Pass	\$9.50
With Pass	\$7.50

NOTE: Senior/Disable passes may be used for a reduced rate during the following times:

Monday thru Friday (all day)

Saturday before 8:00 am and after 3:00 pm

Sunday before 7:00 am and after 3:00 pm

### JUNIORS (17 AND UNDER)

	Fee
At all times	\$6.50

### CITY OF KENOSHA EMPLOYEE

	Fee
Weekends	\$11.50
Weekdays	\$7.50

### GREEN FEE PUNCH CARD (10)

Fee
\$100.00

### EQUIPMENT RENTAL 9 HOLES

	Fee
Gas Car (2 Person)	\$15.50
Gas Car (One Person)	\$8.50
Gas Car (Senior/Disabled)	\$12.75
Pull Carts	\$3.00
Golf Clubs/ Adult and Seniors	\$5.00
Golf Clubs/Juniors (rental of Adult Clubs)	\$3.50
Jr. Golf Clubs "Sticks and Kids Program) if available	No Charge
Gas Car Punch Card (10) – one person	\$75.00
Gas Car Punch Card (10) – 2 person	\$145.00

— added  
— \*106.00 previous

### EARLY BIRD, TWILIGHT & FALL SPECIALS

	Fee
Green Fee – 9 Holes	\$8.00
Gas Car (2 Person)	\$13.00
Gas Car (1 Person)	\$7.50

— \$9.00 previous

Early Bird: Monday thru Sunday 5:00 am until 8:00 am

Twilight: Monday thru Sunday 6:00 pm until Dark

No player under the age of 7 allowed on the course

Players under the age of 10 must be accompanied by an adult/guardian – a minimum of 16 years of age

To rent a cart, you must have a valid drivers license and be 18 years of age or older.



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January 27, 2011

TO: Alderman Michael Orth, Chairman  
 Board of Park Commissioners

FROM: Jeff Warnock, Superintendent of Parks *JW*

RE: AT&T Cell Tower Lease – Anderson Park

Attached is a lease agreement between the City of Kenosha Board of Park Commissioners and AT&T, to place a cell tower in Anderson Park just north of Ameche Stadium. Currently there is a building facility to the south of the stadium, that contains cell tower equipment and is used by staff for storage of equipment and materials for the park. The new tower would be located southeast of the Skateboard Park, with a small building to house the equipment needed for the cell tower. The lease calls for an initial payment of \$1,000, with monthly payments of \$1,850, that increase 3% each year. The following table exhibits the revenue generated for the first five years of the lease.

Year	Monthly Payment	Yearly Total
	Initial Payment	\$1,000.00
One	\$1,850.00	\$22,200.00
Two	\$1,905.50	\$22,866.00
Three	\$1,962.67	\$23,552.04
Four	\$2,021.55	\$24,258.60
Five	\$2,082.20	\$24,986.40
	5 year total	\$118,863.04

Park Division staff recommendation is to approve the lease and to direct Finance to have the funds placed in the special Park & Sport Field Improvement Fund (465-00-47198).

## OPTION AND LEASE AGREEMENT

THIS OPTION AND LEASE AGREEMENT ("**Agreement**"), dated as of the latter of the signature dates below (the "**Effective Date**"), is entered into by Board of Park Commissioners for the City of Kenosha, a Wisconsin municipal corporation, having a mailing address of City of Kenosha Municipal Building c/o City Clerk, Room 105, 625 52<sup>nd</sup> Street, Kenosha, Wisconsin 53140 (hereinafter referred to as "**Landlord**") and Central States Tower Holdings, LLC, a Delaware Limited Liability Company, having a mailing address of 323 South Hale Street, Suite 100, Wheaton, Illinois 60187 (hereinafter referred to as "**Tenant**").

### BACKGROUND

Landlord owns or controls that certain plot, parcel or tract of land, together with all rights and privileges arising in connection therewith, located at 8730 - 22<sup>nd</sup> Avenue, in the City of Kenosha, in the County of Kenosha, State of Wisconsin 53143 (collectively, the "**Property**"). Tenant desires to use a portion of the Property in connection with its federally licensed communications business. Landlord desires to grant to Tenant the right to use a portion of the Property in accordance with this Agreement.

The parties agree as follows:

#### 1. OPTION TO LEASE.

(a) Landlord grants to Tenant for a period of one year commencing on the Effective Date of this Agreement an option (the "**Option**") to lease a certain portion of the Property containing approximately 600 square feet (20' x 30') including the air space above such room/cabinet/ground space as described on attached **Exhibit 1**, together with all necessary space and easements for access and utilities, as generally described and depicted in the attached **Exhibit 1** (collectively, the "**Premises**").

(b) During the Option period and any extension thereof, and during the term of this Agreement, Tenant and its agents, engineers, surveyors and other representatives will have the right to enter upon the Property to inspect, examine, conduct soil borings, drainage testing, material sampling, radio frequency testing and other geological or engineering tests or studies of the Property (collectively, the "**Tests**"), to apply for and obtain licenses, permits, approvals, or other relief required of or deemed necessary or appropriate at Tenant's sole discretion for its use of the Premises and include, without limitation, applications for zoning variances, zoning ordinances, amendments, special use permits, and construction permits (collectively, the "**Government Approvals**"), initiate the ordering and/or scheduling of necessary utilities, and otherwise to do those things on or off the Property that, in the opinion of Tenant, are necessary in Tenant's sole discretion to determine the physical condition of the Property, the environmental history of the Property, Landlord's title to the Property and the feasibility or suitability of the Property for Tenant's Permitted Use, all at Tenant's expense. Tenant will not be liable to Landlord or any third party on account of any pre-existing defect or condition on or with respect to the Property, whether or not such defect or condition is disclosed by Tenant's inspection. Tenant will restore the Property to its condition as it existed at the commencement of the Option Term (as defined below), reasonable wear and tear and casualty not caused by Tenant excepted. In addition, Tenant shall indemnify, defend and hold Landlord harmless from and against any and all injury, loss, damage or claims arising directly out of Tenant's testing of the Property.

(c) In consideration of Landlord granting Tenant the Option, Tenant agrees to pay Landlord the sum of One Thousand and No/100 Dollars (\$1,000.00) within thirty (30) business days of the Effective Date. The Option will be for an initial term of one (1) year commencing on the Effective Date (the "**Option Term**") and may be renewed by Tenant for an additional one (1) year upon written notification to Landlord and the payment of an additional Five Thousand and No/100 Dollars (\$5,000.00) no later than ten (10) days prior to the expiration date of the initial Option Term.

(d) The Option may be sold, assigned or transferred at any time by Tenant to Tenant's parent company or member if Tenant is a limited liability company or any affiliate or subsidiary of, or partner in, Tenant or its parent company agreeing to be subject to the terms hereof. Otherwise, the Option may not be sold, assigned or transferred without the written consent of Landlord. From and after the date the Option has been sold, assigned or transferred by Tenant to a third party agreeing to be subject to the terms hereof, Tenant shall

immediately be released from any and all liability under this Agreement, including the payment of any rental or other sums due, without any further action.

(e) During the Option Term and any extension thereof, Tenant may exercise the Option by notifying Landlord in writing. If Tenant exercises the Option then Landlord shall lease the Premises to the Tenant subject to the terms and conditions of this Agreement. If Tenant does not exercise the Option during the Initial Option Term or any extension thereof, this Agreement will terminate and the parties will have no further liability to each other.

(f) If during the Option Term or any extension thereof, or during the term of this Agreement if the Option is exercised, Landlord decides to subdivide, sell, or change the status of the zoning of the Property or in the event of foreclosure of the Property, Landlord shall immediately notify Tenant in writing. Any sale of the Property shall be subject to Tenant's rights under this Agreement. Landlord agrees that during the Option Term or any extension thereof, or during the Term of this Agreement if the Option is exercised, Landlord shall not initiate or consent to any change in the zoning of the Premises or Property or impose or consent to any other restriction that would prevent or limit Tenant from using the Premises for the uses intended by Tenant as hereinafter set forth in this Agreement.

2. **PERMITTED USE.** Tenant may use the Premises for the transmission and reception of communications signals and the installation, construction, maintenance, operation, repair, replacement and upgrade of its communications fixtures and related equipment, cables, accessories and improvements, which may include a suitable support structure, associated antennas, equipment shelters or cabinets and fencing and any other items necessary to the successful and secure use of the Premises (collectively, the "**Communication Facility**"). Tenant further has the right but not the obligation to add, modify and/or replace equipment in order to be in compliance with any current or future federal, state or local mandated application, including, but not limited to, emergency 911 communication services, at no additional cost to Tenant or Landlord (collectively, the "**Permitted Use**"). Tenant agrees that any such installation construction, maintenance, operation, repair, replacement or upgrade shall not result in a lien being placed upon either the Premises or Property, and should a lien be placed upon the Premises or Property, Tenant shall take immediate steps to remove said lien. Landlord and Tenant agree that any portion of the Communication Facility that may be conceptually described on **Exhibit 1** will not be deemed to limit Tenant's Permitted Use. If **Exhibit 1** includes drawings of the initial installation of the Communication Facility, Landlord's execution of this Agreement will signify Landlord's approval of **Exhibit 1**. For a period of ninety (90) days following the start of construction, Landlord grants Tenant, its subtenants, licensees and sublicensees, the right to use such portions of Landlord's contiguous or adjoining the Premises as described on **Exhibit 1** as may reasonably be required during construction and installation of the Communications Facility. Tenant has the right, at its expense, to install and operate transmission cables from the equipment shelter or cabinet to the antennas, electric lines from the main feed to the equipment shelter or cabinet and communication lines from the main entry point to the equipment shelter or cabinet, and to make Property improvements, alterations, upgrades or additions appropriate for Tenant's use ("**Tenant Changes**"). Tenant Changes include the right to construct a fence around the Premises and undertake any other appropriate means to secure the Premises at Tenant's expense. Tenant agrees to comply with all applicable governmental laws, rules, statutes and regulations, relating to its use of the Communication Facility on the Property. Tenant has the right to modify, supplement, replace, upgrade, expand the equipment, increase the number of antennas or relocate the Communication Facility within the Premises at any time during the term of this Agreement. Tenant will be allowed to make such alterations to the Property in order to accomplish Tenant's Changes or to insure that Tenant's Communication Facility complies with all applicable federal, state or local laws, rules or regulations. In the event Tenant desires to modify or upgrade the Communication Facility, and Tenant requires an additional portion of the Property not to exceed eighty (80) square feet (the "**Additional Premises**") for such modification or upgrade, Landlord agrees to lease to Tenant the Additional Premises, upon the same terms and conditions set forth herein, except that the Rent shall increase, in conjunction with the lease of the Additional Premises by an amount equal to the Rent per square foot then in effect for the Premises multiplied by the square footage of the Additional Premises. Landlord agrees to take such actions and enter into and deliver to Tenant such documents as Tenant reasonably requests in order to effect and memorialize the lease of the Additional

Premises to Tenant. Should Tenant require more than eighty (80) square feet as and for Additional Premises Landlord shall not be obligated to lease such space to Tenant.

**3. TERM.**

3 (a) The initial lease term will be five (5) years ("**Initial Term**"), commencing on the first day of the month following written notification by Tenant to Landlord of Tenant's exercise of the Option (the "Term Commencement Date"). The Initial Term will terminate on the fifth (5th) annual anniversary of the Term Commencement Date.

(b) This Agreement will automatically renew for four (4) additional five (5) year term(s), and one (1) additional term of four (4) years six (6) months (each term shall be defined as the "**Extension Term**"), upon the same terms and conditions unless the Tenant is in breach of this Agreement at the time of such renewal or notifies the Landlord in writing of Tenant's intention not to renew this Agreement at least sixty (60) days prior to the expiration of the existing Term.

(c) The Initial Term and the Extension Term are collectively referred to as the Term ("**Term**").

**4. RENT.**

(a) Commencing on the Term Commencement Date and monthly thereafter, Tenant will pay City of Kenosha a monthly rental payment of One Thousand Eight Hundred Fifty and No/100 Dollars (\$1,850.00) ("**Rent**"), at the address set forth above. Payment shall be made on or before the fifth (5<sup>th</sup>) day of each calendar month in advance. Landlord shall be entitled to a late charge equal to ten percent (10%) of the monthly rental obligation for rent paid after the fifth (5<sup>th</sup>) day of each calendar month. Rent will be prorated for any partial month in which the Premises are occupied by Tenant.

(b) In year two (2) of the Initial Term, and each year thereafter, including throughout any Extension Term exercised, the monthly Rent will increase by three percent (3 %) over the Rent paid during the previous year.(c) All charges payable under this Agreement such as utilities and taxes shall be billed by Landlord within one (1) year from the end of the calendar year in which the charges were incurred; any charges beyond such period shall not be billed by Landlord, and shall not be payable by Tenant. Tenant shall pay all invoices within thirty (30) days of receipt of invoice from Landlord. The foregoing shall not apply to monthly rent which is due and payable without a requirement that it be billed by Landlord. The provisions of the foregoing sentence shall survive the termination or expiration of this Agreement.

**5. APPROVALS.**

(a) Landlord agrees that Tenant's ability to use the Premises is contingent upon the suitability of the Premises for Tenant's Permitted Use and Tenant's ability to obtain and maintain all Government Approvals. Landlord authorizes Tenant to prepare, execute and file all required applications to obtain Government Approvals for Tenant's Permitted Use under this Agreement and agrees to reasonably assist Tenant with such applications and with obtaining and maintaining the Government Approvals.

(b) Tenant has the right, at Tenant's sole cost and expense, to obtain a title report or commitment for a leasehold title policy from a title insurance company of its choice and to have the Property surveyed by a surveyor of Tenant's choice. In the event Tenant determines, in its sole discretion, due to the title report results or survey results, that the condition of the Premises is unsatisfactory, Tenant will have the right to terminate this Agreement upon notice to Landlord.

(c) Tenant may also perform and obtain, at Tenant's sole cost and expense, soil borings, percolation tests, engineering procedures, environmental investigation or other tests or reports on, over, and under the Property, necessary to determine if the Tenant's use of the Premises will be compatible with Tenant's engineering specifications, system, design, operations or Government Approvals.

**6. TERMINATION.** This Agreement may be terminated, without penalty or further liability, as follows:

(a) by either party on thirty (30) days prior written notice, if the other party remains in default under Paragraph 15 of this Agreement after the applicable cure periods, with no payment of any termination fee;

(b) by Tenant upon written notice to Landlord, if Tenant is unable to obtain, or maintain, any required approval(s) or the issuance of a license or permit by any agency, board, court or other governmental

authority necessary for the construction or operation of the Communication Facility as now or hereafter intended by Tenant;

(c) by Tenant upon written notice to Landlord for any reason or no reason, at any time prior to commencement of construction by Tenant; or

(d) by Tenant upon sixty (60) days prior written notice to Landlord for any reason, so long as Tenant pays Landlord a termination fee equal to three (3) months Rent, at the then current rate, provided, however, that no such termination fee will be payable on account of the termination of this Agreement by Tenant under any one or more of Paragraphs 5(b), 6(b) , 6(c), 8, 11(b) 18, 19 or 23(j) of this Agreement.

## **7. INSURANCE.**

Tenant will carry during the Term, at its own cost and expense, the following insurance: (i) "All Risk" Property Insurance for its property's replacement cost; (ii) Commercial General Liability (CGL) Insurance with a limit of liability of Five Million Dollars (\$5,000,000.00) combined single limit for bodily injury and property damage ; and (iii) Workers' Compensation Insurance at the statutory limits and Employer's liability in the amount of \$100,000 per accident, \$100,000 disease per employee, and a \$500,000 disease policy limit.

Any subcontractor of Tenant shall also have coverage in the amounts required of Tenant. Tenant's CGL coverage shall contain a provision naming the City of Kenosha and Board of Park Commissioners for the City of Kenosha as "additional insureds. The insurance policy or policies shall contain a clause that in the event any policy is canceled for any reason the City clerk will be notified, in writing, by the insurer at least twenty (20) days before any cancellation or changes take effect. Said policies shall be issued by an insurance company or companies authorized to do business in the State of Wisconsin and shall have an AM Best Financial Strength Rating of "A-" or better. Tenant prior to executing this Agreement shall furnish a Certificate of Insurance indicating compliance with the foregoing. Annual Certificates of Insurance shall be furnished to the City Clerk throughout the Term of this Agreement.

If for any reason, the insurance coverage required herein lapses and Tenant fails to replace such insurance prior to the lapse date, Landlord may declare this Agreement terminated as of the date no valid insurance policy was in effect. Should Tenant fail to furnish, deliver and maintain such insurance coverage as above provided, Landlord may obtain such insurance coverage and charge Tenant as an additional rental fee, the cost of such insurance coverage plus all reasonable and appropriate administrative charges and incidental expenses associated with the transaction. The failure of Tenant to take out and/or maintain the required insurance shall not relieve Tenant from any liability under this Agreement. The insurance requirement shall not be construed to conflict with the obligations of Tenant in Paragraph 9 – Indemnification. Tenant shall provide annual Certificate of Insurance and maintain third party insurance coverage for CGL insurance for claims that exceed Twenty-Five Million Dollars (\$25,000,000.00)

## **8. INTERFERENCE.**

(a) Where there are existing radio frequency user(s) on the Property, the Landlord will provide Tenant with a list of all existing radio frequency user(s) on the Property to allow Tenant to evaluate the potential for interference. Tenant warrants that its use of the Premises will not interfere with existing radio frequency user(s) on the Property so disclosed by Landlord, as long as the existing radio frequency user(s) operate and continue to operate within their respective frequencies and in accordance with all applicable laws and regulations.

(b) Landlord will not grant, after the date of this Agreement, a lease, license or any other right to any third party for the use of the Property, if such use may in any way adversely affect or interfere with the Communication Facility, or the operations of Tenant. Landlord will notify Tenant in writing prior to granting any third party the right to install and operate communications equipment on the Property.

(c) Landlord will not use, nor will Landlord permit its employees, tenants, licensees, invitees or agents to use, any portion of the Property in any way which interferes with the Communication Facility, the operations of Tenant or the rights of Tenant under this Agreement. Landlord will cause such interference to cease within twenty-four (24) hours after receipt of notice of interference from Tenant. In the event any such interference does not cease within the aforementioned cure period then the parties acknowledge that Tenant will suffer irreparable injury, and therefore, Tenant will have the right, in addition to any other rights that it may have

at law or in equity, for Landlord's breach of this Agreement, to elect to enjoin such interference or to terminate this Agreement upon notice to Landlord. The parties hereto acknowledge that the Property is a park and the use of the Property in a usual manner shall not trigger the rights or obligations of this paragraph.

9. **INDEMNIFICATION.**

(a) Tenant agrees to indemnify, defend and hold Landlord harmless from and against any and all injury, loss, damage or liability (or any claims in respect of the foregoing), costs or expenses (including reasonable attorneys' fees and court costs) arising directly from the installation, use, maintenance, repair or removal of the Communication Facility or Tenant's breach of any provision of this Agreement, except to the extent attributable to the negligent or intentional act or omission of Landlord, its employees, agents or independent contractors.

(b) Landlord agrees to indemnify, defend and hold Tenant harmless from and against any and all injury, loss, damage or liability (or any claims in respect of the foregoing), costs or expenses (including reasonable attorneys' fees and court costs) arising directly from the actions or failure to act of Landlord or its employees or agents, or Landlord's breach of any provision of this Agreement, except to the extent attributable to the negligent or intentional act or omission of Tenant, its employees, agents or independent contractors.

(c) Notwithstanding anything to the contrary in this Agreement, Tenant and Landlord each waives any claims that each may have against the other with respect to consequential, incidental or special damages.

10. **WARRANTIES.**

(a) Tenant and Landlord each acknowledge and represent that it is duly organized, validly existing and in good standing and has the right, power and authority to enter into this Agreement and bind itself hereto through the party set forth as signatory for the party below.

(b) Landlord represents and warrants that: (i) Landlord solely owns the Property as a legal lot in fee simple, or controls the Property by lease or license; (ii) the Property is not encumbered by any liens, restrictions, mortgages, covenants, conditions, easements, leases, or any other agreements of record or not of record, which would adversely affect Tenant's Permitted Use and enjoyment of the Premises under this Agreement; (iii) as long as Tenant is not in default then Landlord grants to Tenant sole, actual, quiet and peaceful use, enjoyment and possession of the Premises; (iv) Landlord's execution and performance of this Agreement will not violate any laws, ordinances, covenants or the provisions of any mortgage, lease or other agreement binding on the Landlord; and (v) if the Property is or becomes encumbered by a deed to secure a debt, mortgage or other security interest, Landlord will provide promptly to Tenant a mutually agreeable Subordination, Non-Disturbance and Attornment Agreement.

11. **ENVIRONMENTAL LAWS.**

(a) Landlord represents that it has no knowledge of any substance, chemical or waste (collectively, "Hazardous Substance") on the Property that is identified as hazardous, toxic or dangerous in any applicable Federal, State or local law or regulation. Landlord and Tenant shall not introduce or use any Hazardous Substance on the Property in violation of any applicable law. Landlord shall be responsible for, and shall promptly conduct any investigation and remediation as required by any applicable environmental laws, all spills or other releases of any Hazardous Substance (i) caused by Landlord or its agents that have occurred or which may occur on the Property and (ii) caused by any unrelated third party, that have occurred or which may occur on the Property, provided, however, Landlord shall not be responsible for spills or other releases caused by unrelated third parties if such spill or release occurs on the Premises after the Effective Date. Tenant shall be responsible for, and shall promptly conduct any investigation and remediation as required by any applicable environmental laws, all spills or other releases of any Hazardous Substance (x) caused by Tenant or its agents that have occurred or which may occur on the Property and/or Premises and (y) caused by any unrelated third party which may occur after the Effective Date on the Premises. Each party agrees to defend, indemnify and hold harmless the other from and against any and all administrative and judicial actions and rulings, claims, causes of action, demands and liability (collectively "Claims") including, but not limited to, damages, costs, expenses, assessments, penalties, fines, losses, judgments and reasonable attorney fees that the indemnitee may suffer or incur due to the existence or discovery of any Hazardous Substances on the Property or the migration

of any Hazardous Substance to other properties or the release of any Hazardous Substance into the environment, that relate to or arise from the indemnitor's activities on the Property. The indemnifications in this Section specifically include, without limitation, costs incurred in connection with any investigation of site conditions or any cleanup, remedial, removal or restoration work required by any governmental authority. This Section 11 shall survive the termination or expiration of this Agreement. (b) In the event Tenant becomes aware of any hazardous materials on the Property, or any environmental or industrial hygiene condition or matter relating to the Property that Tenant or any of Tenant's agents did not cause by any act or omission of Tenant or any of Tenant's agents, and further that, in Tenant's sole determination, renders the condition of the Premises or Property unsuitable for Tenant's use, or if Tenant believes that the leasing or continued leasing of the Premises would expose Tenant to undue risks of government action, intervention or third party liability, Tenant will have the right, in addition to any other rights it may have at law or in equity, to terminate the Agreement upon notice to Landlord.

**12. ACCESS.**

(a) Tenant, at its expense, may use any and all appropriate means of restricting access to the Premises, including, without limitation, the construction of a fence on the Premises subject to applicable permits, requirements and laws. Tenant shall maintain, at its expense, any fence that is constructed on the Premises. Tenant shall allow Landlord's representatives reasonable access to the Premises to ascertain compliance with City Ordinances.

(b) As partial consideration for Rent paid under this Agreement, Landlord hereby grants Tenant an easement in, under and across the Property for ingress, egress, utilities and access to the Premises adequate to install and maintain utilities, which include, but are not limited to, the installation of power and telephone service cables, and to service the Premises and the Communication Facility at all times during the Term of this Agreement.

(c) Tenant shall have twenty-four (24) hours a day, seven (7) days a week access to the Premises at all times during the Term of this Agreement and Landlord agrees to provide to Tenant such codes, keys and other instruments necessary for such access at no additional cost to Tenant. Landlord acknowledges that in the event Tenant cannot access the Premises, Tenant shall incur significant damage. If Landlord fails to provide the access granted by this Paragraph 12, such failure shall be a default under this Agreement. In connection with such default, in addition to any other rights or remedies available to Tenant under this Agreement or at law or equity, Landlord shall pay Tenant, as liquidated damages and not as a penalty, \$100.00 per day in consideration of Tenant's damages, including, but not limited to, its lost profits, until Landlord cures such default. Landlord and Tenant agree that Tenant's damages in the event of a denial of access are difficult, if not impossible, to ascertain, and the liquidated damages set forth herein are a reasonable approximation of such damages. In the event any public utility is unable to use the access or easement provided to Tenant then the Landlord agrees to grant additional access or an easement either to Tenant or to the public utility, for the benefit of Tenant, at no cost to Tenant.

**13. REMOVAL/RESTORATION.** All portions of the Communication Facility brought onto the Property by Tenant will be and remain Tenant's personal property and, at Tenant's option, may be removed by Tenant at any time during the Term. Landlord covenants and agrees that no part of the Communication Facility constructed, erected or placed on the Premises by Tenant will become, or be considered as being affixed to or a part of, the Property, it being the specific intention of the Landlord that all improvements of every kind and nature constructed, erected or placed by Tenant on the Premises will be and remain the property of the Tenant and may be removed by Tenant at any time during the Term. Within sixty (60) days of the termination of this Agreement, Tenant will remove those above ground improvements which Landlord, in its sole discretion, desires to have removed. Further, Tenant shall restore the Premises to its condition at the time of execution of this Agreement

**14. MAINTENANCE/UTILITIES.**

(a) Tenant shall, at Tenant's expense, keep and maintain the Premises in good condition and repair, normal wear and tear and casualty excepted, but in all events Tenant shall maintain the Premises and personal property in conformity with all applicable laws.

(b) Tenant shall have the right to install utilities, at Tenant's expense, and to improve the present utilities on the Property servicing the Premises (including, but not limited to, the installation of emergency power generators). Landlord agrees to use reasonable efforts in assisting Tenant to acquire necessary utility service. Tenant will be responsible for paying on a monthly or quarterly basis all utilities charges for electricity, telephone service or any other utility used or consumed by Tenant on the Premises. Tenant shall, wherever practicable, install separate meters for utilities used on the Premises by Tenant. Landlord shall diligently correct any variation, interruption or failure of utility service caused by the negligence of Landlord. Landlord acknowledges that Tenant provides a communication service which requires electrical power to operate and must operate twenty-four (24) hour per day, seven (7) day per week. If the interruption is for an extended period of time, in Tenant's reasonable determination, the Landlord agrees to allow Tenant the right to bring in a temporary source of power for the duration of the interruption for no additional Rent. Landlord will fully cooperate with any utility company requesting an easement over, under and across the Property in order for the utility company to provide service to Tenant. Landlord will not be responsible for interference with, interruption of or failure, beyond the reasonable control of Landlord, of such services to be furnished or supplied by Landlord.

**15. DEFAULT AND RIGHT TO CURE.**

(a) The following will be deemed a default by Tenant and a breach of this Agreement: (i) non-payment of Rent if such Rent remains unpaid for more than thirty (30) days after receipt of written notice from Landlord of such failure to pay; or (ii) Tenant's failure to perform any other term or condition under this Agreement within forty-five (45) days after receipt of written notice from Landlord specifying the failure. No such failure, however, will be deemed to exist if Tenant has commenced to cure such default within such period and provided that such efforts are prosecuted to completion with reasonable diligence. Delay in curing a default will be excused if due to causes beyond the reasonable control of Tenant. If Tenant remains in default beyond any applicable cure period, Landlord will have the right to exercise any and all rights and remedies available to it under law and equity.

(b) The following will be deemed a default by Landlord and a breach of this Agreement: (i) failure to provide access to the Premises or to cure an interference problem within twenty-four (24) hours after receipt of written notice of such default; or (ii) Landlord's failure to perform any term, condition or breach of any warranty or covenant under this Agreement within forty-five (45) days after receipt of written notice from Tenant specifying the failure. No such failure, however, will be deemed to exist if Landlord has commenced to cure the default within such period and provided such efforts are prosecuted to completion with reasonable diligence. Delay in curing a default will be excused if due to causes beyond the reasonable control of Landlord. If Landlord remains in default beyond any applicable cure period, Tenant will have the right to exercise any and all rights available to it under law and equity, including the right to cure Landlord's default and to deduct the costs of such cure from any monies due to Landlord from Tenant.

**16. ASSIGNMENT/SUBLEASE.**

Tenant will have the right to assign, sell or transfer its interest under this Agreement without the approval or consent of Landlord, to Tenant's affiliate or to any entity which acquires all or substantially all of the Tenant's assets in the market defined by the Federal Communications Commission in which the Property is located by reason of a merger, acquisition, or other business reorganization. All other assignments shall require the prior written consent of the Landlord. Upon such assignment, Tenant shall be relieved of all liabilities and obligations hereunder and Landlord shall look solely to the assignee for performance under this Agreement and all obligations thereunder. Tenant may sublease a portion of the Premises which includes the installation of an antenna upon the tower, upon written notice to Landlord. Any sublessee shall be required to enter into a separate lease with Landlord for any ground space required by sublessee. The parties hereto agree that the failure of sublessee to, within sixty (60) days of the sublease, enter into an agreement with Landlord for the lease of ground space shall be a basis for Landlord to require that Tenant terminate any such sublease.

**17. NOTICES.**

(a.) All notices, requests, demands and communications hereunder will be given by first class certified or registered mail, return receipt requested, or by a nationally recognized overnight courier, postage prepaid, to be effective when properly sent and received, refused or returned undelivered. Notices will be addressed to the parties as follows:

If to Tenant: Central States Tower Holdings, LLC  
323 South Hale Street  
Suite 100  
Wheaton, IL 60187

If to Landlord: Office of City Clerk  
Municipal Building, Room 105  
625 52<sup>nd</sup> Street  
Kenosha, Wisconsin 53140

With a copy to: Board of Park Commissioners  
City of Kenosha Municipal Building  
c/o City Clerk, Room 105  
625 52<sup>nd</sup> Street  
Kenosha, Wisconsin 53140

With a copy to: Office of the City Attorney  
625 52<sup>nd</sup> Street, Room 201  
Kenosha, Wisconsin 53140

With a copy to: City of Kenosha Parks Department  
Attention: Superintendent of Parks  
3617 65<sup>th</sup> Street  
Kenosha, WI 53142

Either party hereto may change the place for the giving of notice to it by thirty (30) days prior written notice to the other as provided herein.

(b) In the event of a change in ownership, transfer or sale of the Premises, within ten (10) days of such transfer, Landlord will send the documents specified herein below to Tenant. Should Tenant not receive said documents, Tenant shall not be responsible for any failure to pay the new landlord

(i). copy of deed transferring Premises to new landlord; and(ii) new payment direction form, including contact information and phone number(s) for new landlord.

**18. CONDEMNATION.** In the event Landlord receives notification of any condemnation proceedings affecting the Property, Landlord will provide notice of the proceeding to Tenant within seven (7) days. If a condemning authority takes all of the Property, or a portion sufficient, in Tenant's sole determination, to render the Premises unsuitable for Tenant, this Agreement will terminate as of the date the title vests in the condemning authority. The parties will each be entitled to pursue their own separate awards in the condemnation proceeds, which for Tenant will include, where applicable, the value of its Communication Facility, moving expenses, prepaid Rent, and business dislocation expenses, provided that any award to Tenant will not diminish Landlord's recovery. Tenant will be entitled to reimbursement for any prepaid Rent on a prorata basis.

**19. CASUALTY.** Landlord will provide notice to Tenant of any casualty affecting the Premises within forty-eight (48) hours of Landlord's knowledge of any casualty. If any part of the Communication Facility is damaged by fire or other casualty so as to render the Premises unsuitable, in Tenant's sole determination, then

Tenant may terminate this Agreement by providing written notice to the Landlord, which termination will be effective as of the date of such damage or destruction. Upon such termination, Tenant will be entitled to collect all insurance proceeds payable to Tenant on account thereof and to be reimbursed for any prepaid Rent on a prorata basis. If Landlord or Tenant undertake to rebuild the Communications Facility, Landlord agrees to use its reasonable efforts to permit Tenant to place temporary transmission and reception facilities on the Property at no additional Rent above and beyond the Rent amount already due under this Agreement, until such time as Tenant is able to activate a replacement transmission facility at another location or the reconstruction of the Communication Facility is completed, but in no event shall the temporary facility remain in place for a period of longer than one year except by mutual agreement of both parties.

**20. WAIVER OF LANDLORD'S LIENS.** Landlord waives any and all lien rights it may have, statutory or otherwise, concerning the Communication Facility or any portion thereof. The Communication Facility shall be deemed personal property for purposes of this Agreement, regardless of whether any portion is deemed real or personal property under applicable law, and Landlord consents to Tenant's right to remove all or any portion of the Communication Facility from time to time in Tenant's sole discretion and without Landlord's consent.

**21. TAXES.** Tenant shall pay any personal property taxes, real property taxes, utility taxes, or any other taxes or fees related to Tenant's use of the Premises. If Landlord receives notice of any personal property or real property tax assessment against the Landlord, which may affect Tenant and is directly attributable to Tenant's use of the Premises, Landlord shall provide timely notice of the assessment to Tenant sufficient to allow Tenant to consent to or challenge such assessment. Further, Landlord shall provide to Tenant any and all documentation associated with the assessment and shall execute any and all documents reasonably necessary to effectuate the intent of this Section.

**22. SALE OF PROPERTY/RIGHT OF FIRST REFUSAL.**

(a) If Landlord, at any time during the Term of this Agreement, decides to sell, subdivide or rezone any of the Premises or the Property, to a purchaser other than Tenant, Landlord shall promptly notify Tenant in writing, and such sale, subdivision or rezoning shall be subject to this Agreement and Tenant's rights hereunder. Landlord agrees not to sell, lease or use any areas of the Property for the installation, operation or maintenance of other wireless communications facilities if such installation, operation or maintenance would interfere with Tenant's Permitted Use or communications equipment as determined by radio propagation tests performed by Tenant in its sole discretion, any such testing to be at the expense of Landlord or Landlord's prospective purchaser, and not Tenant. If the radio frequency propagation tests demonstrate levels of interference which in the exercise of reasonable discretion are unacceptable to Tenant, Landlord shall be prohibited from selling, leasing or using any areas of the Property for purposes of any installation, operation or maintenance of any other wireless communications facility or equipment. Landlord shall not be prohibited from the selling, leasing or use of any of the Property for non-wireless communication use. The provisions of this Paragraph 22 shall in no way limit or impair the obligations of Landlord under Paragraph 8 above.

(b) If at any time after the Effective Date, Landlord receives a bona fide written offer from a third party seeking an assignment of the rental stream associated with this Agreement ("**Purchase Offer**"), Landlord shall immediately furnish Tenant with a copy of the Purchase Offer, together with a representation that the Purchase Offer is valid, genuine and true in all respects. Tenant shall have the right within thirty (30) days after it receives such copy and representation to match the Purchase Offer and agree in writing to match the terms of the Purchase Offer. Such writing shall be in the form of a contract substantially similar to the Purchase Offer. If Tenant chooses not to exercise this right of first refusal or fails to provide written notice to Landlord within the thirty (30) day period, Landlord may assign the rental stream pursuant to the Purchase Offer, subject to the terms of this Agreement (including without limitation the terms of this Subparagraph 22(b), to the person or entity that made the Purchase Offer provided that (i) the assignment is on the same terms contained in the Purchase Offer and (ii) the assignment occurs within ninety (90) days of Tenant's receipt of a copy of the Purchase Offer. If such third party modifies the Purchase Offer or the assignment does not occur within such ninety (90) day period, Landlord shall re-offer to Tenant, pursuant to the procedure set forth in this subparagraph 22(b), the assignment on the terms set forth in the Purchase Offer, as amended. The right of first refusal hereunder shall (i)

survive any transfer of all or any part of the Property or assignment of all or any part of the Agreement; (ii) bind and inure to the benefit of, Landlord and Tenant and their respective heirs, successors and assigns; (iii) run with the land; and (iv) terminate upon the expiration or earlier termination of this Agreement.

**23. MISCELLANEOUS.**

(a) **Amendment/Waiver.** This Agreement cannot be amended, modified or revised unless done in writing and signed by an authorized agent of the Landlord and an authorized agent of the Tenant. No provision may be waived except in a writing signed by both parties.

(b) **Memorandum/Short Form Lease.** Either party will, at any time upon fifteen (15) business days prior written notice from the other, execute, acknowledge and deliver to the other a recordable Memorandum or Short Form of Lease. Either party may record this Memorandum or Short Form of Lease at any time, in its absolute discretion.

(c) **Bind and Benefit.** The terms and conditions contained in this Agreement will bind and inure to the benefit of the parties, their respective heirs, executors, administrators, successors and assigns.

(d) **Entire Agreement.** This Agreement and the exhibits attached hereto, all being a part hereof, constitute the entire agreement of the parties hereto and will supersede all prior offers, negotiations and agreements with respect to the subject matter of this Agreement.

(e) **Governing Law.** This Agreement will be governed by the laws of the State of Wisconsin, without regard to conflicts of law.

(f) **Interpretation.** Unless otherwise specified, the following rules of construction and interpretation apply: (i) captions are for convenience and reference only and in no way define or limit the construction of the terms and conditions hereof; (ii) use of the term "including" will be interpreted to mean "including but not limited to"; (iii) whenever a party's consent is required under this Agreement, except as otherwise stated in the Agreement or as same may be duplicative, such consent will not be unreasonably withheld, conditioned or delayed; (iv) exhibits are an integral part of the Agreement and are incorporated by reference into this Agreement; (v) use of the terms "termination" or "expiration" are interchangeable; (vi) reference to a default will take into consideration any applicable notice, grace and cure periods; and (vii) to the extent there is any issue with respect to any alleged, perceived or actual ambiguity in this Agreement, the ambiguity shall not be resolved on the basis of who drafted the Agreement.

(g) **Estoppel.** Either party will, at any time upon twenty (20) business days prior written notice from the other, execute, acknowledge and deliver to the other a statement in writing (i) certifying that this Agreement is unmodified and in full force and effect (or, if modified, stating the nature of such modification and certifying this Agreement, as so modified, is in full force and effect) and the date to which the Rent and other charges are paid in advance, if any, and (ii) acknowledging that there are not, to such party's knowledge, any uncured defaults on the part of the other party hereunder, or specifying such defaults if any are claimed. Any such statement may be conclusively relied upon by any prospective purchaser or encumbrance of the Premises. The requested party's failure to deliver such a statement within such time will be conclusively relied upon by the requesting party that (i) this Agreement is in full force and effect, without modification except as may be properly represented by the requesting party, (ii) there are no uncured defaults in either party's performance, and (iii) no more than one month's Rent has been paid in advance.

(h) **W-9.** Landlord agrees to provide Tenant with a completed IRS Form W-9, or its equivalent, upon execution of this Agreement and at such other times as may be reasonably requested by Tenant.

(i) **No Electronic Signature/No Option.** The submission of this Agreement to any party for examination or consideration does not constitute an offer, reservation of or option for the Premises based on the terms set forth herein. This Agreement will become effective as a binding Agreement only upon the handwritten legal execution, acknowledgment and delivery hereof by Landlord and Tenant.

(j) **Severability.** If any term or condition of this Agreement is found unenforceable, the remaining terms and conditions will remain binding upon the parties as though said unenforceable provision were not contained herein. However, if the invalid, illegal or unenforceable provision materially affects this Agreement then the Agreement may be terminated by either party on ten (10) business days prior written notice to the other party hereto.

(k) **Counterparts.** This Agreement may be executed in two (2) or more counterparts, all of which shall be considered one and the same agreement and shall become effective when one or more counterparts have been signed by each of the parties. It being understood that all parties need not sign the same counterpart.

**24. REPRESENTATION OF AUTHORITY TO ENTER INTO AGREEMENT.** Each of the undersigned hereby represents and warrants that: (a) such party has all requisite power and authority to execute this Agreement; (b) the execution and delivery of this Agreement by the undersigned, and the performance of its terms thereby have been duly and validly authorized and approved by all requisite action required by law; and (c) this Agreement constitutes the valid and binding agreement of the undersigned, enforceable against each of them in accordance with the terms of the Agreement.

[SIGNATURES APPEAR ON THE NEXT PAGE]

IN WITNESS WHEREOF, the parties have caused this Agreement to be effective as of the last date written below.

**BOARD OF PARK COMMISSIONERS  
FOR THE CITY OF KENOSHA  
A Wisconsin Municipal Corporation**

By: \_\_\_\_\_  
Name: MICHAEL J. ORTH  
Title: Chairperson of the City of Kenosha  
Date: \_\_\_\_\_

By: \_\_\_\_\_  
Name: RONALD BURSEK,  
Title: Director of Parks of the City of Kenosha  
Date: \_\_\_\_\_

STATE OF WISCONSIN     )  
                                      :SS.  
COUNTY OF KENOSHA    )

Personally came before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_, **MICHAEL J. ORTH, Chairperson and RONALD BURSEK, Director of Parks** of the **CITY OF KENOSHA, WISCONSIN**, a Wisconsin municipal corporation, to me known to be such Chairperson and Director of Parks, and acknowledged to me that they executed the foregoing instrument as such officers as the Agreement of said City, by its authority.

\_\_\_\_\_  
\_\_\_\_\_  
Notary Public, Kenosha County, WI  
My Commission expires/is: \_\_\_\_\_



**EXHIBIT 1**

**DESCRIPTION OF PREMISES**

Page 1 of 8

to the Agreement dated \_\_\_\_\_, 20\_\_\_\_, by and between Board of Park Commissioners for the City of Kenosha, a Wisconsin municipal corporation, as Landlord, and Central States Tower Holdings, LLC, a Delaware Limited Liability Company, as Tenant.

The Premises are described and/or depicted as follows:

**04-122-13-176-001**

**LEASE PARCEL:**

THAT PART OF THE NORTHEAST QUARTER OF SECTION THIRTEEN 13, TOWNSHIP 1 NORTH, RANGE 22 EAST OF THE FOURTH PRINCIPAL MERIDIAN, DESCRIBED AS FOLLOWS: COMMENCING AT A CHISELED CROSS AT THE NORTHEAST CORNER OF SAID NORTHEAST QUARTER; THENCE SOUTH 3°6'34" EAST, ALONG THE EAST LINE OF SAID NORTHEAST QUARTER, 627.94 FEET, MORE OR LESS, TO A POINT ON THE EASTERLY EXTENSION OF THE CENTER LINE OF A CHAIN LINK FENCE; THENCE SOUTH 87°9'36" WEST, ALONG SAID EXTENSION, 733.33 FEET, MORE OR LESS, TO A FENCE POST; THENCE CONTINUING SOUTH 87°9'36" WEST, ALONG SAID CENTER LINE, 18.00 FEET; THENCE NORTH 2°50'24" WEST, PERPENDICULAR TO THE LAST DESCRIBED COURSE, 5.00 FEET TO A POINT OF BEGINNING; THENCE CONTINUING NORTH 2°50'24" WEST 20.00 FEET; THENCE SOUTH 87°9'36" WEST 33.00 FEET; THENCE SOUTH 2°50'24" EAST 20.00 FEET; THENCE NORTH 87°9'36" EAST 33.00 FEET TO THE POINT OF BEGINNING, ALL IN KENOSHA COUNTY, WISCONSIN, AND CONTAINING 660 SQUARE FEET THEREIN.

**ACCESS EASEMENT:**

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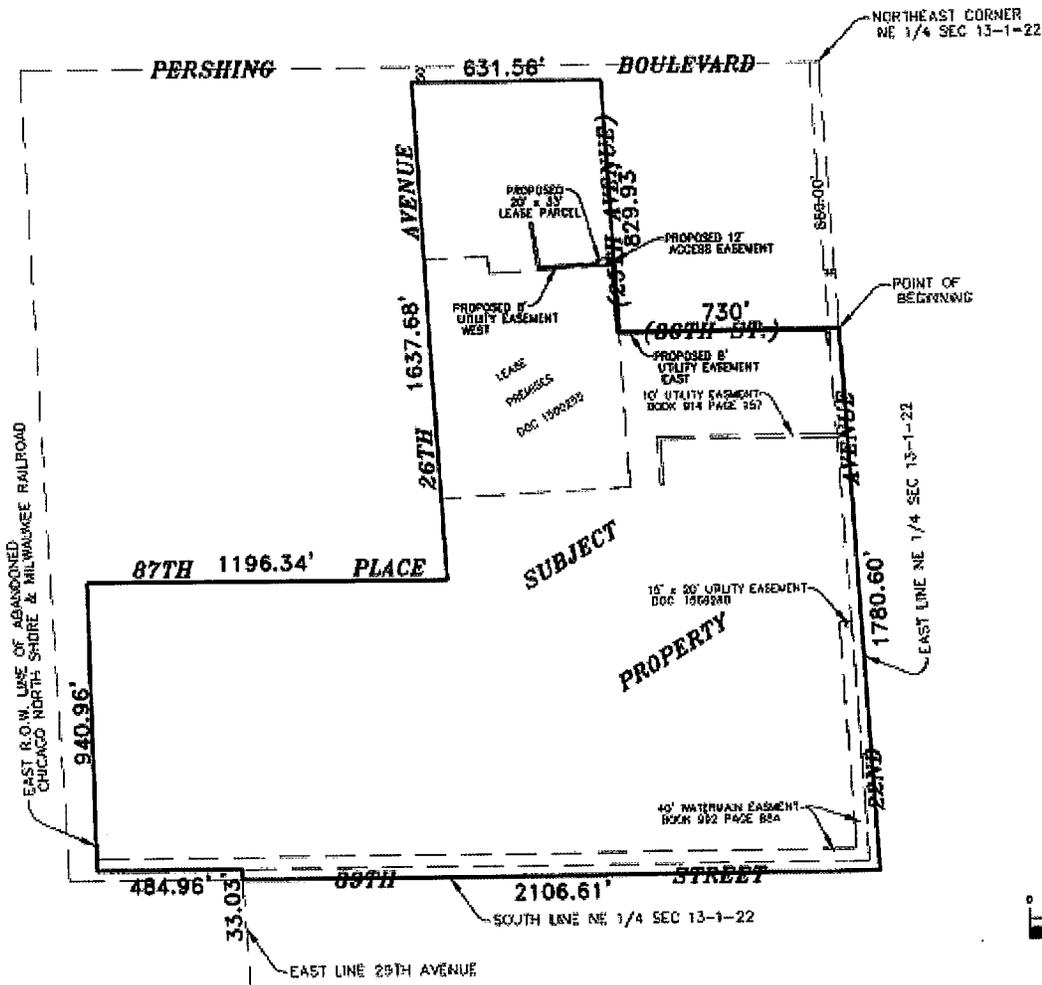
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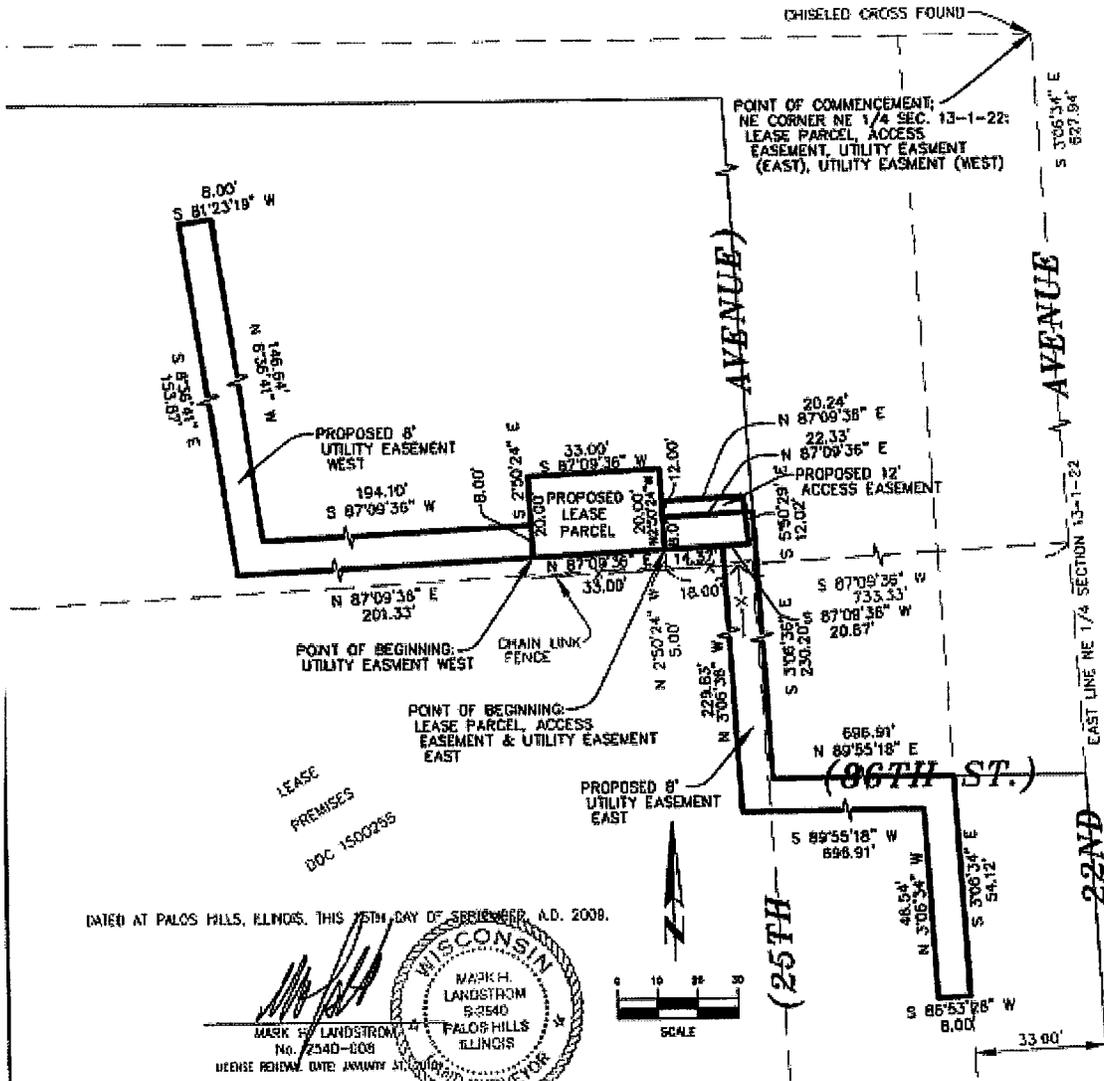
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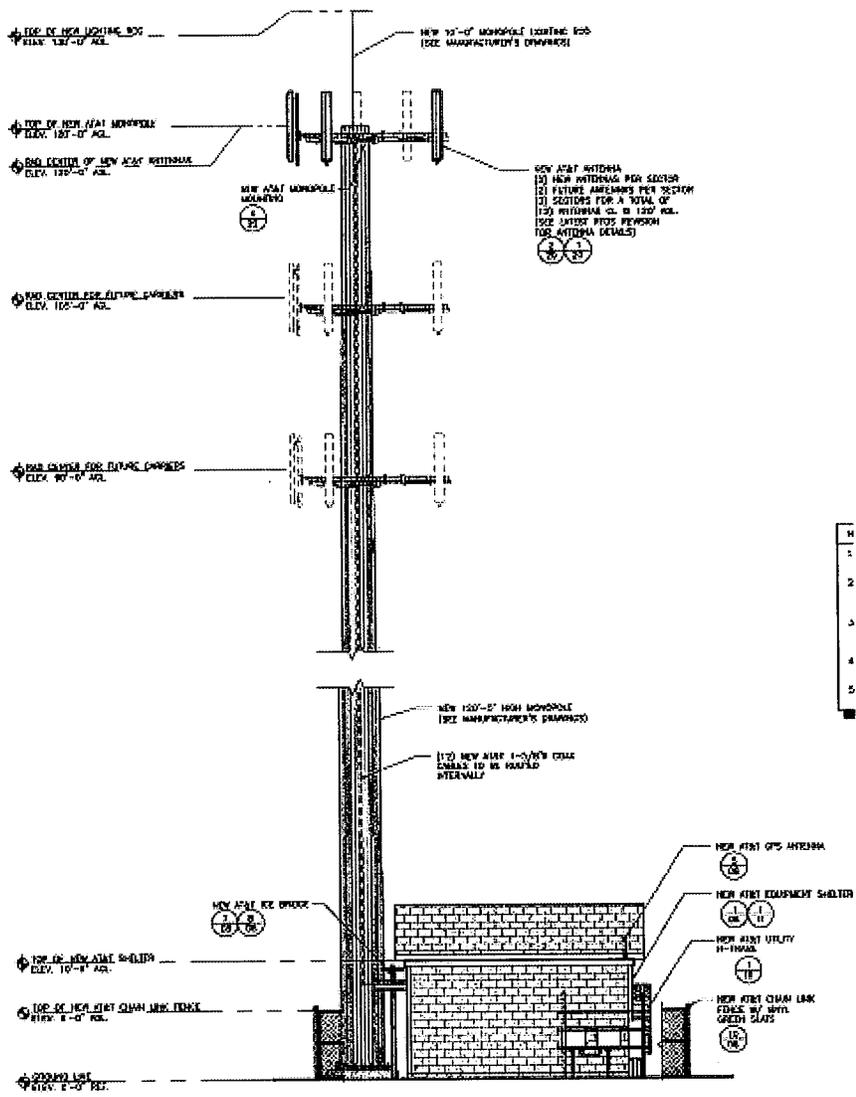












**Notes:**

1. This Exhibit may be replaced by a land survey and/or construction drawings of the Premises once received by Tenant.
2. Any setback of the Premises from the Property's boundaries shall be the distance required by the applicable governmental authorities.
3. Width of access road shall be the width required by the applicable governmental authorities, including police and fire departments.
4. The type, number and mounting positions and locations of antennas and transmission lines are illustrative only. Actual types, numbers and mounting positions may vary from what is shown above.

**Prepared by:**

SAC Wireless, LLC  
635 Remington Road  
Suite A  
Schaumburg, Illinois 60173

**Return to:**

Central States Tower Holdings, LLC  
323 South Hale Street  
Suite 100  
Wheaton, IL 60187

Re: Cell Site #WI1927; Cell Site Name: Snap On  
Fixed Asset # 10127962

State: Wisconsin  
County: Kenosha

**MEMORANDUM  
OF  
LEASE**

This Memorandum of Lease is entered into on this \_\_\_ day of \_\_\_\_\_, 20\_\_\_, by and between Board of Park Commissioners for the City of Kenosha, a Wisconsin municipal corporation, having a mailing address of City of Kenosha Municipal Building, c/o City Clerk, Room 105, 625 52<sup>nd</sup> Street, Kenosha, Wisconsin 53140 (hereinafter referred to as "**Landlord**") and Central States Tower Holdings, LLC, a Delaware Limited Liability Company, having a mailing address of 323 South Hale Street, Suite 100, Wheaton, Illinois 60187 (hereinafter referred to as "**Tenant**").

1. Landlord and Tenant entered into a certain Option and Lease Agreement ("**Agreement**") on the \_\_\_ day of \_\_\_\_\_, 20\_\_\_, for the purpose of installing, operating and maintaining a communications facility and other improvements. All of the foregoing are set forth in the Agreement.
2. The initial lease term will be five (5) years ("**Initial Term**") commencing on the effective date of written notification by Tenant to Landlord of Tenant's exercise of the Option, with four (4) successive five (5) year options to renew, and one (1) additional term of four (4) years six (6) months.
3. The portion of the land being leased to Tenant (the "**Premises**") is described in **Exhibit 1** annexed hereto.
4. This Memorandum of Lease is not intended to amend or modify, and shall not be deemed or construed as amending or modifying, any of the terms, conditions or provisions of the Agreement, all of which are hereby ratified and affirmed. In the event of a conflict between the provisions of this Memorandum of Lease and the provisions of the Agreement, the provisions of the Agreement shall control. The

Agreement shall be binding upon and inure to the benefit of the parties and their respective heirs, successors, and assigns, subject to the provisions of the Agreement.

IN WITNESS WHEREOF, the parties have executed this Memorandum of Lease as of the day and year first above written.

**BOARD OF PARK COMMISSIONERS  
FOR THE CITY OF KENOSHA  
A Wisconsin Municipal Corporation**

By: \_\_\_\_\_  
Name: MICHAEL J. ORTH  
Title: Chairperson of the City of Kenosha  
Date: \_\_\_\_\_

By: \_\_\_\_\_  
Name: RONALD BURSEK,  
Title: Director of Parks of the City of Kenosha  
Date: \_\_\_\_\_

STATE OF WISCONSIN     )  
                                      :SS.  
COUNTY OF KENOSHA    )

Personally came before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, **MICHAEL J. ORTH, Chairperson and RONALD BURSEK, Director of Parks** of the **CITY OF KENOSHA, WISCONSIN**, a Wisconsin municipal corporation, to me known to be such Chairperson and Director of Parks, and acknowledged to me that they executed the foregoing instrument as such officers as the Agreement of said City, by its authority.

\_\_\_\_\_  
\_\_\_\_\_  
Notary Public, Kenosha County, WI  
My Commission expires/is: \_\_\_\_\_



**EXHIBIT 1**

**DESCRIPTION OF PREMISES**

Page 1 of 3

to the Memorandum of Lease dated \_\_\_\_\_, 20\_\_\_\_, by and between Board of Park Commissioners of the City of Kenosha, a Wisconsin municipal corporation, as Landlord, and Central States Tower Holdings, LLC, a Delaware Limited Liability Company, as Tenant.

The Premises are described and/or depicted as follows:

**04-122-13-176-001**

**LEASE PARCEL:**

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City Plan Division 625 52 <sup>nd</sup> Street Kenosha, WI 53140 262.653.4030	Kenosha City Plan Commission  <b>FACT SHEET</b>	January 20, 2011	Item <i>C</i>
<b>Public Building Review for a new restroom building to be located in Washington Park, 1901 Washington Road, District #6. (Washington Park Restroom) PUBLIC HEARING</b>			

**LOCATION/SURROUNDINGS:**

Site: 1901 Washington Road  
Zoned: IP Institutional Park, FW Floodway

**NOTIFICATIONS/PROCEDURES:**

The alderman of the district, Alderman Ohnstad, has been notified. The Parks Commission must approve the final project.

**ANALYSIS:**

- The City has prepared a plan to raze the existing public restroom building located west of the velodrome and east of the Washington Park Pool and construct a new restroom building. The new building would have men's and women's restrooms, a concessions area and storage.
- The proposed exterior material is a filled and polished ground face masonry unit. The building will have a pitched roof with asphalt shingles.
- This item was deferred at the September 9, 2010 meeting to make sure that the new building location would be acceptable to the Department of Natural Resources (DNR) because of the existing floodplain.
- The building will be moved north of its existing location and the entire building will be located outside of the floodplain. The project consultant has worked with DNR Staff on the ramp/walk placement, building location and fill placement. The project as proposed is acceptable to DNR Staff.
- City Departments have reviewed the plans. Their comments are included in the attached Conditions of Approval.
- The plans generally comply with Sections 4 and 14 of the Zoning Ordinance.

**RECOMMENDATION:**

A recommendation is made to approve the Public Building Review, subject to the attached conditions.



Brian R. Wilke, Development Coordinator  
/u2/acct/cp/ckays/1CPC/2011/Jan20/fact-bldg-washpark.odt



Jeffrey B. Labahn, Director of City Development

City Plan Division  
625 52nd Street  
Kenosha, WI 53140  
262.653.4030

**Kenosha City Plan  
Commission  
Conditions of Approval**

Washington Park  
Restrooms  
1901 Washington Road

January 20, 2011

1. The following Conditions of Approval will run with the land and shall be included in a document recorded with the Kenosha County Register of Deeds:
  - a. The applicant shall obtain all required construction permits from the Department of Neighborhood Services & Inspections. This includes, but is not limited to Erosion Control, Building, Plumbing, Electrical and Occupancy permits.
  - b. All signs shall comply with Chapter 15 of the Code of General Ordinances and the applicant shall obtain sign permits for all new signs. A separate submission and permits are required for all signs. Sign information provided under the Site Plan Review is for reference only and does not constitute sign permit approval.
  - c. The development shall be constructed per the approved site, drainage, utility, landscape and building plans on file with the Department of City Development, Room 308, 625 52<sup>nd</sup> Street, Kenosha, WI 53140. Any changes to the approved plans shall require an amendment to the Site Plan Review. All changes shall be submitted to the Department of City Development for review and approval.
  - d. Prior to the issuance of any occupancy permits, all parking areas, drives and designated paved areas shall have the initial lift of asphalt installed. The building exterior shall be completed per the approved plans, the exterior lighting shall be installed and the Site Plan Review shall be recorded with the Kenosha County Register of Deeds. All improvements indicated on the plans, including landscaping, shall be installed prior to the issuance of a final Occupancy permit. The recording fees for the Site Plan Review shall be submitted by the applicant.
  - e. Compliance with City, State and/or Federal Codes and Ordinances. The buildings shall comply with the current Code standards in effect upon application for a Building permit.
  - f. All roof top mechanicals shall be properly screened per Section 14.07 B.10 of the Zoning Ordinance.
  - g. Applicant shall meet all applicable Conditions of Approval and obtain a Building permit within six (6) months of the Parks Commission approval of the Site Plan Review or the Site Plan Review shall be null and void.
  - h. All vehicles shall be parked within the designated paved areas.

City Plan Division  
625 52nd Street  
Kenosha, WI 53140  
262.653.4030

**Kenosha City Plan  
Commission  
Conditions of Approval**

Washington Park  
Restrooms  
1901 Washington Road

January 20, 2011

- i. All improvements, including landscaping, shall be maintained per the approved plans. Any damaged fencing, landscaping or building shall be replaced or reconstructed per the approved plans.
2. The following conditions of approval shall be satisfied with City Staff prior to the issuance of any construction permits.
    - a. The Utility Plan shall be revised and resubmitted for review and approval addressing the comments listed in the Kenosha Water Utility Memo dated July 8, 2010.
    - b. A rock construction entrance must be shown on the plans and installed on-site prior to construction.
    - c. The sidewalk removal and tree removal appear to be missing from the plans. The grade on the north side of the building should slope away from the proposed building unless there will be a poured concrete wall where the water will run along the edge of the building. It is likely the terraced area on the north side of the building will fill up with snow during the winter and that melting snow will refreeze to form sheet ice around the building.
    - d. The plan sheet site plan with the elevations in the Kenosha Vertical Datum has the floor elevations 0.12 feet higher than the site plan with USGS Vertical Datum.

**Engineering Services**

4401 Green Bay Road  
Kenosha WI 53144

Phone (262) 653-4315  
Fax (262) 653-4303



*"Providing and Protecting Kenosha's Greatest Natural Resource"*

**MEMO**

To: Brian Wilke, Development Coordinator

From: Curt Czarnecki, Water Engineer

Date: July 8, 2010

Subject: Washington Park Velodrome Restroom

Location: 1901 Washington Road

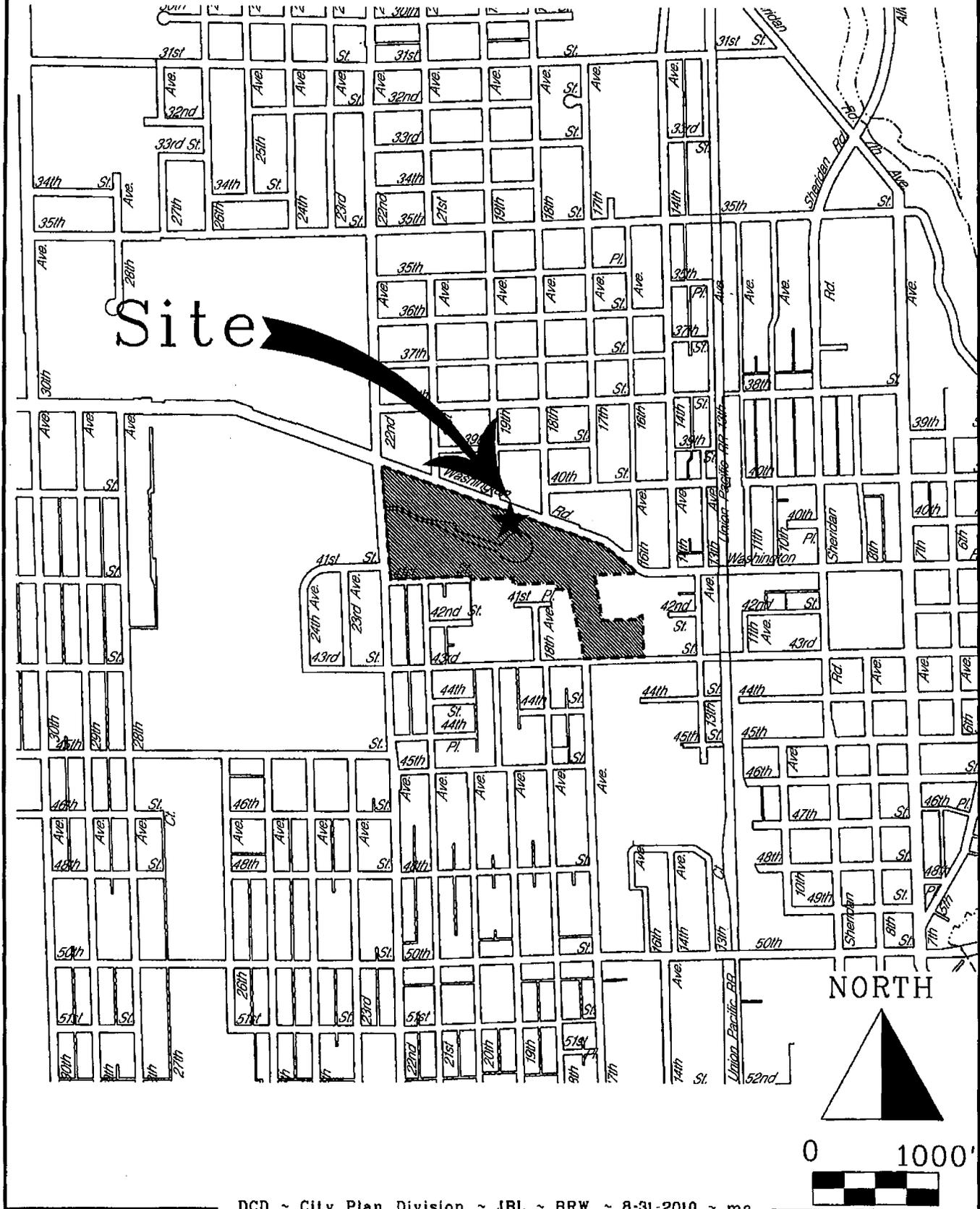
The Kenosha Water Utility (KWU) has reviewed the submittal for the above referenced project. Further information from the Developer is required before the Utility can grant final approval.

1. The water meter size and location must be added to the plans. If the water meter is being increased in size from the existing restroom a sanitary sewer connection fee may apply to this project.

Cc: Bob Carlson, Director of Engineering

City of Kenosha

Vicinity Map  
Washington Park Velodrome Restroom



**Development Review Application  
City of Kenosha, Wisconsin**

**MAILING INFORMATION**

**NAME OF PROJECT:** Washington Park Velodrome Restroom

*Check one (1) of the following boxes to indicate the recipient of all correspondence:*

<input checked="" type="checkbox"/>	Name and Address of Applicant [Please print]: <u>City of Kenosha - Parks Division</u> <u>3617 65th St.</u> <u>Kenosha, WI 53142</u> <u>Attn: Jeff Warnock</u>	Phone: <u>262-653-4095</u> Fax: <u>262-653-4093</u> E-Mail: <u>jwarnock@kenosha.org</u>
<input type="checkbox"/>	Name and Address of Architect/Engineer [Please print]: _____ _____ _____	Phone: _____ Fax: _____ E-Mail: _____
<input type="checkbox"/>	Name and Address of Property Owner (if other than applicant)[Please print]: _____ _____ _____	Phone: _____ Fax: _____ E-Mail: _____

**PROJECT LOCATION**

Location of Development (street address and / or parcel number): 1901 Washington Road

**TYPE OF LAND DEVELOPMENT**

**Check all that apply. Note: Additional information may be required within individual Sections.**

- |   |            |               |
|---|------------|---------------|
| <input type="checkbox"/> Certified Survey Map   | Section 1  | Page 2        |
| <input type="checkbox"/> Concept Review ( <i>Land Division</i> )                      | Section 2  | Page 3        |
| <input type="checkbox"/> Concept Review (Multi-Family Residential or Non-Residential) | Section 3  | Page 4        |
| <input type="checkbox"/> Conditional Use Permit                                       | Section 4  | Pages 5 & 6   |
| <input type="checkbox"/> Developer's Agreement  | Section 5  | Page 7        |
| <input type="checkbox"/> Final Plat   | Section 6  | Pages 8 & 9   |
| <input type="checkbox"/> Lot Line Adjustment Survey                                   | Section 7  | Page 10       |
| <input type="checkbox"/> Preliminary Plat   | Section 8  | Pages 11 & 12 |
| <input type="checkbox"/> Rezoning   | Section 9  | Pages 13 & 14 |
| <input checked="" type="checkbox"/> Site Plan Review                                  | Section 10 | Pages 15 & 16 |

**PRIOR TO SUBMITTING THIS APPLICATION TO THE DEPARTMENT OF CITY DEVELOPMENT,  
PLEASE REVIEW THE APPROPRIATE SECTION(S) FOR FEES, REQUIREMENTS AND APPROPRIATE APPENDICES.**

*Submit this cover page, completed application, applicable section(s) and appendices  
along with ALL required plans, information and fees to:*

Department of City Development  
625 52nd Street, Room 308  
Kenosha, WI 53140

Phone: 262.653.4030  
Fax: 262.653.4045

Office Hours:  
M - F 8:00 am - 4:30 pm



One Honey Creek Corporate Center  
125 South 84<sup>th</sup> Street, Suite 401  
Milwaukee, WI 53214-1470  
414 / 259 1500  
414 / 259 0037 fax  
[www.graef-usa.com](http://www.graef-usa.com)

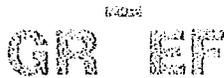
**Washington Park Velodrome-City of Kenosha, WI-GRAEF Proj. #2009-0202.00**

**Floodplain Analysis Summary-Wednesday, January 5, 2011**

On November 23, 2010, GRAEF submitted a memorandum to Tanya Meyer of the Wisconsin Department of Natural Resources which described the reasons behind our belief that a Hydrologic/Hydraulic study of Pike Creek was not necessary as a result of the Velodrome project. A copy of this memorandum including supporting documentation such as the Flood Profile of Pike Creek as taken from the latest Flood Insurance Study for the City of Kenosha and a site plan of the proposed project is attached. On January 4, 2011, Tanya Meyer responded via e-mail that our approach as summarized in the memorandum was reasonable. A copy of this e-mail correspondence is attached.

RWK:rwk

L:\Jobs\2009\20090202\Project Information\Correspondence\Letter\Floodplain Write-Up 1511.docx



City of Kenosha  
1000 Lakeshore Drive  
Kenosha, WI 53140  
224-2200  
224-2200  
www.kenosha.com

## MEMORANDUM

**TO:** Tanya Meyer-Water Management Engineer-Wisconsin Department of Natural Resources

**FROM:** Ryan W. Koth, P.E.

**DATE:** November 23, 2010

**SUBJECT:** Washington Park Velodrome-Pike Creek-City of Kenosha, WI GRAEF Project # 2009-0202-00

Tanya,

As you may recall, we have had a few conversations within the past couple of months regarding a proposed project in Washington Park in the City of Kenosha. This proposed project involves the placement of fill within the floodplain of Pike Creek. It is our contention that a Hydrologic/Hydraulic study of the effects that this proposed project would have on the base flood elevation and floodway storage within Pike Creek is not a necessary action because of the reasons listed below.

The proposed project location is along the north side of Pike Creek, approximately 500 to 1000 feet upstream of where Pike Creek crosses 43<sup>rd</sup> Street. We have reviewed the latest Flood Insurance Study for the City of Kenosha, WI, dated 1982. The Base Flood elevation, according to the City of Kenosha and taken from the Floodway Data Tables contained in the Flood Insurance Study, indicated that the Base Flood Elevation is elevation 603.3. Just downstream of our project, at 43<sup>rd</sup> Street, Pike Creek flows into an 8.5 foot diameter culvert. Panel 03P, contained in the Flood Insurance Study, a copy of which is attached to this memorandum, shows that this culvert is surcharged during a recurrence interval event much more frequent than a 10-year event.

The flood profile of this reach of Pike Creek, as shown in the attachment, shows that the culvert inlet is causing a backwater effect from 43<sup>rd</sup> Street upstream to 22<sup>nd</sup> Avenue; the base flood along this stretch of Pike Creek has a constant profile with an elevation of 603.3. This means that the culvert inlet is controlling the water surface elevation adjacent to our project location.

It is the culvert, and not the location of the existing Washington Park building or any improvements to the building that is controlling the water surface elevation of this reach of Pike Creek. If there was not a backwater effect from downstream, any potential encroachment of floodway conveyance by the existing building and any improvement to the building may cause a variance in the base flood elevation and higher frequency water surface elevations between the culvert at 43<sup>rd</sup> Street upstream to 22<sup>nd</sup> Street.

Also attached is a drawing showing the proposed project, the first floor elevation of the proposed building is 603.46; 0.16 feet above the base flood elevation. As you can see

1224  
GR EF

from the attached drawing the existing building will be removed for the construction of the proposed building and stairs. A minor amount of fill will be placed for the construction of the stairs, however, the proposed stairs will be located where the existing building currently is located. The net result with the removal of the existing building and the inclusion of the stairs is that an additional 2,300 cubic feet of floodplain storage will be provided.

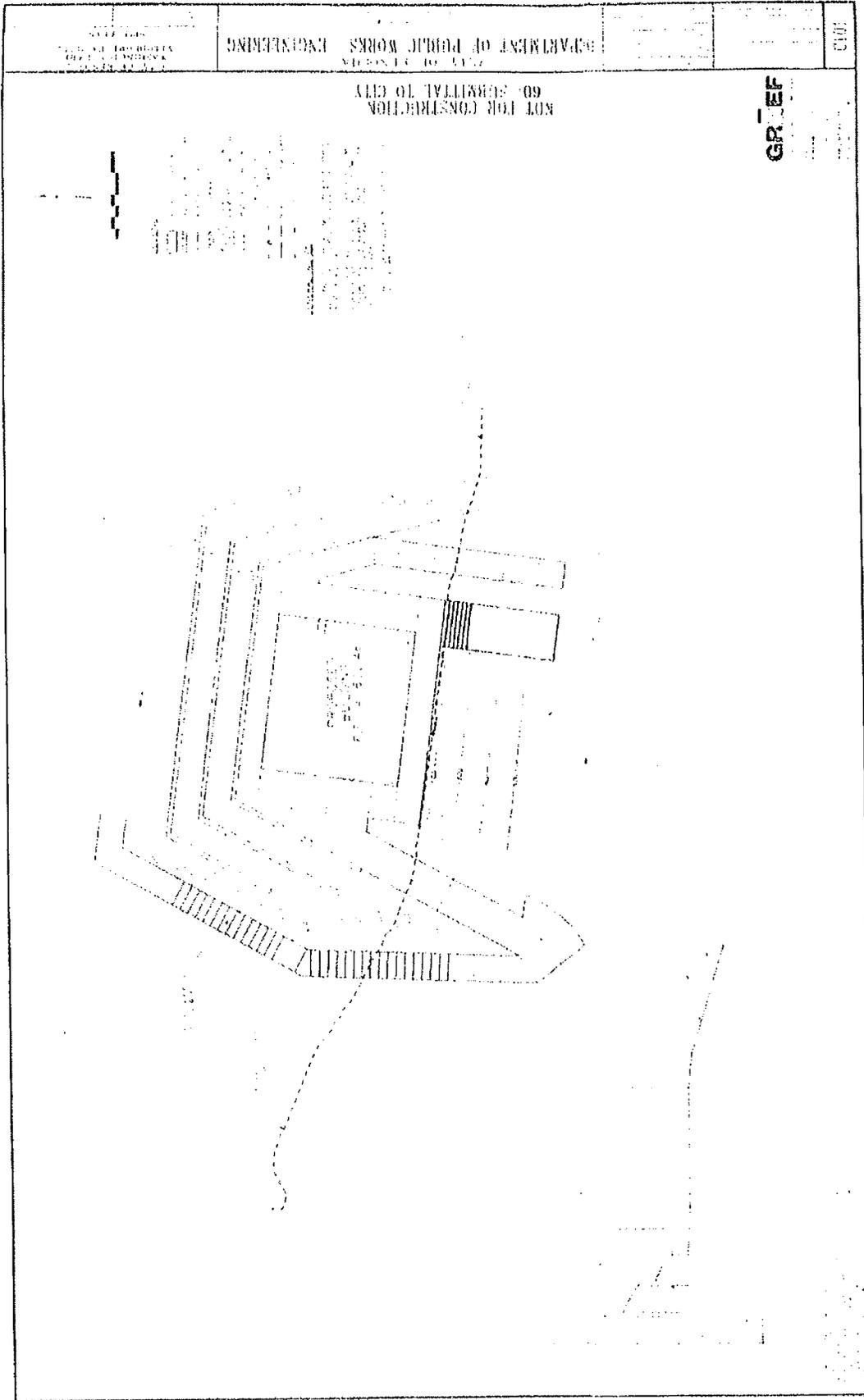
Please provide written or e-mail approval of this memorandum for the City of Kenosha to move ahead with the building.

Sincerely,

  
Ryan W. Kloth, P.E.  
Stormwater/Hydraulics Engineer

Cc: Shelly Billingsley, City of Kenosha  
Cathy Honeyager, City of Kenosha  
Chris Carr, GRAEF  
Susan Becker, GRAEF





NOT FOR CONSTRUCTION  
 60 - PERMITAL TO CITY

GR 111

DEPARTMENT OF PUBLIC WORKS  
 ENGINEERING

THE CITY OF LOS ANGELES  
 PUBLIC WORKS DEPARTMENT

CIVIL

**Kloth, Ryan W.**

---

**From:** Meyer, Tanya L - DNR [Tanya.Meyer@wisconsin.gov]  
**Sent:** Tuesday, January 04, 2011 2:27 PM  
**To:** Kloth, Ryan W.  
**Cc:** Carr, Christopher  
**Subject:** RE: Washington Park Velodrome-Pike Creek-City of Kenosha, WI-Floodplain

Ryan,

Again, my apologies for the delay in getting back to you and the City of Kenosha related to the Washington Park project. I reviewed the memorandum and your approach sounds reasonable. Thank you for the summary and the additional clarification/corrections to the plans.

Thanks again,  
Tanya

**Tanya L. Meyer, P.E.**

Water Management Engineer  
Wisconsin Department of Natural Resources  
Milwaukee Service Center  
2300 N Dr Martin Luther King Jr Dr  
Milwaukee, WI 53212

( ) phone: (414) 263-8641  
( ) fax: (414) 263-8716  
( ) e-mail: [Tanya.Meyer@wisconsin.gov](mailto:Tanya.Meyer@wisconsin.gov)

---

**From:** Kloth, Ryan W. [mailto:[ryan.kloth@graef-usa.com](mailto:ryan.kloth@graef-usa.com)]  
**Sent:** Tuesday, November 23, 2010 02:10 PM  
**To:** Meyer, Tanya L - DNR  
**Cc:** Carr, Christopher  
**Subject:** Washington Park Velodrome-Pike Creek-City of Kenosha, WI-Floodplain

Hi Tanya,

We have spoken a couple of times over the past couple of months in regards to a project along Pike Creek in the City of Kenosha. The last time we spoke, you had asked for an explanation as to why we feel that an H&H study is not required for the construction of the new building. Attached is that memorandum. Please give me a call with any questions.

Have a happy Thanksgiving!

**Ryan W. Kloth, P.E.**  
**Stormwater and Hydraulics Engineer-Project Manager**

**GRAEF**  
One Honey Creek Corporate Center  
125 South 84th Street, Suite 401  
Milwaukee, Wisconsin 53214-1470

414 / 259 1500  
414 / 266 9063 direct  
414 / 259 0037 fax

GRAEF

**GRAEF** is the *new* business name of Graef-USA Inc. The firm was established in 1961 as Graef Anhalt Schloemer & Associates, Inc.

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*Please consider the environment before printing this page.*



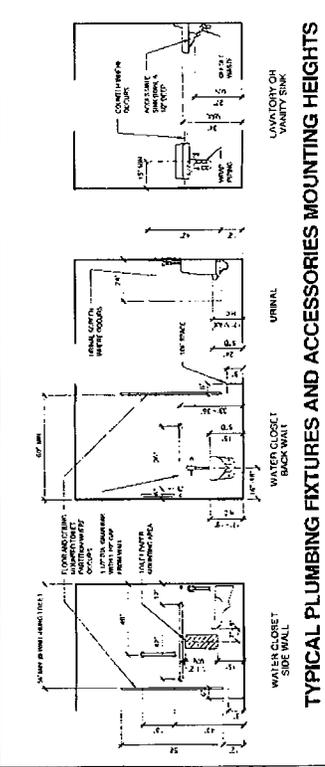
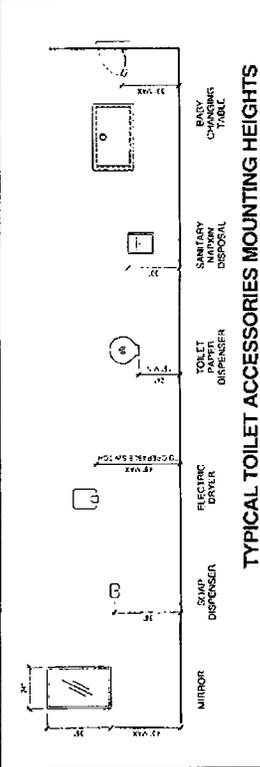
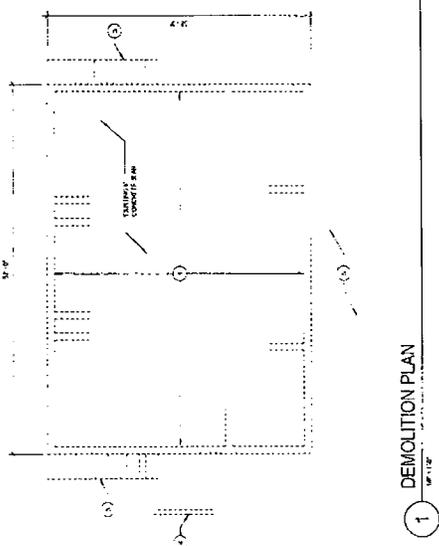
NO.	DATE	DESCRIPTION
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2	09-17-09	ISSUED FOR PERMITS
3	09-17-09	ISSUED FOR PERMITS
4	09-17-09	ISSUED FOR PERMITS
5	09-17-09	ISSUED FOR PERMITS

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65% SUBMITTAL TO CITY

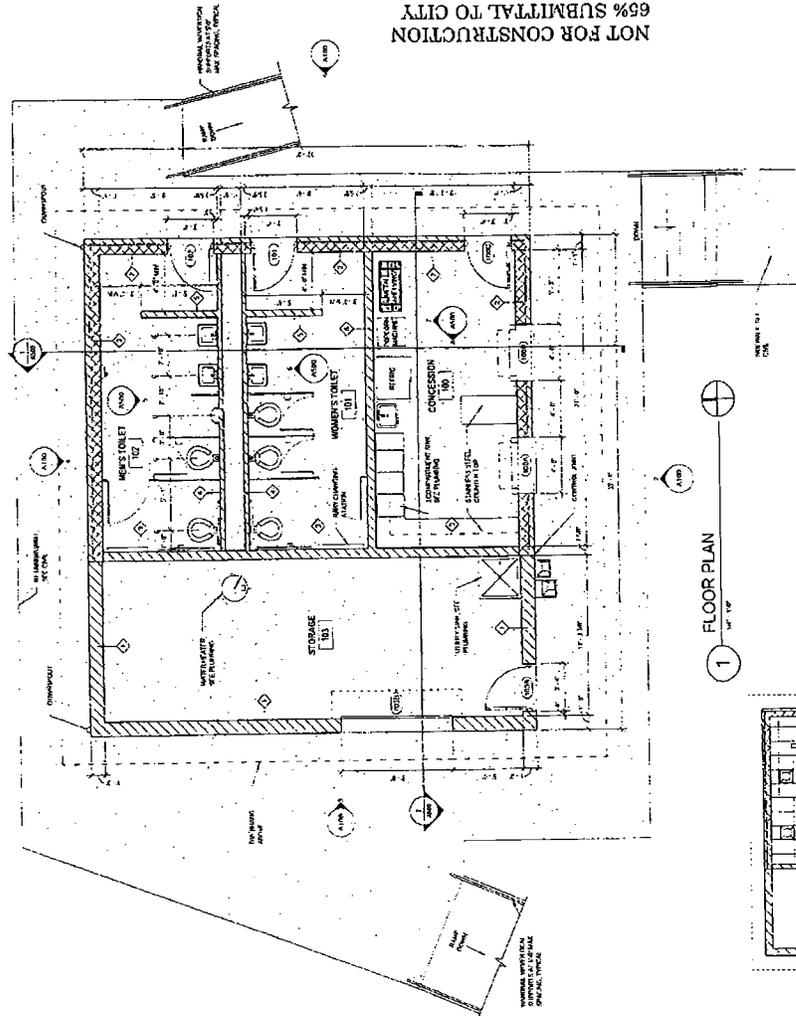


- DEMOLITION NOTES**
- REMOVE EXISTING WALLS & CEILING TO FINISH FLOOR LEVEL. REMOVE EXISTING WALLS TO FINISH FLOOR LEVEL. REMOVE EXISTING WALLS TO FINISH FLOOR LEVEL. REMOVE EXISTING WALLS TO FINISH FLOOR LEVEL.
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  - REMOVE EXISTING WALL & CEILING TO FINISH FLOOR LEVEL.

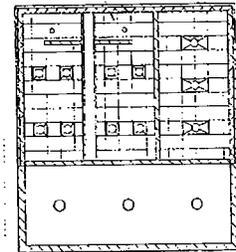


REVISIONS	DATE	BY	APP'D	REVISIONS
1	08/11/11	MM	MM	ISSUE FOR PERMITS
2	08/11/11	MM	MM	ISSUE FOR PERMITS
3	08/11/11	MM	MM	ISSUE FOR PERMITS
4	08/11/11	MM	MM	ISSUE FOR PERMITS
5	08/11/11	MM	MM	ISSUE FOR PERMITS
6	08/11/11	MM	MM	ISSUE FOR PERMITS

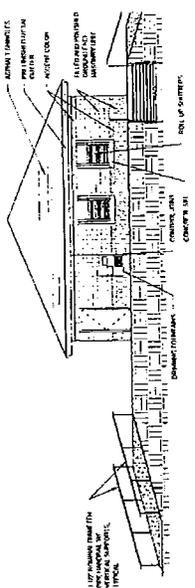
**GRUEF**  
The Kenosha Group  
1400 W. MICHIGAN ST.  
KENOSHA, WI 53140  
TEL: 920.393.1119  
FAX: 920.393.1118  
www.gruef.com  
Project No. 20090101-02



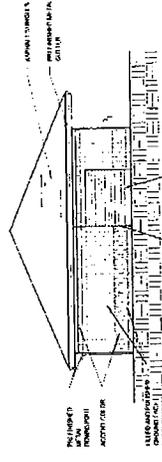
1 FLOOR PLAN  
1/8" = 1'-0"



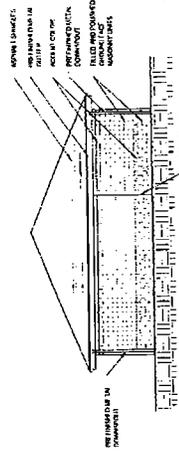
6 REFLECTED CEILING PLAN  
1/8" = 1'-0"



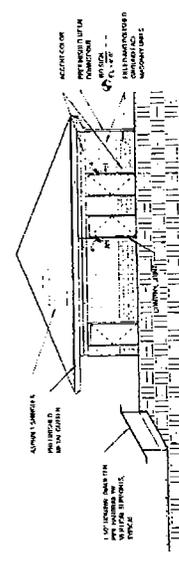
2 SOUTH ELEVATION  
1/8" = 1'-0"



3 WEST ELEVATION  
1/8" = 1'-0"



4 NORTH ELEVATION  
1/8" = 1'-0"



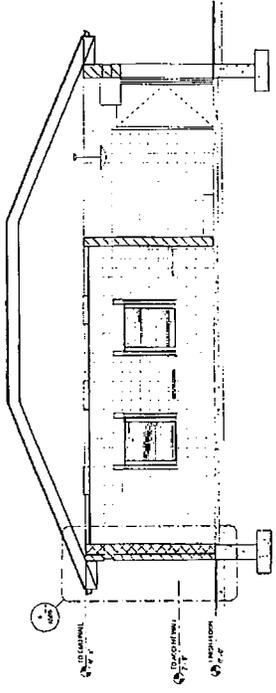
5 EAST ELEVATION  
1/8" = 1'-0"

NO.	DATE	REVISIONS
1	09/15/11	ISSUE FOR PERMITS
2	09/15/11	REVISED PER COMMENTS
3	09/15/11	REVISED PER COMMENTS
4	09/15/11	REVISED PER COMMENTS
5	09/15/11	REVISED PER COMMENTS
6	09/15/11	REVISED PER COMMENTS
7	09/15/11	REVISED PER COMMENTS
8	09/15/11	REVISED PER COMMENTS

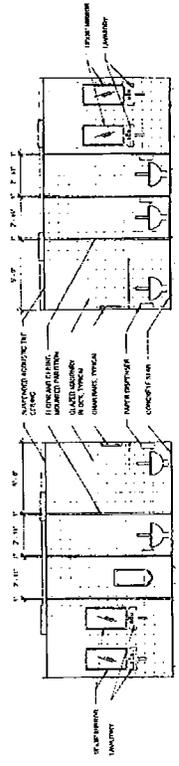
A500

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**GRUEF**  
 One Howe Avenue, Kenosha, WI 53141  
 414.770.7000  
 www.gruef.com

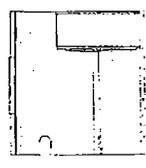


2 BUILDING CROSS SECTION  
 1/4" = 1'-0"



5 ELEVATION - MEN'S TOILET ROOM  
 1/4" = 1'-0"

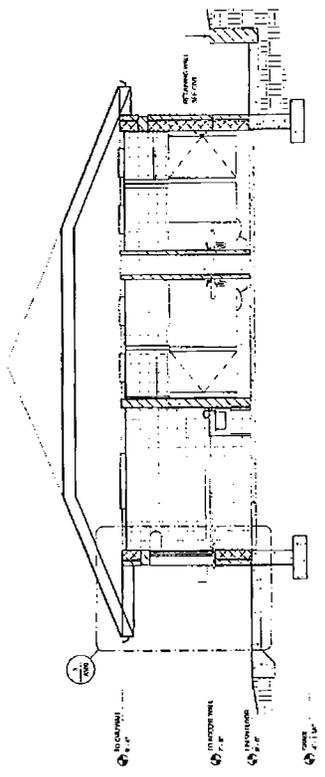
6 ELEVATION - WOMEN'S TOILET ROOM  
 1/4" = 1'-0"



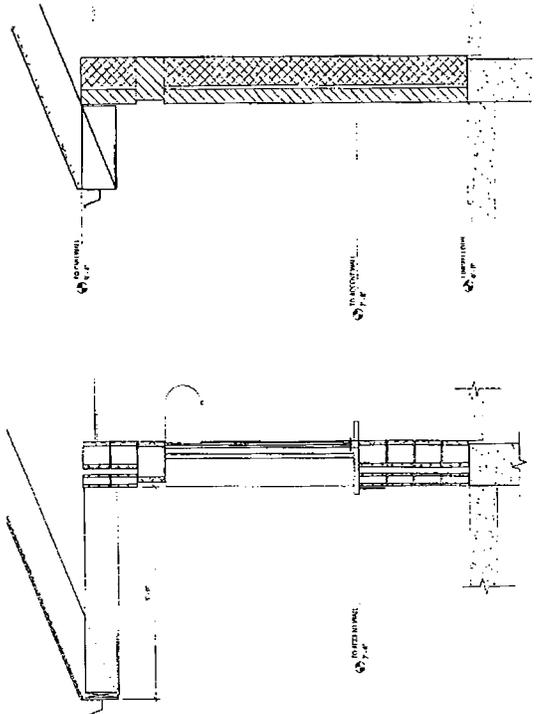
8 ELEVATION - CONCESSION ROOM  
 1/4" = 1'-0"



7 ELEVATION - CONCESSION ROOM  
 1/4" = 1'-0"



1 BUILDING CROSS SECTION  
 1/4" = 1'-0"



3 WALL SECTION  
 1/4" = 1'-0"

4 WALL SECTION  
 1/4" = 1'-0"

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65% SUBMITTAL TO CITY

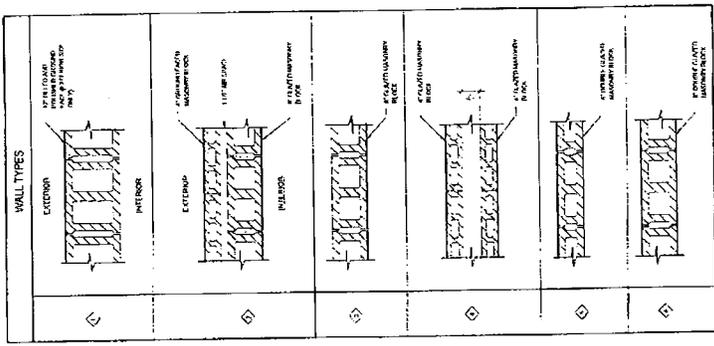
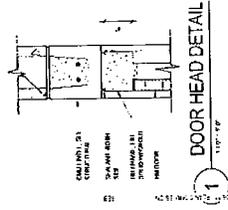
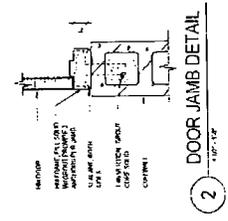
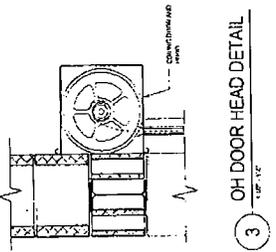
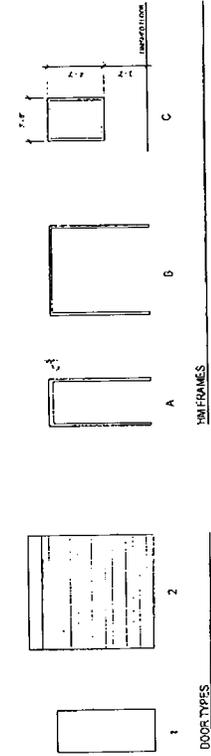
REV	DATE	DESCRIPTION
1	09/13/11	ISSUED FOR PERMITS
2	09/13/11	ISSUED FOR PERMITS
3	09/13/11	ISSUED FOR PERMITS
4	09/13/11	ISSUED FOR PERMITS
5	09/13/11	ISSUED FOR PERMITS

**GRUEF**  
Architectural & Engineering  
1000 University Avenue  
Kenosha, WI 53140  
414.779.1000  
www.gruef.com  
Project No. 20090220A

A900

DOOR AND FRAME SCHEDULE		FRAME		DOOR		GLAZING		HARDWARE		NOTES	
DOOR NO.	ROOM NO.	TYPE	FINISH	GLAZING TYPE	THICKNESS	TYPE	THICKNESS	TYPE	SET NO.	DETAIL	NOTES
101	101	C	1	1	1/2"	1	1/2"	1	1	1	WALLS WITH THE HOLLOW METAL DOOR FRAME
102	102	C	1	1	1/2"	1	1/2"	1	1	1	
103	103	C	1	1	1/2"	1	1/2"	1	1	1	
104	104	C	1	1	1/2"	1	1/2"	1	1	1	
105	105	C	1	1	1/2"	1	1/2"	1	1	1	

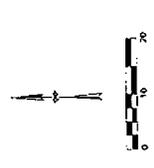
ROOM FINISH SCHEDULE		WALLS		CEILING		NOTES	
ROOM NO.	ROOM NAME	FINISH	TYPE	FINISH	TYPE	FINISH	TYPE
101	101	1	1	1	1	1	1
102	102	1	1	1	1	1	1
103	103	1	1	1	1	1	1
104	104	1	1	1	1	1	1
105	105	1	1	1	1	1	1



SYMBOL	ABBREVIATION	DESCRIPTION
1	CONCRETE	CONCRETE
2	CONCRETE IN WALL	CONCRETE IN WALL
3	CONCRETE	CONCRETE
4	CONCRETE	CONCRETE
5	CONCRETE	CONCRETE
6	CONCRETE	CONCRETE
7	CONCRETE	CONCRETE
8	CONCRETE	CONCRETE
9	CONCRETE	CONCRETE
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12	CONCRETE	CONCRETE
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14	CONCRETE	CONCRETE
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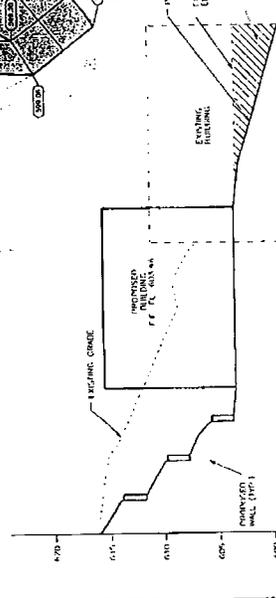
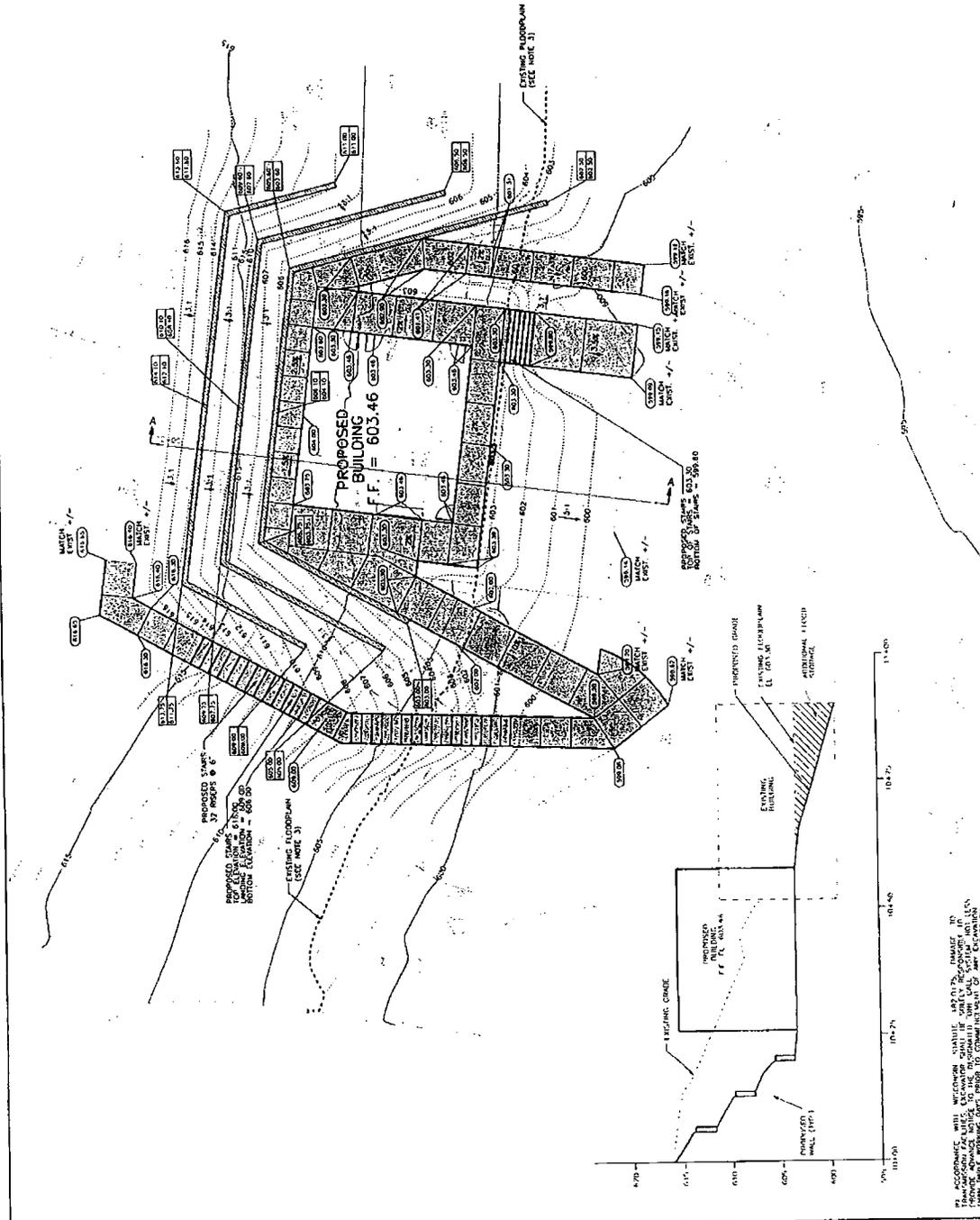
**GRUEF**  
 One West Chestnut Street  
 Kenosha, WI 53141-1170  
 Phone: 920.393.1100  
 Fax: 920.393.1101  
 www.gruef.com  
 Project No. 100000000



- LEGEND**
- PROPOSED CONCRETE
  - PROPOSED RETAINING WALL
  - PROPOSED FENCE
  - PROPOSED GRADE
  - EXISTING GRADE
  - EXISTING CONTOUR
  - EXISTING WATER SERVICE
  - PROPOSED WATER SERVICE
  - PROPOSED STORM SEWER
  - EXISTING FLOODPLAIN

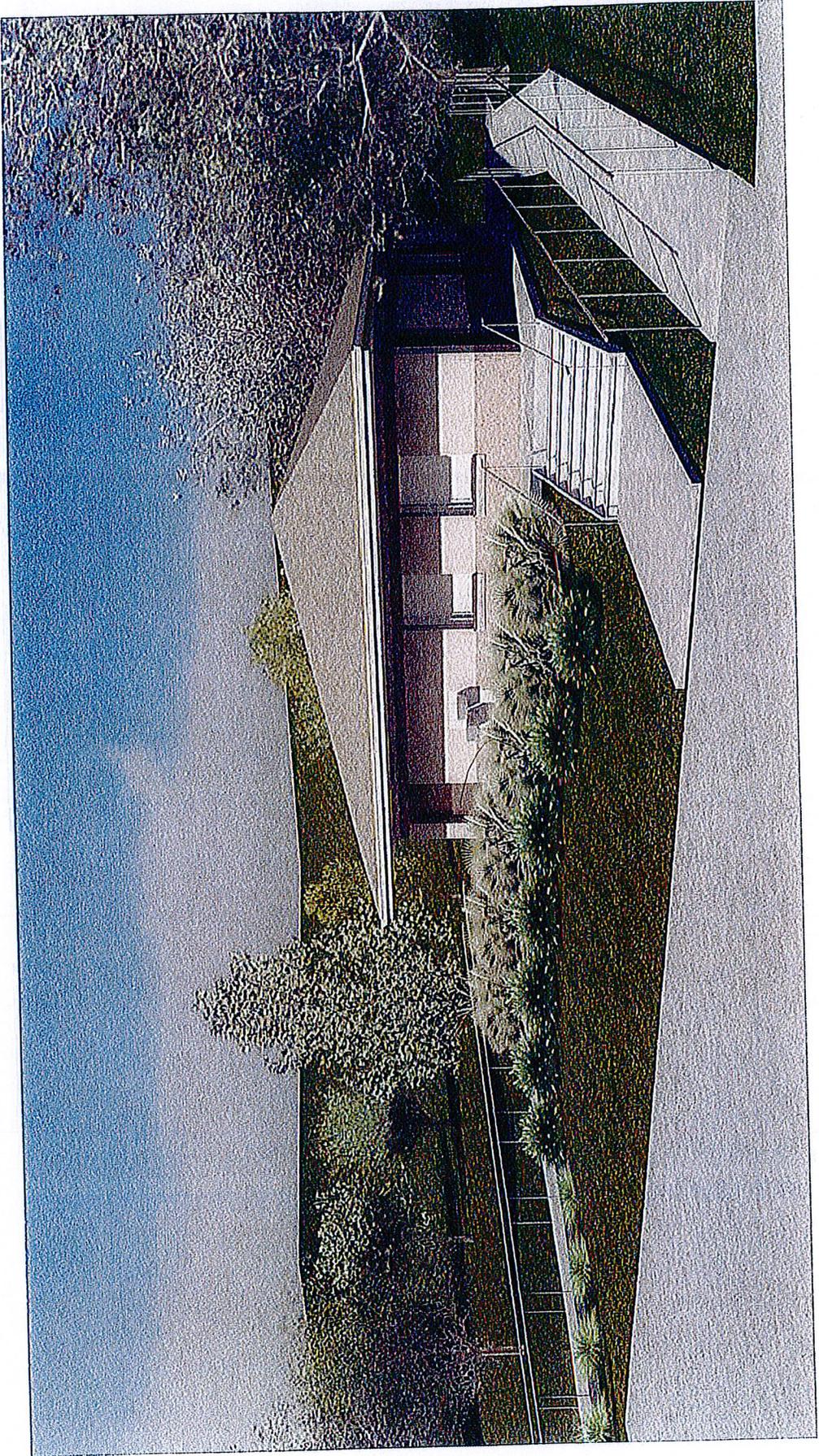
**GENERAL NOTES**

1. EXISTING CONDITIONS ARE BASED ON 2008 SURVEY DATA. ANY CHANGES TO EXISTING CONDITIONS SHALL BE INDICATED BY A NOTE TO THE CONTRACTOR.
2. ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE NOTED.
3. EXISTING FLOODPLAIN ELEVATION IS 603.3 BASED ON 2008 SURVEY DATA.



IN ACCORDANCE WITH WISCONSIN STATUTE, PAR 21.75, PARAGRAPH 10, THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS FROM THE APPROPRIATE AGENCIES AND SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS FROM THE APPROPRIATE AGENCIES AND SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS FROM THE APPROPRIATE AGENCIES.







**Engineering Division**  
 Michael M. Lemens, P.E.  
 Director/City Engineer  
**Fleet Maintenance**  
 Mauro Lenci  
 Superintendent

**Street Division**  
 John H. Prijic  
 Superintendent  
**Waste Division**  
 Rocky Bednar  
 Superintendent  
**Parks Division**  
 Jeff Warnock  
 Superintendent

**DEPARTMENT OF PUBLIC WORKS**

**Ronald L. Bursek, P.E., Director**

Municipal Building · 625 52<sup>nd</sup> ST · RM 305 · Kenosha, WI 53140  
 Telephone (262) 653-4050 · Fax (262) 653-4056

January 7, 2011

TO: Chairman Orth, Board of Park Commissioners  
 FROM: Jeff Warnock, Superintendent of Parks *JW*  
 RE: Special Events – Administrative Approvals by Park Superintendent

The following is a list of those special event requests for 2011 that have met the criteria to be approved by the Park Superintendent.

<i>Event</i>	<i>Date</i>	<i>Location</i>
6 <sup>th</sup> Annual 4-Pete's Sake 5K Walk/Run	July 16	Southport Park
ATV Rider Education Program	June 21	Poerio Park Nature Center
Tri-State Tour	July 16/Aug 7	Anderson Park Shelter #2
Kid's Fish N Fun	May 7	Anderson Park/Pond
True Freedom 2011 – Youth for Christ	July 1	Bandshell/Pennoyer Park
North Shore Century Bicycle Club	September 18	Lincoln/Washington Park
Family Friends Youth Gospel Festival	July 16	Bandshell/Pennoyer Park
10 <sup>th</sup> Anniversary of 9/11 – New Image Chorus	September 11	Bandshell/Pennoyer Park
Pops Concerts	June 15 – Aug 3	Bandshell/Pennoyer Park
8 <sup>th</sup> Annual Wounded Warrior	Sept 4	Simmons Island Park
Laps for Literacy Walk	August 20	Navy Park
Cheddar Challenge/WISIL HPVer's	July 9	Velodrome



**ODAM LAW**  
ATTORNEYS AT LAW

(262) 654-8700 - T  
(262) 654-8600 - F  
6633 Green Bay Road  
Kenosha, WI 53142

July 21, 2010

*Administrative*

Mary Durkee  
Park Operations Supervisor  
Municipal Building  
625 - 52<sup>nd</sup> Street, Room 305  
Kenosha, WI 53140

RE: St. Joseph Catholic Academy  
Southport Beach House Use - July 16, 2011

Dear Ms. Durkee:

Once again, thank you for assisting us with our 6<sup>th</sup> Annual 4-Pete's Sake 5K Walk/Run. It was a spectacular success this past weekend on July 17, 2010. We raised over \$20,000 to be provided as scholarships to needy children that wish to attend St. Joseph Catholic Academy.

To continue on the tradition, the committee has decided to run our 7<sup>th</sup> annual event next year, Saturday, July 16, 2011. As in years past, we anticipate use of the Southport Beach House for bathrooms and to hold registration materials in the building, in the event of rain.

Otherwise, the entire event takes place outside, as the 5K walk/run follows the same route:

North through Southport Park to 1<sup>st</sup> Avenue;  
West on 71<sup>st</sup> Street to 2<sup>nd</sup> Avenue;  
North on 2<sup>nd</sup> Avenue until 69<sup>th</sup> Street;  
West on 69<sup>th</sup> Street until 3<sup>rd</sup> Avenue;  
North on 3<sup>rd</sup> Avenue looping east and around sidewalk of Eichelman Park;  
North on Eichelman sidewalk and back West of 3<sup>rd</sup> Avenue; and  
South on 3<sup>rd</sup> Avenue retracing the same route to the Southport Beach House.

68<sup>th</sup> Place, 68<sup>th</sup> Street and 66<sup>th</sup> Street are the only minor streets that will be crossed. As in the past 6 years, we maintain the walk/run on City sidewalks as much as possible, and provide volunteers to man all minor street crossings. We will provide a Certificate of Insurance naming the City as an additional insured with whatever coverage requirements the City maintains in its policies.

**SPECIAL EVENT APPLICATION  
CITY OF KENOSHA – PARK DIVISION**

Please note that this application does not guarantee approval of your event or equipment requested. The event will need the approval of the Board of Park Commissioners and/or the Superintendent of Parks .

**EVENT ORGANIZATION INFORMATION**

Name of Responsible Organization Kenosha County Sheriff's Department

Contact Person who is responsible for event: Lt. Shannon Rawson

Address: 1000 55th Street

City/State/Zip Kenosha Wi. 53140

Daytime # 262-605-5100 Evening # \_\_\_\_\_ Cell# \_\_\_\_\_

Fax # 262-605-5194 E-mail: shannon.rawson@kenoshacounty.org

Is the Host Organization a 501(c)-3? Yes, provide ES# \_\_\_\_\_

**EVENT INFORMATION**

Name of the Event: ATV Rider Education Program

Date Requested: June 21st 2011 Rain Date June 28th 2011

Location Requested: Poerio Park Estimated Attendance 20

Charitable Event:  No  Yes, Proceeds donated to \_\_\_\_\_

Brief Description of the Event: \_\_\_\_\_

Provide children 12 yoa and older an oppurtunity to learn to ride  
ATV's safely while under the supervision of law enforcement personnel from  
the Sheriff's Department and the WI. DNR wardens.

Set up date and time: June 21st 2011 Set Up 0700

Time of Event: 0800 to 1300 8:00 am to 1:00 pm

Take down date and time: June 21st 2011 1300 -1400 1:00 pm to 2:00 pm

**FOR OFFICE USE ONLY:**

Application Packet Received 11-16-10 Administrative Commission Approval

Copies sent to: Alderman \_\_\_\_\_ Dirk \_\_\_\_\_ Police \_\_\_\_\_

Other: \_\_\_\_\_

SPECIAL EVENT APPLICATION  
CITY OF KENOSHA - PARK DIVISION

Please note that this application does not guarantee approval of your event or equipment requested. The event will need the approval of the Board of Park Commissioners and/or the Superintendent of Parks .

EVENT ORGANIZATION INFORMATION

Name of Responsible Organization Bicycle Illinois

Contact Person who is responsible for event: Robert S. Layton

Address: P.O. Box 8454

City/State/Zip Chicago, IL 60680

Daytime # 877-868-7455 Evening # Same Cell# 312-342-5514

Fax # 206-984-3719 E-mail: bicycle.illinois @ bicycle.illinois.com

Is the Host Organization a 501(c)-3? Yes, provide ES# N/A  
No

EVENT INFORMATION

Name of the Event: Tri-State Tour

Date Requested: Sat. July 16 AND Sun. Aug. 7 Rain Date N/A

*Note that this is a Saturday and a Sunday, not both Saturday like previous years*

Location Requested: Anderson Park Picnic Shelter (the big one) Estimated Attendance 50

Charitable Event: X No X Yes, Proceeds donated to American Cancer Society and Gift of Adoption Fund  
Partially

Brief Description of the Event: Rest stop and ending point for a long-distance bicycle ride  
(see attached letter)

Set up date and time: 10:00 am (approx.) July 16 and Aug. 7

Time of Event: Departs 7:00 am from Hammond, IN

Take down date and time: Approx. 6:00-8:00 pm, July 16 and Aug. 7

**FOR OFFICE USE ONLY:**

Application Packet Received 11-30-10 Administrative/Commission Approval

Copies sent to: Alderman \_\_\_\_\_ Dirk \_\_\_\_\_ Police \_\_\_\_\_

Other: \_\_\_\_\_

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**SPECIAL EVENT APPLICATION  
CITY OF KENOSHA - PARK DIVISION**

Please note that this application does not guarantee approval of your event or equipment requested. The event will need the approval of the Board of Park Commissioners and/or the Superintendent of Parks .

**EVENT ORGANIZATION INFORMATION**

Name of Responsible Organization KENOSHA SPORT FISHING & CONVERSATION ASSN.  
 Contact Person who is responsible for event: MIKE WILLIAMS / JIM DAVIS  
 Address: 1869 27<sup>th</sup> AVE  
 City/State/Zip KENOSHA WI 53141  
 Daytime # \_\_\_\_\_ Evening # \_\_\_\_\_ Cell# 847-340-5293  
 Fax # 847-8916209 E-mail: HILLYNESALES@AOL.COM  
 Is the Host Organization a 501(c)-3? Yes, provide ES# NU

**EVENT INFORMATION**

Name of the Event: KIDS FISH N FUN  
 Date Requested: SAT, MAY 7 2010 Rain Date NO RAIN DATE  
 Location Requested: ANDERSON POND & SHELTER Estimated Attendance 500  
 Charitable Event:  No \_\_\_\_\_ Yes, Proceeds donated to \_\_\_\_\_  
 Brief Description of the Event: FREE FISH SEMINARS FOR KIDS  
AGES 4-12 YEARS  
 Set up date and time: 7:30 - 9:00 AM  
 Time of Event: 9:00 - 12:00  
 Take down date and time: 12:00 - 1:00

**FOR OFFICE USE ONLY:**

Application Packet Received 1-6-2011 Administrative/Commission Approval \_\_\_\_\_  
 Copies sent to: Alderman Green Dirk yes Police N/A  
 Other: \_\_\_\_\_

3<sup>rd</sup> Annual @ THIS LOCATION APPLICATION "A"  
and time of year.

**SPECIAL EVENT APPLICATION  
CITY OF KENOSHA - PARK DIVISION**

Rec'd 1/3/11

Please note that this application does not guarantee approval of your event or equipment requested. The event will need the approval of the Board of Park Commissioners and/or the Superintendent of Parks.

**EVENT ORGANIZATION INFORMATION**

Name of Responsible Organization Youth For Christ

Contact Person who is responsible for event: Lora Lehmann

Address: 1303 43<sup>rd</sup> Street

City/State/Zip Kenosha, WI 53140

Daytime # 262-551-8715 <sup>x203</sup> Evening # 262-945-0886 Cell# 262-945-0886

Fax # 262-551-8725 E-mail: llehmann@onzpromopartners.com

Is the Host Organization a 501(c)-3? Yes, provide ES# 3708

**EVENT INFORMATION**

Name of the Event: True Freedom 2011

Date Requested: ~~7/1/2011~~ 7/1/2011 Rain Date N/A

Location Requested: Bandshell/Pennycuik Park Estimated Attendance 750

Charitable Event:  No  Yes, Proceeds donated to \_\_\_\_\_

Brief Description of the Event: Worship service with 10-15 local churches - including speakers / praise bands / dramas / skits.

Set up date and time: Friday, July 1, 2011 - 10 am <sup>6:00pm</sup> (Set down by 9pm)

Time of Event: 6:00 - 8:00 p.m.

Take down date and time: Friday, July 1, 2011 - 8:00 - 9:00pm

**FOR OFFICE USE ONLY:**

Application Packet Received 1-5-2011 Administrative/Commission Approval

Copies sent to: Alderman Haugard Dirk yes Police yes

Other: \_\_\_\_\_

Zimbra  
ENTERED

## SPECIAL EVENT APPLICATION CITY OF KENOSHA - PARK DIVISION

Please note that this application does not guarantee approval of your event or equipment requested. The event will need the approval of the Board of Park Commissioners and/or the Superintendent of Parks.

### EVENT ORGANIZATION INFORMATION

Name of Responsible Organization Evanston Bicycle Club  
 Contact Person who is responsible for event: Neal J. Noy  
 Address: 224 Grey Ave  
 City/State/Zip Evanston IL 60202  
 Daytime # 847-274-6480 Evening # 847-274-6480 Cell# 847-274-6480  
 Fax # N.A. E-mail: nnoy60202@gmail.com  
 Is the Host Organization a 501(c)-3? Yes, provide ES# No

### EVENT INFORMATION

Name of the Event: North Shore Century  
 Date Requested: September 18, 2011 Rain Date N.A.  
 Location Requested: Lincoln Park + Washington Park Estimated Attendance 600  
 Charitable Event:  No  Yes, Proceeds donated to Bicycling Causes  
 Brief Description of the Event: Invitationed bike ride from Evanston to Kenosha. We would like to use the Lincoln Park Pavilion for a rest stop. We would also like to use the Washington Park velodrome as our turn around point.  
 Set up date and time: Sept 18, 2011 7:30 AM  
 Time of Event: Sept 18, 2011 8:00 AM - 2:30 PM  
 Take down date and time: Sept 18, 2011 2:30 PM

#### **FOR OFFICE USE ONLY:**

Application Packet Received 1-6-2011 Administrative/Commission Approval

Copies sent to: Alderman marks lohstad Dirk yes Police yes

Other: \_\_\_\_\_

# SPECIAL EVENT APPLICATION CITY OF KENOSHA - PARK DIVISION

Please note that this application does not guarantee approval of your event or equipment requested. The event will need the approval of the Board of Park Commissioners and/or the Superintendent of Parks.

### EVENT ORGANIZATION INFORMATION

Name of Responsible Organization: Straitway Ministries Inc.  
 Contact Person who is responsible for event: Pastor Patricia Woods-Clark  
 Address: P.O. Box 472 Kenosha, WI 53142-472  
 City/State/Zip: Kenosha, WI 53142-472  
 Daytime # 630-935-8555 Evening # 630-935-8555 Cell# 630-935-8555  
 Fax # (262) 697-4754-WORK E-mail: straitwaywi@yahoo.com  
 Is the Host Organization a 501(c)-3? Yes, provide ES#

### EVENT INFORMATION

Name of the Event: Family/Friends Youth Gospel Festival  
 Date Requested: July 10th, 2011 Rain Date \_\_\_\_\_  
 Location Requested: Pennoyer Park and Bandshell Estimated Attendance 50 to 150  
 Charitable Event:  No  Yes, Proceeds donated to \_\_\_\_\_  
 Brief Description of the Event: Family/Friends Youth Gospel Fest invite youth from various churches and community centers to come and fellowship with us in song, dance, poetry etc.  
 Set up date and time: July 10th 2011 set-up 10:00 a.m.  
 Time of Event: 12 noon to 6 p.m.  
 Take down date and time: July 10th; 2011 6 p.m.

### FOR OFFICE USE ONLY:

Application Packet Received \_\_\_\_\_ Administrative/Commission Approval \_\_\_\_\_  
 Copies sent to: Alderman Hauggaard Dirk  Police   
 Other: \_\_\_\_\_

SPECIAL EVENT APPLICATION  
CITY OF KENOSHA - PARK DIVISION

Please note that this application does not guarantee approval of your event or equipment requested. The event will need the approval of the Board of Park Commissioners and/or the Superintendent of Parks .

EVENT ORGANIZATION INFORMATION

Name of Responsible Organization NEW IMAGE CHORUS

Contact Person who is responsible for event: RICHARD MICH

Address: 8003 48<sup>th</sup> AVE

City/State/Zip KENOSHA WI 53142

Daytime # 697 0244 Evening # 818 0839 Cell# 818-0839

Fax # \_\_\_\_\_ E-mail: SHERCOOKR@YAHOO.COM

Is the Host Organization a 501(c)-3? Yes, provide ES# 39-6055005

EVENT INFORMATION

Name of the Event: 10<sup>th</sup> ANNIVERSARY OF 9/11

Date Requested: 9/11/2011 Rain Date \_\_\_\_\_

Location Requested: BAND SHELL Estimated Attendance 300+

Charitable Event:  No \_\_\_\_\_ Yes, Proceeds donated to \_\_\_\_\_

Brief Description of the Event: COMMEMORATION OF 9/11

Set up date and time: SUNDAY SEPT 11 2011 10AM

Time of Event: 2PM

Take down date and time: SUNDAY SEPT 11 2011 4PM

**FOR OFFICE USE ONLY:**

Application Packet Received 11-16-10

Administrative/Commission Approval

Copies sent to: Alderman Hauggaard Dirk  Police

Other: \_\_\_\_\_

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**SPECIAL EVENT APPLICATION  
CITY OF KENOSHA – PARK DIVISION**

Please note that this application does not guarantee approval of your event or equipment requested. The event will need the approval of the Board of Park Commissioners and/or the Superintendent of Parks.

**EVENT ORGANIZATION INFORMATION**

Name of Responsible Organization KENOSHA POPS CONCERT BAND  
 Contact Person who is responsible for event: DARRELL J. BORGER  
 Address: 611 - 1<sup>ST</sup> ST.  
 City/State/Zip RACINE, WI 53403  
 Daytime # 945-3739 Evening # \_\_\_\_\_ Cell# \_\_\_\_\_  
 Fax # \_\_\_\_\_ E-mail: djb189@gmail.com  
 Is the Host Organization a 501(c)-3? Yes, provide ES# ES 34462

**EVENT INFORMATION**

Name of the Event: POPS CONCERTS  
 Date Requested: WEDNESDAYS Rain Date \_\_\_\_\_  
JUNE 15 - AUG 3  
 Location Requested: PENNOYER BAND SHELL Estimated Attendance THOUSANDS  
 Charitable Event:  No \_\_\_\_\_ Yes, Proceeds donated to \_\_\_\_\_  
 Brief Description of the Event: BAND CONCERTS  
 \_\_\_\_\_  
 \_\_\_\_\_  
 Set up date and time: 6:00 P.M.  
 Time of Event: 7:00 P.M.  
 Take down date and time: 9:30 P.M.

**FOR OFFICE USE ONLY:**

Application Packet Received 12-16-10 Administrative/Commission Approval  
 Copies sent to: Alderman Hauggaard Dirk  Police

Other: \_\_\_\_\_

## SPECIAL EVENT APPLICATION CITY OF KENOSHA - PARK DIVISION

Please note that this application does not guarantee approval of your event or equipment requested. The event will need the approval of the Board of Park Commissioners and/or the Superintendent of Parks.

### EVENT ORGANIZATION INFORMATION

Name of Responsible Organization SOUTHERN WISC. ALL AIRBORNE CHAPTER

Contact Person who is responsible for event: NICK PULERA

Address: 7527-19<sup>TH</sup> AV

City/State/Zip KENOSHA, WI. 53143

Daytime # 262-656-1193 Evening # SAME Cell# —

Fax # — E-mail: N.PULERA@WI.RP.COM

Is the Host Organization a 501(c)-3? Yes, provide ES# NO

### EVENT INFORMATION

Name of the Event: 8<sup>TH</sup> ANNUAL WOUNDED WARRIOR BENEFIT CAR SHOW

Date Requested: SEPT. 4-2011 Rain Date None

Location Requested: SIMMONS ISLAND Estimated Attendance SPECTATORS - 1000-2000

Charitable Event:  No  Yes, Proceeds donated to WOUNDED WARRIORS

Brief Description of the Event: CAR SHOW WITH TRAILERS, FOOD, DRINKS, MILITARY DISPLAYS, FACE PAINTING, NOON CEREMONY HONORING PRESENT & PAST SERVICE MEN & WOMEN, FAMILY ENTERTAINMENT

Set up date and time: SEPT 4-2011 7 AM

Time of Event: 8 AM - 4 PM

Take down date and time: 4 PM SEPT 4-2011

#### **FOR OFFICE USE ONLY:**

Application Packet Received 12-29-10 Administrative/Commission Approval

Copies sent to: Alderman Hauggaard/T. Ruffalo Dirk  Police

Other: \_\_\_\_\_

**SPECIAL EVENT APPLICATION  
CITY OF KENOSHA - PARK DIVISION**

Please note that this application does not guarantee approval of your event or equipment requested. The event will need the approval of the Board of Park Commissioners and/or the Superintendent of Parks.

**EVENT ORGANIZATION INFORMATION**

Name of Responsible Organization WISIL HPVer's  
 Contact Person who is responsible for event: Dan Glatch  
 Address: 3304 W. Minnesota Ave.  
 City/State/Zip Franklin, WI 53132  
 Daytime # 262-637-4491 Evening # 414-761-1923 Cell# \_\_\_\_\_  
 Fax # \_\_\_\_\_ E-mail: dglatch@aol.com  
 Is the Host Organization a 501(c)-3? Yes, provide ES# \_\_\_\_\_

**EVENT INFORMATION**

Name of the Event: Cheddar Challenge  
 Date Requested: July 9 & 10 \* Rain Date July 16 & 17 \*  
 Location Requested: Washington Park Velodrome Estimated Attendance 50  
 Charitable Event:  No \_\_\_\_\_ Yes, Proceeds donated to \_\_\_\_\_  
 Brief Description of the Event: Human-Powered Vehicle race (bicycle race)  
 \_\_\_\_\_  
 \_\_\_\_\_  
 Set up date and time: July 9: 9am, July 10: 7am  
 Time of Event: July 9 10am - 3pm, July 10: 8am - 1pm  
 Take down date and time: July 9 - 4pm, July 10 - 2pm

**FOR OFFICE USE ONLY:**

Application Packet Received 1-10-2011 Administrative/Commission Approval

Copies sent to: Alderman \_\_\_\_\_ Dirk  Police \_\_\_\_\_

Other: \_\_\_\_\_

\* Note: May not need both Sat & Sun - depends on "sister event"

## SPECIAL EVENT APPLICATION CITY OF KENOSHA - PARK DIVISION

Please note that this application does not guarantee approval of your event or equipment requested. The event will need the approval of the Board of Park Commissioners and/or the Superintendent of Parks.

### EVENT ORGANIZATION INFORMATION

Name of Responsible Organization Kenosha Literacy Council

Contact Person who is responsible for event: Ashleigh Henrichs

Address: 2419 63rd Street

City/State/Zip Kenosha, WI 53143

Daytime # 654-7323 Evening # same Cell# 496-4605

Fax # 654-7262 E-mail: ashleigh@kenoshalit.org

Is the Host Organization a 501(c)-3?  Yes, provide ES# 39-1601969

### EVENT INFORMATION

Name of the Event: Laps for Literacy

Date Requested: Saturday, Aug. 20, 2011 Rain Date none

Location Requested: Navy Park Estimated Attendance 75-100

Charitable Event:  No  Yes, Proceeds donated to Kenosha Literacy Council

Brief Description of the Event: Participants will walk 3 laps around the park. Check-in stations will be set up around the path.

Set up date and time: 6:30 a.m., Aug. 20th

Time of Event: 8:00 - 11:00 a.m.

Take down date and time: 11:00 - 12:00, Aug. 20th

#### FOR OFFICE USE ONLY:

Application Packet Received 1-7-2011  Administrative/Commission Approval

Copies sent to: Alderman \_\_\_\_\_ Dirk  Police \_\_\_\_\_

Other: \_\_\_\_\_