

**Finance Committee  
Minutes of Meeting Held Wednesday, January 4, 2012**

A meeting of the Finance Committee held on Wednesday, January 4, 2012 in Room 204 at the Kenosha Municipal Building was called to order at 5:33 pm by Chairman Bogdala.

At roll call, the following members were present: Alderpersons Bogdala, Haugaard, Marks, Ohnstad, Prozanski and Ruffalo.

Staff present were: Frank Pacetti, City Administrator, Carol Stancato, Director of Finance, Mike Lemens, Interim Director of Public Works, Martha Swartz, City Development & Inspections (formerly NSI Division), Steve Stanczak, Director of Human Resources, Dan Santelli, Assistant Fire Chief, John Thomsen, Fire Chief, Jeff Labahn, Director of City Development, and John Morrisey, Police Chief.

**It was moved by Alderperson Ruffalo, seconded by Alderperson Ohnstad, to approve the minutes of the regular meeting held December 19, 2011. Motion carried unanimously.**

1. Proposed Resolution - Authorizing the Issuance of a General Obligation Promissory Note to Kenosha County to provide for Payment of the City's Share of the Cost of the County Public Safety Building Project. (*Council #H1*). PUBLIC HEARING: Carol Stancato spoke relative to this item. **It was moved by Alderperson Haugaard, seconded by Alderperson Ohnstad, to move forward without recommendation because of the 45-day rule. Motion carried unanimously.**
2. Approve the Real Estate Appraisal Services Agreement by and between the City of Kenosha, WI and G.A. Bock & Associates d/b/a Southern Wisconsin Appraisal (Council #K1). PUBLIC HEARING: Carol Stancato and Jeff Lebahn spoke relative to this item. **It was moved by Alderperson Haugaard, seconded by Alderperson Ohnstad to approve. Motion withdrawn. 2.1 It was moved by Alderperson Marks, seconded by Alderperson Haugaard to Defer for 2 weeks. Motion carried unanimously.**
3. Approve Disbursement Record #23 in the amount of \$5,720,335.41 (*Council #L1*). PUBLIC HEARING: No one spoke for or against this item. **It was moved by Alderperson Ruffalo, seconded by Alderperson Haugaard, to move forward without recommendation. Motion carried unanimously.**
4. Discussion item: Employee's Impact on 2012 Budget. Discussion ensued. It was the consensus of the committee to continue discussion of this item in 30 days for an update.

**There being no further business to come before the Finance Committee, it was moved by Alderperson Marks, seconded by Alderperson Ruffalo and unanimously carried to adjourn at 6:42 p.m.**

/s/Michael K. Higgins, City Clerk

**Finance Committee**  
**Minutes of Meeting Held Monday, February 6, 2012\***

A meeting of the Finance Committee held on Monday, February 6, 2012 in Room 204 at the Kenosha Municipal Building was called to order at 5:00 p.m. by Chairman Bogdala.

At roll call, the following members were present: Alderpersons Bogdala, Haugaard, Ohnstad, and Ruffalo. Alderperson Prozanski arrived during item 4. Alderperson Marks arrived during item 20.

Staff present were: Frank Pacetti, City Administrator, Carol Stancato, Director of Finance, Mike Lemens, Interim Director of Public Works, Martha Swartz, City Development & Inspections (formerly NSI Division), Jeff Labahn, Director of City Development, Dan Miskinis, Assistant Police Chief, Matt Knight, Assistant City Attorney, Mike Higgins, City Assessor, John Mulligan, Assistant City Attorney, Bill Richardson, Assistant City Attorney, and Mike Maki, Community Development Specialist.

Approval of the minutes of the meeting held January 4, 2012. **It was moved by Alderperson Ruffalo, seconded by Alderperson Ohnstad, to approve the minutes of the regular meeting held January 4, 2012. Motion carried unanimously.**

1. Proposed Resolution - To Rescind a Special Assessment in the Amount of \$262.00 for Reinspection Fees Against the Property at 6812 Pershing Blvd. per Request from Mihailo & Zlatana Bojovic (Parcel #02-122-02-433-014) (Amends Resolution #124-11) (District #15 – formerly District #15). PUBLIC HEARING: No one spoke for or against this item. **It was moved by Alderperson Ohnstad, seconded by Alderperson Ruffalo, to recommend approval (rescind). Motion carried unanimously.**
2. Proposed Resolution - To Levy Five (5) Special Assessment Resolutions Upon Various Parcels of Property Located in the City per List on File in the Office of the City Clerk:
  - a) Grass and Weed Cutting in the Total Amount of \$7,663.76
  - b) Property Maintenance Reinspection Fees in the Total Amount of \$18,176.00
  - c) Boarding and Securing in the Total Amount of \$5,067.96
  - d) Trash & Debris Removal in the Total Amount of \$310.00
  - e) Graffiti Removal (Miscellaneous Assessment) in the Total Amount of \$820.00PUBLIC HEARING: No one spoke for or against these items. **It was moved by Alderperson Ruffalo, seconded by Alderperson Haugaard, to recommend approval. Motion carried unanimously.**
3. Proposed Resolution - To Levy a Special Assessment under Authority of Charter Ordinance No. 26, (As Amended). PUBLIC HEARING: No one spoke for or against this item. **It was moved by Alderperson Haugaard, seconded by Alderperson Ruffalo, to recommend approval. Motion carried unanimously.**

Alderperson Prozanski arrived.

4. Proposed Resolution - To Levy Special Assessments for Hazardous Walk and Driveway Approach Repair Only (for Project 10-1208 Sidewalk & Curb/Gutter Program 3814 18<sup>th</sup> Avenue to be levied against the respective parcel of property as shown by a report of the City Engineer and filed in the office of the City Clerk of the City of Kenosha) in the Total Amount of \$55.88. (District #6 – formerly District # 6) PUBLIC HEARING: No on spoke for or against this item. **It was moved by Alderperson Ruffalo, seconded by Alderperson Haugaard, to recommend approval. Ayes 4, Nays 0, Abstain 1 (with Alderperson Ohnstad abstaining to vote). Motion carried.**
5. Proposed Resolution – To Levy Special Tax Upon Certain Parcels of Land Within the City of Kenosha Pursuant to §5.11F of the Code of General Ordinances, Entitled “Sidewalks and Alleys to be Kept Clean by Responsible Party – Emergency Enforcement (Snow Removal from Sidewalk). (District #5 – formerly District #5) PUBLIC HEARING: No one spoke for or against this item. **It was moved by Alderperson Haugaard, seconded by Alderperson Ohnstad, to recommend approval. Motion carried unanimously.**
6. Proposed Resolution – To Levy Special Assessments for paving, grading and graveling, sidewalk and/or driveway approach (for Project #09-1011 Paving 56<sup>th</sup> Street - 64<sup>th</sup> Avenue to 68<sup>th</sup> Avenue to be levied against the respective parcels of property as shown by a report of the City Engineer and

filed in the office of the City Clerk of the City of Kenosha) in the total amount of \$43,590.67. (District #16 – formerly District #16) PUBLIC HEARING: No one spoke for or against this item. **It was moved by Alderperson Ruffalo, seconded by Alderperson Haugaard, to recommend approval. Motion carried unanimously.**

7. Proposed Resolution - To Correct Resolution #057-11 for Hazardous Sidewalk and/or Driveway Approach Repair Only (Project 10-1015 Resurfacing Phase II). **It was moved by Alderperson Haugaard, seconded by Alderperson Ohnstad, to recommend approval of item 7.** PUBLIC HEARING: Mike Lemens, Interim Director of Public Works, explained agenda items 7 - 11. **Motion withdrawn.**

**It was moved by Alderperson Ruffalo, seconded by Alderperson Prozanski, to recommend approval of items 7-11, after being read by the Clerk, as follows:**

7. Proposed Resolution - To Correct Resolution #057-11 for Hazardous Sidewalk and/or Driveway Approach Repair Only (Project 10-1015 Resurfacing Phase II).

8. Proposed Resolution - To Correct Resolution #058-11 for Hazardous Sidewalk and/or Driveway Approach Repair Only (Project 10-1016 Resurfacing Phase II).

9. Proposed Resolution – To Correct Resolution #062-11 for Snow Removal from Sidewalks (Project 10-001 Snow Removal from Sidewalks).

10. Proposed Resolution – To Correct Resolution #100-11 for Hazardous Sidewalk and/or Driveway Approach Repair Only (Project 10-1208 Sidewalk & Curb/Gutter Program).

11. Proposed Resolution – To Correct Resolution #127-11 for Hazardous Sidewalk and/or Driveway Approach Repair Only (Project 11-1012 Resurfacing Phase I).

PUBLIC HEARING: No one spoke for or against these items. **Motion carried unanimously.**

12. Proposed Resolution - To Register the Opposition of the City of Kenosha, Wisconsin Common Council of the Proposed Change to the HOME Investment Partnerships Program Rule Concerning Conversion of Homeownership Units to Rental Units. PUBLIC HEARING: No one spoke for or against this item. **It was moved by Alderperson Haugaard, seconded by Alderperson Ohnstad, to recommend approval. Motion carried unanimously.**

13. Proposed Resolution – 2012 Transfer of Funds Needed to Fund City Clerk/Treasurer position. PUBLIC HEARING: Carol Stancato appeared and answered questions. **It was moved by Alderperson Ruffalo, seconded by Alderperson Haugaard, to recommend approval. Motion carried unanimously.**

14. Approve the Real Estate Appraisal Services Agreement by and between the City of Kenosha, WI and G.A. Bock & Associates d/b/a Southern Wisconsin Appraisal PUBLIC HEARING: Carol Stancato and Gene Bock appeared and answered questions. **It was moved by Alderperson Haugaard, seconded by Alderperson Ohnstad, to recommend approval. Motion carried unanimously.**

15. Approve the Addendum to Professional Services Agreement with Mandlik & Rhodes Information Systems, Inc. for Redemption Processing of Yardwaste Coupon. PUBLIC HEARING: No one spoke for or against this item. **It was moved by Alderperson Ohnstad, seconded by Alderperson Haugaard, to recommend approval. Motion carried unanimously.**

16. Subordination Request of Kenosha Seniors Limited Partnership for HOME loans in the amount of \$240,500 and \$16,500 to Wisconsin Housing and Economic Development Authority (WHEDA) in the amount of \$1,367,645.00. (Glenwood Apartments, 1820 27th Avenue) (District #4 -formerly District #5) PUBLIC HEARING: Philip Schultz, Glenwood Apartments was present to answer questions. Mike Maki gave an overview for the committee. **It was moved by Alderperson Ruffalo, seconded by Alderperson Ohnstad, to recommend approval as per HOME Commission's recommendation. Motion carried unanimously.**

**A motion was made by Alderperson Ruffalo, seconded by Alderperson Ohnstad, to recommend approval of items 17 and 18, after being read by the Clerk, as follows:**

17. Approve Disbursement Record #24 in the amount of \$5,128,194.33.

18. Approve Disbursement Record #1 in the amount of \$8,631,325.34.

**Motion carried unanimously.**

19. Change Order #1 for Project 09-1011 Paving 56<sup>th</sup> Street (64<sup>th</sup> Avenue to 68<sup>th</sup> Avenue). (*District #16 – formerly District #16*) (PW – Ayes 4, Nays 0) PUBLIC HEARING: No one spoke for or against this item. **It was moved by Alderperson Ruffalo, seconded by Alderperson Haugaard, to recommend approval. Motion carried unanimously.**

Alderperson Marks arrived.

**At 5:40 p.m., a motion was made by Alderperson Haugaard, seconded by Alderperson Prozanski, to go into Closed Session regarding this item, pursuant to §19.85(1)(g), Wisconsin Statutes, regarding items 20 – 23, after being read by the clerk, as follows:**

20. Consideration of Claim: Terry E. Anderson v. City of Kenosha

21. Consideration of Claim: Harold E. Granger v. City of Kenosha

22. Consideration of Claim: Charlene C. Salewski v. City of Kenosha

23. Status of Potential Causes of Action Against Brookstone Homes.

**Motion carried unanimously and the committee entered into Closed Session.**

**At 5:57 p.m., a motion was made by Alderperson Haugaard, seconded by Alderperson Ohnstad, to reconvene the meeting into open session. Motion carried unanimously.**

**A motion was made by Alderperson Haugaard, seconded by Alderperson Ohnstad to DENY items 20-22 and to receive and file item 23.**

24. Discussion Item – Elections.

PUBLIC HEARING: City Administrator Frank Pacetti, City Clerk Deb Salas, and former City Clerk Mike Higgins updated the committee on the upcoming elections.

**There being no further business to come before the Finance Committee, it was moved by Alderperson Marks, seconded by Alderperson Ruffalo and unanimously carried to adjourn at 5:59 p.m.**

/s/ Debra L. Salas, City Clerk

\*NOTE: Minutes are unofficial until approval by the Finance Committee at the meeting scheduled for Monday, February 20, 2012.

**Finance Committee  
Minutes of Meeting Held Monday, February 20, 2012\***

A meeting of the Finance Committee held on Monday, February 20, 2012 in Room 204 at the Kenosha Municipal Building was called to order at 5:33 p.m. by Chairman Bogdala.

At roll call, the following members were present: Alderpersons Bogdala, Haugaard, Marks, Ohnstad, Prozanski and Ruffalo.

Staff present were: Frank Pacetti, City Administrator, Carol Stancato, Director of Finance, Paula Blise and Martha Swartz, City Development & Inspections (formerly NSI Division, Jeff Labahn, Director of City Development, and Dan Miskinis, Assistant Police Chief.

Approval of the minutes of the meeting held February 6, 2012. **It was moved by Alderperson Haugaard, seconded by Alderperson Marks, to approve the minutes of the regular meeting held February 20, 2012. Motion carried unanimously.**

1. Proposed Resolution - Request from Angela Martinez to Rescind a Special Assessment in the Amount of \$160.00 for Unpaid Permit Fees Against the Property at 4703 40<sup>th</sup> Avenue (*Parcel #08-222-35-105-005*) (*Amends Resolution #123-11*) (*District #10 - formerly District #10*). PUBLIC HEARING: CDI Director Jeff Labahn recommended to reduce the permit fee to \$20. **It was moved by Alderperson Haugaard, seconded by Alderperson Ruffalo, to recommend approval to rescind \$140. Motion carried unanimously.**
2. Proposed Resolution - Request from Dezarrea Johnson to Rescind a Special Assessment in the Amount of \$1,240.00 for Unpaid Permit Fees Against the Property at 4056 31<sup>st</sup> Avenue (*Parcel #07-222-25-304-013*) (*Amends Resolution #123-11*) (*District 10 - formerly District #10*). PUBLIC HEARING: Dezarrea Johnson appeared and testified. Paula Blise answered questions of the Committee. **It was moved by Alderperson Marks, seconded by Alderperson Ohnstad, to recommend approval to rescind \$1,240. Motion carried unanimously.**
3. By the Finance Committee - Request from Eric Kosterman and Leah Becherer to Rescind a Special Assessment in the Amount of \$172.00 for Erosion Control Reinspection Fees Against the Property at 15408 68<sup>th</sup> Street (*Parcel #03-121-03-407-095*) (*Amends Resolution #125-11*) (*District #16 - formerly District #17*). PUBLIC HEARING: CDI Director Jeff Labahn recommended to reduce the permit fee to zero dollars. **It was moved by Alderperson Ruffalo, seconded by Alderperson Ohnstad, to recommend approval to rescind \$172. Motion carried unanimously.**
4. Proposed Resolution - To Levy Special Assessments Upon Various Parcels of Property Located in the City per List on File in the Office of the City Clerk:
  - a. Property Maintenance Reinspection Fees \$7,078.00
  - b. Raze/pre-raze of Structures \$68,750.85
  - c. Boarding and Securing \$1,064.12
  - d. Trash & Debris Removal \$160.00
  - e. Graffiti Removal (Miscellaneous Assessment) \$300.00
  - f. Repair/replacement of Fence \$8,946.00PUBLIC HEARING: No one spoke for or against this item. **It was moved by Alderperson Ruffalo, seconded by Alderperson Ohnstad, to recommend approval. Motion carried unanimously.**
5. Proposed Resolution – To Levy Special Assessments for Hazardous Walk and Driveway Approach Repair Only for Project 10-1020 39<sup>th</sup> Avenue Reconstruction 39<sup>th</sup> Avenue - 67<sup>th</sup> Street to 75<sup>th</sup> Street to be levied against the respective parcels of property as shown by a report of the City Engineer and filed in the office of the City Clerk of the City of Kenosha in the total amount of \$22,424.21. (*Districts #8 & 15 - formerly Districts #11, 14 & 15*). PUBLIC HEARING: No one spoke for or against this item. **It was moved by Alderperson Haugaard, seconded by Alderperson Ruffalo, to recommend approval. Motion carried unanimously.**
6. Proposed Resolution – To Levy Special Assessments for Hazardous Walk and Driveway Approach Repair Only for Project 11-1015 Resurfacing Phase II 88<sup>th</sup> Place - 47<sup>th</sup> Avenue to 43<sup>rd</sup> Avenue, 81<sup>st</sup> Street - 25<sup>th</sup> Avenue to 22<sup>nd</sup> Avenue to be levied against the respective parcels of property as shown by a report of the City Engineer and filed in the office of the City Clerk of the City of

Kenosha in the total amount of \$20,756.60. (*Districts #13 & 14*). PUBLIC HEARING: No one spoke for or against this item. **It was moved by Alderperson Ohnstad, seconded by Alderperson Ruffalo, to recommend approval. Motion carried unanimously.**

7. Proposed Resolution - By the Parks Commission - To Create the AFSCME Permanent Part-Time Position of Golf Course Clubhouse Manager and to Establish its 2012 Wage Rate. PUBLIC HEARING: City Administrator Frank Pacetti and Finance Director Carol Stancato appeared and testified. **It was moved by Alderperson Ohnstad, seconded by Alderperson Haugaard, to recommend a 2-week deferral. Motion carried unanimously.**
8. Approve Disbursement Record #2 in the amount of \$46,274,862.93. PUBLIC HEARING: No one spoke for or against this item. **It was moved by Alderperson Ohnstad, seconded by Alderperson Ruffalo, to recommend approval. Motion carried unanimously.**
9. Request from Eric Kosterman and Leah Becherer to Rescind Erosion Control Reinspection Fees in the Amount of \$90.00 Against the Property at 15408 68<sup>th</sup> Street (*Parcel #03-121-03-407-095*) (*District #16 - formerly District #17*). PUBLIC HEARING: CDI Director Jeff Labahn recommended to rescind the fees. **It was moved by Alderperson Haugaard, seconded by Alderperson Ohnstad, to recommend approval to rescind \$90. Motion carried unanimously.**
10. Request from Intisar Hasan, Sani Enterprises to Rescind Building/Zoning Reinspection Fees in the Amount of \$342.00 for Illegal Display at 5616 75<sup>th</sup> Street (*Parcel #03-122-03-476-003*) (*District #14 -formerly District #15*). PUBLIC HEARING: Paula Bliss spoke against this item. **It was moved by Alderperson Ohnstad, seconded by Alderperson Ruffalo, to concur with staff to recommend denial of the request. Motion carried unanimously.**
11. Request from Attorney Charlie Cousland, Dairyland Greyhound Park, Inc. to Rescind Building/Zoning Reinspection Fees in the Amount of \$2,502.00 for Illegal Signs at 5522 104<sup>th</sup> Avenue (*Parcel #08-222-31-401-001*) (*District #16-formerly District #16*). PUBLIC HEARING: Dairyland Attorney Charlie Cousland appeared and testified. Paula Blise representing CDI recommended denial. Christopher Olson of Hoernel Lock & Key appeared and testified. City Administrator Frank Pacetti addressed the committee. **It was moved by Alderperson Haugaard, seconded by Alderperson Prozanski, to recommend a 2-week deferral. Motion carried unanimously.**
12. Request from Anthony Garza, TGAR Properties, to Rescind Building/Zoning Reinspection Fees in the Amount of \$72.00 for Illegal Occupancy at 1213 55<sup>th</sup> Street (*Parcel #12-223-31-436-013*) (*District #2 - formerly District #7*). PUBLIC HEARING: Paula Blise representing CDI recommended denial. **It was moved by Alderperson Ohnstad, seconded by Alderperson Haugaard, to concur with staff to recommend denial of the request. Motion carried unanimously.**
13. Request from James J. Madden, Winter Services, to Rescind Penalty Fees in the Amount of \$720.00 for an Occupancy Permit at 5614 52<sup>nd</sup> Street (*Parcel #08-222-34-176-014*) (*District #16 - formerly District #16*). PUBLIC HEARING: Paula Blise representing CDI recommended approval to rescind. CDI Director Jeff Labahn was present and spoke. **It was moved by Alderperson Haugaard seconded by Alderperson Ruffalo, to recommend approval to rescind \$720. Ayes 5, Nays 1 (with Alderperson Bogdala voting nay). Motion carried.**
14. Request from Mary A. Jonker to Rescind Penalty Fees in the Amount of \$720.00 for an Occupancy Permit at 5535 6<sup>th</sup> Avenue (*Parcel #12-223-31-407-011*) (*District #2 - formerly District #2*). PUBLIC HEARING: Mary Jonker appeared and testified. Paul Blise and Jeff Labahn spoke on behalf of CDI. **It was moved by Alderperson Prozanski, seconded by Alderperson Marks, to recommend approval to rescind \$720. Motion carried unanimously.**
15. Request from Christopher C. Olson, Hoernel Lock & Key, Inc, to Rescind Penalty Fees in the Amount of \$720.00 for an Occupancy Permit at 711 Washington Road (*Parcel #11-223-30-451-002*) (*District #1- formerly District #2*). PUBLIC HEARING: Christopher Olson appeared and testified. **It was moved by Alderperson Ohnstad, seconded by Alderperson Prozanski, to recommend approval to rescind \$720. Ayes 4, Nays 0, Abstain 2 (with Alderpersons Haugaard and Ruffalo abstaining to vote). Motion carried.**

Finance Committee Chairman Bogdala spoke about the number of request to rescind fees on this agenda. He suggested reviewing these Ordinances.

**There being no further business to come before the Finance Committee, it was moved by Alderperson Marks, seconded by Alderperson Ruffalo and unanimously carried to adjourn at 6:47 p.m.**

/s/ Debra L. Salas, City Clerk

\*NOTE: Minutes are unofficial until approval by the Finance Committee at the meeting scheduled for Monday, March 5, 2012.

**Finance Committee  
Minutes of Meeting Held Monday, February 20, 2012\***

A meeting of the Finance Committee held on Monday, February 20, 2012 in Room 204 at the Kenosha Municipal Building was called to order at 5:33 p.m. by Chairman Bogdala.

At roll call, the following members were present: Alderpersons Bogdala, Haugaard, Marks, Ohnstad, Prozanski and Ruffalo.

Staff present were: Frank Pacetti, City Administrator, Carol Stancato, Director of Finance, Paula Blise and Martha Swartz, City Development & Inspections (formerly NSI Division, Jeff Labahn, Director of City Development, and Dan Miskinis, Assistant Police Chief.

Approval of the minutes of the meeting held February 6, 2012. **It was moved by Alderperson Haugaard, seconded by Alderperson Marks, to approve the minutes of the regular meeting held February 20, 2012. Motion carried unanimously.**

1. Proposed Resolution - Request from Angela Martinez to Rescind a Special Assessment in the Amount of \$160.00 for Unpaid Permit Fees Against the Property at 4703 40<sup>th</sup> Avenue (*Parcel #08-222-35-105-005*) (*Amends Resolution #123-11*) (*District #10 - formerly District #10*). PUBLIC HEARING: CDI Director Jeff Labahn recommended to reduce the permit fee to \$20. **It was moved by Alderperson Haugaard, seconded by Alderperson Ruffalo, to recommend approval to rescind \$140. Motion carried unanimously.**
2. Proposed Resolution - Request from Dezarrea Johnson to Rescind a Special Assessment in the Amount of \$1,240.00 for Unpaid Permit Fees Against the Property at 4056 31<sup>st</sup> Avenue (*Parcel #07-222-25-304-013*) (*Amends Resolution #123-11*) (*District 10 - formerly District #10*). PUBLIC HEARING: Dezarrea Johnson appeared and testified. Paula Blise answered questions of the Committee. **It was moved by Alderperson Marks, seconded by Alderperson Ohnstad, to recommend approval to rescind \$1,240. Motion carried unanimously.**
3. By the Finance Committee - Request from Eric Kosterman and Leah Becherer to Rescind a Special Assessment in the Amount of \$172.00 for Erosion Control Reinspection Fees Against the Property at 15408 68<sup>th</sup> Street (*Parcel #03-121-03-407-095*) (*Amends Resolution #125-11*) (*District #16 - formerly District #17*). PUBLIC HEARING: CDI Director Jeff Labahn recommended to reduce the permit fee to zero dollars. **It was moved by Alderperson Ruffalo, seconded by Alderperson Ohnstad, to recommend approval to rescind \$172. Motion carried unanimously.**
4. Proposed Resolution - To Levy Special Assessments Upon Various Parcels of Property Located in the City per List on File in the Office of the City Clerk:
  - a. Property Maintenance Reinspection Fees \$7,078.00
  - b. Raze/pre-raze of Structures \$68,750.85
  - c. Boarding and Securing \$1,064.12
  - d. Trash & Debris Removal \$160.00
  - e. Graffiti Removal (Miscellaneous Assessment) \$300.00
  - f. Repair/replacement of Fence \$8,946.00PUBLIC HEARING: No one spoke for or against this item. **It was moved by Alderperson Ruffalo, seconded by Alderperson Ohnstad, to recommend approval. Motion carried unanimously.**
5. Proposed Resolution – To Levy Special Assessments for Hazardous Walk and Driveway Approach Repair Only for Project 10-1020 39<sup>th</sup> Avenue Reconstruction 39<sup>th</sup> Avenue - 67<sup>th</sup> Street to 75<sup>th</sup> Street to be levied against the respective parcels of property as shown by a report of the City Engineer and filed in the office of the City Clerk of the City of Kenosha in the total amount of \$22,424.21. (*Districts #8 & 15 - formerly Districts #11, 14 & 15*). PUBLIC HEARING: No one spoke for or against this item. **It was moved by Alderperson Haugaard, seconded by Alderperson Ruffalo, to recommend approval. Motion carried unanimously.**
6. Proposed Resolution – To Levy Special Assessments for Hazardous Walk and Driveway Approach Repair Only for Project 11-1015 Resurfacing Phase II 88<sup>th</sup> Place - 47<sup>th</sup> Avenue to 43<sup>rd</sup> Avenue, 81<sup>st</sup> Street - 25<sup>th</sup> Avenue to 22<sup>nd</sup> Avenue to be levied against the respective parcels of property as shown by a report of the City Engineer and filed in the office of the City Clerk of the City of

Kenosha in the total amount of \$20,756.60. (*Districts #13 & 14*). PUBLIC HEARING: No one spoke for or against this item. **It was moved by Alderperson Ohnstad, seconded by Alderperson Ruffalo, to recommend approval. Motion carried unanimously.**

7. Proposed Resolution - By the Parks Commission - To Create the AFSCME Permanent Part-Time Position of Golf Course Clubhouse Manager and to Establish its 2012 Wage Rate. PUBLIC HEARING: City Administrator Frank Pacetti and Finance Director Carol Stancato appeared and testified. **It was moved by Alderperson Ohnstad, seconded by Alderperson Haugaard, to recommend a 2-week deferral. Motion carried unanimously.**
8. Approve Disbursement Record #2 in the amount of \$46,274,862.93. PUBLIC HEARING: No one spoke for or against this item. **It was moved by Alderperson Ohnstad, seconded by Alderperson Ruffalo, to recommend approval. Motion carried unanimously.**
9. Request from Eric Kosterman and Leah Becherer to Rescind Erosion Control Reinspection Fees in the Amount of \$90.00 Against the Property at 15408 68<sup>th</sup> Street (*Parcel #03-121-03-407-095*) (*District #16 - formerly District #17*). PUBLIC HEARING: CDI Director Jeff Labahn recommended to rescind the fees. **It was moved by Alderperson Haugaard, seconded by Alderperson Ohnstad, to recommend approval to rescind \$90. Motion carried unanimously.**
10. Request from Intisar Hasan, Sani Enterprises to Rescind Building/Zoning Reinspection Fees in the Amount of \$342.00 for Illegal Display at 5616 75<sup>th</sup> Street (*Parcel #03-122-03-476-003*) (*District #14 -formerly District #15*). PUBLIC HEARING: Paula Bliss spoke against this item. **It was moved by Alderperson Ohnstad, seconded by Alderperson Ruffalo, to concur with staff to recommend denial of the request. Motion carried unanimously.**
11. Request from Attorney Charlie Cousland, Dairyland Greyhound Park, Inc. to Rescind Building/Zoning Reinspection Fees in the Amount of \$2,502.00 for Illegal Signs at 5522 104<sup>th</sup> Avenue (*Parcel #08-222-31-401-001*) (*District #16-formerly District #16*). PUBLIC HEARING: Dairyland Attorney Charlie Cousland appeared and testified. Paula Blise representing CDI recommended denial. Christopher Olson of Hoernel Lock & Key appeared and testified. City Administrator Frank Pacetti addressed the committee. **It was moved by Alderperson Haugaard, seconded by Alderperson Prozanski, to recommend a 2-week deferral. Motion carried unanimously.**
12. Request from Anthony Garza, TGAR Properties, to Rescind Building/Zoning Reinspection Fees in the Amount of \$72.00 for Illegal Occupancy at 1213 55<sup>th</sup> Street (*Parcel #12-223-31-436-013*) (*District #2 - formerly District #7*). PUBLIC HEARING: Paula Blise representing CDI recommended denial. **It was moved by Alderperson Ohnstad, seconded by Alderperson Haugaard, to concur with staff to recommend denial of the request. Motion carried unanimously.**
13. Request from James J. Madden, Winter Services, to Rescind Penalty Fees in the Amount of \$720.00 for an Occupancy Permit at 5614 52<sup>nd</sup> Street (*Parcel #08-222-34-176-014*) (*District #16 - formerly District #16*). PUBLIC HEARING: Paula Blise representing CDI recommended approval to rescind. CDI Director Jeff Labahn was present and spoke. **It was moved by Alderperson Haugaard seconded by Alderperson Ruffalo, to recommend approval to rescind \$720. Ayes 5, Nays 1 (with Alderperson Bogdala voting nay). Motion carried.**
14. Request from Mary A. Jonker to Rescind Penalty Fees in the Amount of \$720.00 for an Occupancy Permit at 5535 6<sup>th</sup> Avenue (*Parcel #12-223-31-407-011*) (*District #2 - formerly District #2*). PUBLIC HEARING: Mary Jonker appeared and testified. Paul Blise and Jeff Labahn spoke on behalf of CDI. **It was moved by Alderperson Prozanski, seconded by Alderperson Marks, to recommend approval to rescind \$720. Motion carried unanimously.**
15. Request from Christopher C. Olson, Hoernel Lock & Key, Inc, to Rescind Penalty Fees in the Amount of \$720.00 for an Occupancy Permit at 711 Washington Road (*Parcel #11-223-30-451-002*) (*District #1- formerly District #2*). PUBLIC HEARING: Christopher Olson appeared and testified. **It was moved by Alderperson Ohnstad, seconded by Alderperson Prozanski, to recommend approval to rescind \$720. Ayes 4, Nays 0, Abstain 2 (with Alderpersons Haugaard and Ruffalo abstaining to vote). Motion carried.**

Finance Committee Chairman Bogdala spoke about the number of request to rescind fees on this agenda. He suggested reviewing these Ordinances.

**There being no further business to come before the Finance Committee, it was moved by Alderperson Marks, seconded by Alderperson Ruffalo and unanimously carried to adjourn at 6:47 p.m.**

/s/ Debra L. Salas, City Clerk

\*NOTE: Minutes are unofficial until approval by the Finance Committee at the meeting scheduled for Monday, March 5, 2012.

**Finance Committee  
Minutes of Meeting Held Monday, March 19, 2012\***

A meeting of the Finance Committee held on Monday, March 19, 2012 in Room 204 at the Kenosha Municipal Building was called to order at 5:35 pm by Chairman Bogdala.

At roll call, the following members were present: Alderpersons Marks, Haugaard, Ohnstad and Ruffalo. Alderperson Prozanski arrived during discussion of Items #1 and #2.

Staff present were: Frank Pacetti, City Administrator, Jeff Labahn, Director of Community Development and Inspections; Daniel Miskinis, Deputy Chief of Police; Michael Higgins, City Assessor; Michael Maki, Planner; Paula Blise, Zoning Coordinator; Martha Swartz, Property Maintenance Inspector; Rick Hillesland, Commercial Building Inspector; .

**It was moved by Alderperson Ruffalo, seconded by Alderperson Ohnstad, to approve the minutes of the regular meeting held March 5, 2012. Motion carried unanimously.**

1. Proposed Ordinance by Alderperson Michael Orth - To Create Subsection 9.06 J (of the Code of General Ordinances) for the City regarding Delinquent Special Assessments. (PSW-Ayes 5: Noes 0) PUBLIC HEARING: Mr. Labahn and Mr. Pacetti spoke. **It was moved by Alderperson Ruffalo, seconded by Alderperson Haugaard, to defer for two weeks. Motion carried unanimously.**
2. Proposed Ordinance to Repeal and Recreate Subsection 2.02 B.8 (of the Zoning Ordinances) regarding Delinquent Special Assessments. (CP-Ayes 7: Noes 0; PSW-Ayes 4: Noes 0) PUBLIC HEARING: Mr. Labahn and Mr. Pacetti spoke. **It was moved by Alderperson Ruffalo, seconded by Alderperson Haugaard, to defer for two weeks. Motion carried unanimously.**
3. Proposed Resolution by the Finance Committee - Request from Hugo Tellez to Rescind Special Assessments in the Total Amount of \$362.00 for Building/Zoning Reinspection Fees for Illegal Occupancy at 5514 22nd Avenue (Cutel Vaquero Store, LLC) (Parcel #09-222-36-476-019) (Amends Resolution #124-11) (District #7, formerly District #7) PUBLIC HEARING: Paula Blise spoke. **It was moved by Alderperson Ohnstad, seconded by Alderperson Haugaard, to deny. Motion carried unanimously.**
4. Proposed Resolutions by the Finance Committee – To Levy Special Assessments Upon Various Parcels of Property Located in the City per List on File in the Office of the City Clerk:
  - a. Property Maintenance Reinspection Fees - \$6,632.00
  - b. Boarding and Securing - \$716.24
  - c. Trash and Debris Removal - \$255.00
  - d. Trash and Debris Removal (Charter Ordinance 26) - \$3,886.88.PUBLIC HEARING: No one spoke. **It was moved by Alderperson Haugaard, seconded by Alderperson Ruffalo, to approve. Motion carried unanimously.**
5. Proposed Resolution by the Mayor - To Reauthorize the City of Kenosha to Self-Insure its Workers' Compensation Program. PUBLIC HEARING: Mr. Pacetti explained. **It was moved by Alderperson Ohnstad, seconded by Alderperson Ruffalo, to approve. Motion carried unanimously.**
6. Proposed Resolution by the Mayor - Authorizing the Issuance and Sale of \$13,650,000 General Obligation Refunding Bonds, Series 2012. PUBLIC HEARING: Gene Schultz of Piper Jaffray spoke. **It was moved by Alderperson Ohnstad, seconded by Alderperson Ruffalo, to approve. Motion carried unanimously.**
7. Approval of Short Sale Offer for 6207 5th Avenue - HELP LOAN (2nd District, formerly District 2) PUBLIC HEARING: Mary Dixon, 6201-5<sup>th</sup> Avenue and Mr. Maki spoke. **It was moved by Alderperson Haugaard, seconded by Alderperson Ohnstad, to approve. Motion carried unanimously.**

8. Request from Prairie Plaza Partnership to Rescind Building/Zoning Reinspection Fees in the Amount of \$630.00 for Illegal Occupancy at 5739 75th Street (Parcel #03-122-10-101-012) (District #14, formerly District #17) PUBLIC HEARING: Paula Blise spoke. **It was moved by Alderperson Ohnstad, seconded by Alderperson Haugaard, to rescind. Motion carried unanimously.**
9. Request from Quest Diagnostics to Rescind Building/Zoning Reinspection Fees in the Amount of \$270.00 and to Refund a Building/Zoning Reinspection Fee in the Amount of \$72.00 for Illegal Occupancy at 10117 74th Street (Parcel #03-122-05-325-241)(Property Owner: Kenosha Radiology Center, LLC) (District #16, formerly District #17) PUBLIC HEARING: No one spoke. Chairman Bogdala passed the gavel to Alderperson Prozanski and stated that he would be abstaining from voting on this item. **It was moved by Alderperson Ohnstad, seconded by Alderperson Ruffalo, to rescind. Motion carried (ayes:5; noes:0; abstain:1) with Chairman Bogdala abstaining.**
10. 2011 Claim for Excessive Assessment by Target Corporation pursuant to Wisconsin Statutes Section 74.37, Tax Parcel No. 03-122-03-365-001. **At 6:24 pm, it was moved by Alderperson Ruffalo, seconded by Alderperson Ohnstad, to go into closed session. Motion carried unanimously. At 6:25 pm, it was moved by Alderperson Haugaard, seconded by Alderperson Prozanski, to convene into open session. Motion carried unanimously. It was then moved by Alderperson Ruffalo, seconded by Alderperson Prozanski, to deny. Motion carried unanimously.**

**There being no further business to come before the Finance Committee, it was moved, seconded, and unanimously carried to adjourn at 6:27 pm.**

\*NOTE: Minutes are unofficial until approval by the Finance Committee at the meeting scheduled for Monday, April 2, 2012.

**Finance Committee  
Minutes of Meeting Held Monday, April 2, 2012\***

A meeting of the Finance Committee held on Monday, April 2, 2012 in Room 204 at the Kenosha Municipal Building was called to order at 5:34 pm by Chairman Bogdala.

At roll call, the following members were present: Alderpersons Marks, Haugaard, Ohnstad and Ruffalo. Alderperson Prozanski arrived at 5:35 pm during discussion of Item #1.

Staff present were: Frank Pacetti, City Administrator; Edward Antaramian, City Attorney; William Richardson, Assistant City Attorney; Carol Stancato, Director of Finance; Mike Lemens, Director of Public Works; Jeff Labahn, Director of Community Development and Inspections; Steve Stanczak, Director of Human Resources; Paula Blise, Zoning Coordinator; Rocco LaMacchia, 5<sup>th</sup> District Alderperson; and Michael Orth, 15<sup>th</sup> District Alderperson.

**It was moved by Alderperson Haugaard, seconded by Alderperson Ohnstad, to approve the minutes of the regular meeting held March 19, 2012. Motion carried unanimously.**

1. Proposed Ordinance by Alderperson Michael Orth to Create Subsection 9.06 J (of the Code of General Ordinances) for the City regarding Delinquent Special Assessments. (PSW-Ayes 5: Noes 0) (Deferred from the meeting of 03/19/12) PUBLIC HEARING: Mr. Pacetti, Attorney Antaramian and Mr. Labahn spoke. **It was moved by Alderperson Ruffalo, seconded by Alderperson Ohnstad, to amend as written in the red-lined version submitted to the Committee and to add "if a waiver is required and approved, the director of Community Development and Inspections shall notify the Public Safety and Welfare Committee in writing within 30 days". It was moved by Alderperson Ohnstad, seconded by Alderperson Ruffalo, to approve as amended. Motion carried unanimously.**
2. Proposed Ordinance by the Mayor to Repeal and Recreate Subsection 2.02 B.8 (of the Zoning Ordinances for the City of Kenosha) regarding Delinquent Special Assessments. (CP-Ayes 7: Noes 0; PSW-Ayes 4: Noes 0) (Deferred from the meeting of 03/19/12) PUBLIC HEARING: No one spoke. **It was moved by Alderperson Ohnstad, seconded by Alderperson Prozanski, to approve. Motion carried unanimously.**
3. Proposed Resolution - Request to Rescind One (1) Special Assessment Levied by Resolution No. 62-11 against Parcel No. 03-122-05-300-011 (9608-67th Street) in the Amount of \$254.00. (District 17, formerly District 17) PUBLIC HEARING: Steven Carpenter and Rachel Jacobson, property owners, spoke. Mr. Lemens spoke and answered questions. Mr. Pacetti recommended deferral. **It was moved by Alderperson Prozanski, seconded by Alderperson Ohnstad, to defer for two weeks. Motion carried unanimously.**
4. Proposed Resolution to Levy a Special Assessment under Authority of Charter Ordinance No. 26, (As Amended) for Trash and Debris Removal in the Total Amount of \$3,886.88 per list on file in the Office of the City Clerk. PUBLIC HEARING: No one spoke. **It was moved by Alderperson Haugaard, seconded by Alderperson Marks, to approve. Motion carried unanimously.**
5. Approval of Lease between City of Kenosha, Wisconsin and GNC Hook LLC (*Art Bar*) for parcel located at 22nd Avenue and 53rd Street (*Parcel# 09-222-36-411-001*) (District 7, formerly District 7) (Public Works Committee approved 6-0) PUBLIC HEARING: Alderperson LaMacchia, Attorney Richardson and Mr. Pacetti spoke. **It was moved by Alderperson Haugaard, seconded by Alderperson Prozanski, to defer for two weeks. Motion carried unanimously.**
6. Request from Attorney Charlie Cousland, Dairyland Greyhound Park, Inc. to Rescind Building/Zoning Reinspection Fees in the Amount of \$2,502.00 for Illegal Signs at 5522 104<sup>th</sup> Avenue (*Parcel #08-222-31-401-001*). (District #16, formerly District #16) (Deferred from the meetings of 02/20/12 and 03/05/12) PUBLIC HEARING: Attorney Cousland was present and spoke. Paula Blise, Zoning Coordinator, explained the recommended changes. Attorney Antaramian answered questions. **It was moved by Alderperson Ohnstad, seconded by Alderperson Ruffalo, to deny. Motion carried unanimously.**

**It was moved by Alderperson Ohnstad, seconded by Alderperson Ruffalo, to approve Items #7 and #8 after being read. Motion carried unanimously.**

7. Approve Disbursement Record #4 in the amount of \$24,825,539.94. PUBLIC HEARING: No one spoke. **Approved.**
8. Approve Disbursement Record #5 in the amount of \$8,677,187.03. PUBLIC HEARING: No one spoke. **Approved.**
9. Approval of 2012 Sidewalk Rates. (Public Works Committee approved 6-0) PUBLIC HEARING: Mr. Lemens recommended approval. **It was moved by Alderperson Haugaard, seconded by Alderperson Ohnstad, to approve. Motion carried unanimously.**
10. Intergovernmental Agreement Jurisdictional Transfer of Roadways Between County of Kenosha, Wisconsin and City of Kenosha, Wisconsin For Sequentially Improved Segments of County Trunk Highways "K" and "G" and the Intersection of County Trunk Highway "L" and 39th Avenue. (Public Works Committee approved 6-0) PUBLIC HEARING: No one spoke. **It was moved by Alderperson Ohnstad, seconded by Alderperson Prozanski, to approve. Motion carried unanimously.**
11. Discussion Item: CVMIC Worker's Compensation Presentation. PUBLIC HEARING: Mr. Stanczak spoke about the City's status as self-funded and introduced three representatives from CVMIC. Discussion followed about being self-funded vs. fully-funded. **It was moved by Alderperson Ruffalo, seconded by Alderperson Ohnstad, to approve. Motion carried unanimously.**

**There being no further business to come before the Finance Committee, it was moved, seconded, and unanimously carried to adjourn at 6:52 pm.**

\*NOTE: Minutes are unofficial until approval by the Finance Committee at the meeting scheduled for Monday, April 16, 2012.

**Finance Committee**  
**Minutes of Meeting Held Monday, April 16, 2012\***

A meeting of the Finance Committee held on Monday, April 16, 2012 in Room 204 at the Kenosha Municipal Building was called to order at 5:35 pm by Chairman Bogdala.

At roll call, the following members were present: Alderpersons Marks, Ohnstad and Prozanski. Alderpersons Haugaard and Ruffalo were excused.

Staff present were: Frank Pacetti, City Administrator; Carol Stancato, Director of Finance; Police Chief John Morrissey; Mike Lemens, Director of Public Works; Wayde Buck, Airport Director; Donna Cook, Executive Director of Housing Authority; Jonathan Mulligan, Assistant City Attorney; William Richardson, Assistant City Attorney; and Martha Swartz, Property Maintenance Inspector.

**It was moved by Alderperson Ohnstad, seconded by Alderperson Marks, to approve the minutes of the regular meeting held April 2, 2012. Motion carried unanimously.**

1. Proposed Resolution - Request to Rescind One (1) Special Assessment Levied by Resolution No. 62-11 against Parcel No. 03-122-05-300-011 (9608-67th Street) Kenosha, Wisconsin in the Amount of \$254.00. (District 17, formerly District 17) (Deferred from the meeting of 04/02/12) PUBLIC HEARING: Steven Carpenter, property owner and Mr. Lemens spoke. **It was moved by Alderperson Prozanski, seconded by Alderperson Marks, to reduce assessment to \$127.00. Motion carried (ayes: 3; noes: 1) with Chairman Bogdala voting no.**
2. Proposed Resolutions to Levy Special Assessments Upon Various Parcels of Property Located in the City per List on File in the Office of the City Clerk:
  - a. Graffiti Removal - \$425.00
  - b. Unpaid Permit Fees - \$160.00
  - c. Erosion Control Reinspection Fees - \$362.00
  - d. Building/Zoning Reinspection Fees - \$14,488.00
  - e. Boarding and Securing - \$978.12
  - f. Trash and Debris Removal - \$845.00
  - g. Property Maintenance Reinspection Fees - \$6,080.00. PUBLIC HEARING: No one spoke. **It was moved by Alderperson Ohnstad, seconded by Alderperson Prozanski, to approve. Motion carried unanimously.**
3. Approve Award of Professional Service Contract for Parkway Tree Removal Project 12-1410 to Droprite Tree & Landscape Service, LLC (Somers, Wisconsin) in the amount of \$62,500.(PW-ayes:5; noes:0) (Parks-ayes:5; noes:0) PUBLIC HEARING: No one spoke. **It was moved by Alderperson Ohnstad, seconded by Alderperson Prozanski, to approve. Motion carried unanimously.**
4. Approve Award of Professional Service Contract for Parkway Tree Pruning Project 12-1133 to Trees "R" Us, Inc (*Wauconda, Illinois*) in the amount of \$76,000. (SWU-ayes:6; noes:0)(Parks-Ayes:5; Noes:0) PUBLIC HEARING: No one spoke. **It was moved by Alderperson Ohnstad, seconded by Alderperson Prozanski, to approve. Motion carried unanimously.**
5. Approve Award of Professional Service Contract for Parkway Tree Planting Project 12-1412 to Paul Swartz Nursery & Garden Shop Inc (Burlington, WI) in the amount of \$33,000. (Parks-ayes:5; noes:0) PUBLIC HEARING: No one spoke. **It was moved by Alderperson Prozanski, seconded by Alderperson Ohnstad, to approve. Motion carried unanimously.**
6. Approve Lease, Memorandum of Lease, Lease Termination, Consent Agreement, Assignment and Assumption Agreement, between City of Kenosha and 10310 Properties LLC and Draupnir Services LLC #10310. (Airport Commission – Ayes:4; Noes:0) PUBLIC HEARING: No one spoke. **It was moved by Alderperson Ohnstad, seconded by Alderperson Marks, to approve. Motion carried unanimously.**
7. Approve Concurrence with Private Sanitary Main Agreement by and between Celebre Place LLC and Kenosha Seniors Limited Partnership. PUBLIC HEARING: No one spoke. **It was moved by Alderperson Marks, seconded by Alderperson Ohnstad, to approve. Motion carried unanimously.**

8. Approve Disbursement Record #6 in the amount of \$20,265,234.05. PUBLIC HEARING: No one spoke. **It was moved by Alderperson Ohnstad, seconded by Alderperson Marks, to approve. Motion carried unanimously.**

**It was moved by Alderperson Marks, seconded by Alderperson Ohnstad, to go into closed session for Items #9-11. Motion carried unanimously.**

9. Consider the Proposed Settlement regarding Jeffrey Lehman v. City of Kenosha Circuit Court Case No. 11-CV-0232.
10. Consider the Proposed Settlement regarding Victor Zelada V. City of Kenosha Circuit Court Case No. 10-CV-0843.
11. Consider the Proposed Settlement regarding Norma Guerrero v. City of Kenosha Housing Authority, United States District Court Eastern District of Wisconsin, Case No. 10-CV-1090 and Kenosha County Circuit Court Case Nos. 07-CV-995 and 10-CV-3219. **At 6:46 pm it was moved by Alderperson Ohnstad, seconded by Alderperson Marks, to return to open session. Motion carried unanimously. It was then moved by Alderperson Prozanski, seconded by Alderperson Ohnstad, to approve the settlement as presented. Motion carried unanimously.**

**ALDERPERSON COMMENTS: Chairman Bogdala thanked Alderperson Marks for her many years of service. Alderperson Marks expressed her appreciation for having served on the Finance Committee for 20 years. She said the Committee has done some extraordinary things over the years, and thanked Mr. Pacetti for being her mentor, and wished everyone good luck in the future. She also thanked Carol Stancato and all City staff for their help over the years.**

**There being no further business to come before the Finance Committee, it was moved, seconded, and unanimously carried to adjourn at 6:50 pm.**

\*NOTE: Minutes are unofficial until approval by the Finance Committee at the meeting scheduled for Monday, May 7, 2012.

**Finance Committee  
Minutes of Meeting Held Monday, May 7, 2012\***

A meeting of the Finance Committee held on Monday, May 7, 2012 in Room 204 at the Kenosha Municipal Building was called to order at 5:30 pm by Chairman Prozanski.

At roll call, the following members were present: Alderpersons Ohnstad, Bogdala, LaMacchia, Rosenberg and Wilson.

Staff present were: Frank Pacetti, City Administrator; Carol Stancato, Director of Finance; John Morrissey, Chief of Police; Mike Lemens, Director of Public Works; Jeff Labahn, Director of Community Development & Inspections; William Richardson, Assistant City Attorney; Zohrab Khaligian, Community Development Specialist; Daniel Santelli, Deputy Fire Chief; Jeff Warnock, Park Superintendent; Cathy Honeyager, Assistant City Engineer.

1. Approval of the minutes of the meeting held April 16, 2012. **It was moved by Alderperson Rosenberg, seconded by Alderperson LaMacchia, to approve the minutes of the regular meeting held April 16, 2012. Motion carried unanimously.**
2. Proposed Resolution to Amend the City of Kenosha Capital Improvement Program for 2012 and 2013 by Moving 2013 Authorization to 2012 for Line PK09-001 "Kenosha Harbor & Southport Marina Dredging" for a Net Change of \$0. (Also referred to PW Committee) PUBLIC HEARING: Frank Pacetti, City Administrator and Carol Stancato, Director of Finance, spoke. Alderperson Bogdala requested detailed information by the next meeting: explanation for the delay, a time line of events and estimated costs for the long term. Chairman Prozanski passed the gavel and requested information by the next meeting regarding a time line for start and completion dates. **It was moved by Alderperson LaMacchia, seconded by Alderperson Ohnstad, to approve. Motion carried unanimously.**
3. Proposed Resolution to Levy a Special Assessment (under Authority of Charter Ordinance No. 26, as Amended), upon Certain Parcels of Land Within the City of Kenosha, Wisconsin in the total Amount of \$2,886.40, per list on file in the office of the City Clerk (trash and debris removal). PUBLIC HEARING: No one spoke. **It was moved by Alderperson Ohnstad, seconded by Alderperson Wilson, to approve. Motion carried unanimously.**
4. Agreement by and between the City of Kenosha, Wisconsin, and Michelle Volkmar and Realtors of Kenosha, LLC, d/b/a Re/Max Elite. PUBLIC HEARING: Zohrab Khaligian, Community Development Specialist, spoke and distributed to the Committee a "bid proposal fee submission" information sheet from Michelle Volkmar. William Richardson, Assistant City Attorney, spoke. **It was moved by Alderperson Ohnstad, seconded by Alderperson LaMacchia, to approve. Motion carried (ayes: 5; noes: 1) with Alderperson Bogdala voting no.**
5. KABA First Quarter RLF Report. PUBLIC HEARING: Richard Rodenbeck, KABA Director of Business Finance, and Todd Battle, President, spoke. **It was moved by Alderperson LaMacchia, seconded by Alderperson Ohnstad, to receive and file. Motion carried unanimously.**
6. 2012 Edward Byrne Memorial Justice Assistance Grant (JAG) Program Intergovernmental Agreement by and between the City and the County of Kenosha. (PSW-Ayes:5; Noes:0) PUBLIC HEARING: Chief Morrissey spoke. **It was moved by Alderperson LaMacchia, seconded by Alderperson Rosenberg, to approve. Motion carried unanimously.**
7. Disbursement Record #7 - \$11,123,571.57. PUBLIC HEARING: No one spoke. **It was moved by Alderperson Ohnstad, seconded by Alderperson Wilson, to approve. Motion carried unanimously.**
8. Informational Item: Approve Task Orders for Professional Services by SAA Design Group, Inc., for Poerio Park Pond Infill Development and Allocate Funding from CIP. (District 1) (Park Commission-Ayes:3; Noes:2) PUBLIC HEARING: Carol Stancato, Director of Finance, and Cathy Honeyager, Assistant City Engineer, spoke.

**There being no further business to come before the Finance Committee, it was moved, seconded, and unanimously carried to adjourn at 6:50 pm.**

\*NOTE: Minutes are unofficial until approval by the Finance Committee at the meeting scheduled for Monday, May 21, 2012.

**Finance Committee  
Minutes of Meeting Held Monday, May 21, 2012\***

A meeting of the Finance Committee held on Monday, May 21, 2012 in Room 204 at the Kenosha Municipal Building was called to order at 5:34 pm by Chairman Prozanski.

At roll call, the following members were present: Alderpersons Ohnstad, Bogdala, LaMacchia, Rosenberg and Wilson.

Staff present were: Frank Pacetti, City Administrator; Carol Stancato, Director of Finance; John Morrissey, Chief of Police; Mike Lemens, Director of Public Works; Jeff Labahn, Director of Community Development & Inspections; William Richardson, Assistant City Attorney; Daniel Santelli, Deputy Fire Chief; Michael Maki, City Planner; Martha Swartz, Property Maintenance Inspector; and Chris Schwartz, 2<sup>nd</sup> District Alderperson.

1. Approval of the minutes of the meeting held April 16, 2012. **It was moved by Alderperson Rosenberg, seconded by Alderperson LaMacchia, to approve the minutes of the regular meeting held May 7, 2012. Motion carried unanimously.**
2. Proposed Resolution to Levy Special Assessments Upon Various Parcels of Property Located in the City per List on File in the Office of the City Clerk for:
  - a) Property Maintenance Reinspection Fees - \$7,752.00
  - b) Boarding and Securing - \$1,164.48
  - c) Trash & Debris Removal - \$275.00
  - d) Graffiti Removal (Miscellaneous Assessment) - \$420.00
  - e) Grass and Weed Cutting - \$10,061.76
  - f) Trash & Debris Removal (Health Dept.) - \$1,912.80 PUBLIC HEARING: No one spoke. **It was moved by Alderperson Ohnstad, seconded by Alderperson LaMacchia, to approve. Motion carried unanimously.**
3. Proposed Resolution to Amend the City of Kenosha Capital Improvement Program for 2010 By Decreasing PK93-008 "Anderson Pool" by \$24,000 and PK03-001 "Park Renovations" by \$30,000 and Increasing PK10-002 "Lakefront Water Feature" by \$54,000 for a Net Change of \$0. PUBLIC HEARING: Carol Stancato, Director of Finance, answered questions. **It was moved by Alderperson Wilson, seconded by Alderperson LaMacchia, to approve. Motion carried (ayes: 5; noes: 1) with Alderperson Bogdala voting no.**

**Chairman Prozanski passed the gavel and stated that Items #3 and #4 would be discussed together.**
4. Approval of Short Sale Offer for 6739 17th Avenue – TID Loan (District #12). PUBLIC HEARING: Ana Wismer, 2112-31<sup>st</sup> Street, Personal Representative for the owner (deceased) and Michael Maki, Planner, spoke. **It was moved by Alderperson Ohnstad, seconded by Alderperson LaMacchia, to approve. Motion carried unanimously.**
5. Approval of Short Sale Offer for 6917 18th Avenue – TID Loan (District #12). PUBLIC HEARING: Michael Maki, City Planner, and Joseph Gturina, friend of Jason and Jamie Miller, property owners, spoke. **It was moved by Alderperson Ohnstad, seconded by Alderperson LaMacchia, to approve. Motion carried unanimously.**
6. Change Order for Project 11-1211 Windstorm Damage Sidewalk & Curb/Gutter Program (Citywide Locations) (All Districts). PUBLIC HEARING: Michael Lemens, Director of Engineering, answered questions. **It was moved by Alderperson Ohnstad, seconded by Alderperson LaMacchia, to approve. Motion carried unanimously.**
7. Disbursement Record #8 - \$5,184,321.70. PUBLIC HEARING: Carol Stancato, Director of Finance, answered questions. **It was moved by Alderperson Rosenberg, seconded by Alderperson Ohnstad, to approve. Motion carried unanimously.**
8. Settlement and Release Agreement between Cities and Villages Mutual Insurance Company, the City of Kenosha, and the Redevelopment Authority of the City of Kenosha relating to the Bear Development, LLC litigation. PUBLIC HEARING: Frank Pacetti, City Administrator, explained. **It was moved by Alderperson Ohnstad, seconded by Alderperson LaMacchia, to approve. Motion carried (ayes: 5; noes: 1) with Alderperson Bogdala voting no.**
9. Informational Item – Dredging Project. PUBLIC HEARING: No one spoke. **Receive and file.**

10. Consider the Proposed Settlement Agreement and Mutual Release regarding City of Kenosha et al vs. Marianne T. Zeihen Circuit Court Case No. 11-CV-2878 and State of Wisconsin vs. Marianne T. Zeihen Case No. 09-CF-1380. **At 6:35 pm it was moved by Alderperson Ohnstad, seconded by Wilson, to go into closed session. Motion carried unanimously. At 6:45 pm it was moved by Alderperson Ohnstad, seconded by Alderperson Wilson, to convene into open session. Motion carried unanimously. It was then moved by Alderperson Ohnstad, seconded by Alderperson Rosenberg, to approve. Motion carried (ayes: 5; abstain: 1) with Alderperson LaMacchia abstaining.**
11. Approve Agreement By And Between the City and Gateway Technical College Regarding Transfer of Equipment and Fire Service Training. PUBLIC HEARING: Daniel Santelli, Deputy Fire Chief, explained. **It was moved by Alderperson LaMacchia, seconded by Alderperson Rosenberg, to approve. Motion carried unanimously.**

**There being no further business to come before the Finance Committee, it was moved, seconded, and unanimously carried to adjourn at 6:56 pm.**

\*NOTE: Minutes are unofficial until approval by the Finance Committee at the meeting scheduled for Monday, June 4, 2012.

**Finance Committee**  
**Minutes of Meeting Held Monday, June 4, 2012\***

A meeting of the Finance Committee held on Monday, May 21, 2012 in Room 204 at the Kenosha Municipal Building was called to order at 5:34 pm by Chairman Prozanski.

At roll call, the following members were present: Alderpersons Ohnstad, Bogdala, LaMacchia, Rosenberg and Wilson.

Staff present were: Carol Stancato, Director of Finance; Mike Lemens, Director of Public Works; Jeff Labahn, Director of Community Development & Inspections; William Richardson, Assistant City Attorney; Eran Wade, Intern in the City Attorney's Office; Patrick Ryan, Division Chief, Fire Prevention Bureau; and Tony Geliche, Community Development Specialist.

1. Approval of the minutes of the meeting held May 21, 2012. **It was moved by Alderperson LaMacchia, seconded by Alderperson Ohnstad, to approve the minutes of the regular meeting held May 21, 2012. Motion carried unanimously.**
2. Proposed Resolution to Amend the City of Kenosha Capital Improvement Program for 2010 by Decreasing SW10-002 "Creek Stabilization" by \$40,000 and Increasing SW10-002 "Pollution Prevention" in the Amount of \$40,000 for a Net Change of \$0. PUBLIC HEARING: Mike Lemens, Director of Public Works; Carol Stancato, Director of Finance; and Shelley Billingsley, City Engineer, spoke. Chairman Prozanski passed the gavel and requested an update for the next Finance Committee meeting from Public Works. **It was moved by Alderperson Ohnstad, seconded by Alderperson LaMacchia, to approve. Motion carried unanimously.**
3. 2012 Community Development Subgrantee Agreements:
  - a. Kenosha Area Family & Aging - Volunteer Transportation Service
  - b. Walkin' In My Shoes, Inc. - Survival Backpack Street Outreach
  - c. Kenosha Literacy Council, Inc. - Adult Literacy Programming
  - d. Oasis Youth Center - Site Security
  - e. Kenosha Achievement Center, Inc. - Employment Exploration
  - f. Women & Children's Horizons, Inc. - Legal Advocacy
  - g. ELCA - Urban Outreach Center - Helping Residents Become Self-Sufficient
  - h. Kenosha YMCA - Frank Neighborhood Project
  - i. Kenosha County Interfaith Human Concerns Network, Inc. (Shalom Center) - Emergency Family Shelter
  - j. Kenosha Achievement Center, Inc. - Workshop Improvements
  - k. Women and Children's Horizons, Inc. - Building Repairs
  - l. Wisconsin Women's Business Initiative Corp. - Micro-Enterprise Development
  - m. HOPE Council, Inc. - Hope House Planning Grant
  - n. Kenosha Common Markets, Inc. - Feasibility Study. PUBLIC HEARING: Mr. Geliche spoke. Jo Wynn, 7911-60<sup>th</sup> Avenue, of Walkin' in My Shoes, Inc. thanked Alderperson Bogdala and rest of the Committee for their hard work regarding these agreements. **It was moved by Alderperson Bogdala, seconded by Alderperson Ohnstad, to approve. Motion carried unanimously.**
4. Request from the Urban League of Racine and Kenosha, Inc. for an extension to their 2011 CDBG Subgrantee Agreement. PUBLIC HEARING: Mr. Geliche spoke and Yolanda Adams, President and CEO, spoke. **It was moved by Alderperson Bogdala, seconded by Alderperson LaMacchia, to approve extension to October 1, 2012. Motion carried unanimously.**
5. Request from Kenosha Human Development Services, Inc. for an extension to their 2011 CDBG Subgrantee Agreement. PUBLIC HEARING: Mr. Geliche spoke and Lester Wright, Executive Director, spoke. **It was moved by Alderperson Ohnstad, seconded by Alderperson Bogdala, to approve. Motion carried unanimously.**
6. Approve Disbursement Record #9 which totals \$5,940,014.72. PUBLIC HEARING: No one spoke. **It was moved by Alderperson Ohnstad, seconded by Alderperson Rosenberg, to approve. Motion carried unanimously.**  
**At 5:51 pm it was moved by Alderperson Bogdala, seconded by Alderperson LaMacchia, to go into closed session for Items #7 and #8. Motion carried unanimously. At 5:54 pm, it was moved by Alderperson Rosenberg, seconded by Alderperson Wilson, to convene into open session. Motion carried unanimously. It was moved by Alderperson Bogdala, seconded by Alderperson Rosenberg, to approve Items #7 and #8. Motion carried unanimously.**
7. Approval of the Proposed Settlement regarding Jeffrey Lehman v. City of Kenosha Circuit Court Case No. 11-CV-0232. **Approve.**
8. Approval of the Proposed Settlement regarding Victor Zelada v. City of Kenosha Circuit Court Case No. 10-CV-0843. **Approve.**

**There being no further business to come before the Finance Committee, it was moved, seconded, and unanimously carried to adjourn at 5:54 pm.**

\*NOTE: Minutes are unofficial until approval by the Finance Committee at the meeting scheduled for Monday, June 18, 2012.

**Finance Committee  
Minutes of Meeting Held Monday, June 18, 2012\***

A meeting of the Finance Committee held on Monday, June 18, 2012 in Room 204 at the Kenosha Municipal Building was called to order at 5:30 pm by Vice-Chairman Ohnstad.

At roll call, the following members were present: Alderpersons Bogdala, LaMacchia, Rosenberg and Wilson. Chairman Prozanski was excused.

Staff present were: Frank Pacetti, City Administrator; Carol Stancato, Director of Finance; Edward Antaramian, City Attorney; Jeff Labahn, Director of Community Development & Inspections; Steve Stanczak, Director of Human Resources; Debra Salas, City Clerk/Treasurer; Michael Higgins, City Assessor; Jonathan Mulligan, Assistant City Attorney; Jeremy Ryan, Firefighter & President of Firefighters Local 414; Keith Dumesic, Police Officer; and Martha Swartz, Property Maintenance Inspector.

1. Approval of the minutes of the meeting held June 4, 2012. **It was moved by Alderperson LaMacchia, seconded by Alderperson Rosenberg, to approve. Motion carried unanimously.**
2. Proposed Ordinance by Alderperson Patrick A. Juliana; Co-Sponsors: Alderperson Scott N. Gordon, Alderperson Rocco J. LaMacchia, Sr. to Repeal and Recreate Subsection 1.025 (of the Code of General Ordinances for the City) Regarding Dress Code of Members of the Common Council. PUBLIC HEARING: No one spoke. **It was moved by Alderperson Wilson, seconded by Alderperson LaMacchia, to approve. Motion carried (ayes: 4; noes: 1) with Alderperson Bogdala voting no.**
3. Proposed Resolutions to Impose Special Charges Upon Various Parcels of Property Located in the City per List on File in the Office of the City Clerk:
  - a) Property Maintenance Reinspection Fees - \$5,792.00
  - b) Boarding and Securing - \$2,318.36
  - c) Graffiti Removal (Miscellaneous Assessment) - \$210.00
  - d) Grass and Weed Cutting - \$13,617.53
  - e) Building and Zoning Reinspection Fees - \$15,498.00
  - f) Unpaid Permit Fees - \$630.00 PUBLIC HEARING: Carol Stancato, Director of Finance and Debra Salas, City Clerk/Treasurer, spoke. **It was moved by Alderperson LaMacchia, seconded by Alderperson Wilson, to approve. Motion carried unanimously.**
4. Proposed Resolution to Correct Resolution #032-12 for Hazardous Sidewalk and/or Driveway Approaches (Project 11-1015 Resurfacing Phase II). PUBLIC HEARING: No one spoke. **It was moved by Alderperson LaMacchia, seconded by Alderperson Rosenberg, to approve. Motion carried unanimously.**
5. Proposed Resolution – Request to Rescind a Special Assessment for Trash & Debris Removal in the Amount of \$336.15 (Casalena, Parcel 09-222-36-483-024, 6323-50<sup>th</sup> Avenue). PUBLIC HEARING: Mark Melotik, Environmental Manager, Kenosha County Division of Health; and Domenico Casalena, property owner, 6323-50<sup>th</sup> Avenue, spoke. **It was moved by Alderperson Bogdala, seconded by Alderperson Rosenberg, to deny. Motion carried unanimously.**

**It was moved, seconded and unanimously carried to take Items #6 and #9 together after being read. Motion carried unanimously. See items for action taken.**

6. Proposed Resolution to Amend the City of Kenosha Capital Improvement Program for 2012 By Creating PK12-003 "Softball Wall of Fame" in the Amount of \$36,000 with Outside Funding from the Rotary Club of Kenosha West in the Amount of \$36,000 for a Net Change of \$0. PUBLIC HEARING: Carol Stancato, Director of Finance, spoke. Frank Pacetti, City Administrator, said it is a requirement by the Park Commission to put City of Kenosha on the plaque. **It was moved by Alderperson LaMacchia, seconded by Alderperson Wilson, to approve with the plaque as recommended by the Park Commission. Motion carried unanimously.**

7. Proposed Resolution by Alderperson Tod Ohnstad; Co-Sponsors: Alderperson Scott Gordon, Alderperson Jan Michalski, Alderperson Rocco J. LaMacchia Sr. (additional co-sponsors to be announced at meeting) to Create The Kenosha Employee Health Insurance Advisory Group. PUBLIC HEARING: No one spoke. **It was moved by Alderperson Bogdala, seconded by Alderperson LaMacchia, to add last paragraph: BE IT FURTHER RESOLVED that the City Administrator shall prepare a written report to the Common Council for the first meeting in January, April, July and October with any recommendations for changes to the current program and cost saving initiatives to the current program (health insurance program). Motion carried unanimously. It was moved by Alderperson Bogdala to change the first bullet point on page three as follows: To act in an advisory role to the Mayor Common Council regarding all issues related to health insurance benefits including:.....Motion lost for lack of a second. It was then moved by Alderperson Bogdala, seconded by Alderperson LaMacchia to amend paragraph on page 2 by adding the word "labor" to read as follows: "Advisory Group Labor members may designate an alternate with full voting rights...." Motion carried unanimously. It was moved by Alderperson Bogdala to change the second sentence in the paragraph on page 3, as follows: "A quorum shall consist of eight members. Individual Labor members of the Advisory Group may attend meetings by means of a speaker phone system. Motion lost for lack of a second. It was then moved by Alderperson Bogdala, seconded by Alderperson LaMacchia, to approve as amended. Motion carried unanimously.**
8. Proposed Commutation and Release Agreement 2012 by and between Amsted Industries Incorporated, The City of Kenosha, Wisconsin and Elm Investments, L.L.C. (collectively "RELEASORS") and Chartis Specialty Insurance Company (f/k/a American International Specialty Lines Insurance Company). PUBLIC HEARING: No one spoke. **It was moved by Alderperson LaMacchia, seconded by Alderperson Wilson, to approve. Motion carried unanimously.**
9. Lender Services Agreement by and between the City of Kenosha and Rotary Foundation of Kenosha West, Inc. **Approve.**
10. Disbursement Record #10 - \$16,320,062.95. PUBLIC HEARING: No one spoke. **It was moved by Alderperson LaMacchia, seconded by Alderperson Rosenberg, to approve. Motion carried unanimously.**
11. Consideration of Defendant's Proposed Settlement Regarding City of Kenosha v. Enhanced Medical Imaging of Kenosha LLC, Circuit Court Case No. 12-CV-0669. Jonathan Mulligan, Assistant City Attorney, was present for discussion of this item. **At 6:13 pm, it was moved by Alderperson LaMacchia, seconded by Alderperson Wilson, to go into closed session. Motion carried unanimously. Alderperson LaMacchia excused himself from the meeting at this time. At 6:18 pm, it was moved by Alderperson Wilson, seconded by Alderperson Rosenberg, to return to open session. Motion carried unanimously. It was then moved by Alderperson Wilson, seconded by Alderperson Rosenberg, to reject defendant's proposal for settlement. Motion carried (ayes: 4; abstain:1) with Alderperson LaMacchia abstaining.**

**There being no further business to come before the Finance Committee, it was moved, seconded, and unanimously carried to adjourn at 6:19 pm.**

\*NOTE: Minutes are unofficial until approval by the Finance Committee at the meeting scheduled for Monday, July 2, 2012.

**Finance Committee  
Minutes of Meeting Held Monday, July 2, 2012\***

A meeting of the Finance Committee held on Monday, July 2, 2012 in Room 301 at the Kenosha Municipal Building was called to order at 5:30 pm by Chairman Prozanski.

At roll call, the following members were present: Chairman Prozanski, Vice-Chairman Ohnstad, Alderpersons LaMacchia, Rosenberg and Wilson. Alderperson Bogdala was excused.

Staff present were: Frank Pacetti, City Administrator; Carol Stancato, Director of Finance; Edward Antaramian, City Attorney; Jeff Labahn, Director of Community Development & Inspections; Debra Salas, City Clerk/Treasurer; Tony Geliche, Community Development Specialist; and Mike Lemens, Director of Public Works.

1. Approval of the minutes of the meeting held June 18, 2012. **It was moved by Alderperson LaMacchia, seconded by Alderperson Wilson, to approve. Motion carried unanimously.**
2. Proposed Resolution to Approve the Return of Community Development Block Grant Housing Program Income to Eligible Community Development Block Grant Housing Programs. (CDBG - Recommendation Pending) Tony Geliche, Community Development Specialist, explained. **It was moved by Alderperson Rosenberg, seconded by Alderperson Wilson, to approve. Motion carried unanimously.**
3. Proposed Resolution to Levy a Special Assessment for Trash & Debris Removal (Under Authority of Charter Ordinance No. 26, as Amended), upon Certain Parcels of Land Within the City of Kenosha, Wisconsin, in the Amount of \$3,020.58. **It was moved by Alderperson Ohnstad, seconded by Alderperson Rosenberg, to approve. Motion carried unanimously.**
4. Proposed Resolution By Alderperson David F. Bogdala, Co-Sponsors: Alderperson G. John Ruffolo, Alderperson Steve G. Bostrom and Alderperson Jesse Downing To Extend the City-Wide Housing Rehabilitation Loan Program (H.E.L.P.). Frank Pacetti, City Administrator explained the status and recommended a 30 day deferral. **It was moved by Alderperson LaMacchia, seconded by Alderperson Wilson, to approve. Motion carried unanimously.**
5. Short Sale Offer for 6615 20th Avenue - TID Loan (District #8). Ralph Nudi spoke on behalf of the owner. **It was moved by Alderperson LaMacchia, seconded by Alderperson Rosenberg, to approve. Motion carried unanimously.**
6. Disbursement Record #11 - \$15,613,645.36. **It was moved by Alderperson Ohnstad, seconded by Alderperson Wilson, to approve. Motion carried unanimously.**
7. Proposed Settlement Agreement between Dairyland Greyhound Park, Inc. and the City of Kenosha regarding Kenosha County Circuit Court Case No. 12-CV-0895. CLOSED SESSION: The Finance Committee may go into Closed Session regarding this item, pursuant to §19.85(1)(g), Wisconsin Statutes. The Finance Committee may or may not reconvene into open session for purposes of holding a hearing and making a final determination. **It was moved by Alderperson Wilson, seconded by Alderperson Ohnstad, to go into closed session at 5:41 pm. Motion carried unanimously. At 5:49 pm, the committee returned to open session. It was moved by Alderperson LaMacchia, seconded by Alderperson Ohnstad, to accept the settlement agreement. Motion carried unanimously.**

ALDERMEN COMMENTS: Chairman Prozanski asked for a mid-cycle review of the budget, similar to last year. It was decided to schedule the review for 4:30 on August 6.

**There being no further business to come before the Finance Committee, it was moved, seconded, and unanimously carried to adjourn at 5:58 pm.**

\*NOTE: Minutes are unofficial until approval by the Finance Committee at the meeting scheduled for Monday, July 16, 2012.

**Finance Committee  
Minutes of Meeting Held Monday, July 16, 2012\***

A meeting of the Finance Committee held on Monday, July 16, 2012 in Room 200 at the Kenosha Municipal Building was called to order at 5:34 pm by Vice Chair Ohnstad.

At roll call, the following members were present: Alderpersons LaMacchia, Rosenberg and Wilson. Chairman Prozanski was previously excused.

1. Approval of the minutes of the meeting held July 2, 2012. **It was moved by Alderperson Wilson, seconded by Alderperson Rosenberg, to approve. Motion carried unanimously.**
2. Quarterly Status Report for Tax Increment (TID) Rehab Loan Program and HELP Loan Program. PUBLIC HEARING: Michael Maki, Community Development Specialist, spoke. **It was moved by Alderperson LaMacchia, seconded by Alderperson Wilson, to receive and file. Motion carried unanimously.**
3. By the Finance Committee – Resolutions to Impose Special Charges Upon Various Parcels of Property Located in the City per List on File in the Office of the City Clerk:
  - a) Property Maintenance Reinspection Fees - \$6,614.00
  - b) Boarding and Securing - \$742.24
  - c) Grass and Weed Cutting - \$22,165.63
  - d) Trash and Debris Removal - \$300.00. PUBLIC HEARING: Martha Swartz, Property Maintenance Inspector, spoke. **It was moved by Alderperson Wilson, seconded by Alderperson LaMacchia, to approve. Motion carried unanimously.**
4. Proposed Resolution by Finance Committee - To Rescind One (1) Special Assessment (Trash and Debris Removal) Levied by Resolution No. 65-12 against Parcel No. 04-122-14-179-003 (4008-89th Street Kenosha, Wisconsin) in the Amount of \$200.00. PUBLIC HEARING: Elio Covelli, property owner, spoke. Mark Melotik, Environmental Manager, recommended approval. **It was moved by Alderperson Bogdala, seconded by Alderperson Wilson, to approve. Motion carried unanimously.**
5. Proposed Resolution by the Mayor - Initial Resolution Authorizing the Borrowing of Not to Exceed \$10,980,000; Providing for the Issuance and Sale of General Obligation Promissory Notes Therefor; and Levying a Tax in Connection Therewith. PUBLIC HEARING: Carol Stancato, Director of Finance; Gene Schultz of Piper Jaffray; and Frank Pacetti, City Administrator, spoke. **It was moved by Alderperson LaMacchia, seconded by Alderperson Wilson, to approve. Motion carried unanimously.**

**It was moved by Alderperson LaMacchia, seconded by Alderperson Wilson, to take Items #6, #9 and #10 together after being read. Motion carried unanimously. It was moved by Alderperson LaMacchia, seconded by Alderperson Wilson, to amend the maturity date to July 23, 2017 for Items #6, #9 and #10. Motion carried unanimously. It was moved by Alderperson LaMacchia, seconded by Alderperson Wilson, to approve Items #6, #9 and #10 as amended. Motion carried unanimously.**
6. Proposed Resolution by the Mayor - Resolution Authorizing the Borrowing of \$1,342,826.17; Providing for the Issuance and Sale of a Note Anticipation Note Therefor; and Execution of a Ready for Reuse Program Loan Agreement. PUBLIC HEARING: Matthew Knight, Deputy City Attorney; John Antaramian, Consultant; and Mr. Pacetti spoke. **Approve as amended.**
7. Approve Contract Amendment to Amend the City Revolving Loan Fund Program Agreement by and between the City of Kenosha and Kenosha Area Business Alliance, Inc. f/k/a Kenosha Area Development Corporation. PUBLIC HEARING: Todd Battle, President of KABA, and Mr. Pacetti spoke. Alderperson Bogdala requested information regarding the previous language prior to the next meeting. **It was moved by Alderperson Bogdala, seconded by Alderperson Rosenberg, to amend by changing language in Paragraph 13.C. by replacing “approval by the CITY” and “approval from the CITY” to approval by the COMMON COUNCIL” and “approval from the COMMON COUNCIL”. Motion carried unanimously. It was moved by Alderperson LaMacchia, seconded by Alderperson Rosenberg, to approve as amended. Motion carried unanimously.**

8. Approve Contract Amendment to Amend the Urban Development Action Grant (UDAG) Funds Agreement by and between the City of Kenosha and Kenosha Area Business Alliance, Inc. f/k/a Kenosha Area Development Corporation. **It was moved by Alderperson Bogdala, seconded by Alderperson Rosenberg, to amend by changing language in Paragraph 12.g. by replacing "approval by the CITY" and "approval from the CITY" to "approval by the COMMON COUNCIL" and "approval from the COMMON COUNCIL". Motion carried unanimously. It was moved by Alderperson LaMacchia, seconded by Alderperson Rosenberg, to approve as amended. Motion carried unanimously.**
9. Approval of the Ready For Reuse Program Loan Agreement Between the City of Kenosha and the State of Wisconsin Department of Natural Resources Regarding the Former Chrysler Kenosha Plant. PUBLIC HEARING: Matthew Knight, Deputy City Attorney; John Antaramian, Consultant; and Mr. Pacetti spoke. **Approve as amended.**
10. Approval of the Ready For Reuse Program Grant Agreement Between the City of Kenosha and the State of Wisconsin Department of Natural Resources Regarding the Former Chrysler Kenosha Plant. PUBLIC HEARING: Matthew Knight, Deputy City Attorney; John Antaramian, Consultant; and Mr. Pacetti spoke. **Approve as amended.**
11. Disbursement Record #12 - \$5,956,357.07. PUBLIC HEARING: Carol Stancato spoke. **It was moved by Alderperson Rosenberg, seconded by Alderperson Wilson, to approve. Motion carried unanimously.**
12. Consideration of Claim - Atiya Williams, et al. v. City of Kenosha. **It was moved by Alderperson Bogdala, seconded by Alderperson LaMacchia, to deny. Motion carried unanimously.**

Alderperson Comments: Vice Chair Ohnstad reminded the Committee about the mid-year budget review meeting to be held on August 6, 2012 at 4:30 pm.

**There being no further business to come before the Finance Committee, it was moved, seconded, and unanimously carried to adjourn at 6:32 pm.**

\*NOTE: Minutes are unofficial until approval by the Finance Committee at the meeting scheduled for Monday, August 6th, 2012.

**Finance Committee  
Minutes of Meeting Held Monday, August 6, 2012\***

A meeting of the Finance Committee held on Monday, August 6, 2012 in Room 204 at the Kenosha Municipal Building was called to order at 4:32 pm by Chairman Prozanski.

At roll call, the following members were present: Vice-Chairman Ohnstad, Alderpersons LaMacchia, Rosenberg and Wilson. Alderperson Bogdala arrived at 5:29 pm during discussion of Item #3.

1. Approval of the minutes of the meeting held July 16, 2012. **It was moved by Alderperson LaMacchia, seconded by Alderperson Ohnstad, to approve. Motion carried unanimously.**
2. Mid-Year Budget Review. PUBLIC HEARING: Frank Pacetti, City Administrator; Carol Stancato, Director of Finance; Steve Stanczak, Director of Human Resources; Michael Lemens, Director of Engineering; Debra Salas, City Clerk/Treasurer; Michael Higgins, City Assessor; Daniel Miskinis, Deputy Police Chief; John Thomsen, Fire Chief; Edward Antaramian, City Attorney; and Ron Iwen, Director of Transit spoke.
3. KABA's 2nd Quarter RLF Report. PUBLIC HEARING: Richard Rodenbeck, KABA Director of Business Finance and Todd Battle, President, spoke. Alderperson Bogdala and Chairman Prozanski requested a list of downtown buildings targeted for improvements to be submitted within the next two to four weeks. **It was moved by Alderperson LaMacchia, seconded by Alderperson Rosenberg, to receive and file. Motion carried unanimously.**
4. Request to Draw Funds from City and UDAG RLFs to Help Support Downtown Study. PUBLIC HEARING: Mr. Battle spoke. **It was moved by Alderperson Ohnstad, seconded by Alderperson LaMacchia, to approve. Motion carried unanimously.**
5. Proposed Resolution by Alderperson David F. Bogdala, Co-Sponsor: Alderperson G. John Ruffolo, Alderperson Steve G. Bostrom, Alderperson Jesse Downing to Extend the City-Wide Housing Rehabilitation Loan Program (H.E.L.P.). (Deferred from the meeting of 07/02/12) PUBLIC HEARING: Mr. Pacetti recommended approval with amendment to strike "AM Community Credit Union" and replace with "TruStone Financial Federal Credit Union". **It was moved by Alderperson Ohnstad, seconded by Alderperson Wilson, to approve. Motion carried unanimously.**
6. Proposed Resolution by the Mayor - Resolution Awarding the Sale of \$10,980,000 General Obligation Promissory Notes, Series 2012B. PUBLIC HEARING: Carol Stancato spoke. **It was moved by Alderperson Ohnstad, seconded by Alderperson LaMacchia, to approve. Motion carried unanimously.**
7. Proposed Resolution To Levy Special Tax Upon Certain Parcels of Land Within the City of Kenosha Pursuant to §5.11F of the Code of General Ordinances, Entitled "Sidewalks and Alleys to be Kept Clean by Responsible Party – Emergency Enforcement" (Snow Removal from Sidewalk) (Districts 4 & 9) PUBLIC HEARING: No one spoke. **It was moved by Alderperson Ohnstad, seconded by Alderperson LaMacchia, to approve. Motion carried unanimously.**
8. Proposed Resolution to Amend the Community Development Block Grant Fund Allocation Plans for 2005 - 2009. PUBLIC HEARING: Tony Geliche, Community Development Specialist, spoke. **It was moved by Alderperson Ohnstad, seconded by Alderperson LaMacchia, to approve. Motion carried (aye:5; noes: 1) with Alderperson Bogdala voting no.**
9. Proposed Resolution to Reallocate Community Development Block Grant Funds and Amend the 2012 Consolidated Plan - Annual Plan. Mr. Geliche spoke. **It was moved by Alderperson Ohnstad, seconded by Alderperson LaMacchia, to approve. Motion carried (aye:5; noes: 1) with Alderperson Bogdala voting no.**
10. Proposed Resolution by the Finance Committee - To Amend the 2012 Home Program Description. PUBLIC HEARING: Mr. Geliche spoke. **It was moved by Alderperson Ohnstad, seconded by Alderperson Rosenberg, to approve. Motion carried unanimously.**

11. Approve Lease between City of Kenosha, Wisconsin and 9910 Properties LLC #9910. PUBLIC HEARING: Wayde Buck, Airport Director, was present for Items #11 through #13. **It was moved by Alderperson Wilson, seconded by Alderperson Rosenberg, to approve. Motion carried unanimously.**

**It was moved by Alderperson Bogdala, seconded by Alderperson Ohnstad, to approve Items #12 and #13 after being read. Motion carried unanimously.**

12. Approve Lease between City of Kenosha, Wisconsin and 9910 Properties LLC #9906. **Approve.**

13. Approve Lease between City of Kenosha, Wisconsin and Danalan LLC #9962. **Approve.**

14. Disbursement Record #13 - \$4,329,031.54. PUBLIC HEARING: No one spoke. **It was moved by Alderperson Rosenberg, seconded by Alderperson Wilson, to approve. Motion carried unanimously.**

15. 2013 Community Development Block Grant Fund Allocation Plan. PUBLIC HEARING: Mr. Geliche spoke. **It was moved by Alderperson Ohnstad, seconded by Alderperson Wilson, to approve. Motion carried unanimously.**

**There being no further business to come before the Finance Committee, it was moved, seconded, and unanimously carried to adjourn at 6:16 pm.**

\*NOTE: Minutes are unofficial until approval by the Finance Committee at the meeting scheduled for Monday, August 20, 2012.

**Finance Committee  
Minutes of Meeting Held Monday, August 6, 2012\***

A meeting of the Finance Committee held on Monday, August 6, 2012 in Room 204 at the Kenosha Municipal Building was called to order at 4:32 pm by Chairman Prozanski.

At roll call, the following members were present: Vice-Chairman Ohnstad, Alderpersons LaMacchia, Rosenberg and Wilson. Alderperson Bogdala arrived at 5:29 pm during discussion of Item #3.

1. Approval of the minutes of the meeting held August 6, 2012. **It was moved by Alderperson Wilson, seconded by Alderperson Rosenberg, to approve. Motion carried unanimously.**
2. Proposed Resolutions to Impose Special Charges Upon Various Parcels of Property Located in the City per List on File in the Office of the City Clerk:
  - a. Property Maintenance Reinspection Fees - \$3,982.00
  - b. Boarding and Securing - \$2,547.01
  - c. Grass and Weed Cutting - \$17,634.33
  - d. Trash and Debris Removal - \$300.00
  - e. Graffiti Removal - \$160.00PUBLIC HEARING: No one spoke. **It was moved by Alderperson Ohnstad, seconded by Alderperson LaMacchia, to approve. Motion carried unanimously.**
3. Request from Bridget Bielecki, Kmart Express, LLC for a Resolution to Rescind an Administrative Fee for a Special Assessment for a Boarding and Securing at 4122 52nd Street (Parcel #08-222-35-177-015) (District 10) PUBLIC HEARING: Jeff Labahn, Director of Community Development and Inspections spoke. **It was moved by Alderperson Ohnstad, seconded by Alderperson Bogdala, to deny. Motion carried unanimously.**
4. Proposed Resolution to Amend the City of Kenosha Capital Improvement Program for 2012 by Increasing PK12-001 "Anderson Pool" by \$160,500 and Decreasing PK03-001 "Park Renovations" by \$30,000; Decreasing PK11-001 "Outdoor Recreational Plan Implementation - Forest Park" by \$66,500 and Creating Outside Funding of \$64,000 from Anderson Cell Tower Collections and Anderson Park Impact Fees for a Net Change of \$0. PUBLIC HEARING: Mike Lemens, Director of Public Works and Shelley Billingsley, Deputy Director of Public Works spoke. Carol Stancato, Director of Finance answered questions. **It was moved by Alderperson LaMacchia, seconded by Alderperson Rosenberg, to approve. Motion carried unanimously.**
5. Disbursement Record #14 - \$22,601,240.95. PUBLIC HEARING: No one spoke. **It was moved by Alderperson Wilson, seconded by Alderperson Ohnstad, to approve. Motion carried unanimously.**
6. Request from Brad Kellor, Pop's Place, to Rescind Penalty Fees in the Amount of \$90.00 for an Illegal Sign Installation at 3214-60th Street (Parcel #09-222-36-381-011). PUBLIC HEARING: Brad Kellor and Alderperson Gordon were present and spoke. **It was moved by Alderperson Ohnstad, seconded by Alderperson LaMacchia, to reduce the penalty to \$45.00. Motion carried unanimously.**
7. Approval of Agreement by and between the City of Kenosha and Veolia ES Solid Waste Midwest, LLC for Recycling Processing and Marketing Services for Recyclable Materials. PUBLIC HEARING: . Mike Lemens, Director of Public Works spoke. **It was moved by Alderperson Bogdala, seconded by Alderperson Ohnstad, to defer for two weeks. Motion carried (5-1) with Alderperson LaMacchia voting nay.**
8. Discussion on the Status of Litigation and Proposed Settlement between the County of Kenosha v. City of Kenosha Case No. 10CV3329. At 5:55 pm it was moved by Alderperson LaMacchia, seconded by Alderperson Wilson to go into Closed Session regarding this item, pursuant to §19.85(1)(g) Wisconsin Statutes to confer with legal counsel. At 6:23 pm the Finance committee reconvened to open session. **It was moved by Alderperson Ohnstad, seconded by Alderperson LaMacchia, to approve the settlement. Motion carried (5-1) with Alderperson Bogdala voting nay.**

9. **This item was pulled:** Status of Litigation regarding Henley et al. vs. Kenosha Housing Authority, Case No. 11-CV-1050. CLOSED SESSION: The Finance Committee may go into Closed Session regarding this item, pursuant to §19.85(1)(g), Wisconsin Statutes to confer with legal counsel. The Finance Committee will reconvene into open session.

ALDERMEN COMMENTS: Alderperson Bogdala went on record regarding item #8. He voted no because he felt the wording on the agenda gave improper public notice.

**There being no further business to come before the Finance Committee, it was moved, seconded, and unanimously carried to adjourn at 6:25 pm.**

\*NOTE: Minutes are unofficial until approval by the Finance Committee at the meeting scheduled for Monday, September 5, 2012.

**Finance Committee  
Minutes of Meeting Held Monday, September 5, 2012\***

A meeting of the Finance Committee held on Monday, September 5, 2012 in Room 204 at the Kenosha Municipal Building was called to order at 6:30 pm by Chairman Prozanski.

At roll call, the following members were present: Vice-Chairman Ohnstad and Alderpersons, LaMacchia, Rosenberg and Wilson. Alderperson Bogdala was previously excused.

1. Approval of the minutes of the meeting held August 20, 2012. **It was moved by Alderperson LaMacchia, seconded by Alderperson Wilson, to approve. Motion carried unanimously.**
2. Proposed Resolution to Levy a Special Assessment (under Authority of Charter Ordinance No. 26, as Amended), upon Certain Parcels of Land Within the City of Kenosha, Wisconsin in the total Amount of \$1773.70 (Trash and Debris Removal). **It was moved by Alderperson Wilson, seconded by Alderperson LaMacchia, to approve. Motion carried unanimously.**
3. Proposed Resolution to Amend the 2012 HOME Program Description. (Also referred to HOME Commission) Mike Maki, Planner, explained. Frank Pacetti, City Administrator, commented and explained. **It was moved by Alderperson Rosenberg, seconded by Alderperson LaMacchia, to approve. Motion carried unanimously.**
4. Proposed Resolution by the Mayor to Establish a 5% Administrative Handling Fee and Discounted Rate for City of Kenosha Bulk Waste Tickets Purchased for Sale by Independent Third Party Vendors. (Also referred to Public Works Committee) Frank Pacetti, City Administrator, explained. **It was moved by Alderperson LaMacchia, seconded by Alderperson Rosenberg, to approve. Motion carried unanimously.**
5. Disbursement Record #15 - \$15,382,908.35. **It was moved by Alderperson Ohnstad, seconded by Alderperson LaMacchia, to approve. Motion carried unanimously.**
6. Approval of Agreement by and between the City of Kenosha and Veolia ES Solid Waste Midwest, LLC for Recycling Processing and Marketing Services for Recyclable Materials. (Deferred from the meeting of 08/20/12) (PW-recommendation pending) Bill Richardson, Assistant City Attorney and Jason Sturino of Veolia ES Solid Waste Midwest, LLC were present to answer questions. **It was moved by Alderperson Ohnstad, seconded by Alderperson LaMacchia, to approve. Motion carried unanimously.**

**There being no further business to come before the Finance Committee, it was moved, seconded, and unanimously carried to adjourn at 6:43 pm.**

\*NOTE: Minutes are unofficial until approval by the Finance Committee at the meeting scheduled for Wednesday, September 17, 2012.

**Finance Committee  
Minutes of Meeting Held Monday, September 17, 2012\***

A meeting of the Finance Committee held on Monday, September 17, 2012 in Room 204 at the Kenosha Municipal Building was called to order at 5:35 pm by Chairman Prozanski.

At roll call, the following members were present: Vice-Chairman Ohnstad and Alderpersons Bogdala, LaMacchia, Rosenberg and Wilson.

1. Approval of the minutes of the meeting held September 5, 2012. **It was moved by Alderperson Ohnstad, seconded by Alderperson LaMacchia, to approve. Motion carried unanimously.**
2. Proposed Resolutions to Impose Special Charges Upon Various Parcels of Property Located in the City per List on File in the Office of the City Clerk:
  - a) Property Maintenance Reinspection Fees - \$460.00
  - b) Boarding and Securing - \$1,138.24
  - c) Grass and Weed Cutting - \$14,754.70
  - d) Trash and Debris Removal - \$255.00 PUBLIC HEARING: No one spoke. **It was moved by Alderperson Rosenberg, seconded by Alderperson LaMacchia, to approve. Motion carried unanimously.**
3. Proposed Resolution to Levy a Special Assessment (under Authority of Charter Ordinance No. 26, as Amended), upon Certain Parcels of Land Within the City of Kenosha, (Wisconsin) in the total Amount of \$2,762.80, (trash and debris removal). PUBLIC HEARING: No one spoke. **It was moved by Alderperson Wilson, seconded by Alderperson Ohnstad, to approve. Motion carried unanimously.**
4. Amendment and Extension of Consultation Agreement by and between the City and Emerging Communities Corp. regarding the Kenosha Chrysler Facility. PUBLIC HEARING: John Antaramian of Emerging Communities Corp. explained. Frank Pacetti, City Administrator, answered questions and urged approval by the Committee. Alderperson Bogdala requested a balance sheet indicating what funds payments are coming out of prior to the next meeting. **It was moved by Alderperson Ohnstad, seconded by Alderperson LaMacchia, to approve. Motion carried unanimously.**
5. Disbursement Record #16 -\$26,625,868.13. PUBLIC HEARING: Carol Stancato, Director of Finance, answered questions. **It was moved by Alderperson Wilson, seconded by Alderperson Rosenberg, to approve. Motion carried unanimously.**
6. Request for an Amendment/Extension to Urban League 2011 CDBG Subgrantee Agreement. PUBLIC HEARING: Yolanda Adams, President and CEO of the Urban League of Racine and Kenosha, Inc., and Anthony Geliche, Community Development Specialist, spoke. **It was moved by Alderperson Ohnstad, seconded by Alderperson LaMacchia, to approve amendment to allow work on the parapet wall and extend the agreement to January 1, 2013. Motion carried unanimously.**
7. Proposed Settlement Agreement - Jeffrey Anhock v. The City of Kenosha. **At 5:54 pm, it was moved by Alderperson Ohnstad, seconded by Alderperson Rosenberg, to go into closed session. Motion carried unanimously. At 6:08 pm, it was moved by Alderperson Ohnstad, seconded by Alderperson LaMacchia, to return to open session. Motion carried unanimously. It was then moved by Alderperson Ohnstad, seconded by Alderperson Wilson, to approve. Motion carried unanimously.**

**There being no further business to come before the Finance Committee, it was moved, seconded, and unanimously carried to adjourn at 6:09 pm.**

\*NOTE: Minutes are unofficial until approval by the Finance Committee at the meeting scheduled for Monday, October 1, 2012.

**Finance Committee  
Minutes of Meeting Held Monday, October 1, 2012\***

A meeting of the Finance Committee held on Monday, October 1, 2012 in Room 204 at the Kenosha Municipal Building was called to order at 5:30 pm by Vice-Chairman Ohnstad. Chairman Prozanski was previously excused.

At roll call, the following members were present: Alderpersons Bogdala, LaMacchia, Rosenberg and Wilson.

- 1. Approval of the minutes of the meeting held September 17, 2012. It was moved by Alderperson LaMacchia, seconded by Alderperson Rosenberg to approve. Motion carried unanimously.**
- 2. Proposed Resolutions to Impose Special Charges Upon Various Parcels of Property Located in the City per List on File in the Office of the City Clerk:**
  - a) Property Maintenance Reinspection Fees in the Total Amount of \$1,552.00**
  - b) Boarding and Securing in the Total Amount of \$919.54**
  - c) Grass and Weed Cutting in the Total Amount of \$12,270.13**
  - d) Graffiti Removal in the Total Amount of \$175.00**
  - e) Unpaid Permit Fees in the Total Amount of \$4,499.60**
  - f) Building and Zoning Reinspection Fees in the Total Amount of \$1,264.00**

Jeff Labahn, Director of Community Development and Inspections was present to answer questions. **It was moved by Alderperson LaMacchia, seconded by Alderperson Rosenberg to approve. Motion carried unanimously.**
- 3. Proposed Resolution to Correct Resolution No. 094-12 Approved by Common Council on July 16, 2012, which levied a Special Charge for Grass and Weed Cutting on Parcel Number 08-222-34-478-017 (5816 56th Avenue) – charge should have been levied on parcel number 08-222-34-478-018 (5902 56th Avenue). Jeff Labahn, Director of Community Development and Inspections was present and answered questions. It was moved by Alderperson LaMacchia, seconded by Alderperson Wilson to approve. Motion carried unanimously.**
- 4. Second Amendment to Contract of Purchase and Sale and Development Agreement by and between Kenosha NEWCO Capital, LLC F/K/A UBC Kenosha, LLC, and the City of Kenosha, Wisconsin and the Redevelopment Authority of the City of Kenosha, Wisconsin. Stuart Wangard, Manager of Wangard Advisors, LLC spoke and answered questions. Zohrab Khaligian, Community Development Specialist, spoke and answered questions. It was moved by Alderperson LaMacchia, seconded by Alderperson Rosenberg to approve. Motion carried unanimously.**
- 5. Amendment to 2012 Community Development Block Grant Agreements (additional funding):**
  - a. Kenosha Area Family & Aging - Volunteer Transportation Service**
  - b. Walkin' In My Shoes - Survival Backpack Street Outreach**
  - c. Kenosha Literacy Council, Inc. - Adult Literacy Programming**
  - d. Oasis Youth Center - Site Security**
  - e. Kenosha Achievement Center, Inc. - Employment Exploration**
  - f. Women & Children's Horizons, Inc. - Legal Advocacy**
  - g. ELCA - Urban Outreach Center - Helping Residents Become Self-Sufficient**
  - h. Kenosha YMCA - Frank Neighborhood Project**
  - i. Kenosha County Interfaith Human Concerns Network, Inc. (Shalom Center) - Emergency Family Shelter**
  - j. Kenosha Achievement Center, Inc. - Workshop Improvements**
  - k. Women & Children's Horizons, Inc. - Building Repairs**
  - l. Wisconsin Women's Business Initiative Corp. - Micro-Enterprise Development**
  - m. HOPE Council, Inc. - Hope House Planning Grant**
  - n. Kenosha Common Markets, Inc. - Feasibility Study**

Tony Geliche, Community Development Specialist spoke and answered questions. **It was moved by Alderperson LaMacchia, seconded by Alderperson Wilson to approve. Motion carried unanimously.**

- 6. Request from Ronald J. Viola, to Rescind Penalty Fees in the Amount of \$120.00 for work done without a permit at 4720 21st Avenue (Parcel #12-223-31-229-020) (District #7)**  
Mr. Viola was present and spoke. Jeff Labahn, Director of City Development and Inspections answered questions. **It was moved by Alderperson Rosenberg, seconded by Alderperson LaMacchia to approve the request to rescind the penalty fee in the amount of \$120.00. Motion carried unanimously.**
- 7. Disbursement Record #17 - \$12,180,357.87. It was moved by Alderperson LaMacchia, seconded by Alderperson Wilson to approve. Motion carried unanimously.**

**There being no further business to come before the Finance Committee, it was moved, seconded, and unanimously carried to adjourn at 6:09 pm.**

\*NOTE: Minutes are unofficial until approval by the Finance Committee at the meeting scheduled for Monday, October 15, 2012.

**Finance Committee  
Minutes of Meeting Held Monday, October 15, 2012\***

A meeting of the Finance Committee held on Monday, October 15, 2012 in Room 204 at the Kenosha Municipal Building was called to order at 5:30 pm by Chairman Prozanski.

At roll call, the following members were present: Vice-Chairman Ohnstad and Alderpersons Bogdala, LaMacchia, Rosenberg and Wilson.

1. Approval of the minutes of the meeting held October 1, 2012. **It was moved by Alderperson LaMacchia, seconded by Alderperson Wilson to approve. Motion carried unanimously.**
2. Proposed Resolution to Correct Resolution No. 111-12 Approved by Common Council on August 20, 2012, which levied a Special Charge of \$152.45 for Grass and Weed Cutting on Parcel Number 09-222-36-476-003 (5507 23rd Avenue) that should have been levied on Parcel Number 09-222-36-476-002 (5503 23rd Avenue); and which levied a Special Charge of \$440.00 on Parcel Number 09-222-36-476-002 (5503 23rd Avenue) which should have been levied on Parcel Number 09-222-36-476-003 (5507 23rd Avenue); with no change in the total amount of the resolution. **It was moved by Alderperson Ohnstad, seconded by Alderperson LaMacchia to approve. Motion carried unanimously.**
3. Proposed Resolution By Alderperson Steve Bostrom - To Amend the City of Kenosha Capital Improvement Program for 2012 By Creating PK12-004 "Southport Park Beach House" for \$300,000 and Decreasing PK11-001 "Outdoor Rec Plan & Implementation - CORP" by \$300,000 for a Net Change of \$0. A public hearing was held. Joan Wilk, 202-75<sup>th</sup> Street and Margaret Heller, 217-69<sup>th</sup> Street spoke in favor. **It was moved by Alderperson Bogdala to approve as amended by the Park Commission. Motion lost for lack of a second. No further action was taken.**
4. Disbursement Record #18 - \$4,790,554.90. **It was moved by Alderperson Rosenberg, seconded by Alderperson LaMacchia to approve. Motion carried unanimously.**

**After Items 5 and 6 were read, at approximately 5:44 pm, it was moved by Alderperson Wilson, seconded by Alderperson Rosenberg to go into Closed Session pursuant to §19.85(1)(g), Wisconsin Statutes, to confer with legal counsel regarding these matters. Motion carried unanimously. (At this time Alderperson Bogdala left the meeting and did not return)**

5. Approval of Settlement: Carolyn M. Mustell v. City of Kenosha.
6. Approval of Settlement: Michael P. Mustell v. City of Kenosha.

**At approximately 5:48 pm, the Finance Committee reconvened. It was moved by Alderperson LaMacchia, seconded by Alderperson Ohnstad to approve as presented. Motion carried unanimously.**

**Aldermen's Comments: Aldermen LaMacchia, Ohnstad, Rosenberg, Wilson and Prozanski commented on item #3.**

**There being no further business to come before the Finance Committee, it was moved, seconded, and unanimously carried to adjourn at 5:56 pm.**

\*NOTE: Minutes are unofficial until approval by the Finance Committee at the meeting scheduled for Monday, November 5, 2012.

**Finance Committee  
Minutes of Meeting Held Monday, November 5, 2012\***

A meeting of the Finance Committee held on Monday, November 5, 2012 in Room 204 at the Kenosha Municipal Building was called to order at 5:30 pm by Acting Chairman Ohnstad.

At roll call, the following members were present: Alderpersons Bogdala, LaMacchia, Rosenberg and Wilson. Chairperson Prozanski was excused.

1. Proposed Resolution to approve the 2013 Consolidated Plan - Annual Plan for the Community Development Block Grant/HOME Program. PUBLIC HEARING: Phillip Wattles, a program director from the Boys and Girls Club of Kenosha, Inc. and Anthony Geliche, Community Development Specialist, spoke. **It was moved by Alderperson Wilson, seconded by Alderperson Ohnstad, to approve. Motion carried (ayes: 3; noes:2) with Alderpersons Bogdala and LaMacchia voting nay.**
2. First Amendment to Agreement for Professional Services Emergency Medical Service User Fee Billing Services By and Between the City and EMS Medical Billing Associates, LLC. PUBLIC HEARING: Carol Stancato, Director of Finance and two representatives for EMS Medical Billing Associates, LLC spoke. **It was moved by Alderperson LaMacchia, seconded by Alderperson Rosenberg, to approve. Motion carried unanimously.**
3. Second Amendment to Contract of Purchase and Sale and Development Agreement by and between Kenosha NEWCO Capital, LLC/ f/k/a/ UBC Kenosha, LLC and the City of Kenosha, Wisconsin and the Redevelopment Authority of the City of Kenosha. PUBLIC HEARING: Assistant City Attorney William Richardson and Zohrab Khaligian, Community Development Specialist, spoke. **It was moved by Alderperson LaMacchia, seconded by Alderperson Rosenberg, to approve. Motion carried unanimously.**
4. Request to extend the 2012 Community Development Block Grant Subgrantee Agreement for the Kenosha Achievement Center, Employment Exploration Program. PUBLIC HEARING: Christine Weyker, Director of Operations for KAC, spoke. **It was moved by Alderperson LaMacchia, seconded by Alderperson Wilson, to approve. Motion carried unanimously.**
5. Disbursement Record #19 - \$6,609,594.48. PUBLIC HEARING: No one spoke. **It was moved by Alderperson LaMacchia, seconded by Alderperson Wilson, to approve. Motion carried unanimously.**
6. Approval of Settlement: Harold Granger v. City of Kenosha. **At 5:45 pm, it was moved by Alderperson LaMacchia, seconded by Alderperson Wilson, to go into closed session. Motion carried unanimously. At 6:09 pm, it was moved by Alderperson LaMacchia, seconded by Alderperson Rosenberg, to return to open session. Motion carried unanimously. It was moved by Alderperson LaMacchia, seconded by Alderperson Wilson, to approve. Motion carried unanimously.**

**There being no further business to come before the Finance Committee, it was moved, seconded, and unanimously carried to adjourn at 6:10 pm.**

\*NOTE: Minutes are unofficial until approval by the Finance Committee at the meeting scheduled for Monday, November 19, 2012.

**Finance Committee**  
**Minutes of Meeting Held November 12, 2012**

A meeting of the Finance Committee held on Monday, November 12, 2012 in Room 202 at the Kenosha Municipal Building was called to order at 5:31 pm by Chairman Prozanski.

At roll call the following members were present: Vice-Chair Ohnstad, Alderpersons Bogdala, LaMacchia, Rosenberg, and Wilson. Staff present: Mayor Bosman, City Administrator Frank Pacetti, Finance Director Carol Stancato, Department Heads and staff members.

1. Review of 2013 Operating Plan and Budget of the Kenosha Lakeshore Business Improvement District (BID).

Representatives of the BID were present to answer questions.

Public Hearing: No one spoke.  
Public hearing closed.

**It was moved by Alderperson Ohnstad, seconded by Alderperson LaMacchia to approve the 2013 Operating Plan and Budget of the Kenosha Lakeshore Business Improvement District as presented. Motion carried unanimously.**

2. Review of 2013-2017 Capital Improvement Plan.

Public Hearing:

Doug Williams – 2602 23<sup>rd</sup> Avenue spoke on keeping the funding for the Redevelopment Authority intact.

Paul McDonough – 625 57<sup>th</sup> Street spoke in support of the streetcar expansion.

John Doyle – Western Springs, IL spoke in favor of the streetcar expansion and grant use.

Louis Rugani – 4526 29<sup>th</sup> Avenue also spoke in favor of the streetcar expansion.

Robert Fallack – 5121 20<sup>th</sup> Avenue spoke in support of the streetcar grant use.

Public hearing closed.

**It was moved by Chairman Prozanski, seconded by Alderperson Bogdala to amend the 2011 and 2013 Park CIP line item PK-11-001, CORP & Master Plan Implementation, by decreasing the construction line in 2011 by \$201,110 and decreasing Park Impact fee funding for Strawberry Creek by \$201,110 and adding a line for Strawberry Creek in 2013 for \$402,220 and adding outside funding of \$201,110 from state grants and \$201,110 from Park Impact fees for a net change to the 2011 and the 2013 CIP of \$0. Motion passed unanimously.**

**It was moved by Chairman Prozanski, seconded by Alderperson Ohnstad to amend the 2013 Park CIP line item PK-13-002 Southport Park Improvements by increasing the Contingency**

**line item by \$181,000 and adding a line for outside funding from Lakefront Park Impact Fees for \$181,000 for a net change of \$0. Motion passed unanimously.**

Chairman Prozanski issued a directive from the Finance Committee to Administration for the CIP line item AD-13-002 Kenosha Joint Services Software to be brought back before the Finance Committee before proceeding.

**It was moved by Chairman Prozanski, seconded by Alderperson Wilson to add a line item under Airport (AI-13-004) for Airport Miscellaneous Maintenance Issues for \$20,000 for each year 2013 through 2017 for a total of \$100,000. Motion passed unanimously.**

**It was moved by Alderperson Bogdala to remove Fire line item FI-13-003, Fire Administration Office, in the amount of \$650,000. Motion failed due to lack of a second.**

**It was moved by Alderperson Bogdala, seconded by Alderperson LaMacchia to break at 7:37 PM. Motion passed unanimously.**

**It was moved by Alderperson Bogdala, seconded by Alderperson LaMacchia to reconvene at 7:59 pm. Motion passed unanimously.**

**It was moved by Alderperson Bogdala to open the meeting to a public hearing, motion failed due to lack of a second.**

**It was moved by Alderperson Bogdala, seconded by Chairman Prozanski to approve Transit line item TR-13-003 Streetcar Expansion contingent upon final route approval by the Transit Commission and Common Council. Motion passed unanimously.**

**It was moved by Alderperson Bogdala to reduce Redevelopment Authority line item RA-95-001 Planned Acquisition in 2013 from \$400,000 to \$250,000. Motion failed due to lack of a second.**

**It was moved by Alderperson Bogdala, seconded by Chairman Prozanski to add a line item under Public Works-Infrastructure (IN-13-004) for 104<sup>th</sup> Avenue from 69<sup>th</sup> to 64<sup>th</sup> Street for design and engineering in the amount of \$100,000 for 2014. Motion passed unanimously.**

**It was moved by Alderperson Ohnstad, seconded by Alderperson LaMacchia to recommend approval of the 2013-2017 Capital Improvement Plan to the Committee of the Whole as amended by the Finance Committee. Motion passed unanimously.**

**It was moved by Alderperson Rosenberg, seconded by Alderperson LaMacchia to recess at 10:10 pm and reconvene on November 13, 2012 at 5:30 pm to review the 2013 Executive Operating Budgets. Motion passed 5-1 with Alderperson Ohnstad voting nay.**

**Finance Committee  
Minutes of Meeting Held November 13, 2012**

A meeting of the Finance Committee reconvened on Tuesday, November 13, 2012 in Room 202 at the Kenosha Municipal Building and was called to order at 5:30 pm by Chairman Prozanski from a previous meeting on Monday, November 12, 2012.

At roll call the following members were present: Alderpersons Bogdala, LaMacchia, Rosenberg, and Wilson. Vice-Chair Ohnstad was excused. Staff present: Mayor Bosman, City Administrator Frank Pacetti, Finance Director Carol Stancato, Department Heads and staff members.

Public Hearing:

Louis Rugani – 4526 29<sup>th</sup> Avenue spoke in favor of the streetcar expansion.

Public Hearing Closed.

3. Review of 2013 Executive Operating Budgets.

**It was moved by Chairman Prozanski, seconded by Alderperson LaMacchia to amend the 2013 Revenue budget by adding \$259,000 to line item 43401, State Aid Local Streets, and a corresponding reduction of \$259,000 to line item 41101, Tax Levy General. Motion passed unanimously.**

**It was moved by Alderperson Bogdala to amend the 2013 Revenue budget by increasing Building & Structure permits by \$125,000 from \$725,000 to \$850,000. Motion failed due to lack of a second.**

**It was moved by Alderperson LaMacchia, seconded by Alderperson Wilson to recess at 7:35 pm. Motion passed unanimously.**

**It was moved by Alderperson LaMacchia, seconded by Alderperson Wilson to reconvene at 7:55 pm. Motion passed unanimously.**

**It was moved by Alderperson Wilson, seconded by Alderperson LaMacchia to recommend approval of the 2013 City of Kenosha Budget to the Committee of the Whole as amended by the Finance Committee. Motion carried 4-1 with Alderperson Bogdala voting nay.**

Citizen Comments: No one spoke.

Alderperson Comments: Alderperson LaMacchia thanked the Chairman, Administration and the Department Heads for a responsible budget.

There being no further business to come before the Finance Committee, it was moved by Alderperson LaMacchia, seconded by Alderperson Wilson to adjourn at 8:45 pm. Motion carried unanimously.

**Finance Committee  
Minutes of Meeting Held Monday, November 19, 2012\***

A meeting of the Finance Committee held on Monday, November 19, 2012 in Room 204 at the Kenosha Municipal Building was called to order at 6:00 pm by Chairman Prozanski.

At roll call, the following members were present: Alderpersons Ohnstad, Bogdala, LaMacchia, Rosenberg and Wilson.

1. Approval of the minutes of the regular meetings held October 15, 2012 and November 5, 2012, and the special meetings held November 12, 2012 and November 13, 2012. **It was moved by Alderperson LaMacchia, seconded by Alderperson Rosenberg to approve. Motion carried unanimously.**
2. Proposed Resolution by the Mayor - To Place Special Assessments against Benefited Parcels of Property on the 2012 Real Estate Tax Roll for Delinquent Storm Water Bills in an Amount not to Exceed \$417,829.26. Carol Stancato, Finance Director explained. **It was moved by Alderperson LaMacchia, seconded by Alderperson Ohnstad to approve. Motion carried unanimously.**
3. Proposed Resolution by the Mayor - To Amend Resolution #163-09 to Modify the Schedule of Fees for Development Review under Section 5.0 of the Zoning Ordinance of the City of Kenosha, Wisconsin by Creating a Fee for Special Exception Requests. Jeff Labahn, Director of City Development and Inspections explained and answered questions. **It was moved by Alderperson Bogdala, seconded by Alderperson LaMacchia to defer for two weeks. Motion carried unanimously.**
4. Lease between City of Kenosha, Wisconsin and Positive Rate, LLC #9840. (Airport Commission – Ayes 4: Noes 0) **It was moved by Alderperson Ohnstad, seconded by Alderperson LaMacchia to approve. After discussion, this motion was withdrawn. It was then moved by Alderperson Prozanski, seconded by Alderperson Bogdala to defer for two weeks and request a representative of the Airport be present to answer questions. Motion carried unanimously.**
5. KABA 3rd Quarter Loan Reports. Richard Rodenbeck, Director of Business Finance explained and answered questions. **It was moved by Alderperson Ohnstad, seconded by Alderperson LaMacchia to receive and file. Motion carried unanimously.**
6. Disbursement Record #20 - \$4,650,463.34. Carol Stancato, Director of Finance, answered questions. **It was moved by Alderperson Ohnstad, seconded by Alderperson LaMacchia to approve. Motion carried unanimously.**

**There being no further business to come before the Finance Committee, it was moved, seconded, and unanimously carried to adjourn at 6:20 pm.**

\*NOTE: Minutes are unofficial until approval by the Finance Committee at the meeting scheduled for Monday, December 3, 2012.

**Finance Committee  
Minutes of Meeting Held Monday, December 3, 2012\***

A meeting of the Finance Committee held on Monday, December 3, 2012 in Room 204 at the Kenosha Municipal Building was called to order at 6:00 pm by Chairman Prozanski.

At roll call, the following members were present: Alderpersons Ohnstad, Bogdala, LaMacchia, Rosenberg and Wilson.

1. Approval of the minutes of the regular meeting November 19, 2012. **It was moved by Alderperson LaMacchia, seconded by Alderperson Wilson, to approve. Motion carried unanimously.**
2. Proposed Resolution By the Mayor - To Amend Resolution #163-09 to Modify the Schedule of Fees for Development Review under Section 5.0 of the Zoning Ordinance of the City of Kenosha, Wisconsin by Creating a Fee for Special Exception Requests. PUBLIC HEARING: Jeff Labahn, Director of Community Development and Inspections, and Steve Bostrom, 12<sup>th</sup> District Alderperson, spoke. **It was moved by Alderperson Bogdala to defer for two weeks. Alderperson Prozanski passed the gavel and seconded the motion. Motion carried (eyes: 5; noes: 1) with Alderperson LaMacchia voting no.**
3. Lease between City of Kenosha, Wisconsin and Positive Rate, LLC #9840. PUBLIC HEARING: Wayde Buck, Airport Director, and Carol Stancato, Director of Finance, spoke. **It was moved by Alderperson Ohnstad, seconded by Alderpeson LaMacchia, to approve. Motion carried unanimously.**
4. Subscriber Agreements with West Publishing for the Legal Department:
  - a. for a three year term to be effective January 1, 2013 through December 31, 2015, for WESTLAW on-line legal research tools.
  - b. for a three year term to be effective January 1, 2013 through December 31, 2015, for books. PUBLIC HEARING: Matthew Knight, Deputy City Attorney, spoke. **It was moved by Alderperson LaMacchia, seconded by Alderperson Wilson, to approve. Motion carried unanimously.**
5. Disbursement Record #21 - \$5,477,623.72. PUBLIC HEARING: Carol Stancato, Director of Finance, spoke. **It was moved by Alderperson Ohnstad, seconded by Alderperson LaMacchia, to approve. Motion carried unanimously.**
6. Status of TID/HELP Loan program management agreement(s). **At 6:26 pm, it was moved by Alderperson LaMacchia, seconded by Alderperson Wilson, to go into closed session. Motion carried unanimously. At 6:32 pm, it was moved by Alderperson LaMacchia, seconded by Alderperson Rosenberg, to convene into open session. Motion carried unanimously.**

**There being no further business to come before the Finance Committee, it was moved, seconded, and unanimously carried to adjourn at 6:32 pm.**

\*NOTE: Minutes are unofficial until approval by the Finance Committee at the meeting scheduled for Monday, December 17, 2012.

**Finance Committee  
Minutes of Meeting Held Monday, December 17, 2012\***

A meeting of the Finance Committee held on Monday, December 17, 2012 in Room 204 at the Kenosha Municipal Building was called to order at 5:30 pm by Chairman Prozanski.

At roll call, the following members were present: Alderpersons Ohnstad, Bogdala, LaMacchia, Rosenberg and Wilson.

1. Approval of the minutes of the regular meeting December 3, 2012. **It was moved by Alderperson LaMacchia, seconded by Alderperson Wilson, to approve. Motion carried unanimously.**
2. Proposed Resolution - Sponsor: Alderperson Chris Schwartz; Co-Sponsors: Alderperson Michael J. Orth, Alderperson Scott N. Gordon, Alderperson Curt Wilson, Alderperson Tod Ohnstad, Alderperson Jan Michalski, Alderperson Daniel L. Prozanski, Jr., Alderperson Anthony Kennedy, Alderperson Keith Rosenberg - Authorizing and Directing the Directors of the Human Resources Department and the Finance Department of the City of Kenosha to Extend Health Benefits Coverage in the Employee Health Plan to Domestic Partners of Eligible City of Kenosha Employees and their Dependents. Nicole Kopp-Kenosha Police Officer and Christ Schwartz-2<sup>nd</sup> District Alderperson spoke. Steve Stanczak-Director of Human Resources and Frank Pacetti-City Administrator answered questions. **It was moved by Alderperson LaMacchia, seconded by Alderperson Rosenberg, to approve. Motion carried unanimously.**
3. Proposed Resolution By the Mayor: To Amend Resolution #163-09 to Modify the Schedule of Fees for Development Review under Section 5.0 of the Zoning Ordinance of the City of Kenosha, Wisconsin by Creating a Fee for Special Exception Requests. (CP - Ayes 8; Noes 0) (Deferred from the meeting of December 3, 2012) **It was moved by Alderperson Ohnstad, seconded by Alderperson LaMacchia, to approve. Motion carried (5-1) with Alderperson Bogdala voting nay.**
4. Proposed Resolution By the Mayor: To Modify the Pay Range for the Positions of Deputy Police Chief, Inspector, Police Captain, Police Lieutenant, Police Sergeant and Safety Officer. Frank Pacetti-City Administrator explained. **It was moved by Alderperson Wilson, seconded by Alderperson Ohnstad, to approve. Motion carried unanimously.**
5. Approval of Lease between the City, Board of Park Commissioners and Baseball Like It Oughta Be, LLC and Northwoods League, Inc., for Simmons Athletic Field. (Park Commission-Ayes 4; Noes 1) Connor x and Vern x were present to answer questions and commented. Assistant City Attorney Jonathan Mulligan answered questions. City Administrator Frank Pacetti spoke. It was moved by Alderperson Bogdala to approve with amendments presented. Motion lost for lack of a second. **It was moved by Alderperson Ohnstad, seconded by Alderperson LaMacchia, to approve. Motion carried unanimously.**
6. First Amendment to Janitorial Services Agreement Municipal Office Building Dated February 25, 2010 By And Between the City of Kenosha, Wisconsin a Municipal Corporation, [Through Its Department of Public Works] And Pioneer Commercial Cleaning, A Sole Proprietorship. (Also referred to PW) Carol Stancato-Director of Finance and Frank Pacetti-City Administrator spoke. **It was moved by Alderperson LaMacchia, seconded by Alderperson Wilson, to approve. Motion carried unanimously.**
7. Request from Steve Marovich, President, Harbor Park Parcel C Condominium Association, to Rescind All or a Portion of the Permit Fees Plus Penalty Fees for Work Started Without Permits Totaling \$3,240.00 for Eleven (11) Porch Permits on Eleven (11) Separate Parcels at 301-341 54th Street (District #2) **It was moved by Alderperson Ohnstad, seconded by Alderperson Wilson, to defer for two weeks. Motion carried unanimously.**
8. Disbursement Record #22 - \$5,213,718.34. **It was moved by Alderperson Ohnstad, seconded by Alderperson LaMacchia, to approve. Motion carried unanimously.**

**There being no further business to come before the Finance Committee, it was moved, seconded, and unanimously carried to adjourn at 6:17 pm.**

\*NOTE: Minutes are unofficial until approval by the Finance Committee at the meeting scheduled for Monday, January 7, 2012.