

## CITY OF KENOSHA – MAYOR'S YOUTH COMMISSION

March 5, 2015 – 7:30 PM

A meeting of the Mayor's Youth Commission was held on Thursday, March 5<sup>th</sup> in Room 301 of the Municipal Office Building.

The following Commissioners were present: Chairman Jeff Wamboldt, Alderman Scott Gordon, Tammy Conforti, MarQuan Jones, Bethany Ormseth, Katie Pollock. Lance Gordon arrived during item #2. Brianna Jones was previously excused. Philip Wattles was not present. Chairman Jeff Wamboldt called the meeting to order at 7:30 PM.

Approval of minutes: *It was moved by MarQuan Jones, seconded by Katie Pollock, to approve the minutes of the meeting of December 4, 2014. Motion carried unanimously.*

### **Item #1: Annual Celebration Wrap-Up**

The meal went over budget due to the high turnout this year. Investigate other options for dinner next year. Other than that, everyone felt the reception went very well.

### **Item #2: Support of Youth Based Organizations (deferred from meetings of September 4, October 2, November 6, & December 4, 2014)**

Moving forward, revenue generated from the sale of bricks at the Youth Memorial will also be used for mini-grants. The brick order forms should be changed to reflect that. Forms used for mini-grant applications in 1998 will be amended to reflect the criteria desired by the current Commission. Organizations applying for assistance must be based in the City of Kenosha, with priority being given to non-profits. They should submit an Action Plan stating the anticipated date of implementation as well as goals and objectives; then, a synopsis of how the money was spent after completion of the project. Any organization can apply annually and the application deadline is *final*. Applications received in the Mayor's office between February 15<sup>th</sup> and March 15<sup>th</sup> will be reviewed in April. Mini-grants will be awarded at Common Council meeting in June along with 3<sup>rd</sup> Quarter MYC Award winners. Dollar amounts will be no more than \$500 each and total between \$1,000 and \$2,000. Jeff will provide this information to Matt Knight for consideration and ask Matt to draft a letter to the Common Council. Once finalized, Alderman Gordon will present the informational letter to the Council in May. *It was moved by Alderman Gordon, seconded by Lance Gordon, to receive and file. Motion carried unanimously.*

### **Item #3: Annual Brick Memorial – June 18, 2015**

The deadline for brick memorial applications is April 30<sup>th</sup>. The same ad may be used as that which was used last year.

*It was moved by MarQuan Jones, seconded by Katie Pollock, to place the ad for the brick memorial in the Kenosha News on the four Sundays preceding the April 30<sup>th</sup> deadline, with costs not to exceed \$1,100. Motion carried unanimously.*

### **Item #4: Future Meeting Dates:**

- a. **March 26, 2015 – Deadline for 2<sup>nd</sup> Quarter Award Nominations**
- b. **April 2, 2015 – Regular Meeting and Review of 2<sup>nd</sup> Quarter Nominations**
- c. **April 20, 2015 – Award Presentations at Common Council Meeting**

It was moved by Alderman Gordon, seconded by MarQuan Jones, to adjourn the meeting at 8:15 PM. Motion carried unanimously.

*The next regular meeting will be held on Thursday, April 2, 2015.*

**CITY OF KENOSHA – MAYOR'S YOUTH COMMISSION**

**April 2, 2015 – 6:30 PM**

A meeting of the Mayor's Youth Commission was held on Thursday, April 2<sup>nd</sup> in Room 301 of the Municipal Office Building.

The following Commissioners were present: Chairman Jeff Wamboldt, Alderman Scott Gordon, Tammy Conforti, MarQuan Jones, Bethany Ormseth, Katie Pollock. Lance Gordon was previously excused. Philip Wattles was not present. Brianna Jones resigned from the Commission effective March 29, 2015. Chairman Wamboldt called the meeting to order at 6:34 PM.

Approval of minutes: *It was moved by Bethany Ormseth, seconded by Alderman Scott Gordon, to approve the minutes of the meeting of March 5, 2015. Motion carried unanimously.*

**Item #1: Annual Brick Memorial – June 18, 2015**

Krystina Andreoli is willing to sing at the dedication again this year. The Honor Guard has been contacted and will participate if available. Legend George is willing to take care of sound system again for \$200. Jason Rimkus from Kenosha Community Media will record the ceremony. The first ad for brick purchases will run in the Kenosha News on Sunday, April 5<sup>th</sup>. The park has been reserved. Jeff will emcee the event, Katie and Tammy will read names, MarQuan will read the poem. Beth and Scott will greet attendees and hand out programs. We will have just the podium and bell this year but no stage.

**Item #2: Communication Regarding Mini-Grants**

A letter to be sent to the Common Council explaining the proposed mini-grant program was amended after discussion and suggestions from the commissioners. Jeff will make changes and the final draft will be discussed at the meeting of May 4<sup>th</sup>. Beth will make changes to the application and send to Jeff for review. Jeff will provide this communication to all aldermen via email once the letter is finalized.

**Item #3: Review of 2<sup>nd</sup> Quarter Nominations**

Twenty-six students will receive an award at the Common Council meeting of April 20<sup>th</sup>. Per criteria outlined in the nomination form, any student receiving an average score of 15 points or higher is invited to receive a Mayor's Youth Commission Award. Katie and Tammy will be present at the Council meeting to assist. Jeff will read the names and press release.

**Item #4: Future Meeting Dates:**

- a. **April 20, 2015 – Award Presentations at Common Council Meeting**
- b. **May 7, 2015 – Regular Meeting**
- c. **May 28, 2015 – Deadline for 3<sup>rd</sup> Quarter Nominations**

It was moved by MarQuan Jones, seconded by Bethany Ormseth, to adjourn the meeting at 7:30 PM. Motion carried unanimously.

*The next regular meeting will be held on Thursday, May 7, 2015 in Room 301 of the Municipal Building.*

**CITY OF KENOSHA – MAYOR'S YOUTH COMMISSION**  
**June 4, 2015 – 6:30 PM**

A meeting of the Mayor's Youth Commission was held on Thursday, June 4<sup>th</sup> in Room 301 of the Municipal Office Building.

The following Commissioners were present: Chairman Jeff Wamboldt, Alderman Scott Gordon, Ashley Collins, Tammy Conforti, MarQuan Jones, Bethany Ormseth, Katie Pollock. Lance Gordon was previously excused. Chairman Wamboldt called the meeting to order at 6:34 PM.

Approval of minutes: *It was moved by Bethany Ormseth, seconded by Katie Pollock, to approve the minutes of the meeting of April 2, 2015. Motion carried unanimously.*

**Item #1. Introduction of New Members**

Appointment of Ashley Collins was approved at the Council meeting of May 18<sup>th</sup>. Ashley is entering her senior year at Lakeview Technology Academy and is filling the vacancy left by Brianna Jones.

**Item #2. Vacant Positions**

There is currently a vacancy which the Mayor will strive to fill with an adult member. Lance submitted his resignation from the Commission, effective following the dedication ceremony on June 18<sup>th</sup>. The vacancy left by Lance should be filled with a member under the age of 23, if at all possible.

**Item #3: Annual Brick Memorial**

The event will be held on June 18<sup>th</sup> at 6:30 p.m. All members are available for the event and will arrive on or before 5:45 p.m.

**Item #4: Review of Communication Regarding Mini-Grants and Review of Mini-Grant Application Form**

Adjustments to the application form were discussed. *It was moved by Bethany Ormseth, seconded by Ashley Collins, to approve. Motion carried unanimously.*

**Item #5: Review of 3<sup>rd</sup> Quarter Nominations**

Nine nominations for the 3<sup>rd</sup> quarter met the criteria for MYC awards. Tammy, Scott and Jeff will all be in attendance to present awards on June 15<sup>th</sup>.

**Item #6: Future Meeting Dates:**

- a. **June 15, 2015 – Award Presentations at Common Council**
- b. **June 18, 2015 – Annual Brick Memorial Dedication**
- c. **September 3, 2015 – Regular Meeting**

It was moved by MarQuan Jones, seconded by Katie Pollock, to adjourn the meeting at 7:08 PM. Motion carried unanimously.

*The next regular meeting will be held on Thursday, September 3 in Room 301 of the Municipal Building.*

**CITY OF KENOSHA – MAYOR'S YOUTH COMMISSION**  
**September 2, 2015 – 6:30 PM**

A meeting of the Mayor's Youth Commission was held on Wednesday, September 2<sup>nd</sup> in Room 204 of the Municipal Office Building.

The following Commissioners were present: Chairman Jeff Wamboldt, Alderman Scott Gordon, Ashley Collins, Tammy Conforti, Katie Pollock. Bethany Ormseth and Jaclyn Schmit were previously excused. MarQuan Jones was not in attendance. Chairman Wamboldt called the meeting to order at 6:30 PM.

Approval of minutes: *It was moved by Katie Pollock, seconded by Ashley Collins, to approve the minutes of the meeting of June 4, 2015. Motion carried unanimously.*

**Item #1. Vacant Positions**

There is currently one opening for a member under the age of 23 and will be another vacancy for a youth member on November 1<sup>st</sup>. Ashley and Katie both indicated that they know students who may be interested. Everyone was given a Membership Application.

**Item #2. Fall Festival – October 10, 2015**

There is a conflict in actively managing games at the Fall Festival since the ribbon cutting for the Dream Playground has been moved to October 10<sup>th</sup> and most of the Youth Commission members will be involved with that event. Ashley volunteered to work at the Fall Festival and will assist Paula Lattergrass and Franca Carls with game set-up and stay for the duration of the event. Jeff will ask the Teen Task Force to provide additional assistance with running the games. The Commission will provide games, prizes and candy and members plan to volunteer their time again next year. *It was moved by Tammy Conforti, seconded by Ashley Collins, to provide up to \$300 for prizes and candy for games at the City's Fall Festival on October 10, 2015. Motion carried unanimously.*

**Item #3: Mini-Grants**

The Commission decided to publicize the new Mini-Grant Program with a press release. The City's Community Relations Liaison, Kris Kochman, will be asked to prepare a draft. The Commission will review at their October meeting and send out immediately after the January annual banquet, to the same distribution list that is used for the MYC Awards.

**Item #4: Future Meeting Dates:**

- a. **Wednesday, October 7, 2015 at 6:30 PM – Regular Meeting**
- b. **Saturday, October 10, 2015 at 10:00 AM – Fall Festival**
- c. **Thursday, October 29, 2015 – Deadline for 4<sup>th</sup> Quarter Nominations**
- d. **Wednesday, November 4, 2015 at 6:30 PM – Regular Meeting**

**Other Business:** Alderman Gordon suggested the Commission purchase a brick at the Dream Playground as a way of showing their support. *It was moved by Katie Pollock, seconded by Ashley Collins, to purchase a brick at the Dream Playground with engraving Mayor's Youth Commission at a cost of \$100. Motion carried unanimously.*

*The next regular meeting will be held on Wednesday, October 7 in Room 301 of the Municipal Building.*

*It was moved by Ashley Collins, seconded by Tammy Conforti, to adjourn at 7:10 PM. Motion carried unanimously.*

**CITY OF KENOSHA – MAYOR'S YOUTH COMMISSION**  
**October 7, 2015 – 6:30 PM**

A meeting of the Mayor's Youth Commission was held on Wednesday, October 7<sup>th</sup> in Room 301 of the Municipal Office Building.

The following Commissioners were present: Chairman Jeff Wamboldt, Alderman Scott Gordon, Ashley Collins, Tammy Conforti, Katie Pollock. Bethany Ormseth and Jaclyn Schmit were previously excused. MarQuan Jones participated by phone. Chairman Wamboldt called the meeting to order at 6:30 PM.

Approval of minutes: *It was moved by MarQuan Jones, seconded by Ashley Collins, to approve the minutes of the meeting of September 2, 2015. Motion carried unanimously.*

**Item #1. Vacant Positions**

Several interested parties did not qualify due to the fact that they aren't City residents. Everyone was encouraged to continue talking to friends who may want to serve.

**Item #2. Fall Festival – October 10, 2015**

Everything is in order for Saturday. Games are ready to go and prizes have been purchased. In addition to Ashley, Paula Lattergrass and Franca Carls, there will be additional City employees and volunteers from the Teen Task Force running the games and distributing pumpkins.

**Item #3: Purchase of Brick at the Dream Playground**

Alderman Gordon suggested the Commission purchase a brick at the Dream Playground as a way of showing their support. *It was moved by MarQuan Jones, seconded by Tammy Conforti, to purchase a brick at the Dream Playground with the engraving Mayor's Youth Commission at a cost of \$100. Motion carried unanimously.*

**Item #4: Annual Scholarship Awards:**

**a. Define criteria for scholarship candidates**

*It was moved by Ashley Collins, seconded by MarQuan Jones, to invite to interview the three candidates who scored highest overall in calendar year 2015, and also the candidate with the highest score each quarter aside from those three top candidates. Motion carried unanimously.*

**b. Determine scholarship award amounts**

*It was moved by Tammy Conforti, seconded by MarQuan Jones, to award \$5,000 to the first place winner, \$2,500 to the second place winner, and \$1,500 to those placing third through seventh. Motion carried unanimously.*

**c. Community members to participate on interview panel**

*It was moved by Tammy Conforti, seconded by Ashley Collins, to defer to the meeting of November 5, 2015. Motion carried unanimously.*

**Item #5: Future Meeting Dates:**

**a. Saturday, October 10, 2015 at 10:00 AM – Fall Festival**

**b. Thursday, October 29, 2015 – Deadline for 4<sup>th</sup> Quarter Nominations**

**c. Wednesday, November 4, 2015 at 6:30 PM – Regular Meeting**

**d. Monday, November 16, 2015 at 7:00 PM – Award Presentations at Council**

**Citizen Comments:** None.

*The next regular meeting will be held on Wednesday, November 4<sup>th</sup> in Room 301 of the Municipal Building.*

*It was moved by Ashley Collins, seconded by Tammy Conforti, to adjourn at 7:00 PM. Motion carried unanimously.*

**CITY OF KENOSHA – MAYOR'S YOUTH COMMISSION**  
**November 4, 2015 – 6:30 PM**

A meeting of the Mayor's Youth Commission was held on Wednesday, November 4<sup>th</sup> in Room 301 of the Municipal Office Building.

The following Commissioners were present: Chairman Jeff Wamboldt, Ashley Collins, Tammy Conforti, Katie Pollock and Jaclyn Schmit. Alderman Scott Gordon and John McTernan were excused. Bethany Ormseth was also in attendance. The meeting was called to order at 6:30 PM.

Approval of minutes: *It was moved by Tammy Conforti, seconded by Ashley Collins, to approve the minutes of the meeting of October 7, 2015. Motion carried unanimously.*

**Item #1.       Scholarship Interviews**

Katie and Tammy will be on the interview panel. Dave Witthun, Director of Athletics at St. Joseph Catholic Academy, and Stacy Seger, pastor of Lord of Life Lutheran Church, have both agreed to serve on the panel as well. Jackie may participate as well and will check her calendar.

**Item #2.       Fall Festival Recap**

The event was well attended; all of the candy and most of the prizes were distributed. Five hours seemed to be a bit long for the event, as the crowd dissipated as soon as the music ended. The Commission will participate next year and suggest a time of 11-2 to Kris Kochman.

**Item #3:       Annual Reception – January 12, 2016**

Dave Klimisch, Pleasant Prairie Trustee, has agreed to make a motivational speech lasting approximately 15 minutes. Jeff will ask Haley Klinkhammer if she is willing to volunteer her time to sing at the event; in turn she will be encouraged to have CD's and other promotional products available for purchase. He will also contact Big Balloon Tycoon to confirm his availability. Administration staff will arrange for food, water, soda, paper products, name tags, cupcakes, and decorating the hall at the Museum.

**Item #4:       Review 4<sup>th</sup> Quarter Nominations**

There were 17 nominations submitted for the 4<sup>th</sup> quarter of 2015. Everyone turned in their score sheets. Jeff, Katie and Tammy will be at the Council meeting on November 16<sup>th</sup> for presentations.

**Item #5:       Future Meeting Dates:**

- a.       **Monday, November 16, 2015 at 7:00 PM – Award Presentations**
- b.       **Wednesday, December 2, 2015 – Regular Meeting**
- c.       **Monday, December 21, 2015 at 4:30 PM – Scholarship Interviews**

**Citizen Comments:** None.

*The next regular meeting will be held on Wednesday, December 2<sup>nd</sup> in Room 301 of the Municipal Building.*

*It was moved by Tammy Conforti, seconded by Jackie Schmit, to adjourn at 7:00 PM. Motion carried unanimously.*

**CITY OF KENOSHA - MAYOR'S YOUTH COMMISSION**  
**December 2, 2015 – 6:30 PM**

A meeting of the Mayor's Youth Commission was held on Wednesday, December 2<sup>nd</sup> in Room 301 of the Municipal Office Building.

The following Commissioners were present: Chairman Jeff Wamboldt, Tammy Conforti, Katie Pollock, John McTernan, Bethany Ormseth, Jaclyn Schmit, and Ashley Collins. Alderman Gordon was excused. Chairman Wamboldt called the meeting to order at 6:34 PM.

*APPROVAL OF MINUTES – It was moved by Ashley Collins, seconded by Jaclyn Schmit, to approve the minutes of the meeting of November 4, 2015. Motion carried unanimously.*

**Item #1: Scholarship Interviews: Confirmation of Panel Members**

Tammy Conforti, MYC

Katie Pollock, MYC

David Witthun, St. Joseph Academy

Pastor Stacy Seger, Lord of Life Lutheran Church

The Panel Members were sent a confirmation letter on November 23, 2015. They have been asked to arrive by 4:00 p.m. on December 21, 2015 in Room 301 of the Municipal Office Building. The first interview is scheduled for 4:30 PM. Water will be provided for both the panel members and the seven candidates. Officer Wamboldt will set up in Administration for videoing purposes as each candidate will be asked what it means to them to be awarded a scholarship. Candidates have until December 17<sup>th</sup> to schedule their interview and return the information forms.

**Item #2: Annual Reception Details**

The annual reception is Thursday, January 12, 2016. Chairman Wamboldt briefed the commissioners on the reception details:

- Invitations will be sent out on December 10, 2015.
- Reception will be held at Kenosha Public Museum Daimler Chrysler Hall.
- The reception begins at 6:00 PM.
- Big Balloon Tycoon will entertain guests in the foyer.
- DeRango's will cater the event.
- Dave Klimisch will be guest speaker.
- Haley Klinkhammer will sing.
- There will be a slideshow presentation of award winners.
- Decorating begins at 4:15 PM.
- The Commissioners are asked to arrive by 5:30 PM to help with guest check-in.
- Commissioners will sit at a reserved table at the front of the room and eat first.
- There will be name tags for Commissioners only.

**Item #3: Review Mini-Grants Press Release**

The press release announcing and explaining the Mini-Grants Program is scheduled to

be sent out on Tuesday, January 19, 2016. In addition to the Aldermen, Department Heads, and local media, the press release will be sent to the schools and service organizations that currently receive nomination solicitations. *It was moved by Tammy Conforti, seconded by Ashley Collins, to approve the press release announcing the Mini-Grant Program. Motion carried unanimously.*

***Item #4: Future Dates***

1. Scholarship Interviews – Monday, December 21, 2015 at 4:30 PM
2. Annual Awards Reception – Tuesday, January 12, 2016 at 6:00 PM
3. Mini-Grants Press Release – January 19, 2016
4. Deadline for 1<sup>st</sup> Quarter Award Nominations – Thursday, January 28, 2016
5. Regular Meeting – February 3, 2016

It was moved by Katie Pollock, seconded by Ashley Collins, to adjourn the meeting at 6:53 PM. Motion carried unanimously.

*The next regular MYC meeting will be held on Wednesday, February 3, 2015.*