

AGENDA
BOARD OF PARK COMMISSIONERS
Kenosha Municipal Building - Room 204
Monday, January 27, 2014 - 5:00 pm

Chairman: Michael J. Orth **Vice Chairman: Anthony Kennedy**
Commissioner: Chris Schwartz **Commissioner: Rocco J. LaMacchia, Sr.**
Commissioner: Kevin E. Mathewson

Call to Order
Roll Call

Approval of the minutes of the meeting held on January 13, 2014.

1. Request from St Matthew's Episcopal Church to serve fermented malt beverages at their church picnic on Sunday, September 7, 2014 at Library Park. *(District 2)*
2. Request from Mary Llanas to have 250-300 people in attendance at the family picnic on Sunday, August 10, 2014 at Kennedy Park. *(District 1)*
3. Approval of Task Orders #14-1 for Professional Services by SAA Design Group, Inc., for the Kennedy and Pennoyer Park Master Plan. *(District 1)*
4. Approve Contract of Project 12-1421 Simmons Island Boardwalk Phase IA Development (5001 4th Ave) to H&H Civil Construction (Collins, WI) in the amount \$537,500. (\$342,500 Park Funding) *(District 2) (Also referred to Stormwater Utility and Public Works)*
5. Change Requests.

INFORMATIONAL ITEMS:

1. Project Status Report

DIRECTOR AND/OR SUPERINTENDENT COMMENTS
CITIZEN COMMENTS/COMMISSIONER COMMENTS/OTHER BUSINESS AS AUTHORIZED BY LAW

IF YOU ARE DISABLED AND NEED ASSISTANCE, PLEASE CALL 653-4052 BEFORE THIS MEETING

NOTICE IS HEREBY GIVEN THAT A MAJORITY OF THE MEMBERS OF THE COMMON COUNCIL MAY BE PRESENT AT THE MEETING, AND ALTHOUGH THIS MAY CONSTITUTE A QUORUM OF THE COMMON COUNCIL, THE COUNCIL WILL NOT TAKE ANY ACTION AT THIS MEETING.

BOARD OF PARK COMMISSIONERS
Minutes of Meeting held Monday, January 13, 2014

A meeting of the Board of Park Commissioners was held on Monday, January 13, 2014 in Room 204 of the Kenosha Municipal Building. The meeting was called to order at 5:01 pm by Chairman Orth.

At roll call, the following members were present: Commissioners Schwartz, LaMacchia, and Mathewson. Commissioner Kennedy arrived during item #1. Staff members in attendance were Michael Lemens, Director of Public Works; Shelly Billingsley, Deputy Director of Public Works/City Engineer; Sean Von Bergen, Assistant City Engineer; Jeff Warnock, Superintendent of Park; and Deputy Police Chief Dan Miskinis.

It was moved by Commissioner LaMacchia, seconded by Commissioner Schwartz, to approve the minutes from the meetings held on Monday, December 9, 2013 and January 8, 2014. Motion carried unanimously.

1. Approval of Grant Agreement Between the State of Wisconsin Department of Natural Resources and the City (*of Kenosha*) for the Kenosha Southport Marina Harbor Dredging. (*Also referred to Finance and Public Works*)
Staff/Aldersperson: Michael Lemens spoke.
It was moved by Commissioner LaMacchia, seconded by Commissioner Kennedy, to approve. Motion carried unanimously.
2. Acceptance of Project 11-1416 Petzke Park Phase I – Mass Grading & Parking Lot (*1700 29th Street, which has been satisfactorily completed*) by BCF Construction Corp. (*Waukesha, Wisconsin*). The final amount of the contract is \$584,766.83. (*\$471,766.83 Park funds*) (*District 1*) (*Also referred to Public Works and Stormwater Utility*)
It was moved by Commissioner LaMacchia, seconded by Commissioner Kennedy, to approve. Motion carried unanimously.
3. Change Requests.
It was moved by Commissioner Kennedy, seconded by Commissioner Schwartz, to receive and file. Motion carried unanimously.

INFORMATIONAL ITEMS:

1. Project Status Report

SUPERINTENDENT COMMENTS: Jeff Warnock let the Committee know that the contractors for tree trimming and removal are working now. The Parks Division is also watching the contractors making sure they are cleaning up after the work is performed.

ADJOURNMENT - There being no further business to come before the Board of Parks Commissioners, it was moved, seconded and unanimously carried to adjourn at 5:05 pm.



ENGINEERING DIVISION
SHELLY BILLINGSLEY, P.E.
Director of Engineering

PARK DIVISION
JEFF WARNOCK
Superintendent

FLEET MAINTENANCE
MAURO LENCI
Superintendent

STREET DIVISION
JOHN H. PRIJIC
Superintendent

WASTE DIVISION
ROCKY BEDNAR.
Superintendent

DEPARTMENT OF PUBLIC WORKS

MICHAEL M. LEMENS, P.E., DIRECTOR
SHELLY BILLINGSLEY, P.E., DEPUTY DIRECTOR

MUNICIPAL BUILDING · 625 - 52ND ST · RM 305 · KENOSHA, WI 53140
TELEPHONE (262) 653-4050 · FAX (262) 653-4056
EMAIL PUBLICWORKS@KENOSHA.ORG

January 10, 2014

TO: Chairman Michael Orth, Board of Park Commissioners
FROM: Jeff Warnock, Park Superintendent *JW*
RE: St. Matthews Episcopal Church Picnic

A request has been received from Father Matthew Buterbaugh to hold a private church picnic at Library Park. The request is to be allowed to serve fermented malt beverages during the picnic. Library Park is not a designated area to allow this request without permission from the Board of Park Commissioners.

Recommendation: To approve the event and request to serve fermented malt beverages.

**CITY OF KENOSHA – DEPARTMENT OF PUBLIC WORKS
PARK USE AGREEMENT (PICNICS, WEDDINGS & BUILDING RENTALS)**

625 - 52nd Street
Room 305
Kenosha, Wisconsin 53140
OFFICE HOURS 8 AM – 4:30 PM MONDAY – FRIDAY

Phone: 653-4080
Fax: 653-4056

Make check payable to "City of Kenosha."

OFFICE USE ONLY			
Rental Fees: \$ <u>100.00</u>	Beer: \$ <u>25.00</u>	Deposit: _____	Total Due: _____
Receipt #: _____	By: _____	Zimbra: _____	Park Calendar: _____
Access Database: _____	Date Paid & Permit Issued: _____		

INSTRUCTIONS:

- Please Print (blue or black ink)

Permitee Name: Father Matthew Buterbaugh
Person authorized to sign this agreement on behalf of the organization.

Organization Name: St. Matthew's Episcopal Church

Address: 5900 7th Ave. City: Kenosha State: WI Zip: 53140

Daytime Phone: (262) 654-8642 Alternate Phone: _____

FACILITY REQUESTED: Library Park

Event Date: September 7, 2014

Nature of Event: private church picnic
(Be specific on what type of event – i.e., 16th birthday party, graduation, baby/bridal shower, wedding reception, etc.)

Attendance: 150 (Number of people) Time requested: From: 8:00am to 4:00pm
(INCLUDES SETUP AND TAKE DOWN)

PLEASE NOTE: PARK FACILITIES CLOSE AT 10 PM

Beer Permit (For Consumption Only – No Selling; MUST BE 21 OR OLDER) YES (Yes or No) - *serve*
The above-named assumes responsibility for exercising control over attendees behavior at the event.
This person or designee must be present for the duration of the event.

Do you plan to have a DJ? NO (Yes or No)
Allowed only at Alford, Washington picnic shelters and Southport Beach House and Oribiletti Center.

Do you plan to have a Band? NO (Yes or No)
Allowed only at Southport Beach House and Oribiletti Center.

Do you plan to place any tents/bouncy houses in the park area? YES (Yes or No)
If yes, you must contact Diggers Hotline (1-800-242-8511) no later than three (3) **business** days prior to the event.

RESPONSIBILITIES OF THE DEPARTMENT OF PUBLIC WORKS – LIMITATIONS

The Department of Public Works, although responsible for the general maintenance of City parks, will not inspect the park area to be used immediately prior to the use to determine the suitability and safety of the use. In addition, it will not supervise such use.

RESPONSIBILITY OF APPLICANT

Please read and initial each responsibility:

- **Report unsafe conditions and/or any problems with your reservation to the Department of Public Works (653-4080 during the week) OR Police Department (656-1234) as soon as practicable. Police will page a park supervisor for you.**
MLB⁺ (initial)
- Inspect the park area immediately prior to park use to determine whether or not the area is suitable and safe for such use. If such inspection reveals that such area is not suitable and safe for the intended use, the area shall not be used until the area is made suitable and safe for such use. MLB⁺ (initial)
- Supervise all persons using area under authority of this agreement. Sponsoring individual/ organization must provide private security for gatherings of over 250 persons in the park. MLB⁺ (initial)
- **Beer Permit: MUST BE 21 YEARS OF AGE OR OLDER;** The consumption of fermented malt beverage is permitted only by persons and groups appropriately licensed under state law and local ordinance. Wine and liquor are prohibited. Beer/wine coolers are permitted only in designated parks as outlined in the Code of General Ordinances. The *selling* of fermented malt beverages is prohibited. MLB⁺ (initial)
- Use Area in accordance with General and Special Park Rules and Regulations as outlined in the Code of General Ordinances, a copy of which is attached hereto. MLB⁺ (initial)
- **Clean up by the permittee is mandatory after the event. The permittee agrees to be responsible to:**
 - a. Pay the cost of any damage to the facilities/equipment.
 - b. Excess cleanup costs which will be billed at \$50.00 per man hour incurred by the City.
 - c. **Nails, tacks, staples, screws, and any kind of tape are prohibited; any use thereof will constitute damage and result in forfeiture of some or all of the prepaid deposit.** MLB⁺ (initial)
- **Cancellation Policy:** The City of Kenosha Department of Public Works requires a minimum of 30 days notification of any rental cancellation. A \$50.00 fee will be charged for any picnic or wedding cancellation. A \$50.00 fee will be charged for any park building (**Southport, Oribiletti, or Baker**) cancellation. All fees will be forfeited if events are canceled without minimum notification. Inclement weather on event date will not be considered as a reason for a refund. MLB⁺ (initial)
- Glass beverage containers are prohibited within the park/facility. MLB⁺ (initial)
- Upon approval of permittee's park use request, this form will be signed by the Public Works Director or an authorized representative of the Department of Public Works. A copy of this signed agreement will be given to the permittee and must be brought to the park site on the date of use. MLB⁺ (initial)
- Building rental (**Southport & Oribiletti**) requires the permittee to pick up the keys at the Department of Public Works (625 - 52nd Street, Rm 305) on the day of the event, or the Friday before the event if such event is held on a weekend. **Keys may be picked up between 8 AM and 4:30 PM and returned the next business work day!** MLB⁺ (initial)

The undersigned accepts responsibility for any damage to city property, fixtures, or buildings covered by this permit resulting from permittee's use of facilities, and are to abide by all rules of the Department of Public Works as stated in the attached Code of General Ordinances and attached Rules & Regulations.

I hereby certify that I shall be personally responsible on behalf of myself/organization for any damage sustained by the City of Kenosha Department of Public Works, park equipment, furniture, or facilities as a result of the occupancy of said premises by myself/organization. I agree to abide by and to enforce the rules, regulations, and policies of the City of Kenosha Department of Public Works affecting the use of recreation facilities.

THIS IS A LEGAL DOCUMENT CARRYING FINANCIAL OBLIGATIONS

Signature of Permittee: [Signature] Date: 1/2/13

Driver's License of Permittee: B361-5528-0144-08

Approved by: _____ Date: _____
Department of Public Works Director or Authorized Designee



ENGINEERING DIVISION
SHELLY BILLINGSLEY, P.E.
CITY ENGINEER

PARK DIVISION
JEFF WARNOCK
SUPERINTENDENT

FLEET MAINTENANCE
MAURO LENCI
SUPERINTENDENT

STREET DIVISION
JOHN H. PRIJIC
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WASTE DIVISION
ROCKY BEDNAR
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EMAIL PUBLICWORKS@KENOSHA.ORG

January 22, 2014

St. Matthew's Episcopal Church
Attn: Father Matthew Buterbaugh
5900 7th Avenue
Kenosha, WI 53140

RE: A request to serve fermented malt beverages in Library Park.

To whom it may concern:

Your request to serve fermented malt beverages at the church picnic on Sunday, September 7, 2014 in Library Park will be reviewed by the Board of Parks Commission. The meeting is scheduled for:

Monday, January 27, 2014
5:00 p.m.
Room 204
Kenosha Municipal Building, 625-52nd Street

It is advised that you and/or your representative appear to present your request.

If you have any questions, you may contact the Superintendent of Parks Jeff Warnock at 262-653-4050.

Sincerely,

Diane S. Hoff
Secretary of the Parks Commission

cc: Board of Parks Commission
Michael M. Lemens, Director of Public Works – w/a
Shelly Billingsley, Director of Engineering – w/a
Jeff Warnock, Superintendent of Parks – w/a



ENGINEERING DIVISION
SHELLY BILLINGSLEY, P.E.
Director of Engineering

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January 10, 2014

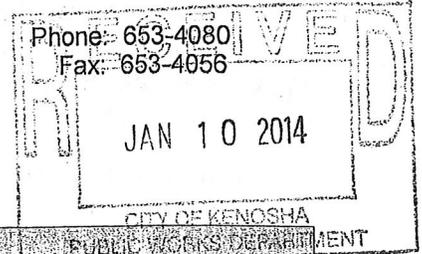
TO: Chairman Michael Orth, Board of Park Commissioners
FROM: Jeff Warnock, Park Superintendent (JW)
RE: Llanas Family Picnic

A request has been received from Mary Llanas to hold a family picnic at Kennedy Park on August 10, 2014. The request is to be allowed to have 250 – 300 people in attendance.

Recommendation: To approve the event as requested.

**CITY OF KENOSHA – DEPARTMENT OF PUBLIC WORKS
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OFFICE HOURS 8 AM – 4:30 PM MONDAY – FRIDAY



Make check payable to "City of Kenosha."

OFFICE USE ONLY			
Rental Fees: \$100.00	Beer: \$25.00	Deposit: N/A	Total Due: \$125.00
Receipt #:	By: Jade	Zimbra:	Park Calendar:
Access Database:	Date Paid & Permit Issued:		

INSTRUCTIONS:

- Please Print (blue or black ink)

Permittee Name: Mary Hlanas
Person authorized to sign this agreement on behalf of the organization.

Organization Name: _____

Address: 8123 Sheridan Rd City: Kenosha State: WI Zip: 53143

Daytime Phone: 652-5858 Alternate Phone: N/A

FACILITY REQUESTED: Kennedy Park

Event Date: August 10, 2013

Nature of Event: Family Picnic
(Be specific on what type of event - i.e., 16th birthday party, graduation, baby/bridal shower, wedding reception, etc.)

Attendance: 250-300 (Number of people) Time requested: From: 8am to 7pm
(INCLUDES SETUP AND TAKE DOWN)

PLEASE NOTE: PARK FACILITIES CLOSE AT 10 PM

Beer Permit (For Consumption Only – No Selling; MUST BE 21 OR OLDER) Yes (Yes or No)
The above-named assumes responsibility for exercising control over attendees behavior at the event.
This person or designee must be present for the duration of the event.

Do you plan to have a DJ? No (Yes or No)
Allowed only at Alford, Washington picnic shelters and Southport Beach House and Oribiletti Center.

Do you plan to have a Band? No (Yes or No)
Allowed only at Southport Beach House and Oribiletti Center.

Do you plan to place any tents/bouncy houses in the park area? No (Yes or No)
If yes, you must contact Diggers Hotline (1-800-242-8511) no later than three (3) business days prior to the event.

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Please read and initial each responsibility:

- **Report unsafe conditions and/or any problems with your reservation to the Department of Public Works (653-4080 during the week) OR Police Department (656-1234) as soon as practicable. Police will page a park supervisor for you.** MEL (initial)
- Inspect the park area immediately prior to park use to determine whether or not the area is suitable and safe for such use. If such inspection reveals that such area is not suitable and safe for the intended use, the area shall not be used until the area is made suitable and safe for such use. MEL (initial)
- Supervise all persons using area under authority of this agreement. Sponsoring individual/ organization must provide private security for gatherings of over 250 persons in the park. MEL (initial)
- **Beer Permit: MUST BE 21 YEARS OF AGE OR OLDER;** The consumption of fermented malt beverage is permitted only by persons and groups appropriately licensed under state law and local ordinance. Wine and liquor are prohibited. Beer/wine coolers are permitted only in designated parks as outlined in the Code of General Ordinances. The selling of fermented malt beverages is prohibited. MEL (initial)
- Use Area in accordance with General and Special Park Rules and Regulations as outlined in the Code of General Ordinances, a copy of which is attached hereto. MEL (initial)
- **Clean up by the permittee is mandatory after the event. The permittee agrees to be responsible to:**
 - a. Pay the cost of any damage to the facilities/equipment.
 - b. Excess cleanup costs which will be billed at \$50.00 per man hour incurred by the City.
 - c. Nails, tacks, staples, screws, and any kind of tape are prohibited; any use thereof will constitute damage and result in forfeiture of some or all of the prepaid deposit. MEL (initial)
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- Glass beverage containers are prohibited within the park/facility. MEL (initial)
- Upon approval of permittee's park use request, this form will be signed by the Public Works Director or an authorized representative of the Department of Public Works. A copy of this signed agreement will be given to the permittee and must be brought to the park site on the date of use. MEL (initial)
- Building rental (**Southport & Oribiletti**) requires the permittee to pick up the keys at the Department of Public Works (625 - 52nd Street, Rm 305) on the day of the event, or the Friday before the event if such event is held on a weekend. Keys may be picked up between 8 AM and 4:30 PM and returned the next business work day. N/A (initial)

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I hereby certify that I shall be personally responsible on behalf of myself/organization for any damage sustained by the City of Kenosha Department of Public Works, park equipment, furniture, or facilities as a result of the occupancy of said premises by myself/organization. I agree to abide by and to enforce the rules, regulations, and policies of the City of Kenosha Department of Public Works affecting the use of recreation facilities.

THIS IS A LEGAL DOCUMENT CARRYING FINANCIAL OBLIGATIONS

* Signature of Permittee: Mary E. Hlanec Date: 1-10-2014

* Driver's License of Permittee: L520-5853-0436-04

Approved by: _____ Date: _____
Department of Public Works Director or Authorized Designee



ENGINEERING DIVISION
SHELLY BILLINGSLEY, P.E.
CITY ENGINEER

PARK DIVISION
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EMAIL PUBLICWORKS@KENOSHA.ORG

January 22, 2014

Mary Llanas
8123 Sheridan Rd
Kenosha, WI 53143

RE: A request to have 250-300 people in Kennedy Park.

To whom it may concern:

Your request to have 250-300 people in attendance at the family picnic on Sunday, August 10, 2014 in Kennedy Park will be reviewed by the Board of Parks Commission. The meeting is scheduled for:

Monday, January 27, 2014
5:00 p.m.
Room 204
Kenosha Municipal Building, 625-52nd Street

It is advised that you and/or your representative appear to present your request.

If you have any questions, you may contact the Superintendent of Parks Jeff Warnock at 262-653-4050.

Sincerely,

Diane S. Hoff
Secretary of the Parks Commission

cc: Board of Parks Commission
Michael M. Lemens, Director of Public Works – w/a
Shelly Billingsley, Director of Engineering – w/a
Jeff Warnock, Superintendent of Parks – w/a



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January 24, 2014

To: Michael Orth, Chairman
Park Commission

From: Shelly Billingsley, P.E. *Shelly Billingsley*
Deputy Director of Public Works / City Engineer

Cc: Eric Haugaard
District 1

Subject: *Approval of Task Orders #14-1 for Professional Services by SAA Design Group, Inc., for the Kennedy and Pennoyer Park Master Plan.*

BACKGROUND INFORMATION

The Kenosha Park Division has received a task order from SAA Design Group, Inc to complete a Master Plan for Kennedy and Pennoyer Parks. The Park Division is currently under a master contract for professional services agreement with SAA.

The funds for the master plans are allocated under the 2014 CIP Line Item PK-10-005 Park Master Plans.

RECOMMENDATION

Approve Task Order #14-1 between the Department of Public Works - Park Division and SAA Design Group for Kennedy and Pennoyer Park Master Plans for \$50,000 to include their quote of \$49,315 with contingency of \$435.

TASK ORDER #14-1 - SCOPE OF SERVICES

Tasks to be completed:

1. **Research and Data Collection**
SAA will acquire and review existing plans, maps, and surveys related to the property. County GIS, LIDAR, and topographic surveys completed as part of previous projects will be used as the basemap for all conceptual design. Elements to be investigated include topography, drainage patterns, utilities, development limitations, ex. restroom building condition, neighborhood connections, event programming, circulation systems, and the natural environment.
2. **Kick-off Meeting with City Staff**
Hold a meeting (Meeting #1) with city staff to review project history pertaining to the site issues. Project goals, limitations, budget, detailed timeline, meeting dates, and key stakeholders will also be identified. This will also include a site visit for the SAA design team.
3. **PIM #1: Park Program and Vision (2 sub-area meetings)**
Conduct two public meetings to gather stakeholder input and preferred park programming and amenities utilizing methods such as nominal process and visual preference exercises (Meeting #2 and #3). Meeting locations will include an east and west facility within the city.
4. **Stakeholder Interviews**
SAA will conduct up to 10 stakeholder interviews to determine perceptions and level of interest in redevelopment options for the park facility. Interviews will be conducted over a period of one day and framing questions will be provided to interviewees one week prior to engagement. Some interviews may also be conducted over the phone.
5. **Programming Meeting with City staff**
Conduct a workshop meeting/design charrette (Meeting #4) with city staff to determine required park elements, spatial programming needs, connections, cooperative agreements, maintenance obligations and partnerships, and other desired amenities.
6. **Concept Development**
SAA will prepare two (2) conceptual plan drawings for the two parks to include:
 - Site layout
 - Neighborhood connection options
 - Parking and circulation
 - Playground location/spatial relationship
 - Conceptual landscaping patterns
 - Amenity layout
 - Cross sections
 - Design character images
7. **PIM #2: Concept Discussion (2 sub-area meetings)**
Conduct two public meetings to review alternate concept plans and gather preferred direction from the community (Meeting #5 and 6). Meeting locations will include an east and west facility within the city.
8. **Prepare Preliminary Cost Estimate**
SAA will prepare preliminary cost estimates for the two (2) concepts. Our team utilizes current pricing structures from other recent SAA project bid tabulations, DOT standard costs, and input from local contractors.

Kennedy and Pennoyer Park Master Plan

9. Meeting with City Staff
SAA will review the conceptual drawings with the city. SAA will also meet with the Kenosha County stormwater review agency the same day to discuss any potential impacts to development with proximity to Lake Michigan (Meeting #7).
10. Meeting with Park Commission
SAA will present the two (2) preliminary concepts and cost estimates as well as the preferred concept plan and cost estimate to the Park Commission (Meeting #8) to determine the preferred design program. Direction from this meeting will be utilized to refine the preferred layout and cost estimate in preparation for the draft master plan report.
11. PIM #3: Master Plan Unveiling (1 Meeting)
Conduct a public meeting to update community members on the design direction and spatial programming for the project. The preferred concept plan will be presented to the community for review and feedback (Meeting #9). Only one locations will selected for this presentation.
12. Refine Preferred Concept and Cost Estimate
SAA will update the preferred conceptual plan and associated cost estimate and develop a Final Master Plan for Kennedy/Pennoyer Park.
13. Prepare Draft Report
SAA will prepare a draft report summarizing the public input and preliminary recommendations for Kennedy/Pennoyer Park. This will also include the two (2) preliminary concepts, character images, and cost estimates.
14. Project Renderings
The SAA team will produce two large format color renderings (birds eye aerial and site plan) for use in promotion, fundraising, and public relations.
15. Prepare Final Summary Report
A Final Master Plan summary report will include plan drawings, cost estimates, funding strategies, character images, and implementation recommendations for Kennedy/Pennoyer Park.

Deliverables:

Final project deliverables will include the following:

- One (1) 8.5x11 Summary memo from the kick-off meeting
- One (1) 8.5x11 Summary memo for each review meeting held with the city and stakeholders
- One (1) 8.5x11 Summary memo from the stakeholder interview process
- Five (5) copies of the draft submittal including the two (2) conceptual plans and associated cost estimates
- Five (5) copies of the preferred concept plan including and associated cost estimate
- One (1) 24x26 inch mounted of each concept for the review meeting
- Digital presentation materials for use at the PIMs
- Fifteen (15) copies of the final Master Plan summary report including 11x17 inch graphics; One (1) compact disk (or DVD) with native and pdf file formats
- Two (2) 24x36 inch mounted final Master Plan graphics

Kennedy and Penoyer Park Master Plan

Schedule:

SAA is prepared to begin work on the project on or about January 28, 2014 and will complete the project by May 23, 2014.

Fee:

In consideration of the preceding scope of services, SAA proposes a fixed fee, including expenses of \$49,315.



ENGINEERING DIVISION
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CITY ENGINEER

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January 24, 2014

To: Eric J. Haugaard, Chairman, Public Works Committee
Michael J. Orth, Chairman, Park Commission
Patrick Juliana, Chairman, Stormwater Utility Committee

From: Shelly Billingsley, P.E. *Shelly Billingsley* Deputy Director of Public Works /City Engineer

Subject: Project: 12-1421 Simmons Island Boardwalk Phase IA
Location: 5001 4th Avenue

The Department of Public Works, Engineering Division has opened bids for the above referenced project. Engineer's Estimate was \$400,000. Budget amount is \$884,000 in Park funding for phase IA and IB; \$195,000 in Stormwater funding pending CIP amendment.

This project consists of earthwork, installation of boardwalk system, landscaping and minimal concrete.

Following is the list of bidders:

Contractor	Base Bid	Alternate A Plastic Lumber Decking	Bid Total
H & H Civil Construction, Collins, WI	\$402,192	\$79,968	\$482,160
Native Construction, Kansasville, WI	\$407,501	\$107,520	\$515,021
Rasch Construction, Kenosha, WI	\$408,250.78	\$261,981	\$670,231.78
BCF Construction, Waukesha, WI	\$436,179	\$110,880	\$547,059
Camosy Construction, Kenosha, WI	\$449,012	No Bid	\$449,012
Dakota Intertek, New Berlin, WI	\$498,439.07	\$191,909.76	\$690,348.83
Boller Construction, Waukegan, IL	\$499,532.38	\$96,096	\$595,628.38
Janke General Constructors, Athens, WI	\$503,174.50	\$77,548.80	\$580,723.30

It is recommended that this contract be awarded to H & H Civil Construction (Collins, Wisconsin) for the base bid amount of \$402,192 and Alternate A amount of \$79,968 plus \$55,340 in contingency for unforeseen conditions (if needed), for total award amount of \$537,500.

Funding is broken down as follows: PK-11-001 \$311,242 for base bid and \$31,258 for contingency for a total of \$342,500 and SW-14-002 \$170,918 for landscaping plus \$24,082 for contingency for a total of \$195,000.

SAB/kjb



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January 24, 2014

To: Michael Orth, Chairman
Parks Commission

From: Shelly Billingsley, P.E. *Shelly Billingsley*
Deputy Director of Public Works/City Engineer

Subject: Change Request

BACKGROUND INFORMATION

At the May 14, 2012 meeting the Commissioners agreed this item should appear on all future agendas. There are no change requests at this time.

RECOMMENDATION

Receive and file.

SB/dh

January 24, 2013

Informational #1

TO: Michael M. Lemens, P.E.
Director of Public Works

FROM: Shelly Billingsley, P.E. *Shelly Billingsley*
Deputy Director of Public Works / City Engineer

SUBJECT: Project Status Report

- Project # 08-1443 Bike and Pedestrian Connections** - Plans have begun but a major focus on bike paths has been to complete the Bike Path crossing at Washington Road and the extension through Nash Park. Once these projects have been bid, design will be completed on this third phase. (Citywide)
- Project #11-1415 / 12-1415 / 13-1415 CORP Implementations** – Continuing. (Citywide)
- Project #11-1417 Strawberry Park Mass Grading, Trail and Shelter (DNR Stewardship Grant)** [SAA Design Group] – Design work on the master plan implementation has been put on hold due to FEMA study (16)
- Project #11-1421 Southport Beach House Restoration (Wisconsin Coastal Management Grant)** – Plans have been submitted to the City for review. Once any necessary changes are made, plans and specifications will be submitted for jurisdictional review. [Enberg Anderson] (12)
- Project #11-1125 Pennoyer Beach Outfall Stormwater Infiltration Basin (GLRI Grant)** –AES has tentatively agreed to come down in the spring of 2014 to plant new plugs and re-seed all bioswales. [VEIT] (SWU) (1)
- Project #11-1137 Pike River Monitoring (WI Coastal Management Grant)** – The final report and sampling report has been sent to the WI Coastal Management Grant administration. (SWU) (1 and 4)
- Project #12-1424 Southport Park Trail (DNR Stewardship Grant)** –Currently being designed. Staff is estimating bidding out the project in February. [SAA Design Group] (12)
- Project #12-1430 Alford Park Warehouse Demolition** – [Earth Construction] Restoration is in progress. Final walk through is being scheduled. (1).
- Project #12-1421- Simmons Island Boardwalk Phase IA (DNR Stewardship Grant)** [SAA Design Group] Bids were opened on January 8, 2014. (2)
- Project #12-1432 - Peorio Park Trail** [SAA Design Group] Project was bid however no submittals will be rebidding in early part of 2014 with construction planned for Spring 2014. (DNR Stewardship Grant) (1 and 4)
- Project #13-1413 - Petzke Park Phase II** [SAA Design Group] Plans and specifications are being developed for Phase II of Petzke Park with construction in 2014. (1)
- Project #13-1414 - Washington Park Velodrome** [SAA Design Group] - City staff is currently re-scoping the project. (6)
- Project #13-1412 - Simmons Field** – [Camosy Construction] Work is complete. Final walk through for punch list items is being scheduled. (12)
- Project 13-1419 – Anderson Fishing Pier** – [SAA Design Group] Design is in process. (9)
- Project 14-1422 – Kennedy Park Master Plan** - [SAA Design Group] Task order is pending Park Commission approval. (1)
- Project 14-1423 – Pennoyer Park Master Plan** - [SAA Design Group] Task order is pending Park Commission approval. (1)
- Design Work-** Misc. Park projects, ADA Accessible Playground, and finishing 2012 and 2013 CORP projects.