

AGENDA
BOARD OF PARK COMMISSIONERS
Kenosha Municipal Building - Room 202
Monday, January 9, 2012 - 5:00 pm

Chairman: Michael J. Orth
Commissioner: Jesse L. Downing
Commissioner: Lawrence Green

Vice Chair: Rocco J. LaMacchia, Sr.
Commissioner: Anthony Kennedy

Call to Order
Roll Call

A. APPROVAL OF MINUTES

A-1. Approval of the minutes of the meeting held on December 19, 2011.

C. REFERRED TO COMMISSION

C-1. Approval of Professional Service Agreement with Engberg Anderson for the Southport Beach House.

INFORMATIONAL ITEMS:

1. Pike River Update
2. Presentation on Golf Course Concessions
3. Stewardship Grant Applications Status

DIRECTOR AND/OR SUPERINTENDENT COMMENTS

CITIZEN COMMENTS/COMMISSIONER COMMENTS/OTHER BUSINESS AS AUTHORIZED BY LAW

IF YOU ARE DISABLED AND NEED ASSISTANCE, PLEASE CALL 653-4052 BEFORE THIS MEETING

NOTICE IS HEREBY GIVEN THAT A MAJORITY OF THE MEMBERS OF THE COMMON COUNCIL MAY BE PRESENT AT THE MEETING, AND ALTHOUGH THIS MAY CONSTITUTE A QUORUM OF THE COMMON COUNCIL, THE COUNCIL WILL NOT TAKE ANY ACTION AT THIS MEETING.

BOARD OF PARK COMMISSIONERS
Minutes of Meeting held Monday, December 19, 2011

A meeting of the Board of Park Commissioners was held on Monday, December 19, 2011, in Room 202 of the Kenosha Municipal Building. The meeting was called to order at 6:32 pm by Chairman Orth.

At roll call, the following members were present: Commissioners LaMacchia, Downing, Kennedy and Green. Staff members in attendance were: Jeff Warnock, Superintendent of Parks.

It was moved by Commissioner Green, seconded by Commissioner LaMacchia, to approve the minutes from the meeting held on Monday, December 12, 2011. Motion passed unanimously.

- C-1. Approval of Vacant Land Sale and Leaseback Agreement between the City and New Cingular Wireless PCS, LLC for Property Located at 1613 Washington Road.(Fin-Recommendations Pending)
Public Hearing: Claude Krawczyk, Attorney for AT&T, was present & spoke.
It was moved by Alderperson Kennedy, seconded by Alderperson LaMacchia to approve.
Motion carried 4-1 (with Alderperson Downing voting nay)
- C-2. Approval of Lease Agreement between the City and New Cingular Wireless PCS, LLC.
Public Hearing: Claude Krawczyk (Attorney for AT&T)
It was moved by Alderperson Kennedy, seconded by Alderperson LaMacchia to approve.
Motion carried 4-1 (with Alderperson Downing voting nay)

There being no further business to come before the Board of Park Commissioners it was moved, seconded and unanimously carried to adjourn at 6:54 pm.



Engineering Division
Michael M. Lemens, P.E.
Director/City Engineer
Fleet Maintenance
Mauro Lenci
Superintendent
Parks Division
Jeff Warnock
Superintendent

Street Division
John H. Prijic
Superintendent
Waste Division
Rocky Bednar
Superintendent

DEPARTMENT OF PUBLIC WORKS
Michael M. Lemens, P.E., Interim Director

Municipal Building · 625 52nd ST · RM 305 · Kenosha, WI 53140
Telephone (262) 653-4050 · Fax (262) 653-4056

January 5, 2012

To: Michael Orth, Chairman
Park Commission

From: Michael M. Lemens, P.E.
Interim Director of Public Works

Cc: Steve Bostrom
District 12

Subject: ***Professional Service Agreement – Southport Beachhouse***

BACKGROUND INFORMATION

Staff sent out 6 requests and received 2 proposals from reputable consulting firms that have references relating to historical restoration projects. The proposals were evaluated based on their qualifications and staff has chosen Engberg Anderson (Milwaukee) to submit a detailed contract for the work as outlined in the scope of services.

The City received a Wisconsin Coastal Management grant to complete the design services for Southport Beachhouse relating to:

- Reconstruction of the North Parapet Wall
- Installation of an Emergency Exit Door in the North Courtyard
- Repair Miscellaneous Brick Areas over Door Walkways
- Tuck Point areas of the building exterior

The Wisconsin Coastal Management will fund a maximum of \$15,000 to complete the design services.

RECOMMENDATION

Approve Task Order #5 between the Department of Public Works - Park Division and Engberg Anderson for \$38,000 to include their quote of \$34,730 with \$3,473 of contingency. This work will be paid for out of the remaining funds available for the Southport Park CIP PK-00-002.



Ms. Katie Whaples
Civil Engineer I
Department of Public Works
City of Kenosha
625 52nd Street Room 305
Kenosha, Wisconsin 53140

December 22, 2011

Re Southport Beach House Restoration Enhancements
Project Number 11-1420
Letter Proposal
Engberg Anderson Project No. 112170

Dear Ms Whaples,

Engberg Anderson, Inc. is pleased to submit this proposal for architectural services. This proposal is based on our current understanding of the project. We ask that you review the scope, schedule and fee proposed and identify any concerns or questions in this regard. If the proposal is acceptable, please sign both copies and return one for our records.

SCOPE OF BASIC SERVICES

PROJECT UNDERSTANDING

The Kenosha Public Works is engaging architectural and engineering services to prepare construction plans and specifications for restoration enhancements to the historic Southport Beach House. The design phase work is made possible by a matching grant from the Wisconsin Coastal Management Program and all proposed work on the building is to meet historic preservation requirements.

Per the RFP dated October 12, 2011, the tasks are:

- Task 1: Reconstruct the North Parapet Wall
- Task 2: Install an Emergency Exit Door in the North Courtyard
- Task 3: Repair Miscellaneous Brick Areas over Door Walkways
- Task 4: Tuck Pointing the Historical Building

Included in the scope of services is the preparation of an estimate of probable costs of each of the tasks

SCHEDULE

We propose to provide the Construction Documents in approximately 3-4 months after receiving the approval to proceed. Our work will be broken down into five phases: Investigation and Documentation, Design Development, Construction Documents, Bidding, and Construction Administration.

MILWAUKEE MADISON TUCSON
Engberg Anderson, Inc.
320 East Buffalo Street, Suite 500
Milwaukee, Wisconsin 53202
Ph 414 944 9000 Fx 414 944 9100
www.engberganderson.com

SCOPE OF WORK

Investigation and Documentation (4 weeks - weather permitting)

The goal of the Investigation and Documentation phase will be identify and document the various deterioration conditions with the exterior masonry envelope, and determine the causes in order to better develop the appropriate and better lasting repairs.

Key objectives include:

- Review, investigate, and document existing filed conditions as required for implementing required work in Tasks 1-3.
- As part of Task 4, a limited visual condition assessment of accessible exterior masonry will be performed to document general conditions and areas of greater concern. Observations will be primarily performed from grade, with one day of assistance from a mobile lift included in the cost.
- Development of representational exterior elevations for the purposes of locating existing conditions, rough estimating of quantities, and development of construction documents. Drawings will be based on limited field measurements and photographs, will not be full measured drawings or HABS (Historic American Building Survey) quality drawings.
- Use of general and detailed digital photography to document observations regarding the four Tasks and representational exterior elevations depicting areas of concern.

Design Development (8 weeks)

The goal of Design Development phase will be to resolve in detail the building's exterior envelope issues limited to the four required Tasks. This effort will help to clearly define the project scope, size, materials, aesthetics, and preparation of estimate of probable costs.

Key tasks include the following:

- Review of documentation to identify unique and systemic architectural and structural conditions as related to the required four Tasks
- Cataloguing of conditions observed and prioritization of repairs/restoration
- Recommendations for materials testing and limited destructive investigations if warranted (destructive investigations are not included)
- Recommend which of the Secretary of the Interior's Standards for the Treatment of Historic Structures (preservation, restoration, rehabilitation, and reconstruction) should be adopted for the development of construction documents. These standards have become commonly accepted by local, state, and federal agencies involved in historic preservation and are often required as part of public and private grants.
- Research and develop restoration recommendations
- Develop outline technical specifications
- Contractor preparation of Project Budget Estimates for the restoration recommendations
- Presentation and discussion with project stakeholders to review documented conditions, discuss recommendations for repair and priority, and finalize scope of work (1 meeting)

Construction Documents (5 weeks)

The goal of the Construction Document Phase will be to record through drawings and specifications all the decisions reached during the Design Development Phase and convey the information for the purpose of obtaining permits and bidding and building the project.

Key tasks include the following:

- Development of Technical Specifications
- Assist owner in their development of the Front End Specifications (Divisions 00-01)
- Development of Construction Drawings
- Internal Quality Control Review of construction document
- Development of an Estimate of Probable Costs

Jurisdictional Reviews (4 weeks)

The goal of the Jurisdictional Review Phase will be to submit the construction documents to governing jurisdictions for their review and approval, preferably prior to documents being released for bidding although these phases may be conducted concurrently.

Key reviews include:

- State Historic Preservation Office (Wisconsin Historical Society)
- Local Historic Preservation Commission
- Plan Permit Review (Plan Exam)

Bidding and Negotiation (4 weeks)

Key tasks include the following:

- Assist Owner in assembly and review of bid package. Advertisement, printing, and issuance of bid package by owner.
- Answer bidders' questions and issuance of one (1) addendum.
- Analysis of Alternatives and Substitutions
- Bid evaluation with owner limited to 1 meeting

Construction Administration

We understand that construction dates are to be determined, but that the intention is to finish construction no later than the end of 2013. As such, we are not providing an estimated construction schedule at this time.

Key tasks for the Construction Administration phase include the following:

- Office construction administration
- Attend one (1) preconstruction meeting
- Construction Field observation limited to a total of five (5) site visits, scheduled depending on the requirements in the field, with one of the site visit reserved for the punching out of the work. Additional site visits may be contracted on a per visit basis.
- Respond to contractor's RFIs
- Review applications for payment
- Review of shop drawings

FEE PROPOSAL:

FEE

Based on the project understanding and scope of services identified above, we propose to complete the services for a fee of \$34,730. This amount includes structural engineering fees, limited aerial access and cost estimating services. As with all agreements, if the scope of the work or parameters under which the work is performed are modified, we reserve the right to review the fees related to these modifications and make mutually agreeable adjustments.

Invoices shall be submitted monthly and shall reflect the completion status of the work at the time of the invoice. Invoice payments shall be made in accordance with previously established Owner review and approval procedures.

Progress Payments:

Invoices shall be submitted monthly and shall reflect the status of the work at the time of the invoice. Payments based on the invoices shall be made in accordance with established review and approval procedures. Amounts outstanding shall accrue interest at a rate of 2 points above the prevailing prime rate.

TIME & MATERIALS RATE SCHEDULE:

Invoices for basic and additional services will be based on time charged to the project during the invoice period. The time will charged based on the following schedule up to the limits specified for each service.

<u>Category</u>	<u>Hourly rate</u>	<u>Category</u>	<u>Hourly rate</u>
Partner	\$140 - \$200	Project Production	\$85 - \$110
Principal	\$120 - \$140	Senior Interior Designer	\$105
Project Team Leader	\$90 - \$120	Interior Designer	\$90
Project Architect	\$95-\$110	Administrative/Graphics	\$75 - \$110
Project Designer	\$95-\$110		

PROGRESS PAYMENTS: Invoices shall be submitted monthly and shall reflect the status of the work at the time of the invoice.

REIMBURSABLE EXPENSES:

Expenses incurred in the course of completing the work will be invoiced to the City at our cost.

- Lift inspection time
- Transportation in connection with the Project including authorized out-of-town travel, lodging and sustenance.
- Mileage shall be expensed at the rate of \$0.50 per mile.
- Reproductions, plots, standard form documents, postage, handling and delivery of instruments of service.
- Renderings, models and mock-ups requested by the City.

- Expense of professional liability insurance dedicated exclusively to this Project or the expense of additional insurance coverage or limits requested by the City in excess of that normally carried by the Consultant
- Engberg Anderson provides the following insurance coverage within the fee proposed:

Comprehensive General Liability:	\$1,000,000 occurrence/ \$2,000,000 aggregate
Automobile Liability	\$1,000,000 occurrence/ aggregate
Worker's Compensation	Statutory/Employers Liability
Excess Liability	\$5,000,000 occurrence/ aggregate
Professional Liability	\$2,000,000 occurrence/ aggregate

ADDITIONAL SERVICES :

No additional service will be undertaken without a defined scope and written authorization. Each Additional Service will be itemized and invoiced against a limit established and agreed to in writing by both parties. Any additional service shall be invoiced separately to allow tracking of project expenses.

The following partial list of items is not included in this fee proposal, but can be provided as Additional Services if requested:

- Lift and lift operator for detailed inspection
- Environmental testing or remediation
- Site Surveys
- Soil testing
- Civil engineering
- Structural load testing
- Destructive testing
- Assessments of and designs for the restoration of additional existing construction, including but not limited to: metal and slate roofing, chimney flues, windows and doors, internal structural systems, ADA access and conformance, mechanical/electrical/plumbing systems, and life safety systems
- Testing and Matching of Existing Materials, including:
 - Existing mortar material strength/composition testing and matching
 - Strength and property testing of existing masonry
 - Pre-bid cleaning/product evaluation and construction mockups
 - Paint color matching, wood typing and related testing
- Measured floor plans and elevations
- As-built drawings
- Renderings and models
- Production of fund raising materials

ACCEPTANCE :

If you have questions concerning any aspect of this proposal, please call. As with all agreements, this document has important legal consequences and you are encouraged to consult with your legal counsel.

This proposal is valid for a period of thirty (30) calendar days. Approval for the services identified in this proposal upon receipt of a copy of this proposal signed by a representative authorized to contractually bind City of Kenosha. Please retain a copy for our records.

For:
ENGBERG ANDERSON, INC.

For
CITY OF KENOSHA

Signature: _____

Signature: _____

Name: **Mark Ernst AIA**

Name: _____

Title: **Partner**

Title: _____

Date: **December 22, 2011**

Date: _____

Copied Accounting

MUNI GOLF COURSE PROPOSED BUSINESS PLAN

Personal Business History

I Peter Gochis and my wife Connie have a combined restaront, bar experience of over 70yrs. We have successfully opend fourteen businesses although not all owned by us thirteen of the fourteen are still in business today.Preasantly we have Somers House,Bull&bear,in Kenosha and the Tilted kilt in Vernon hills IL with future site in Gurnee IL. OUR INTENTIONS.

Our intentions are to work with the city not only to improve golf revenues but to also have a viable business. We wont to intagrate ideas through Pam to find what has worked in the past. Combine them with new ideas,better menu and great pricing to make Muni a destination point. Service, food, atmisphere and pricing combind well usualy works. We feel we have the experience and a proven record.

EVENTS

Some of the events we have in mind and can schedule are as follows:

The first annual Tilted Kilt open, chili cook off between restaurants (establishments), Fire, Police, and Sheriffs dept cook offs, Father son golf day, Family day w/children golf free, Corporate functions, Pig Roast, Veterans day, Various disease benefits, Am golf with Brewers, Cubs bus trip for 1:00pm games and late night games, Any events that may have worked in the past, Personal benefits, Bar leagues. . .

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IMPROVEMENIS

We would request that we could build a large out door deck with a fire pit. Add four to five forty-two inch flat screen Tvs inside. One or two carts allocated as beverage carts.

Add two or three deep fryers. Expand the hood in kitchen. Add a char grill. Add a flat top. Add a Gyro machine. Add fifteen tier beer spigot.

WINTER ICE SKATING RINK SERVICE

Will donate A fifteen to twenty foot tree for center of skating rink. Skate with Santa. Breakfast with Santa.

Bags of hot chestnuts, Bags of hot figs and nuts, Hot cocoa, apple cider, and various snack and candies. We are also presently negotiating with an older gentleman who has studied under a pro instructor named Stadler. Stadler used to practice, give advice and tips to Arnold Palmer and other golf greats. He has expressed interest in giving private lessons, also know how to make customized golf club and grips according to your personal grip. Although not on board yet we are fairly confident he will be.

OUR FINAL REQUEST

We would like to request a liquor license for harder liquors or a limited weekend or Sunday. We ask this for two reasons 1. We'd like to stay competitive with other bars as far as games and sporting events. 2. On Sundays we'd like to do an expansive build your own Bloody Mary Buffet.

Example: shrimp, sausage sticks, various assortments vegetable and spice sticks, variety of bloody mixes, fruit and pickled items to.

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RENT & INCREASES

As a businessman I feel the rent should be in accordance to the principle of live and let live. What I mean by that is certain months of the year the rent should be decreased.

As far as rent increases an index should agreed on so to be fair to both parties. I

cant guarantee success. But I will guarantee you it wont be from lack of effort or cooperation.

Sincerely

MR&MRS Peter Gochis

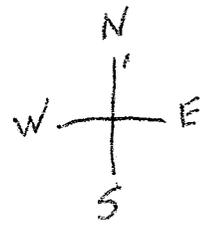
3322 16th st

Kenosha

262-883-4147 Home

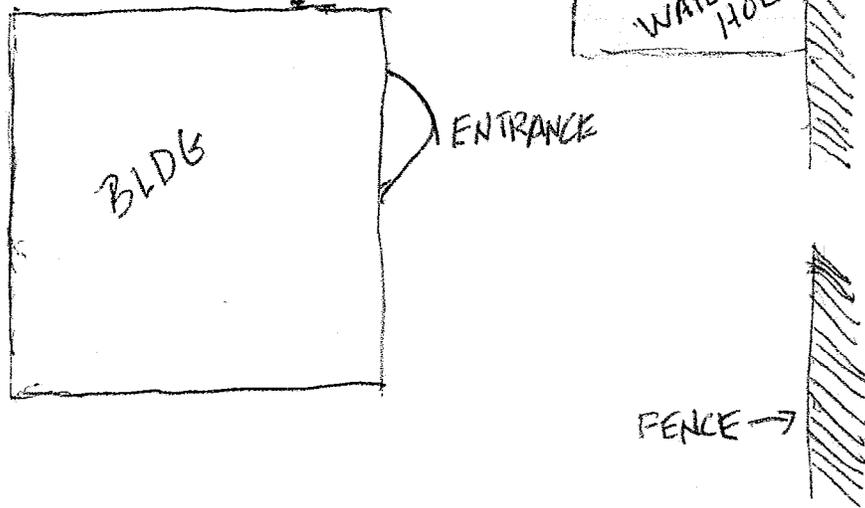
262-3272450 cell

EXTERIOR



22ND

WASHINGTON





Information #3

Engineering Division
Michael M. Lemens, P.E.
Director/City Engineer
Fleet Maintenance
Mauro Lenci
Superintendent
Parks Division
Jeff Warnock
Superintendent

Street Division
John H. Prijic
Superintendent
Waste Division
Rocky Bednar
Superintendent

DEPARTMENT OF PUBLIC WORKS
Michael M. Lemens, P.E., Interim Director

Municipal Building · 625 52nd ST · RM 305 · Kenosha, WI 53140
Telephone (262) 653-4050 · Fax (262) 653-4056

January 5, 2012

To: Michael Orth, Chairman
Park Commission

From: Shelly Billingsley, P.E. SB
Assistant City Engineer
Stormwater Utility / Parks / Environmental

CC: Eric Haugaard
District 1

Theodore Ruffalo
District 2

G. John Ruffolo
District 4

Anthony Kennedy
District 10

Jesse Downing
District 16

Subject: *Informational Item – Stewardship Grants Status*

BACKGROUND INFORMATION

Staff submitted stewardship grant applications in July of 2011, requesting funding assistance for park development within Peorio, Strawberry Creek, Simmons and the Shagbark Recreational Area. Staff has received letters identifying that all but one of the proposed projects have tentatively been selected to receive funding. Staff has responded to the letters and is currently waiting for the formal agreement. These grants require a 50% match therefore the City share is highlighted below. The following are the projects and amounts that have been tentatively selected.

Funding Source	Park		
	Shagbark	"Strawberry Creek"	Simmons Island
Stewardship	\$106,805	\$110,000	\$55,800
Recreational Trails Act	\$45,000	\$45,000	
Land & Water Conservation Fund			\$193,226
City Share (50%)	\$151,805	\$155,000	\$249,026
Total	\$303,610	\$310,000	\$498,052

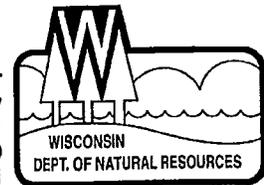
Peorio Park – Announcement has been delayed

RECOMMENDATION

Informational Only – No Action Required.

State of Wisconsin
DEPARTMENT OF NATURAL RESOURCES
101 S. Webster Street
Box 7921
Madison WI 53707-7921

Scott Walker, Governor
Cathy Stepp, Secretary
Telephone 608-266-2621
FAX 608-267-3579
TTY Access via relay - 711



December 9, 2011

File Ref: 8700
S-ADLP

Shelly Billingsly, Asst. Engineer
Department of Public Works
625 52nd Street, Room 305
Kenosha, WI 53140

Dear Shelly:

I am pleased to inform you that your state Stewardship application for the Shagbark Park Development Project has been tentatively selected to receive a Stewardship - Acquisition and Development of Local Parks matching grant in the amount of \$106,805., subject to an amended cost estimate worksheet that will need to be coordinated with the additional, pending federal RTA grant assistance for your project. This year's project selection process was very competitive but your proposal scored well enough to receive full funding.

Prior to issuance of this grant, we will be reviewing your project to ensure that it meets all applicable federal laws, state statutes, and administrative rules. Actual grant agreements will be mailed to you upon completion of this review and the project receiving final approval by the Director, Bureau of Community Financial Assistance. **You should not purchase any lands, begin construction or other work on your project prior to receiving and returning your signed grant agreement to us unless you are willing to assume the risk of absorbing those costs.** This letter is only a preliminary selection of your project for funding and the Department may identify issues that would lead to only partial funding or a denial of the application in full.

In order to proceed with the review and processing of your request **please advise us in writing if you will accept this grant offer as soon as possible.** Also, thanks for providing the signed application page that was not included in the application materials provided to sponsors.

If you have any questions regarding the status of your application or Stewardship grant requirements, please call me at 414-263-8610. I will be in touch if our review and final approval process requires additional information from you. If you are no longer interested in this grant, please let me know immediately so that others on the ranked list of projects may receive grant funding

Again, congratulations on the tentative selection of your project. I look forward to working with you.

Sincerely,

A handwritten signature in black ink that reads "Jim Ritchie". The signature is written in a cursive style.

Jim Ritchie
SE Government Outreach Supervisor

C: L. Hessler - CA/2
D. Kaemmerer SER
B. Theisen - SAA

State of Wisconsin
DEPARTMENT OF NATURAL RESOURCES
101 S. Webster Street
Box 7921
Madison WI 53707-7921

Scott Walker, Governor
Cathy Stepp, Secretary
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December 9, 2011

File Ref: 8700
RTA

Shelly Billingsly, Asst. Engineer
Department of Public Works
625 52nd Street, Room 305
Kenosha, WI 53140

Dear Shelly:

I am pleased to inform you that your federal Recreational Trails Act application for the Shagbark Park Trail Development Project has been tentatively selected to receive a \$45,000. matching grant. This year's project selection process was very competitive but your proposal scored well enough to receive the requested funding.

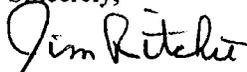
In order to complete the review and processing of your request please advise us in writing if you will accept this grant offer as soon as possible.

The formal grant agreement will be mailed to you upon completion of our project review and will be subject to the final approval by the Director, Bureau of Community Financial Assistance. Because these grants are funded through federal highway appropriations, your project must also be approved by the Federal agency. **Also, you should not begin construction or other work on your project prior to receiving and returning your signed grant agreement to us unless you are willing to assume the risk of absorbing those costs:**

If you have any questions regarding the status of your application or Recreational Trail Act grant requirements, please call me at 414-263-8610. If you are no longer interested in this grant, please let me know immediately so that others on the ranked list of projects may receive grant funding

Again, congratulations on the tentative selection of your project. I look forward to working with you.

Sincerely,



Jim Ritchie
SE Government Outreach Supervisor

cc: T. Parsons – CA/2
D. Kaemmerer - SER

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December 9, 2011

File Ref: 8700
S-ADLP

Shelly Billingsly, Asst. Engineer
Department of Public Works
625 52nd Street, Room 305
Kenosha, WI 53140

Dear Shelly:

I am pleased to inform you that your state Stewardship application for the Strawberry Creek Park Development Project has been tentatively selected to receive a Stewardship - Acquisition and Development of Local Parks matching grant in the amount of \$110,000., subject to an amended cost estimate worksheet that will need to be coordinated with the additional, pending federal RTA grant assistance for your project. This year's project selection process was very competitive but your proposal scored well enough to receive full funding.

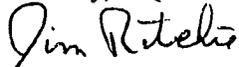
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Jim Ritchie
SE Government Outreach Supervisor

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Shelly Billingsly, Asst. Engineer
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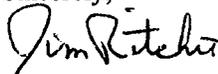
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Sincerely,



Jim Ritchie
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cc: T. Parsons – CA/2
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December 9, 2011

File Ref: 8700
S-ADLP

Shelly Billingsly, Asst. Engineer
Department of Public Works
625 52nd Street, Room 305
Kenosha, WI 53140

Dear Shelly:

I am pleased to inform you that your state Stewardship application for the Simmons Island Park Boardwalk Development Project has been tentatively selected to receive a Stewardship - Acquisition and Development of Local Parks matching grant in the amount of \$55,800., subject to an amended cost estimate worksheet that will need to be coordinated with the additional, pending federal L&WCF grant assistance for your project. This year's project selection process was very competitive but your proposal scored well enough to receive full funding.

Prior to issuance of this grant, we will be reviewing your project to ensure that it meets all applicable federal laws, state statutes, and administrative rules. Actual grant agreements will be mailed to you upon completion of this review and the project receiving final approval by the Director, Bureau of Community Financial Assistance. **You should not purchase any lands, begin construction or other work on your project prior to receiving and returning your signed grant agreement to us unless you are willing to assume the risk of absorbing those costs.** This letter is only a preliminary selection of your project for funding and the Department may identify issues that would lead to only partial funding or a denial of the application in full.

In order to proceed with the review and processing of your request **please advise us in writing if you will accept this grant offer as soon as possible.** Also, thanks for providing the signed application page that was not included in the application materials provided to sponsors.

If you have any questions regarding the status of your application or Stewardship grant requirements, please call me at 414-263-8610. I will be in touch if our review and final approval process requires additional information from you. If you are no longer interested in this grant, please let me know immediately so that others on the ranked list of projects may receive grant funding

Again, congratulations on the tentative selection of your project. I look forward to working with you.

Sincerely,

Jim Ritchie
SE Government Outreach Supervisor

C: L. Hessler - CA/2
D. Kaemmerer SER
B. Theisen - SAA

State of Wisconsin
DEPARTMENT OF NATURAL RESOURCES
101 S. Webster Street
Box 7921
Madison WI 53707-7921

Scott Walker, Governor
Cathy Stepp, Secretary
Telephone 608-266-2621
FAX 608-267-3579
TTY Access via relay - 711



December 9, 2011

File Ref: 8700
L&WCF

Shelly Billingsley, Asst. Engineer
Department of Public Works
625 52nd Street, Room 305
Kenosha, WI 53140

Dear Shelly:

I am pleased to inform you that your Land & Water Conservation Fund application for Simmons Island Park Boardwalk Development Project has been tentatively selected to receive a grant in the amount of \$193,226. The project selection process was very competitive but your proposal scored well enough to receive funding.

Prior to issuance of this grant, we will be reviewing your project to ensure that it meets all applicable federal laws, state statutes, and administrative rules. Actual grant agreements will be mailed to you upon completion of this review and the project receiving final approval by the Director, Bureau of Community Financial Assistance. **You should not purchase any lands, begin construction or other work on your project prior to receiving and returning your signed grant agreement to us unless you are willing to assume the risk of absorbing those costs.** This letter is only a preliminary selection of your project for funding and the Department may identify issues that would lead to only partial funding or a denial of the application in full. Because these grants are funded through federal National Park Service appropriations, your Land and Water Conservation Fund project must also be approved by the Federal agency.

In order to proceed with the review and processing of your request **please advise us in writing if you will accept this grant offer as soon as possible.** Also, thanks for providing the signed application page that was not included in the original application materials provided to sponsors.

If you have any questions regarding the status of your application or Land & Water Conservation Fund grant requirements, please call me at 414-263-8610. I will be in touch if our review and final approval process requires additional information from you. If you are no longer interested in this grant, please let me know immediately so that others on the ranked list of projects may receive grant funding.

Again, congratulations on the tentative selection of your project. I look forward to working with you.

Sincerely,

Jim Ritchie
SE Government Outreach Supervisor

C: L. Hessler – CA/2
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ENGINEERING DIVISION
MICHAEL M. LEMENS, P.E.
DIRECTOR/CITY ENGINEER

STREET DIVISION
JOHN H. PRIJIC
SUPERINTENDENT

FLEET MAINTENANCE
MAURO LENCI
SUPERINTENDENT

WASTE DIVISION
ROCKY BEDNAR
SUPERINTENDENT

PARK DIVISION
JEFF WARNOCK
SUPERINTENDENT

DEPARTMENT OF PUBLIC WORKS
MICHAEL M. LEMENS, P.E., INTERIM DIRECTOR

MUNICIPAL BUILDING · 625 - 52ND ST · RM 305 · KENOSHA, WI 53140
TELEPHONE (262) 653-4050 · FAX (262) 653-4056

December 19, 2011

State of Wisconsin
Department of Natural Resources
Attention: Jim Ritchie
101 S. Webster Street
Box 7921
Madison, Wisconsin 53707-7921

SUBJECT: Acceptance of Stewardship Grant – Shagbark Park Development

Dear Mr. Ritchie,

The City of Kenosha is honored accept the funding for the Shagbark Park Development Project through the Stewardship – Acquisition and Development of Local Parks. The Parks Commission and Common Council Committee will be accepting this grant once we receive the formal grant agreement.

Thank you for selecting our City to receive funding for this project. We are looking forward to beginning this process with the Wisconsin DNR.

Sincerely,

Michael M. Lemens, P.E.
Interim Director of Public Works



ENGINEERING DIVISION
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December 19, 2011

State of Wisconsin
Department of Natural Resources
Attention: Jim Ritchie
101 S. Webster Street
Box 7921
Madison, Wisconsin 53707-7921

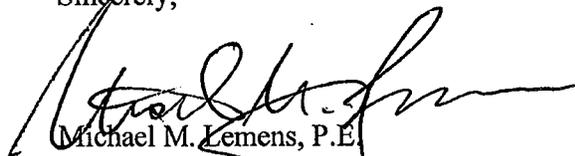
SUBJECT: Acceptance of Recreational Trails Act Grants – Shagbark Park

Dear Mr. Ritchie,

The City of Kenosha is honored to accept the funding for the Shagbark Park Trail Development Project through the Recreational Trails Act. The Parks Commission and Common Council Committee will be accepting this grant once we receive the formal grant agreement.

Thank you for selecting our City to receive funding for this project. We are looking forward to beginning this process with the Wisconsin DNR.

Sincerely,


Michael M. Lemens, P.E.
Interim Director of Public Works



ENGINEERING DIVISION
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December 19, 2011

State of Wisconsin
Department of Natural Resources
Attention: Jim Ritchie
101 S. Webster Street
Box 7921
Madison, Wisconsin 53707-7921

SUBJECT: Acceptance of Recreational Trails Act Grants – Strawberry Creek Park

Dear Mr. Ritchie,

The City of Kenosha is honored to accept the funding for the Strawberry Creek Park Development Project through the Recreational Trails Act. The Parks Commission and Common Council Committee will be accepting this grant once we receive the formal grant agreement.

Thank you for selecting our City to receive funding for this project. We are looking forward to beginning this process with the Wisconsin DNR.

Sincerely,

A handwritten signature in black ink, appearing to read "Michael M. Lemens".

Michael M. Lemens, P.E.
Interim Director of Public Works



ENGINEERING DIVISION
MICHAEL M. LEMENS, P.E.
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December 19, 2011

State of Wisconsin
Department of Natural Resources
Attention: Jim Ritchie
101 S. Webster Street
Box 7921
Madison, Wisconsin 53707-7921

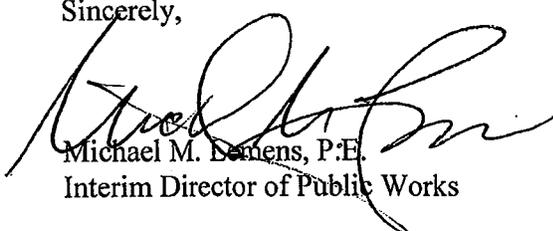
SUBJECT: Acceptance of Stewardship Grant – Strawberry Creek Park

Dear Mr. Ritchie,

The City of Kenosha is honored to accept the funding for the Strawberry Creek Park Development Project through the Stewardship – Acquisition and Development of Local Parks. The Parks Commission and Common Council Committee will be accepting this grant once we receive the formal grant agreement.

Thank you for selecting our City to receive funding for this project. We are looking forward to beginning this process with the Wisconsin DNR.

Sincerely,


Michael M. Lemens, P.E.
Interim Director of Public Works



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December 19, 2011

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Department of Natural Resources
Attention: Jim Ritchie
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Madison, Wisconsin 53707-7921

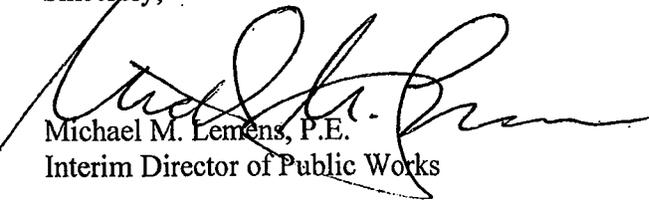
SUBJECT: Acceptance of Stewardship Grant – Simmons Island Park

Dear Mr. Ritchie,

The City of Kenosha is honored to accept the funding for the Simmons Island Park Boardwalk Development Project through the Stewardship – Acquisition and Development of Local Parks. The Parks Commission and Common Council Committee will be accepting this grant once we receive the formal grant agreement.

Thank you for selecting our City to receive funding for this project. We are looking forward to beginning this process with the Wisconsin DNR.

Sincerely,


Michael M. Lemens, P.E.
Interim Director of Public Works



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December 19, 2011

State of Wisconsin
Department of Natural Resources
Attention: Jim Ritchie
101 S. Webster Street
Box 7921
Madison, Wisconsin 53707-7921

SUBJECT: Acceptance of Land and Water Conservation Fund – Simmons Island Park

Dear Mr. Ritchie,

The City of Kenosha is honored to accept the funding for the Simmons Island Park Boardwalk Development Project through the Land and Water Conservation Fund. The Parks Commission and Common Council Committee will be accepting this grant once we receive the formal grant agreement.

Thank you for selecting our City to receive funding for this project. We are looking forward to beginning this process with the Wisconsin DNR.

Sincerely,

A handwritten signature in black ink, appearing to read "Michael M. Lemens".

Michael M. Lemens, P.E.
Interim Director of Public Works