

**AGENDA
STORMWATER UTILITY
COMMITTEE**

**MONDAY, JANUARY 5, 2015
ROOM 202
5:30 P.M.**

**Patrick Juliana, Chairman
Scott N. Gordon, Vice Chairman
Steve Bostrom**

**Eric Haugaard
Rhonda Jenkins
Jan Michalski**

Approval of minutes of regular meeting held on December 15, 2014.

1. Addendum to Professional Services Agreement with Mandlik and Rhodes Information Systems, Inc., for Redemption Procession of Yardwaste Coupons. *(also referred to Finance Committee)*
2. Acceptance of Project 13-1208 Sidewalk & Curb/Gutter Program (Citywide Locations) which has been satisfactorily completed by A.W. Oakes & Son, Inc. (Racine, Wisconsin). The final amount of the contract is \$586,454.72. (\$47,118.38 Stormwater Funds). **(All Districts)** *(also referred to Public Works Committee)*

INFORMATIONAL: Project Status Report

CITIZENS COMMENTS RELATED ONLY TO JURISDICTION OF STORMWATER UTILITY COMMITTEE

ALDERMAN COMMENTS

IF YOU ARE DISABLED AND IN NEED OF ASSISTANCE CALL 653-4050 BEFORE NOON ON THE DATE INDICATED FOR THIS MEETING.

NOTICE IS HEREBY GIVEN THAT A MAJORITY OF THE MEMBERS OF THE COMMON COUNCIL MAY BE PRESENT AT THE MEETING, AND ALTHOUGH THIS MAY CONSTITUTE A QUORUM OF THE COMMON COUNCIL, THE COUNCIL WILL NOT TAKE ANY ACTION AT THIS MEETING.

STORMWATER UTILITY COMMITTEE
- MINUTES -

MONDAY, DECEMBER 15, 2014
5:30 P.M.

Patrick Juliana, Chairman
Scott N. Gordon, Vice Chairman
Steve Bostrom

Eric Haugaard
Rhonda Jenkins
Jan Michalski

The regular meeting of the Stormwater Utility Committee was held on Monday, December 15, 2014 in Room 202 of the Municipal Building. The following members were present: Acting Chairman Scott N. Gordon, Aldermen Steve Bostrom, Rhonda Jenkins, and Jan Michalski. Aldermen Patrick Juliana and Eric Haugaard were excused. The meeting was called to order at 5:46 pm. Staff members in attendance were Mike Lemens, Alderman Wicklund, Alderman Rose, Alderman Bogdala and Ron Iwen, Transit Director.

Approval of minutes of regular meeting held on December 1, 2014.

It was moved by Alderman Michalski, seconded by Alderman Jenkins to approve. Motion passed 4-0.

1. Change Order (Contract Deadline Only) for Project 14-1120 Eichelman Park Beach Water Quality Improvements Phases I & II (6125 3rd Avenue). **(District 2)**
(also referred to Public Works Committee)
A public hearing was held, Alderman LaMacchia spoke. It was moved by Alderman Michalski, seconded by Alderman Jenkins to approve. Motion passed 4-0.
2. Stormwater Management Practices Maintenance Agreement for Stormwater Management Facilities Between the City of Kenosha, Wisconsin and GPT Kenosha Owner, LLC. **(District 16)**
It was moved by Alderman Michalski, seconded by Alderman Jenkins to approve. Motion passed 4-0.
3. Disbursements for the month of November 2014.
It was moved by Alderman Jenkins to receive and file, seconded by Alderman Michalski. Motion passed 4-0.

INFORMATIONAL: Project Status Report

ADJOURNMENT - There being no further business to come before the Stormwater Utility Committee, it was moved, seconded and unanimously approved to adjourn the meeting at 5:52 pm.



ENGINEERING DIVISION
SHELLY BILLINGSLEY, P.E.
CITY ENGINEER
CATHY AUSTIN, P.E.
ASSISTANT CITY ENGINEER
KILE KUHLMEY
SOIL EROSION SPECIALIST

STREET DIVISION
JOHN H. PRIJIC
SUPERINTENDENT

DEPARTMENT OF STORMWATER UTILITY
MICHAEL M. LEMENS, P.E., DIRECTOR
SHELLY BILLINGSLEY, P.E., DEPUTY DIRECTOR

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December 26, 2014

To: Patrick Juliana, Chairman
Stormwater Utility Committee

From: Shelly Billingsley, P.E. *Shelly Billingsley*
Deputy Director of Public Works / City Engineer

Subject: *Addendum to Professional Services Agreement with Mandlik and Rhodes Information Systems, Inc. for Redemption Processing of Yardwaste Coupons.*

BACKGROUND INFORMATION

The Kenosha Stormwater Utility has received an addendum to extend the Mandlik and Rhodes Information Systems, Inc. Professional Service Agreement until December 31, 2015. This contract allows the Stormwater Utility to extend the Yardwaste Coupon Program into 2015.

The Stormwater Utility will offer the \$2 coupon to be used on any box or bundle of 10 City approved biodegradable bags, Bag to Nature, BIOBAG and ECOGUARD.

The coupons will be available once the coupons are printed (an example of the coupon is provided). The Yardwaste Coupon Program is planned to be in place prior to the Spring Yardwaste Curbside Collection Season.

RECOMMENDATION

Approve the Addendum between the Kenosha Stormwater Utility and Mandlik and Rhodes Information Systems, Inc to extend their current contract until December 31, 2015, authorize the Director to execute the contract and approve the 2015 coupon layout. The funding for the yardwaste coupons will be paid for out of the Stormwater Utility account 501-09-50102-219 from which the yardwaste coupon program was budgeted \$68,050.

**ADDENDUM
EXTENSION OF THE TERM OF AGREEMENT**

THIS ADDENDUM is made part of, and incorporated into, 'Mandlik and Rhodes Information Systems, Inc. Coupon Redemption Processing Agreement' made as of 09/15/2009' of Coupon Processing Services With the **City of Kenosha** referred to hereafter as **CLIENT** and Mandlik & Rhodes Information Systems, Inc. referred to hereafter as **MRIS**, signed on 9/15/2009 by **CLIENT** and 10/02/2009 by **MRIS**, respectively. As stated under clause 'C' on page 5 of the agreement which states as below:

"The term of this Agreement shall commence as of September 1, 2009 and shall end August 31, 2010."

CLIENT and **MRIS**, collectively known as the parties agree as follows:

"The term of the abovementioned Agreement is extended until December 31, 2015. The term of the agreement will be in effect until canceled by either party by giving 90 days notice in writing."

City of Kenosha:

By: _____

Name: _____

Title: _____

Date: _____

MRIS:

By: _____

Name: Pradeep Mandlik

Title: _____

Date: _____

DRAFT

**\$2.00
OFF**

(Box or Bundle of 10 bags)

NO CASH VALUE

MAIL TO:

City of Kenosha
c/o Mandlik & Rhodes
PO Box 490, Dept #1044
Tecate, CA 91980

OFFER CODE:



**CITY OF KENOSHA, WI - APPROVED
BIODEGRADABLE YARDWASTE BAGS**

For City of Kenosha Residents ONLY

- **BIOBAG®**
- **BAG TO NATURE™**
- **ECOGUARD™**

**LIMIT: One
Coupon per box.
Limit of four (4)
coupons per visit.**

"To encourage composting and help offset the cost of biodegradable bags."

**DOESN'T APPLY TO PREVIOUS PURCHASES
VALID ONLY AT KENOSHA-AREA RETAILERS**

**Expiration Date:
12/31/2015**



ENGINEERING DIVISION
SHELLY BILLINGSLEY, P.E.
CITY ENGINEER
PARK DIVISION
JEFF WARNOCK
SUPERINTENDENT
FLEET MAINTENANCE
SUPERINTENDENT

STREET DIVISION
JOHN H. PRIJIC
SUPERINTENDENT
WASTE DIVISION
ROCKY BEDNAR
SUPERINTENDENT

DEPARTMENT OF PUBLIC WORKS

MICHAEL M. LEMENS, P.E., DIRECTOR
SHELLY BILLINGSLEY, P.E., DEPUTY DIRECTOR

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December 29, 2014

To: Eric Haugaard, Chairman, Public Works Committee
Patrick A. Juliana, Chairman, Stormwater Utility Committee
From: Shelly Billingsley, P.E. *Shelly Billingsley*
Deputy Director of Public Works/City Engineer
Subject: Acceptance of Project 13-1208 Sidewalk & Curb/Gutter Program

Location: Citywide

Please be advised that the above referenced project has been satisfactorily completed by A.W. Oakes & Son, Inc., Racine, Wisconsin. This project consisted of hazardous sidewalk, driveway approach and curb/gutter repair, installation of new sidewalk, installation of handicapped ramps, excavation and landscaping.

It is recommended that the project be accepted in the final amount of \$586,454.72 (\$539,336.34 sidewalk funds and \$47,118.38 stormwater funds). Original contract amount for sidewalk was \$505,282.50 plus \$74,717.50 for additional quantities for a total of \$580,000.00, funding was from CIP Line Item IN-93-004; original contract amount for curb & gutter was \$72,425.00 plus \$9,575.00 for additional quantities for a total of \$82,000.00, funding was from CIP Line Item SW-93-005.

SAB/kjb

December 26, 2014

TO: Michael M. Lemens, P.E.
Director of Public Works / Stormwater Utility

FROM: Shelly Billingsley, P.E. *Shelly Billingsley*
Deputy Director of Public Works / City Engineer

SUBJECT: Stormwater Utility Project Status Report

- Project #10-1126 Wetland Mitigation Bank** - [Wetlands and Waterways Consulting LLC] Technical memo was submitted to DNR and Army Corp. (16)
 - Project #11-1128 Multi-Plate Pipe Storm Sewer Inspection and Evaluation** – [Ruekert-Mielke] Staff is working with consultant on recommendations and cost estimates. (2 and 7)
 - Project #11-1135 Stormwater Management Plan Development** – Staff continues to work through City watershed by watershed. (City wide)
 - Project #12-1111 Misc. Storm Sewer – Sump Pump Connections** – Staff is preparing plans and specs for construction in 2015. (12)
 - Project #12-1136 Pike River Monitoring (Fund for Lake Michigan Grant)** – Consultant is working on draft report. (1 & 4)
 - Project #13-1012 - Resurfacing I** – [Stark] Waiting for Closeout Documents. [Lincoln Road intersection at 28th Avenue, Lincoln Road intersection at 22nd Avenue, 70th Street from 39th Avenue to 40th Avenue] (Stormwater Utility funding also) (13, 15)
 - Project #13-1013 -CDBG Resurfacing** – [Stark] Waiting for Closeout Documents. [13th Court from Washington Road to 43rd Street, 41st Street from 22nd Avenue to 350 ft. east of 21st Avenue] (Stormwater Utility funding also) (6)
 - Project #13-1131 - Sidewalk and Curb and Gutter** – [AW Oakes] Waiting Closeout Documents. (Public Works funding also) (Citywide)
 - Project #14-1012 – Resurfacing Phase I** – [Payne & Dolan] Project is complete. Punchlist items remain. [18th Avenue from 67th to 69th Street, 68th Avenue from 52nd Street to 1000' North and 51st Street from 68th Avenue to 700' West] (12, 16)
 - Project #13-1417 - Tree Removal** – Project underway. (Parks funding) (Citywide)
 - Project #14-1131 – Curb and Gutter Repair Program** – [AW Oakes] Punchlist items remain (Stormwater Utility funding also) (Citywide)
 - Project #13-1132 – River Crossing Swale Restoration Phase II** – No bids were received will re-advertise in Spring of '15. (17)
 - Project #13-1133 – Oil Drop-Off Structures** – Street Division Personnel will be constructing shelters in winter when time allows. (2,15)
 - Project #14-1139 Forest Park Sanitary and Sewer Enhancements**– [AW Oakes] –Work has begun. Sanitary Sewer Storm Sewer and Watermain work are 100% Completed. All street paving is complete. Sidewalk, ramps, and driveway approach paving should be completed by Dec. 16. Final restoration will be completed in the spring of 2015. (15)
 - Project #14-1141 – Southport Park Shoreline Repair Phase 1** – [Redbarn Design and Engineering] Design is in process. Bid opening is scheduled for January 14, 2015. (12)
- Design Work-** Staff is working on the following projects: Detention Basin Dredging, Sump Pump Priorities, SWPPP Updates, Website Design, GPS Data Forms, Storm Sewer Investigation for Roadway Projects, Permit Compliance, SWU Reporting, Pollution Prevention Structures, Stormwater Management Facility Inspections, Miscellaneous Storm Sewer, projects for contractor and SWU crews, Yardwaste coupons