

**AGENDA  
STORMWATER UTILITY  
COMMITTEE**

**\*\*\*PLEASE NOTE CHANGE IN DAY AND TIME OF MEETING\*\*\***

**WEDNESDAY, JANUARY 22, 2014**

**ROOM 202**

**5:00 P.M.**

**Patrick Juliana, Chairman**  
**Scott N. Gordon, Vice Chairman**  
**Steve Bostrom**

**Eric Haugaard**  
**Jan Michalski**  
**G. John Ruffolo**

- A-1 Approval of minutes of regular meeting held on January 8, 2014.
- C-1 Acceptance of Project 11-1416 Petzke Park Phase I – Mass Grading & Parking Lot (1700 29<sup>th</sup> Street) which has been satisfactorily completed by BCF Construction Corp. (Waukesha, Wisconsin). The final amount of the contract is \$584,766.83. (\$18,000 Stormwater Funds) **(District 1)** *(Park Commission approved 5-0) (also referred to Public Works Committee)*
- C-2 Disbursements for the month of December 2013.

INFORMATIONAL: Project Status Report

CITIZENS COMMENTS RELATED ONLY TO JURISDICTION OF STORMWATER UTILITY COMMITTEE

ALDERMAN COMMENTS

IF YOU ARE DISABLED AND IN NEED OF ASSISTANCE CALL 653-4050 BEFORE NOON ON THE DATE INDICATED FOR THIS MEETING.

NOTICE IS HEREBY GIVEN THAT A MAJORITY OF THE MEMBERS OF THE COMMON COUNCIL MAY BE PRESENT AT THE MEETING, AND ALTHOUGH THIS MAY CONSTITUTE A QUORUM OF THE COMMON COUNCIL, THE COUNCIL WILL NOT TAKE ANY ACTION AT THIS MEETING.

STORMWATER UTILITY COMMITTEE  
- MINUTES -

WEDNESDAY, JANUARY 8, 2014  
5:30 P.M.

Patrick Juliana, Chairman  
Scott N. Gordon, Vice Chairman  
Steve Bostrom

Eric Haugaard  
Jan Michalski  
G. John Ruffolo

The regular meeting of the Stormwater Utility Committee was held on Wednesday, January 8, 2014 in Room 202 of the Municipal Building. The following members were present: Chairman Patrick Juliana, Vice Chairman Scott N. Gordon, Aldermen Steve Bostrom, Jan Michalski and G. John Ruffolo. Alderman Eric Haugaard was excused. The meeting was called to order at 6:17pm. Staff member in attendance was Mike Lemens.

- A-1 Approval of minutes of regular meeting held on December 16, 2013.  
*It was moved by Alderman Michalski, seconded by Alderman Gordon to approve. Motion passed 5-0.*
- B-1 Ordinance by Alderperson Kevin Mathewson – To Create Section 1.03 F.18 (of the Code of General Ordinances) Regarding the Procedure for a Presiding Officer to Participate in Debate. *(Public Safety & Welfare approved 5-0, License/Permit approved 4-0, Finance approved 4-0) (also referred to Public Works Committee) (referred on November 18, 2013 Common Council agenda) (deferred at the December 16, 2013 meeting)*  
*It was moved by Alderman Ruffolo, seconded by Alderman Bostrom to approve. Motion failed 2-3.*

INFORMATIONAL: Project Status Report

ALDERMAN COMMENTS: Alderman Ruffolo asked the other committee members who voted no on Item B-1 if they would explain their vote and could do so in private.

ADJOURNMENT - There being no further business to come before the Stormwater Utility Committee, it was moved, seconded and unanimously approved to adjourn the meeting at 6:20pm.



C-1

ENGINEERING DIVISION  
SHELLY BILLINGSLEY, P.E.  
CITY ENGINEER

PARK DIVISION  
JEFF WARNOCK  
SUPERINTENDENT

FLEET MAINTENANCE  
MAURO LENCI  
SUPERINTENDENT

STREET DIVISION  
JOHN H. PRIJIC  
SUPERINTENDENT

WASTE DIVISION  
ROCKY BEDNAR.  
SUPERINTENDENT

**DEPARTMENT OF PUBLIC WORKS**

MICHAEL M. LEMENS, P.E., DIRECTOR  
SHELLY BILLINGSLEY, P.E., DEPUTY DIRECTOR

MUNICIPAL BUILDING · 625 - 52ND ST · RM 305 · KENOSHA, WI 53140  
TELEPHONE (262) 653-4050 · FAX (262) 653-4056  
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January 8, 2014

To: Eric Haugaard, Chairman, Public Works Committee  
Patrick Juliana, Chairman, Stormwater Utility Committee  
Michael Orth, Chairman, Park Commission

From: Shelly Billingsley, P.E. *Shelly Billingsley*  
Deputy Director of Public Works/City Engineer

Subject: Acceptance of Project 11-1416 Petzke Park – Phase I Mass Grading & Parking Lot

Location: 1700 29<sup>th</sup> Street

Please be advised that the above referenced project has been satisfactorily completed by BCF Construction Corp., Waukesha, Wisconsin. This project consisted of the expansion of Petzke Park and redesign of the existing park with the removal of an existing parking lot, mass grading, tree removal, installing storm sewer, installing new parking lot off 14<sup>th</sup> Avenue, installing sidewalk paths, installation of LED lights in parking lot and along the main path, and site restoration.

It is recommended that the project be accepted in the final amount of \$584,766.83. Original contract amount was \$16,432 plus \$1,568 for storm sewer for a total of \$18,000 funding from CIP Line Item SW-95-001; \$517,182 plus \$52,818 for contingency for a total of \$570,000 funding from PK-08-13, PK-10-004, PK-11-001 and TID #9 (Frost Grant). The total contract amount of \$588,000.

Under CIP Line Item PK-11-001 the City will also direct purchase lights for walkway and parking lot that will be installed by the contractor. The light fixture and pole quote is approximately \$26,000 which will be in addition to the contract total.

SAB/kjb



ENGINEERING DIVISION  
SHELLY BILLINGSLEY, P.E.  
CITY ENGINEER  
CATHY AUSTIN, P.E.  
ASSISTANT CITY ENGINEER  
BILL KNUITSEN  
SOIL EROSION SPECIALIST

STREET DIVISION  
JOHN H. PRIJIC  
SUPERINTENDENT

**DEPARTMENT OF STORMWATER UTILITY**  
MICHAEL M. LEMENS, P.E., DIRECTOR  
SHELLY BILLINGSLEY, P.E., DEPUTY DIRECTOR

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January 14, 2014

To: Patrick A. Juliana, Chairman  
Stormwater Utility Committee

From: Shelly Billingsley *Shelly Billingsley*  
Deputy Director of Public Works/City Engineer

Subject: December 2013 Stormwater Utility Disbursements

**BACKGROUND/ANALYSIS**

The Finance Department has prepared the monthly stormwater utility disbursements for December 2013.

**RECOMMENDATION**

Staff recommends the committee receive and file.

SAB/kjb

ART DATE FOR SUMMARY: 12/01/13 END DATE FOR SUMMARY: 12/31/13

CHECK #	CHECK DATE	VENDOR NAME	ACCOUNT	DESCRIPTION	AMOUNT
133592	12/04	HWY C SERVICE	501-09-50106-344-000	11/13 PA-PARTS/SERV	273.20
133616	12/04	HD SUPPLY WATERWORKS, LTD	501-09-50105-359-000	PIPE COUPLING	24.03
133690	12/06	COMSYS, INCORPORATED	501-09-50101-215-000	12/8-1/7/14 SERVICE	9,896.40
133697	12/06	MINNESOTA LIFE INSURANCE	501-00-16250-000-000	01/14 PREMIUM	24.37
133699	12/06	SHOPKO	501-09-50103-388-000	11/13-SW MERCHANDISE	12.99
			501-09-50103-388-000	11/13-PW MERCHANDISE	9.99
				..... TOTAL	22.98
133700	12/06	LORENZ TOPSOIL	501-09-50105-353-000	10/13-SW TOPSOIL	132.00
133708	12/06	TDS	501-09-50101-227-000	12/13 PHONE SERVICE	225.30
			501-09-50101-225-000	12/13 PHONE CALLS	.58
				..... TOTAL	225.88
133712	12/06	KELBE BROS. EQUIPMENT CO, INC	501-09-50105-282-000	11/13-SW EQUIPMENT R	300.00
133745	12/06	SNAP-ON INDUSTRIAL	501-09-50105-361-000	11/13-SW TOOLS/REPAI	457.64
133801	12/11	US CELLULAR	501-09-50103-226-000	11/13 SW-CELL AIRTM	40.38
			501-09-50106-226-000	11/13 SW-CELL AIRTM	1.88
				..... TOTAL	42.26
133802	12/11	WASTE MANAGEMENT OF WI	501-09-50104-253-000	11/13 302.17 TONS	7,475.26
			501-09-50104-253-000	11/13 WDNR TONNAGE	3,928.21
			501-09-50105-253-000	11/13 34.27 TONS	805.36
			501-09-50104-253-000	11/13 FUEL SURCHARGE	691.51
			501-09-50104-253-000	11/13 ENVIRO SURCHG	532.00
			501-09-50105-253-000	11/13 WDNR TONNAGE	445.52
			501-09-50105-253-000	11/13 FUEL SURCHARGE	74.23
			501-09-50105-253-000	11/13 ENVIRO SURCHG	54.00
				..... TOTAL	14,006.09
133827	12/11	MENARDS (KENOSHA)	501-09-50105-344-000	11/13-SW MERCHANDISE	35.96
			501-09-50103-361-000	11/13-SW MERCHANDISE	33.98
				..... TOTAL	69.94

ART DATE FOR SUMMARY: 12/01/13 END DATE FOR SUMMARY: 12/31/13

CHECK #	CHECK DATE	VENDOR NAME	ACCOUNT	DESCRIPTION	AMOUNT
133883	12/13	RODE'S CAMERA	501-09-50103-388-000	11/13 PW SUPPLIES/PR	149.95
133910	12/13	MANDLIK & RHODES INFORMATION	501-09-50102-219-000	12/13 YW COUPON PRG	1,262.38
			501-09-50102-219-000	11/13 YW COUPON PRG	608.50
			501-09-50102-219-000	11/13 YW COUPON PRG	512.04
			501-09-50102-219-000	11/13 YW PROG ADMN	350.00
				..... TOTAL	2,732.92
133919	12/13	VERIZON WIRELESS	501-09-50106-226-000	12/13 SW-DATA PLAN	80.02
			501-09-50103-226-000	12/13 SW-DATA PLAN	80.02
			501-09-50103-226-000	12/13 PHONE SRV/AIR	57.58
			501-09-50101-226-000	12/13 CELL SRV/AIR	37.86
				..... TOTAL	255.48
133926	12/13	CDW-G	501-09-50103-363-000	11/13 COMPUTER EQPM	1,053.69
133985	12/18	PAYNE & DOLAN INC.	501-09-50105-354-000	11/13-ASPHALT MATERI	7,297.16
133992	12/18	UTILITY SALES & SERVICE	501-09-50106-344-000	PERFORM INSPECTIONS	832.97
			501-09-50106-344-000	PERFORM INSPECTIONS	500.00
			501-09-50106-344-000	PERFORM INSPECTIONS	500.00
			501-09-50106-344-000	PERFORM INSPECTIONS	425.00
			501-09-50106-344-000	PERFORM INSPECTIONS	294.25
				..... TOTAL	2,552.22
133995	12/18	GETUM, INC.	501-09-50105-359-000	ADJUSTING RINGS	4,941.63
133999	12/18	KIEFT BROTHERS INC.	501-09-50105-359-000	11/13-STORM SEWER PI	407.24
134006	12/18	MENARDS (KENOSHA)	501-09-50105-359-000	11/13-SW MERCHANDISE	39.84
134011	12/18	SNAP-ON INDUSTRIAL	501-09-50105-361-000	11/13-SW TOOLS/REPAI	483.10
134049	12/20	BUMPER TO BUMPER	501-09-50104-344-000	11/13 SW PARTS, MATE	503.33
			501-09-50105-344-000	11/13 SW PARTS, MATE	57.47
				..... TOTAL	560.80
134065	12/20	ZARNOTH BRUSH WORKS, INC.	501-09-50104-344-000	11/13-SW SWEEPER PAR	1,599.50
134071	12/20	BATTERIES PLUS LLC	501-09-50101-385-000	12/13 SW BATTERIES &	438.00

ART DATE FOR SUMMARY: 12/01/13 END DATE FOR SUMMARY: 12/31/13

CHECK #	CHECK DATE	VENDOR NAME	ACCOUNT	DESCRIPTION	AMOUNT
134078	12/20	LINCOLN CONTRACTORS SUPPLY	501-09-50105-355-000	11/13-SW TOOLS/SUPPL	283.50
			501-09-50105-355-000	11/13-SW TOOLS/SUPPL	283.50
			501-09-50105-355-000	11/13-SW TOOLS/SUPPL	283.50
				..... TOTAL	850.50
134080	12/20	NAPA AUTO PARTS CO.	501-09-50105-344-000	11/13 SW PARTS/FILTE	35.49
134082	12/20	T-MOBILE	501-09-50103-226-000	11/8-12/7-WIRELESS C	42.19
134085	12/20	MANDLIK & RHODES INFORMATION	501-09-50102-219-000	11/13 YW COUPON PRG	433.53
134105	12/20	CDW-G	501-09-50101-363-000	12/13 COMPUTER EQPM	322.69
134145	12/20	HANSEN, JEFF	501-09-50103-263-000	11/13-15 ELKHART LK	198.00
			501-09-50103-261-000	11/13-15 ELKHART LK	107.35
				..... TOTAL	305.35
134146	12/27	ACE HARDWARE	501-09-50105-359-000	11/13 SW-MERCHANDISE	24.57
			501-09-50104-344-000	11/13 SW-MERCHANDISE	13.47
			501-09-50105-389-000	11/13 SW-MERCHANDISE	9.28
				..... TOTAL	47.32
134150	12/27	VIKING ELECTRIC SUPPLY	501-09-50105-246-000	12/13-SW ELECTRICAL	10.03
134163	12/27	VAN'S GAS SERVICE INC	501-09-50105-355-000	11/13 SW PROPANE GAS	15.40
134181	12/27	HOLLAND SUPPLY, INC.	501-09-50104-344-000	12/13-ST HYDRAULIC F	98.13
GRAND TOTAL FOR PERIOD *****					50,146.95

January 17, 2014

TO: Michael M. Lemens, P.E.  
Director of Public Works / Stormwater Utility

FROM: Shelly Billingsley, P.E. *Shelly Billingsley*  
Deputy Director of Public Works / City Engineer

SUBJECT: Stormwater Utility Project Status Report

- Project #09-1121 - Forest Park Evaluation** – Staff has sent final comments to Strand for storm sewer section of report. (1)
- Project #10-1126 Wetland Mitigation Bank** - [Wetlands and Waterways Consulting LLC] Staff is working with the DNR regarding comments with the recent submittal. (16)
- Project #10-1131 River Crossing Swale Restoration** – [Applied Ecological Services] Maintenance has been performed. (17)
- Project #11-1128 Multi-Plate Pipe Storm Sewer Inspection and Evaluation** – [Ruekert-Mielke] Staff is currently reviewing a draft report. (2 and 7)
- Project #11-1125 Pennoyer Beach Outfall Stormwater Infiltration Basin (GLRI Grant)** – Pending Legal (1 and 6)
- Project #11-1135 Stormwater Management Plan Development** – Staff continues to work through City watershed by watershed. (City wide)
- Project #11-1137 Pike River Monitoring (WI Coastal Manag. Grant)** – Staff is reviewing draft report. (1 and 4)
- Project #12-1111 Misc. Storm Sewer – Sump Pump Connections** – Staff is preparing plans and specs for construction in early 2014. (12)
- Project #12-1136 Pike River Monitoring (Fund for Lake Michigan Grant)** – Staff is reviewing draft report. (1 & 4)
- Project #12-1140 Detention Basin Certifications** – [Clark Dietz] – Clark Dietz has perform soundings on the city owned detention basins and the basins which we have functional maintenance on through maintenance agreements. (City wide)
- Project #11-1025 - 122<sup>nd</sup> Avenue – 71<sup>st</sup> Street to 74<sup>th</sup> Street** – [AW Oakes] Final items remain. (16)
- Project #13-1012 - Resurfacing I** – [Stark] Saw cutting, storm sewer, removals, curb & gutter and binder are complete on all roads. Pending approval of a change order extending the completion date for this project to June 12<sup>th</sup>, 2014, surface asphalt will be completed on all streets in the spring of 2014. [Lincoln Road intersection at 28<sup>th</sup> Avenue, Lincoln Road intersection at 22<sup>nd</sup> Avenue, 70<sup>th</sup> Street from 39<sup>th</sup> Avenue to 40<sup>th</sup> Avenue] (Stormwater Utility funding also) (13, 15)
- Project #13-1013 -CDBG Resurfacing** – [Stark] Saw cutting, storm sewer, removals, curb & gutter and pavement are complete on all roads. Restoration will be completed in the spring of 2014. [13<sup>th</sup> Court from Washington Road to 43<sup>rd</sup> Street, 41<sup>st</sup> Street from 22<sup>nd</sup> Avenue to 350 ft. east of 21<sup>st</sup> Avenue] (Stormwater Utility funding also) (6)
- Project #13-1016 Resurfacing III** – [Cicchini] Punch list items remain on 40<sup>th</sup> Street. [34<sup>th</sup> Ave from 86<sup>th</sup> Place to 88<sup>th</sup> Place, 44<sup>th</sup> Avenue Cul-de-Sac south of 87<sup>th</sup> Place, 87<sup>th</sup> Place Cul-de-Sac west of 42<sup>nd</sup> Avenue, 26<sup>th</sup> Avenue from 34<sup>th</sup> Street to 31<sup>st</sup> Street, 40<sup>th</sup> Street from Sheridan Road to 8<sup>th</sup> Avenue] (Stormwater Utility funding also) (1, 6, 9, 14)
- Project #13-1024 – 60<sup>th</sup> Street Resurfacing – 39<sup>th</sup> Avenue to 30<sup>th</sup> Avenue** – [Cicchini] Punch list items remain. (Stormwater Utility funding also) (3, 11, 15)
- Project #13-1025 56 Street Resurfacing** – [Cicchini] Saw cutting, storm sewer, removals, curb & gutter and pavement are complete on the north side of 56<sup>th</sup> Street. The south side of the street will be resurfaced in the spring of 2014. The completion date for this project has been extended to June 12<sup>th</sup>, 2014. [56<sup>th</sup> Street from Sheridan Road to 13<sup>th</sup> Avenue] (Stormwater Utility funding also) (2)
- Project #13-1208 - Sidewalk and Curb and Gutter** – [AW Oakes] Project is complete. Punch list items remain. (Stormwater Utility funding also) (Citywide)
- Project #13-1417 - Tree Removal** – Project has begun. (Parks funding) (Citywide)
- Design Work-** Staff is working on the following projects: Sump Pump Priorities, SWPPP Updates, Website Design, GPS Data Forms, Storm Sewer Investigation for Roadway Projects, Permit Compliance, SWU Reporting, Pollution Prevention Structures, Stormwater Management Facility Inspections, Miscellaneous Storm Sewer, River Crossing Swale Phase II, projects for contractor and SWU crews, Yardwaste coupons