

HOW TO USE  
POLICE & FIRE COMMISSION MINUTES ARCHIVE

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Board of Police & Fire Commissioners  
Human Resources Department  
625 52<sup>nd</sup> St. , Room 205  
Kenosha, WI 53140  
Phone (262) 653-4130  
Fax (262) 653-4127  
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COMMISSION MEMBERS:  
Ron Frederick, *President*  
Helen Schumacher, *Vice President*  
Charles Bradley, *Secretary*  
James Greco, *Commissioner*  
Richard Schend, *Commissioner*

POLICE AND FIRE COMMISSION  
MINUTES OF MEETING HELD JANUARY 24, 2013

1. This meeting was called to order by President Frederick at 8:00 a.m. on Tuesday, January 24, 2013. The meeting was held in room 202 of the Municipal Office Building.
2. On roll call, all commission members, were present.
3. Vice President Schumacher made a motion to approve the minutes of the December 18, 2012 meeting. Secretary Bradley seconded the motion and it was carried unanimously.
4. Citizens' comments: None
5. Commissioner Schend made a motion to receive and file the Police and Fire Department Reports for the month of December 2012. Vice President Schumacher seconded the motion and it was carried unanimously.
6. Commissioner Greco made a motion to receive and file Police Detective Debbie Zastrow's notification of retirement effective December 29, 2012. Commissioner Schend seconded the motion and it was carried unanimously.
7. Commissioner Schend made a motion to receive and file the Citizen Complaint received from Travis Jones. Vice President Schumacher seconded the motion and it was carried unanimously.
8. Chiefs' comments.

Police Chief Morrissey:

- Retiring Detective Zastrow has many years of service with the Police Department. She ran the Explorer Program and will continue in some capacity in retirement.
- In 2012 the Police Department received over 111,000 calls, this is an increase from 2011.
- Anticipates several Probationary Police Officers will be starting April 1, 2013. This will then bring staffing level up to 199.
- 11 individuals are currently in field training.

Fire Chief Thomsen:

- 2012 calls were also up for the Fire Department and calls in 2013 are setting a record pace.
- 9 Probationary Firefighters expected to start on March 1, 2013. There are currently only 8 vacancies, however, several additional retirements are anticipated.

9. Commissioners' comments. - None
10. At 8:08 a.m. the Board of Police & Fire Commissioners went into closed session under

authority of Section 19.85 (1)(b) to discuss the promotion of 3 individuals to the position of Police Detective and the appointment of 9 individuals to the position of Probationary Firefighter, on a motion made by Secretary Bradley, seconded by Vice President Schumacher and carried unanimously.

The Board reconvened into open session at 9:05 a.m. on a motion made by Secretary Bradley, seconded by Commissioner Schend and carried unanimously.

11. The next meeting is scheduled for Tuesday, January 29, 2013.
12. The meeting adjourned at 9:06 a.m. on a motion made by Secretary Bradley, seconded by Commissioner Schend and carried unanimously.

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Ron Frederick - President

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Helen Schumacher - Vice President

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Charles Bradley - Secretary

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James Greco - Commissioner

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Richard Schend - Commissioner

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Charles Bradley, *Secretary*  
James Greco, *Commissioner*  
Richard H. Schend, *Commissioner*

POLICE AND FIRE COMMISSION  
MINUTES OF MEETING HELD JANUARY 29, 2013

1. This meeting was called to order by President Frederick at 8:00 a.m. on Tuesday, January 29, 2013. The meeting was held in room 202 of the Municipal Office Building.
2. On roll call, all commission members, with the exception of Secretary Bradley, were present.
3. Vice President Schumacher made a motion to approve the minutes of the January 24, 2013 meeting. Commissioner Schend seconded the motion and it was carried unanimously.
4. Citizens' comments. None
5. Chiefs' comments.  
  
Police Chief Morrissey: With these promotions, the Detective Bureau will again be fully staffed.
6. Commissioners' comments. None
7. Promotions effective February 1, 2013:
  - The promotion of Police Officer Jason Kenesie to Interim Detective was approved on a motion made by Commissioner Schend, seconded by Commissioner Greco and carried unanimously.
  - The promotion of Police Officer Patrick Patton to Interim Detective was approved on a motion made by Commissioner Schend, seconded by Vice President Schumacher and carried unanimously.
  - The promotion of Police Officer Donald Rowley to Interim Detective was approved on a motion made by Commissioner Schend, seconded by Commissioner Greco and carried unanimously.
8. The next meeting is scheduled for Tuesday, February 19, 2013.
9. The meeting adjourned at 8:10 a.m. on a motion made by Commissioner Schend seconded by Commissioner Greco and carried unanimously.

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Ron Frederick - President

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Helen Schumacher - Vice President

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Charles Bradley - Secretary

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James Greco - Commissioner

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Richard H. Schend - Commissioner



POLICE AND FIRE COMMISSION  
MINUTES OF MEETING HELD FEBRUARY 19, 2013

1. This meeting was called to order by President Frederick at 8:00 a.m. on Tuesday, February 19, 2013. The meeting was held in room 202 of the Municipal Office Building.
2. On roll call, all commission members were present.
3. Vice President Schumacher made a motion to approve the minutes of the January 29, 2013 meeting. Secretary Bradley seconded the motion and it was carried unanimously.
4. Citizens' comments.

Patricia Joseph commented on the forceful arrest of her son in May 2012. Ms. Joseph called 911 for help when her son was having mental health issues.

Gina Marie Griffin called 911 in January 2013 due to a domestic dispute between her two sons and claims that one son was injured due to force used during his arrest.

5. Secretary Bradley made a motion to receive and file the Police and Fire Department reports for the month of January 2013. Commissioner Schend seconded the motion and it was carried unanimously.
6. Commissioner Schend made a motion to receive and file the letter of Commendation to Canine Officer Schrandt and Mikey. Vice President Schumacher seconded the motion and it was carried unanimously.
7. Secretary Bradley made a motion to receive and file Police Captain Steve Larson's notification of retirement effective December 31, 2012. Commissioner Schend seconded the motion and it was carried unanimously.
8. Secretary Bradley made a motion to receive and file Nicole Kopp's resignation from the Detective Bureau. Commissioner Schend seconded the motion and it was carried unanimously.
9. Commissioner Schend made a motion to receive and file Fire Chief Thomsen's notification of Division Chief Richard Meeker's retirement effective January 31, 2013. Secretary Bradley seconded the motion and it was carried unanimously.
10. Appointment and Promotions effective March 1, 2013:
  - The appointment of Joseph Kosman to Probationary Fire Fighter was approved on a motion made by Commissioner Schend, seconded by Vice President Schumacher and carried unanimously.
  - The appointment of Greg Spencer to Probationary Fire Fighter was approved on a motion made by Commissioner Schend, seconded by Vice President Schumacher and carried unanimously.
  - The appointment of Garrett Boye to Probationary Fire Fighter was approved on a motion made by Commissioner Schend, seconded by Secretary Bradley and carried

- unanimously.
- The appointment of Abbie Windus to Probationary Fire Fighter was approved on a motion made by Vice President Schumacher, seconded by Commissioner Schend and carried unanimously.
- The appointment of John Tenuta to Probationary Fire Fighter was approved on a motion made by Commissioner Schend, seconded by Secretary Bradly and carried unanimously.
- The appointment of Taylor Santelli to Probationary Fire Fighter was approved on a motion made by Commissioner Schend, seconded by Commissioner Greco and carried unanimously.
- The appointment of Justin Morman to Probationary Fire Fighter was approved on a motion made by Commission Schend, seconded by Commissioner Greco and carried unanimously.
- The appointment of Kyle Hoff to Probationary Fire Fighter was approved on a motion made by Commissioner Schend, seconded by Commissioner Greco and carried unanimously.
- The appointment of William Swanson to probationary Fire Fighter was approved on a motion made by Secretary Bradley, seconded by Commission Greco and carried unanimously.
- The promotion of Police Officer Sarah Nord to Probationary Detective was approved on a motion made by Commissioner Schend, seconded by Vice president Schumacher and carried unanimously.

11. Chiefs' Comments:

- Police Chief Morrissey mentioned that Captain Steve Larson has been an outstanding member of the Police Department and is retiring due to health issues. He also requested a special meeting in March due to Probationary Police Officers expected to start April 1, 2013.
- Fire Chief Thomsen wished the best to retiring Police Captain Steve Larson and thanked the family members of the newly appointed Probationary Firefighters for attending today's meeting.

12. Commissioners' Comments:

- Commissioner Schend hopes the 9 new Firefighters are with us for a long time.
- Commissioner Greco congratulated those appointed and promoted.
- Secretary Bradley was impressed with the backgrounds and experience of the 9 Probationary Fire Fighters.
- Vice President Schumacher extended congratulations to all.

13. At 8:23 a.m. the Board of Police & Fire Commissioners went into closed session on a motion made by Commissioner Schend, seconded by Vice President Schumacher and carried unanimously. On roll call all commissioners were present.

Under authority of Section 19.85 (1)(c) the following was discussed:

- The promotion of 4 individuals to the position of Fire Captain.
- The promotion of 6 individuals to the position of Fire Lieutenant.
- The promotion of 6 individuals to the position of Apparatus Operator.
- Eliminating the Division Chief of Quality Control/Public Health position, recreating the Division Chief of EMS position and filling the position by reclassifying a current Fire Department employee.

Under authority of Section 19.85 (1)(f) the following was discussed:

- The findings in the investigation of the Taser use incident of July 7, 2012 (KPD Case #12-102556).

The Board reconvened into open session at 10:25 a.m. on a motion made by Vice president Schumacher, seconded by Commissioner Schend and carried unanimously.

14. Police Chief Morrissey indicated no discipline is warranted in the July 7, 2012 tasing incident. The Board concurs with the Chief's findings. The investigation of KPD Case #2012-102556 was received and filed on a motion made by Commissioner Schend, seconded by Vice President Schumacher and carried unanimously.
15. A special meeting is scheduled for Tuesday, March 12, 2013 with the regularly scheduled meeting to follow on Tuesday, March 19, 2013.
16. The meeting adjourned at 10:35 a.m. on a motion made by Commissioner Schend seconded by Secretary Bradley and carried unanimously.

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Ron Frederick - President

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Helen Schumacher - Vice President

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Charles Bradley - Secretary

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James Greco - Commissioner

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Richard H. Schend - Commissioner

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James Greco, *Commissioner*  
Richard H. Schend, *Commissioner*

POLICE AND FIRE COMMISSION  
MINUTES OF MEETING HELD MARCH 12, 2013

1. This meeting was called to order by President Frederick at 8:03 a.m. on Tuesday, March 12, 2013. The meeting was held in room 202 of the Municipal Office Building.
2. On roll call, all commission members were present.
3. Vice President Schumacher made a motion to approve the minutes of the February 19, 2013 meeting. Commissioner Schend seconded the motion and it was carried unanimously.
4. Citizens' comments - None
5. Chiefs' Comments:
  - Police Chief Morrissey mentioned that the Police Officer's written exam is being held on Saturday, March 16<sup>th</sup> and Saturday, March 23<sup>rd</sup>. We have received over 500 applications. The current eligibility list will expire very soon.
  - Fire Chief Thomsen had no comments.
6. Commissioners' Comments - None
7. At 8:05 a.m. the Board of Police & Fire Commissioners went into closed session under authority of Section 19.85 (1)(c) to discuss:
  - The appointment of four (4) individuals to the position of Probationary Police Officer.
  - The promotion to Division Chief of Emergency Medical Service.
  - The status of six (6) Apparatus Operator positions.

The Board reconvened into open session at 9:10 a.m. on a motion made by Commissioner Schend, seconded by Secretary Bradley and carried unanimously.
8. The next meeting is scheduled for 8:00 a.m. on Tuesday, March 19, 2013.
9. The meeting adjourned at 9:11 a.m. on a motion made by Commissioner Schend seconded by Secretary Bradley and carried unanimously.

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Ron Frederick - President

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Helen Schumacher - Vice President

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Charles Bradley - Secretary

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James Greco - Commissioner

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Richard H. Schend - Commissioner



POLICE AND FIRE COMMISSION  
MINUTES OF MEETING HELD MARCH 19, 2013

1. This meeting was called to order by President Frederick at 7:58 a.m. on Tuesday, March 19, 2013. The meeting was held in room 202 of the Municipal Office Building.
2. On roll call, all commission members were present.
3. Vice President Schumacher made a motion to approve the minutes of the March 12, 2013 meeting. Secretary Bradley seconded the motion and it was carried unanimously.
4. Citizens' comments – None
5. Secretary Bradley made a motion to receive and file Police and Fire Department reports for the month of February 2013. Vice President Schumacher seconded the motion and it was carried unanimously.
6. Secretary Bradley made a motion to receive and file Police Chief Morrissey's 2012 Employee Attendance Memorandum. Commissioner Schend seconded the motion and it was carried unanimously.
7. Commissioner Greco made a motion to receive and file Police Chief Morrissey's notification of the annual Kenosha Law Enforcement Memorial Ceremony. Commissioner Schend seconded the motion and it was carried unanimously.
8. Commissioner Schend made a motion to receive and file Police Chief Morrissey's notice of officer Nicholas Benvenuto's 10 day unpaid suspension. Commissioner Greco seconded the motion and it was carried unanimously.
9. Commissioner Schend made a motion to receive and file Police Chief Morrissey's notice of Officer Thomas Groth's 2 day unpaid suspension.
10. Approval of the appointments/promotions effective April 1, 2013:
  - The appointment of Myles P. Smith to Probationary Police Officer was approved on a motion made by Secretary Bradley, seconded by Commissioner Schend and carried unanimously.
  - The appointment of Daniel R. Barbian to Probationary Police Officer was approved on a motion made by Commissioner Schend, seconded by Secretary Bradley and carried unanimously.
  - The appointment of Eric J. Donahue to Probationary Police Officer was approved on a motion made by Secretary Bradley, seconded by Vice President Schumacher and carried unanimously.
  - The appointment of Rusten T. Sheskey to Probationary Police officer was approved on a motion made by Secretary Bradley, seconded by Commissioner Schend and carried unanimously.
  - The promotion of EMS Administrative Officer James Poltrock to Division Chief EMS was approved on a motion made by Vice President Schumacher, seconded by Commissioner Greco and carried unanimously.
  - The promotion of Fire Lieutenant Daniel Radant to Probationary Captain was approved on

a motion made by Commissioner Greco, seconded by Secretary Bradley and carried unanimously.

- The promotion of Fire Lieutenant Matthew Matoska to Probationary Captain was approved on a motion made by Secretary Bradley, seconded by Vice President Schumacher and carried unanimously.
- The promotion of Fire Lieutenant Glen Malkmus to Probationary Captain was approved on a motion made by Secretary Bradley, seconded by Vice President Schumacher and carried unanimously.
- The promotion of Fire Lieutenant Richard Jaskolski to Probationary Captain was approved on a motion made by Vice President Schumacher, seconded by Commissioner Greco and carried unanimously.
- The promotion of Fire Apparatus Operator Brian Rummelhart to Probationary Lieutenant was approved on a motion made by Vice President Schumacher, seconded by Commissioner Schend and carried unanimously.
- The promotion Fire Apparatus Operator James Schuppe to Probationary Lieutenant was approved on a motion made by Commissioner Schend, Seconded by Secretary Bradley and carried unanimously.
- The promotion of Fire Apparatus Operator Carl Carlson to Probationary Lieutenant was approved on a motion made by Helen Schumacher, seconded by Secretary Bradley and carried unanimously.
- The promotion of Fire Apparatus Operator David Sass to Probationary Lieutenant was approved on a motion made by Commissioner Greco, seconded by Commissioner Schend and carried unanimously.
- The promotion of Fire Apparatus Operator John Delfrate to Probationary Lieutenant was approved on a motion made by Commissioner Schend, seconded by Secretary Bradley and carried unanimously.
- The promotion of Firefighter Wes Djuplin to Probationary Lieutenant was approved on a motion made by Commissioner Schend, seconded by Commissioner Greco and carried unanimously.
- The promotion of Firefighter Daniel Tilton to Probationary Apparatus Operator was approved on a motion made by Commissioner Schend, seconded by Secretary Bradley and carried unanimously.
- The promotion of Firefighter Carl Ruegg to Probationary Apparatus Operator was approved on a motion made by Vice President Schumacher, seconded by Secretary Bradley and carried unanimously.
- The promotion of Firefighter Harry Tolbert Jr. to Probationary Apparatus Operator was approved on a motion made by Secretary Bradley, seconded by Commissioner Schend and carried unanimously.
- The promotion of Firefighter Matthew Martin to Probationary Apparatus Operator was approved on a motion made by Commissioner Schend, seconded by Vice President Schumacher and carried unanimously.
- The promotion of Firefighter Christopher Hannes to Probationary Apparatus Operator was approved on a motion made by Commissioner Schend, seconded by Secretary Bradley and carried unanimously.
- The promotion of Firefighter Brian Page to Probationary Apparatus Operator was approved on a motion made by Commissioner Schend, seconded by Commissioner Greco and carried unanimously.

#### 11. Chiefs' Comments:

Police Chief Morrissey:

- Extended congratulations to the new Police Officers and was impressed by the amount of training undergone by the individuals promoted within the Fire Department.
- The Police Department's Annual Report is posted on their website.
- The annual Law Enforcement Memorial Ceremony is scheduled for 12:00 p.m. on Wednesday, May 8<sup>th</sup>. The ceremony will take place at the Kenosha Public Safety Monument, located in the 5500 block of 2<sup>nd</sup> Avenue.

- The City received 570 Police Officer applications. We had a great turnout for the written exam held on March 16<sup>th</sup>. With the 4 new Probationary Police Officer appointments, there is only 1 Police Officer position to fill.

Fire Chief Thomsen:

- Firefighter recruitment is starting the end of March, applications will be accepted for approximately 45 days.
- Thanked the families of those promoted for their support.
- This was the largest group of promotions that he can recall in the 29 years he has been with the Fire Department. These employees will be the leaders of the Fire Department as more senior employees retire.

12. Commissioners' Comments:

Commissioner Schend - Congratulations to those hired and promoted.

Commissioner Greco - Also extended congratulations and mentioned that we had many great applicants.

Secretary Bradley - Extended congratulations.

Vice President Schumacher - Extended congratulations to all. Attended the recent Police & Fire Ball and mentioned that it was very well organized and great fun. Appreciated the performance of the Kenosha Area Pipes & Drums during the recent St. Patrick's Day pub crawl.

President Frederick – Also extended congratulations to all.

13. At 8:40 a.m. the Board of Police & Fire Commissioners went into closed session under authority of Section 19.85 (1)(c) to discuss the following Police Department promotions to be effective May 1, 2013:

- Two individuals to the position of Probationary Captain.
- Two individuals to the position of Probationary Lieutenant.
- Two individuals to the position of Probationary Sergeant.
- One individual to the position of Probationary Detective.

The Board reconvened into open session at 9:45 a.m. on a motion made by Commissioner Schend, seconded by Secretary Bradley and carried unanimously.

14. The next meeting is scheduled for 8:00 a.m. on Tuesday, April 16, 2013.

15. The meeting adjourned at 9:45 a.m. on a motion made by Commissioner Schend seconded by Secretary Bradley and carried unanimously.

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Ron Frederick - President

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Helen Schumacher - Vice President

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Charles Bradley - Secretary

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James Greco - Commissioner

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Richard H. Schend - Commissioner



POLICE AND FIRE COMMISSION  
MINUTES OF MEETING HELD APRIL 16, 2013

1. This meeting was called to order by President Frederick at 7:58 a.m. on Tuesday, April 16, 2013. The meeting was held in room 202 of the Municipal Office Building.
2. On roll call, all commission members were present.
3. Commissioner Schend made a motion to approve the minutes of the March 19, 2013 meeting. Vice President Schumacher seconded the motion and it was carried unanimously.
4. Citizens' comments – None
5. Vice President Schumacher made a motion to receive and file Police and Fire Department reports for the month of March 2013. Commissioner Schend seconded the motion and it was carried unanimously.
6. Commissioner Schend made a motion to receive and file Apparatus Operator Kevin Carbon's notice of retirement effective May 16, 2013. Vice President Schumacher seconded the motion and it was carried unanimously.
7. Commissioner Greco made a motion to receive and file Fire Chief Thomsen's notification of Firefighter Matthew Spidell's three (3) day suspension. Commissioner Schend seconded the motion and it was carried unanimously.
8. Approval of the following Police Department promotions effective May 1, 2013:
  - The promotion of Lieutenant Thomas Hansche to Interim Captain was approved on a motion made by Commissioner Schend, seconded by Vice President Schumacher and carried unanimously.
  - The promotion of Lieutenant Christine Flahive to Interim Captain was approved on a motion made by Commissioner Schend, seconded by Commissioner Greco and carried unanimously.
  - The promotion of Sergeant Hugh Rafferty to Interim Lieutenant was approved on a motion made by Commissioner Greco, seconded by Commissioner Schend and carried unanimously.
  - The promotion of Sergeant Heiring to Interim Lieutenant was approved on a motion made by Commissioner Schend, seconded by Secretary Bradley and carried unanimously.
  - The promotion of Police Officer Timothy Schaal to Interim Sergeant was approved on a motion made by Commissioner Schend, seconded by Secretary Bradley and carried unanimously.
  - The promotion of Police Officer Daniel Cooper to Interim Sergeant was approved on a motion made by Commissioner Greco, seconded by Secretary Bradley and carried unanimously.
9. Chiefs' Comments:
  - Police Chief Morrissey:
    - Congratulations to everyone promoted.
    - Reminder that the Law Enforcement Memorial ceremony is coming up on May 8<sup>th</sup>.

- 282 of the Policer Officer applicants passed the written test. Oral interviews are the next step and they will begin May 20<sup>th</sup>. The interview panel consists of three (3) Police Officers. Those that pass the oral interview will then be ranked based on their scores on the written test and oral interview. Applicants with military service can also receive veterans preference points.
- Several Police Department employee have recently attended the Leadership in Police Organizations course offered at Gateway Technical College.

Fire Chief Thomsen:

- The Firefighter recruitment process has begun with applications being accepted through May 31, 2013.
- The Police & Fire Commission dinner will be coming up in June. More information will be available at a later date.

10. Commissioners' Comments:

Commissioner Schend - Congratulations to those promoted.

Commissioner Greco - Also extended congratulations and mentioned that we had many great applicants.

Secretary Bradley - Extended congratulations.

Vice President Schumacher - Extended congratulations to all and mentioned that she recently observed some training of the new firefighter recruits.

President Frederick – Also extended congratulations to all.

11. At 8:20 a.m. the Board of Police & Fire Commissioners went into closed session under authority of Section 19.85 (1)(c) to discuss the following Fire Department promotion to be effective June 1, 2013:

- One Firefighter to the position of Probationary Apparatus Operator.

The Board reconvened into open session at 8:34 a.m. on a motion made by Secretary Bradley seconded by Commissioner Schend and carried unanimously.

12. The next meeting is scheduled for 8:00 a.m. on Tuesday, May 21, 2013.

13. The meeting adjourned at 8:35 a.m. on a motion made by Secretary Bradley seconded by Commissioner Schend and carried unanimously.

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Ron Frederick - President

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Helen Schumacher - Vice President

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Charles Bradley - Secretary

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James Greco - Commissioner

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Richard H. Schend - Commissioner

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COMMISSION MEMBERS:  
Helen Schumacher, *President*  
Charles Bradley, *Vice-President*  
James Greco, *Secretary*  
Richard H. Schend, *Commissioner*  
Edward Kubicki, *Commissioner*

## POLICE AND FIRE COMMISSION MINUTES OF MEETING HELD MAY 21, 2013

1. This meeting was called to order by Helen Schumacher at 8:02 a.m. on Tuesday, May 21, 2013. The meeting was held in room 202 of the Municipal Office Building.
2. On roll call, all commission members, with the exception of Charles Bradley, were present.
3. Election of Officers.
  - President - Richard Schend made a motion to appoint Helen Schumacher to the position of President. James Greco seconded the motion and it was carried unanimously.
  - Vice President - James Greco made a motion to appoint Charles Bradley to the position of Vice President. The motion was seconded by Richard Schend and carried unanimously.
  - Secretary - Richard Schend made a motion to appoint James Greco to the position of Secretary. Edward Kubicki seconded the motion and it was carried unanimously.
4. Secretary Greco made a motion to approve the minutes of the April 16, 2013 meeting. Commissioner Schend seconded the motion and it was carried unanimously.
5. Citizens' comments – Michael Bell introduced Investigative Consultant, Ira Robbins. Mr. Robbins presented a copy of a document he has recently submitted to Teresa L. Carlson of the FBI and James L. Santelle, U.S. Attorney for the Eastern district of Wisconsin, relating to his November 26, 2012 complaint, to President Schumacher.
6. Commissioner Schend made a motion to receive and file Police and Fire Department reports for the month of April 2013. Commissioner Kubicki seconded the motion and it was carried unanimously.
7. Commissioner Kubicki made a motion to receive and file the 2012 Kenosha Fire Department annual Report. Commissioner Schend seconded the motion and it was carried unanimously.
8. Commissioner Schend made a motion to receive and file Fire Lieutenant Greg Peterson's notice of retirement effective June 30, 2013. Commissioner Kubicki seconded the motion and it was carried unanimously.
9. Commissioner Schend made a motion to receive and file Derek Brooks complaint alleging he sustained multiple injuries during his arrest. Secretary Greco seconded the motion and it was carried unanimously.
10. The promotion of Firefighter Francesco Rovella to Probationary Apparatus Operator effective July 1, 2013 was approved on a motion made by Secretary Greco, seconded by Commissioner Schend and carried unanimously.

11. Chiefs' Comments.

Police Chief Morrissey:

- The process of interviewing 182 Police Officer applicants has begun. After the interviews are completed, an eligibility list will be created that will remain in effect for 18 to 24 months. Currently there is one Police Officer position that needs to be filled.

Fire Chief Thomsen:

- Welcomed Edward Kubicki, the newly appointed Commissioner.

12. Commissioners' Comments:

- Commissioner Kubicki – expressed gratitude for his appointment to the commission.
- Secretary Greco – discussed reimbursement for the cost of vests with Police Chief Morrissey. Currently, Police Officers that want to wear a vest must purchase their own.
- President Schumacher – appreciated the opportunity to speak at the Firefighter graduation ceremony and to observe recruit training.

13. At 8:17 a.m. the Board of Police & Fire Commissioners went into closed session under authority of Section 19.85 (1)(c) to discuss employee promotions to the position of Fire Lieutenant and Apparatus Operator.

On roll call, all Commission Members, with the exception of Secretary Bradley, were present.

The Board reconvened into open session at 8:50 a.m. on a motion made by Commissioner Schend, seconded by Commissioner Kubicki and carried unanimously.

14. The next meeting is scheduled for 8:00 a.m. on Tuesday, June 25, 2013.

15. The meeting adjourned at 8:52 a.m. on a motion made by Commissioner Kubicki seconded by Commissioner Schend and carried unanimously.

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Helen Schumacher - President

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Charles Bradley - Vice President

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James Greco - Secretary

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Richard H. Schend - Commissioner

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Edward Kubicki - Commissioner

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Charles Bradley, *Vice-President*  
James Greco, *Secretary*  
Richard H. Schend, *Commissioner*  
Edward Kubicki, *Commissioner*

## POLICE AND FIRE COMMISSION MINUTES OF MEETING HELD JUNE 25, 2013

1. This meeting was called to order by President Schumacher at 8:02 a.m. on Tuesday, June 25, 2013. The meeting was held in room 202 of the Municipal Office Building.
2. On roll call, all commission members, with the exception of James Greco, were present.
3. Commissioner Schend made a motion to approve the minutes of the May 21, 2013 meeting. Commissioner Kubicki seconded the motion and it was carried unanimously.
4. Citizens' comments – Twenty-one (21) citizens had comments.
5. Commissioner Schend made a motion to receive and file Police and Fire Department reports for the month of May 2013. Vice-President Bradley seconded the motion and it was carried unanimously.
6. Commissioner Schend made a motion to receive and file Sergeant Cooper's letter of recognition sent to Officer Tadas Zukauskas. Commissioner Kubicki seconded the motion and it was carried unanimously.
7. Vice President Bradley made a motion to receive and file Sergeant Lampada's letter of recognition sent to Officer Jacob Berghuis. Commissioner Schend seconded the motion and it was carried unanimously.
8. Commissioner Kubicki made a motion to receive and file Sergeant Labatore's letter of recognition sent to Officers Alex Wicketts and Thomas Groth. Commissioner Schend seconded the motion and it was carried unanimously.
9. Commissioner Schend made a motion to receive and file the letter received from Renaul Glover Sr. Commissioner Kubicki seconded the motion and it was carried unanimously.
10. Commissioner Schend made a motion to receive and file Ira Robins' May 17, 2013 letter addressed to Teresa Carlson of the FBI and U.S. Attorney for the Eastern District, James Santelle. Vice president Bradley seconded the motion and it was carried unanimously.
11. Commissioner Schend made a motion to receive and file Ira Robins' May 28, 2013 letter addressed to the Commission. Vice President Bradley seconded the motion and it was carried unanimously.
12. Appointments effective July 1, 2013:
  - The appointment of Fire Apparatus Operator James Strouf to Fire Lieutenant was approved on a motion made by Commissioner Kubicki, seconded by Commissioner Schend and carried unanimously.
  - The appointment of Firefighter Mathew Mitacek to Apparatus Operator was approved on a motion made by Vice President Bradley, seconded by Commissioner Schend and carried unanimously.

13. Chiefs' comments: Chief Morissey and Chief Thomsen spoke briefly.
14. Commissioners' Comments: Vice President Bradley spoke briefly.
15. At 9:28 a.m. the Board of Police & Fire Commissioners went into closed session under authority of Section 19.85 (1)(g) to discuss:
  - The proper procedures to follow when a complaint is submitted directly to the Commission.
  - Recent complaints.

On roll call, all Commission Members, with the exception of Secretary Greco, were present.

The Board reconvened into open session at 10:45 a.m. on a motion made by Commissioner Schend, seconded by Vice President Bradley and carried unanimously.

16. The next meeting is scheduled for 8:00 a.m. on Tuesday, July 16, 2013.
17. The meeting adjourned at 10:46 a.m. on a motion made by Commissioner Schend seconded by Vice President Bradley and carried unanimously.

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Helen Schumacher - President

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Charles Bradley - Vice President

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James Greco - Secretary

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Richard H. Schend - Commissioner

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Edward Kubicki - Commissioner

Board of Police & Fire Commissioners  
Human Resources Department  
625 52<sup>nd</sup> St. , Room 205  
Kenosha, WI 53140  
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COMMISSION MEMBERS:  
Helen Schumacher, *President*  
Charles Bradley, *Vice-President*  
James Greco, *Secretary*  
Richard H. Schend, *Commissioner*  
Edward Kubicki, *Commissioner*

## POLICE AND FIRE COMMISSION MINUTES OF MEETING HELD JULY 16, 2013

1. This meeting was called to order by President Schumacher at 7:58 a.m. on Tuesday, July 16, 2013. The meeting was held in room 202 of the Municipal Office Building.
2. On roll call, all commission members were present.
3. Secretary Greco made a motion to approve the minutes of the June 25, 2013 meeting. Commissioner Kubicki seconded the motion and it was carried unanimously.
4. Citizens' comments – None
5. Secretary Greco made a motion to receive and file Police and Fire Department reports for the month of June 2013. Commissioner Schend seconded the motion and it was carried unanimously.
6. Commissioner Schend made a motion to receive and file Attorney Joseph F. Madrigano, Jr.'s letter expressing his opinion of Police Chief John Morrissey. Vice-President Bradley seconded the motion and it was carried unanimously.
7. Vice President Bradley made a motion to receive and file Ira B. Robin's letter addressed to FBI Special Agent in Charge, Teresa L. Carlson and U.S. Attorney for the Eastern District, Mr. James L. Santelle. Commissioner Schend seconded the motion and it was carried unanimously.
8. Commissioner Schend made a motion to receive and file Fire Chief Thomsen's Affidavit of Service regarding disciplinary charges against Apparatus Operator Paul Schlereth. Secretary Greco seconded the motion and it was carried unanimously.
9. Commissioner Kubicki made a motion to receive and file Attorney Daniel G. Vliet's letter addressed to Attorney Eugene Brookhouse regarding the filing of Paul Schlereth's disciplinary charges. Commissioner Schend seconded the motion and it was carried unanimously.
10. Chiefs' comments:
  - Chief Morissey mentioned that a Police Officer has just resigned due to a medical condition and he would like to fill the position quickly.
  - Chief Thomsen – We are currently in the Firefighter recruitment with 300 people having passed the written test. The next step is the CPAT, which will be done in West Allis. Typically, 30-45% do not pass the CPAT.
11. Commissioners' Comments: None
12. At 8:05 a.m. the Board of Police & Fire Commissioners went into closed session under authority of Section 19.85 (1)(c) to discuss:

- One (1) candidate for the position of Probationary Police Officer, and under authority of Section 19.85 (1)(b) to discuss:

- Discipline charges filed against Fire Apparatus Operator Paul Schlereth.

On a motion made by Commissioner Kubicki, seconded by Commissioner Schend and carried unanimously.

On roll call, all Commission Members were present.

The Board reconvened into open session at 8:44 a.m. on a motion made by Commissioner Kubicki seconded by Commissioner Schend and carried unanimously.

13. Secretary Greco made a motion to have Attorney Gene Brookhouse solicit a response to Mr. Schlereth's disciplinary charges from Attorney Tim Hawks by July 18<sup>th</sup>. Commissioner Schend seconded the motion and it was carried unanimously.
14. Commissioner Schend made a motion to schedule Paul Schlereth's Disciplinary Hearing for 9:00 a.m. on Tuesday, July 30, 2013. Vice President Bradley seconded the motion and it was carried unanimously.
15. The next *regular* meeting is scheduled for 8:00 a.m. on Tuesday, August 20, 2013.
16. The meeting adjourned at 8:45 a.m. on a motion made by Vice President Bradley seconded by Commissioner Schend and carried unanimously.

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Helen Schumacher - President

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Charles Bradley - Vice President

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James Greco - Secretary

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Richard H. Schend - Commissioner

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Edward Kubicki - Commissioner

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James Greco, *Secretary*  
Richard H. Schend, *Commissioner*  
Edward Kubicki, *Commissioner*

POLICE AND FIRE COMMISSION  
MINUTES OF MEETING HELD AUGUST 19, 2013

1. This meeting was called to order by President Schumacher at 9:58 a.m. on Monday, August 19, 2013. The meeting was held in room 202 of the Municipal Office Building.
2. On roll call, all commission members, with the exception of Vice-President Bradley, were present.
3. At 9:59 a.m. the Board of Police & Fire Commissioners went into closed session under authority of Section 19.85 (1)(c) to discuss:

- Two (2) candidates for the position of Probationary Police Officer

On a motion made by Commissioner Schend, seconded by Commissioner Kubicki and carried unanimously.

The Board reconvened into open session at 10:42 a.m. on a motion made by Secretary Greco, seconded by Commissioner Schend and carried unanimously.

4. The meeting adjourned at 10:42 a.m. on a motion made by Commissioner Schend, seconded by Commissioner Kubicki and carried unanimously.

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Helen Schumacher - President

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Charles Bradley - Vice President

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James Greco - Secretary

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Richard H. Schend - Commissioner

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Charles Bradley, *Vice-President*  
James Greco, *Secretary*  
Richard H. Schend, *Commissioner*  
Edward Kubicki, *Commissioner*

## POLICE AND FIRE COMMISSION MINUTES OF MEETING HELD AUGUST 20, 2013

1. This meeting was called to order by President Schumacher at 7:59 a.m. on Tuesday, August 20, 2013. The meeting was held in room 202 of the Municipal Office Building.
2. On roll call, with the exception of Vice-President Bradley, all commission members were present.
3. Secretary Greco made a motion to approve the minutes of the July 16, 2013 meeting. Commissioner Schend seconded the motion and it was carried unanimously.
4. Citizens' comments – None
5. Commissioner Schend made a motion to receive and file Police and Fire Department reports for the month of July 2013. Secretary Greco seconded the motion and it was carried unanimously.
6. Commissioner Kubicki made a motion to receive and file Police Officer Sarah Webb's resignation. Commissioner Schend seconded the motion and it was carried unanimously.
7. Commissioner Schend made a motion to receive and file Donald Rowley's self-demotion from Detective to Police Officer. Secretary Greco seconded the motion and it was carried unanimously.
8. Commissioner Schend made a motion to receive and file Apparatus Operator Arthur Peters' resignation. Commissioner Kubicki seconded the motion and it was carried unanimously.
9. Approval of appointments effective September 3, 2013.
  - The appointment of Jennifer Wasielewski to Probationary Police Officer was approved on a motion made by Commissioner Schend, seconded by Secretary Greco and carried unanimously.
  - The appointment of Kendal West to Probationary Police Officer was approved on a motion made by Secretary Greco, seconded by Commissioner Schend and carried unanimously.
10. Chiefs' comments:
  - Chief Morissey indicated he is now fully staffed with 199 officers but anticipates additional retirement notifications.
  - Chief Thomsen – CPAT orientation starts this weekend.
11. Commissioners' Comments: Commissioners welcomed the new Police Officers.
12. The next meeting is scheduled for 8:00 a.m. on Tuesday, September 17, 2013.
13. The meeting adjourned at 8:07 a.m. on a motion made by Secretary Greco, seconded by

Commissioner Kubicki and carried unanimously.

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Helen Schumacher - President

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Charles Bradley - Vice President

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James Greco - Secretary

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Richard H. Schend - Commissioner

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Edward Kubicki - Commissioner

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Charles Bradley, *Vice-President*  
James Greco, *Secretary*  
Richard H. Schend, *Commissioner*  
Edward Kubicki, *Commissioner*

POLICE AND FIRE COMMISSION  
MINUTES OF MEETING HELD SEPTEMBER 17, 2013

1. This meeting was called to order by President Schumacher at 8:01 a.m. on Tuesday, September 17, 2013. The meeting was held in room 202 of the Municipal Office Building.
2. On roll call, all commission members were present.
3. Commissioner Schend made a motion to approve the minutes of the August 19, 2013 meeting. Secretary Greco seconded the motion and it was carried unanimously.
4. Commissioner Schend made a motion to approve the minutes of the August 20, 2013 meeting. Commissioner Kubicki seconded the motion and it was carried unanimously.
5. Citizens' comments – None
6. Commissioner Kubicki made a motion to receive and file Police and Fire Department reports for the month of August 2013. Commissioner Schend seconded the motion and it was carried unanimously.
7. Commissioner Schend made a motion to receive and file Police Officer Anthony Roberts' notice of his December 31, 2013 retirement. Vice President Bradley seconded the motion and it was carried unanimously.
8. Commissioner Schend made a motion to receive and file Renaul Glover's August 17, 2013 letter addressed to the Commission. Commissioner Kubicki seconded the motion and it was carried unanimously.
9. Commissioner Schend made a motion to receive and file Renaul Glover's August 23, 2013 letter addressed to Police Chief Morrissey. Commissioner Kubicki seconded the motion and it was carried unanimously.
10. Secretary Greco made a motion to receive and file Police Chief John Morrissey's August 29, 2013 letter addressed to Renaul Glover. Commissioner Schend seconded the motion and it was carried unanimously.
11. Chiefs' comments:
  - Chief Morissey indicated the two new Police Officers have started and the department is fully staffed until the end of the year. Possibly 2 more retirements coming up.
  - Chief Thomsen – CPAT will be finishing up, then the interview process will begin. Fire could have as many as 9 vacancies.
12. Commissioners' Comments: None
13. At 8:08 a.m. the Board went into closed session under authority of Section 19.85 (1)(c) to discuss:

- One (1) candidate for the position of Probationary Police Detective and
- One (1) candidate for the position of Probationary Apparatus Operator,

On a motion made by Commissioner Kubicki, seconded by Commissioner Schend and carried unanimously.

The board reconvened into open session at 8:29 a.m. on a motion made by Commissioner Schend, seconded by commissioner Kubicki and carried unanimously.

14. The next meeting is scheduled for 8:00 a.m. on Tuesday, October 15, 2013.
15. The meeting adjourned at 8:29 a.m. on a motion made by Commissioner Kubicki, seconded by Vice President Bradley and carried unanimously.

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Helen Schumacher - President

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Charles Bradley - Vice President

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James Greco - Secretary

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Richard H. Schend - Commissioner

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Edward Kubicki - Commissioner

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COMMISSION MEMBERS:  
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Charles Bradley, *Vice-President*  
James Greco, *Secretary*  
Richard H. Schend, *Commissioner*  
Edward Kubicki, *Commissioner*

POLICE AND FIRE COMMISSION  
MINUTES OF *SPECIAL* MEETING HELD SEPTEMBER 17, 2013

1. This meeting was called to order by President Schumacher at 8:30 a.m. on Tuesday, September 17, 2013. The meeting was held in room 202 of the Municipal Office Building. All commissioners were present.
2. Attorney Gene Brookhouse advised the commission that a settlement had been reached in the Apparatus Operator Paul Schlereth disciplinary matter. Secretary Greco made a motion to accept the withdrawal by Paul Schlereth of his appeal of the disciplinary charges pursuant to the settlement agreement filed with the Commission. Commissioner Schend seconded the motion and it was carried unanimously.
3. The meeting adjourned at 8:43 a.m. on a motion made by Commissioner Kubicki, seconded by Vice President Bradley and carried unanimously.

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Helen Schumacher - President

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Charles Bradley - Vice President

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James Greco - Secretary

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Richard H. Schend - Commissioner

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Edward Kubicki - Commissioner



POLICE AND FIRE COMMISSION  
MINUTES OF MEETING HELD OCTOBER 15, 2013

1. This meeting was called to order by President Schumacher at 8:05 a.m. on Tuesday, October 15, 2013. The meeting was held in room 202 of the Municipal Office Building.
2. On roll call, all commission members, except Secretary Greco, were present.
3. Commissioner Schend made a motion to approve the minutes of the September 17, 2013 meeting. Commissioner Kubicki seconded the motion and it was carried unanimously.
4. Commissioner Kubicki made a motion to approve the minutes of the *Special* meeting held on September 17, 2013. Commissioner Schend seconded the motion and it was carried unanimously.
5. Citizens' comments – None
6. Commissioner Schend made a motion to receive and file Police and Fire Department reports for the month of September 2013. Vice President Bradley seconded the motion and it was carried unanimously.
7. Commissioner Kubicki made a motion to receive and file Police Captain Ronald Bartholomew's notice of retirement effective December 31, 2013 retirement. Commissioner Schend seconded the motion and it was carried unanimously.
8. Promotions effective November 1, 2013:
  - Aaron Dillhoff's promotion from Police Officer to Probationary Detective was approved on a motion made by Commissioner Schend, seconded by Vice president Bradley and carried unanimously.
  - Stephen Lombardi's promotion from Firefighter to Probationary Apparatus Operator was approved on a motion made by Commissioner Kubicki, seconded by Commissioner Schend and carried unanimously.
9. Discussion:

Nina Millsaps and Lavetta Buckley-Hunter of the Human Resources Department explained the Police Officer and Firefighter recruitment process.
10. Chiefs' comments:
  - Chief Thomsen - Congratulations to Captain Bartholomew on his pending retirement and the promoted individuals.
  - Chief Morrissey – Stated that Aaron Dillhoff will be an excellent addition to the Detective Bureau. The two (2) recently hired Officers are now on the road. For now, the department is fully staffed.

11. Commissioners' Comments:

- Commissioner Kubicki congratulated the promoted individuals.
- Vice President Bradley asked Chief Morrissey about an empty squad car parked at 85<sup>th</sup> Street and 30<sup>th</sup> Avenue for a length of time. Chief indicated it is a “decoy” squad put there to, hopefully, curtail certain activity.
- President Schumacher also congratulated those promoted. She mentioned that she recently went on a ride along in the Fire Department.

12. The next meeting is scheduled for 8:00 a.m. on Tuesday, November 19, 2013.

13. The meeting adjourned at 9:25 a.m. on a motion made by Commissioner Schend, seconded by Vice President Bradley and carried unanimously.

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Helen Schumacher - President

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Charles Bradley - Vice President

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James Greco - Secretary

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Richard H. Schend - Commissioner

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Edward Kubicki - Commissioner



POLICE AND FIRE COMMISSION  
MINUTES OF MEETING HELD NOVEMBER 19, 2013

1. This meeting was called to order by President Schumacher at 8:02 a.m. on Tuesday, November 19, 2013. The meeting was held in room 202 of the Municipal Office Building.
2. On roll call, all commission members, were present.
3. Secretary Greco made a motion to approve the minutes of the October 15, 2013 meeting. Commissioner Schend seconded the motion and it was carried unanimously.
4. Citizens' comments – None
5. Commissioner Kubicki made a motion to receive and file Police and Fire Department reports for the month of October 2013. Commissioner Schend seconded the motion and it was carried unanimously.
6. Commissioner Schend made a motion to receive and file Police Captain Edo Maccari's Letter of Recognition addressed to Officer George Larsen. Secretary Greco seconded the motion and it was carried unanimously.
7. Commissioner Schend made a motion to receive and file Police Sergeant Cooper's Letter of Recognition addressed to Officers Tim Cephress and Jeremy DeWitt. Commissioner Kubicki seconded the motion and it was carried unanimously.
8. Commissioner Schend made a motion to receive and file Police Sergeant Cooper's Letter of Recognition addressed to Officers Arturo Gonzalez and Stephen Vang. Vice President Bradley seconded the motion and it was carried unanimously.
9. Commissioner Schend made a motion to receive and file Police Chief John Morrissey's notice of Officer Anschutz's unpaid suspension. Vice President Bradley seconded the motion and it was carried unanimously.
10. Vice President Bradley made a motion to receive and file Stuarts Noel's October 3, 2013 letter. Secretary Greco seconded the motion and it was carried unanimously.
11. Commissioner Schend made a motion to receive and file Stuart Noel's followup letter of October 16, 2013. Commissioner Kubicki seconded the motion and it was carried unanimously.
12. Commissioner Schend made a motion to receive and file Renaul Glover's October 18, 2013 letter. Vice President Bradley seconded the motion and it was carried unanimously.
13. Chiefs' comments:
  - Chief Morrissey
    - Mentioned the life saving efforts of several Police Officers in recent emergency situations.
    - Currently 3 Police Officer vacancies.
    - We may be starting 3 new officers February 1, 2014.

- The budget review is in process and the Police Department is looking to add one Sergeant position.
- Chief Thomsen
  - Entry level firefighter interviews are still underway.
  - The new eligibility list will most likely be validated and in effect within a week.
  - Currently 2 vacancies.
  - Four more retirement notices have been received.

14. Commissioners' Comments:

- Commissioner Kubicki commented on police officers rendering first aid and questioned why it is difficult to get the psych evals done.
- Commissioner Schend stated that he feels the hiring process for Police & Fire works well.
- Secretary Greco congratulated those who received recognition.
- President Schumacher mentioned that we do recognize the efforts of all our Police and Fire department employees.

15. At 8:14 a.m. the Board went into closed session under authority of Section 19.85 (1)(b) to discuss:

- The communications received from Stuart Noel, and
- The letter received from Renaul Glover

on a motion made by Commissioner Schend, seconded by Vice President Bradley and carried unanimously. On roll call, all Commissioners were present.

At 8:49 a.m., the Board reconvened into open session on a motion made by Commissioner Kubicki, seconded by Commissioner Schend and carried unanimously.

- Commissioner Schend moved that Stuart Noel's letters do not meet the requirements of Sections 6.4.1 and 6.4.2 of the Commission's By-laws, and that they merit no further action by the Commission. Secretary Greco seconded the motion and it was carried unanimously.
- Commissioner Schend moved that Renaul Glover's letter does not meet the requirements of Sections 6.4.1 and 6.4.2 of the Commission's By-laws, and that it merits no further action by the Commission. Secretary Greco seconded the motion and it was carried unanimously.

16. The next meeting is scheduled for 8:00 a.m. on Tuesday, December 17, 2013.

17. The meeting adjourned at 8:58 a.m. on a motion made by Commissioner Kubicki, seconded by Commissioner Schend and carried unanimously.

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Helen Schumacher - President

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Charles Bradley - Vice President

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James Greco - Secretary

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Richard H. Schend - Commissioner

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Edward Kubicki - Commissioner

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Charles Bradley, *Vice-President*  
James Greco, *Secretary*  
Richard H. Schend, *Commissioner*  
Edward Kubicki, *Commissioner*

POLICE AND FIRE COMMISSION  
MINUTES OF MEETING HELD DECEMBER 17, 2013

1. This meeting was called to order by President Schumacher at 8:00 a.m. on Tuesday, December 17, 2013. The meeting was held in room 202 of the Municipal Office Building.
2. On roll call, all commission members, were present.
3. Secretary Greco made a motion to approve the minutes of the November 19, 2013 meeting. Commissioner Schend seconded the motion and it was carried unanimously.
4. Citizens' comments – None
5. Commissioner Schend made a motion to receive and file Police and Fire Department reports for the month of November, 2013. Secretary Greco seconded the motion and it was carried unanimously.
6. Commissioner Kubicki made a motion to receive and file the certified list of Probationary Firefighter candidates. Commissioner Schend seconded the motion and it was carried unanimously.
7. Commissioner Schend made a motion to receive and file Police Officer Thomas Knight's retirement notice. Commissioner Kubicki seconded the motion and it was carried unanimously.
8. Commissioner Kubicki made a motion to receive and file Fire Captain Rick Jurvis's retirement notice. Commissioner Schend seconded the motion and it was carried unanimously.
9. Commissioner Schend made a motion to receive and file Fire Lieutenant Theodore Johnson's retirement notice. Vice President Bradley seconded the motion and it was carried unanimously.
10. Commissioner Schend made a motion to receive and file Fire Lieutenant Jeffery Strangberg's retirement notice. Vice President Bradley seconded the motion and it was carried unanimously.
11. Commissioner Kubicki made a motion to receive and file Fire Apparatus Operator John Peterson's retirement notice. Commissioner Schend seconded the motion and it was carried unanimously.
12. Commissioner Schend made a motion to receive and file Fire Lieutenant Clay Lagerwall's retirement notice. Secretary Greco seconded the motion and it was carried unanimously.
13. Commissioner Kubicki made a motion to receive and file Fire Lieutenant Gregory Belsky's retirement notice. Commissioner Schend seconded the motion and it was carried unanimously.
14. Commissioner Schend made a motion to receive and file Fire apparatus Operator Charles Gann Jr.'s retirement notice. Vice President Bradley seconded the motion and it was carried unanimously.

15. Vice President Bradley made a motion to receive and file Fire Chief Thomsen's notification of Firefighter Henderson Darby III's employment separation. Secretary Greco seconded the motion and it was carried unanimously.
16. Chiefs' comments:
  - Chief Morrissey:
    - Police Academy graduation is at Gateway Technical College on December 17<sup>th</sup>.
    - 2014 Budget has passed.
    - We will need a *special* meeting in January to review candidates for probationary police officer and candidates for promotion to positions vacated by retirements. February start dates are anticipated.
    - It is a busy time of year...typically, domestic calls and suicides go up.
    - Congratulations to those retiring.
  - Deputy Fire Chief Poltrock
    - The retiring Fire Department personnel have over 200 years of combined service. This wealth of knowledge will be missed.
    - The department has a new paramedic unit in service.
    - Potential for hiring and promotions in the 1<sup>st</sup> quarter of 2014 and new assignments for many.
    - Merry Christmas
17. Commissioners' Comments:
  - Commissioner Kubicki - wished everyone a safe and Merry Christmas and a Happy New Year. To the Police and Fire Department staff – job well done.
  - Commissioner Schend - Merry Christmas and Happy New Year to all. May those retiring have a long and joyful retirement.
  - Secretary Greco - Merry Christmas and Happy New Year.
  - Vice President Bradley - discussed the effectiveness of the Neighborhood Watch Program with Police Chief Morrissey. Merry Christmas and Happy New Year.
  - President Schumacher - recently sat in on some Firefighter interviews and found them very interesting. Shared some information with Chief Morrissey about a program run by the the Virginia State Police called “See Something, Send Something”. Wished a happy and safe holiday season to all.
18. The next meeting is scheduled for 8:00 a.m. on Tuesday, January 21, 2013.
19. The meeting adjourned at 8:26 a.m. on a motion made by Commissioner Schend, seconded by Vice President Bradley, and carried unanimously.

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Helen Schumacher - President

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Charles Bradley - Vice President

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James Greco - Secretary

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Richard H. Schend - Commissioner

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Edward Kubicki - Commissioner